

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF REORGANIZING) RESOLUTION NO. 92-1553
COUNCIL STANDING COMMITTEES,)
MAKING APPOINTMENTS FOR 1992) Introduced by Presiding
AND SETTING MEETING SCHEDULES) Officer Jim Gardner

WHEREAS, The Council of the Metropolitan Service District (Metro Council) adopted Resolution No. 88-840 on January 14, 1988, for the Purpose of Creating Standing Committees of the Council; and

WHEREAS, The Metro Council subsequently adopted Resolution No. 88-964, Resolution No. 89-1038, Resolution No. 90-1207, and Resolution No. 91-1382 to reorganize Council standing committees and/or make appointments responding to Council needs; and

WHEREAS, There is a need to continue Committee oversight which responds to current policy and program issues, while setting an efficient, effective meeting schedule; now, therefore,

BE IT RESOLVED,

1. That the five standing 1991 committees--Finance, Governmental Affairs, Regional Facilities, Transportation and Planning and Solid Waste--are continued for calendar year 1992.

2. That the purpose of each standing committee shall be as described in Exhibit A attached hereto and that the Council confirms the Presiding Officer's appointment of standing committee members for calendar year 1992 as described in Exhibit B attached hereto.

3. That the Council acknowledges the Presiding Officer's appointment of members to other Council-related committees or positions as described in Exhibit C

4. That the meeting schedule for each standing committee shall be set as described in Exhibits D and E attached hereto, except for special meetings and changes necessary to respond to holiday scheduling and/or other needs as determined by each committee chair and/or the Presiding Officer.

Adopted by the Council of the Metropolitan Service District
this 9th day of January, 1992.



Jim Gardner, Presiding Officer

EXHIBIT A

PURPOSE OF THE COUNCIL STANDING COMMITTEES

Finance Committee

The purpose of the Finance Committee shall be to:

1. Act as the annual Budget Committee which reviews and makes recommendations to the Council on the Executive Officer's proposed fiscal year budget and appropriations schedule; and
2. Review and make recommendations to the Council on periodic requests for amendments to the adopted budget and appropriation schedule; and
3. Review and make recommendations to the Council on the annual financial audit and investment and credit policies and practices of the District; and
4. Review and make recommendations to the Council on revenue proposals of the District including property tax measures, excise tax measures, other tax measures, bond issue measures, service charges and fees, etc.; and
5. Review and make recommendations to the Council on long-range financial plans and policies of the District and its various functions; and
6. Oversee the work of the Finance & Management Information Department and those programs of the Regional Facilities Department dealing with procurement (contracts), and building and office management functions and the Contractors Business License Program to ensure that adopted policies and program goals and objectives are carried out or met; and
7. Review and make recommendations to the Council on other matters referred to the Committee by the Presiding Officer.

Governmental Affairs Committee

The purpose of the Governmental Affairs Committee shall be to:

1. Review and make recommendations to the Council internal and external affairs of the District not under the purview of other committees; and
2. Develop recommendations for Council consideration on matters pertaining to the home rule charter; and

3. Review and make recommendations to the Council on internal operational matters including personnel rules, the performance audit program, the Disadvantaged Business Program, rules and procedures for the Council and its committees; Council per diem and expenditure guidelines, etc.; and
4. Monitor and develop recommendations for Council consideration which will foster and promote good relations with governmental agencies at the federal, state and local levels as well as with citizens, including state and federal legislative programs and citizen participation and involvement programs; and
5. Coordinate the nomination of Portland Metropolitan Area Local Government Boundary Commission members by Metro Councilors and make recommendations to the Council on all Executive Officer appointments to positions and committees not covered by other standing committees; and
6. Oversee the work of the following departments to ensure that adopted policies and program goals and objectives are carried out or met: Council, Executive Management, Office of Government Relations, Office of the General Counsel, and Public Affairs; and
7. Review and make recommendations on other matters referred to the committee by the Presiding Officer.

