Proposed Budget

Fiscal year 2004-05

Prepared by the
Financial Planning Division
of the Finance and Administrative
Services Department

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Proposed Budget
Fiscal Year 2004-05

Prepared by

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Budget Message

To the Metro Council, our valued employees and citizens of the region:

I am pleased to present, for your consideration, my proposed Metro Budget for fiscal year 2004-05. This budget represents the second annual installment in my commitment to voters to deliver greater fiscal accountability in our agency's operations, and greater value for the region's taxpayers and ratepayers. I set a challenging course for our department heads: to live within financial means, to maintain or build up reserves, to address or prevent deterioration of existing public assets, and to contain out-year spending. Management responded and the results are evident. My thanks to everyone whose hard work produced new approaches to managing work and this agency.

I want to extend my sincere gratitude to my Metro Council colleagues who asked me to propose a budget consistent with the fiscally responsible assumptions we adopted by resolution last fall. As we used this budgeting cycle to re-engineer the budgeting process for greater comparative insight across departments, Councilor recommendations for refinements were instrumental in creating improvements that we can build on for years to come. The commencement of a strategic planning process in the coming year will build on the Council's ability to use the budget as the policy tool that it should be.

I also want to convey my appreciation to Chief Operating Officer Mike Jordan and Chief Financial Officer Bill Stringer, and their staff teams, for their support and technical expertise in developing this budget. Under your experienced eye and with the expertise that you have brought to the Metro Council, we are starting to make major steps in using the budget as a strategic management tool and means for measuring how well our policy objectives fulfill citizen expectations for public service.

FY 2003-04 Accomplishments

Over the last year, the Metro Council achieved a great deal with dedicated staff and the involvement of thousands of citizens, community groups and leaders throughout the region.

- The endangered California Condor made its Oregon comeback thanks to a partnership between Metro's Zoo and Parks staffs who created a home for the captive breeding program at a publicly owned, Metro - operated open space.
- Metro completed acquisition of more than 8,000 acres of parks and greenspaces, exceeding the original goal of 6,000 acres.
- A Metro-led, multi-jurisdictional effort to improve the accuracy of the street address database for the 9-1-1 emergency system was completed, allowing people in distress to get the help they need, faster.
- More than 5,000 pounds of food went to hungry people instead of to a landfill thanks to Metro's food donation program that connects businesses with food rescue programs.
- After 35 years of standing in line women can now enjoy intermission at the Keller Auditorium due to the completion of a $650,000 renovation of the lobby and restroom facilities.
- More than 10,000 people participated in hands-on environmental education sponsored by Metro departments.
- About 900,000 visitors hiked, swam, picnicked and got closer to nature at Metro parks.
- Parks staff acquired more than $1 million in grants to improve and restore regional parks. Yet the wind-down of the 1995 bond measure is an urgent reminder that we do not have the resources to maintain and care for the properties that the public has purchased.

- About 31,000 citizens accessed services and information through Metro's web site, downloading 5,000 documents each month, getting the information they want and saving more than $4,000 a month in printing and mailing costs.
- A report from the business community-led Transportation Investment Task Force expressed the regional priorities for investments in the Regional Transportation Plan and included a commitment to lead a public campaign for transit funding and street and road improvements. Business leaders' involvement in this effort has been an important element.
- 150,000 notices were sent directly to citizens whose properties are included in, or are near, areas being studied for new industrial uses or for new habitat protection requirements. Voter approval of Ballot Measure 26-29, referred by the Metro Council the previous year, resulted in a dramatic increase in the number of targeted notifications received by property owners to inform them of public meetings, access to information about property impacts, opportunities for web based learning and hearings schedules to speak directly to Metro Council about decisions under consideration.

Priorities for FY 2004-05

This budget proposal was developed with the following three priorities:

- **Maintain fiscal discipline.** With the support of my Council colleagues, we have continued the disciplined approach that we began a year ago with the fiscal 2003-04 budget. Last year we reversed past patterns of deficit spending and overhead expansion. This year's proposed budget continues that commitment. Spending is in line with revenues, and increased efficiencies have somewhat mitigated increases in risk management, health care, and other costs.
- **Optimize public services.** At my request, the Solid Waste and Recycling Department evaluated its existing programs and provided a set of packages that would reduce non-operational contract spending. In considering cuts, staff looked at programs that could be dropped without affecting the department's core mission. I reviewed the packages with Solid Waste and Recycling Department staff, and have proposed cuts in non-core programs that save a total of $1.5 million. I believe the cuts will lead to a greater optimization of public services: more value per dollar of public spending.
- **Leverage public investments.** I have proposed two new investments where there is a specific, targeted opportunity to leverage existing public investments to create significant new value for popular, voter-approved capital assets. The first is an investment in maintaining some of the lands acquired under the 1995 bond measure, and creating four new regional parks. In 1995, voters approved a $135.6 million Metro bond measure to purchase parks and greenspaces. Last fiscal year, Metro exceeded its target with the acquisition of more than 8,000 acres of land. Unfortunately many of these lands are degraded and in dire need of maintenance. I have developed a very focused program that would open four major regional parks before 2010. The expected cost of these projects, and improved maintenance of existing assets, will be about $1.8 million per year.

  Secondly, the Oregon Convention Center completed an expansion last fiscal year, almost doubling the size of the facility. It is now imperative that those with a stake in the facility—particularly the hospitality industry and Metro Council— ensure its financial success, economic impact, and ongoing national and international competitiveness. One substantial source of financial support from the lodging tax is slated to sunset in 2006, so it is important that this work begin immediately. I have proposed investing $600,000 per year in a Tourism Opportunity and Competitiveness Account dedicated to maintaining the competitiveness of the Oregon Convention Center. This amount is insufficient to close the looming gap, but is a beginning.

  These investments will require an increase in the excise tax on solid waste of $2.00 per ton: $1.50 for parks, and 50 cents for the Oregon Convention Center program.

Choosing and sticking to these priorities wasn't easy, as there are many competing demands for funds. For example, investments need to be made in attractions and maintenance at the Oregon Zoo. But limited public dollars require difficult and strategic choices. It will be up to the Metro Council to work, over the coming months and years, with the citizens of the region to address these and other needs and opportunities. I pledge that we will do so, using the same fiscally disciplined, strategic, targeted approach outlined in the proposed budget I have outlined here.

Sincerely,

David Bragdon

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Budget Summary

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Budget Summary

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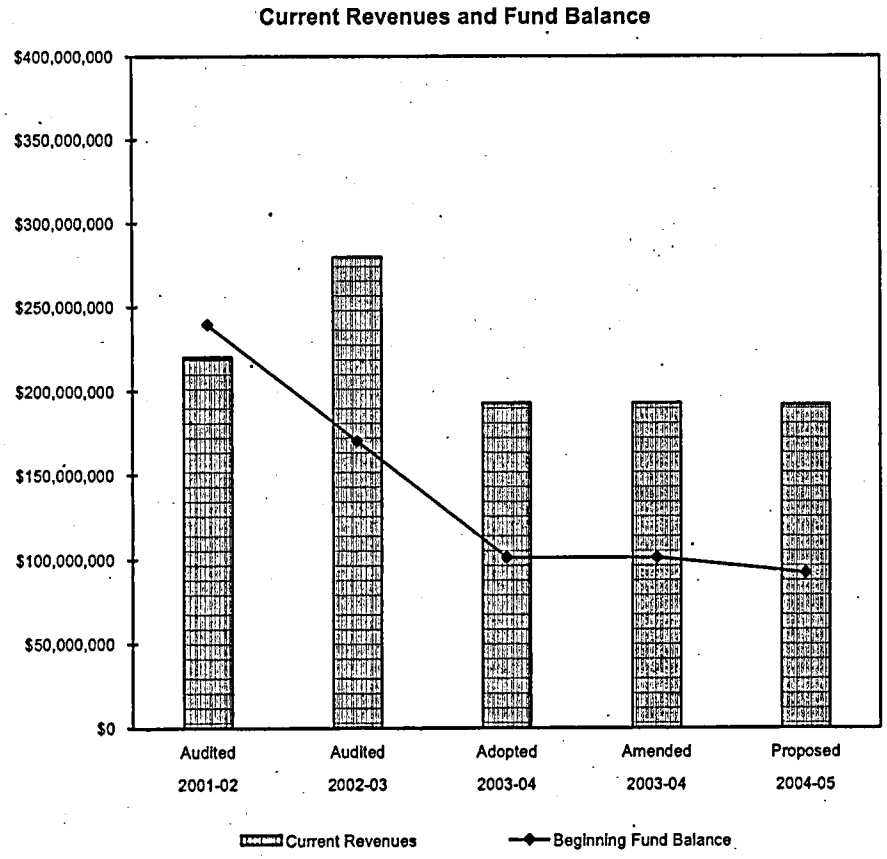
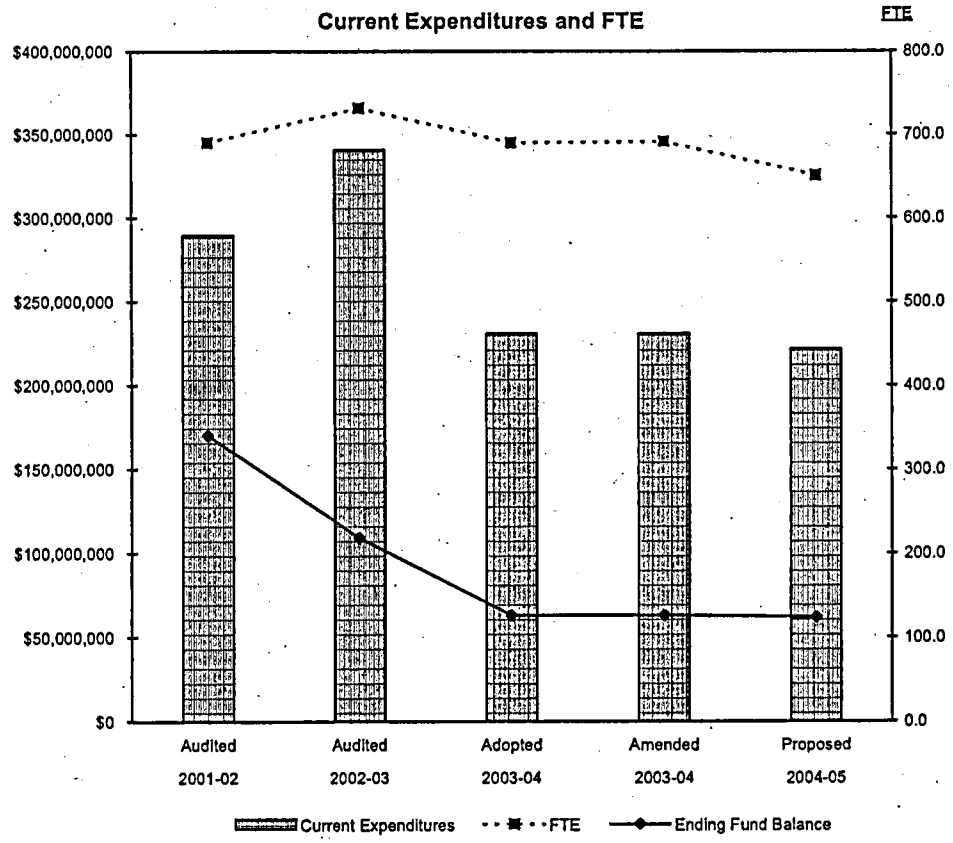
FY 2004-05 Proposed Budget Summary by Year

	Audited FY 2001-02	Audited FY 2002-03	Adopted FY 2003-04	Amended FY 2003-04	Proposed FY 2004-05	% Change from FY 2003-04 Amended
Resources						
Beginning Fund Balance	*$239,402,404*	*$170,103,732*	*$100,975,848*	*$100,975,848*	*$91,947,423*	*(8.94%)*
Current Revenues						
Real Property Taxes	27,329,989	24,870,024	26,186,360	26,186,360	26,414,557	0.87%
Excise Tax	7,922,160	9,821,988	10,019,954	10,019,954	12,406,504	23.82%
Other Derived Tax Revenue	0	0	18,090	18,090	18,090	0.00%
Grants	10,353,341	7,074,525	13,931,987	13,931,987	9,577,275	(31.26%)
Local Government Shared Revenues	7,256,132	8,711,018	8,403,041	8,403,041	7,404,638	(11.88%)
Contributions from other Governments	1,357,648	2,828,593	3,941,866	3,941,866	752,912	(80.90%)
Enterprise Revenue	83,600,707	89,552,091	97,483,821	97,483,821	101,114,796	3.72%
Interest Earnings	7,245,118	2,631,843	1,932,512	1,932,512	1,457,269	(24.59%)
Donations	1,906,479	2,641,203	4,430,360	4,430,360	3,020,775	(31.82%)
Other Misc. Revenue	550,633	412,042	520,792	520,792	537,407	3.19%
Bond and Loan Proceeds	48,268,180	105,693,587	0	0	0	0.00%
Interfund Transfers:						
Interfund Reimbursements	11,591,943	11,979,701	12,876,392	12,876,392	13,419,123	4.21%
Internal Service Transfers	924,815	848,342	1,347,099	1,347,099	829,325	(38.44%)
Interfund Loan	403,690	103,898	106,100	106,100	0	(100.00%)
Fund Equity Transfers	11,629,517	12,533,575	11,640,293	11,640,293	14,713,352	26.40%
Subtotal Current Revenues	**220,340,352**	**279,702,430**	**192,838,667**	**192,838,667**	**191,666,023**	**(0.61%)**
Total Resources	**$459,742,756**	**$449,806,162**	**$293,814,515**	**$293,814,515**	**$283,613,446**	**(3.47%)**
Requirements						
Current Expenditures						
Personal Services	$49,885,398	$52,817,719	$57,224,348	$57,453,377	$56,698,862	(1.31%)
Materials and Services	73,306,895	73,416,357	83,235,478	83,282,478	80,911,897	(2.85%)
Capital Outlay	67,987,375	56,880,585	21,750,204	22,095,204	12,692,128	(42.56%)
Debt Service	73,909,391	132,145,908	24,861,052	24,861,052	22,938,172	(7.73%)
Interfund Transfers:						
Interfund Reimbursements	11,591,944	11,979,701	12,876,393	12,876,393	13,419,123	4.21%
Internal Service Transfers	924,814	848,341	1,347,099	1,347,099	829,325	(38.44%)
Interfund Loan	403,690	103,898	106,100	106,100	0	(100.00%)
Fund Equity Transfers	11,629,517	12,533,574	11,640,293	11,640,293	14,713,352	26.40%
Contingency	0	0	17,826,881	17,205,852	19,604,224	13.94%
Subtotal Current Expenditures	**289,639,024**	**340,726,083**	**230,867,848**	**230,867,848**	**221,807,083**	**(3.92%)**
Ending Fund Balance	*170,103,732*	*109,080,079*	*62,946,667*	*62,946,667*	*61,806,363*	*(1.81%)*
Total Requirements	**$459,742,756**	**$449,806,162**	**$293,814,515**	**$293,814,515**	**$283,613,446**	**(3.47%)**
Full-Time Equivalents (FTE)	690.43	731.63	689.73	691.23	650.85	(5.84%)

FY 2004-05 Proposed Budget Summary by Year

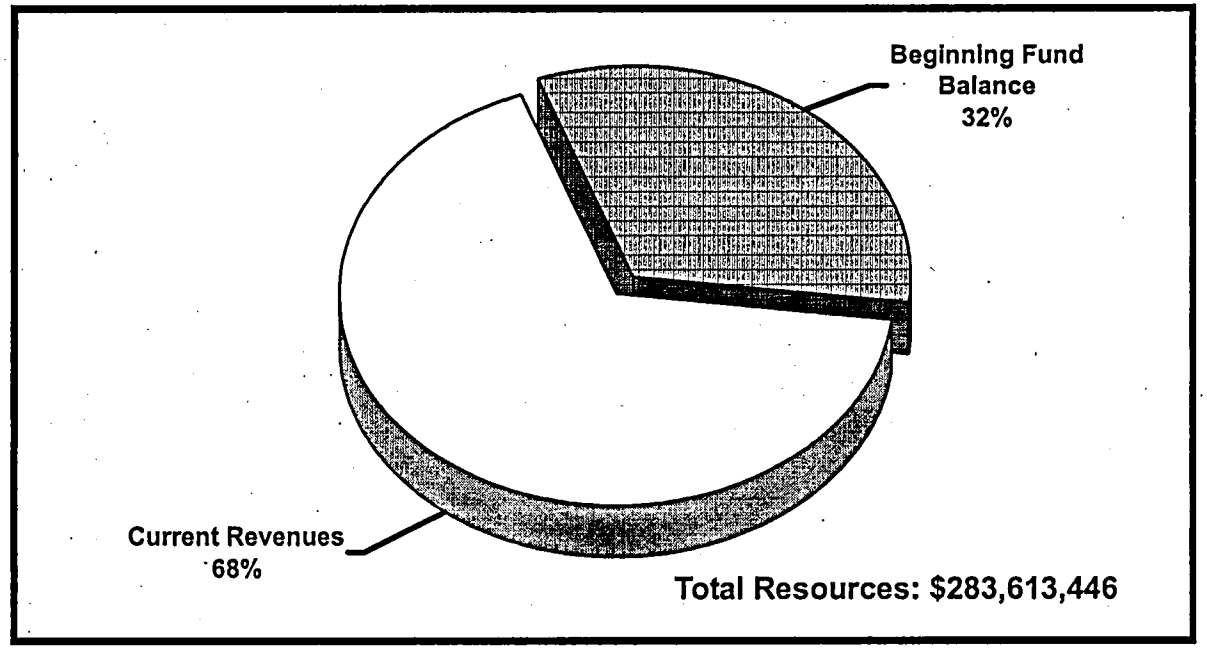




Where the Money Comes From

Resources to meet Metro's obligations and needs are derived from two primary sources: beginning fund balance and current revenues. Beginning fund balance consists of resources carried forward from previous fiscal years, including proceeds from voter-approved bonds (e.g., Open Spaces), reserves for specific purposes (e.g., self insurance, debt reserves) and monies used for cash flow. Current revenues are those earned from Metro operations or taxes levied during the fiscal year. The principal sources of current revenues are user fees and charges from individuals and organizations that pay to use Metro facilities or buy its services.

FY 2004-05 Total Resources



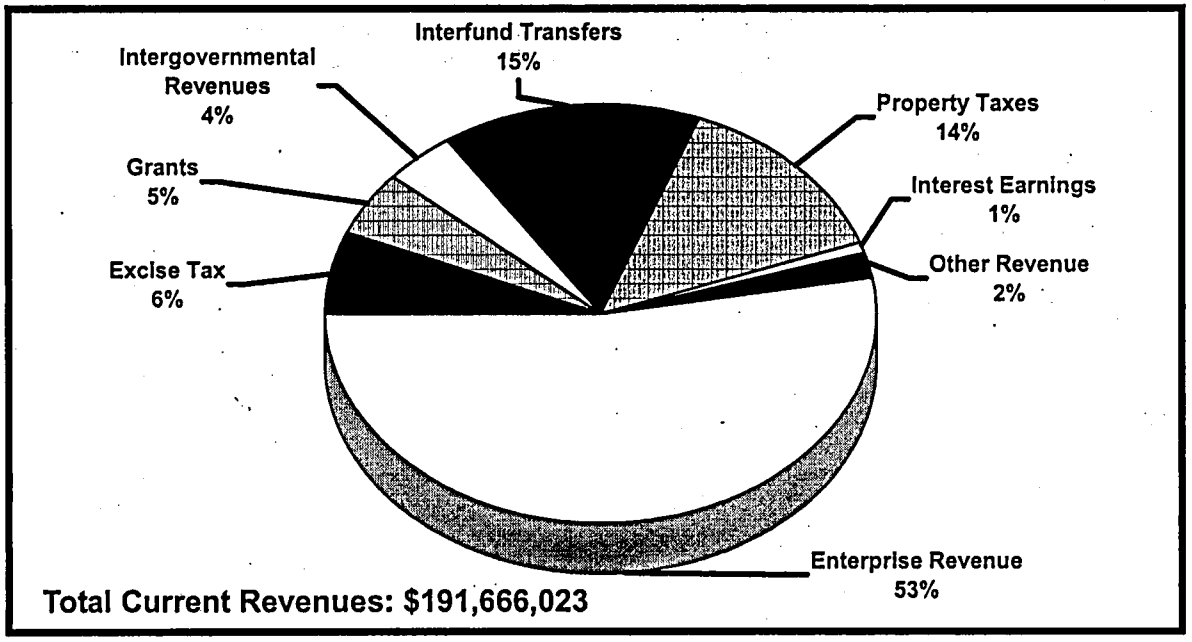
Beginning Fund Balance

The beginning fund balance for each fund consists of unspent resources carried forward from the previous fiscal year. Primary among these are resources in the Solid Waste Revenue Fund for operations, debt obligations, capital projects, and other dedicated accounts. These funds account for 32 percent of the beginning fund balance. Also included in the beginning fund balance are proceeds from general obligation or revenue bonds. These bond proceeds are received in one year but spent out over several years. Unspent bond proceeds account for 11 percent of the beginning fund balance. Another element of the beginning fund balance includes reserves for specific purposes (e.g., self-insurance, future capital reserves, debt reserves, and trust reserves) which are generally required by law or formal operating agreements. The beginning fund balance also provides cash flow for specific operations until current year revenues are received. In total, 98 percent of Metro's beginning fund balance is restricted to the purposes for which the revenues are generated. Only the General Fund beginning fund balance is unrestricted and may be used for any lawful purpose of the agency. Metro's beginning fund balance constitutes 32 percent of its total resources.

Current Revenues

Current revenues account for 68 percent of Metro's total resources. Metro's enterprise activities provide the largest amount of fee-generated revenues, constituting 53 percent of current revenues. Interfund transfers provide the next largest amount of total current revenues at 15 percent followed by property tax revenues, at 14 percent. The major elements of current revenues and the percentage of total current revenues they represent include the following:

FY 2004-05 Current Revenues



Resources	
Beginning Fund Balance	*$91,947,423*
Current Revenues	
Real Property Taxes	$26,414,557
Excise Tax	12,406,504
Other Derived Tax Revenue	18,090
Grants	9,577,275
Local Government Shared Revenues	7,404,638
Contributions from other Governments	752,912
Enterprise Revenue	101,114,796
Interest Earnings	1,457,269
Donations	3,020,775
Other Misc. Revenue	537,407
Interfund Transfers:	
Interfund Reimbursements	13,419,123
Internal Service Transfers	829,325
Fund Equity Transfers	14,713,352
Subtotal Current Revenues	**$191,666,023**
Total Resources	**$283,613,446**

Enterprise Revenues – 53 percent

Enterprise activities account for the largest piece of current revenues at $101.1 million. Metro's largest enterprise activity is solid waste disposal, generating $48.9 million, which comes from fees charged on solid waste deposited at Metro's transfer stations or several other designated solid waste facilities. The MERC facilities (Oregon Convention Center, Portland Center for the Performing Arts, and Portland Metropolitan Exposition Center) provide $23.6 million, the Oregon Zoo generates $14.0 million, and the regional parks another $2.6 million. The Risk Management Fund generates $5.9 million in internal charges for services for health and welfare premium costs and the Planning Fund generates $5.2 million in contract revenue, primarily from the Transit Oriented Development program and the Data Resource Center. Parking fees and business license fees account for the remainder of enterprise revenues.

Property Taxes – 14 percent

Metro has budgeted to receive $26.4 million in property tax revenues in FY 2004-05. This includes current year tax receipts for the Oregon Zoo operating tax levy ($8.7 million) and debt service levies for outstanding general obligation bond issues for the Open Spaces Acquisition Program, the original Oregon Convention Center construction, and the Zoo's Great Northwest Project ($17.0 million). The remainder, approximately $750,000, will be received in the form of delinquent property taxes, levied in prior years but received in the current year, and interest and penalties on those late payments.

Excise Taxes – 6 percent

The excise tax is received from users of Metro facilities and services in accordance with Metro Charter and Metro Code. The tax is recorded as reve-

nue in the General Fund. It supports the costs of general government activities, such as the Council Office, elections expense, and lobbyist functions. The tax also supports, via a transfer from the General Fund, various planning and parks and greenspaces activities.

The excise tax is levied as a flat rate per ton on solid waste activities and as a percentage of revenues on all other authorized revenues. For budgeting purposes, the amount of excise tax raised by the flat rate per ton may be increased based on an annual CPI factor. The rate for all other authorized revenues remains the same from year to year unless amended by the Metro Council by ordinance. The current percentage rate for all other authorized revenue is 7.5 percent.

In addition to the base per ton amount generated on solid waste activities, an additional two-year levy equivalent to $1.00 per ton was added in FY 2003-04. The additional levy is expected to raise about $1.2 million annually and is dedicated to funding Regional Parks Operations.

The FY 2004-05 budget proposes two changes in the excise tax structure. First, the budget assumes removal of the sunset clause on the existing $1.00 per ton dedicated to Regional Parks. It also rolls back CPI increases previously received on this levy. Second, an additional $2.00 per ton levy is added making a total per ton levy of $3.00 per ton over the base excise tax amount generated on solid waste activities. Of this $3.00 per ton levy, $2.50 is dedicated to Regional Parks for development and operations of four new sites purchased under the Open Spaces bond measure, operations of existing sites, and renewal and replacement reserves for all Regional Parks facilities. The remaining $0.50 per ton will be dedicated to a Tourism Opportunity and Competitiveness Account designed to enhance the Oregon Convention Center's competitiveness in the pursuit of conventions from outside the region, which bring new dollars into the region and which utilize the Oregon Convention Center.

The excise tax is projected to raise $12.4 million from all sources during FY 2004-05.

Intergovernmental Revenues – 4 percent

Metro receives revenue from both state and local agencies. Among these are hotel/motel tax receipts from Multnomah County, funds from the City of Portland to support PCPA, state marine fuel tax revenues, and a portion of the recreational vehicle registration fees passed through Multnomah County from the State of Oregon to support the Regional Parks & Greenspaces Department.

Grants – 5 percent

Grants provide $9.8 million to the revenue mix. The grants come mostly from state and federal agencies and are used primarily for planning activities. Metro also receives grants for projects planned in the Regional Parks & Greenspaces Department and the Oregon Zoo.

Interfund Transfers – 15 percent

Metro budgets its resources in separate and distinct funds. Transfers between funds are made to pay for internal services provided by one department to another, and to pay interfund reimbursements (i.e., building management, printing, fleet, etc.) determined by the cost allocation plan. Interfund reimbursements and internal service transfers total $14.2 million in FY 2004-05. The transfer classification also includes $14.7 million in Fund Equity Transfers (revenue sharing between funds) such as the transfer of excise tax from the General Fund to assist in planning activities. Interfund transfers appear as both a resource to the receiving fund and a requirement for the transferring fund in the budget.

Interest – 1 percent

Interest earnings are projected at $1.5 million. Interest earned is based upon investing cash balances throughout the year. This revenue source is subject to the current rates earned by investments, estimated at 1.5 percent for FY 2004-05. Investment earnings for FY 2004-05 are down significantly from prior years due to planned spend-down in fund balance reserves and significantly lower interest rates.

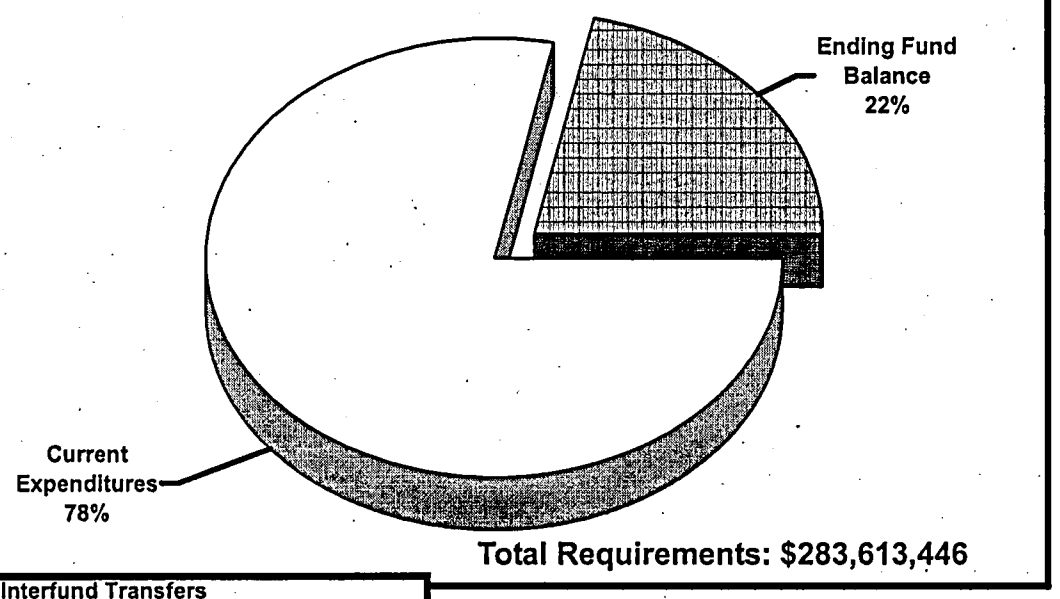
Other Miscellaneous Revenues – 2 percent

In FY 2004-05, other revenues include $2.0 million in donations to the Zoo, $796,000 in donations to MERC, $212,000 in donations to Regional Parks and $365,000 in pass-through revenue to pay debt service on the remaining composter revenue bonds.

Where the Money Goes

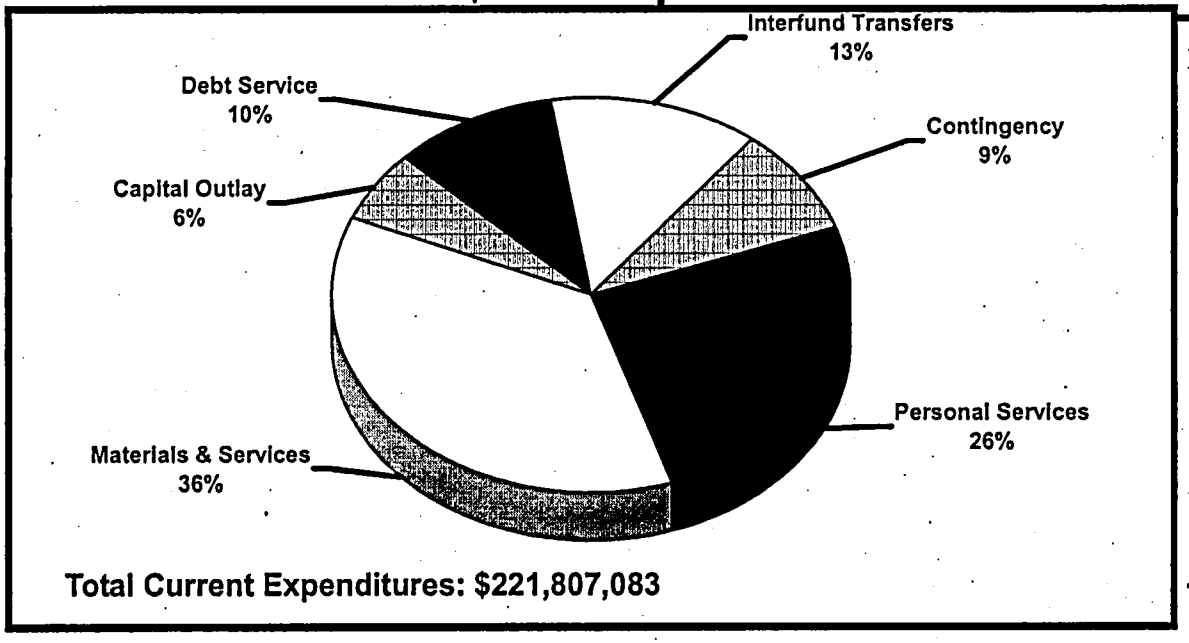
Metro uses its resources for a variety of purposes prescribed by state law and Metro Charter. Ending fund balances are resources that are not spent during the year but carried over to subsequent year(s). They include reserves, monies for cash flow purposes, and bond proceeds that will be spent in ensuing years for capital projects. Resources to be spent during the year can be categorized in one of several current expenditure categories.

FY 2004-05 Total Requirements



Total Requirements: $283,613,446

FY 2004-05 Total Current Expenditures



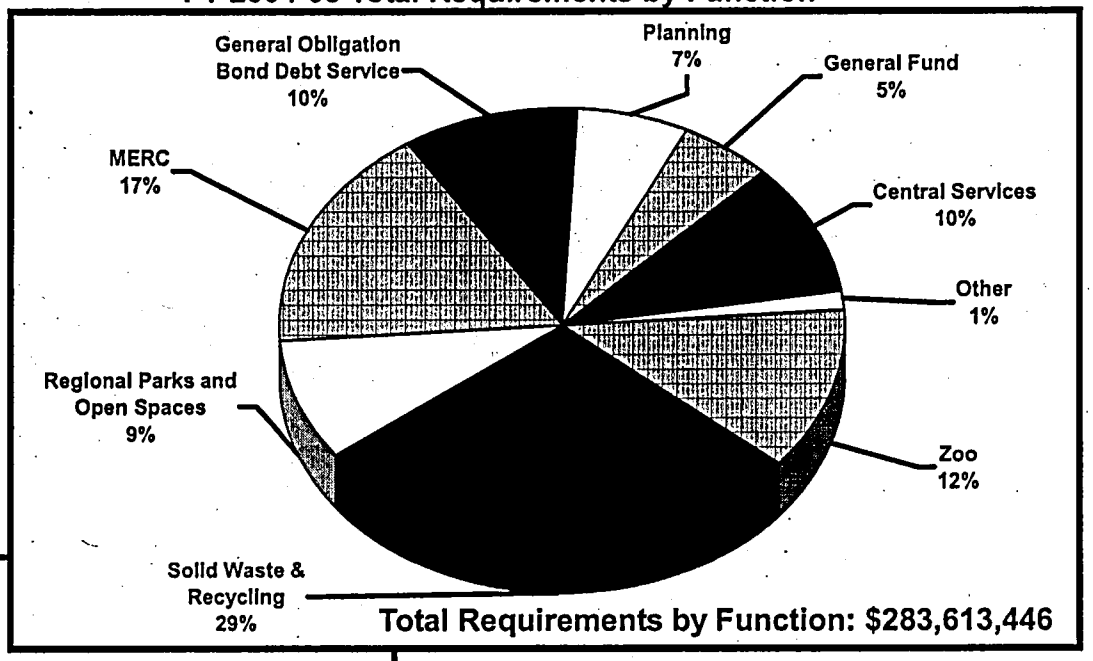
Total Current Expenditures: $221,807,083

Requirements

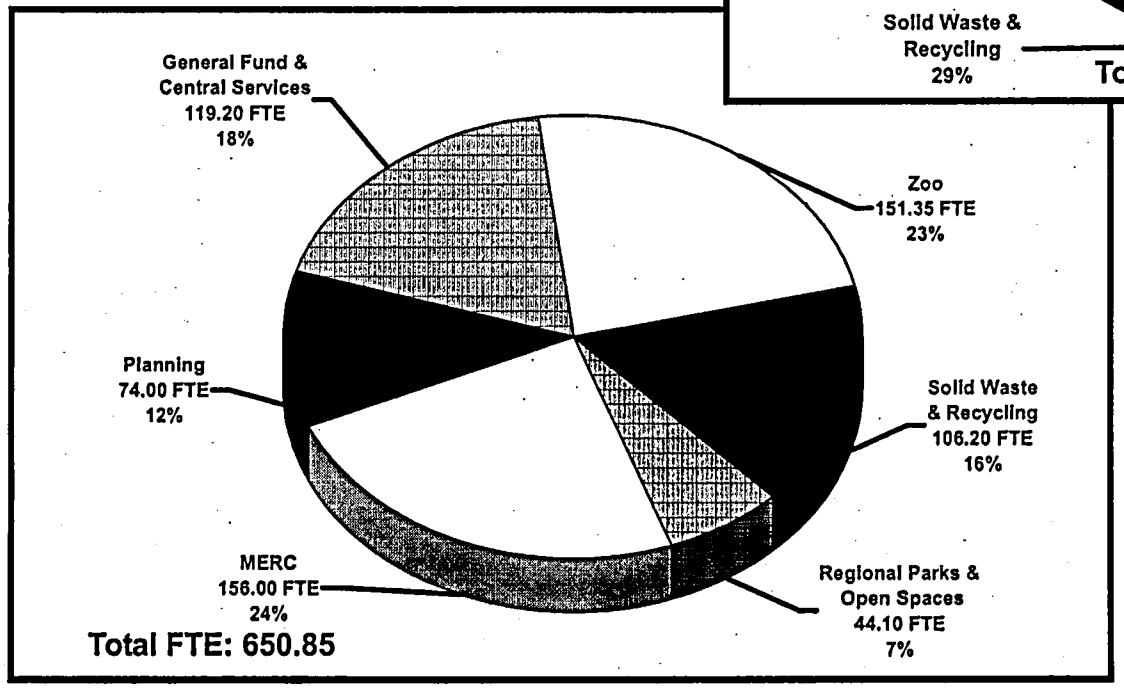
Current Expenditures	
Personal Services	$56,698,862
Materials and Services	80,911,897
Capital Outlay	12,692,128
Debt Service	22,938,172
Interfund Transfers:	
Interfund Reimbursements	13,419,123
Internal Service Transfers	829,325
Fund Equity Transfers	14,713,352
Contingency	19,604,224
Subtotal Current Expenditures	**221,807,083**
Ending Fund Balance	*61,806,363*
Total Requirements	**$283,613,446**

Metro's total current expenditures are allocated for specific functions shown in the adjoining pie chart. Almost 60 percent of total requirements support the operations of three departments: the Solid Waste & Recycling Department, which handles solid waste disposal for the region; the Oregon Zoo; and the Metro Exposition-Recreation Commission, which manages the Oregon Convention Center, the Expo Center, and the Portland Center for the Performing Arts.

FY 2004-05 Total Requirements by Function



FY 2004-05 Total Full-Time Equivalent Positions by Function



Full-time equivalent staff (FTE) totals 650.85 positions for Metro. Two-thirds of these staff work for three departments: the Oregon Zoo, the Metro Exposition-Recreation Commission (MERC), and Solid Waste & Recycling.

Metro uses its resources for a variety of programs related to its primary goals. Those programs are explained in detail in the Department Summaries contained in the body of this budget document. The chart on the previous page and the following explanation give the information by expenditure classification.

Current Expenditures

Current expenditures consist of amounts anticipated to be paid out in the current fiscal year. This includes payments for operations, capital improvements and acquisitions, and transfers to other funds. The major elements of current expenditures and the percentage of total current expenditures they represent include the following:

Personal Services – 26 percent

Metro plans to spend about $56.7 million for salaries and wages and related expenditures for its employees in FY 2004-05. The FY 2004-05 budget includes 650.85 full-time equivalent (FTE) positions. FTE includes regular, benefit-eligible full-time and part-time positions. It does not include temporary, seasonal, or event-related staff.

Materials and Services – 36 percent

Metro plans to spend about $80.9 million on materials and services in FY 2004-05. Large expenditures in this area include solid waste transfer station operations and the transfer of solid waste to the Columbia Ridge Landfill in Gilliam County (about $24.1 million). Materials and services also includes costs for contracted operations of the Oregon Convention Center, the Oregon Zoo, the Portland Center for the Performing Arts, the Expo Center, and the regional parks.

Capital Outlay – 6 percent

Approximately $12.7 million is provided for capital expenditures. These funds provide for major capital improvement projects at various facilities. The largest uses of capital funds are $3.1 million for land purchases under the Open Spaces Program, $3.0 million for capital improvements at the Oregon Zoo, $2.5 million for solid waste facility capital projects, and $2.3 million for capital improvements at MERC facilities. Capital expenditures include purchases of equipment, improvements to facilities, and other capital related expenditures. Projects that are over $50,000 and have a useful life of more than five years are included in Metro's five-year Capital Improvement Plan, updated and adopted annually.

Debt Service – 10 percent

Debt service provides for payments on revenue, general obligation, and full faith and credit bonds sold for the Metro Central transfer station, the Oregon Convention Center, Metro Regional Center, the Open Spaces Acquisition Program, the Expo Center, and the Oregon Zoo. This category also includes payments on outstanding loans to the Oregon Economic and Community Development Department (OECDD). Refer to the Debt Summary portion of this budget for the debt service schedules.

Interfund Transfers – 13 percent

Metro budgets its resources in separate and distinct funds. Transfers between funds are made to pay for the cost of services provided in one fund for the benefit of another (i.e., printing, fleet, etc.) or to share resources between funds. Interfund transfers in FY 2004-05 total about $29 million. Interfund transfers appear as both a resource to the receiving fund and a requirement for the giving fund in the budget.

Contingency – 9 percent

Contingencies in each fund are created to provide for unforeseen requirements. These funds may be spent only after an action of the Metro Council authorizes transferring appropriations from contingency to an expenditure line item.

Ending Fund Balances

Ending fund balances in one fiscal year become the beginning fund balances of the next fiscal year. Metro plans to carry forward $62 million into FY 2005-06. In addition to the planned carry-over at the end of FY 2004-05, Metro will also carry forward unspent contingency funds and any surplus from department operations.

Primary among the planned funds to be carried forward are reserves for specific purposes (self-insurance, solid waste activities, and debt reserves) which are generally required by law or formal operating agreement. In addition, planned ending balances also include funds to be carried over to provide cash flow for specific operations so that they can operate early in the next fiscal year even though their primary current revenues may not be received until later in that fiscal year.

Ending fund balance has declined significantly since FY 2001-02, about 64 percent. This is due primarily to the expenditure of bond proceeds or intergovernmental revenues received for the Open Spaces Acquisition Program and the expansion of the Oregon Convention Center. In addition, there has been a planned spend-down of the undesignated fund balance in the Solid Waste Revenue Fund through a tipping fee subsidy.

Budget Notes

The Council President included the following notes in his Proposed Budget. They provide additional policy direction to staff in carrying out the programs or functions of the agency.

Planning Fund

Budget Note 1: Regional Travel Options

The Chief Operating Officer is requested to implement the marketing and evaluation functions of the new Regional Travel Options program by retaining the services of a professional advertising, marketing, or public relations firm or non-profit organization. The contract(s) for these services shall be subject to Council approval regardless of amount.

Budget Note 2: Affordable Housing

Up to $55,000 of materials & services in the Planning Department budget is expressly designated for consulting, presentations, research, or other materials or services related to housing prices and housing affordability in the region. Contract(s) for these services shall be subject to Council approval regardless of amount.

Oregon Zoo

Budget Note 3: Strategic Plan

The Chief Operating Officer is requested to report to Council at least quarterly with regard to progress on the Zoo's strategic plan, particularly as related to the financial sustainability of the institution.

Budget Note 4: Revenue Alternatives

The Council recognizes that this budget projects revenue that cannot be achieved with the pricing structure in effect as of July 1, 2004. The Chief Operating Officer is requested to evaluate two alternatives for addressing this shortfall in revenue. The COO is requested to report to Council by September 1, 2004 on the relative merits of:

Alternative One – an increase in the gate admission charge for all customers, regardless of whether they use the automobile parking lot.

Alternative Two – an increase in revenue achieved by charging an additional fee only to those customers who do use the automobile parking lot.

Metro Exposition-Recreation Commission

Budget Note 5: Tourism Opportunity and Competitiveness Account

An excise tax amount equivalent to $0.50 per ton on solid waste is placed into a Tourism Opportunity and Competitiveness Account. The Chief Operating Officer is directed to work with the General Manager of MERC, with the advice of the MERC Commission, in presenting the Metro Council with options for the expenditure of these funds. These expenditures are restricted to strategies and programs designed specifically to enhance the OCC's competitiveness in the pursuit of conventions from outside the region which bring new dollars into the region and which utilize the OCC. The Chief Operating Officer's proposals to the Metro Council are to be accompanied by an estimated "Return on Investment" for such expenditures.

METRO

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Department Summaries

Department Summaries

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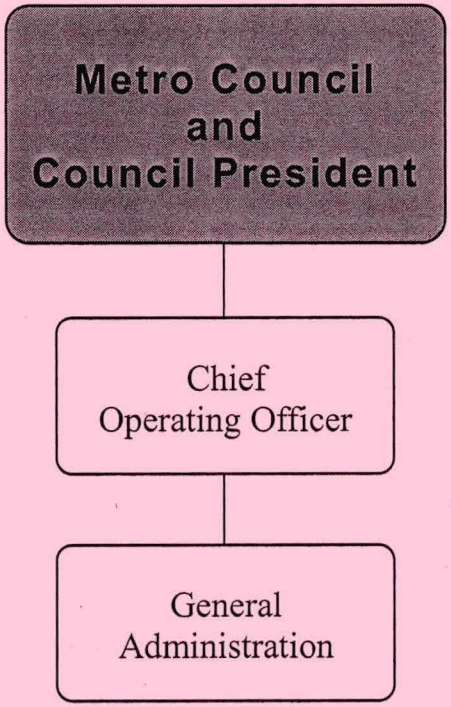
Metro Council
and
Council President
Chief
Operating Officer
General
Administration

METRO

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Council Office

About the Office

The Metro Council is the governing body of Metro. Its authority is defined in the Metro Charter passed by voters in 1992 and amended in 2000. The Council's authorities include:

- Establishing policies for the agency's programs and functions
- Developing long-range plans for existing and future agency activities
- Adopting the annual budget and levying taxes, user charges, and other revenue measures
- Overseeing the operation of Metro functions and programs to ensure that adopted policies and programs are carried out

The Council office budget includes the Chief Operating Officer who enforces Metro ordinances, executes the policies of the Metro Council, provides day-to-day administration of Metro's resources, programs, enterprise businesses, facilities and workforce, and works with the Council President to prepare a recommended annual budget for Council approval. Also included is the President's policy advisor who coordinates organization development processes, strategic planning, and Council policy development communications.

The Council office staff provides clerical and other support to the Councilors as individuals, as well as to the Council as a whole in its role as a legislative body whose procedures and formalities must be carefully conducted under the charter and law. The Council office arranges and performs all of these functions. Administrative support provided to the Metro Council, Council President, and Chief Operating Officer includes personnel administration, office/department budgeting and fiscal control, meeting support, calendar and mailing lists maintenance, special projects, distribution of Council agendas and agenda materials, and maintenance and archiving of Council records. The Council Office also provides administrative and policy support for the Metro Policy Advisory Committee (MPAC), an advisory group established by the Metro Charter.

In fiscal year 2003-04, the Council Office successfully completed a transition resulting from the Charter amendment approved by the voters in November 2000. On January 6, 2003, the Council Office absorbed and/or delegated the authorities and functions previously vested in the Executive Officer, a position that was abolished. A new appointed position, Chief Operating Officer, was created to manage the agency under the general supervision of the new, regionally elected position of Council President.

In prior years, the archiving function had been budgeted within the Office of the Metro Attorney. Beginning in FY 2003-04, this function was included within the Council Office budget. The Metro archives program encompasses a comprehensive records and information management system for the Metro Council Office, as well as agency-wide.

Major Council Office Accomplishments in FY 2003-04

The major accomplishment of the Council office in FY 2003-04 was "doing more with less," providing an improved standard of service to Council and the public at a lower overall cost than was possible under the pre-2003 structure. Elimination of the Executive Office and the inherent redundancies of two oversight structures enabled the Council to eliminate duplicative positions and delegate work assignments directly to the operating departments.

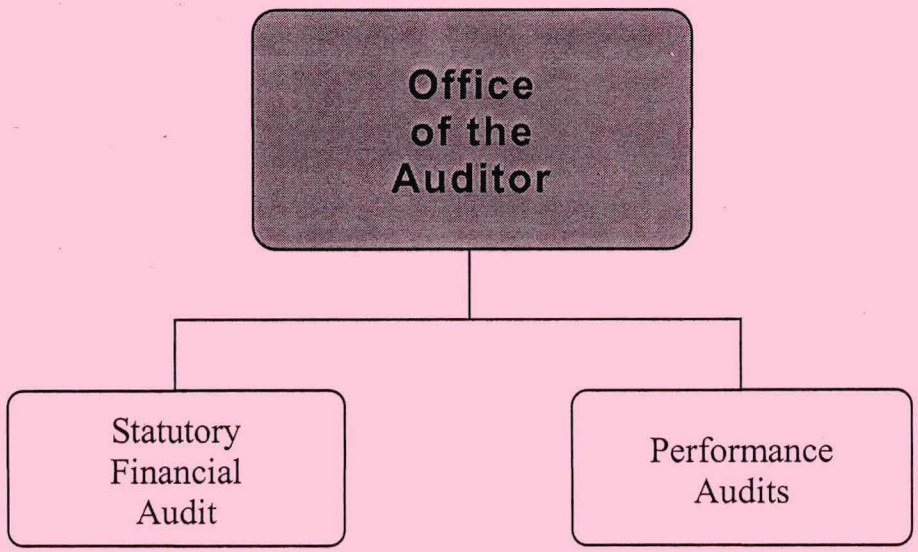
A related accomplishment for the Council office was the successful integration of activity with a new senior management team led by a Chief Operating Officer who was hired by the Council effective May 1, 2003.

Council office continued to set a high standard for public involvement by staffing a variety of public Council meetings, including off-site and evening sessions, to increase citizen exposure to their regional government.

Major Objectives in Fiscal Year 2004-05

The Council Office will continue to support Council activities, many of which will be of a higher profile in the coming year due to the scope of the decisions being made. Issues such as industrial land supply, fish and wildlife habitat protection, and transportation funding decisions are all expected to increase the correspondence and meeting workload in the year ahead.

Performance Measures	*Council Office*	Actual FY 01-02	Actual FY 02-03	Target FY 03-04	Target FY 04-05
	1. Percent of response to citizen requests for Council assistance within 24 hours	97%	97.5%	98%	99%
	2. Speaking engagements and presentations to citizens, agency staff, neighborhood, civic, business, special interest, and other groups by Councilors and Chief Operating Officer	138	267	315	350
	3. Increase visibility and accessibility of Metro Council by holding Metro Council meetings region-wide, in the evenings	4	9	9	12
	4. Live broadcast of Metro Council meetings	0	38	40	46
	5. Staff training (number of classes, seminars attended by staff)	5	6	10	16
	6. Access to Council records via web	0	0	50%	75%
	7. Percentage of response to citizen correspondence within 72 hours	75%	80%	85%	90%


Office of the Auditor
Statutory Financial Audit
Performance Audits

METRO

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Office of the Auditor

Office Purpose

Metro provides services to ensure that people in the region have access to nature, clean air and water; the ability to get around the region easily; safe and stable neighborhoods; resources for future generations; and a strong regional economy.

To support those goals, the Metro Auditor assists and advises Metro in achieving honest, efficient management and full accountability to the public. The Office of the Auditor strives to provide Metro with accurate information, unbiased analysis and objective recommendations on how best to use public resources in support of the region's well-being.

The Metro Charter mandates that the Office of the Auditor make continuous investigations of Metro operations including financial transactions, personnel, equipment and facilities, and all other aspects of these operations. The Metro Auditor issues reports to the Council based on the results of these investigations with recommendations for remedial action.

About the Office

The Metro Auditor is an elected position that was established in January 1995 as required by the Metro Charter.

The Metro Auditor's staff conducts performance audits in accordance with generally accepted government auditing standards. Performance auditing is an effort that may address any of the following concerns:

- Efficient allocation and use of resources
- Management performance
- Cost-effectiveness of alternative methods of delivering services and attaining goals
- Reliability of information provided by management
- Program administration and organization
- Results of programs and activities and their impact on recipients
- Achievement of program and/or organizational goals and objectives
- Compliance with applicable laws, rules and other authoritative and relevant standards.

To ensure the objectivity and reliability of its work, the Auditor operates independently of the Council. Reviews are conducted at the initiative of the Auditor to fulfill the Metro Charter mandate. Topics may be selected in response to specific concerns or requests, and reviews cover the full spectrum of Metro departments and activities. The following factors are considered in selecting projects:

- Level of Council and public interest
- Relative risk and exposure
- Service management problems
- Quality of internal controls
- Historical problems or concerns
- Potential to benefit more than one department.

In Oregon, local jurisdictions must have an outside Certified Public Accounting firm conduct their annual financial audits. The Metro Auditor is responsible for the administration of this contract.

Major Accomplishments in FY 2003-04

- Completed an audit of the Oregon Convention Center expansion construction
- Reported on concerns regarding MERC's accountability to Metro
- Evaluated MERC's pay-for-performance employee agreements
- Evaluated MERC's pay-for-performance system's potential for applicability to other Metro activities
- Completed a risk assessment of Metro operations

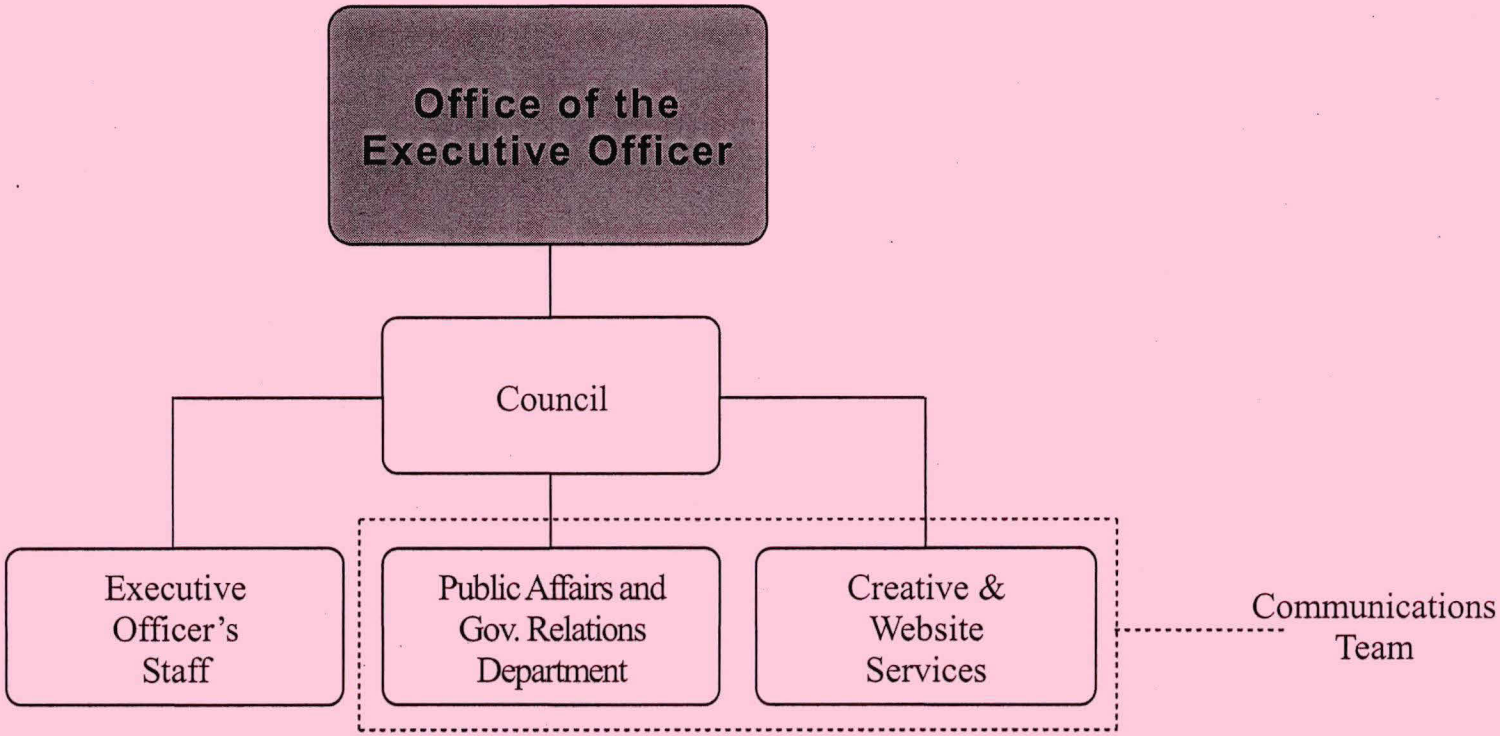
- Updated status of audit recommendations
- Trained entire audit staff on automated transaction testing of Metro-wide financial data
- Updated external and internal web pages
- Published enhanced annual report
- Published and distributed newsletters
- Assisted Metro operating departments as they implement audit recommendations and take other steps to improve management systems and internal controls

Major Objectives for FY 2004-05

- Review Metro's processes surrounding donation collection
- Study and report on the promised savings in Council and Chief Operating Officer functions resulting from the voter-approved change in governance structure
- Evaluate public information, outreach and education for land use planning activities
- Undertake new audits planned as a result of the risk assessment
- Update status of audit recommendations
- Communicate with citizens through reports, newsletters, the website, and ongoing involvement with the Metro Committee for Citizen Involvement
- Maintain positive, professional working relationships with the Metro Councilors, the Chief Operating Officer and MERC
- Ensure that Metro resources are maximized
- Continue efforts to maximize productivity and efficiency through changes in business practices
- Assist Metro operating departments as they implement audit recommendations and take other steps to improve management systems and internal controls

Performance Measures	*Office of the Auditor*	Actual FY 01-02	Actual FY 02-03	Target FY 03-04	Target FY 04-05
	1. Complete and distribute full audit reports	6	5	6	7
	2. Audit recommendations:				
	• Fully implemented	71%	67%	75%	75%
	• Under way with full implementation anticipated	18%	17%	15%	15%
	TOTAL	89%	84%	90%	90%

Prior to FY 2003-04



This office was abolished in FY 2003-04

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Office of the Executive Officer

In November 2000, the voters of the region passed an amendment to the Metro charter that changed the governance structure of the agency. The amendment abolished the regionally elected position of Executive Officer and replaced it with a regionally elected position of Council President. Functions and responsibilities formerly vested in the Executive Officer were transferred to the Council President or the newly created, appointed position of Chief Operating Officer.

