



## **METRO COUNCIL WORK SESSION**

Meeting Minutes  
August 12, 2014  
Metro Council Chamber

**Councilors Present:** Council President Tom Hughes, and Councilors Sam Chase, Shirley Craddick, Kathryn Harrington, Bob Stacey, Carlotta Collette and Craig Dirksen

**Councilors Excused:** None

Council President Tom Hughes called the Metro Council work session to order at 2:01 p.m.

### **1. CHIEF OPERATING OFFICER COMMUNICATION**

Chief Operating Officer Martha Bennett updated the Council on the following items:

- Washington County requested Council's approval to increase the County's allocation of Shared Services Funds to Washington County School Districts from \$5 million to \$8 million under the intergovernmental agreement authorized by Resolution No. 13-4451. Ms. Bennett requested a thumbs-up vote to approve the change. After some clarifying Council discussion, the Council President and all six Councilors voted in support of the motion, and the motion passed unanimously.
- Ms. Bennett and Council President Hughes received a formal letter from Washington County on August 11, informing them of their agreement with Intel to authorize \$100 billion of capital investment in the County, in exchange for waiving a portion of the company's property taxes, under the Oregon Strategic Investment Program. Ms. Bennett informed the Council that, if they would like to take a position on the proposed agreement, the public comment period would end on August 22.
- Ms. Bennett informed the Council that she will be out-of-town during Council's August recess.

### **2. 2019-2021 MTIP/RFFA POLICY NEXT STEPS**

Mr. Dan Kaempff, Principal Transportation Planner at Metro, gave his presentation on the 2019-2021 Metropolitan Transportation Improvement Program (MTIP)/Regional Flexible Funds Allocation (RFFA) Policy Next Steps. The purpose of the presentation was to inform the Metro Council of feedback gathered from individual interviews with Councilors regarding 2019-2021 MTIP/RFFA policy development. The desired outcomes were to discuss findings and emerging themes of the Councilor interviews, and to seek their input regarding next steps and development of the 2019-2021 MTIP/RFFA process. Key elements of the presentation include:

- Recap of the RFFA Retrospective, Transportation Policy Alternatives Committee (TPAC)/Joint Policy Advisory Committee on Transportation (JPACT) input and direction, and Metro Council input.
- Emerging Council themes, including maximizing the benefits of Flexible Funds, focusing on the “flexible” aspect, improvement of the local prioritization process, improvement of Metro input and guidance, status of the Regional Economic Opportunity Fund (REOF), and review of the allocation split.
- Important questions for Council discussion.
- Next steps.

***Council Discussion:***

Councilor Stacey spoke to the distortion of REOF in the previous iteration of the RFFA, and expressed his support for a 2015 legislative package being developed by the Oregon Transportation Forum (OTF), that would allow federal transportation funds to be matched by a state highway trust fund, to replicate the Surface Transportation Program (STP) flexible funds that Oregon had traditionally received, in order to address the shortage of funds for regional roads and bridges. Councilor Harrington expressed her desire to enhance safety and multimodal components in the RFFA split, to ensure that efforts to improve the local prioritization process are not just staff-level exercises, and to recognize the importance of properly defining categories in the RFFA split to achieve desired outcomes. Councilor Collette spoke to the importance of focusing flexible funds on projects that serve the region as a whole, and to maintaining the allocation split. Councilor Chase spoke to the necessity of establishing a split that sufficiently addresses the need for active transportation funding. Councilor Craddick mentioned access to industrial lands as a priority for the allocation split, and reaffirmed the central role of JPACT in evaluating transportation projects. Councilor Dirksen expressed his support for focusing flexible funds on projects that achieve multiple benefits, and suggested that not defining the allocation split would better allow projects to be evaluated on their own merits. Councilors spoke to the process and timing of framing regional discussions regarding flexible funds allocation, and sought to define the role of the Metro Council, as well as that of coordinating committees, in articulating the purpose of flexible funds. Council President Hughes expressed support for encouraging investment in regionally significant infrastructure projects. Councilors spoke to issues of fund sourcing, and to encouraging stakeholder engagement in identifying regionally beneficial projects, using clearly defined criteria. Councilors also expressed a desire to allow for more time for the Council to weigh in early and often on RFFA. Councilors also requested more background information from Metro staff regarding past RFFA processes.

**3. END OF YEAR MANAGEMENT AND BALANCED SCORECARD REPORTS**

Mr. Scott Robinson, Deputy Chief Operating Officer at Metro, presented his Fiscal Year 2013-2014 End of Year Management and Balanced Scorecard Report. The presentation’s purpose was to update Council on the end-of-year management report and share the results of the Balanced Scorecard report. For the management report, Mr. Robinson summarized and detailed information about Metro’s progress in meeting its mission and goals through public-facing programs, Council priority projects, and central services departments. Highlighted accomplishments included:

- Completion of the Regional Transportation Plan (RTP) update.
- Completion of the 2014 Draft Urban Growth Report (UGR).
- Completion of the Active Transportation Plan (ATP).
- Narrowing the SW Corridor high-capacity transit route options.