Regional Facilities Committee

1. Review and make recommendations to the Council on policies and programs relating to the development, construction, renovation and operation of district facilities including the Metro Washington Park Zoo, the Oregon Convention Center, and City of Portland facilities under District management responsibility according to the Phase I Consolidation Agreement with the City of Portland and existing or proposed District office facilities; and
2. Review and make recommendations to the Council on confirmation of Executive Officer appointments to: 1) the Metropolitan Exposition-Recreation Commission (MERC); 2) any other committee or task force created to advise the Council on matters pertaining to the purpose of this committee; and 3) appropriate administrative appointments; and
3. Act as a liaison with MERC, Friends of the Metro Washington Park Zoo (FOZ) and other organizations or committees which may be created related to the purpose of this committee; and

4. Review and make recommendations to the Council on plans or proposals including long-range financial plans for the continued development, operation and/or consolidation of convention, trade, performing arts and spectator facilities or programs in the region; and
5. Review and make recommendations to the Council on the update of the Zoo Master Plan and long range financial plans for the development and operation of the Zoo; and
6. Oversee the work of the Zoo Department, MERC and any other administrative unit which is established to work on the development of regional facilities to ensure that adopted policies and program goals and objectives are carried out or met; and
7. Review and make recommendations to the Council on other matters referred to the Committee by the Presiding Officer.

Solid Waste Committee

The purpose of the Solid Waste Committee shall be to:

1. Review and make recommendations to the Council on policies and programs relating to the preparation, adoption and implementation of the Regional Solid Waste Management Plan (RSWMP), the development and operation of solid waste disposal facilities, and the District's waste reduction responsibilities; and
2. Review and recommend confirmation of Executive Officer appointments to committees and appropriate positions relating to the District's solid waste responsibilities; and
3. Act as a liaison with the Solid Waste Policy Advisory and Technical Advisory Committees, the 1% for Recycling Advisory Committee, the community enhancement committees, and any other solid waste advisory committee which may be established; and
4. Oversee the work of the Solid Waste Department and any other administrative unit which is responsible for undertaking solid waste functions (such as planning and recycling activities) to ensure that adopted policies and program goals and objectives are carried out or met; and
5. Review and make recommendations to the Council on other matters referred to the Committee by the Presiding Officer.

Transportation and Planning Committee

The purpose of the Transportation and Planning Committee shall be to:

1. Review and make recommendations to the Council on policies and programs relating to transportation and land use planning, urban growth management, economic development, data services, Metropolitan Greenspaces Program, water resource management, bi-state issues (Washington and Oregon), housing, earthquake preparedness planning and other matters relating to the District's planning activities; and
2. Review and make recommendations to the Council on confirmation of Executive Officer appointments to appropriate positions and committees relating to the purpose of this committee; and
3. Act as liaison with the Joint Policy Advisory Committee on Transportation (JPACT), the Metropolitan Greenspaces Policy Advisory Committee (MGPAC), the Regional Policy Advisory Committee (RPAC), the Regional Citizens Involvement Coordinating Committee (RCICC), the Bi-State Policy Advisory Committee (Bi-State), the Water Resources Policy Advisory Committee (WRPAC), and any other committee or task force which may be established related to the purposes of this committee; and
4. Oversee the work of the Transportation Department and the Planning & Development Department (except for Solid Waste Planning) to ensure that adopted policies and program goals and objectives are carried out or met; and
5. Review and make recommendations to the Council on other matters referred to the Committee by the Presiding Officer.

EXHIBIT B

COUNCIL STANDING COMMITTEE MEMBERSHIP*
(January 9, 1992)

Finance Committee

Councilor Van Bergen, Chair
Councilor Hansen, Vice Chair
Councilor Devlin
Councilor Gardner
Councilor Wyers

Solid Waste Committee

Councilor Wyers, Chair
Councilor McFarland, Vice Chair
Councilor Buchanan
Councilor Hansen
Councilor Van Bergen

Governmental Affairs Committee

Councilor Collier, Chair
Councilor DeJardin, Vice Chair
Councilor Bauer
Councilor Devlin
Councilor Wyers

Transportation & Planning Committee

Councilor Devlin, Chair
Councilor McLain, Vice Chair
Councilor Bauer
Councilor (District 11)
Councilor Buchanan

Regional Facilities Committee

Councilor McLain, Chair
Councilor Collier, Vice Chair
Councilor DeJardin
Councilor McFarland
Councilor (District 11)

* The Presiding Officer may serve as a member of a committee for which there is a vacancy as a result of a vacancy on the Council.