Staff and functions formerly budgeted in Public Affairs & Government Relations, Creative Services, and the Office of Citizen Involvement have been transferred to the new Public Affairs Department. Most positions that directly served the Executive Officer have been eliminated; however, certain functions, such as staff support for the Metropolitan Policy Advisory Committee (MPAC), have been transferred to the Council Office.

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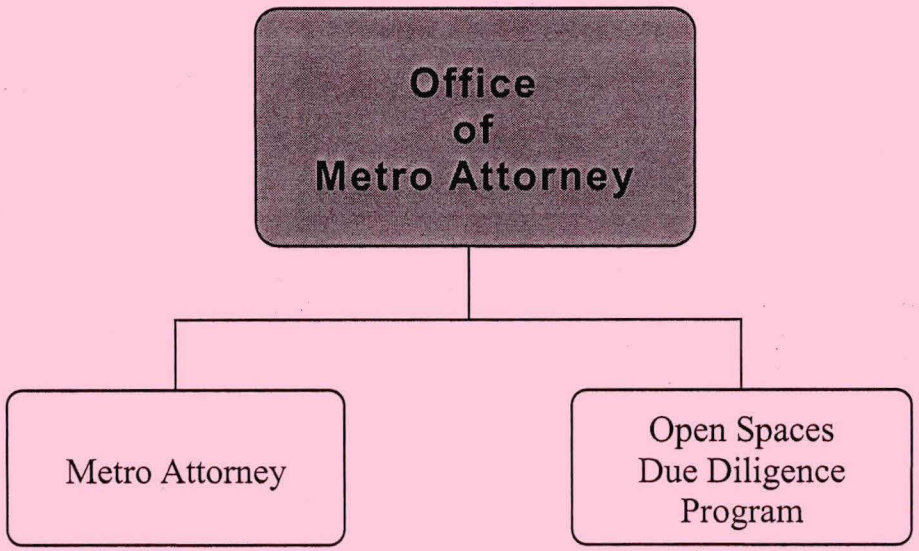
Office
of
Metro Attorney
Metro Attorney
Open Spaces
Due Diligence
Program

METRO

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Office of Metro Attorney

Office Purpose

The Office of Metro Attorney provides legal advice and services, including litigation when appropriate, for Metro officials, programs, and staff. Services are provided in a cost-effective, responsive, and proactive manner.

About the Office

The Office of Metro Attorney (OMA) is divided into two programs, or areas of responsibility: general legal advice and representation, and open spaces acquisition due diligence. In carrying out its mission, the goals of the Office are to:

- Provide clear and concise legal advice to policymakers in making informed decisions in the public interest
- Ensure to the maximum extent possible that Metro's written documents are clear and precise statements in order to avoid misunderstandings and possible litigation
- Represent Metro, both formally and informally, consistent with the goals of Metro and in a manner that represents a responsible contribution to the administration of the courts and the justice system
- Fully comply with the highest professional and ethical standards of the Oregon State Bar, the Oregon Supreme Court, and the legal profession

Metro Attorney Program

This function within the Office of Metro Attorney is to provide legal services to the entire Metro organization, including all departments, commissions, the Chief Operating Officer, the Council, and the Auditor. These legal services include research, evaluation, analysis and advice regarding legal issues affecting Metro; review of contracts, requests for proposals, and bid documents; negotiations regarding contractual agreements; and advice and assistance on legislative matters.

The Office provides written opinions, reviews ordinances and resolutions, and represents Metro officers and employees. The Metro Attorney may initiate, defend, or appeal litigation on behalf of Metro when requested by the Council, Chief Operating Officer, the Auditor, or any Metro commission.

This program includes the agency's lead attorney, the "Metro Attorney," four senior attorneys, an assistant senior attorney, one paralegal, and two clerical support positions, who are assigned to provide legal services to the Planning Department, the Solid Waste and Recycling Department, the Regional Parks and Greenspaces Department, the Metropolitan Exposition-Recreation Commission, and the Oregon Zoo, as well as legal work needed by the Council, Chief Operating Officer, Auditor, or Finance Department.

Open Spaces Due Diligence Program

This program is responsible for providing legal service to Metro's Regional Parks and Greenspaces Department in its efforts to purchase land for open spaces, parks, and trails. This program includes one-half FTE senior attorney position who oversees due diligence prior to land acquisition, and a paralegal who is responsible for closing land acquisitions. This program also contracts for all real estate appraisal services required for due diligence purposes, as well as other needed services such as environmental surveys and surveyors.

Consistent with efficient provision of legal services, actual work assignments are often organized on a "team" basis, and attorneys, paralegals, and clerical staff are given work assignments based on areas of expertise and the varying levels of legal work being generated by the various parts of Metro. Legal work does not flow into the office at a "steady state" rate or in relatively the same ratio per operating departments. The Office places all of its resources at the disposal of the entire agency on an as-needed basis.

Major Accomplishments in FY 2003-04

- Provided legal services needed to allow Metro Council to successfully complete Task 3 (Industrial Lands) for Periodic Review
- Provided legal services needed to enable Metro Council to achieve policy and administrative goals

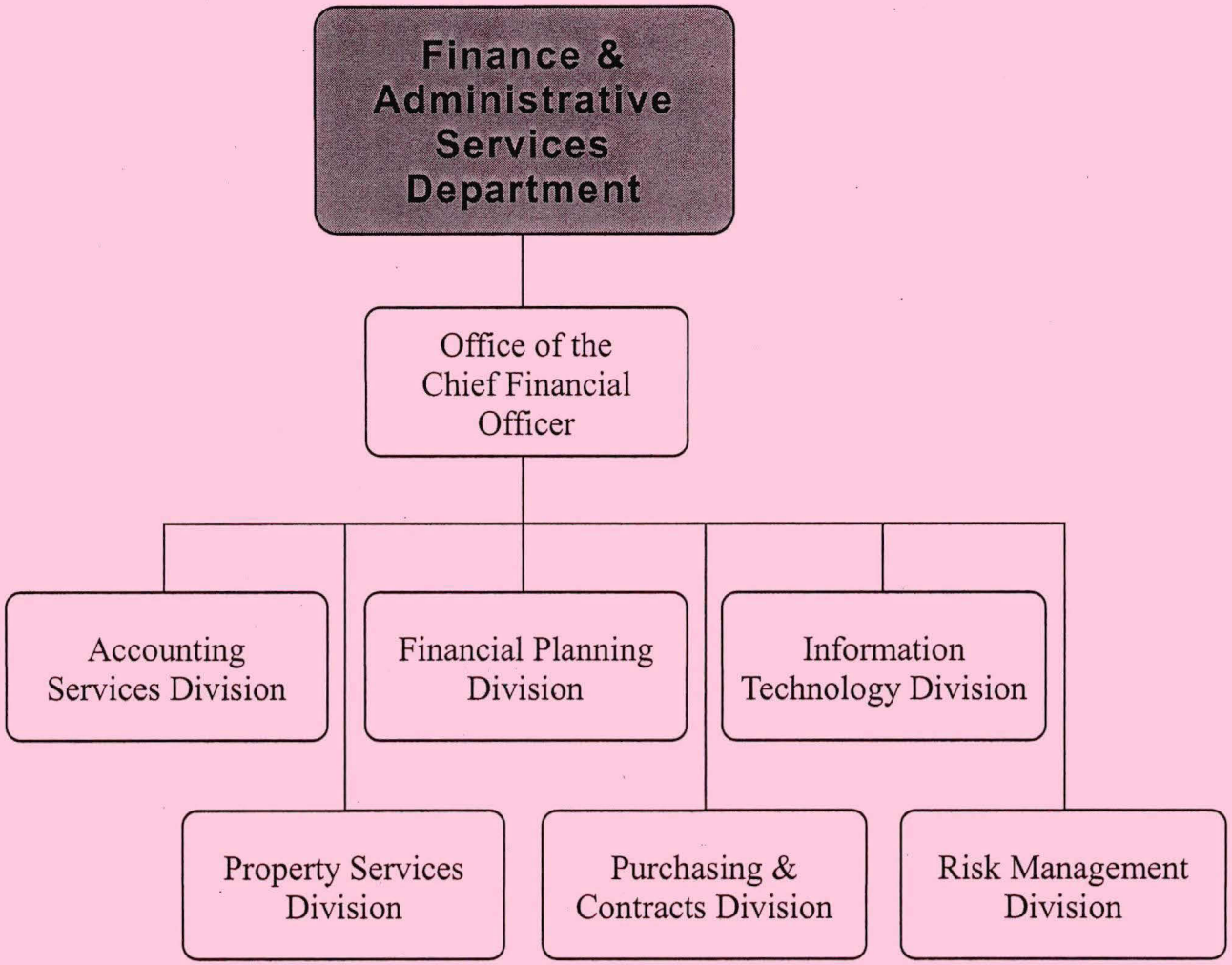
Major Objectives for FY 2004-05

- Provide all legal services needed to enable Metro Council to achieve Council established goals
- Successful completion of all other duties as assigned

Service Level Changes from FY 2003-04

There were no service level changes from FY 2003-04.

Performance Measures	*Office of Metro Attorney*	Actual FY 01-02	Actual FY 02-03	Target FY 03-04	Target FY 04-05
	1. Contract documents reviewed and completed	467	310	262	250
	2. Legislative documents completed and/or reviewed	103	95	134	125


Finance & Administrative Services Department
Office of the Chief Financial Officer
Accounting Services Division
Financial Planning Division
Information Technology Division
Property Services Division
Purchasing & Contracts Division
Risk Management Division

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Finance & Administrative Services Department

Department Purpose

The Finance & Administrative Services Department provides financial management services for Metro's elected officials, operating departments, employees, and the public, guided by the mission: *We provide essential services in support of our customers.*

About the Department

The Finance & Administrative Services Department (FAS) is changed somewhat in FY 2004-05 from the Finance Department in FY 2003-04. In addition to the Office of the Chief Financial Officer (CFO), Accounting Services, and Financial Planning divisions, FAS includes the Information Technology, Property Services, Purchasing & Contract Services, and Risk Management divisions that were in the Business Support Department in FY 2003-04. The department provides accounting services for the agency; coordinates the preparation, monitoring, and implementation of the agency's annual budget and Capital Improvement Plan; manages debt; performs long-range financial planning; administers Metro's risk management program; manages Metro's headquarters building; coordinates the agency's decentralized purchasing system; manages the Emerging Small Business and Minority- and Women-Owned Business program; and provides information technology services for Metro's operations.

The department's primary funding source is transfers from Metro departments for paying their share of central business services. The amount transferred from each department to the Support Services, Building Management, and Risk Management Funds is determined by the cost allocation plan.

Office of the Chief Financial Officer

The Office of the CFO supervises the department's operations, provides strategic direction for central services issues for all departments, and administers the department's budget.

Accounting Services Division

This division performs basic business processes required for Metro to carry out its programs and activities. Financial transactions are grouped in the following areas:

Accounts Payable processes expenditure transactions and issues payments to providers of goods and services.

Accounts Receivable processes revenue transactions, including recording cash receipts and invoicing customers, and performs credit management and collection activities. This section also manages Metro's Contractor's License Program, which provides contractors within the region with a business license that is recognized by the three counties and most cities within the region. This "one-stop licensing" saves contractors both time and money.

Payroll processes personnel-related expenditures, including payroll and fringe benefit payments. The section files required federal, state and other agency reports (e.g., W-2s, 941s, unemployment reports and fringe benefit payments including 401(k) and child care plans). Payroll also administers the PERS retirement program for Metro.

Investments manages and invests cash balances in accordance with state law and Metro policy. This includes daily management of an investment portfolio in excess of $200 million.

Financial Reporting and Control maintains internal controls over financial transactions and information and generates required and requested financial reports, including the award-winning Comprehensive Annual Financial Report (CAFR). Fixed asset accounting is part of this area's responsibilities. Monthly and ad hoc financial reports are generated and issued by this section. This section also coordinates with the Auditor's Office and the contracted outside auditor in Metro's annual financial audit.

Financial Planning Division

This division provides a variety of financial services:

Budget Preparation and Monitoring includes the preparation, analysis and implementation of the agency-wide budget and working with

departments and elected officials to ensure that the legal requirements associated with the budget are met and maintained.

Capital Improvement Planning involves coordinating the preparation, implementation and monitoring of the agency's annual five-year capital improvement plan and coordination of the plan with the annual budget.

Long Range Financial Planning helps departments anticipate fiscal requirements, cope with the effects of changes in the funding environment, and develop systems and procedures that will allow for maximum return and efficiency in the use of funds. The division also ensures compliance with laws and procedures that affect the agency's financial condition.

Debt Management involves the development of debt issuance strategies and analysis, administration of the debt payment process and ongoing compliance with bond covenants.

Information Technology Division

The IT division is organized into five programs that are critical to a successful agency-wide approach to information resource management. Their functions are:

Enterprise Application Services provides technical development and maintenance support for all enterprise applications with a primary focus on PeopleSoft financial and human resource systems. This program also includes database administration, system performance management, application portfolio management, PeopleSoft desktop training, Unix server administration, data management, and work flow.

Desktop Support Services provides hardware and software installation and troubleshooting to all desktop and workstation users, managed through the Help Desk function. The program also works closely with other departments to analyze hardware and software configurations and provide advice on long-term desktop purchase strategies. As a part of these functions, the program installs new systems and, with central Purchasing, coordinates all new desktop hardware and software purchasing. Desktop Support Services maintains an Information Technology website to provide self-service advice to a variety of users.

System and Network Services plans, implements, and manages network upgrades to enable Metro to take advantage of current and emerging information technologies. It also ensures that all hardware components of the network are integrated and working efficiently. System and Network Services tests new information technology products with the goal of improving network, server, and desktop computer performance.

Department Applications works in conjunction with Metro departments to assist in upgrades and maintenance for department-specific applications and on the interfaces with other Metro systems that share data and information. In performing the work, staff consults with departments on options to enhance software applications. When appropriate, this team does limited software development to accomplish those enhancements and performs programming maintenance to those systems to minimize disruption to their operations.

Web Services is responsible for supporting Metro's Internet presence. Activities and responsibilities include completely updating Metro's web page to include interactive elements, such as constituent accessible Metro libraries and information tables, installation of a distributed content management system to support stronger and streamlined information flow from departments to the Metro web pages, application development for the Metro website in other tools, such as bulletin boards and automated job applications, and traffic analysis of Metro, MERC and Zoo web pages.

Property Services Division

Property Services manages Metro Regional Center, the agency's headquarters building which includes an attached parking garage, and provides security services and mailing/copy services for Metro departments. Division funding is primarily from departmental allocations to the Building Management and Support Services Funds, with additional revenue from building leases and parking fees.

Building Management manages the physical operation of Metro Regional Center, in support of Metro elected officials and employees, visitors, and tenants. Services include space planning, remodeling, maintenance, building security, life safety, front desk reception, local area network wiring, and management of the employee garage and attached parking structure. This program operates out of the Building Management Fund, which also collects funds for debt service payments on the bonds issued to finance the building.

Support Services provides additional support for building operations, with its primary responsibilities being for telephone maintenance and operation of Metro's small fleet of leased vehicles. These operations are in the Support Services Fund.

Office Services runs the mail room, providing interoffice and intergovernmental delivery as well as U.S. Mail, and operates the central copy center for large print and copy jobs. Its operations are also in the Support Services Fund.

Purchasing and Contract Services Division

Purchasing and Contract Services is funded by allocated costs in the Support Services Fund. The services provided are listed below:

Contract Services provides support for Metro's decentralized, competitive procurement processes and contract development functions. This program applies rules, regulations, and limitations established in state law and Metro Code. Primary responsibilities consist of encouraging a competitive process that supports openness and impartiality; and reviewing and monitoring department contracts, amendments, and requests for bids/proposals pursuant to Metro Code and state and federal regulations.

Purchasing Services operates the Purchasing Management Information System, assures compliance with purchasing rules, and coordinates the purchase of products and services used throughout Metro. This program also administers Metro's purchasing card program.

Minority/Women-Owned/Emerging Small Business Enterprise Programs. Metro Code establishes programs that encourage Metro use of minority- and women-owned businesses and emerging small businesses by creating the maximum possible opportunity for such businesses to compete for and participate in Metro contracting activities. It is the policy of Metro to provide equal opportunity to all persons to access and participate in all projects, programs and services of Metro.

Risk Management Division

Risk Management administers the Risk Management Fund. The fund contains revenues and expenditures related to the administration of Metro's risk management program, including employee fringe benefits and unemployment insurance which are managed by the Human Resource Department. Three programs are administered by Finance & Administrative Services within the Risk Management Fund:

Liability/Property – Responsible for the liability self-insurance program, the emergency management program, property insurance and self-insured claims, and employee bonding.

Workers' Compensation – Responsible for workers' safety and administration of workers' compensation claims.

Environmental Impairment Liability – Maintains reserves to fund pollution-related losses. No claims are expected or budgeted.

Major Accomplishments in FY 2003-04

The Finance & Administrative Services Department has accomplished, or will accomplish by the end of FY 2003-04, numerous initiatives in addition to its ongoing work. That ongoing work includes preparation and monitoring of the annual budget, budget amendments, and Capital Improvement Plan; paying the bills and accounting for Metro's revenue and expenses; producing the Comprehensive Annual Financial Report; management and maintenance of the agency's computer systems, networks, hardware, and software; and coordination of risk management, safety, and loss control programs.

Specific initiatives anticipated to be completed by the end of FY 2003-04 include:

- Work to implement PeopleSoft version 8.4 upgrade of financial applications to meet target date of November 2004
- Work with Metro departments to complete implementation of the Council's adopted Capital Asset Management Policies
- Prepare internal control policies for approval and coordinate their implementation
- Conduct a thorough review of Metro's purchasing and contracting policies and procedures, and begin implementation of recommended changes

- Initiate a review of Metro's cost allocation plan for central services
- Review Risk Management Fund reserve policies and begin to implement changes as directed by the Council
- Receive awards for excellence in financial reporting and budgeting from the Government Finance Officers Association
- Refinance Metro Regional Center revenue bonds and Zoo loans to produce over $300,000 in annual debt service savings

Service Level Changes from FY 2003-04

The major changes in service levels in FY 2004-05 are the addition of Information Technology, Property Services, Purchasing & Contract Services, and Risk Management as responsibilities of FAS, resulting from a reorganization that included elimination of the Business Support Department.

In Risk Management, the Employee Benefits program is transferred to Human Resources, with its 2.0 FTE. The remaining Risk Management functions will be done by the Risk Manager and a new part-time (0.7 FTE) Management Technician position, which will enable some enhancement of safety programs. Financial Planning adds 0.3 FTE to make a part-time Analyst II position full-time, partially restoring the elimination of a position from the prior year. These two staffing increases are accomplished without a net increase in FTE, utilizing an eliminated Director II position from Business Support. Finally, the Construction Manager formerly housed in Property Services will be budgeted directly in the Regional Parks Department.

Major Objectives for FY 2004-05

- Complete implementation of the PeopleSoft version 8.4 upgrade of financial applications
- Prepare Consolidated Annual Financial Report in compliance with GASB 34 for the fiscal year ended June 30, 2004
- Develop the fiscal year 2005-06 Budget and Capital Improvement Plan
- Implement recommendations for stabilizing Risk Management reserves
- Complete a review of the purchasing and contracts functions, and implement recommended changes
- Implement recommendations for changes to the cost allocation plan
- Continue to meet national standards for excellence in Accounting and Financial Planning
- Support Metro's elected officials in their efforts to identify a sustainable approach to funding for the agency
- Involve operating departments in determining business process improvements made possible by upgrades to Metro's PeopleSoft financial management system
- Establish a Renewal & Replacement reserve for Information Technology capital needs
- Establish a Renewal & Replacement reserve for Metro Regional Center

Performance Measures	*Finance & Administrative Services Department*	Actual FY 01-02	Actual FY 02-03	Target FY 03-04	Target FY 04-05
	1. Yield on Metro investments exceeds 3-month T-Bill rate by 15 basis points (bp); (15 bp = 0.15%)	+99bp	+66bp	+15bp	+15bp
	2. Variance between excise tax forecast and actual receipts (percentage of actual receipts above or below forecast)	0.14%	2.56%	+/- 5.0%	+/- 5.0%
	3. Receive Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award	Yes	Yes	Yes	Yes
	4. Receive GFOA Certificate of Achievement for Excellence in Financial Reporting	Yes	Yes	Yes	Yes
	5. Total risk management expenses as percentage of operating budget	0.37%	0.58%	0.80%	0.80%
	6. Percent of time that PeopleSoft financial and HR modules are available to users between 8 a.m. and 5 p.m.	99%	99.04%	99%	99%
	7. Number of high and immediate priority user calls to the Help Desk that receive response within four hours	99%	97.82%	99%	99%
	8. Percent of time that e-mail is available to users between 8 a.m. and 5 p.m.	99%	99.9%	99.9%	99.9%
	9. Percent of time network file service is available to users between 8 a.m. and 5 p.m.	99%	99.9%	99.9%	99.9%
	10. Operating cost to clean, maintain, and secure Metro Regional Center	$683,804	$747,350	$820,623	$875,512

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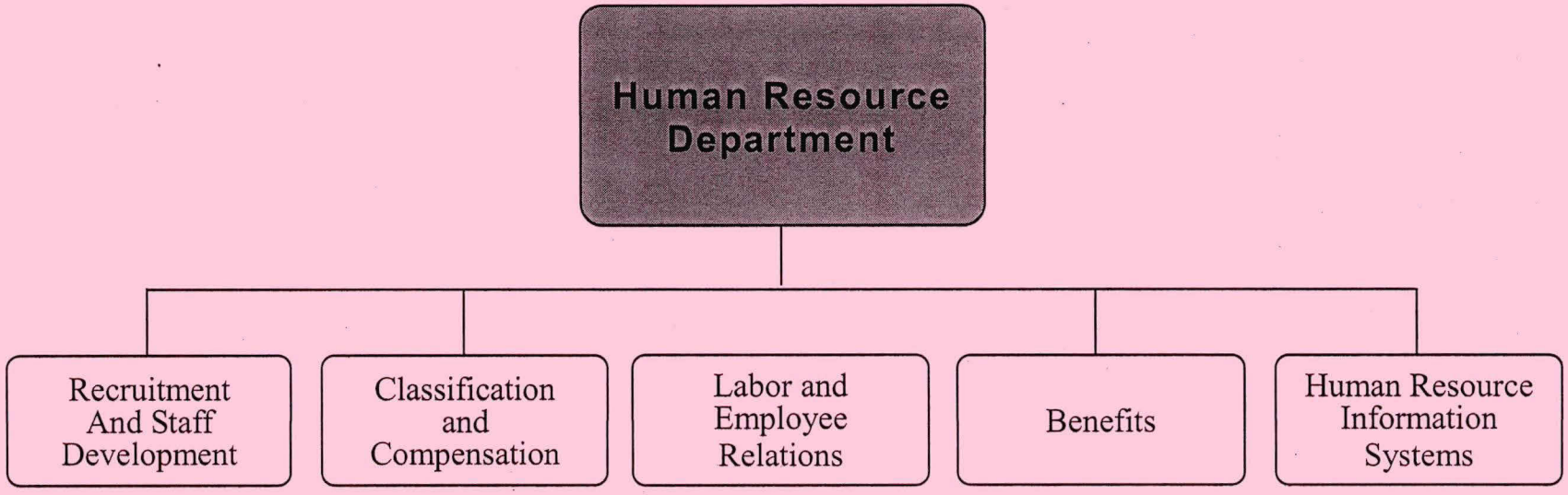
Human Resource Department
Recruitment And Staff Development
Classification and Compensation
Labor and Employee Relations
Benefits
Human Resource Information Systems

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Human Resource Department

Department Purpose

The Human Resource Department exists to help its customers fulfill business requirements by positioning Metro's work force for the future.

About the Department

The department consists of a Director and five divisions that are funded through the Support Services and Risk Management Funds. Human Resource provides essential human resource services in support of its customers.

The department's primary funding source is transfers from Metro departments for paying their share of business and other services. The amount transferred from each department is determined by the cost allocation plan.

The department is organized into five functional areas as listed below:

Recruitment and Staff Development works to attract a talented, diverse work force; to provide processes which meet the spirit and intent of employment law; to complete applicant screening promptly and efficiently; to provide reporting mechanisms by which managers can chart progress and hold themselves accountable; to counsel and train managers and non-managers on effective selection practices; and to design and develop programs and processes – including affirmative action planning – which help position Metro's work force for the future. These include effective performance planning and leadership development systems, reward and recognition systems, and a core curriculum for managers and non-managers to improve needed skills.

Classification and Compensation ensures the integrity of compensation and classification practices within Metro, completes reclassification reviews and recommendations promptly and accurately, and assists with comprehensive compensation and classification studies to ensure Metro remains competitive in the labor market.

Labor and Employee Relations works to improve the relationships between Metro and its unions through collaborative problem solving processes, open and honest communication, training managers in labor contract administration, effective labor negotiation practices, and ensuring that responses to complaints are based on facts and can meet the tests of third party review.

Benefits plans, develops, and administers a fiscally responsible, yet competitive and desirable, fringe compensation package that attracts and retains a qualified workforce.

Human Resource Information Systems (HRIS) inputs and tracks all information associated with employee activity at Metro; reports workforce data to meet federal requirements; creates standard reports for departments on vacancies; notifies managers of performance appraisals due, acting out of classification assignments and classification history of positions.

Major Accomplishments in FY 2003-04

- Facilitated and co-chaired a Joint Labor Management Committee on Health and Welfare.
- Implemented a Classification and Compensation Study for Metro's non-represented positions.
- Completed HRIS upgrade.
- Negotiated Labor Agreement with LIU, Local 483.

Service Level Changes from FY 2003-04

The Health and Welfare and the Unemployment programs were transferred from the Business Support Department to the Human Resource Department, including one FTE Program Analyst IV and one FTE Management Technician. Materials and Services for the Health and Welfare and the Unemployment programs were transferred from the Risk Management Fund as well.

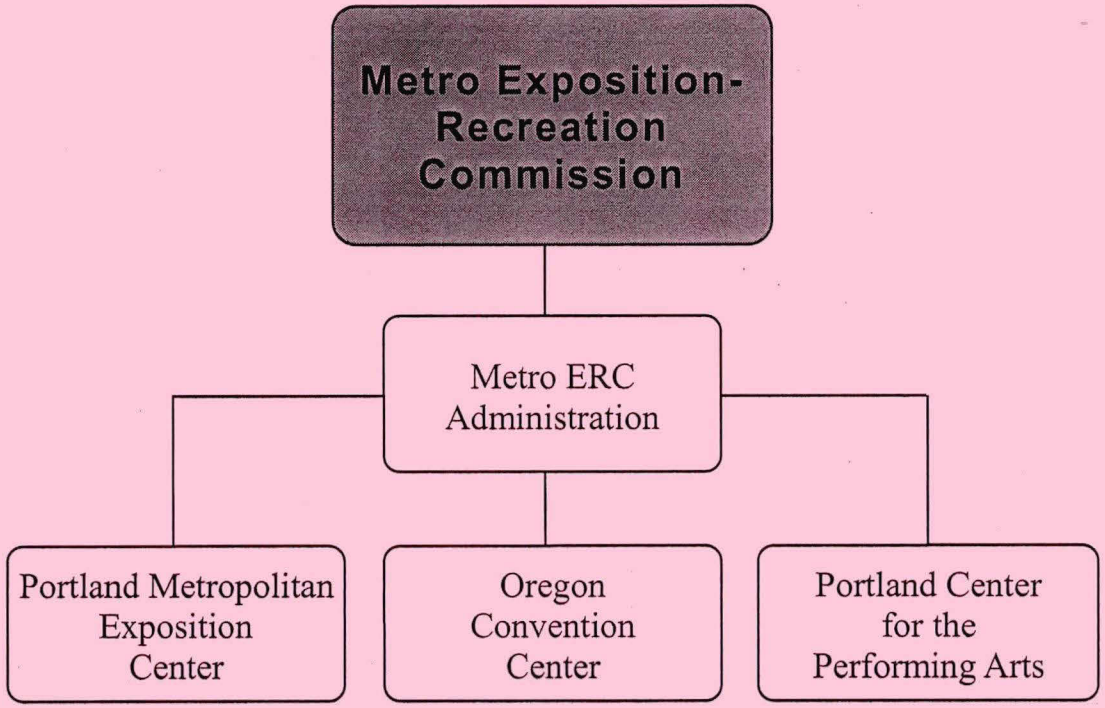
As a result of the non-represented classification and compensation study, the following Human Resource positions were reclassified:

- Two FTE – from Administrative Assistant III to Administrative Assistant II
- Two FTE – from Administrative Assistant IV to Program Analyst I
- Two FTE – from Program Analyst III to Program Analyst IV

Major Objectives for FY 2004-05

- Continue to facilitate and co-chair a Joint Labor Management Committee for Metro/MERC.
- Complete implementation of process improvements identified by key users of HR services.
- Obtain Metro Council policy decision on Metro's compensation strategy.
- Conduct a comprehensive and full review of all of Metro's classification descriptions and classification review practices.
- Develop a performance management system so that performance reviews may be conducted in a more consistent manner.
- Work with Information Technology to upgrade HRIS modules consistent with migration of PeopleSoft versions to next levels.
- Utilize 2000 census data to conduct an updated utilization analysis for Metro and MERC Affirmative Action Plans.

Performance Measures	*Human Resource Department*	Actual FY 01-02	Actual FY 02-03	Target FY 03-04	Target FY 04-05
	1. Percent of survey respondents rating HR division services as good or excellent	96%	98%	98%	98%
	2. Percent of minimum qualification screening completed within 3-day goal	100%	99%	98%	98%
	3. Percent of personnel actions processed without error	99%	98%	98%	98%
	4. Percent of new supervisors receiving human resource management training within one year of appointment	100%	100%	100%	100%
	5. Percent of new employees attending new employee orientation within three months of hire date	NA	96%	95%	95%


Metro Exposition-Recreation Commission
Metro ERC Administration
Portland Metropolitan Exposition Center
Oregon Convention Center
Portland Center for the Performing Arts

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Metro Exposition-Recreation Commission (MERC)

Commission Purpose

The Metro Exposition-Recreation Commission (MERC) manages the regional convention, trade, and performing arts facilities in a cost effective, independent, entrepreneurial, and accountable manner. MERC manages the Oregon Convention Center (OCC), the Portland Center for the Performing Arts (PCPA), and the Portland Metropolitan Exposition Center (Expo). MERC's mission is to enhance the livability and economic vitality of the metropolitan region through sound stewardship, expert management, and creative development of the region's public assembly facilities.

MERC developed the following strategic goals to advance its mission and to ensure the organization manages its public assets for the highest and best uses and delivers the highest quality services to those who pass through its doors.

- Maximize economic impact for the metropolitan region and the state of Oregon
- Provide and operate venues to foster a diverse range of performing arts, convention, and trade and exhibition events
- Achieve financial stability through responsible policies and prudent practices
- Advocate for enhancing public support of regional trade facilities, the arts, and tourism
- Efficiently operate and maintain facilities in premiere condition
- Be a productive part of Metro
- Recruit and employ a quality-motivated workforce that provides superior facility management and customer service and reflects the diversity of the metropolitan region

MERC will pursue its mission and goals through its four business units: MERC Administration, OCC, PCPA, and Expo. Each of these units contributes in a significant way to MERC's overall mission through goals tailored for each business unit.

About the Commission

MERC consists of seven members appointed to four-year terms. Commissioners are nominated by Clackamas, Multnomah, and Washington counties (one each), and the City of Portland (two) and are appointed by Metro's Council President. The Council President directly nominates and appoints two commissioners. All appointments are subject to confirmation by the Metro Council.

The Commission, through its staff, manages and promotes the region's public convention, exhibition, and entertainment facilities. These facilities attract international, national, and regional events that contribute to the economic and cultural richness of our region. MERC has a solid reputation for expertise in public assembly facility management, quality customer service, and responsible administrative service. In managing these facilities, MERC is in a unique position because the ownership of the facilities varies. OCC and Expo are owned by Metro. PCPA is owned by the City of Portland but managed by MERC under agreement with the City. Ultimately, of course, the public owns all the facilities and MERC strives to operate all of the facilities in a prudent and business-like manner that serves the public interest.

MERC is primarily funded through its entrepreneurial operations and industry tax subsidies—OCC and PCPA receive an allocation of the 3 percent hotel/motel tax levied in Multnomah County. In addition, to support the convention center expansion, OCC will receive an allocation of Multnomah County's 2.5 percent hotel/motel and vehicle rental tax for a limited period. Also, over the bond life that funded the Visitor Development Initiative, PCPA will receive an allocation of this 2.5 percent county tax. MERC receives no property tax support for operations. Approximately 73 percent of MERC funding comes from enterprise revenues from fees for services provided through its facility rental, event services, parking, and food and catering business. The remaining 27 percent comes from lodging industry tax subsidy, government contribution, donations, and investment earnings.

About the Organization

As an organization, MERC is structured in terms of its four independent but interdependent organizational units. This divisional design provides greater service as a result of developed expertise related to common customer needs and a greater degree of coordination achieved through common goals. Interdependency is achieved through MERC Administration, which provides leadership, policy direction, and centralized fiscal and administrative services. MERC's four units budget their operations in the MERC Operating Fund. Capital and non-recurring repair and maintenance are budgeted in the MERC Pooled Capital Fund.

A major factor in the development of the FY 2004-05 budget is the loss of $1,281,000 in Visitor Development Initiative (VDI) subsidy support (explained more fully in the Oregon Convention Center subsection of this section) for the Oregon Convention Center and the Portland Center for the Performing Arts. In addition to the subsidy loss, MERC is operating in a time of tremendous economic uncertainty. The early years of this decade have been marked by severe economic downturns, a national recession, high unemployment, and social and political impacts from the war on terrorism. Tourism and business travel have hit historic lows, which affects our convention, consumer trade, and entertainment business. As such, long-term fiscal vitality and security remain our paramount importance. To address these challenges MERC focused on the following initiatives in the development of the FY 2004-05 budget:

- Minimum fund balance preservation
- Expenditure management
- Sponsorship revenue

MERC's total operating budget for FY 2004-05, excluding ending fund balance and contingency, is approximately $32 million, a decline of 6 percent from the FY 2003-04 adopted budget. Faced with a continued lackluster economy, MERC's FY 2004-05 budget continues to reflect decreased spending levels that were introduced in early FY 2003-04.

A financial highlight of the FY 2004-05 budget reflects a continued partnership with Front Row Marketing to bring in sponsorship/naming right revenue, and a new ticketing agreement at PCPA that will provide new sales commissions. The Expo Center will continue collecting a ticketed-event user fee (6 percent of ticket sales/50¢ minimum per ticket) dedicated to the development of Expo's Phase III. Lodging tax receipts are expected to be flat due to downturns in the hospitality industry as a result of the weak economy.

MERC Administration

MERC Administration provides leadership, policy direction, and centralized fiscal and administrative services. Core services provided by the administration unit include: strategic planning, financial management and reporting, capital development, purchasing, information management, human resources, and public relations. These centralized fiscal and administrative services provide support to the specialized business in which MERC's public assembly facilities operate. This unit also implements commission policies that set both tone and direction for the organization. MERC Administration also assumes primary responsibility for coordinating and communicating with Metro as MERC's oversight agency, as well as other public and private partners.

Based upon MERC Administration's objective to facilitate the organization's goal to achieve financial stability and application of certain strategies contained in the MERC's Strategic Plan, the FY 2004-05 proposed budget reflects an increase of $37,346, or 3.3 percent, over the FY 2003-04 adopted budget. The majority of this increase represents the addition of an accounting position, allowing MERC Administration to respond to increases in the complexity of departmental programs.

Oregon Convention Center

The Oregon Convention Center serves as a significant economic vehicle for the metropolitan region and Oregon by attracting out-of-town visitors. In the past three years, OCC has generated approximately $1.6 billion in economic flow to the region. The convention center's policies and management philosophy are tailored to ensure that generating out-of-town convention business remains its primary objective. To achieve this objective, the center must maintain sufficient operating revenues to responsibly manage the facility and maintain it in a first class condition.

The Oregon Convention Center opened in September 1990 as a 500,000 square-foot facility consisting of exhibit space, a large ballroom, meeting

rooms, generous lobby and pre-function spaces, and full-service kitchen facilities capable of serving 10,000 meals. The center provides in-house event services, routine maintenance, event set-up and teardown, and housekeeping functions. Parking and food and beverage management services are provided by outside contractors.

In 2001, OCC embarked on a much-needed expansion that increased the building's size by approximately 60 percent. The expansion added over 407,000 total square feet, and includes 105,000 square feet of new exhibit space, a new grand ballroom, 22 new meeting rooms, an 800-space covered parking garage, 11 additional loading bays, retail spaces, and improvements to the kitchen and food areas. The expansion of OCC was started in February 2001 and opened April 15, 2003.

OCC is a national convention center that hosts many domestic and international conventions and shows each year. The facility, with its flexible space, is also home to local meetings, food functions, and consumer shows. OCC competes with other convention centers in the western United States including Denver, Long Beach, Phoenix, Sacramento, Salt Lake City, San Diego, and Seattle. The growth in the quantity and size of trade shows and conventions has increased demand for more exhibit and meeting space at convention centers throughout the United States. There is also demand for enhanced technology infrastructure and services. OCC's competitors have either completed, or are planning, expansions or are opening new facilities to meet this growth.

Portland's tourism infrastructure is undergoing significant expansion in its hotel room inventory, airport facilities, and mass transit. The region needs these enhanced community assets to remain competitive and capture its share of the convention market. Lloyd District improvements – including new retail, transportation, and a 20-year district development plan – are also important influences on making the convention center attractive. Transportation costs and convenience are significant factors to convention and trade show clients and attendees. The convention center's expansion is also a crucial piece in the Lloyd District renovation and boosting Portland's marketability as a tourist and convention destination.

OCC's funding landscape has been dramatically altered by the VDI, which enabled the expansion project to go forward. The VDI is a complex public/private funding mechanism, providing financing for the OCC expansion project and a host of other visitor improvement projects to be created and funded with no property taxes. VDI relies upon a 2.5 percent increase in the Multnomah County lodging and car rental taxes. Additional funding for the expansion came from cash contributions of $5 million from the OCC fund balance, and $5 million from the City of Portland. The VDI will provide $8.74 million to OCC, providing operational support for fiscal years 2001 through 2006. This was intended to recognize the impact of the expansion project, including down time during construction, ramping up to full occupancy, and the necessary operational support for a much larger facility. However, it is important to recognize that the VDI provides no *guaranteed* enhanced operational support after FY 2005-06.

The pressing issue for OCC in the future is operational support needed for the expanded facility. Convention centers are traditionally operated as "loss leaders" for community economic development and tax generation, and OCC is no exception. Operating subsidies, usually from lodging tax, are provided to cover the full cost of bringing in economic-generating conventions and trade shows to a region. The larger the convention center, the larger the operating cost and greater the need for subsidy support. VDI provides a mechanism for Metro to request continued operating support for OCC after 2006, but such support is not guaranteed. Additionally, it is subject to both political discussion and dispute resolution processes. The community's support for long-term, ongoing operating subsidy for OCC beyond FY 2005-06 will be a significant factor in its continuing success.

Even with the expanded convention center, Portland still finds itself at a distinct competitive disadvantage when battling for citywide conventions because of a lack of sufficient hotel inventory or a headquarters hotel on the eastside near the convention center. In 2003, the Portland Development Commission (PDC) put together, with hotelier support, a Request for Qualifications (RFQ) to assess the ability to build a headquarters hotel. The PDC has put this development as a top priority and will be issuing a Request for Proposals (RFP) early in 2004. This action moves the headquarters hotel development forward and is the last piece of the puzzle needed to bringing more convention business to Portland.

The proposed budget continues to reflect the current economic uncertainty. Major revenue streams, concessions/catering sales, utilities, and parking fees are anticipated to be lower than FY 03-04 adopted budget levels, but higher than FY 02-03 actual results. Facility rental is expected to increase

$57,896 over FY 03-04 budget. Due to the mix of events in FY 04-05, concessions/catering revenue is expected to decline $384,125 and Utility Services revenue is expected to decline $256,696. The termination of the Metro garage operating agreement is primarily responsible for an expected decline in parking revenues of $349,000.

Operating expenditures are budgeted to be $16.8 million, which is $1.5 million, or 8 percent, less than the FY 03-04 adopted budget. Due to the decline in revenue streams, OCC reduced its targeted expenditure level for FY 03-04 to preserve its fund balance. This reduction is carried forward into FY 04-05. As a result, the cost of personal services is less than the FY 03-04 adopted budget by $660,000, or 8 percent, and materials and services are reduced by $854,000, or 8 percent. The cost of concessions/catering is expected to increase $190,000, or 4 percent. The cost of parking expenditures is expected to be less by $437,000, reflecting the restructure of expenses to coincide with the reduction in revenue and the termination of Metro garage contract.

OCC's VDI subsidy will decline $750,000 in FY 04-05, which has a major impact on MERC's ability to preserve OCC's minimum fund balance goal of $4.0 million, the minimum necessary to meet its current obligations.

Portland Center for the Performing Arts

PCPA, a city of Portland facility, is the centerpiece for arts and entertainment in the region. The center's mission – to provide superior, responsibly managed performance spaces that foster an environment in which diverse performing arts, events, and audiences may flourish – has as its premise that audiences throughout the region shall have access to world-class performing arts and diverse entertainment. The center also plays a large role in supporting and contributing to the local arts economy.

PCPA is composed of three buildings with four theatres: Arlene Schnitzer Concert Hall (an historic 1928 vaudeville/movie house restored in 1984), Keller Auditorium (formerly the Civic Auditorium, built in 1917 and modernized in 1968), and the Newmark and Winningstad theatres (housed in the soon-to-be-renamed New Theatre Building, built and opened in 1987). In 2000, Brunish Hall, a previously unfinished space in the New Theater Building, was completed and opened.

Audiences are drawn from the entire Pacific Northwest, with approximately 50 percent coming from Portland. The center's facilities are used predominantly by a diverse group of arts and entertainment organizations that consist of commercial promoters, nonprofit arts presenters and producers, and resident companies.

During the 1990s, PCPA faced difficulty meeting the working capital requirements of normal operations and developed significant deferred capital maintenance. By the end of the decade, it had implemented a series of cost cutting and revenue development measures that stabilized operating loss and allowed a moderate growth in its fund balance. However, by the dawn of 2000, revenues plateaued and a series of asset failures raised concerns about the long-term fiscal health of the center.

In June 2000, PCPA commissioned a benchmark study to compare the center's operating practices and results with five comparable performing arts centers across the country. The study results showed that PCPA overhead expenses are comparable, or lower, than other performing arts centers of similar size, activity, and market make-up. Earned revenue generation was lower than the other centers.

It was apparent by Fall 2000 that, due to declining revenues, PCPA had to take immediate action or face possible bankruptcy within two to three years. As a result, the box office operation was eliminated in July 2001, with multiple employees laid off. The savings generated by that cutback, combined with the additional public funding from the Visitors Development Initiative, allowed the center to break even.

In FY 02-03, stronger commercial and Broadway business, and an increase in user fee for the resident companies, combined with existing subsidies and the reopening of a new profitable box office operation, allowed PCPA to have a positive net cash flow for the first time in years.

In FY 03-04, PCPA was faced with the loss of $531,000 in VDI funding due to the decrease in lodging taxes. While the City of Portland agreed to backstop these funds in FY 03-04 only, PCPA moved forward with staff and operations cuts in order to prepare for the loss of VDI funding in FY 04-05.

The proposed budget reflects an improved enterprise revenue stream of $127,000, or 2 percent, over FY 03-04 adopted budget. Major sources of revenue for PCPA include user fees, food service, ticket commissions, and hotel/motel tax receipts. Business levels are anticipated to be below those of FY 03-04 due to fewer weeks of Broadway. Resident company atten-

dance is expected to be flat, and commercial business to be comparable to that in FY 03-04. While business levels are expected to be flat, an increase in the user fee rate and a new ticketing agreement will generate new revenue.

Operating expenditures are budgeted to be $168,000, or 2 percent, lower than the FY 03-04 adopted budget. Personal services are down by $163,000, or 4 percent, due to staff reductions that are carried forward to FY 04-05. The loss of VDI subsidy of $531,000 in FY 04-05 will result in a $243,000 decline in ending fund balance.

Portland Metropolitan Exposition Center

Formerly owned and operated by Multnomah County, the Expo Center was transferred to Metro in 1994 to be managed by MERC, with full ownership transferred to Metro in 1996. Expo is evolving into a fully modern exhibition complex. It has undergone significant capital improvements in the past six years, adding two new exhibition facilities.

Expo is a multi-purpose facility that has served for more than 30 years as the region's primary destination for consumer shows and public events. The 60-acre campus includes a complex of three connected buildings comprising nearly 330,000 square feet of exhibit space, 11 meeting rooms, a full-service kitchen, and parking for 2,400 vehicles. MERC manages the facility to maximize coordination with the Oregon Convention Center to the benefit of both facilities. The primary goal of the Expo Center is to provide facilities for activities that appeal to the general public in hosting consumer, trade, and special interest events, including agricultural shows; antique and collectible shows; antique/custom auto, recreational vehicle, and motorcycle shows; boat shows; dances; home and garden shows; recreational equipment shows and similar events. The Expo Center hosts approximately 100 consumer, trade shows, and public events annually, attracting in excess of 550,000 attendees.

The proposed budget continues to reflect the current economic uncertainty. Attendance and events are expected to be down from FY 03-04 projected levels, resulting in a decline in operating revenue and improvements in Expo's concession/catering net margin. Operating revenue for FY 04-05 is expected to be $656,000, or 10 percent, less than the FY 03-04 adopted budget. The majority of this change is a decline in concession/catering revenue due to the lower discretionary spending by consumers and flat attendance projections. In FY 03-04, the Expo Center initiated a user fee (6 percent of ticket sales/50¢ minimum per ticket); the FY 04-05 budget projects this revenue to be flat from FY 03-04 adopted budget. Operating expenditures are projected to be $216,000, or 5 percent, lower than FY 03-04 adopted budget due primarily to managing concessions/catering expenditures in order to achieve a 15 percent net margin to Expo.

MERC Pooled Capital Fund

The MERC Pooled Capital Fund accounts for MERC's capital projects and renovation and replacement of its extensive infrastructure. This allows for capital and infrastructure renovation and replacement costs to be captured in one place and to segregate normal operating expenditures from special one-time project expenditures. This permits a more accurate reflection of operating results within the MERC Operating Fund, while more closely tracking the connection between revenues dedicated for capital and replacement/renovation expenditures.

Major Accomplishments in FY 2003-04

Administration

- Developed and implemented critical financial management policies, procedures, and processes, including cash handling, event settlement, and food and beverage processes
- Enhanced the Concentrics software system to utilize the budget and accounts receivable modules
- Completed facility evaluations for all facilities and compared items with capital assets inventory list for analysis of progress on building and equipment maintenance items; completed capital assets inventory comparison to a level of 100 percent for all MERC facilities by June 30, 2004

OCC

- OCC facility study for operating, subsidy, and rate evaluation completed in FY 2003-04
- New marketing plan was completed and implemented

- The five-year business plan goals 1-6 were completed with some activities ongoing
- Reduced budget significantly to save fund balance for operations

PCPA

- Completed a $630,000 lobby renovation at the Keller Auditorium
- Opened a permanent bar and new restaurant concept at the New Theater Building
- Hosted the International Association of Assembly Managers Performing Arts Managers' Conference
- Successfully negotiated new Broadway series contract, resulting in better financial terms for PCPA
- Successfully negotiated new Ticketing Services contract, resulting in increased revenues to PCPA
- Negotiated reduced cost transit passes for PCPA employees

Expo

- Enhanced and updated the Expo Marketing plan for the facility
- Long-term financial stability was addressed by developing a long-term forecast, revising rental rates, and finalizing the modernization document "Expo: A Vision for the Future"
- Design and construction estimates were completed for Phase III
- Enhanced community awareness and outreach for the facility

Service Level Changes from FY 2003-04

Administration

- Added administrative technician to match existing workload

OCC

- Reduced staff levels to offset lower projected revenues and lower VDI support

Major Objectives for FY 2004-05

Administration

- Continue to enhance the Concentrics facility and event management software system to improve workflow management and reporting, including streamlining and automating functions.
- Develop a comprehensive information system disaster recovery plan
- Create staff development program that includes coaching, recognition, skills assessment, shadowing, cross-training, and internships
- Create and implement a strategic communication plan, including redesigning MERC website to make it an interesting, relevant, and effective public relations and communication tool

OCC

- Successfully manage the facility
- Aggressively market the expanded facility
- Retain well-trained, educated employees who provide superior customer service
- Enhance financial stability by developing sponsorship/advertising opportunities; increase revenue concentrating on food and beverage, increased services, reimbursed labor and retail opportunities
- Increase public awareness of the benefit provided by OCC

PCPA

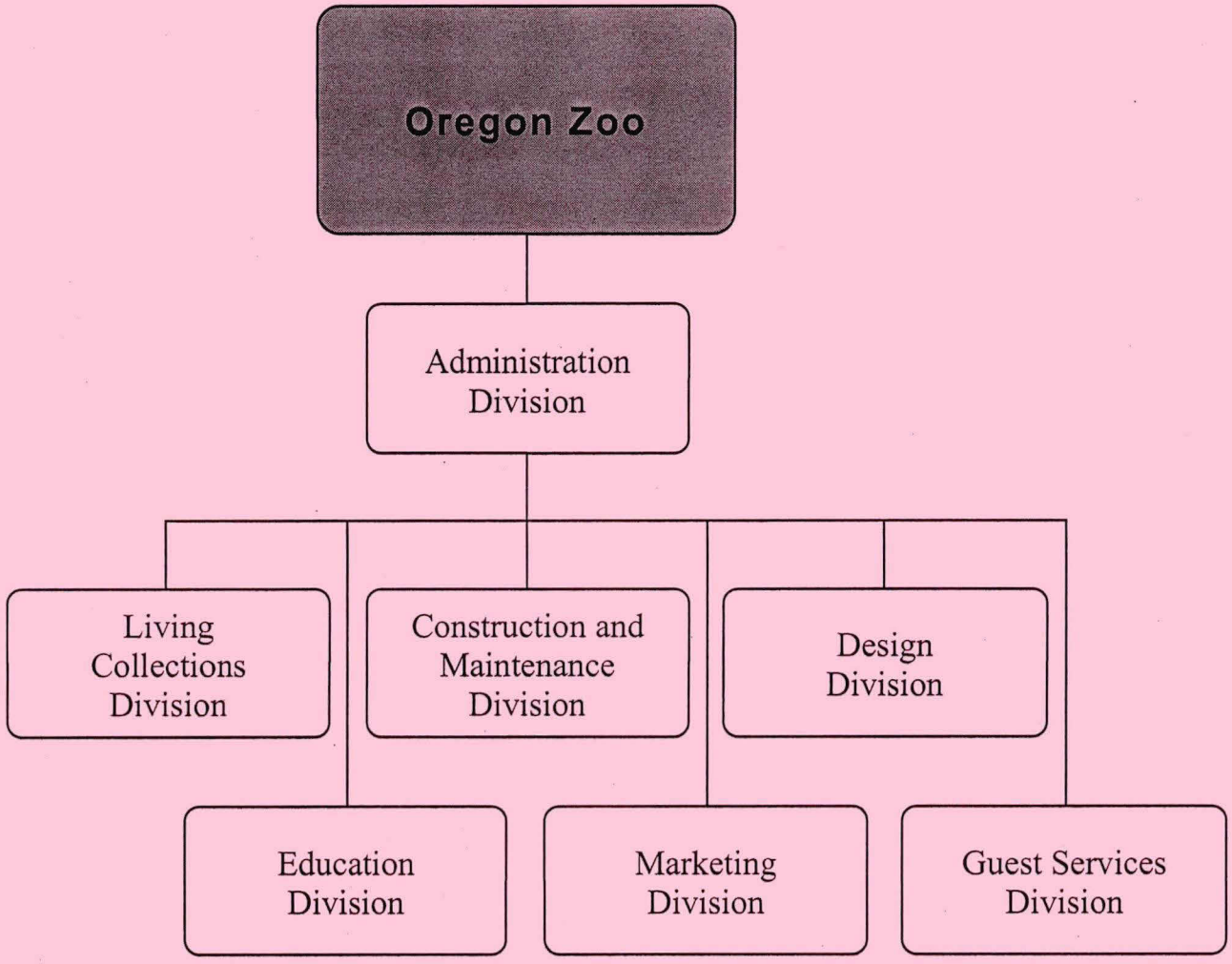
- Seek funding for summer arts camps
- Implement new initiative to grow revenues, including internal marketing efforts, local business promotions, and pre-order program to raise per-capita spending
- Begin capital improvements at the Arlene Schnitzer Concert Hall

- Begin conceptual plan for the development of Main Street
- Grow sponsorship dollars through the efforts of Front Row Marketing

Expo

- Improve the marketing plan for the facility in order to increase recognition and generate new business
- Continue to enhance community awareness and outreach plan
- Continue work on Phase III development

Performance Measures	*Metro Exposition-Recreation Commission*	Actual FY 01-02	Actual FY 02-03	Target FY 03-04	Target FY 04-05
Oregon Convention Center	1. Number of events	55	57	60	68
	2. Estimated economic impact in metropolitan region	$450 million	$380 million	$425 million	$460 million
	3. Attendance	450,000	577,000	660,000	750,000
	4. Occupancy rate (75% is considered maximum)	65.0%	32.0%	58.0%	60.0%
Expo Center	1. Number of events				
	a. Consumer/public shows	63	69	80	85
	b. Convention/trade/miscellaneous	37	33	25	25
	2. Attendance at events				
	a. Consumer/public shows	544,000	511,000	514,000	523,000
	b. Convention/trade/miscellaneous	39,000	23,000	30,000	31,000
	3. Vehicle passes				
	a. Full price	222,386	169,000	165,000	165,000
	b. Carpool discount		51,000	55,000	55,000
	c. Exhibitor	41,978	32,000	40,000	35,000
Portland Center for the Performing Arts	1. Number of performances	946	902	830	834
	2. Attendance at events	915,000	947,000	913,000	900,000
	3. Total weeks of Broadway	10	12.5	10	8
	4. Total commercial shows		90	90	90


Oregon Zoo
Administration Division
Living Collections Division
Construction and Maintenance Division
Design Division
Education Division
Marketing Division
Guest Services Division

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Oregon Zoo

Department Purpose

The Oregon Zoo's mission is "Inspiring our community to create a better future for wildlife."