- Restoration of 37 natural areas, along with the acquisition of 27 new properties.
- Completion of the Master Plan for the Westside Trail and Mt. Scott/Scouter's Mountain Trails.
- Modernization of cemetery burial records.
- Various achievements of Metro's venues.

Mr. Robinson then provided the Balanced Scorecard, which uses general indicators to assess the health of Metro, including: financial performance, internal and external customer service, business process efficiency, employee learning and growth, sustainability, and diversity. Within these areas, Mr. Robinson detailed Metro's progress in achieving its goals, which include:

- Finance: Achieve financial success through responsible, stable and efficient fiscal practices.
- Customer Service: Deliver an exceptional stakeholder and customer experience.
- Business Process Efficiency: Excel at core business processes to deliver value to our stakeholders and customers.
- Learning and Growth: Establish a motivated, engaged and well trained workforce.
- Sustainability: To demonstrate leadership on sustainability through internal government operations, and to meet five environmental goals set by Metro Council.
- Diversity: Demonstrate leadership in internal and external diversity practices.

***Council Discussion:***

Councilors asked clarifying questions regarding the "Total Cost of Risk" (TCOR) measurement, and inquired about the self-sufficiency and business process efficiency of various Metro visitor venues. Councilor Craddick inquired about the increasing expense per ton of recyclable materials recovered at Metro's solid waste facilities, and suggested that recycling education programs could assist in alleviating these costs. Councilor Chase inquired about the status of the latest iteration of the workforce Affirmative Action Plan. Councilors encouraged Metro staff to seek recognition for the Balanced Scorecard report, and suggested that the report be issued to local jurisdictions as well.

**4. METRO ATTORNEY COMMUNICATIONS**

Metro Attorney Alison Kean updated Council on the following items:

- The urban and rural reserves identified in Oregon House Bill 4078 were remanded to Oregon's Land Conservation and Development Commission (LCDC). LCDC has scheduled a special meeting on August 25, where they will outline a schedule for interested parties to brief them on statutory requirements for the remand.
- Tonquin Industrial Group opponents have dismissed their appeals relating to the Tonquin Trail.
- The Court of Appeals dismissed the last remaining appeal regarding the 2011 Urban Growth Boundary (UGB) decision.
- In the Oregon Convention Center (OCC) hotel litigation, Metro prevailed in opposing their opponent's four motions to dismiss in the validation suit.

**5. COUNCIL LIAISON UPDATES**

Councilor Collette provided an update on the adoption of the Memorandum of Understanding (MOU) by the Willamette Falls Legacy Project partners, and mentioned that she would be meeting

with other Councilors to discuss the Area Commissions on Transportation (ACTs), before the next meetings of JPACT and the ACT Task Force.

Councilor Harrington spoke to the importance of some substantive upcoming work sessions regarding Metro's Solid Waste programs, and mentioned the upcoming "Let's Talk Trash" film gala in November.

Councilor Dirksen outlined important items at the upcoming JPACT meeting on August 14, including Councilor Collette's update on the ACT process, and a conversation with Congressman Earl Blumenauer on transportation funding initiatives. He also mentioned his attendance of a transportation forum hosted by Congressman Blumenauer on August 4, and provided an update on Metro's Climate Smart Communities program, which will be entering its public comment period, and is on track to be completed by the end of the year.

#### **6. COUNCILOR COMMUNICATIONS**

Councilor Collette mentioned her attendance of the GLEAN Recycled Art show. Councilor Dirksen mentioned his attendance of a discussion regarding two potential mixed-use development projects in downtown Tigard.

#### **7. ADJOURN**

Seeing no further business, Council President Tom Hughes adjourned the Council work session at 4:24 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Joel Cvetko", written in a cursive style.

Joel Cvetko, Council Policy Assistant

**ATTACHMENTS TO THE PUBLIC RECORD FOR THE MEETING OF AUG. 12, 2014**

<b>ITEM</b>	<b>DOCUMENT TYPE</b>	<b>DOC DATE</b>	<b>DOCUMENT DESCRIPTION</b>	<b>DOCUMENT No.</b>
<b>1.0</b>	Agenda	8/14/14	Council Agenda for Aug. 14, 2014	81214cw-01
<b>2.0</b>	Memo	7/22/14	Memo from Ted Leybold and Dan Kaempff RE: 2019-2022 MTIP/RFFA Policy Development	81214cw-02
<b>3.0</b>	Handout	8/12/14	Worksheet for End of Year Management and Balanced Scorecard Reports	81214cw-03
<b>5.0</b>	Handout	8/14/14	Draft Legislation: Res. No. 14-4556 (Willamette Falls MOU)	81214cw-03