EXHIBIT C

<u>Bi-State Policy Advisory Committee:</u>	Councilor Bauer, Co-Chair Councilor McFarland, Alternate
<u>Clackamas County Transportation Coordinating Committee, Liaison to:</u>	Councilor Devlin
<u>Composter Community Enhancement Committee:</u>	Councilor Buchanan, Chair Councilor (District 11)
<u>Friends of the Washington Park Zoo Board of Directors:</u>	Councilor DeJardin Councilor McFarland Councilor McLain, Alternate
<u>Joint Policy Advisory Committee on Transportation:</u>	Councilor Devlin, Chair Councilor Gardner, Vice Chair Councilor McLain Councilor Van Bergen, Alternate
<u>Metropolitan Greenspaces Policy Advisory Committee:</u>	Councilor Devlin, Chair Councilor McFarland, Vice Chair Councilor Hansen Councilor DeJardin, Alternate
<u>North Portland Enhancement Committee:</u>	Councilor Hansen
<u>Metro Central Enhancement Committee:</u>	Councilor Hansen
<u>One Percent for Art:</u>	Councilor DeJardin Councilor Gardner, Alternate
<u>One Percent for Recycling Committee:</u>	Councilor Buchanan, Chair Councilor Hansen, Alternate
<u>Oregon Regional Council Association Board of Directors:</u>	Councilor Devlin Councilor Wyers, Alternate
<u>Smith and Bybee Lakes Management Committee:</u>	Councilor McFarland
<u>Solid Waste Policy Advisory Committee:</u>	Councilor Wyers, Chair Councilor McFarland
<u>Southwest Washington (IRC) Transportation Policy Committees:</u>	Councilor Devlin
<u>Special Districts Association of Oregon Board of Directors:</u>	Councilor Bauer
<u>Legislative Committee:</u>	Councilor Devlin
<u>Tri-Met Handicapped Transportation Committee:</u>	Councilor Buchanan

EXHIBIT C (Continued)

Regional Policy Advisory Committee:

Councilor Gardner, Chair
Councilor McLain
Councilor Devlin, Alternate

Washington County Transportation
Coordinating Committee, Liaison to:

Councilor McLain

EXHIBIT D

The Metro Council standing committee meetings shall be regularly scheduled as outlined below except when the Committee Chair and/or the Presiding Officer find a need to: 1) Convene special meetings; 2) Change meeting dates or times to respond to special scheduling needs, such as during holiday periods; or 3) cancel a meeting due to a lack of quorum or agenda items or other precipitating events.

Finance Committee - Shall meet the first and third Thursdays of each month beginning at 5:30 p.m.¹

Governmental Affairs Committee - shall meet the first and third Thursdays of each month beginning at 4:00 p.m.

Regional Facilities Committee - Shall meet the second and fourth Tuesdays of each month beginning at 4:30 p.m.

Transportation and Planning Committee - shall meet the second and fourth Tuesdays of each month beginning at 6:00 p.m.

Solid Waste Committee - Shall meet the first and third Tuesdays of each month beginning at 5:30 p.m.

¹Meeting call to order times subject to change at the discretion of the Committee Chair