About the Department

The Oregon Zoo contributes to the conservation of wildlife by

- educating the public regarding conservation
- continuing to research and improve husbandry techniques, exhibit environments, animal management, and captive propagation
- cooperating with appropriate American Zoo and Aquarium Association (AZA) Species Survival Plans and other conservation efforts to house and breed endangered and threatened species

The Zoo serves as a regional conservation, education, and recreational resource, enhancing the quality of life and assisting in economic development as a tourist attraction and community asset. As the most popular paid attraction in the state, the Zoo is expected to draw 1.295 million visitors in FY 2004-05. The Zoo is also an important educational resource, providing learning opportunities for people of all ages.

In FY 2004-05, the Zoo will continue to maintain the high attendance levels achieved in the previous two fiscal years. Two new exhibits will open in the summer of 2004—the Eagle Canyon exhibit and the Trillium Creek Family Farm. Construction will begin on Introduction to the Forest, containing bear, bobcat, cougar, and eagle exhibits, with a scheduled opening summer 2005. The final phase of the Clearwater Creek Condor Facility is expected to be completed, increasing the facility's capacity to 16 breeding pairs of birds.

The Zoo is budgeted in two funds, the Zoo Operating Fund and the Zoo Capital Fund. It is organized into seven divisions: Administration, Living Collections, Design, Education, Construction and Maintenance, Marketing, and Guest Services.

Administration Division

The Administration Division includes the office of the director and the budget and finance function for the Zoo. The division is responsible for overall leadership of Zoo programs, including providing budget direction and fiscal management. In addition, the Zoo director serves as executive director of the Oregon Zoo Foundation.

In FY 2004-05, this division will continue to establish new community and regional partnerships to promote the Zoo, to lead the development function to increase contributed funds, to monitor the budget, evaluate the cost/benefit of programs and events, and to maintain excellent cash controls.

Living Collections Division

Animal acquisition, animal care, veterinary services, horticultural programs, and research are activities performed within this division. Staff includes the office of the deputy director, zoological curators, veterinarians, conservation coordinator, and horticulture program supervisor. The division provides the special expertise required to initiate breeding programs, to make the best use of the collections of endangered and threatened species at the Zoo, to comply with government regulations relating to the exhibition, acquisition, and disposition of endangered species, and to exhibit exotic and native wildlife.

For FY 2004-05, continued emphasis will be given to the training of selected animals within the collection to improve animal care and to facilitate the transfer of animals to other zoos or new exhibits. High priority will continue to be given to participation in cooperative breeding programs, including the California Condor, Oregon Silverspot Butterfly, Western Pond Turtle, Pygmy Rabbits, and Fender's Blue Butterflies.

Construction and Maintenance Division

The Construction and Maintenance Division is responsible for exhibit construction, rehabilitation and repair of the Zoo's facilities. This includes 38 buildings and exhibits and 341,000 square feet of roads and pathways on 64 acres.

During FY 2004-05, the division will continue to assist with the design and construction of the Great Northwest Project exhibits and implementation of the capital renewal/replacement plan, adding to the useful life of existing buildings while improving both the visitor experience and animal environment.

Design Division

The Design Division plans and designs exhibits and graphics to maintain the visual consistency of the Zoo and provides interpretive materials, signs, print materials and graphics for other Zoo divisions.

For FY 2004-05, the division will focus on designing exhibit improvements, including wayfinding improvements.

Education Division

This division is responsible for the educational and volunteer programs of the Zoo. More than 1,500 volunteers now contribute 122,000 hours annually to 42 education programs and 35 events or activities. Services to schools include two grant-funded outreach programs for HeadStart and kindergarten through second grade classrooms, and teacher training and curriculum materials for 95,000 students who visit the Zoo for field trips. Camps, classes and overnight sessions reach targeted audiences of children, adults, and families.

In FY 2004-05, the division's goals are to increase program participation levels and revenues. Primary objectives include partnering with the educational community to develop new programs, developing plans for full-time use of on-grounds classrooms, recruiting and training volunteers, and implementing an innovative program for the operation of the Trillium Creek Family Farm using a staff of teenage volunteers exclusively.

Marketing Division

The Marketing Division encourages Zoo attendance and support through media campaigns, group sales, special events, animal shows, outreach programs, marketing, and general promotional efforts. In FY 2004-05, efforts will include publicity to generate attendance and working with other divisions to create events, including coordination of the 25th anniversary of the Zoo's summer concert series.

Guest Services Division

The Guest Services Division provides the major revenue-generating activities of the Zoo. The division operates all food service facilities, an in-house catering program, gate admissions, security, the Zoo on-grounds shuttle, and coordinates the contract for the retail operation.

This division is also responsible for operation and maintenance of the Zoo's railway as well as equipment maintenance, which includes 2.56 miles of railway track and a fleet of vehicles.

In FY 2004-05, the division will continue to increase services and revenues. The division relies on a high number of temporary and part-time workers and is committed to recruiting a diverse and highly qualified work force, emphasizing and improving its ongoing training program, and improving its financial performance.

Major Accomplishments in FY 2003-04

In FY 2003-04, the Zoo accomplished the following:

- Completed two new major exhibits—Eagle Canyon and Family Farm
- Re-introduced California Condors to Oregon in the new condor off-site breeding facility
- Completed the Zoo's Capital Asset Management Plan documentation and analysis
- Introduced several new species to the collection
- Continued the Zoo's conservation efforts
- Launched a financially successful contract for operating the retail outlet

Service Level Changes from FY 2003-04

In order to submit a balanced budget for FY 2004-05, the Zoo eliminated the equivalent of nine full-time positions. This reduction in the number of

employees will impact services to Zoo visitors, which includes the following:

- Elimination of the Center for Species Survival
- Elimination of the Insect Zoo
- Reduction of dollars budgeted for events, staff training, design services, travel, and capital maintenance

Major Objectives for FY 2004-05

In FY 2004-05, the Zoo will:

- Reach attendance of over 1,295,000
- Open Trillium Creek Family Farm, with innovative programming utilizing trained youth volunteers exclusively
- Complete construction of the Introduction to the Forest, including bear, bobcat, cougar, and eagle exhibits
- Complete construction of the second phase of the condor off-site breeding facility
- Launch a successful 25th anniversary season of the summer concert series

Performance Measures	*Oregon Zoo*	Actual FY 01-02	Actual FY 02-03	Target FY 03-04	Target FY 04-05
	1. Annual attendance	1,319,459	1,293,597	1,275,000	1,295,000
	2. FTE/1,000 visitors	0.13	0.13	0.13	0.12
	3. Earned income as percent of total revenue	55.5%	53.7%	56%	59%
	4. Fundraising as percent of total revenue	3.6%	5.6%	5.3%	3.8%

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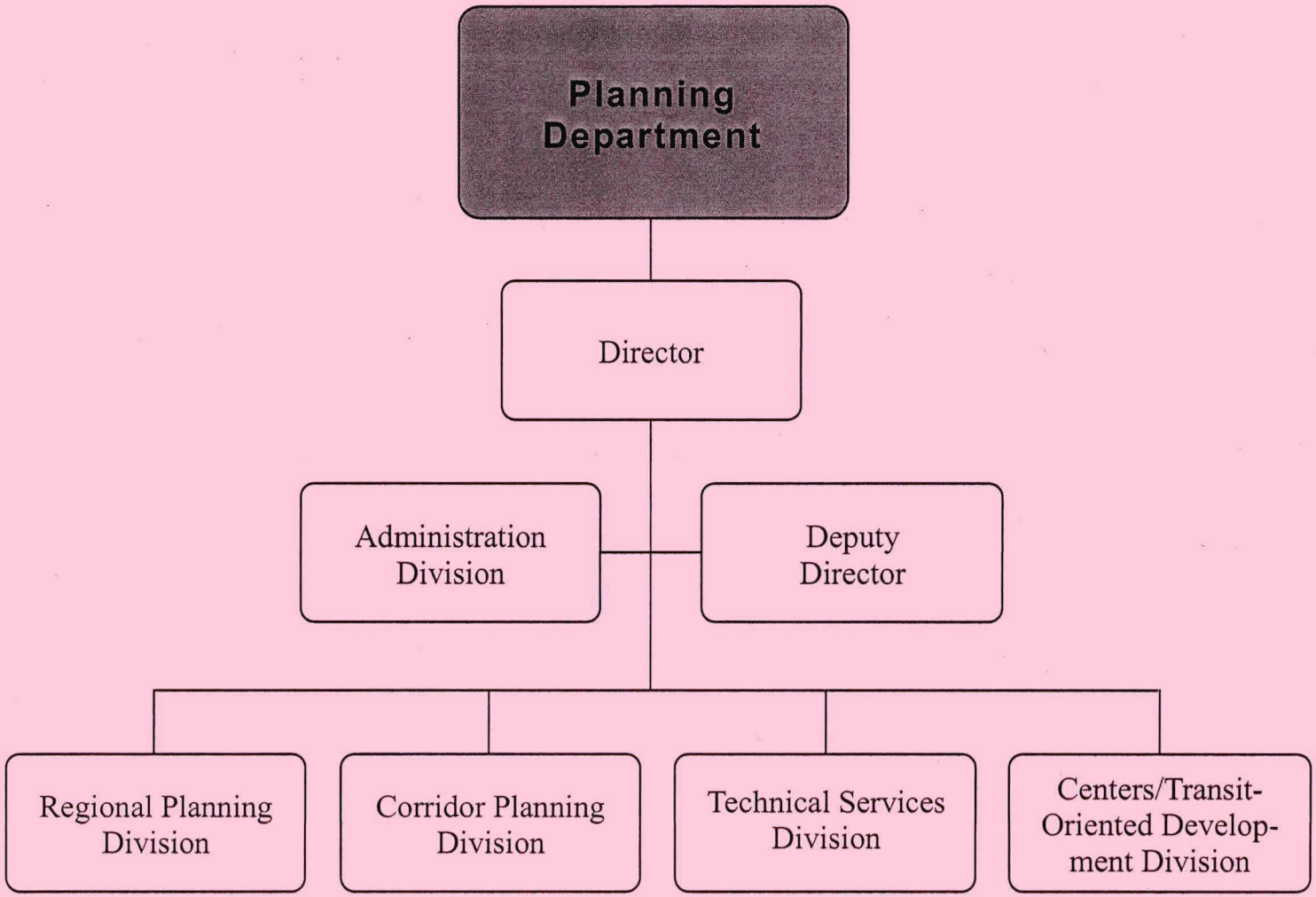
Planning Department
Director
Administration Division
Deputy Director
Regional Planning Division
Corridor Planning Division
Technical Services Division
Centers/Transit-Oriented Develop-ment Division

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Planning Department

Department Purpose

The Planning Department's mission includes supporting Metro Council decision-making in maintaining a regional consensus on growth management that preserves and enhances the livability of the region and promotes livable communities. The Metro Charter directs growth management to be the primary function of Metro and requires Metro to coordinate land-use planning within the region. To that end, the Metro Planning Department's current mission focuses work activities on implementation of the regional planning vision contained within the 2040 Growth Concept and defined within the Regional Framework Plan, the Urban Growth Management Functional Plan (Functional Plan), and the Regional Transportation Plan (RTP).

The Planning Department works with the Metro Council to: (1) ensure broad-based, continuing, and responsive public involvement; (2) provide a regional focus for decision making; and (3) ensure technical integrity within all program areas.

The 2040 Growth Concept implementation will be achieved though maintaining an urban growth boundary (UGB) that maximizes efficiencies and limits impacts on natural resources and farmland. This will be achieved through protection of natural habitat and water quality within the UGB, assisting local governments and agencies to foster appropriate development within 2040 design types, and by developing a truly multi-modal transportation system consistent with underlying 2040 development patterns.

Metro, through the Planning Department, is the designated Metropolitan Planning Organization for the Portland metropolitan area. It maintains the RTP in compliance with requirements established in the Transportation Equity Act of the 21st Century (TEA-21), the Land Conservation and Development Commission's (LCDC) Transportation Planning Rule, the Metro Charter, and the Regional 2040 Growth Concept. Additionally, it addresses transportation funding issues through programming of federal transportation funds through the Metropolitan Transportation Improvement Program (MTIP).

About the Department

The Planning Department includes five divisions: Administration, Regional Planning, Corridor Planning, Transit-Oriented Development and Technical Services.

Administration Division

The Administration Division provides for overall department management, including budget, Unified Planning Work Program, contracts, grants, and personnel. The division provides staff support for the Metro Council, the Joint Policy Advisory Committee on Transportation (JPACT), the Water Resources Policy Advisory Committee, the Transportation Policy Alternatives Committee, the Goal 5 Technical Advisory Committee, the Affordable Housing Technical Advisory Committee, and the Metro Technical Advisory Committee.

Regional Planning Division

The Regional Planning Division incorporates the Community Development Section, Regional Transportation Planning Section, and the Long-Range Planning Section.

Community Development Section – The primary focus of the Community Development Section is implementation of Metro's regional growth management strategies. This includes working with local governments to plan existing and future urban areas to ensure compliance with Functional Plan requirements.

This section is also responsible for administering the UGB and managing the periodic review of the UGB. In FY 2004-05, this section will focus on assisting new urban area planning for the Sunrise Corridor/Damascus area, participating in local implementation projects in 2040 Centers, and initiating the planning process for the review of policies in the Regional Framework Plan in the context of the 2040 Refinement (a five-year planning process to evaluate the region's growth management policies, test new policies, designate new areas for urban uses, and adopt policies to encourage redevelopment).

Regional Transportation Planning Section – The Regional Transportation Planning Section's activities are intended to meet the requirements and

objectives of the federal TEA-21, the state's Transportation Planning Rule, and the Clean Air Act Amendments. This is accomplished through the following programs:

- *Regional Transportation Plan* – The plan provides the region with a comprehensive policy and investment plan for long-range improvements to the region's transportation system. In FY 2004-05, activities will include the kickoff of a major, two-year update to ensure the plan adequately reflects changing population, travel and economic trends, including federal, state, and regional planning requirements.
- *Metropolitan Transportation Improvement Program* – The MTIP prioritizes and allocates available funds to projects in the RTP. This year's update will emphasize 2040 implementation using policies and project evaluation criteria from the 2001-02 MTIP.
- *Finance Program* – Metro, through JPACT and its Finance Committee, provides a forum for cooperative development of funding programs to implement the RTP and the Regional Framework Plan. During FY 2004-05, Metro will facilitate the ongoing discussion about how to fund the Priority System of the RTP, including how to proceed with recommendations from the Transportation Investment Task Force.

Long-Range Planning Section – On-going programs for this section include Goal 5 Fish and Wildlife Habitat Protection Program, Affordable Housing, Performance Measures and Regional Emergency Management Planning. These programs are:

- *Goal 5, Fish and Wildlife Protection Program* meets state Goal 5 requirements and is intended to provide a regionally consistent approach to habitat protection and support the region's efforts to comply with the federal Endangered Species Act and Clean Water Act requirements. The approach will include regulatory and non-regulatory elements. This project has been underway for several years. FY 2003-04 will mark the completion of the economic, social, environment, energy analysis (ESEE) phase and the program development phase and the beginning of the implementation. Implementation will continue into FY 2004-05 and will involve LCDC acknowledgement, local jurisdiction compliance on the regulatory elements, and further development or implementation of the non-regulatory elements.
- *Affordable Housing* – The affordable housing program for Metro was established in 2000 with the adoption of Title 7 in Metro's Functional Plan. This program assesses local jurisdictions' progress toward meeting affordable housing goals and will convene an advisory committee to consider additional approaches or revisions that should be considered by Metro Council.
- *Performance Measures* – Metro is required, by the Functional Plan and the State of Oregon (ORS 197.301 Metropolitan service district report of performance measures), to evaluate progress on meeting the 2040 Growth Management Concepts and other goals. This report is produced every two years. In FY 2004-05, the preparatory work will occur that will lead to production of the next Performance Measure Report in June 2006.
- *Regional Emergency Management Group (REMG)* – Metro participates in the region's efforts at planning for emergencies through the participation at the technical and policy level in this group.
- *Stormwater Management Planning* – Upon adoption of the Goal 5 Fish and Wildlife Habitat Protection Program, the Long-Range Planning Section will begin working on stormwater management planning. In FY 2004-05, staff will prepare a work scope that outlines Metro opportunities for future work in this area.

Corridor Planning Division

The Corridor Planning Division is responsible for four main programmatic areas: (1) project planning for major fixed guideway transit facilities, including alternatives analysis and federal environmental impact statements, as well as systems planning through the Major Investment Study process and support of the critical New Starts process required to receive federal funding; (2) preparation of multi-modal Corridor Refinement Plans that implement the RTP; (3) Metro's freight planning efforts, including the Regional Freight Plan and coordination with statewide freight planning activities; and (4) regional liaison with the Federal Transit Administration (FTA) and technical support for projects undertaken by others, such as the Wilsonville-to-Beaverton Commuter Rail Project and the Portland Streetcar.

The Corridor Planning Division at Metro works closely with staff from TriMet, the Oregon Department of Transportation (ODOT), and local jurisdictions participating in corridor studies. FY 2004-05 work in the major programmatic areas is described below.

Project Planning for Major Transit Investments

- *South Corridor Final Environmental Impact Statement (FEIS):* The FEIS is anticipated to be completed in FY 2004-05, as well as Preliminary Engineering (PE). The FEIS/PE effort will complete the project design of the Locally Preferred Alternative to the 30 percent level and will document its impacts and identify mitigation for them. A Final Design application and New Starts submittal will be prepared for the FTA. After FTA approval, the project will move into the Final Design and Construction Phase.
- *Willamette Shoreline Project Development:* Corridor Planning staff have continued to support the Willamette Shoreline Consortium and laid the groundwork for a FY 2004-05 alternatives analysis for development of the right-of-way as a regional transit line.

Multi-modal Corridor Refinement Plans

- *Highway 217 Corridor Plan:* This multi-modal corridor plan will address mobility needs in the congested Highway 217 Corridor. The plan will evaluate alternatives that provide improved mobility through value-pricing, carpool lanes, general purpose highway lanes, transit, multi-modal connectivity, and operational improvements.

Regional Freight Program – This program will help Metro meet federal and state objectives to plan for goods-movement needs and document freight project priorities. The Regional Freight Program establishes an ongoing area of responsibility for Metro in freight mobility research, communication, project priorities and policies, as well as partnerships with private transportation providers, shippers and manufacturers.

Support for Projects Led by Other Agencies

- *Transit Planning*: The Transit Planning Program promotes multiple transportation choices for easy access to all areas of the region. Increased transit use and reduced dependency on single-occupant vehicles support improved air quality. This program implements transit policy direction established by the RTP with emphasis on coordinating with TriMet and other transit providers to ensure short-, medium-, and long-range transit needs of the region are addressed.
- *Elderly and Disabled Transportation Planning*: In support of the Americans with Disabilities Act, Corridor Planning staff serve on TriMet's Committee for Accessible Transportation and provide assistance in allocating funding to transportation providers.
- *I-5 Transportation and Trade Partnership*: The TEA-21 designated I-5 within the Portland/Vancouver region as a Priority Corridor under the National Trade Corridors and Borders Program. ODOT and Washington State Department of Transportation have received funding for the I-5 Transportation and Trade Partnership Study and are co-leading the Partnership. Metro staff support the I-5 Partnership by completing specific tasks on a contract basis and participating on the Partnership's various advisory and technical committees.
- *Sunrise Corridor Supplemental Draft Environmental Impact Statement*: This planning effort, led by Clackamas County, will advance Unit 1 of Phase 1 of the Sunrise Corridor Project. Corridor Planning staff will provide technical support and will coordinate with Metro's ongoing Damascus Concept Plan to ensure that the highway facility is consistent the 2040 Growth Concept and serves the growth in the UGB expansion area.
- *I-5/99W Corridor Plan:* This plan, which will culminate in an environmental impact statement, is led by Washington County. The I-5/99W connector will provide a key statewide and regional highway connection at the edge of the region's urbanized area. Corridor Planning staff will provide support for transportation and environmental analysis and will ensure that the project is consistent with the 2040 Growth Concept and RTP.

Centers/Transit-Oriented Development Division

The mission of the Centers/Transit-Oriented Development (TOD) Implementation Program is to increase transit ridership and lessen the risk and costs associated with construction of TOD projects. Projects are located at light-rail stations on the Eastside MAX, Westside MAX, Interstate MAX,

and potentially within the Portland Airport and commuter-rail transit corridors. Public/private partnerships (enacted through development agreements) are forged to develop projects with a strong pedestrian environment by including features that reinforce the street-level activity. Land-sale proceeds from the projects are returned to the program for use in other TOD projects.

Technical Services Division

The Technical Services Division consists of two sections, the Travel Forecasting Section and the Data Resource Center.

Travel Forecasting Section – This section is responsible for improving reliability of the travel-demand forecasting model and application of the travel-demand model in regional studies. The section also supplies technical assistance to local governments and regional agencies. Programs under this section include:

- *Technical Assistance* – Ten local governments and regional agencies receive staff support, computer usage and training assistance under this program.
- *U.S. Department of Transportation (USDOT) Model Improvement Program (TMIP)* – The Transportation Model Improvement Program is ongoing and is a large, national program initiated for the purpose of developing a new transportation-modeling paradigm in response to federal policy issues. It is intended to accurately evaluate air-quality impacts of proposed actions. It will depict travel-demand response to transportation infrastructure changes and travel-demand management actions.

  As part of the USDOT TMIP program, the Los Alamos National Laboratory is developing a new model framework known as TRANSIMS (TRANsportation SIMulationS). The first demonstration of interim operating capability was in Dallas. The second demonstration is in the Portland metropolitan area, where trip-planning capabilities are being developed. The USDOT intends to deploy the final software tools to major U.S. cities within two to three years.
- *Model Development Program* – This program defines work elements necessary to keep the travel-demand model responsive to issues that emerge during transportation analysis. Model maintenance activities ensure the model reflects current infrastructure assumptions and is operating efficiently. Research work elements lead to development of new models with enhanced capabilities.

  The program is very important, because results from travel-demand models are used extensively in the analysis of transportation policy and investment. In addition, federal and state legislation specify data needs that require a high degree of modeling proficiency.

Data Resource Center (DRC) – The Data Resource Center serves a multi-faceted role within the agency and throughout the community. Within the agency, the DRC contributes to the success of analysis and projects undertaken by Planning, Solid Waste & Recycling, and Regional Parks & Open Spaces. The DRC provides state-of-the-art mapping and spatial analysis, regional economic and demographic forecasting, land-use and vacant land studies, and sophisticated urban economic analysis.

Public Outreach Activities – During FY 2003-04, management of the three public outreach positions in the Planning Fund was transferred to the Office of Citizen Involvement (OCI) division of Public Affairs & Government Relations Department. OCI staff supports Planning Department projects and coordinates communications and public-outreach programs. To maintain the funding sources of the positions, particularly grant eligibility, the budget for these positions and activities will remain in the Planning Fund.

Service Level Changes from FY 2003-04

Overall, the Planning Department budget has reduced its staffing over last year. The materials and services budget has been reduced approximately 10 percent from the previous year.

The FY 2004-05 budget includes no General Fund increase for the Planning Department for the current year, while personnel costs and overhead costs have generally increased 5 percent. The general funds are used to pay for growth management planning, about one-third of the DRC services

costs, some of the administrative costs, some of the overhead costs, and to provide some of the matching funds to programs and projects funded through grants. The Planning Department also relies upon grants for most of the Transportation programs. As such, the Planning Department is finding that the external competition for grant revenues is continuing to increase. The Planning Department's budget for FY 2004-05 is balanced; however, general excise tax-funded materials and services programs are minimally funded. The Department has shifted funding for miscellaneous materials, services, and administrative support from excise tax-funded resources to grants, whenever possible. This was accomplished when it was determined the program could not be continued without the resources and all costs were grant-eligible. The effect, however, is to transfer a greater cost burden to already-limited grant funds.

The Planning Department continues to be challenged by inadequate and unstable funding. If no new revenue sources are identified, eventually it can lead to compromised products and services that could lead to noncompliance with federal, state, and local laws and regulations.

Major Accomplishments in FY 2003-04

- Partnership with Public Affairs staff to support the regional UGB decision-making process developing effective and appropriate communications tools to keep property owners, interested citizens, and jurisdictional partners informed and aware of opportunities for input.
- Development of creative and effective outreach tools in support of Metro's natural resource protection (Goal 5) program. This included timely and effective communications tools, creative opportunities for involvement, and outreach support for development of the inventory.
- Adoption of a federal update to the 2000 RTP amendments that addressed federal planning requirements, demonstrated conformity with the federal Clean Air Act, and expanded the scope of regional transportation projects eligible for federal funding.
- Adoption of the 2004-07 MTIP as well as allocation of $53 million in federal funds to a broad array of multi-modal transportation projects and programs.
- Completion of the Regional Travel Options (RTO) strategic plan, the first major update to the region's demand management strategy in more than a decade.
- Completion of the 2002-2022 Periodic Review of the UGB.
- Initiation of the Damascus Concept Planning.
- Completion of a Centers Strategic Plan for the Beaverton Regional Center.
- Administrative clean-up of the Regional Framework Plan.
- Provided technical assistance to local jurisdictions in implementing, as well as compliance with, the Functional Plan.
- Publication of the Downtown Amendment to the South Corridor Project SDEIS and subsequent selection by Metro Council of the Locally Preferred Alternative for the project.
- Leadership of the Regional Freight Committee and significant participation in the Statewide Freight Advisory Committee, particularly in development of freight funding priorities.
- Amendment of the South/North Corridor Light Rail Project Land Use Final Order to include new Downtown stations and a terminus at Portland State University and to add the I-205 LRT alignment.
- Completed Phase I of the Foster/Powell Corridor Plan. This included inclusion of planning and construction projects in the 2004 RTP.
- Initiation of the Highway 217 Corridor Plan to address congestion and preserve mobility in the corridor.
- Completion of FTA New Starts project ranking submittals for the South Corridor I-205 Light Rail Project with the Portland Mall and the Wilsonville to Beaverton Commuter Rail Project.
- Negotiation of a development agreement covering the overall TOD concept at Russellville and began negotiation of the site-specific phase II development agreement.
- Continued support of the Transportation Investment Task Force charged with developing a set of critical transportation funding priorities and strategies for the region.

- Commenced construction on a vertically mixed-use TOD project in Gresham Civic Neighborhood.
- Completed conceptual design for a new MAX station and public plaza in Gresham Civic Neighborhood.
- Completed "project definition" with the FTA for the acquisition of two project sites within the Interstate MAX corridor.
- Completed the ESEE phase of the Goal 5 fish and wildlife protection program with successful public outreach and public involvement.
- Completed second assessment of affordable housing progress from local jurisdictions and assessed status of affordable housing conditions using 2000 census.
- Produced second edition of the Performance Measures Report that significantly modified the format from the first edition and included several new measures.
- Participated in REMG and updated the bylaws governing this group.

Major Objectives for FY 2004-05

- Provide technical support for ongoing JPACT and Metro Council discussion of a regional transportation funding measure.
- Complete the 2006-09 MTIP.
- Initiate a major update to the RTP, to be completed in 2007.
- Complete the first phase of transition activities called for in the RTO Strategic Plan.
- Continue involvement in local transportation project conception, funding, and design to implement livable streets policies, with an emphasis on "boulevard" projects funded through the MTIP program.
- Work in partnership with ODOT and Clackamas County to develop a concept plan for the Damascus area that establishes a land use and transportation framework for urbanization.
- Initiate the 2040 Refinement planning process.
- Complete a second set of State- and Metro-mandated Performance Measures; initiate additional Performance Measures to more completely answer questions about adopted Metro policy effectiveness.
- Maintain up-to-date Regional Framework Plan, Functional Plan and Metro Code texts, and respond to stated requirements.
- Complete the South Corridor's FEIS and advance the project into final design.
- Complete Highway 217 Corridor plan and advance a project into the environmental process.
- Facilitate the development and implementation of a regional freight origin-destination survey in conjunction with travel forecasting staff and regional partners.
- Begin implementation of Foster/Powell Corridor Phase I recommendations and initiate Phase II.
- Continue support to TriMet for the preparation of FTA New Starts reports for the South Corridor Light Rail and Wilsonville-to-Beaverton Commuter Rail projects.
- Enter into contracts for Phase II Powell/Foster Corridor Study; develop scope in coordination with Damascus Concept Planning.
- Formalize Regional Freight Committee as subcommittee to the TPAC; commence major review of freight policies, projects and criteria as next RTP and MTIP.
- Support ODOT's I-5 Transportation and Trade Partnership Study through land-use analysis, development, and analysis of travel-demand forecasts and project management consultation.
- Continue supporting Willamette Shoreline Consortium with technical analysis, management of the right-of-way, and coordination of intergovernmental agreements.
- Continue serving on TRANSIMS coordination teams.
- Provide travel-forecasting assistance to ODOT, TriMet, the Port of Portland, and cities and counties within this region in terms of staff

support, access to the EMME/2 Transportation Planning Software via external connections, as well as training on topics of software use and demand-modeling theory.

- Conduct research to maintain and improve responsiveness of the demand model to policy needs.
- Participate on the Oregon Modeling Steering Committee with particular emphasis on: (1) the potential fielding of a longitudinal panel survey and (2) the integration of statewide modeling tools with those at the regional level.
- Commence construction for a new MAX station and public plaza in Gresham Civic Neighborhood.
- Completion of development agreement(s) with selected developer(s) on one or more sites in the Interstate MAX corridor.
- Completion of pre-development activities on one or two Regional Centers projects.
- Complete Metro Council adoption and LCDC acknowledgment of Goal 5 Fish and Wildlife Habitat Protection Program.
- Initiate implementation of non-regulatory elements and compliance with regulatory elements of the Fish and Wildlife Habitat Protection Program.
- Reconvene HTAC, review region's progress in providing affordable housing and identify future directions for accomplishing housing affordability goals.
- Prepare for the third edition of the Performance Measures Report by completing complex data analysis that has not previously been completed.
- Participate with REMG to continue to seek coordination and funding to support emergency management planning.
- Define an approach to initiate Regional Stormwater Management Planning.

Performance Measures	*Planning Department*	Actual FY 01-02	Actual FY 02-03	Target FY 03-04	Target FY 04-05
Community Development	1. Complete revised draft Alternative Analysis Report 2022	N/A	85%	100%	N/A
	2. Complete TCSP Project (Transportation and Community and System Preservation)	75%	100%	N/A	N/A
	3. Initiate Sunrise Corridor Damascus planning effort	N/A	5%	30%	80%
	4. Develop and implement Comprehensive and Supportive UGB Periodic Review Public Involvement Plan	50%	100%	N/A	N/A
	5. Periodic Review Task 3	N/A	N/A	100%	N/A
	6. Beaverton Regional Centers Plan	N/A	N/A	100%	N/A
Regional Transportation Planning	1. Regional Transportation Plan: Updates and local compliance	25%	75%	100%	N/A
	2. MTIP: Updates and database management	25%	90%	100%	N/A
	3. Develop and implement MTIP Outreach	25%	90%	80%	100%
	4. Facilitate transportation finance discussion	25%	50%	75%	100%
	5. Implement Livable Streets program	90%	50%	50%	100%
	6. Implement Regional Travel Options program	50%	100%	75%	100%
	7. Develop and implement effective sales and marketing effort for *Bike There!* bike map	50%	100%	N/A	N/A
	8. Implement Green Streets program	10%	25%	50%	100%
	9. Develop, print, publish, and set up sales network for publications	75%	100%	N/A	N/A
	10. Sunrise Corridor & Damascus concept plan	10%	50%	50%	100%
	11. Support and refine 2040 Indicators	75%	50%	50%	100%

NOTE: N/A signifies that this measure was not tracked at this time and data is not available

Performance	Planning Department	Actual FY 01-02	Actual FY 02-03	Target FY 03-04	Target FY 04-05
Public Outreach	1. Prepare/implement *Where do we grow from here? Let's Talk* - 2040 discussions/conference materials	100%	N/A	N/A	N/A
	2. Establish Environmental Justice Technical Evaluation process	50%	75%	100%	N/A
	3. Develop and implement public involvement support for technical studies with public involvement budgets	100%	100%	100%	N/A
Long Range Planning	1. Complete Goal 5 Inventory through ESEE analysis	25%	50%	100%	N/A
	2. Develop Goal 5 Fish and Wildlife Habitat Protection Program	N/A	N/A	10%	N/A
	3. Complete LCDC Acknowledgement of Goal 5 Program	N/A	N/A	N/A	100%
	4. Implement Goal 5 Fish and Wildlife Habitat Program	N/A	N/A	N/A	20%
	5. Complete Performance Measure Report 1	N/A	100%	N/A	N/A
	6. Complete Performance Measure Report 2	N/A	N/A	100%	N/A
	7. Complete Performance Measure Report 3	N/A	N/A	N/A	50%
	8. Assess Affordable Housing progress to Title 7	N/A	25%	50%	75%
	9. Develop approach to Regional Stormwater Management planning	N/A	N/A	N/A	5%
Corridor Planning	1. Complete South Corridor SDEIS (South Corridor Draft Environmental Impact Statement)	50%	100%	100%	N/A
	2. Complete South Corridor PE/FEIS	N/A	25%	50%	100%
	3. Complete Phase I Powell/Foster Corridor plan	10%	90%	100%	N/A
	4. Complete Phase II Powell/Foster Corridor plan	N/A	N/A	N/A	15%
	5. Complete Willamette Shoreline Transit study	N/A	20%	N/A	75%
	6. Complete Highway 217 Corridor plan	N/A	5%	50%	100%
	7. Complete Regional Freight O/D survey	N/A	N/A	40%	100%

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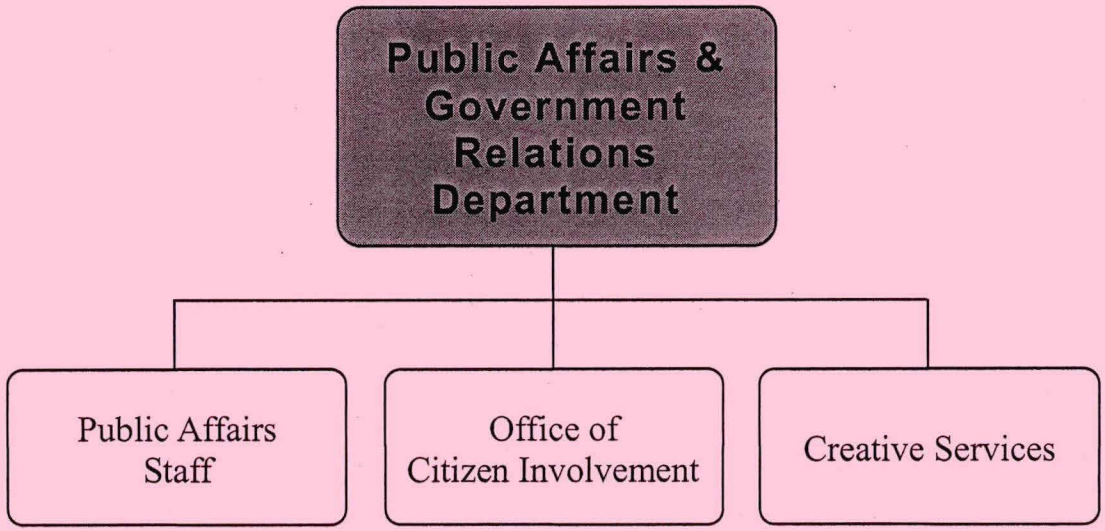
Public Affairs & Government Relations Department
Public Affairs Staff
Office of Citizen Involvement
Creative Services

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Public Affairs & Government Relations Department

Department Purpose

The Public Affairs & Government Relations (PA&GR) Department supports the Metro Council decision-making and legislative agenda by providing subject-matter expertise and process management in the areas of media relations, legislative affairs, citizen involvement, strategic communications, community outreach, decision analysis, public policy research, writing and editing, graphic design and production, web site management, and event planning. The department, led by the Director of Public Affairs & Government Relations, serves all Metro departments and enterprises, working with Council and staff.

About the Department

More than a year after consolidating functions from two groups into a centralized service structure, the PA&GR department continues to work toward the objectives set out in the consolidation: cost containment, process improvement, and quality control in all of Metro's communications functions. The objectives listed in the plans for consolidation included:

- Improving communications with local jurisdictions and communities of interest.
- Supporting the Council in policy development.
- Improving intergovernmental relationships at the local, state and federal levels to promote Metro policies and programs, as directed by the Council.
- Managing communications and community relations for the Council's decision-making and policy development projects, in coordination with Metro departments.
- Coordinating Council media relations and community outreach to raise awareness of the Metro Council and the role of regional government to engage citizens in regional policy discussions.
- Ensuring the people of the region are notified, involved, informed, and educated on the services and benefits provided by Metro.
- Encouraging citizens to share their views and to influence the policy debate.

Residing within the PA&GR department are two specialized functions:

Creative Services

The Creative Services group provides comprehensive publication services – including graphic design, writing, copy editing and web design – to customers throughout Metro. It helps ensure all Metro communication products meet high and consistent standards for effectiveness, message development, and visual appeal. Creative Services manages the web program and collaborates with the Information Technology division in creating and maintaining both internal and external web sites.

Metro Office of Citizen Involvement

During FY 2003-04, management of three positions in the Planning Fund was transferred to the Office of Citizen Involvement (OCI). This actualization of the OCI set in motion a centralized delivery system for the Metro Council's renewed commitment to early and frequent citizen involvement in issues affecting local governments, citizens, neighborhoods, businesses, and civic organizations. The OCI staff supports Planning Department projects and develops the standard processes for managing Metro investments in citizen involvement.

Central to the OCI work is management of the Metro Committee on Citizen Involvement (MCCI). When the voters passed the Metro Home Rule Charter in 1992, they established the Metro Committee for Citizen Involvement, supported by an office of citizen involvement. MCCI advises the Council, Metro elected officials, and staff on how to engage citizens productively and effectively in public involvement processes that support policy development and decision-making.

Major Accomplishments in FY 2003-04

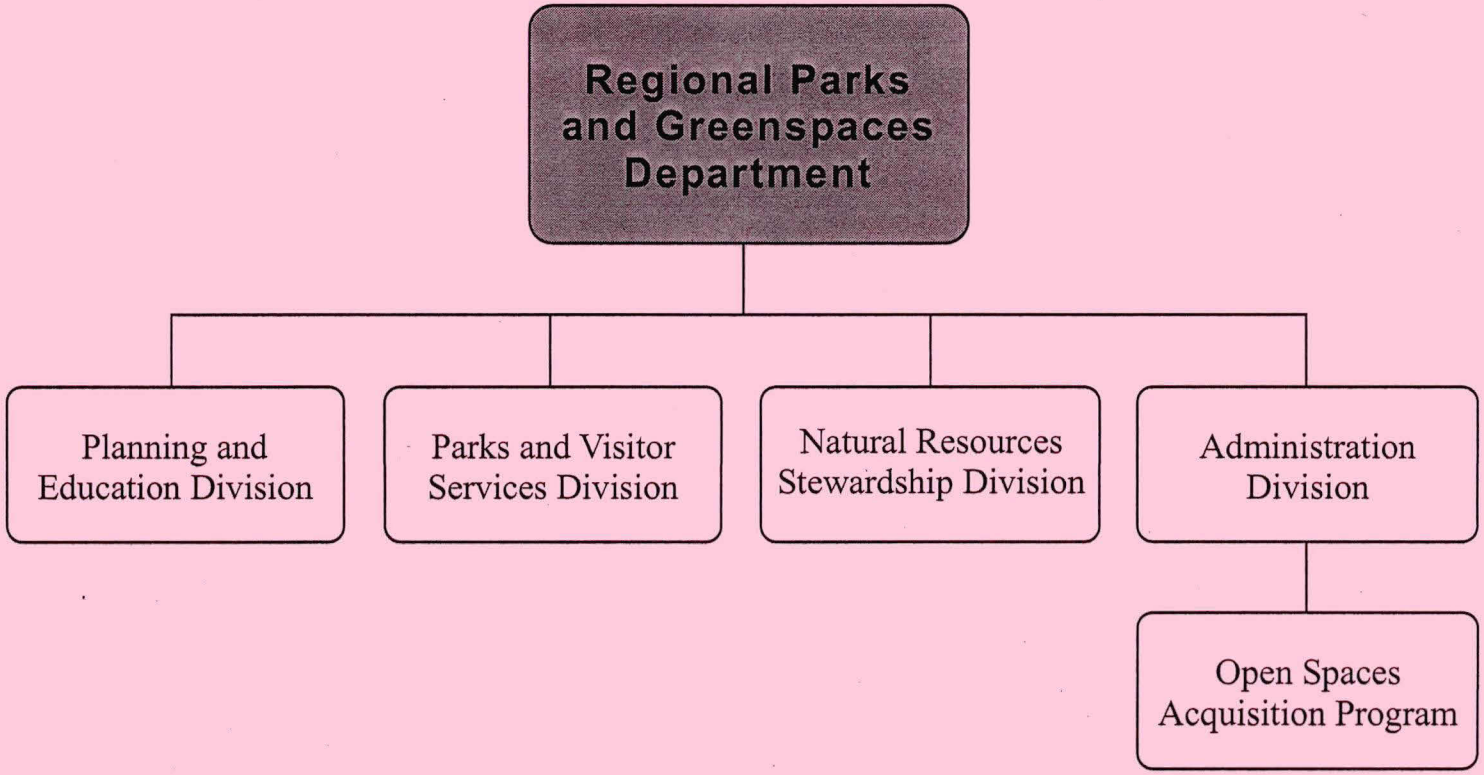
- Hired a staff director and legislative affairs manager, bringing legislative and government relations functions in-house after numerous years of augmenting staff functions with contracted services.
- Won the local version of an international award for Metro's "Let's Talk" public outreach initiative from the International Association for Public Participation. The association recognized Metro for "excellence and innovation" as it brought thousands of citizens into the discussion of land use, transportation, and natural resource planning.
- Guided MCCI through the development of procedural improvements that will formalize its advisory relationship to the Council and improve its representative effectiveness in local jurisdictions.
- Went live with closed circuit video broadcasts of Thursday Council meetings; developed grant proposals for technology additions and upgrades, including a chamber table microphone and audio system to assist citizen observers in hearing discussion during work sessions and advisory committee meetings.

Major Objectives for Fiscal Year 2004-05

- Direct a coordinated evaluation of costs allocated to public involvement across departments; develop objectives and cost-benefit measurements.
- Engage citizens more productively in agency program and policy development.
- Provide decision analysis support to Council and departments for Council-directed policy-development and decision-making processes.
- Develop a Metro region legislative strategy for the 2005 state legislative session.
- Devise and implement strategies to raise Metro's awareness level to all media, and therefore the public.
- Improve internal communication among employees, management, and Councilors, through meetings, regular e-mail communications, and an enhanced internal website with up-to-date and useful information.

Performance Measures	*Public Affairs & Government Relations Department*	Actual FY 01-02	Actual FY 02-03	Target FY 03-04	Target FY 04-05
	1.				

Note: A Performance Measures section was not submitted from Public Affairs.


Regional Parks and Greenspaces Department
Planning and Education Division
Parks and Visitor Services Division
Natural Resources Stewardship Division
Administration Division
Open Spaces Acquisition Program

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Regional Parks and Greenspaces Department

Department Purpose

The department's primary purpose is to work cooperatively with our partners to develop and maintain a regional system of interconnected natural areas, parks, trails, and greenways for wildlife and people that:

- complements the Region 2040 Concept Plan
- is consistent with the Regional Framework Plan
- contributes to the region's quality of life and economic prosperity
- balances human use with the need to protect habitat diversity
- is managed in a manner that sustains natural systems over time
- provides educational opportunities throughout the region that inspire stewardship of natural resources
- provides recreational opportunities integrating nature and cultural resources
- is accessible and responsive to diverse human and wildlife populations
- is assembled and managed through a cooperative process involving citizens, governments, and private interests
- is maintained and operated in a manner that is fiscally responsible
- reflects leadership in regional protection of natural systems

Primary policy direction is provided by the Regional Framework Plan, the Metropolitan Greenspaces Master Plan, Regional Urban Growth Goals and Objectives (RUGGO), the Region 2040 Growth Concept, and the Open Spaces, Parks, and Streams bond measure legal requirements/covenants.

About the Department

The Regional Parks and Greenspaces Department contributes directly to the preservation of the region's livability. Department programs focus on the provision of accessible regional open spaces, parks and trails, and the maintenance and enhancement of environmental quality. The department implements elements of the 2040 Growth Concept related to open spaces, parks, trails, and stream corridors through (1) the acquisition of open space, trail and greenway corridors; (2) development of programs and plans related to the implementation of the Regional Framework Plan; and (3) management of more than 11,000 acres of regional parks and natural areas.

The department actively pursues partnerships with other park and natural area providers, state and federal natural resource management agencies, nonprofit and citizen groups, and a variety of recipients of restoration and education grants. The department provides and promotes natural history interpretive programs, hands-on stewardship activities, and outdoor recreation opportunities. It also develops management/master plans for Metro sites that strive to involve stakeholders and leverage limited financial resources.

Four divisions carry out services and functions of the department:

Planning and Education Division

The Planning and Education Division provides a wide range of services including site and system planning, capital development and construction oversight, land use and legislative review, local government coordination, outreach and education activities, and volunteer management. The division also administers the Environmental Education grant program funded through the US Fish and Wildlife Service.

The charge for FY 2004-05 is to continue the strong level of programs and services that have characterized the division for the last several years. The public is a direct recipient of services provided by the Planning and Education Division. In FY 2003-04, an estimated 13,000 people participated in environmental education and natural history interpretation activities offered by the division. An estimated 12,000 people participated in community events and programs such as the popular Salmon Festival and Blue Lake's 4th-of-July celebration. *Metro GreenScene*, a newsletter about the depart-

ment's work and a comprehensive calendar of nature activities provided by Metro and our partners, is published four times per year, distributed at parks and libraries, and mailed to approximately 14,500 subscribers. An expanded version of the calendar is available on the Metro website, and the *GreenScene* e-calendar is sent via email to 1,400 people every month. In addition, master planning and capital development projects led by the division provide improved facilities in Metro parks and more opportunities for public use and enjoyment of these resources.

Continued emphasis will be placed on wrapping up the Multnomah County local share projects (funded by the 1995 Open Spaces, Parks and Streams bond measure). The division will also continue to provide support to Metro in implementation of the Regional Framework Plan, including development of policies and incentives to protect and manage an interconnected system of parks, natural areas, trails and greenways for wildlife and people.

Parks and Visitor Services Division

The purpose of the Parks and Visitor Services Division is to efficiently and cost-effectively provide day-to-day operations, visitor assistance and maintenance services at Metro's regional parks, recreational and marine facilities, wildlife areas, and pioneer cemeteries.

The Parks and Visitor Services Division is responsible for 35 separate areas that include three regional parks, three marine facilities, four wildlife areas, two 18-hole golf courses, and 14 pioneer cemeteries totaling 4,092 acres. Each year, 1.2-1.5 million people use park and wildlife area facilities managed by this division.

The division strives to provide accessible, well-maintained, and safe parks, wildlife areas, and recreational facilities for the people of the region. Management objectives also include the protection of natural resources for future generations.

Natural Resources Stewardship and Property Management Division

The Natural Resources Stewardship and Property Management Division provides property management services for all Open Spaces Bond acquisitions, as well as natural resource management of all Regional Parks and Greenspaces properties. The Natural Resources Stewardship and Property Management Division will directly manage more than 7,000 acres in FY 2004-05.

Administration Division

Primary responsibilities include oversight and coordination of all department business and personnel management, as well as Open Spaces acquisition work and an emphasis on the protection, preservation and restoration of regionally significant parks and natural resources.

In FY 2004-05, the division will continue to research sources of operational funding for parks and open spaces; process reservations at Oxbow and Blue Lake parks; sell over 2,200 annual parks passes; answer over 6,500 phone calls from the public, providing information about Parks and Greenspaces programs; process and maintain over 200 contracts relating to parks operations and property purchases; process accounts payable for four divisions; provide support services to staff; coordinate development and implementation of the annual work plan; update the department's Capital Improvement Plan for FY 2006-10; and prepare the annual budget for FY 2005-06.

Also within this Division is management of the 1995 Open Spaces Bond program. In May 1995, Metro voters approved a $135.6 million bond measure to purchase land for parks, open spaces, and trails. As of March 2004, Metro had acquired 8,015 acres of regionally significant land in 254 separate "willing seller" property transactions. This represents 134 percent of the original goal.

Implementation of the Open Spaces Program bond measure directly supports the policies and goals of the Regional Framework Plan and the Metropolitan Greenspaces Master Plan.

In FY 2004-05, the remaining Open Spaces staff will continue to focus on meeting the goals and standards of the Open Spaces Implementation Work Plan. This includes acquisition of properties prioritized by Metro Council in September 2001, in its detailed review of potential future acquisitions in each of the 14 target areas and six regional trails and greenway areas. In FY 2004-05 an estimated 200 acres will be purchased through the regional acquisition program. As lands are purchased, they will be turned over to the Natural Resources Stewardship and Property Management Division for stabilization and landbanking.

Also, staff will move toward completion of the Local Share element of the bond measure. Five of the 26 local jurisdictions have not yet expended all of their local share funds.

This program is also responsible for providing technical support to local jurisdictions for negotiation services. These local jurisdictions pay for these services through Intergovernmental Agreements.

Major Accomplishments in FY 2003-04

- Operated and maintained parks, natural areas, recreation facilities at FY 2002-03 levels and provided direct services to more than 1.2 million visitors
- Acquired 80 acres of open space in compliance with adopted refinement plans (as of March 2, 2004)
- Education programs reached an estimated 13,000 people. These included school field trips, Oxbow campfire program, *GreenScene* natural history interpretive programs, and our roving naturalist program
- More than 12,000 people attended special events at our parks and greenspaces. This includes Salmon Festival and Blue Lake's 4th-of-July celebration
- Approximately 1,300 volunteers donated 14,000 hours of their time and talent this year participating in activities at a variety of Metro properties including parks, natural areas, and historic pioneer cemeteries (valued at $273,000)
- Completed Phase IV construction improvements at Oxbow Regional Park (picnic shelters and restrooms)
- Removed the dam at Smith and Bybee Lakes and replaced it with a water control structure
- Began master planning process for Cooper Mountain
- Assisted the Planning Department with development of performance measures for open spaces acquisitions
- Assisted the Planning Department with development of regional growth inventory, regional conference and natural resources protection programs
- Began construction of the facility improvements at Smith and Bybee Lakes
- Continued working with local partners at Metro's new open space acquisition sites. Metro and the City of Wilsonville presented a master/management plan for Wilsonville Oaks Natural Area to Metro Council for approval
- Participated in, and contributed to, agency-wide financial planning efforts
- Demolished an old restroom building at Blue Lake Park and replaced it with a new one
- Completed a variety of deferred capital maintenance projects
- Worked with local partners on a feasibility study for the Tonquin Trail
- Worked with the Tualatin Riverkeepers and Ducks Unlimited to improve habitat at the Killin Wetlands near Banks

Service Level Changes from FY 2003-04

The FY 2004-05 budget maintains the service levels from FY 2003-04, with the exception of some areas that were enhanced due to increased excise tax support. There were also some structural changes made within the budget.

- *Enhanced Renewal & Replacement Support* – the FY 2004-05 budget represents an increase in renewal and replacement projects and contributions to the R&R reserve, from $175,000 in projects in FY 2003-04 to $500,000 in this budget year. There is also a 0.5 FTE position dedicated to managing the 15-25 projects per year that are anticipated in future years with continued support.
- *Preparing for development of new regional parks* – The increased excise tax support allows for the department to plan for the development of new regional parks. In the FY 2004-05 budget, design & engineering for the Mt. Talbert Natural Area has been budgeted, along with the beginning of design & engineering for the Wilsonville Oaks Natural Area.

There is also additional excise tax that will be transferred to the Regional Parks Capital Fund to be used toward the construction costs at Mt. Talbert.

- *Additional DRC support* – The development of new regional parks, including construction of facilities and habitat improvements, will require additional support from Metro's Data Resources Center. The budget provides for an additional $75,000 to be transferred to the DRC for continued RLIS data maintenance and for additional services.
- *Increased Habitat Restoration* – Support for natural resources management on the over 7,000 acres of open spaces maintained by the department is enhanced by $40,000 in the FY 2004-05 budget. This will be used to provide for more maintenance activities on these sites, as well as improve the ability of the department to provide matching funds for habitat restoration grants.
- *Improved administrative support* – With the increased program activities and development of new regional parks, it is necessary to provide additional administrative support to the department through a 1.0 FTE increase.
- *Move staff out of Smith & Bybee Lakes Fund* – The 1.0 FTE Park Supervisor and 0.5 FTE Naturalist were moved from the Smith & Bybee Lakes Fund into the Regional Parks Operating Fund. This move has no negative impact to services delivered at the Smith & Bybee Lakes Wildlife Area, but it does improve the flexibility to deploy staff resources throughout the region more effectively. It also serves to better integrate the wildlife area into the rest of Metro's parks and greenspaces holdings.