EXHIBIT E

1992 COUNCIL & COUNCIL COMMITTEE MEETING SCHEDULE
(JANUARY 9, 1992)

<u>DATE¹</u>	<u>DAY</u>	<u>TIME</u>	<u>COMMITTEE</u>
Jan 02	Thursday	4:30	Governmental Affairs
Jan 02	Thursday	6:00	Finance
Jan 07	Tuesday	5:30	Solid Waste
JAN 09	THURSDAY	5:30	COUNCIL
Jan 14	Tuesday	4:00	Regional Facilities
Jan 14	Tuesday	5:30	Transportation and Planning
Jan 16	Thursday	4:30	Governmental Affairs
Jan 16	Thursday	6:00	Finance
Jan 21	Tuesday	5:30	Solid Waste
JAN 23	THURSDAY	5:30	COUNCIL
Jan 28	Tuesday	4:00	Regional Facilities
Jan 28	Tuesday	5:30	Transportation & Planning
Feb 04	Tuesday	5:30	Solid Waste
Feb 06	Thursday	4:30	Governmental Affairs
Feb 06	Thursday	6:00	Finance
Feb 11	Tuesday	4:00	Regional Facilities
Feb 11	Tuesday	5:30	Transportation and Planning
FEB 13	THURSDAY	5:30	COUNCIL
Feb 18	Tuesday	5:30	Solid Waste
Feb 20	Thursday	5:30	Governmental Affairs
Feb 20	Thursday	6:00	Finance
Feb 25	Tuesday	5:30	Regional Facilities
Feb 25	Tuesday	5:30	Transportation and Planning
FEB 27	THURSDAY	5:30	COUNCIL
Mar 03	Tuesday	5:30	Solid Waste
Mar 05	Thursday	4:30	Governmental Affairs
Mar 05	Thursday	6:00	Finance
Mar 10	Tuesday	4:00	Regional Facilities
Mar 10	Tuesday	5:30	Transportation and Planning
MAR 12	THURSDAY	5:30	COUNCIL
Mar 17	Tuesday	5:30	Solid Waste
Mar 19	Thursday	4:30	Governmental Affairs
Mar 19	Thursday	6:00	Finance
Mar 24	Tuesday	4:00	Regional Facilities
Mar 24	Tuesday	5:30	Transportation and Planning
MAR 26	THURSDAY	5:30	COUNCIL

¹All meeting dates subject to change.

²Denotes holiday; meeting date subject to change.

Apr 02	Thursday	4:30	Governmental Affairs
Apr 02	Thursday	6:00	Finance
Apr 07	Tuesday	5:30	Solid Waste
APR 09	THURSDAY	5:30	COUNCIL
Apr 14	Tuesday	4:00	Regional Facilities
Apr 14	Tuesday	5:30	Transportation and Planning
Apr 16	Thursday	4:30	Governmental Affairs
Apr 16	Thursday	6:00	Finance
Apr 21	Tuesday	5:30	Solid Waste
APR 23	THURSDAY	5:30	COUNCIL
Apr 28	Tuesday	4:00	Regional Facilities
Apr 28	Tuesday	5:30	Transportation and Planning
May 05	Tuesday	5:30	Solid Waste
May 07	Thursday	4:30	Governmental Affairs
May 07	Thursday	6:00	Finance
May 12	Tuesday	4:00	Regional Facilities
May 12	Tuesday	5:30	Transportation and Planning
MAY 14	THURSDAY	5:30	COUNCIL
May 19	Tuesday	5:30	Solid Waste
May 21	Thursday	4:30	Governmental Affairs
May 21	Thursday	6:00	Finance
May 26	Tuesday	4:00	Regional Facilities
May 26	Tuesday	5:30	Transportation and Planning
MAY 28	THURSDAY	5:30	COUNCIL
Jun 02	Tuesday	5:30	Solid Waste
Jun 04	Thursday	4:30	Governmental Affairs
Jun 04	Thursday	6:00	Finance
Jun 09	Tuesday	4:00	Regional Facilities
Jun 09	Tuesday	5:30	Transportation and Planning
JUN 11	THURSDAY	5:30	COUNCIL
Jun 16	Tuesday	5:30	Solid Waste
Jun 18	Thursday	4:30	Governmental Affairs
Jun 18	Thursday	6:00	Finance
Jun 23	Tuesday	4:00	Regional Facilities
Jun 23	Tuesday	5:30	Transportation and Planning
JUN 25	THURSDAY	5:30	COUNCIL

¹All meeting dates subject to change.

²Denotes holiday; meeting date subject to change.

Jul 02	Thursday	4:30	Governmental Affairs
Jul 02	Thursday	6:00	Finance
Jul 07	Tuesday	5:30	Solid Waste
JUL 09	THURSDAY	5:30	COUNCIL
Jul 14	Tuesday	4:00	Regional Facilities
Jul 14	Tuesday	5:30	Transportation and Planning
Jul 16	Thursday	4:30	Governmental Affairs
Jul 16	Thursday	6:00	Finance
Jul 21	Tuesday	5:30	Solid Waste
JUL 23	THURSDAY	5:30	COUNCIL
Jul 28	Tuesday	4:00	Regional Facilities
Jul 28	Tuesday	5:30	Transportation and Planning
Aug 04	Tuesday	5:30	Solid Waste
Aug 06	Thursday	4:30	Governmental Affairs
Aug 06	Thursday	6:00	Finance
Aug 11	Tuesday	4:00	Regional Facilities
Aug 11	Tuesday	5:30	Transportation and Planning
AUG 13	THURSDAY	5:30	COUNCIL
Aug 18	Tuesday	5:30	Solid Waste
Aug 20	Thursday	4:30	Governmental Affairs
Aug 20	Thursday	6:00	Finance
Aug 25	Tuesday	4:00	Regional Facilities
Aug 25	Tuesday	5:30	Transportation and Planning
AUG 27	THURSDAY	5:30	COUNCIL
Sep 01	Tuesday	5:30	Solid Waste
Sep 03	Thursday	4:30	Governmental Affairs
Sep 03	Thursday	6:00	Finance
Sep 08	Tuesday	4:00	Regional Facilities
Sep 08	Tuesday	5:30	Transportation and Planning
SEP 10	THURSDAY	5:30	COUNCIL
Sep 15	Tuesday	5:30	Solid Waste
Sep 17	Thursday	4:30	Governmental Affairs
Sep 17	Thursday	6:00	Finance
Sep 22	Tuesday	4:00	Regional Facilities
Sep 22	Tuesday	5:30	Transportation and Planning
SEP 24	THURSDAY	5:30	COUNCIL

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Oct 01	Thursday	4:30	Governmental Affairs
Oct 01	Thursday	6:00	Finance
Oct 06	Tuesday	5:30	Solid Waste
OCT 08	THURSDAY	5:30	COUNCIL
Oct 13	Tuesday	4:00	Regional Facilities
Oct 13	Tuesday	5:30	Transportation and Planning
Oct 15	Thursday	4:30	Governmental Affairs
Oct 15	Thursday	6:00	Finance
Oct 20	Tuesday	5:30	Solid Waste
OCT 22	THURSDAY	5:30	COUNCIL
Oct 27	Tuesday	4:00	Regional Facilities
Oct 27	Tuesday	5:30	Transportation and Planning
Nov 03	Tuesday	5:30	Solid Waste
Nov 05	Thursday	4:30	Governmental Affairs
Nov 05	Thursday	6:00	Finance
Nov 10	Tuesday	4:00	Regional Facilities
Nov 10	Tuesday	5:30	Transportation and Planning
NOV 12	THURSDAY	5:30	COUNCIL
Nov 17	Tuesday	5:30	Solid Waste
Nov 19	Thursday	4:30	Governmental Affairs
Nov 19	Thursday	6:00	Finance
Nov 24	Tuesday	4:00	Regional Facilities
Nov 24	Tuesday	5:30	Transportation and Planning
NOV 26²	THURSDAY	5:30	COUNCIL
Dec 01	Tuesday	5:30	Solid Waste
Dec 03	Thursday	4:30	Governmental Affairs
Dec 03	Thursday	6:00	Finance
Dec 08	Tuesday	4:00	Regional Facilities
Dec 08	Tuesday	5:30	Transportation and Planning
DEC 10	THURSDAY	5:30	COUNCIL
Dec 15	Tuesday	5:30	Solid Waste
Dec 17	Thursday	4:30	Governmental Affairs
Dec 17	Thursday	6:00	Finance
Dec 22	Tuesday	4:00	Regional Facilities
Dec 22	Tuesday	5:30	Transportation and Planning
DEC 24²	THURSDAY	5:30	COUNCIL

¹All meeting dates subject to change.

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