Major Objectives for FY 2004-05

- Complete design and engineering drawings for improvements at Mt. Talbert Natural Area and begin the land use approval process with Clackamas County
- Begin the design and engineering drawings for improvements at Wilsonville Oaks Natural Area
- Complete the Master Plan for the Cooper Mountain Natural Area
- Complete facility improvements at Smith and Bybee Lakes
- Complete facility improvements at M. James Gleason Boat Ramp
- Complete the 5-year update of the Regional Parks Inventory
- Complete a variety of deferred Renewal and Replacement (capital maintenance) projects
- Provide natural resource stewardship services on approximately 7,300 acres located in 14 target areas spread across the tri-county Metropolitan region
- Conclude implementation of the Open Spaces Bond Measure in compliance with bond provisions, adopted work plan, and refinement plans (including land acquisition and local share coordination)
- Continue to provide natural history, environmental education, and special events at locations throughout the region
- Administer the final year of the environmental education grants program in partnership with the U.S. Fish and Wildlife Service

Performance Measures	*Regional Parks and Greenspaces Department*	Actual FY 01-02	Actual FY 02-03	Target FY 03-04	Target FY 04-05
Parks and Visitor Services Division	1. Total acres managed	4,092	4,100	4,100	4,100
	2. Number of visitors at Blue Lake, Oxbow Park, and Chinook Landing	751,916	713,276	722,175	721,800
	3. Number of nine-hole rounds played at Glendoveer Golf Course	176,624	165,858	180,000	160,000
Planning and Education Division	1. Number of participants in the interpretive and education program	11,513	10,706	13,000	11,000
	2. Number of contact hours in the interpretive and education programs	62,774	51,254	60,000	55,000
	3. Number of department volunteer hours	16,785	14,312	20,100	15,000
	4. Number of volunteers	1,259	1,478	1,575	1,500
Open Spaces Acquisition Division	1. Number of acres purchased	885	168	200	200
	2. Average number of days to process local share requests	30	19	30	8
Natural Resources Stewardship and Property Management Division	1. Number of acres managed (as of June 30)	6,839	7,510	7,300	7,750

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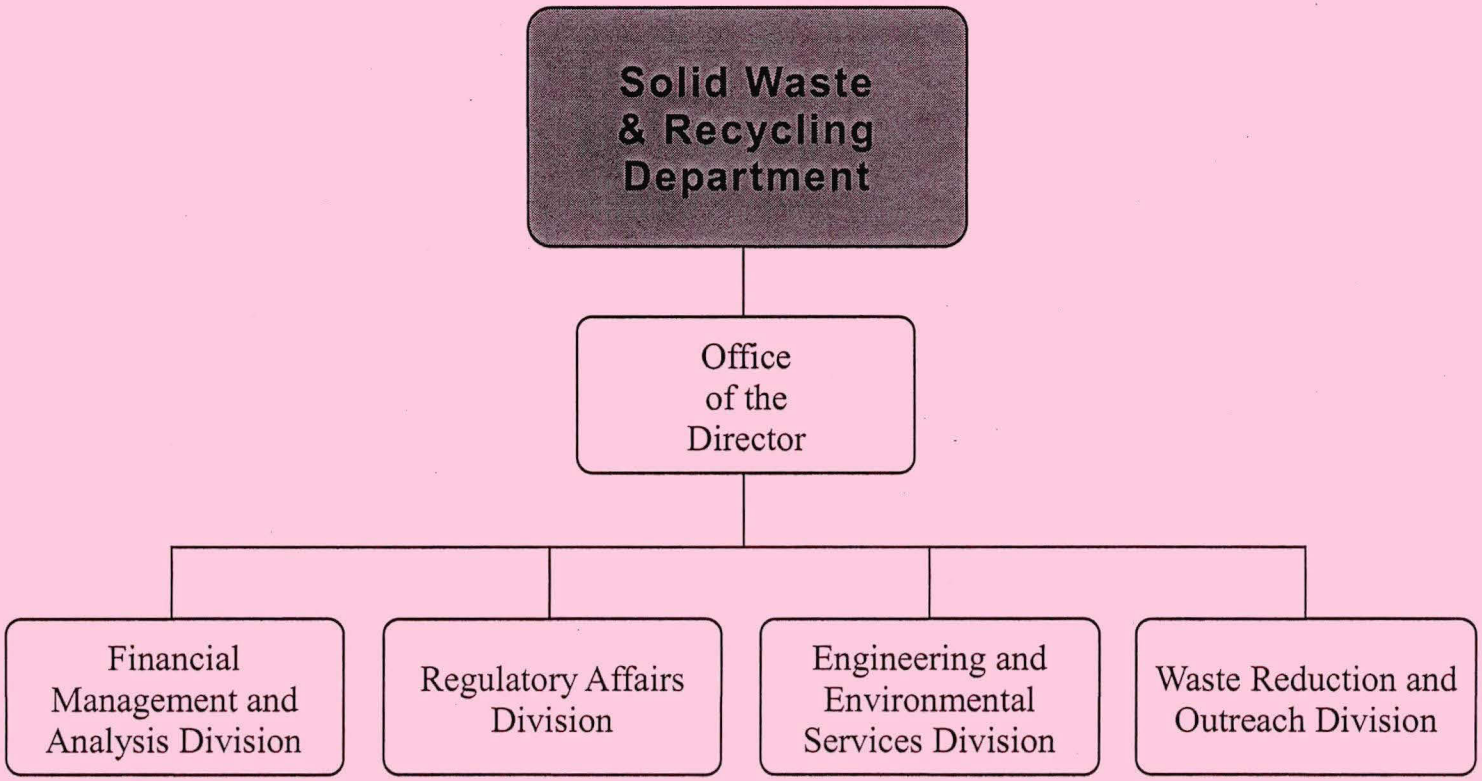
Solid Waste & Recycling Department
Office of the Director
Financial Management and Analysis Division
Regulatory Affairs Division
Engineering and Environmental Services Division
Waste Reduction and Outreach Division

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Solid Waste & Recycling Department

Department Purpose

To contribute to the livability and conservation of the Metro region's environmental resources by taking actions that reduce and manage the region's solid waste in an effective, economical, and environmentally sound manner.

About the Department

The Solid Waste & Recycling Department (SW&R) is responsible for regional solid waste management and disposal. The primary goals of the department are to:

- Reduce the toxicity and amount of solid waste generated and disposed
- Manage an efficient, economical, and environmentally sound solid waste disposal system

In carrying out its mission and primary goals, the department promotes the sustainable management of resources by ensuring the opportunity to recycle throughout the region; providing waste reduction education, promotion and grants; and performing other targeted waste reduction activities. The department operates two hazardous waste facilities and a latex paint recycling facility, and contracts for disposal of the region's solid waste and commercially exempt hazardous waste. The department manages Metro's two transfer stations, licenses and franchises private solid waste facilities, and maintains and monitors the region's largest inactive solid waste landfill. In addition, the department is responsible for solid waste planning in the region; the Regional Solid Waste Management Plan (RSWMP) is the principal embodiment of that role. The purpose of the RSWMP is to:

- Provide a framework for coordinating solid waste programs within the region
- Establish direction for the solid waste system
- Identify roles and responsibilities
- Fulfill a state requirement that Metro have a waste reduction plan

The department is organized into four divisions and the Office of the Director, as follows:

Office of the Director

The Office of the Director coordinates and directs the work of the department's divisions, provides a variety of support functions to the department, and serves as liaison to Metro's elected officials and other departments. It serves as SW&R's principal contact for news media, local governments, the solid waste industry, and other stakeholders. Strategic and long-range planning and communications strategies are developed and managed by this office. In addition, the department's legislative and regulatory agenda is coordinated through this office as well as administration of the ENACT (in-house sustainability) program and the Community Enhancement programs.

Financial Management & Analysis

The Financial Management & Analysis Division is responsible for the financial planning and fiscal administration of the department. The division provides a variety of financial services: strategic fiscal management, financial planning and analysis, solid waste rate-setting, tonnage tracking and reporting, publication of the Solid Waste Information System Report, fiscal impacts of policy choices, economic and tonnage forecasting, and trend and risk analysis. In addition, the division performs finance-related functions for the department, including contract administration, payroll, accounts receivable and payable, develops the annual budget, administers the Regional System Fee Credit program, monitors and reports performance indicators, manages databases, provides support to the Rate Review Committee, and conducts field audits at non-Metro facilities. The division is also responsible for IT coordination and acquisition for the department.

Regulatory Affairs

The Regulatory Affairs Division ensures that private solid waste facilities are in compliance with Metro's Code, administrative procedures, performance standards, and Metro-granted authorizations. Specific responsibilities include facility franchising and licensing (solid waste and compost operations); facility inspections; cleanup and investigation of illegal dump sites; investigations of potential violators; and, when necessary, enforcement, including assessment of monetary penalties.

Engineering & Environmental Services

The Engineering & Environmental Services Division manages Metro's two transfer stations and hazardous waste facilities, and provides solid and hazardous waste services to the residents of the Metro region. These services include waste disposal, waste transport, hazardous waste and transfer station facility operations, and hazardous waste round-up (collection) events.

This division develops and maintains the regional solid waste disposal system, conducts assessments of regional transfer and disposal capabilities, provides environmental protection from past disposal sites, and provides technical information within the department and the region. The Division also provides health and safety services to the department and the agency.

Waste Reduction and Outreach

The purpose of the Waste Reduction & Outreach Division is to achieve the waste reduction goals of the RSWMP through several programs and activities. The division develops, coordinates, and assists with implementation of the waste reduction programs, including strategies for the management of organic, commercial, and construction/demolition (C&D) waste. The division also develops and implements policies, programs, and projects involving technical research, market development, and product stewardship. In addition, the division also develops and provides information about disposal and recovery alternatives and promotes waste prevention and recycling practices to businesses, students, and the general public through educational programs.

Major Accomplishments in FY 2003-04

- Led the Council through a series of policy discussions that resulted in articulation of the Council's values for the solid waste system and guidance for future directions
- Initiated the first major revision of the Regional Solid Waste Management Plan, a revision that will guide solid waste management for the next decade
- Launched a major new initiative to increase recycling from commercial enterprises
- Advanced regional efforts to secure transfer and processing capacity for food waste generated in the region
- Staffed a task force appointed by the Council President to evaluate the Regional System Fee Credit Program
- Led a group of experts and stakeholders to recommend new initiatives for increasing regional recovery, including a proposal for the universal processing of construction & demolition waste
- Assisted in implementing improvements to reduce contamination and loss of commingled recyclable material collected in the region
- Completed procurement of a new operations contract for Metro transfer station that includes leadership in material recovery and sustainability
- Successfully negotiated the consent order and post-closure permit for St. Johns landfill with DEQ
- Identified a location, negotiated a lease, and began to move the Metro recycled latex paint operation
- Simplified and streamlined regulatory decision-making through changes to Metro Code chapters 5.01 and 5.05
- Successfully refranchised all local transfer stations
- Successfully tested the ability of Metro Code to address major and complicated environmental problems and nuisances by resolving the fallout when a yard debris processor illegally accepted putrescible materials—specifically, contaminated lentils
- Completed a major review of Metro's solid waste rate-setting policies and procedures and developed improvements for implementation over the next several years

Service Level Changes from FY 2004-05

Service levels for FY 2004-05 reflect the policies and priorities established by Council President Bragdon last year to find efficiencies and cost savings in the operation of the department—an initiative that continues into this budget cycle. For the preparation of the budget this year, the department identified potential cost reductions up to $2.7 million, in addition to reduc-

tions that have been implemented during each of the last three fiscal years. This year, the department has reduced the budget by $1.5 million and continues to reduce administrative and overhead costs, including reduction of consulting contracts, advertising and promotion, tuition and training, temporary help, and other similar costs. New initiatives of about $400,000 are introduced in this budget.

This year's level of reduction requires outright elimination of certain programs. In this regard, the department identified work that *relative to other, remaining programs*: (1) had matured to the point where it could be phased out with reasonable assurance that results would not be heavily impacted; (2) was not clearly producing the desired results; (3) cost significantly more to produce results than other programs or approaches, all else being equal; or (4) had not yet developed to a point where results could be assured. Examples of each type of program reductions are: home composting and neighborhood clean-up vouchers, competitive local government waste reduction grants, and Regional System Fee credits. The only program in the fourth category—early stage of development—is the Product Stewardship Initiative in the Waste Reduction & Outreach Division. This program has been left intact.

Additional initiatives and program modifications are described as follows:

Waste Reduction Initiatives

- The development of an organics waste infrastructure (processing capacity) is one of the priorities of the updated Waste Reduction Initiatives. Work continues, in close cooperation with the City of Portland's new organics collection programs. However, the FY 2004-05 budget does not contain any new money for the organics initiative.
- Focus of the other initiatives for FY 2004-05 will be on the C&D and commercial sectors. The budget includes funds for commercial promotion and outreach through the Commercial Technical Assistance Program and an effort to ensure processing of all C&D waste.

Latex Paint Marketing

- In response to the recycled latex paint marketing plan to increase the demand for Metro recycled paint to match production levels, as well as the need for more space for operations at Metro South Station, the processing facility moved offsite into leased space in the spring of 2004. The move provides an improved retail storefront for the product. The move will save overall costs in the paint program and disposal operations, while providing expanded opportunities for sales. In response, the Latex Paint Business Plan will be updated in FY 2004-05.

Sustainability Elements

- In response to Metro's policy, as identified in Resolution No. 03-03338 directing the creation of a sustainable business model for Metro, the SW&R department has included sustainability elements within the transfer station operation contract. These sustainable elements include material recovery, renewable energy, and the clean exhaust program.

Major Objectives for FY 2004-05

- Regional Solid Waste Management Plan. Complete major elements of the RSWMP, the comprehensive solid waste plan for the region.
- Waste Reduction Initiatives. Launch workplans for waste reduction initiatives in business waste prevention and recycling, and universal processing of construction and demolition debris. Continue development of regional infrastructure for food waste processing infrastructure and the opportunity to recycle food waste.
- Latex Paint Recycling Operations. Complete the move to the new facility and pursue the related elements of the updated latex paint marketing plan; meet the growing demand for Metro's recycled paint; eliminate customers' waiting times; increase volume, quality and selection; drive down unit costs through efficiency and scale economies; and explore expanded supply, productivity, and retailing.
- New Transfer Station Operations Contract. Transition from the old contract to the new contract by September 2004.

Performance Measures

Inclusion of the Solid Waste & Recycling Department's performance measures in the FY 2000-01 adopted budget marked the agency's initial step toward implementation of performance-based budgeting. In FY 1999-00, the department completed the first phase of this project by increasing the num-

ber of performance measures and indicators that it uses to measure the effectiveness of its services and facilities and placing greater emphasis in the budget on specific objectives linked to performance measures. Based on the results of the first phase, the indicators were redefined to improve clarity, measurability, and accuracy. The department included these measures in the FY 2000-01 adopted budget. The department remains committed to this project. In FY 2001-02, the department began tracking and formally reporting the progress of these objectives through the use of the performance measures.

In FY 2003-04, the department reviewed and revised some of its performance measures identified in the budget. Certain measures that were more appropriate for use as internal management tools were removed. Modifications more closely align performance measures with the department's mission, goals, and objectives.

Performance Measures		*Solid Waste & Recycling Department*	Target/Actual FY 01-02	Target/Actual FY 02-03	Projected FY 03-04	Target FY 04-05
Office of the Director	1.	Increase the number of new applicants for Community Enhancement Grants (2 for Metro Central and 2 for North Portland)	N/A	N/A	50%	100%
Financial Management & Analysis	1.	Private facility review	N/A	N/A	11	11
	2.	Forecast accuracy	+/-5%/ -1.6%/	+/-5%/ 0.2%	+/-5%	+/-5%
Regulatory Affairs	1	Number of facility inspections	N/A	196/221	392	400
	2.	Percent of formal enforcement action upheld on appeal to hearings officer	100% / 100%	100% / 100%	100%	100%
	3.	Percent of illegal dumpsites where action was taken within two days of discovery	90% / 98.6%	90% / 98.1%	90%	90%
Environmental & Engineering Services	1.	Actual project costs vs. CIP estimates	90% / 100%	80% / 100%	80%	90%
	2.	Compliance with permits/energy contract	N/A	N/A	100%	100%
	3.	Hazardous waste net cost per pound	$0.91 / $0.98	$0.91 / $0.90	$0.91	$0.91
	4.	Injury & illness rate for engineering & environmental services staff at Metro transfer stations & hazardous waste facilities (in FY 2003-04, the reporting was changed from quantitative to percentage)	10 / 3	10 / Data not available	15%	15%
	5.	Customer satisfaction with facility staff				
		•*Scalehouse*	95% / 82%	95% / 86%	90%	90%
		•*Hazardous Waste*	95% / 96.6%	95% / 97%	95%	95%
	6.	Percent increase in latex paint sales revenue	N/A / 51%	N/A / 47%	20%	20%

NOTE: N/A signifies that this measure was not tracked at this time and data is not available.

Performance Measures	*Solid Waste and Recycling Department cont'd.*	Target/Actual FY 01-02	Target/Actual FY 02-03	Projected FY 03-04	Target FY 04-05
Waste Reduction & Outreach	1. Calls to Recycling Information Center (RIC) & hits on website	N/A	N/A	110,000	110,000
	2. Caller satisfaction with RIC information	85% / 82%	85% / 85%	85%	85%
	3. Students reached in elementary and secondary school presentations	15,000 / 29,911	30,000 / 37,478	30,000	30,000
	4. Adults reached in Hazardous Waste education program workshops and projects	N/A	N/A	6,000	6,000
		Target/Actual CY 2002	**Target/Actual CY 2003**	**Projected CY 2004**	**Target CY 2005**
	1. Regional recovery rate	49.2% / 47.9%	51.44% / Data not available	53.72%	56.0%
	2. Recovery rate progress by initiative (in tons)				
	• Organics	24,048/11,958	34,758/TBD	44,879	55,000
	• C&D	272,489/261,253	291,721/TBD	304,274	316,826
	• Commercial	551,759/596,542	609,666/TBD	654,049	698,431
	• Other programs	252,535/203,768	270,150/TBD	281,575	293,000

Solid Waste Revenue Tons[1]	Actual FY 2000-01	Actual FY 2001-02	Actual FY 2002-03	Projected[2] FY 2003-04	Forecast FY 2003-04[3]	Forecast FY 2004-05
Metro Facilities	649,761	612,558	577,780	547,381	578,611	562,760
Non-Metro Facilities	547,429	589,111	628,973	646,222	628,995	663,946
Total	1,197,190	1,201,669	1,206,753	1,193,603	1,207,606	1,226,706
Forecasts for Budget	1,256,232	1,221,208	1,203,826	1,207,606	---	---
Percentage Change	-4.7%	-1.6%	0.2%	-0.8%	---	---

(1) *Includes yard debris at Metro facilities for which fees were charged. Excludes Petroleum Contaminated Soils (PCS) and other environmental cleanup material (ECU) at all facilities. PCS and ECU are not subject to full Metro fees.*
(2) *Projected based on data through November 2003.*
(3) *FY 2003-04 forecast for the Budget.*

Non-departmental Summary

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Non-departmental Summary

The expenditures listed in the non-departmental summary are non-operating expenses such as general obligation debt service and interfund transfers. Non-departmental expenditures also include items (such as special appropriations) that cannot be easily tied to the program of any single department or office. It also includes costs (such as election expenses) that do not occur every year.

Highlights of the FY 2004-05 non-departmental budget are:

- Debt service on general obligation bonds totaling $18.2 million.
- $13.4 million in Interfund Reimbursements to fund agency-wide central service functions such as accounting, legal services, risk management, and Metro Regional Center management.
- Transfer of $8.65 million in excise tax from the General Fund to the Planning and Regional Parks departments and to the Metro Exposition-Recreation Commission to support the activities and operations of those departments.
- Transfer of $1.5 million from the Building Management Fund to the General Revenue Bond Fund to fund debt service payments on the Metro Regional Center bonds.
- Transfers of $1.6 million from the Zoo Operating and MERC Operating Funds to the General Revenue Bond Fund for debt service on outstanding bonds and OECDD loans.
- Transfers of approximately $458,000 for services provided by Data Resource Center to other Metro departments.
- General Fund Special Appropriations.
  - √ $125,000 for election costs for primary elections for three Council districts.
  - √ $100,000 for public notice requirements under voter-approved ballot measures or required by Metro Code.
  - √ $25,000 for contribution to the Regional Arts and Culture Council.
  - √ $15,000 for water consortium dues.

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Fund Summaries

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Table of Contents

Summary of All Funds *D-4*

See "Volume 2 Line Item Detail" for resource and expenditure detail by fund

Summary of All Funds

	Building Management Fund	Convention Center Project Capital Fund	General Fund	General Obligation Bond Debt Service Fund	General Revenue Bond Fund	MERC Operating Fund	MERC Pooled Capital Fund	Open Spaces Fund	Pioneer Cemetery Perpetual Care Fund	Planning Fund	Regional Parks Capital Fund
Resources											
Beginning Fund Balance	*$1,659,770*	*$255,000*	*$1,752,492*	*$10,308,427*	*$764,968*	*$10,806,745*	*$4,089,622*	*$6,534,007*	*$113,583*	*$485,896*	*$0*
Current Revenues											
Real Property Taxes	0	0	0	17,480,653	0	0	0	0	0	0	0
Excise Tax	0	0	12,406,504	0	0	0	0	0	0	0	0
Other Derived Tax Revenue	0	0	0	0	0	0	0	0	18,090	0	0
Grants	0	0	0	0	0	0	0	200,000	0	8,315,301	300,000
Local Government Shared Revenues	0	0	0	0	0	7,000,663	0	0	0	0	0
Contributions from other Governments	0	0	0	0	0	331,128	321,484	0	0	0	0
Enterprise Revenue	526,834	0	0	0	0	23,593,490	0	55,000	0	5,184,088	0
Interest Earnings	25,000	0	25,000	200,000	9,614	69,503	67,779	91,600	1,500	135,000	0
Donations	0	0	0	0	0	168,500	627,775	0	0	0	0
Other Misc. Revenue	0	0	0	0	0	80,000	0	0	0	31,000	0
Interfund Transfers:											
Interfund Reimbursements	2,119,904	0	291,550	0	0	0	0	0	0	0	0
Internal Service Transfers	0	0	0	0	0	0	0	0	0	458,145	140,000
Fund Equity Transfers	0	0	0	0	3,236,064	536,129	372,356	0	0	4,054,761	1,698,034
Subtotal Current Revenues	2,671,738	0	12,723,054	17,680,653	3,245,678	31,779,413	1,389,394	346,600	19,590	18,178,295	2,138,034
Total Resources	**$4,331,508**	**$255,000**	**$14,475,546**	**$27,989,080**	**$4,010,646**	**$42,586,158**	**$5,479,016**	**$6,880,607**	**$133,173**	**$18,664,191**	**$2,138,034**
Requirements											
Current Expenditures											
Personal Services	$326,079	$0	$1,883,664	$0	$0	$13,631,821	$427,410	$518,872	$0	$6,855,058	$0
Materials and Services	672,345	0	519,286	0	0	15,117,974	10,000	1,270,395	0	8,857,565	500,000
Capital Outlay	15,000	0	0	0	178,988	0	2,250,600	3,096,940	0	47,000	665,000
Debt Service	0	0	0	18,174,887	3,139,064	22,809	0	0	0	0	0
Interfund Transfers:											
Interfund Reimbursements	0	0	1,031,945	0	0	2,161,931	0	256,204	0	2,189,991	0
Internal Service Transfers	0	0	0	0	0	0	0	208,196	0	0	0
Fund Equity Transfers	1,607,314	255,000	8,654,713	0	0	1,325,864	354,000	0	0	0	0
Contingency	40,000	0	1,095,954	0	300,000	1,155,854	500,000	125,000	0	474,577	0
Subtotal Current Expenditures	2,660,738	255,000	13,185,562	18,174,887	3,618,052	33,416,253	3,542,010	5,475,607	0	18,424,191	1,165,000
Ending Fund Balance	*1,670,770*	*0*	*1,289,984*	*9,814,193*	*392,594*	*9,169,905*	*1,937,006*	*1,405,000*	*133,173*	*240,000*	*973,034*
Total Requirements	**$4,331,508**	**$255,000**	**$14,475,546**	**$27,989,080**	**$4,010,646**	**$42,586,158**	**$5,479,016**	**$6,880,607**	**$133,173**	**$18,664,191**	**$2,138,034**
Full-Time Equivalents (FTE)	5.40	0.00	23.00	0.00	0.00	151.05	4.95	5.25	0.00	74.00	0.00

Summary of All Funds

	Regional Parks Operating Fund	Regional Parks Special Accounts Fund	Rehab. & Enhancement Fund	Risk Management Fund	Smith & Bybee Trust Fund	Solid Waste Revenue Fund	Support Services Fund	Zoo Capital Fund	Zoo Operating Fund	Total
Resources										
Beginning Fund Balance	*$3,551,811*	*$434,570*	*$1,905,992*	*$5,596,030*	*$3,607,895*	*$29,421,392*	*$955,873*	*$3,698,288*	*$6,005,062*	*$91,947,423*
Current Revenues										
Real Property Taxes	0	0	0	0	0	0	0	0	8,933,904	26,414,557
Excise Tax	0	0	0	0	0	0	0	0	0	12,406,504
Other Derived Tax Revenue	0	0	0	0	0	0	0	0	0	18,090
Grants	413,072	0	0	10,000	261,902	0	0	0	77,000	9,577,275
Local Government Shared Revenues	403,975	0	0	0	0	0	0	0	0	7,404,638
Contributions from other Governments	40,300	0	0	0	60,000	0	0	0	0	752,912
Enterprise Revenue	2,592,335	0	0	5,901,190	1,800	48,865,657	418,868	0	13,975,534	101,114,796
Interest Earnings	60,000	6,519	28,590	100,912	54,118	433,084	3,500	55,474	90,076	1,457,269
Donations	22,000	0	0	0	190,000	0	0	1,100,000	912,500	3,020,775
Other Misc. Revenue	11,500	0	0	0	0	365,000	0	0	49,907	537,407
Interfund Transfers:										
Interfund Reimbursements	0	0	0	1,327,998	0	0	9,679,671	0	0	13,419,123
Internal Service Transfers	3,150	0	0	25,000	176,400	26,630	0	0	0	829,325
Fund Equity Transfers	4,417,823	0	398,185	0	0	0	0	0	0	14,713,352
Subtotal Current Revenues	7,964,155	6,519	426,775	7,365,100	744,220	49,690,371	10,102,039	1,155,474	24,038,921	191,666,023
Total Resources	**$11,515,966**	**$441,089**	**$2,332,767**	**$12,961,130**	**$4,352,115**	**$79,111,763**	**$11,057,912**	**$4,853,762**	**$30,043,983**	**$283,613,446**
Requirements										
Current Expenditures										
Personal Services	$3,463,324	$0	$0	$133,692	$0	$8,985,296	$7,639,943	$74,481	$12,759,222	$56,698,862
Materials and Services	1,733,763	225	523,151	8,038,881	20,148	33,674,136	1,597,428	0	8,376,600	80,911,897
Capital Outlay	0	0	0	0	712,000	2,460,900	180,000	3,000,000	85,700	12,692,128
Debt Service	0	0	0	0	0	1,601,412	0	0	0	22,938,172
Interfund Transfers:										
Interfund Reimbursements	1,135,218	0	0	0	0	3,568,170	705,540	0	2,370,124	13,419,123
Internal Service Transfers	157,000	70,000	26,630	0	25,000	342,499	0	0	0	829,325
Fund Equity Transfers	1,698,034	0	0	0	0	398,185	0	0	420,242	14,713,352
Contingency	205,192	0	300,000	500,000	822	13,042,197	364,628	500,000	1,000,000	19,604,224
Subtotal Current Expenditures	8,392,531	70,225	849,781	8,672,573	757,970	64,072,795	10,487,539	3,574,481	25,011,888	221,807,083
Ending Fund Balance	*3,123,435*	*370,864*	*1,482,986*	*4,288,557*	*3,594,145*	*15,038,968*	*570,373*	*1,279,281*	*5,032,095*	*61,806,363*
Total Requirements	**$11,515,966**	**$441,089**	**$2,332,767**	**$12,961,130**	**$4,352,115**	**$79,111,763**	**$11,057,912**	**$4,853,762**	**$30,043,983**	**$283,613,446**
Full-Time Equivalents (FTE)	40.35	0.00	0.00	1.80	0.00	106.20	87.50	1.00	150.35	650.85

METRO

PEOPLE PLACES
OPEN SPACES

Debt Summary

METRO

PEOPLE PLACES
OPEN SPACES

Debt Summary

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Oregon Convention Center – 2001 Series A, General Obligation Refunding Bonds *E-10*

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Debt Summary

Metro uses long- and short-term debt to finance capital projects and some capital equipment. As of July 1, 2004, Metro has eight debt issues, one energy conservation loan, two loans outstanding, and one long-term installment contract. On the following pages, the Debt Summary, Outstanding and Planned Debt Issues tables summarize Metro's debt by type and issue as of July 1, 2004.

Metro has a relatively low level of outstanding debt when compared to other jurisdictions. The Debt Ratios table (also on the following pages) shows Metro's level of outstanding debt on a per capita basis and as compared to the estimated Real Market Value of the Metro region. There are currently no plans to issue additional debt during FY 2004-05.

Periodically, Metro will refund bond issues to take advantage of lower interest rates. Metro currently has four refunding bond issues outstanding. The net present value of the savings from refunding is calculated when the new bonds are issued and is included on the debt service schedules later in this section.

General Obligation Debt – $153,820,393 outstanding

Metro's Charter and state law require Metro to obtain voter approval prior to issuing any general obligation bonds. To date, voters have approved three general obligation bond issues: $65,000,000 for the Oregon Convention Center issued in 1987 and refunded in 1992 and 2001; $135,600,000 for Open Spaces, Parks and Streams issued in three series in 1995, with two of the three series refunded in 2002; and $28,800,000 for improvements to the Oregon Zoo issued in 1996.

State law establishes a limit of 10 percent of Real Market Value on Metro's total general obligation indebtedness. Metro's general obligation debt is 0.10 percent, only 1/95 of the allowable limit. The Metro Debt Limitation Comparison table (on subsequent pages) shows a comparison of Metro's outstanding general obligation bonds to the statutory debt limit.

Full Faith & Credit Bonds - $24,435,000 outstanding

Metro issued full faith & credit refunding bonds in 2003, refunding obligations for Metro Regional Center construction and loans to the Oregon Zoo. The Metro Regional Center obligation had been a General Revenue Refunding Bond issued in 1993, backed by assessments to Metro departments occupying Metro's headquarters building. The Zoo obligations had been loans from the Oregon Economic & Community Development Department issued in 1995 and 1996 to pay Metro's share of Westside MAX light rail construction and reconfiguration of the Washington Park parking lot used by Zoo patrons. These loans were paid from Zoo revenues.

The Full Faith & Credit bonds are backed by a broader pledge of Metro revenues, including property taxes used to support Zoo operations, and excise taxes levied on users of certain Metro services. It is planned and expected that the prior funding sources will continue to be used to pay debt service on the Full Faith & Credit bonds, but the additional backing from other Metro revenues provides greater security for bondholders and lower interest rates, which reduces Metro's costs.

Revenue Bonds – $7,095,107 outstanding

Metro uses revenue bonds to pay for capital projects and equipment for enterprise activities on an as needed basis. Debt service on revenue bonds is paid from revenues generated by the particular enterprise activity being financed; there is no recourse to property taxes to pay for these bonds.

In 1990, Metro issued $28,500,000 in revenue bonds to pay for construction of the Metro Central solid waste transfer station. A portion of that issue was refunded in 1993, and again in 2003. In February of 2003, Metro defeased the 1990 and 1993 bonds maturing on July 1, 2003 through July 1, 2004, thereby removing the liability from Metro's books. Debt service on these bonds is paid from the revenues of the solid waste system, primarily tipping fees and the regional system fee.

Other Debt – $15,228,107 outstanding

In 1993, Metro entered into an energy services agreement with Pacific Power and Light Company to finance various energy conservation meas-

ures in the Metro Regional Center, then under construction. The loan and repayment amounts were sized based on the projected savings from these conservation measures. Loan payments are billed monthly on Metro's electric bill.

In 1995, Metro received the first of a two-phase loan from the Oregon Economic and Community Development Department, Special Public Works Fund, to pay Metro's $2 million contribution to the westside light rail project and to begin reconfiguration of the Washington Park parking lot to accommodate a light rail station. Westside MAX and the Washington Park parking lot serve the Oregon Zoo, as well as the World Forestry Center and the Portland Children's Museum (formerly the Oregon Museum of Science and Industry site). The second phase of this loan was received in FY 1996-97. The total amount of the two loans was $4,940,000, with debt service paid from Zoo revenues. The Full Faith & Credit bonds issued in 2003 refunded all callable portions of these two loans; the only remaining obligation in FY 2004-05 is a final payment on the 1996 loan.

In 2000, Metro received a loan from the Oregon Economic and Community Development Department, Special Public Works Fund, to pay for reconstruction of Hall D at the Portland Expo Center. The loan consists of $13,618,000 for construction of the new building and an additional $2,013,000 for necessary infrastructure improvements. Debt service is paid from Expo Center revenues.

In 2002, the City of Portland made a Local Improvement District assessment on the Oregon Convention Center for the construction of a pedestrian walkway across the Willamette River. MERC has chosen to repay the assessment over time through a 20-year installment contract with the city. Contract payments are made from Oregon Convention Center revenues.

Project Bonds – $5,000,000 outstanding

Metro has one project bond outstanding. This bond, issued in 1990, provided conduit financing for Riedel Environmental Technologies, Inc., for a share of the cost of a composter Riedel built in North Portland. Under the terms of this financing, Metro obtained $5 million for Riedel, and Riedel is solely responsible for payment of debt service. Should Riedel fail to pay debt service, payment will be made by a letter of credit provided by U.S. Bank. Metro has no obligation to make payments on this debt. The composter closed in 1993, and Riedel went out of business shortly thereafter. Debt service payments are currently being made by North Union Corporation, Riedel's successor.

Outstanding Debt Issues

Issue	Original Amount	Original Issue Date	Principal Outstanding	Final Maturity	Source of Payment
GENERAL OBLIGATION BONDS					
General Obligation Refunding Bonds					
Oregon Convention Center					
2001 Series A	$47,095,000	06/15/2001	$39,065,000	01/01/2013	Property Taxes
Open Spaces, Parks, and Streams					
2002 Series	$92,045,000	10/30/2002	$90,745,000	09/01/2015	Property Taxes
General Obligation Bonds					
Open Spaces, Parks, and Streams					
1995 Series B	$5,219,923	09/29/1995	$1,910,393	09/01/2010	Property Taxes
Metro Washington Park Zoo Oregon Project					
1996 Series A	$28,800,000	11/01/1996	$22,100,000	01/15/2017	Property Taxes
TOTAL GENERAL OBLIGATION BONDS OUTSTANDING			**$153,820,393**		
FULL FAITH AND CREDIT BONDS					
Full Faith & Credit Refunding Bonds					
2003 Series	$24,435,000	10/16/2003	$24,435,000	08/01/2022	General Revenues
TOTAL FULL FAITH & CREDIT BONDS OUTSTANDING			**$24,435,000**		
REVENUE BONDS					
Waste Disposal System Revenue Bonds					
Metro Central Transfer Station					
1990 Series A	$28,500,000	03/01/1990	$2,105,107	07/01/2007	Solid Waste Revenues
Waste Disposal System Revenue Refunding Bonds					
Metro Central Transfer Station					
2003 Series	$4,990,000	05/27/2003	$4,990,000	07/01/2009	Solid Waste Revenues
TOTAL REVENUE BONDS OUTSTANDING			**$7,095,107**		

Outstanding Debt Issues

Issue	Original Amount	Original Issue Date	Principal Outstanding	Final Maturity	Source of Payment
OTHER DEBT (Loans Outstanding)					
Pacific Power Finanswer					
1993	$293,672	04/23/1993	$106,844	04/23/2008	Department Revenues
Oregon Economic and Community Development Department SPWF Loan					
Washington Park Parking Lot					
1996 Series A	$2,217,000	09/06/1996	$97,407	12/01/2004	Zoo Operating Revenue
Oregon Economic and Community Development Department SPWF Loan					
Expo Center Hall D Replacement					
2000 Series A	$15,631,000	04/12/2000	$14,838,827	12/01/2024	Expo Center Revenues
City of Portland, Local Improvement District Installment Contracts					
OCC, Steel Bridge	$205,588	01/13/2002	$185,029	01/13/2022	OCC Revenues
TOTAL OTHER DEBT OUTSTANDING			**$15,228,107**		
GRAND TOTAL – METRO DEBT OUTSTANDING			**$200,578,607**		
PROJECT BONDS					
Waste Disposal Project Revenue Bonds					
Riedel Compost Facility	$5,000,000	06/20/1990	$5,000,000	07/01/2011	North Union Corporation

Metro Debt Ratios

Metro Debt Ratios
as of July 1, 2004

FY 2004-05 Estimated Real Market Value $146,762,374,398
2003 Estimated Population 1,338,000 (Source: Metro Data Resource Center)

	Metro		
	Debt Outstanding	Debt Per Capita	Debt as % of Real Market Value
General Obligation Debt	$153,820,393	$114.96	0.10%
Full Faith & Credit Bonds	$24,435,000	$18.26	0.02%
Revenue Bonds	$7,095,107	$5.30	0.00%
Other Debt	$15,228,107	$11.38	0.01%
Total Metro Debt	$200,578,607	$149.91	0.14%

as of June 30, 2005

FY 2005-06 Estimated Real Market Value $155,568,116,862
2004 Estimated Population 1,356,000 (Estimated growth rate of 1.3%. Source: Metro Data Resource Center)

	Metro		
	Debt Outstanding & Planned	Debt Per Capita	Debt as % of Real Market Value
General Obligation Debt	$143,180,238	$105.59	0.09%
Full Faith & Credit Bonds	$23,420,000	$17.27	0.02%
Revenue Bonds	$6,646,223	$4.90	0.00%
Other Debt	$14,702,735	$10.84	0.01%
Total Metro Debt	$187,949,196	$138.61	0.12%

Metro Debt Limitation Comparison

Statutory General Obligation Bond Limit – 10% of Real Market Value

FY 2004-05 Estimated Real Market Value*	$146,762,374,398
Times General Obligation Debt Limit Percentage	10%
Statutory General Obligation Bond Limit	$14,676,237,440
Less General Obligation Debt Outstanding	$153,820,393
General Obligation Bond Limit Remaining	$14,522,417,047
Metro's General Obligation Debt Percentage	0.10%

* FY 2003-04 Real Market Value of $138,455,070,187 plus 6% growth

General Obligation Refunding Bonds

Oregon Convention Center
2001 Series A
Semi-Annual Debt Service Schedule

The Oregon Convention Center general obligation bonds were issued in 1987 for the construction of the Oregon Convention Center facility. The project opened for business in September 1990. Refunding bonds dated March 15, 1992, were issued for $65,760,000 in order to refund the $61,855,000 balance of the original issue. This bond issue was again refunded in 2001 resulting in a $4,370,954.57 net present value of savings.

Amount Issued:	$47,095,000	Ratings	
Issue Date:	06/15/2001	Moody's:	Aa1
Original Issue True Interest Rate (TIC):	4.323%	Standard & Poor's:	AA+
		Principal Outstanding as of July 1, 2004:	$39,065,000

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total F/Y Debt Service
7-1-04	4.000%		881,431.88	881,431.88	
1-1-05	4.000%	3,530,000.00	881,431.88	4,411,431.88	5,292,863.76
7-1-05	4.000%		810,831.88	810,831.88	
1-1-06	4.000%	3,695,000.00	810,831.88	4,505,831.88	5,316,663.76
7-1-06	4.000%		736,931.88	736,931.88	
1-1-07	4.250%	3,870,000.00	736,931.88	4,606,931.88	5,343,863.76
7-1-07	4.250%		654,694.38	654,694.38	
1-1-08	4.375%	4,065,000.00	654,694.38	4,719,694.38	5,374,388.76
7-1-08	4.375%		565,772.50	565,772.50	
1-1-09	5.000%	4,270,000.00	565,772.50	4,835,772.50	5,401,545.00
7-1-09	5.000%		459,022.50	459,022.50	
1-1-10	5.000%	4,525,000.00	459,022.50	4,984,022.50	5,443,045.00
7-1-10	5.000%		345,897.50	345,897.50	
1-1-11	4.300%	4,785,000.00	345,897.50	5,130,897.50	5,476,795.00
7-1-11	4.300%		243,020.00	243,020.00	
1-1-12	4.400%	5,035,000.00	243,020.00	5,278,020.00	5,521,040.00
7-1-12	4.400%		132,250.00	132,250.00	
1-1-13	5.000%	5,290,000.00	132,250.00	5,422,250.00	5,554,500.00
Total		$39,065,000.00	$9,659,705.04	$48,724,705.04	$48,724,705.04

General Obligation Bonds

Open Spaces, Parks, and Streams 2002 Refunding and 1995 Series B Semi-Annual Debt Service Schedule

The Open Spaces, Parks and Streams general obligation bonds were authorized by the voters on May 16, 1995. The original bonds were issued in three series between September 1 and October 15, 1995, to facilitate compliance with federal regulations regarding expenditures and investment of bond proceeds. Bond proceeds are used to purchase regionally significant open spaces and to provide funds for local governments to purchase, construct, and improve local parks. Series A and C of the original bonds were refunded in 2002 resulting in a net present value savings of $6,104,077.

	Refunding	Series B
Amount Issued:	$92,045,000	$5,219,923
Issue Date:	10-30-02	9-29-95
Original Issue True Interest Cost (TIC):	3.696%	5.259%

Ratings	Refunding	Series B
Moody's:	Aa1	Aa1
Standard & Poor's:	AA+	AA+
Principal Outstanding as of July 1, 2004:	$90,745,000	$1,910,393

Payment Due	Refunding Interest Rate	Refunding Principal Due	Refunding Interest Due	Series B Interest Rate	Series B Principal Due	Series B Interest Due	Total Principal Due	Total Interest Due	Total Debt Service	Fiscal Year Debt Service
9-1-04	4.000%	5,570,000.00	2,247,956.25	4.900%	325,155.00	174,845.00	5,895,155.00	2,422,801.25	8,317,956.25	
3-1-05			2,136,556.25					2,136,556.25	2,136,556.25	10,454,512.50
9-1-05	4.000%	5,795,000.00	2,136,556.25	5.000%	308,037.24	193,962.76	6,103,037.24	2,330,519.01	8,433,556.25	
3-1-06			2,020,656.25					2,020,656.25	2,020,656.25	10,454,212.50
9-1-06	5.000%	6,040,000.00	2,020,656.25	5.100%	288,945.00	211,055.00	6,328,945.00	2,231,711.25	8,560,656.25	
3-1-07			1,869,656.25					1,869,656.25	1,869,656.25	10,430,312.50
9-1-07	5.000%	6,350,000.00	1,869,656.25	5.200%	271,585.00	228,415.00	6,621,585.00	2,098,071.25	8,719,656.25	
3-1-08			1,710,906.25					1,710,906.25	1,710,906.25	10,430,562.50
9-1-08	5.000%	6,685,000.00	1,710,906.25	5.300%	254,775.00	245,225.00	6,939,775.00	1,956,131.25	8,895,906.25	
3-1-09			1,543,781.25					1,543,781.25	1,543,781.25	10,439,687.50
9-1-09	5.000%	7,030,000.00	1,543,781.25	5.400%	238,540.00	261,460.00	7,268,540.00	1,805,241.25	9,073,781.25	
3-1-10			1,368,031.25					1,368,031.25	1,368,031.25	10,441,812.50
9-1-10	5.000%	7,395,000.00	1,368,031.25	5.500%	223,355.82	277,644.18	7,618,355.82	1,645,675.43	9,264,031.25	
3-1-11			1,183,156.25					1,183,156.25	1,183,156.25	10,447,187.50
9-1-11	5.000%	8,265,000.00	1,183,156.25				8,265,000.00	1,183,156.25	9,448,156.25	
3-1-12			976,531.25					976,531.25	976,531.25	10,424,687.50
9-1-12	5.000%	8,690,000.00	976,531.25				8,690,000.00	976,531.25	9,666,531.25	
3-1-13			759,281.25					759,281.25	759,281.25	10,425,812.50
9-1-13	5.250%	9,140,000.00	759,281.25				9,140,000.00	759,281.25	9,899,281.25	
3-1-14			519,356.25					519,356.25	519,356.25	10,418,637.50
9-1-14	5.250%	9,630,000.00	519,356.25				9,630,000.00	519,356.25	10,149,356.25	
3-1-15			266,568.75					266,568.75	266,568.75	10,415,925.00
9-1-15	5.250%	10,155,000.00	266,568.75				10,155,000.00	266,568.75	10,421,568.75	10,421,568.75
Totals		$90,745,000.00	$30,956,918.75		$1,910,393.06	$1,592,606.94	$92,655,393.06	$32,549,525.69	$125,204,918.75	$125,204,918.75

General Obligation Bonds

Oregon Zoo (formerly the Metro Washington Park Zoo), Oregon Project
1996 Series A
Semi-Annual Debt Service Schedule

The Oregon Zoo (formerly the Metro Washington Park Zoo) Oregon Project bonds were authorized by voters on September 17, 1996. The general obligation bonds were issued November 1, 1996. Bond proceeds were used to fund a variety of improvements, new exhibits, and support facilities at the Oregon Zoo.

Amount Issued:	$28,800,000	Ratings	
Issue Date:	11-1-96	Moody's:	Aa1
Original Issue True Interest Rate (TIC):	5.3119%	Standard & Poor's:	AA+
		Principal Outstanding as of July 1, 2004:	$22,100,000

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total F/Y Debt Service	Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total F/Y Debt Service
7-15-04			606,255.00	606,255.00		7-15-11			330,100.00	330,100.00	
1-15-05	6.000%	1,215,000.00	606,255.00	1,821,255.00	2,427,510.00	1-15-12	5.375%	1,755,000.00	330,100.00	2,085,100.00	2,415,200.00
7-15-05			569,805.00	569,805.00		7-15-12			282,934.38	282,934.38	
1-15-06	6.000%	1,275,000.00	569,805.00	1,844,805.00	2,414,610.00	1-15-13	5.375%	1,850,000.00	282,934.38	2,132,934.38	2,415,868.76
7-15-06			531,555.00	531,555.00		7-15-13			233,215.63	233,215.63	
1-15-07	6.000%	1,345,000.00	531,555.00	1,876,555.00	2,408,110.00	1-15-14	5.375%	1,955,000.00	233,215.63	2,188,215.63	2,421,431.26
7-15-07			491,205.00	491,205.00		7-15-14			180,675.00	180,675.00	
1-15-08	5.200%	1,415,000.00	491,205.00	1,906,205.00	2,397,410.00	1-15-15	5.500%	2,070,000.00	180,675.00	2,250,675.00	2,431,350.00
7-15-08			454,415.00	454,415.00		7-15-15			123,750.00	123,750.00	
1-15-09	5.250%	1,490,000.00	454,415.00	1,944,415.00	2,398,830.00	1-15-16	5.500%	2,185,000.00	123,750.00	2,308,750.00	2,432,500.00
7-15-09			415,302.50	415,302.50		7-15-16			63,662.50	63,662.50	
1-15-10	5.250%	1,570,000.00	415,302.50	1,985,302.50	2,400,605.00	1-15-17	5.500%	2,315,000.00	63,662.50	2,378,662.50	2,442,325.00
7-15-10			374,090.00	374,090.00							
1-15-11	5.300%	1,660,000.00	374,090.00	2,034,090.00	2,408,180.00						
						Total		$22,100,000.00	$9,313,930.02	$31,413,930.02	$31,413,930.02

Waste Disposal System Refunding Bonds

Metro Central Transfer Station Project
1990 Series A and 2003 Series
Semi-Annual Debt Service Schedule

The Waste Disposal System revenue bonds were issued in 1990 to build the Metro Central solid waste transfer station. Debt service on the bonds is paid from solid waste revenues (primarily the solid waste tipping fee). Refunding bonds were issued August 15, 1993, for $12,895,000 in order to refund $11,370,000 par value of the original bonds. The net present value savings was $668,200. Bonds from both series with maturity dates of July 1, 2003, January 1, 2004, and July 1, 2004 were defeased on February 28, 2003 to ensure compliance with debt coverage ratios. Refunding bonds for the remaining 1993 Series A bonds were issued on May 27, 2003 at a par value of $4,990,000, to take advantage of lower interest rates. These bonds produced net present value savings of $1,106,626. In addition, the 2003 Series used debt service reserves to buy down principal and interest payments; the term was also shortened, with the 2003 Series scheduled to be retired in 2009, two years earlier than the 1993 Series. Finally, Metro insured the 2003 Series bonds to receive AAA ratings. The underlying ratings are A from Standard and Poor's and A3 from Moody's.

	1990	2003
Amount Issued:	$28,500,000	$4,990,000
Issue Date:	3-1-90	5-27-03
Original Issue Net Interest Cost (NIC):	8.09%	
Original Issue True Interest Cost (TIC):		2.381%

	Ratings*
Moody's:	A3
Standard & Poor's:	A

*The 2003 Series bonds are insured to produce Aaa/AAA ratings.

	1990	2003
Principal Outstanding as of July 1, 2004:	$2,105,107	$4,990,000

Payment Due	1990 Series A Interest Rate	1990 Series A Principal Due	1990 Series A Interest Due	2003 Series Interest Rate	2003 Series Principal Due	2003 Series Interest Due	Total Principal Due	Total Interest Due	Total Debt Service	Total F/Y Debt Service
7-1-04		0.00	0.00	2.00%	65,000.00	58,531.25	65,000.00	58,531.25	123,531.25	
1-1-05	7.05%	383,883.90	686,116.10 (a)			57,881.25	383,883.90	743,997.35	1,127,881.25	1,251,412.50
7-1-05	7.05%	370,819.20	699,180.80 (a)	2.00%	90,000.00	57,881.25	460,819.20	757,062.05	1,217,881.25	
1-1-06	7.10%	355,464.70	714,535.30 (a)			56,981.25	355,464.70	771,516.55	1,126,981.25	2,344,862.50
7-1-06	7.10%	343,277.40	726,722.60 (a)	2.00%	95,000.00	56,981.25	438,277.40	783,703.85	1,221,981.25	
1-1-07	7.10%	331,518.10	738,481.90 (a)			56,031.25	331,518.10	794,513.15	1,126,031.25	2,348,012.50
7-1-07	7.10%	320,144.00	749,856.00 (a)	2.00%	155,000.00	56,031.25	475,144.00	805,887.25	1,281,031.25	
1-1-08		0.00	0.00			54,481.25	0.00	54,481.25	54,481.25	1,335,512.50
7-1-08		0.00	0.00	2.25%	2,265,000.00	54,481.25	2,265,000.00	54,481.25	2,319,481.25	
1-1-09		0.00	0.00			29,000.00	0.00	29,000.00	29,000.00	2,348,481.25
7-1-09		0.00	0.00	2.50%	2,320,000.00	29,000.00	2,320,000.00	29,000.00	2,349,000.00	2,349,000.00
Totals		$2,105,107.30	$4,314,892.70		$4,990,000.00	$567,281.25	$7,095,107.30	$4,882,173.95	$11,977,281.25	$11,977,281.25

(a) Sold as Capital Accumulator Serial Bonds (Zero-Coupon) with accreted interest paid only at maturity.

Full Faith and Credit Refunding Bonds

2003 Series – Semi-Annual Debt Service Schedule

Full faith and credit bonds were issued in October 2003 to refund outstanding obligations for Metro Regional Center (MRC) acquisition and construction, and for loans from the Oregon Economic and Community Development Department's (OECDD) Special Public Works Fund to the Oregon Zoo for Metro's share of Light Rail station construction and Washington Park parking lot improvements. Bonds to finance Metro Regional Center were originally issued in 1991, and refunded in 1993, as revenue bonds to be paid by assessments to Metro departments. The OECDD loans were issued in two series, in 1995 and 1996, to coincide with construction schedules for the Light Rail and parking lot improvements projects. These loans were paid from Zoo revenues. The 2003 refunding broadened the pool of available funds to back payment of the obligations, by pledging Metro's general revenues including excise taxes and Metro's permanent rate property tax levy, which is used to support Zoo operations. Debt service payments will continue to be made from the same sources as before, but the full faith and credit pledge strengthens the security for bondholders. The refunding bonds produced net present value savings of $2,462,082.

Amount Issued:	$24,435,000	Ratings	
Issue Date:	10-16-03	Moody's:	Aa2
Original Issue True Interest Cost (TIC):	3.793%	Standard & Poor's:	AA+
		Principal Outstanding as of July 1, 2004:	$24,435,000

Payment Due	MRC Principal Due	MRC Interest Due	Zoo Principal Due	Zoo Interest Due	TOTAL Principal Due	TOTAL Interest Due	Total Debt Service	Total F/Y Debt Service
8-1-04	815,000	351,731.87	200,000	59,981.88	1,015,000	411,713.75	1,426,713.75	
2-1-05		343,581.87		57,981.88	0	401,563.75	401,563.75	1,828,277.50
8-1-05	835,000	343,581.87	290,000	57,981.88	1,125,000	401,563.75	1,526,563.75	
2-1-06		335,231.87		55,081.88	0	390,313.75	390,313.75	1,916,877.50
8-1-06	840,000	335,231.87	300,000	55,081.88	1,140,000	390,313.75	1,530,313.75	
2-1-07		326,831.87		52,081.88	0	378,913.75	378,913.75	1,909,227.50
8-1-07	865,000	326,831.87	305,000	52,081.88	1,170,000	378,913.75	1,548,913.75	
2-1-08		315,478.75		48,078.75	0	363,557.50	363,557.50	1,912,471.25
8-1-08	885,000	315,478.75	310,000	48,078.75	1,195,000	363,557.50	1,558,557.50	
2-1-09		303,863.13		44,010.00	0	347,873.13	347,873.13	1,906,430.63
8-1-09	905,000	303,863.13	320,000	44,010.00	1,225,000	347,873.13	1,572,873.13	
2-1-10		291,985.00		39,810.00	0	331,795.00	331,795.00	1,904,668.13
8-1-10	935,000	291,985.00	330,000	39,810.00	1,265,000	331,795.00	1,596,795.00	
2-1-11		277,960.00		34,860.00	0	312,820.00	312,820.00	1,909,615.00
8-1-11	960,000	277,960.00	340,000	34,860.00	1,300,000	312,820.00	1,612,820.00	
2-1-12		262,960.00		29,547.50	0	292,507.50	292,507.50	1,905,327.50
8-1-12	990,000	262,960.00	350,000	29,547.50	1,340,000	292,507.50	1,632,507.50	
2-1-13		246,625.00		23,772.50	0	270,397.50	270,397.50	1,902,905.00
8-1-13	1,025,000	246,625.00	360,000	23,772.50	1,385,000	270,397.50	1,655,397.50	
2-1-14		228,687.50		17,472.50	0	246,160.00	246,160.00	1,901,557.50
8-1-14	1,060,000	228,687.50	380,000	17,472.50	1,440,000	246,160.00	1,686,160.00	
2-1-15		209,607.50		10,632.50	0	220,240.00	220,240.00	1,906,400.00
8-1-15	1,090,000	209,607.50	395,000	10,632.50	1,485,000	220,240.00	1,705,240.00	
2-1-16		189,442.50		3,325.00	0	192,767.50	192,767.50	1,898,007.50
8-1-16	1,150,000	189,442.50	175,000	3,325.00	1,325,000	192,767.50	1,517,767.50	
2-1-17		167,592.50			0	167,592.50	167,592.50	1,685,360.00
8-1-17	1,210,000	167,592.50			1,210,000	167,592.50	1,377,592.50	
2-1-18		143,392.50			0	143,392.50	143,392.50	1,520,985.00
8-1-18	1,255,000	143,392.50			1,255,000	143,392.50	1,398,392.50	
2-1-19		118,292.50			0	118,292.50	118,292.50	1,516,685.00
8-1-19	1,305,000	118,292.50			1,305,000	118,292.50	1,423,292.50	
2-1-20		91,540.00			0	91,540.00	91,540.00	1,514,832.50
8-1-20	1,360,000	91,540.00			1,360,000	91,540.00	1,451,540.00	
2-1-21		62,980.00			0	62,980.00	62,980.00	1,514,520.00
8-1-21	1,420,000	62,980.00			1,420,000	62,980.00	1,482,980.00	
2-1-22		32,450.00			0	32,450.00	32,450.00	1,515,430.00
8-1-22	1,475,000	32,450.00			1,475,000	32,450.00	1,507,450.00	1,507,450.00
Total	$20,380,000	$8,248,736.85	$4,055,000	$893,290.66	$24,435,000	$9,142,027.51	$33,577,027.51	$33,577,027.51

Oregon Economic and Community Development Department SPWF Loan

Washington Park Parking Lot
1995 Series A and 1996 Series A

Metro obtained loans from the Oregon Bond Bank through the Oregon Economic & Community Development Department (OECDD) Special Public Works Fund (SPWF) to pay for Metro's share of the construction costs for the Washington Park light rail station and to pay for reconstruction of the Washington Park parking lot serving the Oregon Zoo, the World Forestry Center, and the Portland Children's Museum. The loans were issued in two series to coincide with construction schedules, and are repaid from Zoo revenues.

In October 2003, Metro issued Full Faith & Credit bonds that re-funded the callable parts of these loans. The table below shows the remaining debt service schedule for the outstanding portion, which consists of one final payment on the 1996 loan. The remaining obligation is now part of the Full Faith & Credit Refunding Bonds, Series 2003.

	1995	1996
Amount Issued:	$2,723,000	$2,217,000
Issue Date:	9-13-95	9-6-96
Original Issue True Interest Cost (TIC):	5.487%	5.4424%

Ratings	1995	1996
Moody's:	A	A
Fitch:	A	A
Principal Outstanding as of July 1, 2004:	$0	$97,407

Payment Due	1995 Series A Interest Rate	1995 Series A Principal Due	1995 Series A Interest Due	1996 Series A Interest Rate	1996 Series A Principal Due	1996 Series A Interest Due	Total Principal Due	Total Interest Due	Total Debt Service
12-1-04	n/a	0.00	0.00	5.000%	97,407.00	4,870.35	97,407.00	4,870.35	102,277.35
Totals		$0.00	$0.00		$97,407.00	$4,870.35	$97,407.00	$4,870.35	$102,277.35

Oregon Economic and Community Development Department SPWF Loan

Expo Center Hall D Replacement
2000 Series A

Metro obtained a loan from the Oregon Bond Bank through the Oregon Economic Development Department (OEDD) Special Public Works Fund (SPWF) to pay for the construction of a new building to replace the existing Hall D at the Expo Center. The loan is divided into two parts with the first being used to finance the construction of the Hall D replacement. The second part of the loan is for infrastructure improvements associated with the new building. The loan is to be repaid from the operating revenues of the Expo Center.

	Facility	Infrastructure
Amount Issued:	$13,618,000	$2,013,000
Issue Date:	4-12-00	4-12-00
Original Issue True Interest Cost (TIC):	5.524%	5.2445%

Ratings
Not Rated

	Facility	Infrastructure
Principal Outstanding as of July 1, 2004:	$12,923,349	$1,915,478

Payment Due	Interest Rate	Facility Principal Due	Facility Interest Due	Interest Rate	Infrastructure Principal Due	Infrastructure Interest Due	Total Principal Due	Total Interest Due	Total Debt Service
12-1-04	5.250%	344,669.00	709,881.89	5.250%	48,722.00	105,234.99	393,391.00	815,116.88	1,208,507.88
12-1-05	5.250%	366,490.00	691,786.77	5.250%	54,180.00	102,677.08	420,670.00	794,463.85	1,215,133.85
12-1-06	5.250%	383,405.00	672,546.05	5.250%	54,663.00	99,832.63	438,068.00	772,378.68	1,210,446.68
12-1-07	5.250%	405,421.00	652,417.28	5.250%	60,170.00	96,962.83	465,591.00	749,380.11	1,214,971.11
12-1-08	5.250%	422,544.00	631,132.68	5.250%	60,704.00	93,803.90	483,248.00	724,936.58	1,208,184.58
12-1-09	5.250%	449,777.00	608,949.12	5.250%	66,266.00	90,616.94	516,043.00	699,566.06	1,215,609.06
12-1-10	5.375%	472,128.00	585,335.83	5.375%	71,858.00	87,137.98	543,986.00	672,473.81	1,216,459.81
12-1-11	5.500%	494,662.00	559,958.95	5.500%	72,497.00	83,275.61	567,159.00	643,234.56	1,210,393.56
12-1-12	5.500%	522,394.00	532,752.54	5.500%	78,185.00	79,288.27	600,579.00	612,040.81	1,212,619.81
12-1-13	5.500%	550,275.00	504,020.87	5.500%	83,911.00	74,988.10	634,186.00	579,008.97	1,213,194.97
12-1-14	5.500%	583,316.00	473,755.74	5.500%	84,677.00	70,372.99	667,993.00	544,128.73	1,212,121.73
12-1-15	5.500%	616,524.00	441,673.36	5.500%	90,484.00	65,715.76	707,008.00	507,389.12	1,214,397.12
12-1-16	5.500%	649,907.00	407,764.54	5.500%	96,335.00	60,739.14	746,242.00	468,503.68	1,214,745.68
12-1-17	5.500%	683,477.00	372,019.66	5.500%	102,234.00	55,440.71	785,711.00	427,460.37	1,213,171.37
12-1-18	5.500%	722,244.00	334,428.42	5.500%	108,182.00	49,817.84	830,426.00	384,246.26	1,214,672.26
12-1-19	5.500%	761,217.00	294,705.00	5.500%	114,183.00	43,867.83	875,400.00	338,572.83	1,213,972.83
12-1-20	5.625%	805,410.00	252,838.07	5.625%	120,237.00	37,587.77	925,647.00	290,425.84	1,216,072.84
12-1-21	5.625%	849,934.00	207,533.76	5.625%	126,375.00	30,824.44	976,309.00	238,358.20	1,214,667.20
12-1-22	5.625%	894,711.00	159,724.97	5.625%	132,578.00	23,715.84	1,027,289.00	183,440.81	1,210,729.81
12-1-23	5.625%	944,757.00	109,397.48	5.625%	138,848.00	16,258.33	1,083,605.00	125,655.81	1,209,260.81
12-1-24	5.625%	1,000,087.00	56,254.89	5.625%	150,189.00	8,448.13	1,150,276.00	64,703.02	1,214,979.02
Totals		$12,923,349.00	$9,258,877.87		$1,915,478.00	$1,376,607.11	$14,838,827.00	$10,635,484.98	$25,474,311.98

Local Improvement District Installment Contracts

Oregon Convention Center
Steel Bridge LID Assessment Installment Contract

The City of Portland has made a local improvement district assessment on the Oregon Convention Center for the construction of a pedestrian walkway across the Willamette River. MERC has chosen to repay the assessment through a 20-year installment contract at a rate of 5.32%.

Amount Issued:	$205,588	Installment Period:	20 years
Issue Date:	01/13/2002	Payment Frequency:	Semi-Annual
Interest Rate:	5.32%		
		Principal Outstanding as of July 1, 2004:	$185,029

Payment Due	Interest Rate	Principal Due	Interest Due	Trans. Fee	Total Debt Service	Total F/Y Debt Service	Payment Due	Interest Rate	Principal Due	Interest Due	Trans. Fee	Total Debt Service	Total F/Y Debt Service
7/13/04	5.32%	5,139.69	4,921.77	3.00	10,064.46		7/13/13	5.32%	5,139.69	2,460.89	3.00	7,603.58	
1/13/05	5.32%	5,139.69	4,785.05	3.00	9,927.74	19,992.20	1/13/14	5.32%	5,139.69	2,324.17	3.00	7,466.86	15,070.44
7/13/05	5.32%	5,139.69	4,648.34	3.00	9,791.03		7/13/14	5.32%	5,139.69	2,187.46	3.00	7,330.15	
1/13/06	5.32%	5,139.69	4,511.62	3.00	9,654.31	19,445.34	1/13/15	5.32%	5,139.69	2,050.74	3.00	7,193.43	14,523.58
7/13/06	5.32%	5,139.69	4,374.91	3.00	9,517.60		7/13/15	5.32%	5,139.69	1,914.02	3.00	7,056.71	
1/13/07	5.32%	5,139.69	4,238.19	3.00	9,380.88	18,898.48	1/13/16	5.32%	5,139.69	1,777.31	3.00	6,920.00	13,976.71
7/13/07	5.32%	5,139.69	4,101.48	3.00	9,244.17		7/13/16	5.32%	5,139.69	1,640.59	3.00	6,783.28	
1/13/08	5.32%	5,139.69	3,964.76	3.00	9,107.45	18,351.62	1/13/17	5.32%	5,139.69	1,503.88	3.00	6,646.57	13,429.85
7/13/08	5.32%	5,139.69	3,828.04	3.00	8,970.73		7/13/17	5.32%	5,139.69	1,367.16	3.00	6,509.85	
1/13/09	5.32%	5,139.69	3,691.33	3.00	8,834.02	17,804.75	1/13/18	5.32%	5,139.69	1,230.44	3.00	6,373.13	12,882.98
7/13/09	5.32%	5,139.69	3,554.61	3.00	8,697.30		7/13/18	5.32%	5,139.69	1,093.73	3.00	6,236.42	
1/13/10	5.32%	5,139.69	3,417.90	3.00	8,560.59	17,257.89	1/13/19	5.32%	5,139.69	957.01	3.00	6,099.70	12,336.12
7/13/10	5.32%	5,139.69	3,281.18	3.00	8,423.87		7/13/19	5.32%	5,139.69	820.30	3.00	5,962.99	
1/13/11	5.32%	5,139.69	3,144.47	3.00	8,287.16	16,711.03	1/13/20	5.32%	5,139.69	683.58	3.00	5,826.27	11,789.26
7/13/11	5.32%	5,139.69	3,007.75	3.00	8,150.44		7/13/20	5.32%	5,139.69	546.87	3.00	5,689.56	
1/13/12	5.32%	5,139.69	2,871.03	3.00	8,013.72	16,164.16	1/13/21	5.32%	5,139.69	410.15	3.00	5,552.84	11,242.40
7/13/12	5.32%	5,139.69	2,734.32	3.00	7,877.01		7/13/21	5.32%	5,139.69	273.43	3.00	5,416.12	
1/13/13	5.32%	5,139.69	2,597.60	3.00	7,740.29	15,617.30	1/13/22	5.32%	5,139.69	136.72	3.00	5,279.41	10,695.53
							Total		$185,028.84	$91,052.80	$108.00	$276,189.64	$276,189.64

Pacific Power and Light Finanswer Loan

Metro Regional Center Energy Conservation Loan

In 1993 Metro entered into an energy services agreement with Pacific Power and Light to finance various energy conservation measures in the Metro Regional Center. Payments due on the loan are billed as part of Metro's monthly electric utility bill.

Amount Issued:	$293,672	Ratings
Issue Date:	4-23-93	Not Rated
Original Issue True Interest Rate (TIC):	6.230%	
Principal Outstanding as of July 1, 2004:		$106,844

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service
FY 2004-05	6.23%	24,294.37	5,981.64	30,276.01
FY 2005-06	6.23%	28,054.77	4,429.33	32,484.10
FY 2006-07	6.23%	27,603.20	2,777.45	30,380.65
FY 2007-08	6.23%	26,891.56	795.69	27,687.25
Total		$106,843.90	$13,984.11	$120,828.01

Waste Disposal Project Revenue Bonds

Riedel Compost Facility
Variable Rate Bonds Set by Market (est. @ 7.00%)
Semi-Annual Debt Service Schedule
$5,000,000 1990 Series 1

Metro provided conduit financing for Riedel Environmental Technologies, Inc., for a share of the cost of a composter Riedel built in North Portland. Under the terms of this financing, Metro obtained $5 million for Riedel, and Riedel is solely responsible for payment of debt service. Should Riedel fail to pay debt service, payment will be made by a letter of credit provided by U.S. Bank. Metro has no obligation to make payments on this debt. The composter closed in 1993, and Riedel went out of business shortly thereafter. Debt service payments are currently being made by North Union Corp., Riedel's successor.

Amount Issued:	$5,000,000	Ratings	
Issue Date:	6-20-90	Standard & Poor's:	A+/A-1
Original Issue True Interest Rate (TIC):	variable		
		Principal Outstanding as of July 1, 2004:	$5,000,000

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total F/Y Debt Service
7-1-04	variable	0	175,000.00	175,000.00	
1-1-05	variable	0	175,000.00	175,000.00	350,000.00
7-1-05	variable	0	175,000.00	175,000.00	
1-1-06	variable	0	175,000.00	175,000.00	350,000.00
7-1-06	variable	0	175,000.00	175,000.00	
1-1-07	variable	0	175,000.00	175,000.00	350,000.00
7-1-07	variable	0	175,000.00	175,000.00	
1-1-08	variable	0	175,000.00	175,000.00	350,000.00
7-1-08	variable	0	175,000.00	175,000.00	
1-1-09	variable	0	175,000.00	175,000.00	350,000.00
7-1-09	variable	0	175,000.00	175,000.00	
1-1-10	variable	0	175,000.00	175,000.00	350,000.00
7-1-10	variable	0	175,000.00	175,000.00	
1-1-11	variable	0	175,000.00	175,000.00	350,000.00
7-1-11	variable	5,000,000.00	175,000.00	5,175,000.00	5,175,000.00
Total		$5,000,000.00	$2,625,000.00	$7,625,000.00	$7,625,000.00

Summary of Planned Debt

Metro does not plan on issuing any new debt in FY 04-05.

Proposed Capital Improvement Plan

Fiscal Year 2004-05 through 2008-09

Capital Improvement Plan

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Capital Improvement Plan

METRO

PEOPLE PLACES
OPEN SPACES

Prepared by

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User's Guide and CIP Calendar

This section describes the Capital Improvement Plan (CIP) process, as well as the structure of this portion of the budget document and the calendar established to prepare the agency's CIP.

Overview of Process

Metro's CIP process involves the four phases described below and detailed in the accompanying CIP calendar.

Phase 1: Departmental Submissions. The foundation for the CIP is the departments' capital project requests. To develop these requests, departments inventory existing capital assets, prepare a status report on current capital projects, and assess future capital needs. The capital project requests, status report, list of unfunded projects, and major assets inventory comprise a department's CIP submission.

Phase 2: Financial Forecasts. The departments and the Financial Planning Division prepare five-year financial forecasts that are used to evaluate the departments' funding capacity for the capital projects requested.

Phase 3: Chief Operating Officer Review and CIP Development. After the departments submit these project requests, the information is reviewed by the Chief Operating Officer. This includes:

- Technical review by Financial Planning of projects submitted by departments, including an assessment of Metro's capacity to fund the requested projects based on the five-year forecasts.
- Review of projects by the Chief Operating Officer.
- Presentation of recommended projects to the Council President for final decision and inclusion in the proposed CIP.

Phase 4: Council Review and CIP Adoption. The Metro Council reviews the proposed capital projects and acts on the proposed CIP following a public hearing. Projects in the CIP for FY 2004-05 are included in the proposed budget.

Because appropriations for projects are included in the annual budget, capital projects included in the first year of the CIP are reviewed as the Council considers the proposed budget.

Overview of Document

This CIP section contains Metro's plan for fiscal years 2004-05 through 2008-09. It also includes estimates for any project costs incurred prior to FY 2004-05. The document is divided into the following sections:

CIP Overview and Summary. This section presents summary information on capital project funding sources and uses.

Departmental Summary and Analysis. The departmental summary and analysis of the department's funding capacity for the requested capital projects are found in this section.

Lists of Unfunded Projects. Those projects that were not included in the Plan for lack of funding, insufficient details, or further needs assessment are presented in this section. Departments may request that these projects be included in future plans as funding becomes available or project scope is further defined.

Current Projects Status Reports. This section presents information on the status of capital projects which were authorized previously and scheduled for completion by the end of FY 2003-04.

Appendices. Included in this section is information pertinent to the review and adoption of the CIP.

Previously, the major capital assets inventories and project details were included in this document. To conserve resources, this information is now available upon request. In addition, the project detail sheets, including detailed descriptions of each capital project, are now available upon request in a database.

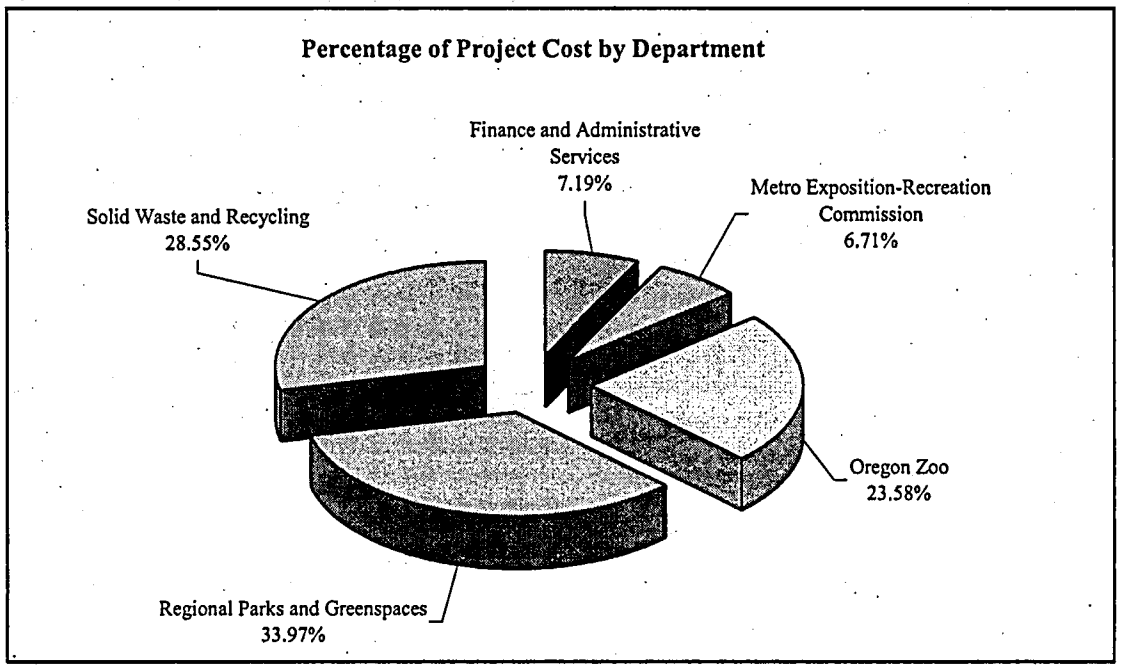
Metro CIP Calendar

Key Tasks	*Task Completion*
• Financial Planning issues CIP Manual	September 15
• Departments submit Capital Project Requests, Current Projects Status Reports, and List of Unfunded Projects	October 15
• Financial Planning Division of Finance & Administrative Services Department completes evaluation of departmental requests and prepares financial projections	October—November
• Information Technology Steering Committee Review	November
• Chief Operating Officer and Council President review and discussion	November
• Council President finalizes recommended capital projects	November
• Proposed CIP document forwarded to Council	January
• Budget review meetings	March—April
• Council holds public hearing and adopts CIP	June
• Adopted first year projects incorporated into FY 2004-05 adopted budget	June

Overview and Summary

Capital projects are defined in the Capital Improvement Plan (CIP) as any physical asset acquired or constructed by Metro with a total capital cost of $50,000 or more and a useful life of at least five years. The proposed CIP for FY 2004-05 through FY 2008-09 includes 86 capital projects at a total cost of about $46.9 million. The capital costs of these projects by fiscal year are presented by department in the summary table below. The shaded line shows costs for the five years of this CIP. The "Total" column represents the total project costs, including spending in prior years.

The largest single project is Phase V of the Great Northwest project at the Zoo, with approximately $4.7 million budgeted to be spent in the first three years of the proposed CIP. The second largest project is the Regional Parks & Greenspaces proposed "Three Bridges on the Springwater," at about $4.7 million. These projects represent about 20 percent of the CIP. Ten of the other projects exceed $1 million.



Project Cost Summary by Department/All Funds

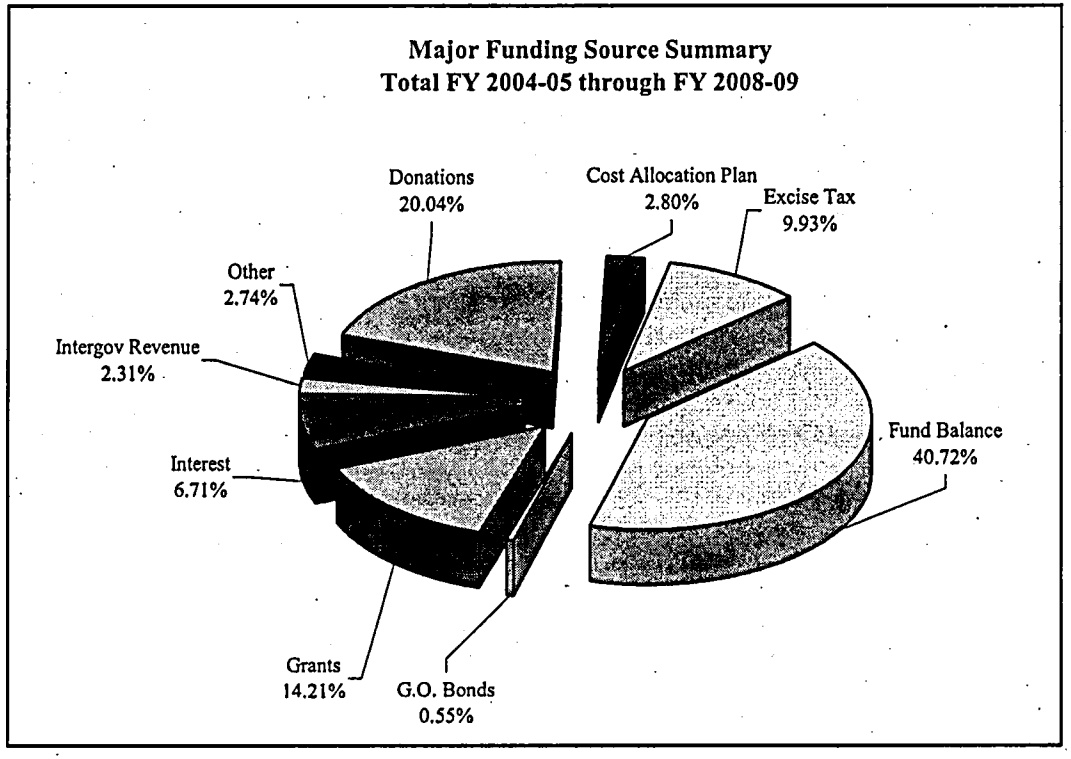
Department	Total # of Projects	Prior Years	FY 2004-2005	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	Total
Finance and Admin Services	11	2,316,301	337,000	961,500	768,000	492,000	811,000	5,685,801
Metro Exposition-Rec. Comm.	18	40,000	1,505,000	585,000	450,000	375,000	230,000	3,185,000
Oregon Zoo	14	6,300,990	3,178,988	3,600,000	2,940,000	735,000	600,000	17,354,978
Regional Parks and Greenspaces	10	127,398,768	4,473,940	7,208,809	2,108,500	656,000	1,480,000	143,326,017
Solid Waste and Recycling	33	1,471,886	2,298,000	2,448,800	3,318,000	2,553,900	2,768,000	14,858,586
Total Metro	86	137,527,945	11,792,928	14,804,109	9,584,500	4,811,900	5,889,000	184,410,382

Total FY 2004-05 through FY 2008-09	46,882,437	Total Number of Projects	86

The overall number of projects is three more than last year's proposed CIP, at 86. Of the 86 projects, 24 are new. Two Metropolitan Exposition-Recreation Commission (MERC) projects were in prior year CIPs but not in the most recent, so they are again listed as new.

Overall, the majority of the capital project expenditures are from three Metro departments: Regional Parks & Greenspaces at 33.9 percent, Solid Waste & Recycling at 28.5 percent, and the Oregon Zoo at 23.6 percent.

A reorganization of Metro departments moved Information Technology to Finance & Administrative Services (previously Administrative Services Department). In addition, Property Services, previously a division of Council, was moved to Finance & Administrative Services.



Sources of Funds

The financing sources for these capital projects vary by project and by department.

The Solid Waste & Recycling Department generally relies on Fund Balance or Capital Reserve accounts. Funding for their projects is included in the rate-setting process.

MERC and Zoo projects have typically been funded from Fund Balance. MERC, in this CIP, is funding many of PCPA's projects from Naming Rights sales. These funds are held in trust by the Oregon Community Foundation, as stipulated by the donors, and are transferred as needed. They therefore appear as donations. The Zoo also has an active fundraising arm in the Oregon Zoo Foundation and is relying on their fundraising efforts for almost 69 percent of their capital projects funding needs.

Regional Parks & Greenspaces is predominantly grant-funded. The land purchases and some major improvements were funded by general obligation bonds. This CIP anticipates expending renewal and replacement funds set aside from the "dollar per ton" dedicated excise tax and developing new parks from an additional $1.50 per ton dedicated excise tax.

The Information Technology division of Finance & Administrative Services relies on the central services allocation of costs to the operating departments to fund its projects. Property Services proposes to utilize capital reserves and allocations for its projects. This department is proposing a renewal and replacement contribution that will even out the funding of projects for both Information Technology and Property Services projects.

1. **Fund Balance.** The largest source of funds for capital projects, about 41 percent of total funds, is fund balance. Departments' fund balances, in the form of reserves or unrestricted funds, represent Metro's major source of pay-as-you-go financing. This financing technique is particularly well-suited for small- to medium-sized projects with a useful life of less than 20 years.

Major Funding Source Summary/All Funds
FY 2004-05 through FY 2008-09

Source of Funds	Prior Years	FY 2004-2005	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	Total
Donations	2,132,856	1,820,000	3,300,000	2,900,000	675,000	700,000	11,527,856
Cost Allocation Plan	437,000	175,000	454,000	256,000	267,000	159,000	1,748,000
Excise Tax	-	225,000	2,166,600	834,750	650,000	780,000	4,656,350
Fund Balance	2,442,710	5,098,698	3,592,800	3,908,000	3,044,900	3,448,000	21,535,108
G.O. Bonds	111,110,345	176,400	-	80,000	-	-	111,366,745
Grants	340,037	561,902	4,449,233	1,124,275	-	525,000	7,000,447
Interest	14,791,522	3,144,940	-	-	-	-	17,936,462
Intergovernment Revenue	203,500	250,000	583,976	169,475	-	80,000	1,286,951
Other	6,069,975	340,988	257,500	312,000	175,000	197,000	7,352,463
Total Metro	137,527,945	11,792,928	14,804,109	9,584,500	4,811,900	5,889,000	184,410,382

Because fund balance is used for operating as well as capital purposes and can be affected by fluctuations in operating revenues and expenditures, Financial Planning staff and departments prepared projections of fund balance available for capital projects for the five years spanning the CIP. In the *Project Detail Section,* departmental summaries show projections for those operating funds which will finance capital projects in whole or in part.

2. **Donations.** The majority of the donations are in the Zoo and MERC CIP submissions. Phase V of the Great Northwest, the Lion Exhibit, the California Condor Captive Breeding Facility, the Insect Zoo, the Elephant Museum Renovation, and the Primate Building at the Oregon Zoo are expected to be funded through donations from individual and group fund raising efforts. Nine of the MERC projects for the Portland Center for the Performing Arts (PCPA) are funded by donations (already sold naming rights).

3. **Grants.** Grants comprise about 14 percent of total funding for capital projects. The majority of the grants is in the Regional Parks & Greenspaces Department. The grants are tied directly to specific projects. The large increase from last year is the identification of two projects funded by Metropolitan Transportation Improvement Program (MTIP) grant allocations.

4. **Excise Tax.** This category is general fund excise tax allocated for department use. This category makes up almost 10 percent of funding for Regional Parks projects.

5. **Interest.** This category is generally interest earned on bond proceeds and includes a large amount of interest for the Open Spaces Project and the Great Northwest Project. Interest can also be earnings on specified reserves for a project. This source makes up about 7 percent of overall project funding.

6. **Cost Allocation Plan.** This funding source is for central services projects, whose funding is derived from allocation to the operating departments. The category represents about 3 percent of project funding. With the depletion of existing reserves, Information Technology and Metro Regional Center will rely more heavily on this source for their capital project funding.

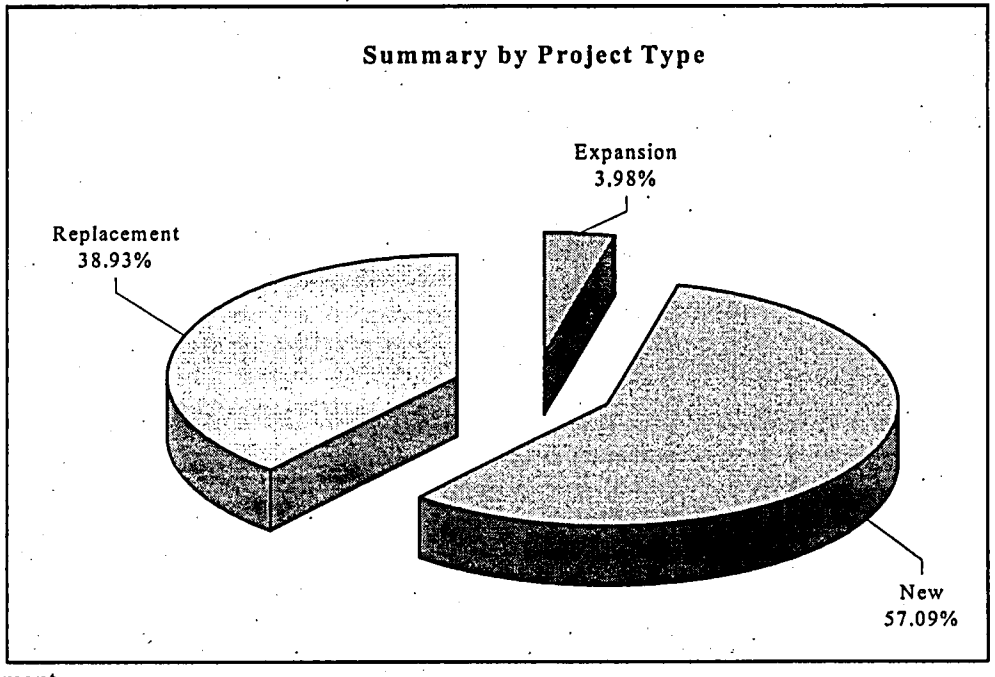
7. **Intergovernmental.** Intergovernmental revenues are contributions from other governmental units in the region or State of Oregon.

8. **Other.** Other financing sources represent about 3 percent of total funds allocated to capital projects. This includes the financing of certain types of capital items using capital leases. To qualify for capital lease

financing, equipment must have a unit cost greater than $10,000 (except when purchasing as a component of a larger system) and an expected life greater than three years. The term of the lease may not exceed the life of the equipment. Metro's only source of general-purpose revenue, excise tax, represents a relatively small portion of the total funding for CIP projects. Like other general-purpose sources for other governments, competition for excise tax funding is considerable.

Uses of Funds

Capital projects in the proposed CIP consist of facilities, land acquisitions, and equipment purchases of $50,000 or more. Of the 86 projects, 57 percent are new construction or acquisition, 4 percent are expansion or remodeling projects, and 39 percent are replacement projects. A brief review of each use is presented in the "Summary by Project Type" chart displayed here.



Facilities. About 77 percent of total funds is allocated to a variety of facility projects. These projects include the replacement, renovation, expansion or new construction of buildings, exhibits, roadways, trails, and other infrastructure. As with other capital projects, these capital assets must have a minimum useful life of five years to be considered within the CIP. This eliminates routine maintenance and repair projects, which are treated as operating expenses. Regional Parks & Greenspaces projects account for over 35 percent of the total projects in this category, followed by the Oregon Zoo at 30 percent, and Solid Waste & Recycling at 23 percent.

Equipment. Almost 16 percent of funds for capital projects is allocated to stand-alone equipment and furnishings. As with other capital projects, equipment can only qualify for CIP consideration if it costs $50,000 or more and has a useful life of five years or more. Equipment required for new facilities is reflected in the costs of those facilities. About 65 percent of the equipment category relates to Solid Waste & Recycling improvements. Information Technology projects are the next highest, at almost 29 percent.

Land. The remaining 7 percent of total funds in the CIP is allocated to land acquisition or improvements. This $3.1 million amount is for Open Spaces Acquisition in the Regional Parks & Greenspaces Department. This program, financed with general obligation bonds, was approved by the Council and voters in FY 1994-95 and is scheduled to be complete in FY 2004-05.

Summary by Project Type
FY 2004-05 through FY 2008-09

Department	Total # of Projects	Prior Years	FY 2004-2005	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	Total
Expansion	4	68,000	314,000	150,000	-	400,000	1,000,000	1,932,000
New	31	132,998,208	8,278,928	9,860,809	6,082,500	1,648,900	896,000	159,765,345
Replacement	51	4,461,737	3,200,000	4,793,300	3,502,000	2,763,000	3,993,000	22,713,037
Total Metro	86	137,527,945	11,792,928	14,804,109	9,584,500	4,811,900	5,889,000	184,410,382

Annual Operating Budget Impact Summary

Each department also projected the net impact on operating costs resulting from each capital project. The impact is shown in 2003 dollars for the first full year of operation after completion of the project. The table below is a summary by major budget category for all projects in the CIP. On a Metro-wide basis, the overall gross cumulative operating cost impact of almost $2.3 million is slightly offset by the projected growth in revenue sources of $.3 million.

The chart labeled "Annual Net Operating Impact by Project" lists the projects with operating impact by department. The Oregon Zoo's three projects that increase revenues do not absorb the additional net operating cost of the California Condor Project. Regional Parks & Greenspaces projects are all a net cost to the department's operations, as is Solid Waste & Recycling's Leachate Pretreatment. Metro, overall, will have an additional cost of $724,000 per year from these projects.

Annual Operating Budget Impact Summary

Revenue and Cost By Major Budget Category	FY 2004-2005	FY 2005-2006	FY 2006-2007	FY 2007-2008	FY 2008-2009	Total
Revenues	-	-	25,000	110,000	135,000	270,000
Expenditures						
Personal Services	125,000	135,000	217,197	387,704	394,131	1,259,032
Materials and Services	10,000	95,120	141,643	202,315	204,283	653,361
Capital Outlay	-	10,000	10,000	10,000	10,000	40,000
Other Costs	-	14,164	92,556	245,142	250,667	602,529
Total Expenditures	135,000	254,284	461,396	845,161	859,081	2,554,922
Net Contribution (Cost)	(135,000)	(254,284)	(436,396)	(735,161)	(724,081)	(2,284,922)

Annual Net Operating Impact by Project

Project	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09
Oregon Zoo					
Lion Exhibit	-	-	5,000	5,000	5,000
Calif Condor Captive Breeding Facility	(135,000)	(135,000)	(135,000)	(135,000)	(135,000)
Cascade Grill and Sunset Room Remodel	-	-	-	25,000	50,000
Total Zoo	**(135,000)**	**(135,000)**	**(130,000)**	**(105,000)**	**(80,000)**
Regional Parks and Greenspaces					
M James Gleason Boat Ramp Phase I & II	-	-	-	(33,427)	(33,427)
Mt Talbert Development	-	-	(187,112)	(192,725)	(198,506)
Wilsonville Tract Development	-	-	-	(271,250)	(279,389)
Trolley Trail Engr & Const Phase I	-	-	-	(13,476)	(13,475)
Water Play Area Blue Lake	-	(9,000)	(9,000)	(9,000)	(9,000)
Smith & Bybee Lakes Facility Imp	-	(10,284)	(10,284)	(10,284)	(10,284)
Total RP&G	**-**	**(19,284)**	**(206,396)**	**(530,162)**	**(544,081)**
Solid Waste and Recycling					
St Johns Leachate Pretreatment	-	(100,000)	(100,000)	(100,000)	(100,000)
Total SW&R	**-**	**(100,000)**	**(100,000)**	**(100,000)**	**(100,000)**
TOTAL METRO	**(135,000)**	**(254,284)**	**(436,396)**	**(735,162)**	**(724,081)**

Capital Improvement Plan Department Summaries

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Department Summary and Analysis

The following is an overview of the CIP departmental submissions and the narrative discussing relevant issues relating to each department's CIP requests. The first item in this section is a full listing and prioritization of the CIP requests by year, summarized in *Total Projects Summary by Year.*

A short narrative for each department addresses the following: operating budget impact, funding source analysis, and the five-year financial forecast. In addition, there are two subsections: an Overview of the Projects and Major Changes from the Prior Year.

Operating Budget Impact. An *Annual Operating Budget Impact Summary* chart at the end of the narrative details the combined impact on operations that the new projects will have, as addressed in the department narrative.

Funding Source Analysis. A *Major Funding Source Summary* chart at the end of the narrative details the combined funding sources for the projects included in the department's CIP submission. The narrative discusses these funding sources, including their adequacy.

Five-Year Financial Forecast. A *Five-Year Financial Forecast* chart is included at the end of the narrative for operating departments. This forecast reflects the ending fund balance for a five-year period. This is a summary of a detailed five-year financial forecast that includes all expected revenues and expenditures overlaid with the adopted CIP projects and the resulting impact on ending fund balance. A discussion of the adequacy of funding as demonstrated in this financial forecast is included in the narrative.

Overview of the Projects. This subsection of the narrative discusses the adopted projects, including their intended purpose and reasons for inclusion in the CIP.

Major Changes from the Prior Year. This subsection of the narrative discusses major changes from the prior year's CIP.

Fund Balance Projections. This subsection discusses the impact of these projects on the five-year Financial Forecast and the ability of the departments to both fund the projects and financially support the maintenance and renewal and replacement.

Finance & Administrative Services Department

Total Projects Summary - By Year

Finance

Project No.	Priority		Prior Years	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	Total
		Building Management Fund							
TEMP109	2	Metro Regional Center Roof Replacement	$0	$0	$0	$0	$0	$455,000	$455,000
56180	3	Carpet Replacement	$0	$0	$250,000	$200,000	$50,000	$0	$500,000
		Total - Building Management Fund	**$0**	**$0**	**$250,000**	**$200,000**	**$50,000**	**$455,000**	**$955,000**
		Support Services Fund							
56130	1	Copier Replacement in Print Shop	$50,000	$0	$0	$65,000	$0	$0	$115,000
TEMP160	4	Satelite copier replacement	$0	$36,000	$36,000	$36,000	$36,000	$36,000	$180,000
		Total - Support Services Fund	**$50,000**	**$36,000**	**$36,000**	**$101,000**	**$36,000**	**$36,000**	**$295,000**
		All Funds							
IT1	3	Replace/Acquire Desktop Computers	$310,237	$115,000	$115,000	$115,000	$115,000	$115,000	$885,237
		Total - All Funds	**$310,237**	**$115,000**	**$115,000**	**$115,000**	**$115,000**	**$115,000**	**$885,237**
		Planning Fund							
94403/94404	5	Regional Land Information System (RLIS)	$706,025	$30,000	$20,000	$70,000	$35,000	$25,000	$886,025
46903	6	Travel Forecasting System Computer Replacement	$799,866	$17,000	$122,500	$127,000	$25,000	$57,000	$1,148,366
		Total - Planning Fund	**$1,505,891**	**$47,000**	**$142,500**	**$197,000**	**$60,000**	**$82,000**	**$2,034,391**
		Support Services Fund							
56110	1	Server Management	$281,965	$84,000	$313,000	$80,000	$126,000	$98,000	$982,965
56120	2	Upgrade Network Infrastructure	$168,208	$55,000	$55,000	$25,000	$55,000	$25,000	$383,208
TEMP180	4	Upgrade of Business Enterprise Software (PeopleSoft)	$0	$0	$0	$50,000	$50,000	$0	$100,000
56137	7	Upgrade Desktop Operating Systems and Office Software	$0	$0	$50,000	$0	$0	$0	$50,000
		Total - Support Services Fund	**$450,173**	**$139,000**	**$418,000**	**$155,000**	**$231,000**	**$123,000**	**$1,516,173**
		Total - Finance	**$2,316,301**	**$337,000**	**$961,500**	**$768,000**	**$492,000**	**$811,000**	**$5,685,801**

Information Technology Division, F&AS Department

The Information Technology division of the Finance & Administrative Services Department manages the information technology infrastructure and services of the agency. All projects throughout the agency related to information technology, regardless of funding source, are grouped in this section of the CIP.

Overview of Projects

Two projects are related to maintenance of the network: Upgrade Network Infrastructure and Server Management. Both projects enable the department to maintain the computer infrastructure that is used by the entire agency by upgrading or replacing equipment and software. These changes are necessary to meet agency performance demands for daily operations.

The PeopleSoft financial and human resource systems are upgraded periodically as new versions of the software are released. The proposed CIP anticipates possible software upgrades enabling these systems to work more efficiently and to stay current with technology advancements in this area.

Two other projects call for planned upgrades to both the Regional Land Information System (RLIS) and the Travel Forecasting System. These projects are budgeted in the Planning Fund.

The remaining project, Replace/Acquire Desktop Computers, is a continuation of reporting the replacement costs of the agency for desktop computers. The annual amounts included in this project represent a three-year replacement cycle for all desktop systems. Costs are budgeted throughout the agency, but all purchases are coordinated by Information Technology.

The proposed CIP also includes eleven projects on the unfunded list. Eight of the eleven projects provide for new or greatly expanded information technology applications. Two projects provide for the upgrade or replacement of the Oregon Zoo's outdated network equipment and infrastructure. The final project provides for the replacement of the specialized HVAC system in the Metro Regional Center's main computer room. The projects included on this list have been recognized as of benefit to the agency; however, funding has not yet been identified.

Major Changes from the FY 2003-04 through FY 2007-08 CIP

The FY 2004-05 through FY 2008-09 CIP includes seven projects, for a total of about $2.2 million. This is a decrease of slightly over $700,000 from last year's adopted CIP. There are a variety of project changes that contribute to the net decrease.

One project – the PeopleSoft Database Conversion – was completed in FY 2002-03 well ahead of the originally planned FY 2003-04 completion date. Also, the Solid Waste Database Consolidation project planned for FY 2003-04 was canceled. However, the single largest change is the elimination of the project to implement new enterprise application (PeopleSoft) software. The implementation of additional new financial management software modules (e.g., fixed asset management, time and labor) was considered of lower priority, and funds reserved for this project were redirected to projects with a higher need. This project has now been moved to the unfunded list.

All other projects are of an ongoing or recurring nature. Replacement or upgrade of information technology hardware is proposed according to the existing replacement schedule, usually 3-5 years. Each year as the projects are updated costs may increase or decrease depending on the replacement cycle. Historically, the Travel Forecasting computer system was replaced every three years, financed with 5-year capital leases. The department has now developed a replacement schedule which allows for replacement of components as needed. The development of reserves allows for an annual pay-as-you-go financing structure. In addition, IT reevaluated the estimated annual cost for replacement and/or acquisition of desktop computers and lowered the cost by $35,000.

Project Funding

For the most part, large projects included for the Planning Fund have been financed through capital leases. Grants and other resources in the Planning Fund provided the resources to cover the debt service. Expenses related to the Regional Land Information System are financed on a pay-as-you-go basis. Costs are passed along to the users of the system through computer billing charges.

Capital replacement reserves for information technology projects do not currently exist. As a result, projects that are considered an agency-wide benefit are funded by transfers, as determined by the cost allocation plan. In the past, these transfers were supplemented by fund balance carryovers from the original InfoLink (PeopleSoft) project that installed the enterprise software. Those funds have been expended. The cost allocation plan will be run as part of the FY 2004-05 budget development. Project costs will be allocated among all departments based on use or benefit.

The establishment of capital replacement reserves is required under the Council's adopted Capital Asset Management Policy. The FY 2004-05 budget proposes the establishment of a renewal and replacement reserve for IT. If approved, the reserve would fund ongoing replacement projects.

Cumulative Net Impact on Operating Costs – None

Major Funding Source Detail

Information Technology

Major Funding Source Category	Prior Years	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Fund Balance - Capital Reserve	$185,902	$0	$0	$0	$0	$0
Other	$430,058	$162,000	$257,500	$312,000	$175,000	$197,000
Other - Cost Allocation Plan	$387,000	$139,000	$418,000	$155,000	$231,000	$123,000
Other Capital Lease	$1,263,341	$0	$0	$0	$0	$0
Total - Information Technology	**$2,266,301**	**$301,000**	**$675,500**	**$467,000**	**$406,000**	**$320,000**

Property Services Division, F&AS Department

The Property Services Division of the Finance & Administrative Services Department is responsible for the operations and maintenance of the Metro Regional Center, the attached parking garage, and the operation of the print shop at Metro.

Overview of Projects

There are four CIP projects included in the Property Services Division this year. The first of the four projects is for the replacement of the carpet at the Metro Regional Center. The current carpet has been in place since 1993, and is showing signs of wear in the higher traffic areas. The replacement of the carpet will be done over a three-year period and is to be funded out of a Renewal and Replacement Reserve in the General Revenue Bond Fund.

Replacement of the roof at the Metro Regional Center is a project that was added to the CIP last year. The roof is currently ten years old and has an estimated life of twenty years. Although the anticipated replacement of the roof falls outside the five-year window of the CIP, it is included in the 2008-09 fiscal year because it is such a large project and will require replenishing the Renewal and Replacement Reserve to fund it. Beginning in FY 2004-05, the replenishment of the reserve is included in the budget.

The replacement of the copier in the Print Shop is an ongoing project and represents the routine replacement of equipment that is nearing the end of its useful life. Replacement of this copier is charged to the departments that use the Print Shop's services through the Agency's Central Service Cost Allocation Plan.

The final project in the Property Services Division for this year's CIP is for the replacement of satellite copiers. These copiers are located throughout the Metro Regional Center and are used by all of the Departments. Although satellite copier replacement is ongoing, this project is included because it represents a change in the technology. New copiers that are able to print, fax, and scan, in addition to copy, operate at a much lower cost-per-page than the printers currently being used in the departments. Replacement of these copiers is funded by charging the departments that use them through the Agency's Central Service Cost Allocation Plan.

Major Changes from FY 2003-04 through FY 2007-08 CIP

Prior years' CIPs included a project for partial carpet replacement at the Metro Regional Center. This is the first CIP to include the complete carpet replacement. The complete carpet replacement was decided on for reasons of aesthetics and for safety.

This is the first CIP to include the satellite copier replacement project. Although copier replacement is ongoing, this represents a change in the technology.

Cumulative Net Impact on Operating Costs – None

Major Funding Source Detail

Finance & Admin. Srvcs. Dept., Property Services Division						
Major Funding Source Category	**Prior Years**	**2004-2005**	**2005-2006**	**2006-2007**	**2007-2008**	**2008-2009**
Fund Balance - Capital Reserve	$185,902	$0	$250,000	$200,000	$50,000	$455,000
Other - Cost Allocation Plan	$437,000	$175,000	$454,000	$256,000	$267,000	$159,000
Other	$430,058	$162,000	$257,500	$312,000	$175,000	$197,000
Other Capital Lease	$1,263,341	$0	$0	$0	$0	$0
Total - Finance	$2,316,301	$337,000	$961,500	$768,000	$492,000	$811,000

Metro Exposition-Recreation Commission

Total Projects Summary - By Year

Metro Exposition-Recreation Commission

Project No.	Priority		Prior Years	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	Total
		MERC Pooled Capital Fund							
TEMP34	2	ASCH - Carpet	$0	$300,000	$0	$0	$0	$0	$300,000
TEMP135	3	ASCH - Main Street Tents	$0	$200,000	$0	$0	$0	$0	$200,000
TEMP115	8	ASCH - Dressing Tower Elevator	$0	$0	$0	$100,000	$0	$0	$100,000
TEMP32	10	ASCH - Fore Stage Lift Replacement	$0	$0	$0	$0	$0	$80,000	$80,000
TEMP31	11	ASCH - Sound System Replacement	$0	$0	$0	$0	$0	$100,000	$100,000
		Total - MERC Pooled Capital Fund	**$0**	**$500,000**	**$0**	**$100,000**	**$0**	**$180,000**	**$780,000**
		MERC Pooled Capital Fund							
TEMP136	4	Keller - Pit Lifting System	$0	$100,000	$0	$0	$0	$0	$100,000
TEMP116	7	Keller - ASCH Fire Alarm Upgrade	$0	$0	$0	$150,000	$0	$0	$150,000
TEMP118	9	Keller - Roof Replacement	$0	$0	$0	$0	$175,000	$0	$175,000
		Total - MERC Pooled Capital Fund	**$0**	**$100,000**	**$0**	**$150,000**	**$175,000**	**$0**	**$425,000**
		MERC Pooled Capital Fund							
TEMP141	1	NTB (Winningstad) - Replace Seat Risers	$0	$50,000	$0	$0	$0	$0	$50,000
TEMP43	5	NTB - Stage Floor Replacement (Newmark Theatre)	$0	$0	$100,000	$0	$0	$0	$100,000
TEMP119	6	NTB - Interior Painting	$0	$0	$300,000	$0	$0	$0	$300,000
		Total - MERC Pooled Capital Fund	**$0**	**$50,000**	**$400,000**	**$0**	**$0**	**$0**	**$450,000**
		MERC Pooled Capital Fund							
TEMP170	1	OCC - Replace Sound Proofing in Oregon Ballroom	$0	$55,000	$0	$0	$0	$0	$55,000
TEMP113	2	OCC - Garbage Compactors	$0	$0	$70,000	$0	$0	$0	$70,000
TEMP165	3	OCC - Replace Glass in Exterior Canopies in MLK & Hol	$0	$0	$65,000	$0	$0	$0	$65,000
TEMP112	4	OCC - Six Foot Round Tables	$0	$0	$0	$150,000	$0	$0	$150,000
TEMP166	5	OCC - Resurface Exhibit Hall Moveable Partitions	$0	$0	$0	$0	$150,000	$0	$150,000
		Total - MERC Pooled Capital Fund	**$0**	**$55,000**	**$135,000**	**$150,000**	**$150,000**	**$0**	**$490,000**
		MERC Pooled Capital Fund							
TEMP111	1	Expo - Parking Lot Maintenance	$40,000	$50,000	$50,000	$50,000	$50,000	$50,000	$290,000
Temp183	2	Expo - In-House Electrical	$0	$750,000	$0	$0	$0	$0	$750,000
		Total - MERC Pooled Capital Fund	**$40,000**	**$800,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$1,040,000**
		Total - Metro Exposition-Recreation Commission	**$40,000**	**$1,505,000**	**$585,000**	**$450,000**	**$375,000**	**$230,000**	**$3,185,000**

Metro Exposition-Recreation Commission

The Metropolitan Exposition-Recreation Commission (MERC) manages the operations of the Oregon Convention Center (OCC) and the Portland Exposition Center (Expo) for Metro. The Portland Center for the Performing Arts (PCPA) is managed by Metro, through an intergovernmental agreement with the City of Portland that owns this facility. The PCPA facilities are: Arlene Schnitzer Concert Hall (ASCH), Keller Auditorium, and New Theatre Building (NTB), which houses the Winningstad and Newmark theaters.

Overview of Projects

The Oregon Convention Center completed the Expansion project in April 2003. This five-year plan turns its focus to capital renewal and replacement to ensure the continuation of attractive public facilities.

Funding for projects in the last several years has been from bond proceeds. Beginning in FY 2004-05, PCPA projects will be funded by drawing on the $3.5 million in donated capital held in trust for PCPA improvements. Expo plans to continue its maintenance of the parking lot.

Major Changes from the FY 2003-04 through FY 2007-08 CIP

The Oregon Convention Center Expansion project, along with the upgrading of the current facility, completed much of OCC's ongoing renewal and replacement projects. This CIP marks the beginning of a new renewal and replacement cycle on the renovated facility.

One of the two previously approved projects, OCC—Six-Foot Round Tables, is moved out two years, and the estimated cost is increased based on the anticipated need for additional tables.

Four new projects, spread over the five-year CIP window, reflect MERC's stated renewal and replacement focus. Those projects are:

- Replace Sound Proofing in Oregon Ballroom, 2004-2005
- Replace Glass in Exterior Canopies, 2005-2006
- Replace Tables in Inventory, 2006-2007
- Resurface Exhibit Hall Movable Partitions, 2007-2008

In addition to completing the Convention Center Expansion, other projects scheduled for completion in FY 2002-03 that benefited both the new addition and the existing facility were completed either inside the larger project or separately. They include:

- OCC—Boiler
- OCC—Energy System Upgrade
- OCC—Security System
- OCC—Systems Upgrade and Expansion
- OCC—Primary Power Feed
- OCC—Cooling Water System
- OCC—Concession and Kitchen Tenant Improvements

In FY 2004-05, PCPA begins expending the funds donated in previous years for naming rights of facilities. In prior years, MERC has experienced difficulties in working projects into the busy schedules of the PCPA facilities. This year's CIP reflects a revised schedule for many projects to accommodate those scheduling issues. The following ten projects are delayed from original completion dates. The total expected cost of one of those projects, ASCH—Fore Stage Lift Replacement, was reduced from $500,00 to $80,000, as the lift will be repaired rather than replaced. Projects moved to future years are:

- ASCH—Fore Stage Lift Replacement, FY 2006-07 to 2008-09
- ASCH—Sound System Replacement, FY 2004-05 to 2008-09
- ASCH—Dressing Tower Elevator, FY 2004-05 to 2006-07
- ASCH—Carpet, FY 2002-03 to 2004-05
- ASCH—Main Street Tent, FY 2002-03 to 2004-05
- Keller-ASCH—Fire Alarm Upgrade, FY 2005-06 to 2006-07
- Keller—Roof Replacement, FY 2004-05 to 2007-08
- Keller—Pit Lifting System, FY 2002-03 to 2004-05

- NTB—Stage Floor (Newmark), FY 2003-04 to 2005-06
- NTB (Winningstad)—Replace Seat Risers, FY 2002-03 to 2004-05

The NTB—Interior Painting project is moved up one year.

Two PCPA projects were completed as scheduled:

- Keller—Elevator Code Compliance
- NTB—Carpet Replacement

The largest new, identified, single project is the Expo project to realign the South Access Drive, creating an additional 400 parking spaces expected to generate an additional $96,000 in annual revenue. This project is added to the unfunded list.

Expo is currently completing a feasibility study of the newly proposed In-House Electrical project, which will replace outdated electrical service for shows. The project to replace Expo's bleachers has been deferred.

Fund Balance Projections

The OCC and Expo projects are primarily funded on a pay-as-you-go basis from operations. A one-time expenditure of TriMet money paid for the parking lot at Expo is the exception. The PCPA's funding is a combination of contributions from the City of Portland and a drawdown of the approximately $3.5 million balance held by the Friends of the Performing Arts. All CIP projects are budgeted in the MERC Pooled Capital Fund. This analysis looks at the ability of the facilities to transfer funds to the Pooled Capital Fund to pay for proposed expenditures.

As noted in the five-year forecast, OCC does not have sufficient funding in the final two years of the forecast for the proposed project. At the current level of forecasted funding, OCC reaches a negative fund balance by the end of FY 2007-08. While the projects proposed are relatively small on a yearly basis, they constitute a draw of approximately $500,000 over the five-year CIP window.

Expo's five year forecast indicates a slow build-up of fund balance after paying for planned projects.

Funding for the PCPA projects is derived from prior year naming rights sales and do not impact operational cash flow.

Cumulative Net Impact on Operating Costs – None

Major Funding Source Detail

Metro Exposition-Recreation Commission						
Major Funding Source Category	**Prior Years**	**2004-2005**	**2005-2006**	**2006-2007**	**2007-2008**	**2008-2009**
Donations	$0	$650,000	$400,000	$150,000	$175,000	$100,000
Other - City of Portland	$0	$0	$0	$100,000	$0	$80,000
Fund Balance - Capital Reserve	$40,000	$855,000	$185,000	$200,000	$200,000	$50,000
Total - Metro Exposition-Recreation Commission	**$40,000**	**$1,505,000**	**$585,000**	**$450,000**	**$375,000**	**$230,000**

5 Year Financial Forecast Total MERC
as of October, 2003

MERC Operating Fund	2003-04		Projections				
	Adopted	Est. Actual	2004-05	2005-06	2006-07	2007-08	2008-09
Estimated Beginning Fund Balance	*$9,986,094*	*$9,787,303*	*$10,806,747*	*$9,722,877*	*$8,466,195*	*$6,660,909*	*$4,773,695*
Projected Operating Revenues	$34,254,811	$32,494,173	$31,296,564	$31,915,428	$31,942,624	$32,515,960	$33,100,105
Less Operating Expenditures	($35,141,609)	($31,474,730)	($32,380,434)	($33,172,110)	($33,747,910)	($34,403,174)	($34,892,733)
Ending Fund Balance Prior to CIP	$9,099,296	$10,806,746	$9,722,877	$8,466,195	$6,660,909	$4,773,695	$2,981,067
Proposed Capital Projects	$0	$0	$0	$0	$0	$0	$0
Ending Fund Balance After CIP	*$9,099,296*	*$10,806,746*	*$9,722,877*	*$8,466,195*	*$6,660,909*	*$4,773,695*	*$2,981,067*

NOTE: This forecast is used for determining funding capacity of requested capital improvement projects only.

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5 Year Financial Forecast OCC Only
as of October, 2003

MERC Operating Fund	2003-04		Projections				
	Adopted	Est. Actual	2004-05	2005-06	2006-07	2007-08	2008-09
Estimated Beginning Fund Balance	*$4,485,334*	*$4,176,519*	*$4,328,256*	*$3,585,658*	*$2,671,003*	*$1,174,201*	*($401,268)*
Projected Operating Revenues	$19,298,410	$17,734,961	$17,453,261	$17,806,279	$17,564,495	$17,863,597	$18,168,157
Less Operating Expenditures	($20,645,856)	($17,583,224)	($18,195,859)	($18,720,934)	($19,061,297)	($19,439,066)	($19,674,391)
Ending Fund Balance Prior to CIP	$3,137,888	$4,328,256	$3,585,658	$2,671,003	$1,174,201	($401,268)	($1,907,502)
Proposed Capital Projects	$0	$0	$0	$0	$0	$0	$0
Ending Fund Balance After CIP	*$3,137,888*	*$4,328,256*	*$3,585,658*	*$2,671,003*	*$1,174,201*	*($401,268)*	*($1,907,502)*

NOTE: This forecast is used for determining funding capacity of requested capital improvement projects only.

METRO

PEOPLE PLACES
OPEN SPACES

Oregon Zoo

Total Projects Summary - By Year

Oregon Zoo

Project No.	Priority		Prior Years	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	Total
		General Revenue Bond Fund (Zoo)							
TEMP188	15	Washington Park Parking Lot Renovation	$4,376,576	$178,988	$0	$0	$0	$0	$4,555,564
		Total - General Revenue Bond Fund (Zoo)	**$4,376,576**	**$178,988**	**$0**	**$0**	**$0**	**$0**	**$4,555,564**
		Zoo Capital Projects Fund							
51217	1	Introduction to the Forest & Remote Forest (GNW V)	$0	$2,200,000	$0	$2,500,000	$0	$0	$4,700,000
ZOO2	2	Lion Exhibit	$0	$0	$1,900,000	$0	$0	$0	$1,900,000
ZCON	3	California Condor Captive Breeding Facility	$1,200,000	$800,000	$1,000,000	$0	$0	$0	$3,000,000
TEMP9	4	Refurbish Tree Tops Area	$0	$0	$400,000	$0	$0	$0	$400,000
Z004	6	Insect Zoo	$0	$0	$0	$250,000	$0	$0	$250,000
ZOO5	7	Primate Building	$724,414	$0	$0	$0	$500,000	$500,000	$1,724,414
TEMP122	8	Admission Ticketing System Upgrade	$0	$0	$200,000	$0	$0	$0	$200,000
TEMP15	9	Steller Cove Upgrades	$0	$0	$100,000	$0	$0	$0	$100,000
TEMP121	10	AfriCafe Terrace Permanent Cover	$0	$0	$0	$100,000	$0	$0	$100,000
TEMP13	11	Administration Building Upgrades	$0	$0	$0	$0	$135,000	$0	$135,000
TEMP123	12	Cascade Grill and Sunset Room Remodel	$0	$0	$0	$0	$100,000	$0	$100,000
TEMP120	13	Elephant Museum renovation	$0	$0	$0	$0	$0	$100,000	$100,000
		Total - Zoo Capital Projects Fund	**$1,924,414**	**$3,000,000**	**$3,600,000**	**$2,850,000**	**$735,000**	**$600,000**	**$12,709,414**
		Zoo Operating Fund							
TEMP92	14	Elevator Replacements	$0	$0	$0	$90,000	$0	$0	$90,000
		Total - Zoo Operating Fund	**$0**	**$0**	**$0**	**$90,000**	**$0**	**$0**	**$90,000**
		Total - Oregon Zoo	**$6,300,990**	**$3,178,988**	**$3,600,000**	**$2,940,000**	**$735,000**	**$600,000**	**$17,354,978**

Oregon Zoo

There is a wide variety of capital projects for the Oregon Zoo in this CIP. There is a mix of new facility construction projects like the Phase V of the Great Northwest Project, and renewal and replacement projects such as the Primates Exhibit. The preceding summary table lists each capital project by fiscal year.

Overview of Projects

The single largest project at the Zoo is Phase V of the $40.0 million Great Northwest Project (formerly called the Oregon Project). The overall project is funded by a $28.8 million bond measure approved by the region's voters in September 1996. A transfer of $2.8 million from the Zoo Operating Fund, another $5 million in donations, and $3.4 million in interest earnings supply the additional funding needed. The first major phase of the project opened in September 1998 with the new entrance facilities and the mountain goat exhibit. Other phases include the Steller Cove and the Eagle Canyon exhibits. This phase is the "Introduction to the Forest and Remote Forest." The work on this project is scheduled to continue through FY 2006-07.

Other projects are planned to rehabilitate existing facilities, such as the Primate Facility, the Tree Tops area, and the Elephant Facility. New facilities include the Lion Exhibit and the California Condor Breeding Facility. There is also an elevator project to maintain the facilities and make the visitor's experience an exciting and safe one, and a new project to make parking lot improvements using funds remaining from the parking lot remodel that was done in conjunction with Westside MAX and the opening of the Great Northwest. The Washington Park parking lot renovation was completed several years ago; the residual funding is available for debt reduction or parking lot improvements.

Major Changes from the FY 2003-04 through FY 2007-08 CIP

The Great Northwest Project has expanded due to higher than anticipated interest earnings over the last two years coupled with an additional $2.5 million in contributions. This enables the project managers to add enhancements to the exhibit that were set aside due to funding constraints.

The Zoo was chosen to join the California Condor Recovery Team. The construction of a breeding facility to implement this project is underway, with six birds arriving in November 2003. A second phase has been added to exhibit a nonbreeding pair at the Zoo.

A number of Zoo projects that were in last year's CIP have been moved to the unfunded list. They are:

	Amount	*Year*
• Wolf Yard Renovations	$75,000	2004-05
• Elephant Walls/Structural Upgrades	$100,000	2004-05
• Elephant Electrical Upgrades	$75,000	2005-06
• Asphalt Roads Path Repair and Replacement	$200,000	2004-06
• Elephant Museum Reroof	$100,000	2005-06
• Masai Hut and Pygmy Goat Barn	$70,000	2004-05
• Bear Walk Café Restroom Upgrades	$50,000	2003-04
• Musk Ox Fencing	$90,000	2006-07

One new project, the Insect Zoo, has been added. This project replaces a small building that has reached the end of its useful life.

Fund Balance Projections

With the exception of the Great Northwest Project, projects will be financed largely by transfers from the Zoo Operating Fund and donations. Based on the financial projections, the fund balance in the operating fund is adequate to finance these capital projects and still have sufficient funds available to satisfy operating needs. This was achieved by moving many

projects to the unfunded list. In addition to these unfunded projects, the Zoo has an outdated information technology system (see Information Technology). Funding for future renewal and replacement needs will depend upon the success of the Great Northwest Project and other projects in increasing attendance and associated revenues.

Cumulative Net Impact on Operating Costs

Oregon Zoo Annual Net Impact on Operating Costs	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Revenues	$0	$0	$25,000	$50,000	$75,000
Personal Services	$125,000	$125,000	$125,000	$125,000	$125,000
Materials and Services	$10,000	$10,000	$30,000	$30,000	$30,000
Total Expenditures	**$135,000**	**$135,000**	**$155,000**	**$155,000**	**$155,000**
Net Contribution (Cost) Oregon Zoo	**($135,000)**	**($135,000)**	**($130,000)**	**($105,000)**	**($80,000)**

Major Funding Source Detail

Oregon Zoo Major Funding Source Category	Prior Years	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Donations	$1,200,000	$1,100,000	$2,900,000	$2,750,000	$500,000	$600,000
Fund Balance - Capital Reserve	$724,414	$1,852,000	$700,000	$190,000	$235,000	$0
Other	$4,376,576	$178,988	$0	$0	$0	$0
Other - Interest Earnings	$0	$48,000	$0	$0	$0	$0
Total - Oregon Zoo	**$6,300,990**	**$3,178,988**	**$3,600,000**	**$2,940,000**	**$735,000**	**$600,000**

Five-Year Financial Forecast
as of March 2004

Zoo Operating Fund	2003-04		Projections				
	Adopted	Est. Actual	2004-05	2005-06	2006-07	2007-08	2008-09
Estimated Beginning Fund Balance	*$5,202,233*	*$5,902,342*	*$6,005,062*	*$6,032,095*	*$6,052,857*	*$5,813,317*	*$5,296,588*
Projected Current Revenues	$23,302,316	$21,871,793	$24,038,921	$24,530,000	$25,114,000	$25,706,000	$26,310,000
Less Operating Expenditures	($24,253,312)	($21,769,073)	($25,011,888)	($24,509,238)	($25,353,540)	($26,222,729)	($27,122,827)
Ending Fund Balance Prior to CIP	$4,251,237	$6,005,062	$5,032,095	$6,052,857	$5,813,317	$5,296,588	$4,483,761
Proposed Capital Projects	$0	$0	$0	$0	$0	$0	$0
Ending Fund Balance After CIP	*$4,251,237*	*$6,005,062*	*$5,032,095*	*$6,052,857*	*$5,813,317*	*$5,296,588*	*$4,483,761*
Ending Fund Balance Breakdown							
Reserves	$0	$550,000	$550,000	$4,321,000	$4,356,000	$4,392,000	$4,429,000
Unrestricted Fund Balance	$4,251,237	$5,455,062	$4,482,095	$1,731,857	$1,457,317	$904,588	$54,761

NOTE: This forecast is used for determining funding capacity of requested capital improvement projects only.

Five-Year Financial Forecast
as of March 2004

Zoo Capital Fund	2003-04		Projections				
	Adopted	Estimated	2004-05	2005-06	2006-07	2007-08	2008-09
Estimated Beginning Fund Balance	*$6,110,661*	*$6,407,567*	*$3,698,288*	*$1,779,281*	*$1,028,076*	*$860,961*	*$552,740*
Projected Revenues	$2,122,213	$1,330,402	$1,155,474	$2,927,000	$2,765,000	$513,000	$508,000
Less Operating Expenditures	$596,819	$96,819	$574,481	$328,205	$332,115	$336,221	$340,532
Ending Fund Balance Prior to CIP	$7,636,055	$7,641,150	$4,279,281	$4,378,076	$3,460,961	$1,037,740	$720,208
Proposed Capital Projects	($4,742,862)	($3,942,862)	($3,000,000)	($3,600,000)	($2,850,000)	($735,000)	($600,000)
Ending Fund Balance After CIP	*$2,893,193*	*$3,698,288*	*$1,279,281*	*$778,076*	*$610,961*	*$302,740*	*$120,208*

NOTE: This forecast is used for determining funding capacity of requested capital improvement projects only.

METRO

PEOPLE PLACES
OPEN SPACES

Planning Department

Planning Department

The Planning Department serves as the metropolitan region's transportation planning organization and is responsible for urban growth management and land use planning. The Technical Service division of the department consists of two sections – Travel Forecasting and the Data Resource Center.

The work performed by the Travel Forecasting Section provides the base data used by Metro and local jurisdictions in the region for developing transportation alternatives. The department uses a sophisticated system of interconnected servers and workstations for the development and application of travel demand forecasting models. In FY 2001-02, the department replaced the existing computer system with a new, more powerful modeling system called TRANsportation SIMulationS (TRANSIMS). This travel modeling system requires very large amounts of processing power. The financing mechanism for the project was a three-year internal loan from a Metro department. The department plans to replace components of this system every year, with a replacement schedule ranging from two to three years, depending on the component. Historically, large capital computer purchases for the Planning Department have been financed with three-year capital leases or loans. However, beginning in FY 2003-04, the department is attempting to fund a capital replacement reserve. The reserve, if fully funded, would finance the component purchases, with the department replenishing the reserve over the life of the equipment. Debt or reserve payments are allocated to users and individual projects through a billing system. Approximately 9 percent of the annual payments are funded with excise tax.

The Data Resource Center operates a network of computers to provide the forecasting, mapping and decision-making tools needed for Metro departments, local governments and private-sector subscribers. The Regional Land Information System (RLIS) is the heart of the planning and mapping services provided by Metro. This technology supports the enterprise applications of the Geographic Information System (GIS). To keep up with the demand for sophisticated land-use planning tools, the department replaces portions of the RLIS system each year. The replacement schedule covers GIS work stations, plotters, specialized printers, etc., and may include some network infrastructure items as needed to support high end data exchanges between the Data Resource Center and Metro partners. All costs are allocated to the users and contracting agencies through a billing system. Historically, approximately 31 percent is funded with excise tax.

All computer projects are included in a consolidated information technology proposal. Refer to Information Technology for detail of the projects.

Regional Parks & Greenspaces Department

Total Projects Summary - By Year

Regional Parks and Greenspaces

Project No.	Priority		Prior Years	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	Total
		Open Spaces Fund							
TEMP4	1	Open Spaces Land Acquisition	$126,538,978	$3,096,940	$0	$0	$0	$0	$129,635,918
		Total - Open Spaces Fund	**$126,538,978**	**$3,096,940**	**$0**	**$0**	**$0**	**$0**	**$129,635,918**
		Regional Parks Capital Fund							
70170	1	M. James Gleason Boat Ramp Renovation Phase I & II	$756,540	$300,000	$9,000	$600,000	$6,000	$0	$1,671,540
TEMP187	2	Mt. Talbert Development	$0	$150,000	$1,341,600	$0	$0	$0	$1,491,600
TEMP184	3	Wilsonville Tract Development	$0	$75,000	$825,000	$684,750	$0	$0	$1,584,750
TEMP185	4	Cooper Mountain Park Development	$0	$0	$0	$150,000	$650,000	$780,000	$1,580,000
TEMP146	5	Three Bridges on the Springwater	$0	$0	$4,691,000	$0	$0	$0	$4,691,000
TEMP99	6	Trolley Trail Engineering & Construction - Phase I	$0	$0	$342,209	$673,750	$0	$0	$1,015,959
TEMP148	7	Water Play Area - Blue Lake Park	$0	$140,000	$0	$0	$0	$0	$140,000
TEMP147	8	M James Gleason Boat Ramp - Phase III	$0	$0	$0	$0	$0	$700,000	$700,000
		Total - Regional Parks Capital Fund	**$756,540**	**$665,000**	**$7,208,809**	**$2,108,500**	**$656,000**	**$1,480,000**	**$12,874,849**
		Smith and Bybee Lakes Fund							
71780	1	Smith & Bybee Lakes Facility Improvements	$103,250	$712,000	$0	$0	$0	$0	$815,250
		Total - Smith and Bybee Lakes Fund	**$103,250**	**$712,000**	**$0**	**$0**	**$0**	**$0**	**$815,250**
		Total - Regional Parks and Greenspaces	**$127,398,768**	**$4,473,940**	**$7,208,809**	**$2,108,500**	**$656,000**	**$1,480,000**	**$143,326,017**

Regional Parks & Greenspaces Department

The goal of the Regional Parks & Greenspaces Department is to establish and maintain a regional system of interconnected natural areas, parks, trails and greenways. Specific facilities (not including properties acquired under the Open Spaces Program) include:

Regional Parks and Facilities
- Mason Hill
- Sauvie Island Boat Ramp
- Howell Territorial Park
- M. James Gleason Boat Ramp
- Broughton Beach
- Glendoveer Golf Course
- Blue Lake Regional Park
- Oxbow Regional Park
- Chinook Landing Marine Park

Natural Areas
- Bell View Point
- Beggar's-tick
- Gary and Flagg Island
- Indian John Island
- Larch Mountain Corridor
- Smith and Bybee Lakes

The department also maintains 14 pioneer cemeteries.

The ten projects listed in the preceding summary are included in the adopted CIP and eight other projects are included on the department's List of Unfunded Projects. The List of Unfunded Projects addresses those projects that are currently components of existing facility master plans. It also includes an initial estimate for a second phase of acquisition of sites that were not included in the original Open Spaces Bond measure.

Overview of Projects

The Open Spaces, Parks and Streams bond measure passed in 1995 provided $110.4 million for the acquisition of regionally significant open space properties. With the bond funds and the addition of interest earnings, grants and donations, the department has secured approximately 8,000 acres with a value of over $127 million. It is anticipated that by the end of FY 2004-05, financial resources for regional acquisitions will be substantially depleted and this program will terminate. Acquisitions comprise about 19 percent of the $15.9 million in Regional Parks' capital expenditures included in the CIP for fiscal years 2004-05 through 2008-09.

Two new trail projects are proposed in the FY 2004-05 through FY 2008-09 CIP. Both projects are being done in partnership with other local jurisdictions. These projects also receive significant funding through Metro Transportation Improvement Program (MTIP) grant allocations. (The MTIP prioritizes and allocates available federal, state, and local grant funds to projects in the Regional Transportation Plan.) These two projects account for almost 36 percent of capital expenditures in the five-year CIP.

The FY 2004-05 through FY 2008-09 capital improvement plan also includes three new projects to develop lands purchased under the open spaces, parks and streams bond measure into regional parks accessible to the general public. Funding for these projects will come from a proposed increase in the per ton excise tax levy on solid waste. The funding proposal will provide for the development of four new regional parks built out over an eight-year period (the fourth project begins after the five-year planning window of this CIP). These three projects account for 29 percent of capital expenditures during the five-year period.

The remaining four projects are financed, in large part, by specific grants or other intergovernmental revenues associated with individual capital projects. Additional funding has been provided through the Multnomah County portion of the local share monies from the Open Spaces bond measure.

Major Changes from the FY 2003-04 through FY 2007-08 CIP

The FY 2004-05 through FY 2008-09 CIP includes ten projects, for a total of $15.9 million. This is an increase of almost $8.5 million from last year's adopted CIP. There are a variety of project changes that contributed to the net increase.

Two projects are expected to be completed in FY 2003-04—Blue Lake Park Lakefront Enhancement and the Smith & Bybee Lakes Dam Removal. One project from last year's CIP—the Oxbow Park Environmental Education Center—has been moved to the unfunded list. Fundraising opportunities for this project were uncertain. The project will be reevaluated at a future time.

Seven projects, totaling slightly over $11.2 million, are new to the CIP. The majority of funding for these projects, over $6.3 million, is derived from grants or other intergovernmental revenue. The seven projects include the Trolley Trail, Three Bridges on the Springwater Corridor Trail, the Water Play Area at Blue Lake Park, M. James Gleason Boat Ramp Renovations Phase III, the Mt. Talbert development, the Wilsonville Tract development, and the Cooper Mountain Park development. The two trail projects are being done in partnership with the North Clackamas Parks & Recreation District and the City of Portland, respectively.

The remaining two projects are continuations from the previous year's CIP. The Smith & Bybee Lakes Facility Improvements shows a significant increase in total costs of $184,000, or about 29 percent. The increase reflects additional dedicated funding received in donations and State grants.

Fund Balance Projections

Beginning in FY 2004-05, a Regional Parks Capital Fund will be created. All capital improvement projects, as well as all renewal and replacement reserves, will be accounted for in this new fund. CIP projects funded through the Regional Parks Capital Fund during the five-year planning window total $12.1 million. Federal, state and local grants, or other intergovernmental revenues provide almost $7.1 million, or 59 percent, of the funding. Another $4.7 million, or approximately 39 percent, comes from the proposed new excise tax levy on solid waste. Other funding for capital projects comes from the local share portion of the Open Spaces bonds that has been allocated to Multnomah County projects ($150,000) and dedicated reserves ($260,000).

The proposed new excise tax levy will be managed through the Regional Parks Operating Fund. The levy provides not only capital funding, but it also provides for existing operating costs as well as future operating costs associated with the newly developed capital projects. As projects are completed, funding will be transitioned from capital to operations.

The Regional Parks Operating Fund five-year forecast on the last page of this subsection shows the projected fund balance for capital project funding as well as operations (shown in the Unrestricted Fund Balance). The operating impact of the newly developed projects is included in the forecast. The forecast shows a build up of fund balance over the five-year period. The fund balance built up in these years will be used to complete capital development through FY 2011-12. The forecast indicates that funding will be sufficient for both capital development and operations for some time in the future.

Cumulative Net Impact on Operating Costs

Regional Parks and Greenspaces					
Annual Net Impact on Operating Costs	**2004-2005**	**2005-2006**	**2006-2007**	**2007-2008**	**2008-2009**
Revenues	$0	$0	$0	$60,000	$60,000
Personal Services	$0	$0	$82,197	$252,704	$259,131
Materials and Services	$0	$5,120	$31,643	$92,315	$94,283
Other Costs	$0	$14,164	$92,556	$245,142	$250,667
Total Expenditures	**$0**	**$19,284**	**$206,396**	**$590,161**	**$604,081**
Net Contribution (Cost) Regional Parks and Greenspaces	**$0**	**($19,284)**	**($206,396)**	**($530,161)**	**($544,081)**

Major Funding Source Detail

Regional Parks and Greenspaces						
Major Funding Source Category	**Prior Years**	**2004-2005**	**2005-2006**	**2006-2007**	**2007-2008**	**2008-2009**
Donations	$932,856	$0	$0	$0	$0	$0
Excise Tax	$0	$225,000	$2,166,600	$834,750	$650,000	$780,000
Fund Balance - Capital Reserve	$50,508	$23,698	$0	$0	$0	$0
Fund Balance - Renewal and Replacement	$0	$0	$9,000	$0	$6,000	$175,000
G.O. Bonds - Local Share	$510,345	$176,400	$0	$80,000	$0	$0
G.O. Bonds - Open Spaces	$110,600,000	$0	$0	$0	$0	$0
Grants	$141,100	$37,688	$0	$0	$0	$0
Grants - MTIP	$0	$0	$4,449,233	$604,275	$0	$0
Grants - OR Fish & Wildlife	$40,000	$0	$0	$0	$0	$0
Grants - State Marine Board	$128,937	$230,000	$0	$520,000	$0	$525,000
Grants - State Parks	$0	$294,214	$0	$0	$0	$0
Interest on Bond	$14,791,522	$3,096,940	$0	$0	$0	$0
Intergov Rev - Army Corp of Eng.	$0	$50,000	$0	$0	$0	$0
Milwaukie	$0	$0	$28,000	$0	$0	$0
Multnomah County	$120,000	$0	$0	$0	$0	$0
NCPRD	$0	$0	$102,209	$69,475	$0	$0
Other - GSR Contribution	$0	$70,000	$0	$0	$0	$0
Other - RACC	$10,000	$190,000	$0	$0	$0	$0
Other - Transfer	$0	$70,000	$0	$0	$0	$0
Other Gov Cont	$73,500	$0	$0	$0	$0	$0
Port of Portland	$0	$10,000	$0	$0	$0	$0
Portland	$0	$0	$453,767	$0	$0	$0
Total - Regional Parks and Greenspaces	**$127,398,768**	**$4,473,940**	**$7,208,809**	**$2,108,500**	**$656,000**	**$1,480,000**

5-Year Financial Forecast
as of February 2004

Regional Parks Operating Fund	FY 2003-04		Proposed	Projections			
	Adopted	Est. Actual	2004-05	2005-06	2006-07	2007-08	2008-09
Estimated Beginning Fund Balance	***$3,596,309***	***$3,612,336***	***$3,551,811***	***$3,325,477***	***$3,567,587***	***$4,242,749***	***$4,140,653***
Projected Operating Revenues	$7,087,864	$7,087,864	$7,961,005	$9,271,033	$9,605,282	$9,693,638	$9,818,637
Less Operating Expenditures	($6,564,534)	($6,363,469)	($8,187,339)	($9,028,923)	($8,930,120)	($9,795,734)	($9,734,628)
Ending Fund Balance Prior to CIP	$4,119,639	$4,336,731	$3,325,477	$3,567,587	$4,242,749	$4,140,653	$4,224,662
Proposed Capital Projects	($898,311)	($898,311)	$0	$0	$0	$0	$0
Ending Fund Balance After CIP	***$3,221,328***	***$3,438,420***	***$3,325,477***	***$3,567,587***	***$4,242,749***	***$4,140,653***	***$4,224,662***
Ending Fund Balance Breakdown							
Reserves	$2,163,660	$2,306,660	$2,136,660	$2,136,660	$2,136,660	$2,136,660	$2,136,660
Unrestricted Fund Balance	$1,057,668	$1,131,760	$1,188,817	$1,430,927	$2,106,089	$2,003,993	$2,088,002

NOTE: This forecast is used for determining funding capacity of requested capital improvement projects only.

Solid Waste & Recycling Department

Solid Waste and Recycling

Total Projects Summary—By Year

Project No.	Priority		Prior Years	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	Total
		Solid Waste General Account							
76927	1	Metro South- Relocate Latex Paint Operations	$125,000	$100,000	$0	$0	$0	$0	$225,000
76928	2	Metro South- Latex Building/Public Area Lunch Room Con	$10,000	$50,000	$0	$0	$0	$0	$60,000
76947	3	Metro Central - Expansion of Hazardous Waste Facility	$47,000	$150,000	$150,000	$0	$0	$0	$347,000
TEMP172	4	Metro South - Install High Capacity Baler	$0	$50,000	$400,000	$325,000	$0	$0	$775,000
76955	5	Metro Central - Office Addition	$11,000	$114,000	$0	$0	$0	$0	$125,000
76954	6	Metro Central - Woodroom Improvements	$20,000	$216,000	$0	$0	$0	$0	$236,000
TEMP154	7	Metro Central - Seismic Cleanup	$0	$25,000	$175,000	$0	$0	$0	$200,000
TEMP77	8	Metro South - Wood Processing Capacity	$0	$60,000	$595,000	$150,000	$0	$0	$805,000
TEMP78	9	Metro Central - Chimney Removal	$0	$0	$10,000	$165,000	$0	$0	$175,000
TEMP103	10	Metro South- Installation of Compactor for Public Unloadin	$0	$0	$0	$200,000	$680,000	$0	$880,000
TEMP173	11	Metro Central - Install New Scale at Scalehouse "C"	$0	$0	$25,000	$252,000	$0	$0	$277,000
TEMP80	12	Metro Central - Rainwater Harvesting	$0	$0	$0	$310,000	$0	$0	$310,000
TEMP175	13	Future Master Facility Plan Improvements	$0	$0	$0	$0	$400,000	$1,000,000	$1,400,000
		Total - Solid Waste General Account	**$213,000**	**$765,000**	**$1,355,000**	**$1,402,000**	**$1,080,000**	**$1,000,000**	**$5,815,000**
		Solid Waste Landfill Closure							
76987	1	St. John's - Leachate Pretreatment	$419,074	$105,000	$0	$0	$0	$0	$524,074
76984	2	St. John's - Groundwater Monitoring Wells	$0	$43,000	$10,800	$0	$0	$0	$53,800
76986	3	St Johns - Perimeter Dike Stabilization and Seepage Cont	$1,578	$60,000	$211,000	$442,000	$6,000	$6,000	$726,578
76982	4	St. John's - Re-establish Proper Drainage	$604,482	$5,000	$5,000	$5,000	$5,000	$252,000	$876,482
TEMP101	5	St. John's - Landfill Bridge Repairs	$0	$0	$30,000	$120,000	$0	$0	$150,000
TEMP158	6	St. Johns Landfill Remediation	$0	$0	$0	$500,000	$500,000	$500,000	$1,500,000
76985	7	St. John's - Native Vegetation on the Cover Cap	$87,752	$15,000	$15,000	$10,000	$15,000	$10,000	$152,752
		Total - Solid Waste Landfill Closure	**$1,112,886**	**$228,000**	**$271,800**	**$1,077,000**	**$526,000**	**$768,000**	**$3,983,686**
		SW Renewal & Replacement Account							
76926	1	Metro South - Convert Mechanical Room to Lockers	$146,000	$211,000	$0	$0	$0	$0	$357,000
TEMP106	2	Metro Central - Rebuild Compactor No. 2	$0	$400,000	$0	$0	$0	$0	$400,000
TEMP177	3	Metro Central - Replace Compactor #2 Feed Conveyor	$0	$385,000	$0	$0	$0	$0	$385,000
TEMP83	4	Metro South - Install Sidewalk on Washington Street	$0	$250,000	$0	$0	$0	$0	$250,000
76945	5	Metro Central - Replace Compactor #3 Feed Conveyor	$0	$59,000	$325,000	$0	$0	$0	$384,000
76944	6	Metro Central - Woodline	$0	$0	$400,000	$472,000	$0	$0	$872,000
76921/76953	7	Replace Computer Network Components	$0	$0	$67,000	$67,000	$0	$0	$134,000
TEMP152	8	Metro Central - Truckwash	$0	$0	$30,000	$150,000	$0	$0	$180,000
TEMP153	9	Metro South - Compactor Replacement	$0	$0	$0	$150,000	$750,000	$750,000	$1,650,000
TEMP178	10	Metro South - Repair Commercial Tip Floor	$0	$0	$0	$0	$197,900	$0	$197,900
TEMP155	11	Metro Central-HHW- Ventilation System Replacement	$0	$0	$0	$0	$0	$100,000	$100,000
TEMP157	12	Metro South-Replace Dust Suppression System Compone	$0	$0	$0	$0	$0	$50,000	$50,000
TEMP156	13	Metro South- Replace Ventilation System Components	$0	$0	$0	$0	$0	$100,000	$100,000
		Total - SW Renewal & Replacement Account	**$146,000**	**$1,305,000**	**$822,000**	**$839,000**	**$947,900**	**$1,000,000**	**$5,059,900**
		Total - Solid Waste and Recycling	**$1,471,886**	**$2,298,000**	**$2,448,800**	**$3,318,000**	**$2,553,900**	**$2,768,000**	**$14,858,586**

Solid Waste & Recycling Department

The Solid Waste & Recycling Department (SW&R) is responsible for regional solid waste management. The primary goals of the department are:

- Reduce the toxicity and amount of solid waste generated and disposed
- Develop an efficient, economical, and environmentally sound solid waste disposal system

In carrying out these responsibilities, the department operates Metro's two transfer stations and two hazardous waste facilities; maintains two closed landfills; arranges for disposal at landfills and other facilities; develops and administers a solid waste management plan for the region as part of Metro's planning responsibilities; and promotes waste reduction and recycling activities.

The projects included in the plan are shown in the summary table on the preceding page. These projects are grouped into the three restricted accounts available within the Solid Waste Revenue Fund to finance capital projects: General Capital Reserve Account, Renewal and Replacement Account, and St. Johns Landfill Closure Account.

Overview of Projects

The projects to be financed through the General Capital Reserve Account are typically new capital assets designed to increase the efficiency and effectiveness of Metro's two transfer stations: Metro Central and Metro South. The projects are designed to improve safety, improve customer service, meet growing public customer base, or increase resource recovery rates. The majority of these projects have been outlined in detail in a Master Facility Plan for the transfer stations, originally completed in April 1998, and updated early in fiscal year 2001-02. With the completion of the Master Facility Plan update, many projects were changed in scope and timeline. The projects in the Master Facility Plan and this CIP were based on the following goals:

- Improve waste recovery and recycling
- Reduce traffic congestion and improve site safety
- Maximize station efficiencies
- Improve facilities for Metro and station operator personnel

The projects financed through the Renewal and Replacement Account are replacements of equipment and rehabilitation of facilities needed to realize the optimal lifespans of capital components. Under bond covenants, Metro is required to maintain adequate reserves to finance capital asset replacements. Every three years, the department contracts with an engineering firm to assess the condition of equipment and facilities and calculate annual contribution amounts to the Renewal and Replacement Account. The latest renewal and replacement study was completed in October 2001. This CIP includes the replacement of assets as recommended in that study. With the completion of the update to the Renewal and Replacement Plan, the scope and timeline has changed on many of the existing projects.

St. Johns Landfill Account is restricted to financing capital projects needed to close the St. Johns Landfill. The projects in the CIP represent a series of improvements that are needed to minimize erosion damage, provide wastewater pretreatment, repair the cover systems, and provide adequate facilities for staff.

Major Changes from the FY 2003-04 through FY 2007-08 CIP

One large project, the Northern Tip Floor Renovation at Metro South, listed in last year's General Capital Reserve Account, is being completed during FY 2003-04. A new project at Metro Central has been added to improve seismic conditions at that facility. Adjustments to scheduling change the timing of some projects. The total amount dedicated to General Capital Reserve projects has declined over $200,000.

The dollar value of projects in the Renewal and Replacement Account is scheduled to decline by approximately $1.8 million from the previous CIP, while the number of projects is increasing by three. The dollar value

decline reflects removal from the CIP of the roof replacement project at Metro Central that is being completed in FY 2003-04. There are six new projects dealing with the replacement of ventilation, dust suppression, and computer systems, in addition to one that renovates the truck wash at Metro Central.

Two projects funded by the Landfill Closure Account, involving a major phase of the dike stabilization and construction of the maintenance facility at the landfill, were completed. A new project dealing with landfill remediation requirements is added. Metro will be required to undertake remediation projects as a result of the remedial investigation currently underway. This investigation is required by DEQ as part of the closure permit.

Fund Balance Projections

The financing for the above projects is derived from a combination of tip fee contributions and capital reserves. The final table in this section shows the projected fund balance available for capital projects for the fiscal years covered by the CIP. The reserve amounts shown for Capital, Renewal and Replacement, and Landfill Closure are net of the amounts allocated for the capital projects financed from those reserves. The projections currently show that a combination of fund balance and rate support is available to finance all of the department's capital projects.

Cumulative Net Impact on Operating Costs

Solid Waste and Recycling					
Annual Net Impact on Operating Costs	**2004-2005**	**2005-2006**	**2006-2007**	**2007-2008**	**2008-2009**
Personal Services	$0	$10,000	$10,000	$10,000	$10,000
Materials and Services	$0	$80,000	$80,000	$80,000	$80,000
Capital Outlay	$0	$10,000	$10,000	$10,000	$10,000
Total Expenditures	**$0**	**$100,000**	**$100,000**	**$100,000**	**$100,000**
Net Contribution (Cost) Solid Waste and Recycling	**$0**	**($100,000)**	**($100,000)**	**($100,000)**	**($100,000)**

Major Funding Source Detail

Solid Waste and Recycling Major Funding Source Category	Prior Years	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Fund Balance - Capital Reserve	$213,000	$765,000	$1,355,000	$1,402,000	$1,080,000	$1,000,000
Fund Balance - Landfill Closure	$1,082,886	$228,000	$271,800	$1,077,000	$526,000	$868,000
Fund Balance - Renewal and Replacement	$146,000	$1,305,000	$822,000	$839,000	$947,900	$900,000
Grants	$30,000	$0	$0	$0	$0	$0
Other	$0	$0	$0	$0	$0	$0
Total - Solid Waste and Recycling	**$1,471,886**	**$2,298,000**	**$2,448,800**	**$3,318,000**	**$2,553,900**	**$2,768,000**

Five-Year Financial Forecast
as of March 2004

Solid Waste Revenue Fund	2003-04		Projections				
	Adopted	Est. Actuals	2004-05	2005-06	2006-07	2007-08	2008-09
Estimated Beginning Fund Balance	*$31,239,138*	*$34,800,955*	*$29,421,392*	*$28,081,165*	*$26,386,426*	*$24,968,845*	*$25,313,295*
Projected Operating Revenues	$50,770,072	$49,840,182	$49,690,371	$51,290,845	$53,954,899	$56,265,394	$56,225,860
Less Operating Expenditures	(62,431,273)	(50,913,145)	($48,732,598)	($50,536,784)	($52,054,480)	($53,367,044)	($56,704,064)
Ending Fund Balance Prior to CIP	$19,577,937	$33,727,992	$30,379,165	$28,835,226	$28,286,845	$27,867,195	$24,835,091
Proposed Capital Projects	($4,560,600)	($4,306,600)	($2,298,000)	($2,448,800)	($3,318,000)	($2,553,900)	($2,768,000)
Ending Fund Balance after CIP	*$15,017,337*	*$29,421,392*	*$28,081,165*	*$26,386,426*	*$24,968,845*	*$25,313,295*	*$22,067,091*
Ending Fund Balance Breakdown							
Debt Service Reserve	$1,376,733	$2,486,946	$3,556,946	$3,556,947	$3,556,947	$4,595,397	$2,349,000
Renewal & Replacement Reserve	$0	5,220,866	4,516,881	4,284,062	4,101,485	3,805,990	3,452,666
Capital Reserve	$3,196,768	3,636,280	2,871,280	1,516,280	1,200,000	1,200,000	1,200,000
Rate Stabilization	$1,738,898	2,437,070	2,440,971	2,440,971	2,440,971	2,440,971	2,440,971
Working Capital	$5,759,668	8,169,770	8,169,771	8,169,770	8,169,770	8,169,770	8,169,770
Reserves (Metro Central)	$2,945,270	0	0	0	0	0	0
Business Assistance Account	$0	700,000	0	0	0	0	0
Landfill Closure	$0	6,770,459	6,525,316	6,418,396	5,499,672	5,101,167	4,454,684
Remaining Fund Balance	$0	$0	$0	$0	$0	$0	$0

NOTE: This forecast is used for determining funding capacity of requested capital improvement projects only.

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Unfunded Projects

Projects included on these lists are those projects which were deemed worthy of future consideration but were not included in the CIP for one of the following reasons: 1) sufficient funds are not available to finance the project, 2) scope of the project requires further definition, or 3) alternatives need to be explored. As funds become available or projects are refined, departments may request their inclusion in the CIP.

Key To Unfunded Lists

Project Title – Name given to project by the department.

Type – Indicates whether project is a "New" capital asset, or an "Expansion" or "Replacement" of an existing asset.

Prepared By – Department staff person preparing report.

Department Priority – Indicates whether the project is a "High," "Medium," or "Low" priority relative to other projects.

Estimated Project Cost – Preliminary estimate of capital costs for the project expressed in 2003 dollars. A blank field here means the cost is unknown.

List of Unfunded Projects

Department

Project Title	Type	Prepared By	Dept Priority	Estimated Cost
Information Technology				
Zoo Network Equipment Replacement	New	David Biedermann	High	$ 120,000
Zoo Network Infrastructure Upgrade	Expansion	David Biedermann	High	$ 233,000
Webcasting of Public Meetings (primarily Metro Council)	New	David Biedermann	Medium	$ 100,000
Connect PeopleSoft Accounts Payable and TRIM	New	David Biedermann	Medium	$ 100,000
Single Uniterruptible Power Source (UPS) for Computer Room	New	David Biedermann	Medium	$ 30,000
Zoo food cart network integration for central cash management	New	David Biedermann	Medium	$ 100,000
Eagle Salmon Infrastructure	New	David Biedermann	Medium	$ 116,000
Connect MERC Concentrics Event Mgmt Sys and PeopleSoft	New	David Biedermann	Medium	$ 100,000
Replace main computer room specialized HVAC systems	Replacement	David Biedermann	Low	$ 25,000
Zoo Point of Sales System	Expansion	David Biedermann	Low	$ 200,000
Develop Enterprise Business Applications Software	Expansion	David Biedermann	Low	$ 434,333
Department Total				**$ 1,558,333**
Metro Exposition-Recreation Commission				
OCC - Finishes in Existing Lobbies and Meeting Rooms	Replacement	Pam Krecklow	High	$ 250,000
ASCH - Interior Painting	Replacement	Pam Krecklow	High	$ 300,000
Keller Auditorium - Ceiling and Wall Painting	Replacement	Pam Krecklow	High	$ 300,000
Expo - Replacement of Halls A,B & C	New	Pam Krecklow	High	$ 34,621,000
Expo - South Property Development	New	Marilyn Shaw	High	$ 2,000,000
OCC - Chiller Retrofit	Replacement	Pam Krecklow	High	$ 500,000
Keller Auditorium - Rehearsal Hall Modernization	Replacement	Pam Krecklow	High	$ 700,000
OCC - Volume Air Handler Upgrade	Replacement	Pam Krecklow	High	$ 80,000
OCC - Install Electronic Locking System in Meeting & Ballrooms	New	Pam Krecklow	High	$ 300,000
OCC - Chiller Room Ventilation	New	Pam Krecklow	High	$ 90,000
OCC - Improvements to Existing Administration Area	Replacement	Pam Krecklow	High	$ 600,000
OCC - Air Wall Upgrade in Halls A,B & C	Replacement	Pam Krecklow	High	$ 200,000
OCC - Lobby Furniture	New	Marilyn Shaw	High	$ 150,000
ASCH - Electro-Acoustical Sound Enhancements	New	Marilyn Shaw	Medium	$ 1,000,000
Department Total				**$ 41,091,000**

List of Unfunded Projects

Department / Project Title	Type	Prepared By	Dept Priority	Estimated Cost
Oregon Zoo				
Asia Exhibit	New	Sarah Chisholm	High	$ 45,000,000
Masai Hut and Pygmy Goat Barn	Replacement	Sarah Chisholm	Medium	$ 70,000
Elephant Electrical Upgrades	Replacement	Sarah Chisholm	Medium	$ 50,000
Asphalt Roads Path Repair and Replacement	Replacement	Sarah Chisholm	Medium	$ 200,000
Elephant Museum Reroof	Replacement	Sarah Chisholm	Medium	$ 100,000
BearWalk Café Restroom Upgrades	Replacement	Sarah Chisholm	Medium	$ 50,000
Elephant Walls/Structural Upgrades	Replacement	Sarah Chisholm	Medium	$ 100,000
Musk Ox Fencing	Replacement	Sarah Chisholm	Low	$ 83,500
Wolf Yard Renovations	Replacement	Sarah Chisholm	Low	$ 75,000
Department Total				**$ 45,728,500**
Regional Parks and Greenspaces				
Blue Lake Park Improvements Phase 1	New	Heather Nelson Kent	High	$ 8,900,000
Open Spaces Land Acquisition - Second Phase	New	Jim Desmond	High	$ 50,000,000
Blue Lake Park Improvements Phase 2	New	Heather Nelson Kent	Medium	$ 3,000,000
Oxbow Park - Diack Environmental Education Center	New	Heather Nelson Kent	Medium	$ 1,767,645
Howell Territorial Park - Wildlife Interpretive Trail	New	Heather Nelson Kent	Low	$ 172,000
Oxbow Park Capital Improvements	Expansion	Heather Nelson Kent	Low	$ 3,400,000
Howell Territorial Park - Phase I and II Improvements	Expansion	Heather Nelson Kent	Low	$ 1,075,000
Blue Lake Park - Eastside Wetlands Enhancement	New	Heather Nelson Kent	Low	$ 205,000
Department Total				**$ 68,519,645**
Grand Total Unfunded Projects				**$ 181,962,478**

Current Projects Status Reports

The *Current Projects Status Report* is used to report on the progress toward completion of existing projects and to assist with preparing the CIP. Included are previously approved projects that are expected to be completed by the end of FY 2003-04. Status reports are grouped by department.

Key to Status Reports

Project Title. Title by which the project was referenced in the last budget.

FY First Authorized. The fiscal year in which funds were first appropriated for the project.

Project Status. The status of the project is identified by the following: *Completed, Incomplete, Canceled.*

Completion Date. The actual completion date for projects designated as *Completed*, or the expected completion date for projects designated as *Incomplete.*

Original Cost Estimate. Estimate of total project costs when the project was first authorized.

Revised Cost Estimate. The most recent estimate of total project costs.

Expenditures. The total funds expended for the project as of June 30, 2003.

Current Projects Status Report

Department

Project ID	Project Title	FY First Authorized	Project Status	Completion Date	Original Cost Estimate	Revised Cost Estimate	Actual Expend.
Information Technology							
65210	Database Consolidation	2003-04	Cancelled	6/1/2004	85,000		
Metro Exposition-Recreation Commission							
TEMP142	PCPA - All Theaters - Power Distribution Panels	2002-03	Incomplete	6/30/2004	55,000		
TEMP29	ASCH - West Entry Remodel	2000-01	Incomplete	4/1/2004	200,000		
TEMP33	ASCH - Balcony Level Safety Railing	2001-02	Incomplete	12/30/2003	75,000	8,000	
TEMP38	Keller Auditorium - Exterior Signage	2000-01	Incomplete	6/30/2004	110,000		
TEMP39	Keller Auditorium - HVAC Control Replacement	2000-01	Incomplete	6/30/2004	85,000	110,000	
TEMP42	Keller - Chiller Replacement	2001-02	Canceled	6/30/2004	200,000		
TEMP73	Keller Auditorium - Lobbies Upgrade	2001-02	Incomplete	6/1/2004	400,000	600,000	6,000
MERC1	Oregon Convention Center - Expansion	1999-00	Incomplete	6/1/2004	115,000,000		84,116,462
TEMP145	Expo - Canopy and Walkway for Tri - Met Station	2002-03	Incomplete	6/30/2004	675,000		
Oregon Zoo							
51110	Great Northwest Project	1998-99	Incomplete	6/30/2004	35,600,000	37,657,987	32,750,125
TEMP85	Penguin Filtration Replacement	2001-02	Canceled	6/1/2004	60,000		
TEMP87	Generator Replacement	2001-02	Complete	6/1/2004	50,000	27,500	
TEMP124	Modular Education Classrooms	2003-04	Incomplete	06/30/2004	70,000		
Regional Parks and Greenspaces							
70167	Blue Lake Park - Lakefront Enhancement	2003-04	Complete	6/30/2004	348,311	238,884	
70180	Oxbow Park - Picnic Shelters & Restrooms	2002-03	Complete	6/30/2004	410,000	Unchanged	
70280	Smith & Bybee Lakes Dam Removal	2000-01	Complete	12/31/2003	436,000	494,000	
Solid Waste and Recycling							
76924	Metro South - Northern Tip Floor Renovation	1998/99	Incomplete	1/31/2004	875,000	1,064,600	119,547
76957	Metro Central - Replace Metal Roof and Ventilation System	1998/99	Incomplete	1/31/2004	1,530,650	1,891,394	180,643
76959	Metro Central - Organics Recovery	2002-03	Canceled	9/1/2003	600,000		
76981	St. John's - Maintenance Building	1998-99	Incomplete	11/1/2003	311,000	408,914	326,176
TEMP176	Metro South - Office and Facilities Improvements	2000-01	Canceled	4/1/2004	647,000	308,000	
TEMP23	Metro South - Replace Metal Siding	2002-03	Canceled	9/1/2003	224,147		

Capital Improvement Plan Appendices

Capital Asset Management Policies *F-53*

Glossary *F-56*

Capital Asset Management Policies

During the Council's FY 2000-01 budget review process, concern was raised about the lack of comprehensive agency asset management policies. In response to this concern, the Presiding Officer established a Systems Performance Task Force to review the differing departmental approaches to capital asset management and make recommendations to the Council. The major finding of the task force was a need to have capital management polices for three principal reasons:

- to provide a general framework for capital asset management
- to provide minimum standards and requirements related to capital asset management for all Metro departments
- to have established written policies against which the Council can review the capital asset management programs of individual departments; these policies also require additional fiscal information be included in the capital improvement plan and the budget that will give the Council a clearer picture of the total capital needs of the agency

On October 18, 2001 via Resolution No. 01-3113, Council approved the Metro Capital Asset Management Policies as follows. During FY 2002-03, operating procedures are being developed by a joint effort of Agency finance and facility staff to ensure consistent application of these policies.

Capital Asset Management Policies

The following policies establish the framework for Metro's overall capital asset planning and management. They provide guidance for current practices and a framework for evaluation of proposals for future projects. These policies also seek to improve Metro's financial stability by providing a consistent approach to fiscal strategy. Adopted financial policies show the credit rating industry and prospective investors (bond buyers) the agency's commitment to sound financial management and fiscal integrity. Adherence to adopted policies ensures the integrity and clarity of the financial planning process and can lead to improvement in bond ratings and lower cost of capital.

1. Metro shall operate and maintain its physical assets in a manner that protects the public investment and ensures achievement of their maximum useful life.

   Ensuring the maximum useful life for public assets is a primary agency responsibility. Establishing clear policies and procedures for monitoring, maintaining, repairing and replacing essential components of facilities is central to good management practices. It is expected that each Metro department will have written policies and procedures that address:

   - *Multi-year planning for renewal and replacement of facilities and their major components;*
   - *Annual maintenance plans.*

2. Metro shall establish a Renewal & Replacement Reserve account for each operating fund responsible for major capital assets.

   Ensuring that the public receives the maximum benefit for their investments in major facilities and equipment requires an ongoing financial commitment. A Renewal & Replacement Reserve should initially be established based on the value of the asset and consideration of known best asset management practices. Periodic condition assessments should identify both upcoming renewal and replacement projects and the need to adjust reserves to support future projects. If resources are not sufficient to fully fund the Reserve without program impacts, the Council will be consider alternatives during the annual budget process. Establishing and funding the Reserve demonstrates Metro's ongoing capacity and commitment to these public investments.

3. Metro shall prepare, adopt and update at least annually a five-year Capital Improvement Plan (CIP). The Plan will identify and set priorities for all major capital assets to be acquired or constructed by

Metro. The first year of the adopted CIP shall be included in the Proposed Budget.

The primary method for Metro departments to fulfill the need for multi-year planning is the Capital Improvement Planning process. The CIP allows a comprehensive look at Metro's capital needs for both new facilities and renewal and replacement of existing ones, and allows the Council to make the necessary decisions to ensure financial resources match forecasted needs.

4. Capital improvement projects are defined as facility or equipment purchases or construction which results in a capitalized asset costing more than $50,000 and having a useful (depreciable life) of five years or more. Also included are major maintenance projects of $50,000 or more that have a useful life of at least five years.

   A clear threshold ensures that the major needs are identified and incorporated in financial plans.

5. An assessment of each Metro facility will be conducted at least every five years. The report shall identify repairs needed in the coming five years to ensure the maximum useful life of the asset. This information shall be the basis for capital improvement planning for existing facilities and in determining the adequacy of the existing Renewal & Replacement Reserves.

   A foundation step for capital planning is an understanding of the current conditions of Metro facilities. It is expected that Metro departments have a clear, documented process for assessing facility condition at least every five years. The assessment processes may range from formal, contracted engineering studies to in-house methods such as peer reviews. The assessment should identify renewal and replacement projects that should be done within the following five years. The Renewal & Replacement Reserve account should be evaluated and adjusted to reflect the greater of the average renewal & replacement project needs over the coming five years or 2% of the current facility replacement value.

6. The Capital Improvement Plan will identify adequate funding to support repair and replacement of deteriorating capital assets and avoid a significant unfunded liability from deferred maintenance.

   Using the information provided by facility assessments, Metro departments should use the CIP process to identify the resources necessary to keep facilities in an adequate state of repair. In situations where financial resources force choices between programs and facility repair, the annual budget process should highlight these policy choices for Council action.

7. A five-year forecast of revenues and expenditures will be prepared in conjunction with the capital budgeting process. The forecast will include a discussion of major trends affecting agency operations, incorporate the operating and capital impact of new projects, and determine available capacity to fully fund the Renewal & Replacement Reserve.

   Incorporation of capital needs into Agency five-year forecasts ensures that problem areas are identified early enough that action can be taken to ensure both the maintenance of Metro facilities and integrity of Metro services.

8. To the extent possible, improvement projects and major equipment purchases will be funded on a pay-as-you-go basis from existing or foreseeable revenue sources. Fund Balances above established reserve requirements may be used for one-time expenditures such as capital equipment or financing of capital improvements.

   Preparing a CIP and incorporating it into five-year forecasts enables Metro to plan needed capital spending within foreseeable revenues. This minimizes the more costly use of debt for capital financing and ensures renewal and replacement of facility components takes place without undue financial hardship to operations.

9. Debt (including capital leases) may only be used to finance capital, including land acquisition, not ongoing operations. Projects that are

financed through debt must have a useful service life at least equal to the debt repayment period.

Because interest costs impact taxpayers and customers, debt financing should be utilized only for the creation or full replacement of major capital assets.

10. When choosing funding sources for capital items, every effort should be made to fund enterprise projects either with revenue bonds or self-liquidating general obligation bonds. For the purpose of funding non-enterprise projects other legally permissible funding sources, such as systems development charges should be considered.

11. Acquisition or construction of new facilities shall be done in accordance with Council adopted facility and/or master plans. Prior to approving the acquisition or construction of a new asset, Council shall be presented with an estimate of the full cost to operate and maintain the facility through its useful life and the plan for meeting these costs. At the time of approval, Council will determine and establish the Renewal & Replacement Reserve policy for the asset to ensure resources are adequate to meet future major maintenance needs.

    New Metro facilities should be planned within the overall business and service objectives of the agency. To ensure that the public gains the maximum utility from the new facility or capital asset, Metro should identify the full cost of building and operating the facility throughout its useful life. Resources generated from its operation or other sources should be identified to meet these needs.

Glossary

Capital Improvement Plan (CIP) – The CIP is a long-range plan prepared annually to identify the capital projects to be funded over a five-year period. It identifies each planned project, the year in which it will be started or acquired, the amount to be expended on the project each year and the proposed method of financing these expenditures. The CIP is reviewed and approved by the Executive Officer and the Council. Projects approved for the first year of the plan become part of the agency's budget for the ensuing year, where they may be modified. Projects in years two through five of the plan are subject to revision in subsequent CIPs.

Capital Project – A capital project is any physical asset acquired, constructed, or financed by Metro, with a total capital cost of $50,000 or more and a useful life of at least five years. It can include land, facilities, trails, roads, other infrastructure, major equipment and parts thereof. It can include replacement and renewal projects as well as new acquisitions and construction projects.

Acquisition or construction of a capital project may be staged over several years. All elements of the original project are included in the total project costs even if individual elements do not meet the cost and useful life criteria. For example, the acquisition of a computer system may involve the purchase of individual workstations over several years, each of which cost less than $50,000 each and have a useful life of less than five years. The project cost of the computer system includes the acquisition of all individual workstations originally planned as part of the system.

CIP Document – The official document presenting Metro's five-year capital improvement plan. It also contains information on Metro's capital funding capacity, an inventory of existing major capital assets, unfunded capital needs and a status report on current capital projects. Like the annual operating budget document, the CIP document is presented to the Council by the Executive Officer for its consideration and adoption. Appropriations for capital projects continue to be made through the annual budget.

Prior CIP – The capital improvement plan for FY 2003-04 through FY 2007-08 adopted by the Metro Council on November 14, 2002.

Appendices
Volume 1

METRO

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Appendices Volume 1

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Schedule of Appropriations

BUILDING MANAGEMENT FUND	
Operating Expenses (PS & M&S)	998,424
Capital Outlay	15,000
Interfund Transfers	1,607,314
Contingency	40,000
Unappropriated Balance	1,670,770
Total Fund Requirements	**$4,331,508**
CONVENTION CENTER PROJECT CAPITAL FUND	
Interfund Transfers	255,000
Total Fund Requirements	**$255,000**
GENERAL FUND	
Council Office/Public Affairs	
Operating Expenses (PS & M&S)	2,137,950
Subtotal	2,137,950
Special Appropriations	
Operating Expenses (PS & M&S)	265,000
Subtotal	265,000
General Expenses	
Interfund Transfers	9,686,658
Contingency	1,095,954
Subtotal	10,782,612
Unappropriated Balance	1,289,984
Total Fund Requirements	**$14,475,546**
GENERAL OBLIGATION BOND DEBT SERVICE FUND	
Debt Service	18,174,887
Unappropriated Balance	9,814,193
Total Fund Requirements	**$27,989,080**

GENERAL REVENUE BOND FUND	
Project Account	
Capital Outlay - Washington Park Parking Lot	178,988
Subtotal	178,988
Debt Service Account	
Debt Service - Metro Regional Center	1,510,314
Debt Service - Expo Center Hall D	1,208,508
Debt Service - Washington Park Parking Lot	420,242
Subtotal	3,139,064
General Expenses	
Contingency	300,000
Subtotal	300,000
Unappropriated Balance	392,594
Total Fund Requirements	**$4,010,646**
MERC OPERATING FUND	
Operating Expenses (PS & M&S)	28,749,795
Debt Service	22,809
Interfund Transfers	3,487,795
Contingency	1,155,854
Unappropriated Balance	9,169,905
Total Fund Requirements	**$42,586,158**
MERC POOLED CAPITAL FUND	
Operating Expenses (PS & M&S)	437,410
Capital Outlay	2,250,600
Interfund Transfers	354,000
Contingency	500,000
Unappropriated Balance	1,937,006
Total Fund Requirements	**$5,479,016**

OPEN SPACES FUND	
Operating Expenses (PS & M&S)	1,789,267
Capital Outlay	3,096,940
Interfund Transfers	464,400
Contingency	125,000
Unappropriated Balance	1,405,000
Total Fund Requirements	**$6,880,607**

PIONEER CEMETERY PERPETUAL CARE FUND	
Unappropriated Balance	133,173
Total Fund Requirements	**$133,173**

PLANNING FUND	
Operating Expenses (PS & M&S)	15,712,623
Capital Outlay	47,000
Interfund Transfers	2,189,991
Contingency	474,577
Unappropriated Balance	240,000
Total Fund Requirements	**$18,664,191**

REGIONAL PARKS CAPITAL FUND	
Operating Expenses (PS & M&S)	500,000
Capital Outlay	665,000
Unappropriated Balance	973,034
Total Fund Requirements	**$2,138,034**

REGIONAL PARKS OPERATING FUND	
Operating Expenses (PS & M&S)	5,197,087
Interfund Transfers	2,990,252
Contingency	205,192
Unappropriated Balance	3,123,435
Total Fund Requirements	**$11,515,966**

REGIONAL PARKS SPECIAL ACCOUNTS FUND	
Operating Expenses (PS & M&S)	225
Interfund Transfers	70,000
Unappropriated Balance	370,864
Total Fund Requirements	**$441,089**

REHABILITATION & ENHANCEMENT FUND	
Operating Expenses (PS & M&S)	523,151
Interfund Transfers	26,630
Contingency	300,000
Unappropriated Balance	1,482,986
Total Fund Requirements	**$2,332,767**

RISK MANAGEMENT FUND	
Operating Expenses (PS & M&S)	8,172,573
Contingency	500,000
Unappropriated Balance	4,288,557
Total Fund Requirements	**$12,961,130**

SMITH AND BYBEE LAKES FUND	
Operating Expenses (PS & M&S)	20,148
Capital Outlay	712,000
Interfund Transfers	25,000
Contingency	822
Unappropriated Balance	3,594,145
Total Fund Requirements	**$4,352,115**

SOLID WASTE REVENUE FUND	
Operating Account	
Operating Expenses (PS & M&S)	41,780,632
Subtotal	41,780,632
Debt Service Account	
Debt Service	1,251,412
Subtotal	1,251,412
Landfill Closure Account	
Materials & Services	178,800
Capital Outlay	244,900
Subtotal	423,700
Renewal and Replacement Account	
Capital Outlay	1,405,000
Subtotal	1,405,000

SOLID WASTE REVENUE FUND (continued)

General Account	
Capital Outlay	811,000
Subtotal	811,000
Master Project Account	
Debt Service	350,000
Subtotal	350,000
Recycling Business Assistance Account	
Materials & Services	700,000
Subtotal	700,000
General Expenses	
Interfund Transfers	4,308,854
Contingency	13,042,197
Subtotal	17,351,051
Unappropriated Balance	15,038,968
Total Fund Requirements	**$79,111,763**

SUPPORT SERVICES FUND

Human Resources	
Operating Expenses (PS & M&S)	1,122,323
Subtotal	1,122,323
Finance & Administrative Services	
Operating Expenses (PS & M&S)	5,792,268
Capital Outlay	180,000
Subtotal	5,972,268
Public Affairs - Creative Services	
Operating Expenses (PS & M&S)	565,265
Subtotal	565,265
Office of the Auditor	
Operating Expenses (PS & M&S)	625,223
Subtotal	625,223

SUPPORT SERVICES FUND (continued)

Office of Metro Attorney	
Operating Expenses (PS & M&S)	1,132,292
Subtotal	1,132,292
General Expenses	
Interfund Transfers	705,540
Contingency	364,628
Subtotal	1,070,168
Unappropriated Balance	570,373
Total Fund Requirements	**$11,057,912**

ZOO CAPITAL FUND

Operating Expenses (PS & M&S)	74,481
Capital Outlay	3,000,000
Contingency	500,000
Unappropriated Balance	1,279,281
Total Fund Requirements	**$4,853,762**

ZOO OPERATING FUND

Operating Expenses (PS & M&S)	21,135,822
Capital Outlay	85,700
Interfund Transfers	2,790,366
Contingency	1,000,000
Unappropriated Balance	5,032,095
Total Fund Requirements	**$30,043,983**

TOTAL BUDGET	**$283,613,446**

Property Tax Calculation

FY 2004-05 PROPERTY TAX CALCULATIONS

Zoo Operating Fund Tax Base:

FY 2003-04 Assessed Value	$92,737,859,477	
Assessed Value Increase:		
Statutory 3% allowable	$2,782,135,784	
Estimated FY 2004-05 Assessed Value	$95,519,995,261	
Zoo Operating Levy Tax Rate	$0.0966	/$1000
FY 2004-05 Zoo Operating levy	**$9,227,231**	
(estimated assessed value x tax rate)		
Estimated Taxes to be Received	$8,673,597	
(based on 94% collectable rate)		

General Obligation Bond Debt Service:

FY 2004-05 Requirements:		
7/1/04 payment	$881,432	
7/15/04 payment	606,255	
9/1/04 payment	8,317,957	
1/1/05 payment	4,411,432	
1/15/05 payment	1,821,255	
3/1/05 payment	2,136,556	
7/1/05 payment (cash flow)	810,832	
7/15/05 payment (cash flow)	569,805	
9/1/05 payment (cash flow)	8,433,556	
Total Requirements	$27,989,080	
Sources available for cash flow:		
Fund balance	$10,308,427	
Prior years taxes	500,000	
Interest earned, FY 2004-05	200,000	
Total non-tax sources	$11,008,427	
Tax resources required	$16,980,653	
Levy (assume 94% collectable rate)	$18,064,524	
Assessed valuation of district	$95,519,995,261	
Levy rate per $1000	0.189117723	
On $100,000 property		$0.189
		$18.90
FY 2004-05 Tax Levy Amount	**$18,064,524**	

FY 2004-05 Metro Budget Transfers

Interfund transfers are a significant part of the annual budget. Generally, transfers are made between funds when the revenue is received in one fund for an expenditure that occurs in another fund. Another primary reason for transfers is for a fund to pay for services provided by another fund (for example, the Zoo Operating Fund transfers money to the Risk Management Fund for insurance coverage).

A transfer is an expenditure to the fund that is transferring the money out or buying services. A transfer is a resource to the fund that is receiving the money or selling the services. For every expenditure transfer there is a corresponding resource transfer. (For example, the expenditure of "Transfer to Building Management Fund" in the Solid Waste Revenue Fund would show as a resource "Transfer from Solid Waste Revenue Fund" in the Building Management Fund). The corresponding transfers must show the same dollar amount. The various types of interfund transfers (e.g., Indirect Costs, transfer of resources, etc.) as shown in the line item detail of the budget are defined in the Chart of Accounts. Since the internal transfers are complex and can be difficult to understand and trace through the budget document, the following explanation is provided for each transfer, by fund.

From (Expenditure)	To (Resource)	Type	$ Amount	Purpose
Building Management Fund	General Revenue Bond Fund (Debt Service Account)	Resource	$1,510,314	Charges for debt service payments on Metro Regional Center and the parking structure. Charges are included in each department's indirect transfer to the Building Management Fund and passed through to the General Revenue Bond Fund when debt service payments are due.
	General Revenue Bond Fund (Renewal & Replacement Account)	Resource	$97,000	Contribution to Metro Regional Center renewal & replacement reserve.
Convention Center Project Capital Fund	MERC Pooled Capital Fund	Resource	$255,000	Transfer of residual balance of Oregon Convention Center expansion project to the pooled capital fund.
General Fund	Building Management Fund	Indirect	$337,777	Charges for office space and shared space such as conference rooms. Charges are based on the cost allocation plan.
	MERC Operating Fund	Resource	$182,129	Transfer of excise tax to provide support to subsidize the Oregon Convention Center central service costs. This amount is to keep OCC's central service charges within the limits of the Visitors Development Initiative Agreement.
	Planning Fund	Resource	$4,054,761	Transfer of excise tax to fund Planning Department activities, including the Data Resource Center, Charter-mandated planning activities and local match for grant funds.

From (Expenditure)	To (Resource)	Type	$ Amount	Purpose
General Fund (continued)	Regional Parks Operating Fund	Resource	$476,847	Transfer of excise tax to assist in funding department administrative costs and activities which implement the Greenspaces Master Plan.
	Regional Parks Operating Fund	Resource	$231,008	Transfer of excise tax to assist in funding the landbanking operating needs of land acquired under the Open Spaces Acquisition Program, approved by the voters in May 1995.
	Regional Parks Operating Fund	Resource	$730,198	Transfer of excise tax equivalent to 11.75% of base excise tax earned on solid waste tonnage. Metro Council policy has dedicated this amount to funding Regional Parks Operations.
	Regional Parks Operating Fund	Resource	$1,191,908	Transfer of excise tax equivalent to $1.00 per ton on solid waste tonnage. This new levy was implemented in FY 2002-03 for a two-year period and is dedicated to Regional Parks. The FY 04-05 budget assumes the sunset clause is removed.
	Regional Parks Operating Fund	Resource	$1,787,862	Transfer of excise tax equivalent to $1.50 per ton on solid waste tonnage. The FY 04-05 budget proposes a new levy dedicated to Regional Parks capital development and operations.
	Risk Management Fund	Indirect	$13,210	Charges for insurance premiums, reserves, and related costs associated with the agency's liability, property and workers' compensation programs. Charges are based on the cost allocation plan.
	Support Services Fund	Indirect	$680,958	Charges for services provided, including, but not limited to, accounting, financial planning, human resources, legal, and information technology support. Charges are based on the cost allocation plan.

From (Expenditure)	To (Resource)	Type	$ Amount	Purpose
MERC Operating Fund	General Revenue Bond Fund	Resource	$1,208,508	Transfer from Expo Center operations to pay debt service on the OECDD loan for the Expo Center Hall D Construction.
	General Fund	Indirect	$49,104	Charges for services provided or benefit received from the Chief Operating Officer and archives program. Charges are based on the cost allocation plan.
	MERC Pooled Capital Fund	Resource	$117,356	Transfer of funds to pay for capital projects.
	Risk Management Fund	Indirect	$534,717	Charges for insurance premiums, reserves and related costs associated with the agency's liability, property and workers' compensation programs. Charges are based on the cost allocation plan.
	Support Services Fund	Indirect	$1,578,110	Charges for services provided, including, but not limited to, accounting, financial planning, human resources, legal, and information technology support. Charges are based on the cost allocation plan.
MERC Pooled Capital Fund	MERC Operating Fund	Resource	$354,000	Transfer of resource to return funding to the operating fund for monies not needed for expansion project.
Open Spaces Fund	Building Management Fund	Indirect	$64,551	Charges for office space and shared space such as conference rooms. Charges are based on the cost allocation plan.
	General Fund	Indirect	$12,648	Charges for services provided or benefit received from the Chief Operating Officer and archives program. Charges are based on the cost allocation plan.
	Planning Fund	Direct	$31,796	Charges for technical assistance and GIS services provided to the Open Spaces Program.
	Regional Parks Capital Fund	Direct	$70,000	Proceeds from Multnomah County's local share portion of the Open Spaces Program general obligation bonds. Certain projects identified by Multnomah County will benefit park facilities transferred to Metro by Multnomah County on January 1, 1994.

From (Expenditure)	To (Resource)	Type	$ Amount	Purpose
Open Spaces Fund (continued)	Risk Management Fund	Indirect	$4,444	Charges for insurance premiums, reserves, and related costs associated with the agency's liability, property, and workers' compensation programs. Charges are based on the cost allocation plan.
	Support Services Fund	Indirect	$174,561	Charges for services provided, including, but not limited to, accounting, financial planning, human resources, legal, and information technology support. Charges are based on the cost allocation plan.
	Smith and Bybee Lakes Fund	Direct	$106,400	Proceeds from Multnomah County's Local Share portion of the Open Spaces Program general obligation bonds.
Planning Fund	Building Management Fund	Indirect	$587,096	Charges for office space and shared space such as conference rooms. Charges are based on the cost allocation plan.
	General Fund	Indirect	$58,514	Charges for services provided or benefit received from the Chief Operating Officer and archives program. Charges are based on the cost allocation plan.
	Risk Management Fund	Indirect	$71,050	Charges for insurance premiums, reserves, and related costs associated with the agency's liability, property, and workers compensation programs. Charges are based on the cost allocation plan.
	Support Services Fund	Indirect	$1,473,331	Charges for services provided, including, but not limited to, accounting, financial planning, human resources, legal, and information technology support. Charges are based on the cost allocation plan.
Regional Parks Operating Fund	Building Management Fund	Indirect	$129,869	Charges for office space and shared space such as conference rooms. Charges are based on the cost allocation plan.
	General Fund	Indirect	$18,876	Charges for services provided or benefit received from the Chief Operating Officer and archives program. Charges are based on the cost allocation plan.

From (Expenditure)	To (Resource)	Type	$ Amount	Purpose
Regional Parks Operating Fund (continued)	Planning	Direct	$87,000	Charges for technical and GIS services provided by the Data Resource Center to the Regional Parks department.
	Regional Parks Capital Fund	Resource	$1,698,034	Transfer of revenue from the additional $1.50 per ton excise tax levy to support capital development and renewal and replacement.
	Risk Management Fund	Indirect	$129,037	Charges for insurance premiums, reserves, and related costs associated with the agency's liability, property, and workers' compensation programs. Charges are based on the cost allocation plan.
	Smith & Bybee Lakes Fund	Direct	$70,000	Transfer of a one-time donation to assist with facility improvements.
	Support Services Fund	Indirect	$857,436	Charges for services provided, including, but not limited to, accounting, financial planning, human resources, legal, and information technology support. Charges are based on the cost allocation plan.
Regional Parks Special Accounts Fund	Regional Parks Capital Fund	Resource	$70,000	Transfer of resources from the Blue Lake Stage Account to fund capital project at Blue Lake.
Rehabilitation and Enhancement Fund	Solid Waste Revenue Fund	Direct	$26,630	Charges for Solid Waste and Recycling Department staff support to the various advisory committees.
Smith and Bybee Lakes Fund	Risk Management Fund	Direct	$25,000	Reimbursement for environmental assessment and work done on lands received from Port of Portland.
Solid Waste Revenue Fund	Building Management Fund	Indirect	$356,520	Charges for office space and shared space such as conference rooms. Charges are based on the cost allocation plan.
	General Fund	Indirect	$116,171	Charges for services provided or benefit received from the Chief Operating Officer and archives program. Charges are based on the cost allocation plan.

From (Expenditure)	To (Resource)	Type	$ Amount	Purpose
Solid Waste Revenue Fund (continued)	Planning Fund	Direct	$339,349	Charges for services provided by the Data Resource Center and travel forecasting sections of the Planning department. Includes a fee for maintaining the databases.
	Rehabilitation & Enhancement Fund	Resource	$398,185	Fees collected on each ton of solid waste dedicated to rehabilitation and enhancement of the area affected by the solid waste facilities.
	Risk Management Fund	Indirect	$162,068	Charges for insurance premiums, reserves, and related costs associated with the agency's liability, property, and workers' compensation programs. Charges are based on the cost allocation plan.
	Smith & Bybee Lakes Fund	Direct	$3,150	Charges for services incurred on behalf of and directly related to solid waste issues.
	Support Services Fund	Indirect	$2,933,411	Charges for services provided, including, but not limited to, accounting, financial planning, human resources, legal, and information technology support. Charges are based on the cost allocation plan.
Support Services Fund	Building Management Fund	Indirect	$644,091	Charges for office space and shared space such as conference rooms. Charges are based on the cost allocation plan.
	Risk Management Fund	Indirect	$61,449	Charges for insurance premiums, reserves, and related costs associated with the agency's liability, property, and workers' compensation programs. Charges are based on the cost allocation plan.
Zoo Operating Fund	General Revenue Bond Fund	Resource	$420,242	Transfer of resources to fund debt service for the reconfiguration of the parking lot serving the Zoo, the World Forestry Center, and the Portland Children's Museum.

From (Expenditure)	To (Resource)	Type	$ Amount	Purpose
Zoo Operating Fund (continued)	General Fund	Indirect	$36,237	Charges for services provided or benefit received from the Chief Operating Officer and archives program. Charges are based on the cost allocation plan.
	Risk Management Fund	Indirect	$352,023	Charges for insurance premiums, reserves, and related costs associated with the agency's liability, property, and workers' compensation programs. Charges are based on the cost allocation plan.
	Support Services Fund	Indirect	$1,981,864	Charges for services provided, including, but not limited to, accounting, financial planning, human resources, legal, and information technology support. Charges are based on the cost allocation plan.
		Total	$28,961,800	

Excise Tax

Chapter III Section 10 of the Metro Charter authorizes Metro to levy and collect taxes except as prohibited by law or restricted by the Charter. The Metro Code Chapter 7.01.020 imposes a tax on each user for the privilege of using the facilities, equipment, systems, functions, services, or improvements owned, operated, franchised, or provided by Metro. Certain exemptions to the tax are specified in Section 7.01.050 of the Code. The tax is not applied to the Portland Center for the Performing Arts under terms of the Consolidation Agreement with the City of Portland.

The excise tax is the primary General Fund revenue source. It supports the Council Office and transfers of indirect costs of associated central services. The tax also supports various planning and parks facility activities. The excise tax rate for FY 2003-04 will be 7.5 percent for all facilities subject to the excise tax with the exception of solid waste facilities.

Concurrent with the adoption of the FY 2000-01 budget, the Council adopted an ordinance to amend the excise tax. The change took effect December 1, 2000. Over 70 percent of all excise tax is generated on solid waste revenue. To increase revenue predictability, the Council changed the method by which the solid waste excise tax is calculated from a percentage of the tipping fee to a per ton fee. For budgeting purposes, the revenue raised increases at the same rate as the Consumer Price Index. The Council may exceed the Consumer Price Index limitation if additional resources are deemed necessary during the budget review and adoption process. The solid waste excise tax rate for FY 2004-05 is calculated to be $5.58 per ton, based on the per-ton method. Beginning in FY 2002-03, the Council implemented the addition of $1.00 per ton excise tax dedicated to the Regional Parks Department. The FY 2004-05 budget increases that amount to $2.50 a ton and is expected to generate $2,979,700 for Regional Parks. In addition, $0.50 a ton is proposed to establish a Tourism Opportunity and Competitiveness Account in the General Fund contingency to provide assistance to MERC in marketing the Oregon Convention Center; this is expected to generate $595,940 for this fund.

	Adopted
Building Management	$ 39,513
Oregon Zoo	1,048,165
Solid Waste & Recycling	9,790,175
Planning	10,694
Oregon Convention Center	893,158
Expo Center	430,374
Regional Parks & Greenspaces	194,425
Total	$12,406,504

History of Excise Tax Collections
FY 1997-98 through FY 2004-05

	Audited FY 1997-98	Audited FY 1998-99	Audited FY 1999-00	Audited FY 2000-01	Audited FY 2001-02	Actual FY 2002-03	Budgeted FY 2003-04	Budgeted FY 2004-05
Excise Tax Rate	7.50% - 8.50%	7.50% - 8.50%	7.50% - 8.50%	7.50% *	7.50% *	7.50% *	7.50% *	7.50% *
Total Excise Tax Collected by Facility								
Zoo	$565,172	$637,323	$784,093	$886,105	$867,287	$861,896	$983,552	$1,048,165
Planning	12,598	11,952	12,621	12,888	12,100	12,843	7,725	10,694
Regional Parks	137,720	150,278	148,626	164,670	168,739	185,352	183,112	194,425
Expo Center	286,433	299,404	349,487	327,588	368,078	385,461	479,585	430,374
Building Management	37,388	31,637	31,493	39,325	9,244	10,569	12,889	39,513
Convention Center	658,205	642,294	742,217	717,355	545,333	751,099	993,527	893,158
Solid Waste - Metro Facilities	4,607,749	4,330,929	3,941,577	3,103,995	3,031,008	3,641,235	7,359,564	9,790,175
Solid Waste - Non-Metro Facilities	1,316,435	1,301,647	1,716,728	2,367,297	2,920,371	3,973,533	0	0
Total Excise Tax Earned	**$7,621,699**	**$7,405,463**	**$7,726,842**	**$7,619,223**	**$7,922,160**	**$9,821,988**	**$10,019,954**	**$12,406,504**

* In December 2000, the Council converted the excise tax levied on solid waste activities from 8.5% to a per ton rate. The per ton rate is set annually during the budget process. The FY 2004-05 proposed budget assumes an excise tax of $8.58 per ton that includes $2.50 per ton which is dedicated to Regional Parks and $.50 per ton to establish a Tourism Opportunity and Competitiveness Account in the General Fund to provide marketing support. for The Oregon Convention Center as needed.

Cost Allocation Plan Summary

FY 2004-05 Proposed Cost Allocation Plan Summary

DESCRIPTION	Planning Fund	Solid Waste	Zoo Operations	General Fund	MERC Operations	Regional Parks	Open Spaces	TOTAL ALLOCATED COSTS	Allocated *Pooled Costs By Division (memo only)*	*Total Costs By Division (memo only)*
General Fund - Allocation of Specific Costs										
Council Office										
Chief Operating Officer	$24,413	$87,642	$31,729	$14,231	$46,391	$11,697	$3,186	$219,289	*$13,945*	*$233,234*
Archives Program	31,451	23,445	1,144	35,454	0	5,718	9,149	106,361	*2,859*	*109,220*
Subtotal Specific Costs - General Fund	**$55,864**	**$111,087**	**$32,873**	**$49,684**	**$46,391**	**$17,416**	**$12,336**	**$325,650**	***$16,804***	***$342,454***
Allocation of Pooled Costs	$2,650	$5,084	$3,364	$1,220	$2,713	$1,461	$312	$16,804	*$0*	*$0*
TOTAL GENERAL FUND TRANSFERS	**$58,514**	**$116,171**	**$36,237**	**$50,904**	**$49,104**	**$18,876**	**$12,648**	**$342,454**	***$16,804***	***$342,454***
Support Services Fund - Allocation of Specific Costs										
Finance & Administrative Services Department										
Accounting	$99,818	$407,099	$309,236	$67,560	$342,949	$128,813	$44,327	$1,399,803	*$136,943*	*$1,536,746*
Financial Planning	52,056	186,879	67,657	30,344	98,920	24,942	6,794	467,593	*29,734*	*497,327*
Office of the CFO	27,485	98,670	35,722	16,021	52,228	13,169	3,587	246,884	*15,699*	*262,583*
Office Services	68,364	34,938	15,469	54,912	1,575	15,344	4,169	194,772	*96,298*	*291,070*
Property Services	52,794	35,347	0	24,162	0	18,124	10,353	140,780	*60,929*	*201,709*
Contract Services	23,737	156,166	109,264	1,748	53,628	31,529	18,825	394,897	*30,314*	*425,211*
Information Technology	404,270	535,785	547,185	155,358	218,171	188,218	23,579	2,072,565	*299,577*	*2,372,142*
Human Resources Department	79,610	196,100	325,622	42,000	274,943	74,115	4,263	996,653	*125,669*	*1,122,322*
Office of Metro Attorney	266,089	407,625	135,875	45,292	118,891	124,552	22,646	1,120,969	*11,323*	*1,132,292*
Office of the Auditor	72,135	233,971	93,969	10,631	138,966	27,260	5,353	582,285	*42,938*	*625,223*
Public Affairs										
Creative Services	124,358	141,316	11,305	113,053	11,305	67,832	0	469,170	*96,095*	*565,265*
Subtotal Specific Costs - Supp. Svcs. Fund	**$1,270,717**	**$2,433,897**	**$1,651,304**	**$561,081**	**$1,311,576**	**$713,898**	**$143,896**	**$8,086,369**	***$945,521***	***$9,031,890***
Allocation of Pooled Costs - Support Services Fund										
Support Services	$149,109	$286,059	$189,304	$68,651	$152,637	$82,201	$17,561	$945,521	—	—
Building Mgmt	101,574	194,864	128,954	46,765	103,977	55,995	11,962	644,091	—	—
Risk Mgmt. - Liability/Property	3,391	6,506	4,305	1,561	3,471	1,869	399	21,504	—	—
Risk Mgmt. - Workers' Comp	6,299	12,085	7,997	2,900	6,448	3,473	742	39,945	—	—
Subtotal Pooled Costs	**$260,373**	**$499,514**	**$330,560**	**$119,877**	**$266,534**	**$143,538**	**$30,664**	**$1,651,061**	—	—
TOTAL SUPPORT SERVICES FUND TRANSFER	**$1,531,090**	**$2,933,411**	**$1,981,864**	**$680,958**	**$1,578,110**	**$857,436**	**$174,561**	**$9,737,430**	***$945,521***	***$9,031,890***
BUILDING MGMT. TRANSFER	**$587,096**	**$356,520**	**$0**	**$337,777**	**$0**	**$129,869**	**$64,551**	**$1,475,813**	***$644,091***	***$2,119,904***
RISK MGMT. TRANSFER - Liability/Property	**$37,739**	**$103,754**	**$177,393**	**$5,660**	**$416,212**	**$87,278**	**$2,169**	**$830,206**	***$21,504***	***$851,710***
RISK MGMT. TRANSFER - Workers' Comp	**$33,311**	**$58,314**	**$174,630**	**$7,550**	**$118,505**	**$41,759**	**$2,275**	**$436,345**	***$39,945***	***$476,290***
TOTAL TRANSFERS	**$2,247,750**	**$3,568,170**	**$2,370,125**	**$1,082,850**	**$2,161,930**	**$1,135,219**	**$256,204**	**$12,822,248**	***$1,667,865***	***$12,822,248***

METRO

PEOPLE PLACES
OPEN SPACES

Proposed Budget Line Item Detail

Fiscal year 2004-05

Prepared by the
Financial Planning Division
of the Finance and Administrative
Services Department

METRO

PEOPLE PLACES
OPEN SPACES

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Fund Summary

Summary by Fund

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Resources											
Beginning Fund Balance	*$1,659,770*	*$255,000*	*$1,752,492*	*$10,308,427*	*$764,968*	*$10,806,745*	*$4,089,622*	*$6,534,007*	*$113,583*	*$485,896*	*$0*
Current Revenues											
Real Property Taxes	0	0	0	17,480,653	0	0	0	0	0	0	0
Excise Tax	0	0	12,406,504	0	0	0	0	0	0	0	0
Other Derived Tax Revenue	0	0	0	0	0	0	0	0	18,090	0	0
Grants	0	0	0	0	0	0	0	200,000	0	8,315,301	300,000
Local Government Shared Revenues	0	0	0	0	0	7,000,663	0	0	0	0	0
Contributions from other Governments	0	0	0	0	0	331,128	321,484	0	0	0	0
Enterprise Revenue	526,834	0	0	0	0	23,593,490	0	55,000	0	5,184,088	0
Interest Earnings	25,000	0	25,000	200,000	9,614	69,503	67,779	91,600	1,500	135,000	0
Donations	0	0	0	0	0	168,500	627,775	0	0	0	0
Other Misc. Revenue	0	0	0	0	0	80,000	0	0	0	31,000	0
Interfund Transfers:											
Interfund Reimbursements	2,119,904	0	291,550	0	0	0	0	0	0	0	0
Internal Service Transfers	0	0	0	0	0	0	0	0	0	458,145	140,000
Fund Equity Transfers	0	0	0	0	3,236,064	536,129	372,356	0	0	4,054,761	1,698,034
Subtotal Current Revenues	2,671,738	0	12,723,054	17,680,653	3,245,678	31,779,413	1,389,394	346,600	19,590	18,178,295	2,138,034
Total Resources	**$4,331,508**	**$255,000**	**$14,475,546**	**$27,989,080**	**$4,010,646**	**$42,586,158**	**$5,479,016**	**$6,880,607**	**$133,173**	**$18,664,191**	**$2,138,034**
Requirements											
Current Expenditures											
Personal Services	$326,079	$0	$1,883,664	$0	$0	$13,631,821	$427,410	$518,872	$0	$6,855,058	$0
Materials and Services	672,345	0	519,286	0	0	15,117,974	10,000	1,270,395	0	8,857,565	500,000
Capital Outlay	15,000	0	0	0	178,988	0	2,250,600	3,096,940	0	47,000	665,000
Debt Service	0	0	0	18,174,887	3,139,064	22,809	0	0	0	0	0
Interfund Transfers:											
Interfund Reimbursements	0	0	1,031,945	0	0	2,161,931	0	256,204	0	2,189,991	0
Internal Service Transfers	0	0	0	0	0	0	0	208,196	0	0	0
Fund Equity Transfers	1,607,314	255,000	8,654,713	0	0	1,325,864	354,000	0	0	0	0
Contingency	40,000	0	1,095,954	0	300,000	1,155,854	500,000	125,000	0	474,577	0
Subtotal Current Expenditures	2,660,738	255,000	13,185,562	18,174,887	3,618,052	33,416,253	3,542,010	5,475,607	0	18,424,191	1,165,000
Ending Fund Balance	*1,670,770*	*0*	*1,289,984*	*9,814,193*	*392,594*	*9,169,905*	*1,937,006*	*1,405,000*	*133,173*	*240,000*	*973,034*
Total Requirements	**$4,331,508**	**$255,000**	**$14,475,546**	**$27,989,080**	**$4,010,646**	**$42,586,158**	**$5,479,016**	**$6,880,607**	**$133,173**	**$18,664,191**	**$2,138,034**
Full-Time Equivalents (FTE)	5.40	0.00	23.00	0.00	0.00	151.05	4.95	5.25	0.00	74.00	0.00

Summary by Fund

	Regional Parks Operating Fund	Regional Parks Special Accounts Fund	Rehab. & Enhancement Fund	Risk Management Fund	Smith & Bybee Trust Fund	Solid Waste Revenue Fund	Support Services Fund	Zoo Capital Fund	Zoo Operating Fund	Total
Resources										
Beginning Fund Balance	*$3,551,811*	*$434,570*	*$1,905,992*	*$5,596,030*	*$3,607,895*	*$29,421,392*	*$955,873*	*$3,698,288*	*$6,005,062*	*$91,947,423*
Current Revenues										
Real Property Taxes	0	0	0	0	0	0	0	0	8,933,904	26,414,557
Excise Tax	0	0	0	0	0	0	0	0	0	12,406,504
Other Derived Tax Revenue	0	0	0	0	0	0	0	0	0	18,090
Grants	413,072	0	0	10,000	261,902	0	0	0	77,000	9,577,275
Local Government Shared Revenues	403,975	0	0	0	0	0	0	0	0	7,404,638
Contributions from other Governments	40,300	0	0	0	60,000	0	0	0	0	752,912
Enterprise Revenue	2,592,335	0	0	5,901,190	1,800	48,865,657	418,868	0	13,975,534	101,114,796
Interest Earnings	60,000	6,519	28,590	100,912	54,118	433,084	3,500	55,474	90,076	1,457,269
Donations	22,000	0	0	0	190,000	0	0	1,100,000	912,500	3,020,775
Other Misc. Revenue	11,500	0	0	0	0	365,000	0	0	49,907	537,407
Interfund Transfers:										
Interfund Reimbursements	0	0	0	1,327,998	0	0	9,679,671	0	0	13,419,123
Internal Service Transfers	3,150	0	0	25,000	176,400	26,630	0	0	0	829,325
Fund Equity Transfers	4,417,823	0	398,185	0	0	0	0	0	0	14,713,352
Subtotal Current Revenues	7,964,155	6,519	426,775	7,365,100	744,220	49,690,371	10,102,039	1,155,474	24,038,921	191,666,023
Total Resources	**$11,515,966**	**$441,089**	**$2,332,767**	**$12,961,130**	**$4,352,115**	**$79,111,763**	**$11,057,912**	**$4,853,762**	**$30,043,983**	**$283,613,446**
Requirements										
Current Expenditures										
Personal Services	$3,463,324	$0	$0	$133,692	$0	$8,985,296	$7,639,943	$74,481	$12,759,222	$56,698,862
Materials and Services	1,733,763	225	523,151	8,038,881	20,148	33,674,136	1,597,428	0	8,376,600	80,911,897
Capital Outlay	0	0	0	0	712,000	2,460,900	180,000	3,000,000	85,700	12,692,128
Debt Service	0	0	0	0	0	1,601,412	0	0	0	22,938,172
Interfund Transfers:										
Interfund Reimbursements	1,135,218	0	0	0	0	3,568,170	705,540	0	2,370,124	13,419,123
Internal Service Transfers	157,000	70,000	26,630	0	25,000	342,499	0	0	0	829,325
Fund Equity Transfers	1,698,034	0	0	0	0	398,185	0	0	420,242	14,713,352
Contingency	205,192	0	300,000	500,000	822	13,042,197	364,628	500,000	1,000,000	19,604,224
Subtotal Current Expenditures	8,392,531	70,225	849,781	8,672,573	757,970	64,072,795	10,487,539	3,574,481	25,011,888	221,807,083
Ending Fund Balance	*3,123,435*	*370,864*	*1,482,986*	*4,288,557*	*3,594,145*	*15,038,968*	*570,373*	*1,279,281*	*5,032,095*	*61,806,363*
Total Requirements	**$11,515,966**	**$441,089**	**$2,332,767**	**$12,961,130**	**$4,352,115**	**$79,111,763**	**$11,057,912**	**$4,853,762**	**$30,043,983**	**$283,613,446**
Full-Time Equivalents (FTE)	40.35	0.00	0.00	1.80	0.00	106.20	87.50	1.00	150.35	650.85

METRO

PEOPLE PLACES
OPEN SPACES

Building Management Fund

Building Management Fund Summary

	Audited FY 2001-02	Audited FY 2002-03	Adopted FY 2003-04	Amended FY 2003-04	Proposed 2004-05	Approved 2004-05	Adopted 2004-05	% Change from FY 2003-04 Amended
Resources								
Beginning Fund Balance	*$1,462,113*	*$1,504,367*	*$1,541,439*	*$1,541,439*	*$1,659,770*	*$0*	*$0*	*7.68%*
Current Revenues								
Enterprise Revenue	535,805	560,875	562,556	562,556	526,834	0	0	(6.35%)
Interest Earnings	44,407	26,188	30,000	30,000	25,000	0	0	(16.67%)
Other Misc. Revenue	29,272	15,035	0	0	0	0	0	0.00%
Interfund Transfers:								
Interfund Reimbursements	1,880,408	1,924,799	2,159,499	2,159,499	2,119,904	0	0	(1.83%)
Fund Equity Transfers	90,000	106,477	50,000	50,000	0	0	0	(100.00%)
Subtotal Current Revenues	**2,579,892**	**2,633,374**	**2,802,055**	**2,802,055**	**2,671,738**	**0**	**0**	**(4.65%)**
Total Resources	**$4,042,005**	**$4,137,741**	**$4,343,494**	**$4,343,494**	**$4,331,508**	**$0**	**$0**	**(0.28%)**
Requirements								
Current Expenditures								
Personal Services	$221,638	$254,659	$306,549	$306,549	$326,079	$0	$0	6.37%
Materials and Services	547,610	537,955	596,510	596,510	672,345	0	0	12.71%
Capital Outlay	64,955	59,266	15,000	15,000	15,000	0	0	0.00%
Interfund Transfers:								
Fund Equity Transfers	1,703,435	1,715,505	1,755,696	1,755,696	1,607,314	0	0	(8.45%)
Contingency	0	0	40,000	40,000	40,000	0	0	0.00%
Subtotal Current Expenditures	**2,537,638**	**2,567,385**	**2,713,755**	**2,713,755**	**2,660,738**	**0**	**0**	**(1.95%)**
Ending Fund Balance	*1,504,367*	*1,570,356*	*1,629,739*	*1,629,739*	*1,670,770*	*0*	*0*	*2.52%*
Total Requirements	**$4,042,005**	**$4,137,741**	**$4,343,494**	**$4,343,494**	**$4,331,508**	**$0**	**$0**	**(0.28%)**
Full-Time Equivalents (FTE)	4.32	5.32	5.32	5.32	5.40	0.00	0.00	1.50%

Building Management Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Resources													
							Resources						
							Metro Regional Center						
						BEGBAL	*Beginning Fund Balance*						
144,802	144,703		144,465		144,465		* Debt Reserves		0		0		0
1,052,448	1,092,633		1,127,022		1,127,022		* Reserve for Future Debt Service		1,648,150		0		0
0	0		0		0		* Prior year PERS Reserve		11,620		0		0
						CHGSVC	*Charges for Service*						
54,333	35,408		69,183		69,183	4510	Rentals		69,764		0		0
105,055	105,467		102,675		102,675	4620	Parking Fees		102,675		0		0
						INTRST	*Interest Earnings*						
44,407	26,188		30,000		30,000	4700	Interest on Investments		25,000		0		0
						MISCRV	*Miscellaneous Revenue*						
29,272	15,035		0		0	4890	Miscellaneous Revenue		0		0		0
						INDTRV	*Interfund Reimbursements*						
						4975	Transfer for Indirect Costs						
311,500	318,854		344,086		344,086		* General Fund		337,777		0		0
541,424	554,206		598,062		598,062		* Planning Fund		587,096		0		0
59,529	60,934		65,756		65,756		* Open Spaces Fund		64,551		0		0
112,688	115,924		127,077		127,077		* Regional Parks Fund		129,869		0		0
7,078	6,669		5,218		5,218		* Smith & Bybee Lakes Fund		0		0		0
328,785	336,547		363,179		363,179		* SW Revenue Fund		356,520		0		0
519,404	531,665		656,121		656,121		* Support Services Fund		644,091		0		0
						EQTREV	*Fund Equity Transfers*						
						4970	Transfer of Resources						
50,000	56,477		0		0		* General Revenue Bond Fund		0		0		0
						Parking Facility							
						BEGBAL	*Beginning Fund Balance*						
264,863	267,031		269,952		269,952		* Debt Reserves		0		0		0
						CHGSVC	*Charges for Service*						
374,163	0		0		0	4510	Rentals		0		0		0
2,254	420,000		390,698		390,698	4620	Parking Fees		354,395		0		0
						EQTREV	*Fund Equity Transfers*						
						4970	Transfer of Resources						
40,000	50,000		50,000		50,000		* Support Services Fund		0		0		0
$4,042,005	$4,137,741		$4,343,494		$4,343,494	TOTAL RESOURCES			$4,331,508		$0		$0

Building Management Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Expenditures													
							Personal Services						
						SALWGE	*Salaries & Wages*						
49,603	52,711					5010	Reg Employees-Full Time-Exempt						
0	0	0.10	9,679	0.10	9,679		Program Director I	-	0	-	0	-	0
0	0	0.80	46,855	0.80	46,855		Service Supervisor III	-	0	-	0	-	0
0	0	-	0	-	0		Manager I	0.80	50,099	-	0	-	0
0	0	-	0	-	0		Management Technician	0.50	20,952	-	0	-	0
92,447	108,568					5015	Reg Empl-Full Time-Non-Exempt						
0	0	0.55	16,389	0.55	16,389		Building Service Worker	0.55	17,149	-	0	-	0
0	0	0.55	24,200	0.55	24,200		Building Services Technician	0.55	24,121	-	0	-	0
		1.00	27,039	1.00	27,039		Receptionist	1.00	23,275	-	0	-	0
0	0	2.00	61,018	2.00	61,018		Security Officer II	2.00	64,036	-	0	-	0
11,141	11,965					5020	Reg Emp-Part Time-Exempt						
0	0	0.32	12,836	0.32	12,836		Management Technician	-	0	-	0	-	0
4,683	5,362		0		0	5030	Temporary Employees		0		0		0
1,708	2,073		9,687		9,687	5080	Overtime		10,024		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		10,483		0		0
						FRINGE	*Fringe Benefits*						
62,056	73,980		98,846		98,846	5100	Fringe Benefits						
0	0		0		0		Base Fringe		91,301		0		0
0	0		0		0		PERS Reserve		14,639		0		0
$221,638	**$254,659**	**5.32**	**$306,549**	**5.32**	**$306,549**		**Total Personal Services**	**5.40**	**$326,079**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
4,708	2,017		3,000		3,000	5201	Office Supplies		2,500		0		0
30,662	25,351		28,950		28,950	5205	Operating Supplies		30,100		0		0
439	385		520		520	5210	Subscriptions and Dues		800		0		0
73	262		250		250	5214	Fuels and Lubricants		300		0		0
19,430	25,073		34,000		34,000	5215	Maintenance & Repairs Supplies		34,000		0		0
10	0		0		0	5219	Purchasing Card Expenditures		0		0		0
						SVCS	*Services*						
40,804	37,437		34,350		34,350	5240	Contracted Professional Svcs		33,400		0		0
600	0		0		0	5250	Contracted Property Services		53,000		0		0
163,488	182,454		182,600		182,600	5251	Utility Services		194,600		0		0
137,844	129,292		145,000		145,000	5255	Cleaning Services		150,000		0		0
109,321	91,630		115,000		115,000	5260	Maintenance & Repair Services		140,000		0		0
290	0		0		0	5265	Rentals		0		0		0

Building Management Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Expenditures													
19,128	23,846		24,400		24,400	5280	Other Purchased Services		24,400		0		0
						IGEXP	*Intergov't Expenditures*						
16,444	16,880		23,940		23,940	5300	Payments to Other Agencies		4,245		0		0
						OTHEXP	*Other Expenditures*						
1,302	411		1,500		1,500	5450	Travel		2,000		0		0
2,756	2,917		3,000		3,000	5455	Training and Conference Fees		3,000		0		0
311	0		0		0	5490	Miscellaneous Expenditures		0		0		0
$547,610	**$537,955**		**$596,510**		**$596,510**		**Total Materials & Services**		**$672,345**		**$0**		**$0**
							Capital Outlay						
						CAPNON	*Capital Outlay (Non-CIP Projects)*						
15,000	19,962		15,000		15,000	5720	Buildings & Related (non-CIP)		15,000		0		0
						CAPCIP	*Capital Outlay (CIP Projects)*						
49,955	39,304		0		0	5725	Buildings & Related (CIP)		0		0		0
$64,955	**$59,266**		**$15,000**		**$15,000**		**Total Capital Outlay**		**$15,000**		**$0**		**$0**
							Interfund Transfers						
						EQTCHG	*Fund Equity Transfers*						
						5810	Transfer of Resources						
1,447,023	1,444,652		1,444,806		1,444,806		* to Gen'l Revenue Bond Fund-Reg Center		1,221,995		0		0
256,412	270,853		310,890		310,890		* to Gen'l Revenue Bond Fund-Parking		288,319		0		0
0	0		0		0		* to Gen'l Revenue Bond Fund-R&R Reserve		97,000		0		0
$1,703,435	**$1,715,505**		**$1,755,696**		**$1,755,696**		**Total Interfund Transfers**		**$1,607,314**		**$0**		**$0**
							Contingency and Ending Balance						
						CONT	*Contingency*						
						5999	Contingency						
0	0		40,000		40,000		* Regional Center Operations		40,000		0		0
						UNAPP	*Unappropriated Fund Balance*						
						5990	Unappropriated Fund Balance						
0	0		0		0		* Prior Year PERS Reserve		11,620		0		0
144,703	0		144,481		144,481		* Regional Center Debt Reserves		0		0		0
1,092,633	1,570,356		1,211,562		1,211,562		* Reserve for Future Debt Service		1,659,150		0		0
267,031	0		273,696		273,696		* Parking Structure Debt Reserves		0		0		0
$1,504,367	**$1,570,356**		**$1,669,739**		**$1,669,739**		**Total Contingency and Ending Balance**		**$1,710,770**		**$0**		**$0**
$4,042,005	**$4,137,741**	**5.32**	**$4,343,494**	**5.32**	**$4,343,494**		**TOTAL REQUIREMENTS**	**5.40**	**$4,331,508**	**0.00**	**$0**	**0.00**	**$0**

Building Management Fund

Metro Regional Center

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Personal Services						
						SALWGE	*Salaries & Wages*						
44,495	47,265					5010	Reg Employees-Full Time-Exempt						
0	0	0.10	9,679	0.10	9,679		Program Director I	-	0	-	0	-	0
0	0	0.70	40,998	0.70	40,998		Service Supervisor III	-	0	-	0	-	0
0	0	-	0	-	0		Manager I	0.70	43,837	-	0	-	0
0	0	-	0	-	0		Management Technician	0.50	20,952	-	0	-	0
83,221	97,362					5015	Reg Empl-Full Time-Non-Exempt						
0	0	0.45	13,409	0.45	13,409		Building Service Worker	0.45	14,021	-	0	-	0
0	0	0.45	19,800	0.45	19,800		Building Services Technician	0.45	19,722	-	0	-	0
0	0	1.00	27,039	1.00	27,039		Receptionist	1.00	23,275	-	0	-	0
0	0	1.90	57,732	1.90	57,732		Security Officer II	1.90	60,589	-	0	-	0
11,141	11,965					5020	Reg Emp-Part Time-Exempt						
0	0	0.32	12,836	0.32	12,836		Management Technician	-	0	-	0	-	0
4,552	4,963		0		0	5030	Temporary Employees		0		0		0
1,503	1,853		9,687		9,687	5080	Overtime		10,024		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		9,621		0		0
						FRINGE	*Fringe Benefits*						
57,105	66,704		90,833		90,833	5100	Fringe Benefits						
0	0		0		0		Base Fringe		83,591		0		0
0	0		0		0		PERS Reserve		13,435		0		0
$202,017	**$230,112**	**4.92**	**$282,013**	**4.92**	**$282,013**		**Total Personal Services**	**5.00**	**$299,067**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
4,484	2,017		3,000		3,000	5201	Office Supplies		2,500		0		0
30,662	25,351		27,950		27,950	5205	Operating Supplies		29,100		0		0
439	385		520		520	5210	Subscriptions and Dues		800		0		0
59	262		250		250	5214	Fuels and Lubricants		300		0		0
19,430	25,073		34,000		34,000	5215	Maintenance & Repairs Supplies		34,000		0		0
10	0		0		0	5219	Purchasing Card Expenditures		0		0		0
						SVCS	*Services*						
29,783	37,437		34,350		34,350	5240	Contracted Professional Svcs		33,400		0		0
151,116	170,094		168,000		168,000	5251	Utility Services		180,000		0		0
137,844	129,292		145,000		145,000	5255	Cleaning Services		150,000		0		0
68,029	83,397		73,000		73,000	5260	Maintenance & Repair Services		113,000		0		0
290	0		0		0	5265	Rentals		0		0		0
19,128	23,846		24,400		24,400	5280	Other Purchased Services		24,400		0		0

Building Management Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Metro Regional Center													
						IGEXP	*Intergov't Expenditures*						
16,144	16,756		23,640		23,640	5300	Payments to Other Agencies		3,945		0		0
						OTHEXP	*Other Expenditures*						
1,302	411		1,500		1,500	5450	Travel		2,000		0		0
2,756	2,917		3,000		3,000	5455	Staff Development		3,000		0		0
311	0		0		0	5490	Miscellaneous Expenditures		0		0		0
$481,787	**$517,238**		**$538,610**		**$538,610**		**Total Materials & Services**		**$576,445**		**$0**		**$0**
							Capital Outlay						
						CAPNON	*Capital Outlay (Non-CIP Projects)*						
15,000	19,962		15,000		15,000	5720	Buildings & Related (non-CIP)		15,000		0		0
						CAPCIP	*Capital Outlay (CIP Projects)*						
49,955	39,304		0		0	5725	Buildings & Related (CIP)		0		0		0
$64,955	**$59,266**		**$15,000**		**$15,000**		**Total Capital Outlay**		**$15,000**		**$0**		**$0**
$748,759	**$806,616**	**4.92**	**$835,623**	**4.92**	**$835,623**		**TOTAL REQUIREMENTS**	**5.00**	**$890,512**	**0.00**	**$0**	**0.00**	**$0**

Building Management Fund

Parking Structure

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Personal Services						
						SALWGE	*Salaries & Wages*						
5,108	5,446					5010	Reg Employees-Full Time-Exempt						
0	0	0.10	5,857	0.10	5,857		Service Supervisor III	-	0	-	0	-	0
0	0	-	0	-	0		Manager I	0.10	6,262	-	0	-	0
9,226	11,206					5015	Reg Empl-Full Time-Non-Exempt						
0	0	0.10	2,980	0.10	2,980		Building Service Worker	0.10	3,128	-	0	-	0
0	0	0.10	4,400	0.10	4,400		Building Services Technician	0.10	4,399	-	0	-	0
0	0	0.10	3,286	0.10	3,286		Security Officer II	0.10	3,447	-	0	-	0
131	399		0		0	5030	Temporary Employees		0		0		0
205	220		0		0	5080	Overtime		0		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		862		0		0
						FRINGE	*Fringe Benefits*						
4,951	7,276		8,013		8,013	5100	Fringe Benefits						
0	0		0		0		Base Fringe		7,710		0		0
0	0		0		0		PERS Reserve		1,204		0		0
$19,621	**$24,547**	**0.40**	**$24,536**	**0.40**	**$24,536**		**Total Personal Services**	**0.40**	**$27,012**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
224	0		0		0	5201	Office Supplies		0		0		0
0	0		1,000		1,000	5205	Operating Supplies		1,000		0		0
14	0		0		0	5214	Fuels and Lubricants		0		0		0
						SVCS	*Services*						
11,021	0		0		0	5240	Contracted Professional Svcs		0		0		0
600	0		0		0	5250	Contracted Property Services		53,000		0		0
12,372	12,360		14,600		14,600	5251	Utility Services		14,600		0		0
41,292	8,233		42,000		42,000	5260	Maintenance & Repair Services		27,000		0		0
						IGEXP	*Intergov't Expenditures*						
300	124		300		300	5300	Payments to Other Agencies		300		0		0
$65,823	**$20,717**		**$57,900**		**$57,900**		**Total Materials & Services**		**$95,900**		**$0**		**$0**
$85,444	**$45,264**	**0.40**	**$82,436**	**0.40**	**$82,436**		**TOTAL REQUIREMENTS**	**0.40**	**$122,912**	**0.00**	**$0**	**0.00**	**$0**

Convention Center Project Capital Fund

Convention Center Project Capital Fund Summary

	Audited FY 2001-02	Audited FY 2002-03	Adopted FY 2003-04	Amended FY 2003-04	Proposed FY 2004-05	Approved FY 2004-05	Adopted FY 2004-05	% Change from FY 2003-04 Amended
Resources								
Beginning Fund Balance	*$97,433,173*	*$45,769,532*	*$1,564,870*	*$1,564,870*	*$255,000*	*$0*	*$0*	*(83.70%)*
Current Revenues								
Enterprise Revenue	0	750,000	0	0	0	0	0	0.00%
Interest	3,105,408	478,199	130	130	0	0	0	(100.00%)
Donations	0	750,000	0	0	0	0	0	0.00%
Other Misc. Revenue	119	0	0	0	0	0	0	0.00%
Interfund Transfers:								
Fund Equity Transfers	24,786	21,138	260,000	260,000	0	0	0	(100.00%)
Subtotal Current Revenues	**3,130,313**	**1,999,337**	**260,130**	**260,130**	**0**	**0**	**0**	**(100.00%)**
Total Resources	**$100,563,486**	**$47,768,869**	**$1,825,000**	**$1,825,000**	**$255,000**	**$0**	**$0**	**(86.03%)**
Requirements								
Current Expenditures								
Personal Services	$408,246	$447,227	$46,300	$116,300	$0	$0	$0	(100.00%)
Materials and Services	12,062	5,740	2,300	2,300	0	0	0	(100.00%)
Capital Outlay	54,150,653	45,185,010	1,776,400	1,706,400	0	0	0	(100.00%)
Interfund Transfers:								
Interfund Reimbursements	116,865	109,157	0	0	0	0	0	0.00%
Internal Service Transfers	106,128	82,616	0	0	0	0	0	0.00%
Fund Equity Transfers	0	0	0	0	255,000	0	0	0.00%
Subtotal Current Expenditures	**54,793,954**	**45,829,750**	**1,825,000**	**1,825,000**	**255,000**	**0**	**0**	**(86.03%)**
Ending Fund Balance	*45,769,532*	*1,939,119*	*0*	*0*	*0*	*0*	*0*	*0.00%*
Total Requirements	**$100,563,486**	**$47,768,869**	**$1,825,000**	**$1,825,000**	**$255,000**	**$0**	**$0**	**(86.03%)**
Full-Time Equivalents (FTE)	4.75	4.80	3.25	3.25	0.00	0.00	0.00	(100.00%)

Convention Center Project Capital Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Resources						
						BEGBAL	*Beginning Fund Balance*						
97,433,173	45,769,532		1,564,870		1,564,870		* Prior year ending balance		255,000		0		0
						CHGSVC	*Charges for Service*						
0	750,000		0		0	4450	Insurance Recovery Revenue		0		0		0
						INTRST	*Interest Earnings*						
3,105,408	478,199		130		130	4700	Interest on Investments		0		0		0
						DONAT	*Contributions - Private Sources*						
0	750,000		0		0	4750	Donations & Bequests		0		0		0
						MISCRV	*Miscellaneous Revenue*						
119	0		0		0	4890	Miscellaneous Revenue		0		0		0
						EQTREV	*Fund Equity Transfers*						
						4970	Transfer of Resources						
24,786	21,138		260,000		260,000		* from MERC Operating Fund		0		0		0
$100,563,486	$47,768,869		$1,825,000		$1,825,000		**TOTAL RESOURCES**		$255,000		$0		$0
							Personal Services						
						SALWGE	*Salaries & Wages*						
232,565	239,706					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	15,154	1.00	34,582		OCC Expansion Project Manager	-	0	-	0	-	0
0	0	1.00	8,859	1.00	20,217		Construction Coordinator	-	0	-	0	-	0
0	0	0.25	2,698	0.25	6,157		Construction/Capital Projects Manager	-	0	-	0	-	0
67,629	74,273					5015	Reg Empl-Full Time-Non-Exempt						
0	0	1.00	6,595	1.00	15,050		Administrative Assistant	-	0	-	0	-	0
14,675	27,635		0		0	5030	Temporary Employees		0		0		0
						FRINGE	*Fringe Benefits*						
93,377	105,613		12,994		40,294	5100	Fringe Benefits		0		0		0
$408,246	$447,227	3.25	$46,300	3.25	$116,300		**Total Personal Services**	0.00	$0	0.00	$0	0.00	$0
							Materials & Services						
						OTHEXP	*Other Expenditures*						
12,062	5,740		2,300		2,300	5490	Miscellaneous		0		0		0
$12,062	$5,740		$2,300		$2,300		**Total Materials & Services**		$0		$0		$0

Convention Center Project Capital Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Capital Outlay						
						CAPCIP	*Capital Outlay Projects (CIP)*						
165,668	625,003		0		0	5715	Improve-Other than Bldg (CIP)		0		0		0
53,984,985	43,305,194		1,516,400		1,446,400	5725	Buildings & Related (CIP)		0		0		0
0	397,992		260,000		260,000	5745	Equipment & Vehicles (CIP)		0		0		0
0	856,820		0		0	5755	Office Furniture & Equipment (CIP)		0		0		0
$54,150,653	**$45,185,010**		**$1,776,400**		**$1,706,400**		**Total Capital Outlay**		**$0**		**$0**		**$0**
							Interfund Transfers						
						INDTEX	*Interfund Reimbursement*						
						5800	Transfer for Indirect Costs						
111,648	101,003		0		0		* to Support Services Fund		0		0		0
0	6,954		0		0		* to General Fund		0		0		0
701	251		0		0		* to Risk Mgmt Fund-Liability		0		0		0
4,516	949		0		0		* to Risk Mgmt Fund-Worker Comp		0		0		0
						5810	Transfer of Resources						
0	0		0		0		* to MERC Pooled Capital Fund		255,000		0		0
						5820	Transfer for Direct Costs						
18,162	16,605		0		0		* to Support Services Fund		0		0		0
87,966	66,011		0		0		* to MERC Operating Fund		0		0		0
$222,993	**$191,773**		**$0**		**$0**		**Total Interfund Transfers**		**$255,000**		**$0**		**$0**
							Contingency and Ending Balance						
						UNAPP	*Unappropriated Fund Balance*						
45,769,532	1,939,119		0		0	5990	Unappropriated Fund Balance		0		0		0
$45,769,532	**$1,939,119**		**$0**		**$0**		**Total Contingency and Ending Balance**		**$0**		**$0**		**$0**
$100,563,486	**$47,768,869**	**3.25**	**$1,825,000**	**3.25**	**$1,825,000**		**TOTAL REQUIREMENTS**	**0.00**	**$255,000**	**0.00**	**$0**	**0.00**	**$0**

General Fund

General Fund Summary

	Audited FY 2001-02	Audited FY 2002-03	Adopted FY 2003-04	Amended FY 2003-04	Proposed FY 2004-05	Approved FY 2004-05	Adopted FY 2004-05	% Change from FY 2003-04 Amended
Resources								
Beginning Fund Balance	*$1,097,033*	*$1,288,482*	*$1,277,550*	*$1,277,550*	*$1,752,492*	*$0*	*$0*	*37.18%*
Current Revenues								
Excise Tax	7,922,160	9,821,988	10,019,954	10,019,954	12,406,504	0	0	23.82%
Enterprise Revenue	16,302	673	0	0	0	0	0	0.00%
Interest Earnings	31,057	21,920	25,000	25,000	25,000	0	0	0.00%
Donations	55,383	0	0	0	0	0	0	0.00%
Other Misc. Revenue	4,136	224	0	0	0	0	0	0.00%
Interfund Transfers:								
Interfund Reimbursements	0	811,604	248,114	248,114	291,550	0	0	17.51%
Fund Equity Transfers	1,444,778	3,526	0	0	0	0	0	0.00%
Subtotal Current Revenues	**9,473,816**	**10,659,935**	**10,293,068**	**10,293,068**	**12,723,054**	**0**	**0**	**23.61%**
Total Resources	**$10,570,849**	**$11,948,417**	**$11,570,618**	**$11,570,618**	**$14,475,546**	**$0**	**$0**	**25.11%**
Requirements								
Current Expenditures								
Personal Services	$2,266,215	$1,837,758	$1,680,221	$1,736,291	$1,883,664	$0	$0	8.49%
Materials and Services	530,000	729,673	656,261	656,261	519,286	0	0	(20.87%)
Interfund Transfers:								
Interfund Reimbursements	882,967	812,546	966,406	966,406	1,031,945	0	0	6.78%
Fund Equity Transfers	5,603,185	6,919,687	7,074,788	7,074,788	8,654,713	0	0	22.33%
Contingency	0	0	500,000	443,930	1,095,954	0	0	146.88%
Subtotal Current Expenditures	**9,282,367**	**10,299,664**	**10,877,676**	**10,877,676**	**13,185,562**	**0**	**0**	**21.22%**
Ending Fund Balance	*1,288,482*	*1,648,753*	*692,942*	*692,942*	*1,289,984*	*0*	*0*	*86.16%*
Total Requirements	**$10,570,849**	**$11,948,417**	**$11,570,618**	**$11,570,618**	**$14,475,546**	**$0**	**$0**	**25.11%**
Full-Time Equivalents (FTE)	35.60	29.10	22.00	23.00	23.00	0.00	0.00	0.00%

General Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Resources													
							Resources						
						BEGBAL	*Beginning Fund Balance*						
745,817	915,203		956,000		956,000		* Undesignated Carryover		1,147,714		0		0
95,500	70,000		0		0		* Estimated Prior Year Underspending		0		0		0
205,000	240,000		212,550		212,550		* Project Carryover		0		0		0
0	63,279		109,000		109,000		* Rate Stabilization Reserve		546,228		0		0
50,716	0		0		0		* Fund Balance Drawdown		0		0		0
0	0		0		0		* Prior year PERS Reserve		58,550		0		0
						EXCISE	*Excise Tax*						
7,922,160	9,821,988		10,019,954		10,019,954	4050	Excise Taxes		12,406,504		0		0
						CHGSVC	*Charges for Services Revenue*						
1,077	673		0		0	4210	Documents & Publications		0		0		0
15,225	0		0		0	4220	Conferences and Workshops		0		0		0
						INTRST	*Interest Earnings*						
31,057	21,920		25,000		25,000	4700	Interest on Investments		25,000		0		0
						DONAT	*Contributions from Private Sources*						
55,383	0		0		0	4750	Donations and Bequests		0		0		0
						MISCRV	*Miscellaneous Revenue*						
4,136	224		0		0	4890	Miscellaneous Revenue		0		0		0
						INDTRV	*Interfund Reimbursements*						
						4975	Transfer for Indirect Costs						
0	95,153		36,674		36,674		* from Zoo Operating Fund		36,237		0		0
0	221,603		39,217		39,217		* from Planning Fund		58,514		0		0
0	49,891		7,675		7,675		* from Open Spaces Fund		12,648		0		0
0	86,501		15,517		15,517		* from Regional Parks Fund		18,876		0		0
0	3,184		637		637		* from Smith & Bybee Lakes Fund		0		0		0
0	254,882		102,278		102,278		* from SW Revenue Fund		116,171		0		0
0	100,390		46,116		46,116		* from MERC Operating Fund		49,104		0		0
						EQTREV	*Fund Equity Transfers*						
						4970	Transfer of Resources						
0	3,526		0		0		* From General Revenue Bond Fund		0		0		0
1,444,778	0		0		0		* from Support Services Fund		0		0		0
$10,570,849	$11,948,417		$11,570,618		$11,570,618	TOTAL RESOURCES			$14,475,546		$0		$0

General Fund

Council Office Newly created in FY 2003-04 to reflect new governance structure per charter amendment.

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Personal Services						
						SALWGE	*Salaries & Wages*						
0	0					5000	Elected Official Salaries						
0	0	6.00	191,598	6.00	191,598		Councilors	6.00	191,598	-	0	-	0
0	0	1.00	95,800	1.00	95,800		Council President	1.00	95,800	-	0	-	0
0	0	1.00	160,000	1.00	160,000		Chief Operating Officer	1.00	162,250	-	0	-	0
0	0	1.00	45,633	1.00	45,633		Records & Information Analyst	1.00	43,869	-	0	-	0
0	0	1.00	63,240	1.00	63,240		Program Supervisor II	1.00	65,897	-	0	-	0
0	0	1.00	77,546	1.00	77,546		Assistant to the Council President	1.00	75,000	-	0	-	0
0	0	3.00	129,926	3.00	129,926		Council Support Specialist	3.00	122,461	-	0	-	0
0	0	2.00	88,682	2.00	88,682		Confidential Secretary	2.00	81,369	-	0	-	0
0	0					5015	Reg Empl-Full Time-Non-Exempt						
0	0	1.00	30,636	1.00	30,636		Administrative Assistant I	-	0	-	0	-	0
0	0		0		0		Administrative Assistant II	1.00	30,276	-	0	-	0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		20,943		0		0
						FRINGE	*Fringe Benefits*						
0	0		368,760		368,760	5100	Fringe Benefits						
0	0		0		0		Base Fringe		347,452		0		0
0	0		0		0		PERS Reserve		59,150		0		0
$0	**$0**	**17.00**	**$1,251,821**	**17.00**	**$1,251,821**		**Total Personal Services**	**17.00**	**$1,296,065**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
0	0		42,248		42,248	5201	Office Supplies		45,000		0		0
0	0		8,925		8,925	5205	Operating Supplies		9,286		0		0
0	0		14,450		14,450	5210	Subscriptions and Dues		6,000		0		0
						SVCS	*Services*						
0	0		4,875		4,875	5251	Utility Services		5,000		0		0
0	0		3,213		3,213	5260	Maintenance & Repair Services		5,000		0		0
0	0		1,275		1,275	5265	Rentals		1,500		0		0
0	0		37,300		37,300	5280	Other Purchased Services		40,000		0		0
						OTHEXP	*Other Expenditures*						
0	0		9,800		9,800	5450	Travel		10,000		0		0
0	0		8,700		8,700	5455	Staff Development		9,000		0		0
0	0		17,500		17,500	5470	Council Costs		17,500		0		0
$0	**$0**		**$148,286**		**$148,286**		**Total Materials & Services**		**$148,286**		**$0**		**$0**
$0	**$0**	**17.00**	**$1,400,107**	**17.00**	**$1,400,107**		**TOTAL REQUIREMENTS**	**17.00**	**$1,444,351**	**0.00**	**$0**	**0.00**	**$0**

General Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Public Affairs Department Formerly budgeted in either the Council or Executive Offices													
							Personal Services						
						SALWGE	*Salaries & Wages*						
0	0					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	91,800	1.00	91,800		Director I	1.00	99,225	-	0	-	0
0	0	-	0	1.00	40,050		Legislative Affairs Manager	1.00	80,100	-	0	-	0
0	0	2.00	122,400	2.00	122,400		Senior Public Relations Coordinator	2.00	121,266	-	0	-	0
0	0	1.00	56,100	1.00	56,100		Associate Public Relations Coordinator	1.00	50,971	-	0	-	0
0	0	1.00	35,700	1.00	35,700		Public Relations Support Specialist	1.00	43,826	-	0	-	0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		19,770		0		0
						FRINGE	*Fringe Benefits*						
0	0		122,400		138,420	5100	Fringe Benefits						
0	0		0		0		Base Fringe		144,833		0		0
0	0		0		0		PERS Reserve		27,608		0		0
$0	**$0**	**5.00**	**$428,400**	**6.00**	**$484,470**		**Total Personal Services**	**6.00**	**$587,599**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
0	0		34,300		34,300	5201	Office Supplies		6,600		0		0
0	0		1,625		1,625	5205	Operating Supplies		2,500		0		0
0	0		5,850		5,850	5210	Subscriptions and Dues		1,550		0		0
						SVCS	*Services*						
0	0		73,300		73,300	5240	Contracted Professional Svcs		57,000		0		0
0	0		2,125		2,125	5251	Utility Services		2,600		0		0
0	0		450		450	5260	Maintenance & Repair Services		3,500		0		0
0	0		225		225	5265	Rentals		0		0		0
0	0		41,400		41,400	5280	Other Purchased Services		11,500		0		0
						OTHEXP	*Other Expenditures*						
0	0		3,200		3,200	5450	Travel		13,050		0		0
0	0		5,500		5,500	5455	Staff Development		1,500		0		0
0	0		0		0	5490	Miscellaneous Expenditures		6,200		0		0
$0	**$0**		**$167,975**		**$167,975**		**Total Materials & Services**		**$106,000**		**$0**		**$0**
$0	**$0**	**5.00**	**$596,375**	**6.00**	**$652,445**		**TOTAL REQUIREMENTS**	**6.00**	**$693,599**	**0.00**	**$0**	**0.00**	**$0**

General Fund

Public Affairs Department (Public Affairs Staff)

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Personal Services						
						SALWGE	*Salaries & Wages*						
0	0					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	91,800	1.00	91,800		Director I	1.00	99,225	-	0	-	0
0	0	-	0	1.00	40,050		Legislative Affairs Manager	1.00	80,100	-	0	-	0
0	0	2.00	122,400	2.00	122,400		Senior Public Relations Coordinator	2.00	121,266	-	0	-	0
0	0	1.00	56,100	1.00	56,100		Associate Public Relations Coordinator	1.00	50,971	-	0	-	0
0	0	0.50	17,850	0.50	17,850		Public Relations Support Specialist	0.50	21,913	-	0	-	0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		18,674		0		0
						FRINGE	*Fringe Benefits*						
0	0		115,260		131,280	5100	Fringe Benefits						
0	0		0		0		Base Fringe		136,872		0		0
0	0		0		0		PERS Reserve		26,078		0		0
$0	**$0**	**4.50**	**$403,410**	**5.50**	**$459,480**		**Total Personal Services**	**5.50**	**$555,099**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
0	0		31,200		31,200	5201	Office Supplies		3,500		0		0
0	0		1,625		1,625	5205	Operating Supplies		2,500		0		0
0	0		5,800		5,800	5210	Subscriptions and Dues		1,500		0		0
						SVCS	*Services*						
0	0		72,300		72,300	5240	Contracted Professional Svcs		56,000		0		0
0	0		2,025		2,025	5251	Utility Services		2,500		0		0
0	0		450		450	5260	Maintenance & Repair Services		3,500		0		0
0	0		225		225	5265	Rentals		0		0		0
0	0		37,900		37,900	5280	Other Purchased Services		8,000		0		0
						OTHEXP	*Other Expenditures*						
0	0		2,500		2,500	5450	Travel		12,350		0		0
0	0		4,500		4,500	5455	Staff Development		500		0		0
0	0		0		0	5490	Miscellaneous Expenditures		6,200		0		0
$0	**$0**		**$158,525**		**$158,525**		**Total Materials & Services**		**$96,550**		**$0**		**$0**
$0	**$0**	**4.50**	**$561,935**	**5.50**	**$618,005**		**TOTAL REQUIREMENTS**	**5.50**	**$651,649**	**0.00**	**$0**	**0.00**	**$0**

General Fund

Public Affairs Department (Office of Citizen Involvement)

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Personal Services						
						SALWGE	*Salaries & Wages*						
0	0					5010	Reg Employees-Full Time-Exempt						
0	0	0.50	17,850	0.50	17,850		Public Relations Support Specialist	0.50	21,913	-	0	-	0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		1,096		0		0
						FRINGE	*Fringe Benefits*						
0	0		7,140		7,140	5100	Fringe Benefits						
0	0		0		0		Base Fringe		7,961		0		0
0	0		0		0		PERS Reserve		1,530		0		0
$0	**$0**	**0.50**	**$24,990**	**0.50**	**$24,990**		**Total Personal Services**	**0.50**	**$32,500**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
0	0		3,100		3,100	5201	Office Supplies		3,100		0		0
0	0		50		50	5210	Subscriptions and Dues		50		0		0
						SVCS	*Services*						
0	0		1,000		1,000	5240	Contracted Professional Svcs		1,000		0		0
0	0		100		100	5251	Utility Services		100		0		0
0	0		3,500		3,500	5280	Other Purchased Services		3,500		0		0
						OTHEXP	*Other Expenditures*						
0	0		700		700	5450	Travel		700		0		0
0	0		1,000		1,000	5455	Staff Development		1,000		0		0
$0	**$0**		**$9,450**		**$9,450**		**Total Materials & Services**		**$9,450**		**$0**		**$0**
$0	**$0**	**0.50**	**$34,440**	**0.50**	**$34,440**		**TOTAL REQUIREMENTS**	**0.50**	**$41,950**	**0.00**	**$0**	**0.00**	**$0**

General Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Council Office Total Prior to governance structure change per charter amendment													
See Council Office and/or Public Affairs Department beginning in FY 2003-04													
							Personal Services						
						SALWGE	*Salaries & Wages*						
241,067	271,189		0		0	5000	Elected Official Salaries		0		0		0
387,381	441,964		0		0	5010	Reg Employees-Full Time-Exempt		0		0		0
237,293	199,551		0		0	5015	Reg Empl-Full Time-Non-Exempt		0		0		0
2,724	1,493		0		0	5030	Temporary Employees		0		0		0
0	747		0		0	5080	Overtime		0		0		0
0	0					*FRINGE*	*Fringe Benefits*						
308,504	314,805		0		0	5100	Fringe Benefits		0		0		0
$1,176,969	**$1,229,749**	**0.00**	**$0**	**0.00**	**$0**		**Total Personal Services**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
36,862	28,088		0		0	5201	Office Supplies		0		0		0
2,429	1,719		0		0	5205	Operating Supplies		0		0		0
13,895	11,084		0		0	5210	Subscriptions and Dues		0		0		0
0	77		0		0	5219	Purchasing Card Expenditures		0		0		0
						SVCS	*Services*						
28,687	11,736		0		0	5240	Contracted Professional Svcs		0		0		0
897	1,742		0		0	5251	Utility Services		0		0		0
904	585		0		0	5260	Maintenance & Repair Services		0		0		0
640	1,630		0		0	5265	Rentals		0		0		0
28,297	35,876		0		0	5280	Other Purchased Services		0		0		0
						IGEXP	*Intergov't Expenditures*						
5,000	0		0		0	5300	Payments to Other Agencies		0		0		0
						OTHEXP	*Other Expenditures*						
5,045	10,004		0		0	5450	Travel		0		0		0
20,755	3,687		0		0	5455	Staff Development		0		0		0
2,875	1,800		0		0	5470	Council Costs		0		0		0
$146,286	**$108,028**		**$0**		**$0**		**Total Materials & Services**		**$0**		**$0**		**$0**
$1,323,255	**$1,337,777**	**0.00**	**$0**	**0.00**	**$0**		**TOTAL REQUIREMENTS**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**

General Fund

Office of the Executive Officer Total - Office abolished in FY 2003-04 under new governance structure

Costs either eliminated or moved into the Council Office and/or Public Affairs Department beginning in FY 2003-04

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Personal Services						
						SALWGE	*Salaries & Wages*						
90,634	49,352					5000	Elected Official Salaries						
640,814	301,992					5010	Reg Employees-Full Time-Exempt						
0	29,861					5015	Reg Empl-Full Time-Non-Exempt						
52,566	77,943	-	0	-	0	5020	Reg Empl-Part Time-Exempt	-	0	-	0	-	0
27,797	0		0		0	5030	Temporary Employees		0		0		0
7	337		0		0	5080	Overtime		0		0		0
						FRINGE	*Fringe Benefits*						
277,428	148,524		0		0	5100	Fringe Benefits						
$1,089,246	**$608,009**	**0.00**	**$0**	**0.00**	**$0**		**Total Personal Services**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
59,877	14,695		0		0	5201	Office Supplies		0		0		0
7,621	2,150		0		0	5205	Operating Supplies		0		0		0
4,963	1,073		0		0	5210	Subscriptions and Dues		0		0		0
0	958		0		0	5219	Purchasing Card Expenditures		0		0		0
						SVCS	*Services*						
44,676	48,180		0		0	5240	Contracted Professional Svcs		0		0		0
1,344	863		0		0	5251	Utility Services		0		0		0
1,395	0		0		0	5260	Maintenance & Repair Services		0		0		0
2,200	78		0		0	5265	Rentals		0		0		0
40,030	12,897		0		0	5280	Other Purchased Services		0		0		0
						IGEXP	*Intergov't Expenditures*						
11,000	0		0		0	5300	Payments to Other Agencies		0		0		0
						OTHEXP	*Other Expenditures*						
1,861	1,715		0		0	5450	Travel		0		0		0
4,462	4,542		0		0	5455	Staff Development		0		0		0
15	0		0		0	5490	Miscellaneous Expenditures		0		0		0
$179,444	**$87,151**		**$0**		**$0**		**Total Materials & Services**		**$0**		**$0**		**$0**
$1,268,690	**$695,160**	**0.00**	**$0**	**0.00**	**$0**		**TOTAL REQUIREMENTS**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**

General Fund

Special Appropriations

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Materials & Services						
						GOODS	*Goods*						
15,000	13,575		15,000		15,000	5210	Subscriptions and Dues		15,000		0		0
						SVCS	*Services*						
15,458	81,422		0		0	5240	Contracted Professional Svcs		0		0		0
0	0		150,000		150,000	5280	Other Purchased Services		100,000		0		0
						IGEXP	*Intergov't Expenditures*						
0	524		25,000		25,000	5300	Payments to Other Agencies		25,000		0		0
173,812	221,309		150,000		150,000	5305	Election Expenses		125,000		0		0
						OTHEXP	*Other Expenditures*						
0	217,664		0		0	5490	Miscellaneous Expenditures		0		0		0
$204,270	**$534,494**		**$340,000**		**$340,000**		**Total Materials & Services**		**$265,000**		**$0**		**$0**
$204,270	**$534,494**	**0.00**	**$340,000**	**0.00**	**$340,000**		**TOTAL REQUIREMENTS**	**0.00**	**$265,000**	**0.00**	**$0**	**0.00**	**$0**

General Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
General Expenses													
							Interfund Transfers						
						INDTEX	*Interfund Reimbursements*						
						5800	Transfer for Indirect Costs						
311,500	318,854		344,086		344,086		* to Building Management Fund		337,777		0		0
563,827	484,633		612,148		612,148		* to Support Services Fund		680,958		0		0
4,561	6,601		5,855		5,855		* to Risk Mgmt Fund-Liability		5,660		0		0
3,079	2,458		4,317		4,317		* to Risk Mgmt Fund-Worker Comp		7,550		0		0
						EQTCHG	*Fund Equity Transfers*						
						5810	Transfer of Resources						
3,966,110	4,129,339		4,054,761		4,054,761		* to Planning Fund (general allocation)		4,054,761		0		0
0	80,000		117,550		117,550		* to Planning Fund (project allocation)		0		0		0
7,000	0		0		0		* to General Revenue Bond Fund		0		0		0
0	0		70,000		70,000		* to Support Services Fund (lobbyist contract)		0		0		0
478,872	515,290		476,847		476,847		* to Reg. Parks Fund (general allocation)		476,847		0		0
691,852	710,532		719,769		719,769		* to Reg. Parks Fund (earned on SW revenues)		730,198		0		0
0	1,210,246		1,230,914		1,230,914		* to Reg. Parks Fund ($1 per ton on SW)		1,191,908		0		0
0	0		0		0		* to Reg. Parks Fund ($1.50 per ton on SW)		1,787,862		0		0
217,748	224,280		231,008		231,008		* to Reg. Parks Fund (landbanking)		231,008		0		0
166,603	0		0		0		* to Reg. Parks Fund (earned on facilities)		0		0		0
75,000	50,000		173,939		173,939		* to MERC Operating Fund (OCC - VDI Compliance)		182,129		0		0
$6,486,152	**$7,732,233**		**$8,041,194**		**$8,041,194**		**Total Interfund Transfers**		**$9,686,658**		**$0**		**$0**
							Contingency and Ending Balance						
						CONT	*Contingency*						
						5999	Contingency						
0	0		500,000		443,930		* General Contingency		500,000		0		0
0	0		0		0		* Tourism Opportunity & Competitiveness Fund		595,954		0		0
						UNAPP	*Unappropriated Fund Balance*						
						5990	Unappropriated Fund Balance						
1,225,203	1,437,852		583,942		583,942		* Ending balance		685,206		0		0
0	0		0		0		* Prior Year PERS Reserve		58,550		0		0
63,279	210,901		109,000		109,000		* Rate stabilization reserve		546,228		0		0
$1,288,482	**$1,648,753**		**$1,192,942**		**$1,136,872**		**Total Contingency and Ending Balance**		**$2,385,938**		**$0**		**$0**
$10,570,849	**$11,948,417**	**22.00**	**$11,570,618**	**23.00**	**$11,570,618**		**TOTAL REQUIREMENTS**	**23.00**	**$14,475,546**	**0.00**	**$0**	**0.00**	**$0**

METRO

PEOPLE PLACES
OPEN SPACES

General Obligation Bond Debt Service Fund

General Obligation Bond Debt Service Fund Summary

	Audited FY 2001-02	Audited FY 2002-03	Adopted FY 2003-04	Amended FY 2003-04	Proposed FY 2004-05	Approved FY 2004-05	Adopted FY 2004-05	% Change from FY 2003-04 Amended
Resources								
Beginning Fund Balance	*$12,532,332*	*$13,094,846*	*$11,790,000*	*$11,790,000*	*$10,308,427*	*$0*	*$0*	*(12.57%)*
Current Revenues								
Real Property Taxes	19,235,074	16,494,258	17,363,870	17,363,870	17,480,653	0	0	0.67%
Interest Earnings	334,351	283,378	200,000	200,000	200,000	0	0	0.00%
Bond and Loan Proceeds	47,855,350	100,681,603	0	0	0	0	0	0.00%
Subtotal Current Revenues	**67,424,775**	**117,459,239**	**17,563,870**	**17,563,870**	**17,680,653**	**0**	**0**	**0.66%**
Total Resources	**$79,957,107**	**$130,554,085**	**$29,353,870**	**$29,353,870**	**$27,989,080**	**$0**	**$0**	**(4.65%)**
Requirements								
Current Expenditures								
Materials and Services	70,299	363,546	0	0	0	0	0	0.00%
Debt Service	66,791,962	117,897,756	19,548,227	19,548,227	18,174,887	0	0	(7.03%)
Subtotal Current Expenditures	**66,862,261**	**118,261,302**	**19,548,227**	**19,548,227**	**18,174,887**	**0**	**0**	**(7.03%)**
Ending Fund Balance	*13,094,846*	*12,292,783*	*9,805,643*	*9,805,643*	*9,814,193*	*0*	*0*	*0.09%*
Total Requirements	$79,957,107	$130,554,085	$29,353,870	$29,353,870	$27,989,080	$0	$0	(4.65%)
Full-Time Equivalents (FTE)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%

General Obligation Bond Debt Service Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Resources						
						BEGBAL	*Beginning Fund Balance*						
12,532,332	13,094,846		11,790,000		11,790,000		* Prior year ending balance		10,308,427		0		0
						RPTAX	*Real Property Taxes*						
18,616,403	15,901,723		16,863,870		16,863,870	4010	Real Property Taxes-Current Yr		16,980,653		0		0
562,754	552,286		500,000		500,000	4015	Real Property Taxes-Prior Yrs		500,000		0		0
33,937	19,544		0		0	4018	Payment in Lieu of R Prop Tax		0		0		0
21,980	20,705		0		0	4019	Interest & Penalty-R Prop Tax		0		0		0
						INTRST	*Interest Earnings*						
334,351	283,378		200,000		200,000	4700	Interest on Investments		200,000		0		0
						DBTREV	*Bond and Loan Proceeds*						
46,987,397	92,045,000		0		0	4900	General Obligation Bond Proceeds		0		0		0
867,953	8,636,603		0		0	4915	Premium on Bonds Sold		0		0		0
$79,957,107	**$130,554,085**		**$29,353,870**		**$29,353,870**	**TOTAL RESOURCES**			**$27,989,080**		**$0**		**$0**
						Materials& Services							
						CONVENTION CENTER PROJECT ACCOUNT							
						SVCS	*Services*						
70,299	363,546		0		0	5240	Contracted Professional Services		0		0		0
$70,299	**$363,546**		**$0**		**$0**	**Total Materials & Services**			**$0**		**$0**		**$0**
						Debt Service							
						CONVENTION CENTER PROJECT ACCOUNT							
						GOBOND	*GO Bond Payments*						
50,326,150	3,250,000		3,370,000		3,370,000	5620	GO Bond Payments-Principal		3,530,000		0		0
2,989,930	2,027,664		1,897,665		1,897,665	5625	GO Bond Payments-Interest		1,762,864		0		0
						OPEN SPACES, PARKS & STREAMS ACCOUNT							
						GOBOND	*GO Bond Payments*						
5,198,625	5,453,060		7,023,920		7,023,920	5620	GO Bond Payments-Principal		5,895,155		0		0
5,848,997	4,462,975		4,825,132		4,825,132	5625	GO Bond Payments-Interest		4,559,358		0		0
0	100,272,797		0		0	5650	Defeasence Payments to Escrow		0		0		0
						ZOO OREGON PROJECT ACCOUNT							
						GOBOND	*GO Bond Payments*						
1,040,000	1,095,000		1,150,000		1,150,000	5620	GO Bond Payments-Principal		1,215,000		0		0
1,388,260	1,336,260		1,281,510		1,281,510	5625	GO Bond Payments-Interest		1,212,510		0		0
$66,791,962	**$117,897,756**		**$19,548,227**		**$19,548,227**	**Total Debt Service**			**$18,174,887**		**$0**		**$0**

General Obligation Bond Debt Service Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Contingency and Ending Balance						
						UNAPP	*Unappropriated Fund Balance*						
13,094,846	12,292,783					5990	Unappropriated Fund Balance						
0	0		881,432		881,432		* Convention Center		810,832		0		0
0	0		8,317,956		8,317,956		* Open Spaces, Parks & Streams		8,433,556		0		0
0	0		606,255		606,255		* Zoo Oregon Project		569,805		0		0
$13,094,846	**$12,292,783**		**$9,805,643**		**$9,805,643**		**Total Contingency and Ending Balance**		**$9,814,193**		**$0**		**$0**
$79,957,107	**$130,554,085**		**$29,353,870**		**$29,353,870**		**TOTAL REQUIREMENTS**		**$27,989,080**		**$0**		**$0**

General Revenue Bond Fund

General Revenue Bond Fund Summary

	Audited FY 2001-02	Audited FY 2002-03	Adopted FY 2003-04	Amended FY 2003-04	Proposed 2004-05	Approved 2004-05	Adopted 2004-05	% Change from FY 2003-04 Amended
Resources								
Beginning Fund Balance	*$2,623,920*	*$2,574,920*	*$2,406,881*	*$2,406,881*	*$764,968*	*$0*	*$0*	*(68.22%)*
Current Revenues								
Grants	108,000	28,039	0	0	0	0	0	0.00%
Interest Earnings	84,995	43,847	48,400	48,400	9,614	0	0	(80.14%)
Bond and Loan Proceeds	412,830	0	0	0	0	0	0	0.00%
Interfund Transfers:								
Fund Equity Transfers	3,108,048	3,217,588	3,319,757	3,319,757	3,236,064	0	0	(2.52%)
Subtotal Current Revenues	**3,713,873**	**3,289,474**	**3,368,157**	**3,368,157**	**3,245,678**	**0**	**0**	**(3.64%)**
Total Resources	**$6,337,793**	**$5,864,394**	**$5,775,038**	**$5,775,038**	**$4,010,646**	**$0**	**$0**	**(30.55%)**
Requirements								
Current Expenditures								
Capital Outlay	$483,580	$28,842	$175,281	$175,281	$178,988	$0	$0	2.11%
Debt Service	3,229,293	3,293,329	3,349,757	3,349,757	3,139,064	0	0	(6.29%)
Interfund Transfers:								
Fund Equity Transfers	50,000	60,003	0	0	0	0	0	0.00%
Contingency	0	0	300,000	300,000	300,000	0	0	0.00%
Subtotal Current Expenditures	**3,762,873**	**3,382,174**	**3,825,038**	**3,825,038**	**3,618,052**	**0**	**0**	**(5.41%)**
Ending Fund Balance	*2,574,920*	*2,482,220*	*1,950,000*	*1,950,000*	*392,594*	*0*	*0*	*(79.87%)*
Total Requirements	**$6,337,793**	**$5,864,394**	**$5,775,038**	**$5,775,038**	**$4,010,646**	**$0**	**$0**	**(30.55%)**
Full-Time Equivalents (FTE)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%

General Revenue Bond Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Resources													
							Resources						
							METRO REGIONAL CENTER						
						BEGBAL	*Beginning Fund Balance*						
21,000	10,786		0		0		* Construction Account		3,619		0		0
8,839	7,231		0		0		* Debt Service Account		120,381		0		0
1,867,804	1,873,073		1,831,000		1,831,000		* Debt Service Reserve Account		0		0		0
540,919	506,208		404,000		404,000		* Renewal & Replacement Account		464,625		0		0
						GRANTS	*Grants*						
108,000	28,039		0		0	4120	Local Grants-Direct		0		0		0
						INTRST	*Interest on Investments*						
						4700	Interest Earnings						
(1,608)	5,336		0		0		* Debt Service Account		0		0		0
75,269	33,051		37,000		37,000		* Debt Service Reserve Account		0		0		0
15,289	3,598		8,000		8,000		* Renewal & Replacement Account		6,969		0		0
						EQTREV	*Fund Equity Transfers*						
						4970	Transfer of Resources						
1,703,435	1,715,505		1,755,696		1,755,696		* from Building Mgmt Fund (debt service)		1,510,314		0		0
0	0		0		0		* from Building Mgmt Fund (renewal & replace.)		97,000		0		0
15,000	0		0		0		* from Support Services Fund		0		0		0
7,000	0		0		0		* from General Fund		0		0		0
							EXPO CENTER HALL D EXPANSION						
						INTRST	*Interest on Investments*						
						4700	Interest Earnings						
(9,696)	0		0		0		* Construction Account		0		0		0
						DBTREV	*Bond and Loan Proceeds*						
412,830	0		0		0	4910	State Bond Bank Proceeds		0		0		0
						EQTREV	*Fund Equity Transfers*						
						4970	Transfer of Resources						
963,857	1,078,865		1,128,742		1,128,742		* from MERC Operating Fund		1,208,508		0		0
							WASHINGTON PARK PARKING LOT						
						BEGBAL	*Beginning Fund Balance*						
185,358	177,622		171,881		171,881		* Project Account (prior year balance)		176,343		0		0
						INTRST	*Interest on Investments*						
5,741	1,862		3,400		3,400	4700	Interest Earnings		2,645		0		0
						EQTREV	*Fund Equity Transfers*						
						4970	Transfer of Resources						
418,756	423,218		435,319		435,319		* from Zoo Operating Fund		420,242		0		0
$6,337,793	$5,864,394		$5,775,038		$5,775,038		**TOTAL RESOURCES**		$4,010,646		$0		$0

General Revenue Bond Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Construction Account													
							Capital Outlay						
							METRO REGIONAL CENTER						
						CAPCIP	*Capital Outlay (CIP Projects)*						
125,214	28,842		0		0	5755	Office Furn & Equip (CIP)		0		0		0
$125,214	**$28,842**		**$0**		**$0**		**Total Capital Outlay**		**$0**		**$0**		**$0**
$125,214	**$28,842**		**$0**		**$0**		**TOTAL CONSTRUCTION ACCOUNT**		**$0**		**$0**		**$0**
Project Account													
							Capital Outlay						
							EXPO CENTER HALL D EXPANSION						
						CAPCIP	*Capital Outlay (CIP Projects)*						
358,366	0		0		0	5725	Buildings & Related		0		0		0
							WASHINGTON PARK PARKING LOT						
						CAPCIP	*Capital Outlay (CIP Projects)*						
0	0		175,281		175,281	5715	Improve-Oth thn Bldg (CIP)		178,988		0		0
$358,366	**$0**		**$175,281**		**$175,281**		**Total Capital Outlay**		**$178,988**		**$0**		**$0**
$358,366	**$0**		**$175,281**		**$175,281**		**TOTAL PROJECT ACCOUNT**		**$178,988**		**$0**		**$0**
Debt Service Account													
							Debt Service						
							METRO REGIONAL CENTER						
						REVBND	*Revenue Bond Payments*						
615,000	640,000		670,000		670,000	5630	Revenue Bond Pmts-Principal		815,000		0		0
1,173,435	1,145,505		1,115,696		1,115,696	5635	Revenue Bond Payments-Interest		695,314		0		0
							EXPO CENTER HALL D EXPANSION						
						LOAN	*Loan Payments*						
157,233	843,137		297,981		297,981	5610	Loan Payments - Principal		393,391		0		0
851,392	235,728		830,761		830,761	5615	Loan Payments - Interest		815,117		0		0
							WASHINGTON PARK PARKING LOT						
						LOAN	*Loan Payments*						
194,420	213,534		216,313		216,313	5610	Loan Payments - Principal		297,407		0		0
237,813	215,425		219,006		219,006	5615	Loan Payments - Interest		122,835		0		0
$3,229,293	**$3,293,329**		**$3,349,757**		**$3,349,757**		**TOTAL DEBT SERVICE ACCOUNT**		**$3,139,064**		**$0**		**$0**

General Revenue Bond Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
General Expenses													
							Interfund Transfers						
						EQTCHG	*Fund Equity Transfer*						
						5810	Transfer of Resources						
0	3,526		0		0		* To General Fund		0		0		0
50,000	56,477		0		0		* to Building Management Fund		0		0		0
$50,000	**$60,003**		**$0**		**$0**		**Total Interfund Transfers**		**$0**		**$0**		**$0**
							Contingency and Ending Balance						
						CONT	*Contingency*						
						5999	Contingency						
0	0		300,000		300,000		* Renewal & Replacement Account		300,000		0		0
						UNAPP	*Unappropriated Fund Balance*						
						5990	Unappropriated Fund Balance						
10,786	4,161		0		0		* Construction Account		3,619		0		0
7,231	12,567		0		0		* Debt Service Account		120,381		0		0
1,873,073	1,836,124		1,838,000		1,838,000		* Debt Reserve Account		0		0		0
506,208	455,625		112,000		112,000		* Renewal & Replacement Account		268,594		0		0
177,622	173,743		0		0		* Washington Park Parking Lot Account		0		0		0
$2,574,920	**$2,482,220**		**$2,250,000**		**$2,250,000**		**Total Contingency and Ending Balance**		**$692,594**		**$0**		**$0**
$6,337,793	**$5,864,394**		**$5,775,038**		**$5,775,038**		**TOTAL FUND REQUIREMENTS**		**$4,010,646**		**$0**		**$0**

METRO

PEOPLE PLACES
OPEN SPACES

MERC Operating Fund

MERC Operating Fund Summary

	Audited FY 2001-02	Audited FY 2002-03	Adopted FY 2003-04	Amended FY 2003-04	Proposed FY 2004-05	Approved FY 2004-05	Adopted FY 2004-05	% Change from FY 2003-04 Amended
Resources								
Beginning Fund Balance	*$15,012,405*	*$12,769,627*	*$9,986,094*	*$9,986,094*	*$10,806,745*	*$0*	*$0*	*8.22%*
Current Revenues								
Grants	12,725	0	0	0	0	0	0	0.00%
Local Government Shared Revenues	6,820,346	8,157,148	7,988,680	7,988,680	7,000,663	0	0	(12.37%)
Contributions from other Governments	650,000	310,861	324,635	324,635	331,128	0	0	2.00%
Enterprise Revenue	17,627,256	20,519,717	25,461,276	25,461,276	23,593,490	0	0	(7.34%)
Interest Earnings	340,947	168,752	206,281	206,281	69,503	0	0	(66.31%)
Donations	0	1,590	0	0	168,500	0	0	0.00%
Other Misc. Revenue	10,926	170,734	100,000	100,000	80,000	0	0	(20.00%)
Interfund Transfers:								
Internal Service Transfers	87,966	66,011	0	0	0	0	0	0.00%
Fund Equity Transfers	75,000	50,000	173,939	173,939	536,129	0	0	208.23%
Subtotal Current Revenues	**25,625,166**	**29,444,813**	**34,254,811**	**34,254,811**	**31,779,413**	**0**	**0**	**(7.23%)**
Total Resources	**$40,637,571**	**$42,214,440**	**$44,240,905**	**$44,240,905**	**$42,586,158**	**$0**	**$0**	**(3.74%)**
Requirements								
Current Expenditures								
Personal Services	$11,181,423	$11,997,165	$14,381,661	$14,381,661	$13,631,821	$0	$0	(5.21%)
Materials and Services	13,130,353	15,817,776	16,138,437	16,138,437	15,117,974	0	0	(6.32%)
Debt Service	0	25,042	22,809	22,809	22,809	0	0	0.00%
Interfund Transfers:								
Interfund Reimbursements	1,561,315	1,698,426	2,052,621	2,052,621	2,161,931	0	0	5.33%
Fund Equity Transfers	1,994,853	2,904,491	1,642,322	1,642,322	1,325,864	0	0	(19.27%)
Contingency	0	0	1,222,561	1,222,561	1,155,854	0	0	(5.46%)
Subtotal Current Expenditures	**27,867,944**	**32,442,900**	**35,460,411**	**35,460,411**	**33,416,253**	**0**	**0**	**(5.76%)**
Ending Fund Balance	*12,769,627*	*9,771,540*	*8,780,494*	*8,780,494*	*9,169,905*	*0*	*0*	*4.43%*
Total Requirements	**$40,637,571**	**$42,214,440**	**$44,240,905**	**$44,240,905**	**$42,586,158**	**$0**	**$0**	**(3.74%)**
Full-Time Equivalents (FTE)	146.70	181.91	171.05	171.05	151.05	0.00	0.00	(11.69%)

MERC Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Total MERC Operating Fund													
							Resources						
						BEGBAL	*Beginning Fund Balance*						
0	0		0		0		* Prior year PERS Reserve		658,578		0		0
56,077	136,859		153,446		153,446		* MERC Admin		9,927		0		0
623,278	0		0		0		* Civic Stadium		0		0		0
2,806,585	2,823,974		2,774,973		2,774,973		* Expo Center		3,139,706		0		0
9,413,820	7,534,093		4,485,334		4,485,334		* Oregon Convention Center		3,995,495		0		0
2,112,645	2,274,701		2,572,341		2,572,341		* Portland Center for the Performing Arts		3,003,039		0		0
						GRANTS	*Grants*						
12,725	0		0		0	4125	Local Grants - Indirect		0		0		0
						LGSHRE	*Local Gov't Share Revenues*						
6,820,346	8,157,148		7,988,680		7,988,680	4130	Hotel/Motel Tax		7,000,663		0		0
						GVCNTB	*Contributions from Governments*						
650,000	310,861		324,635		324,635	4145	Government Contributions		331,128		0		0
						CHGSVC	*Charges for Service*						
989,499	978,771		1,181,500		1,181,500	4500	Admission Fees		1,341,500		0		0
4,025,131	4,355,125		5,086,915		5,086,915	4510	Rentals		5,164,983		0		0
6,696,468	8,041,019		9,661,345		9,661,345	4550	Food Service Revenue		8,715,561		0		0
66,225	77,065		20,000		20,000	4560	Retail Sales		0		0		0
92,349	101,118		80,000		80,000	4570	Merchandising		85,000		0		0
1,336,536	1,684,248		2,538,387		2,538,387	4580	Utility Services		2,248,191		0		0
508,478	533,484		522,500		522,500	4590	Commissions		605,280		0		0
1,200	230		0		0	4600	Administrative Fees		0		0		0
1,785,124	2,333,796		3,015,349		3,015,349	4620	Parking Fees		2,607,745		0		0
2,020,658	2,137,128		3,049,580		3,049,580	4645	Reimbursed Services		2,236,179		0		0
0	0		0		0	4647	Reimbursed Services - Contract		412,330		0		0
105,588	277,733		305,700		305,700	4650	Miscellaneous Charges for Svc		176,721		0		0
						INTRST	*Interest Earnings*						
340,947	168,752		206,281		206,281	4700	Interest on Investments		69,503		0		0
						DONAT	*Contributions from Private Sources*						
0	1,590		0		0	4750	Donations and Bequests		0		0		0
0	0		0		0	4760	Sponsorship Revenue		168,500		0		0
						MISCRV	*Miscellaneous Revenue*						
(38,845)	110,784		0		0	4805	Financing Transaction		0		0		0
34,771	47,450		100,000		100,000	4890	Miscellaneous Revenue		80,000		0		0
						INFREQ	*Special Items-Infrequent Items*						
15,000	12,500		0		0	4810	Sale of Fixed Assets		0		0		0

MERC Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Total MERC Operating Fund													
						EQTREV	*Fund Equity Transfers*						
						4970	Transfer of Resources						
0	0		0		0		* from MERC Pooled Capital Fund		354,000		0		0
75,000	50,000		173,939		173,939		* from General Fund		182,129		0		0
						INTSRV	*Internal Service Transfers*						
						4980	Transfer for Direct Costs						
87,966	66,011		0		0		* from Convention Center Project Capital Fund		0		0		0
$40,637,571	$42,214,440		$44,240,905		$44,240,905	TOTAL RESOURCES			$42,586,158		$0		$0
							Personal Services						
						SALWGE	*Salaries & Wages*						
2,837,832	3,050,739					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	40,000	1.00	40,000		Accountant	-	0	-	0	-	0
0	0	1.00	50,027	1.00	50,027		Accounting Supervisor	1.00	45,000	-	0	-	0
0	0	1.00	46,275	1.00	46,275		Admissions Staffing Mgr (Admin Scheduling C	1.00	51,953	-	0	-	0
0	0	1.00	55,030	1.00	55,030		Asst. Event Svcs Mgr. or Senior House Mgr.	1.00	57,148	-	0	-	0
0	0	1.00	70,990	1.00	70,990		Asst. Executive Director	1.00	80,752	-	0	-	0
0	0	1.50	79,184	1.50	79,184		Asst. Operations Mgr. (Asst. Tech Svcs. Mgr.)	-	0	-	0	-	0
0	0	1.00	45,479	1.00	45,479		Audio/Visual Supervisor	1.00	47,230	-	0	-	0
0	0	1.00	42,617	1.00	42,617		Audio/Visual Technician Lead	1.00	43,305	-	0	-	0
0	0	3.00	139,574	3.00	139,574		Booking Coordinator	2.00	95,256	-	0	-	0
0	0	0.50	22,470	0.50	22,470		Building Maintenance Supervisor	-	0	-	0	-	0
0	0	-	0	-	0		Budget Analyst	1.00	45,000	-	0	-	0
0	0	1.00	55,030	1.00	55,030		Computer Systems Administrator	1.00	56,070	-	0	-	0
0	0	1.00	95,498	1.00	95,498		Director of Administration/CFO	1.00	95,498	-	0	-	0
0	0	-	0	-	0		Director of Events & Special Services	1.00	70,640	-	0	-	0
0	0	-	0	-	0		Director of Sales & Marketing	1.00	73,245	-	0	-	0
0	0	-	0	-	0		Operations Manager II	0.25	19,016	-	0	-	0
0	0	6.00	288,518	6.00	288,518		Event Manager II	6.00	307,901	-	0	-	0
0	0	2.00	124,325	2.00	124,325		Event Services Manager	1.00	53,000	-	0	-	0
0	0	1.00	39,278	1.00	39,278		Facility Services Sales Coordinator	1.00	40,128	-	0	-	0
0	0	1.00	83,041	1.00	83,041		Expo Director	1.00	83,041	-	0	-	0
0	0	1.00	134,000	1.00	134,000		General Manager	1.00	133,000	-	0	-	0
0	0	1.00	45,469	1.00	45,469		Graphic Designer II	1.00	47,230	-	0	-	0
0	0	1.00	83,041	1.00	83,041		Human Resources Director	1.00	83,041	-	0	-	0
0	0	1.00	68,289	1.00	68,289		Info Systems Supervisor	1.00	55,796	-	0	-	0
0	0	1.00	60,533	1.00	60,533		Marketing & Communications Manager	1.00	62,516	-	0	-	0
0	0	-	0	-	0		Marketing Info Serv's Manager	1.00	51,953	-	0	-	0

MERC Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Total MERC Operating Fund													
0	0	1.00	45,469	1.00	45,469		Multi-Media Services Manager	-	0	-	0	-	0
0	0	1.00	122,262	1.00	122,262		OCC Executive Director	1.00	122,578	-	0	-	0
0	0	0.70	25,466	0.70	25,466		Operations Accounting Coordinator	2.70	93,689	-	0	-	0
0	0	3.25	210,558	3.25	210,558		Operations Manager I	3.00	196,269	-	0	-	0
0	0	1.00	76,907	1.00	76,907		Director of Operations	1.00	76,907	-	0	-	0
0	0	0.75	71,624	0.75	71,624		PCPA Director	0.75	71,624	-	0	-	0
0	0	1.00	50,000	1.00	50,000		Program Analyst II	-	0	-	0	-	0
0	0	2.00	133,770	2.00	133,770		Sales & Events Director	-	0	-	0	-	0
0	0	-	0	-	0		Sales & Events Manager	1.00	62,864	-	0	-	0
0	0	1.00	60,533	1.00	60,533		Sales & Ticket Services Manager	1.00	69,150	-	0	-	0
0	0	2.00	100,235	2.00	100,235		Sales Manager	2.00	104,093	-	0	-	0
0	0	1.00	55,037	1.00	55,037		Senior Sales Manager	1.00	57,148	-	0	-	0
0	0	1.00	55,031	1.00	55,031		Security Manager	1.00	55,031	-	0	-	0
0	0	1.00	55,280	1.00	55,280		Senior Event Manager	1.00	57,398	-	0	-	0
0	0	4.00	200,108	4.00	200,108		Set-up Supervisor	3.00	149,381	-	0	-	0
0	0	3.00	159,000	3.00	159,000		Senior Set-up Supervisor	3.00	159,209	-	0	-	0
0	0	1.00	37,718	1.00	37,718		Stage Supervisor	1.00	48,576	-	0	-	0
0	0	1.00	48,954	1.00	48,954		Telephone & Information Systems Supervisor	1.00	54,553	-	0	-	0
0	0	2.00	110,690	2.00	110,690		Ticketing/Parking Service Manager	2.00	113,884	-	0	-	0
0	0	1.00	38,640	1.00	38,640		Ticket Services Coordinator	1.00	33,447	-	0	-	0
0	0	1.00	46,972	1.00	46,972		Ticket Services Supervisor	1.00	50,729	-	0	-	0
0	0	1.00	38,640	1.00	38,640		Volunteer Coordinator	1.00	40,128	-	0	-	0
2,923,812	3,129,609					5015	Reg Empl-Full Time-Non-Exempt						
0	0	6.00	182,809	6.00	182,809		Administrative Technician	7.00	224,531	-	0	-	0
0	0	7.00	256,009	7.00	256,009		Administrative Assistant	4.00	149,187	-	0	-	0
0	0	1.00	38,860	1.00	38,860		Administrative Assistant II	3.00	113,734	-	0	-	0
0	0	-	0	-	0		Administrative Assistant III	1.00	39,943	-	0	-	0
0	0	1.00	27,518	1.00	27,518		Administrative Secretary	-	0	-	0	-	0
0	0	-	0	-	0		Apprentice Operating Engineer	1.00	41,885	-	0	-	0
0	0	3.00	111,800	3.00	111,800		Audio Visual Technician	3.00	111,311	-	0	-	0
0	0	1.00	38,147	1.00	38,147		Door and Locksmith	1.00	39,526	-	0	-	0
0	0	5.00	263,408	5.00	263,408		Electrician	4.00	219,712	-	0	-	0
0	0	1.00	33,717	1.00	33,717		Facility Security Agent	6.00	177,057	-	0	-	0
0	0	9.00	272,380	9.00	272,380		Lead Facility Security Agent	2.00	61,607	-	0	-	0
0	0	1.50	88,983	1.50	88,983		Lead Electrician	1.50	87,983	-	0	-	0
0	0	1.00	51,910	1.00	51,910		Lead Operating Engineer	1.00	51,699	-	0	-	0
0	0	1.00	28,205	1.00	28,205		Multi-Media Assistant	-	0	-	0	-	0
0	0	1.00	31,138	1.00	31,138		Clerk II	-	0	-	0	-	0
0	0	6.00	293,045	6.00	293,045		Operating Engineer	5.00	250,087	-	0	-	0

MERC Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Total MERC Operating Fund													
0	0	3.00	128,400	3.00	128,400		Operations Coordinator	3.00	135,094	-	0	-	0
0	0	3.00	83,118	3.00	83,118		Secretary II	1.00	29,462	-	0	-	0
0	0	-	0	-	0		Stagedoor Security	1.00	30,151	-	0	-	0
0	0	1.00	30,534	1.00	30,534		Telephone System Coordinator	1.00	33,471	-	0	-	0
0	0	3.00	69,924	3.00	69,924		Utility Lead	3.00	98,218	-	0	-	0
0	0	3.00	91,694	3.00	91,694		Utility Maintenance	3.00	111,957	-	0	-	0
0	0	1.00	39,292	1.00	39,292		Utility Maintenance Lead	1.00	39,980	-	0	-	0
0	0	5.00	189,384	5.00	189,384		Utility Maintenance Specialist	5.00	192,720	-	0	-	0
0	0	5.85	183,685	5.85	183,685		Utility Maintenance Technician	0.85	29,105	-	0	-	0
0	0	20.00	584,470	20.00	584,470		Utility Worker I	-	0	-	0	-	0
0	0	19.00	614,056	19.00	614,056		Utility Worker II	35.00	1,130,458	-	0	-	0
0	0	1.00	36,485	1.00	36,485		Utility-Grounds-Lead	-	0	-	0	-	0
0	0	2.00	66,329	2.00	66,329		Utility-Grounds Maintenance	1.00	33,750	-	0	-	0
0	0		0		0	5020	Regular Employees Part Time Exempt		17,846		0		0
52,526	43,866		35,099		35,099	5025	Regular Employees Part Time Non-Exempt		23,353		0		0
50,215	54,255		8,260		8,260	5030	Temporary Employees		20,000		0		0
635,460	708,472		740,750		740,750	5043	Part-Time, Non-Reimbursed Labor		824,721		0		0
1,815,099	1,907,312		2,023,895		2,023,895	5045	Part-Time, Reimbursed Labor		1,866,916		0		0
108,560	140,133		149,152		149,152	5080	Overtime		139,523		0		0
0	0		343,377		343,377	5089	Merit/Bonus Pay		296,052		0		0
							Salary Adjustment						
0	0		0		0		COLA (all other employee groups)		70,851		0		0
						FRINGE	*Fringe Benefits*						
2,757,919	2,962,779		3,834,266		3,834,266	5100	Fringe Benefits		0		0		0
0	0		0		0		Base Fringe		2,960,137		0		0
0	0		0		0		PERS Reserve		665,417		0		0
$11,181,423	**$11,997,165**	**171.05**	**$14,381,661**	**171.05**	**$14,381,661**		**Total Personal Services**	**151.05**	**$13,631,821**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
176,633	201,134		224,404		224,404	5201	Office Supplies		193,229		0		0
428,714	233,744		296,338		296,338	5205	Operating Supplies		275,718		0		0
25,102	29,252		32,507		32,507	5210	Subscriptions and Dues		30,274		0		0
10,011	9,020		11,700		11,700	5214	Fuels and Lubricants		10,000		0		0
229,216	284,181		297,100		297,100	5215	Maintenance & Repairs Supplies		273,700		0		0
10,074	31,469		0		0	5219	Purchasing Card Expenditures		0		0		0
26	0		0		0	5220	Food		500		0		0
29,562	38,082		26,000		26,000	5225	Retail		14,000		0		0

MERC Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Total MERC Operating Fund													
						SVCS	*Services*						
2,614,619	3,212,148		3,084,141		3,084,141	5240	Contracted Professional Svcs		2,838,773		0		0
1,125	362,505		0		0	5245	Marketing Expense		0		0		0
0	0		0		0	5246	Sponsorship Expenditures		90,571		0		0
351,807	98		22,200		22,200	5250	Contracted Property Services		0		0		0
1,699,651	1,973,129		2,213,136		2,213,136	5251	Utility Services		2,126,475		0		0
1,086	495		1,950		1,950	5255	Cleaning Services		950		0		0
393,368	489,176		412,186		412,186	5260	Maintenance & Repair Services		461,731		0		0
314,499	369,579		373,725		373,725	5265	Rentals		374,595		0		0
0	8,332		0		0	5270	Insurance		0		0		0
389,684	500,511		1,231,390		1,231,390	5280	Other Purchased Services		492,145		0		0
0	0		0		0	5281	Other Purchased Services - Reimb		404,864		0		0
6,088,984	7,764,421		7,569,970		7,569,970	5290	Operations Contracts		0		0		0
0	0		0		0	5291	Food and Beverage Services		7,044,115		0		0
0	0		0		0	5292	Parking Services		184,304		0		0
						IGEXP	*Intergov't Expenditures*						
44,009	50,941		69,000		69,000	5300	Payments to Other Agencies		86,905		0		0
0	1,823		0		0	5310	Taxes (Non-Payroll)		0		0		0
84,712	(253)		0		0	5320	Government Assessments		0		0		0
						OTHEXP	*Other Expenditures*						
64,470	70,131		103,310		103,310	5450	Travel		84,690		0		0
65,880	59,142		88,765		88,765	5455	Staff Development		75,195		0		0
63,203	119,826		56,365		56,365	5490	Miscellaneous Expenditures		45,240		0		0
						GAAP	*GAAP Account*						
43,918	8,890		24,250		24,250	5520	Bad Debt Expense		10,000		0		0
$13,130,353	**$15,817,776**		**$16,138,437**		**$16,138,437**		**Total Materials & Services**		**$15,117,974**		**$0**		**$0**
							Debt Service						
						LOAN	*Loan Payments*						
0	10,279		10,280		10,280	5610	Loan Payments-Principal		22,809		0		0
0	14,763		12,529		12,529	5615	Loan Payments-Interest		0		0		0
$0	**$25,042**		**$22,809**		**$22,809**		**Total Debt Service**		**$22,809**		**$0**		**$0**

MERC Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Total MERC Operating Fund													
							Interfund Transfers						
						INDTEX	*Interfund Reimbursements*						
						5800	Transfer for Indirect Costs						
1,403,283	1,321,019		1,503,043		1,503,043		* to Support Services Fund		1,578,110		0		0
0	93,436		46,115		46,115		* to General Fund		49,104		0		0
91,095	210,676		361,438		361,438		* to Risk Management Fund - Liability		416,212		0		0
66,937	73,295		142,025		142,025		* to Risk Management Fund - Workers Comp.		118,505		0		0
						EQTCHG	*Fund Equity Transfers*						
						5810	Transfer of Resources						
1,006,210	1,825,626		253,580		253,580		* to MERC Pooled Capital		117,356		0		0
24,786	0		260,000		260,000		* to Convention Center Project Capital Fund		0		0		0
963,857	1,078,865		1,128,742		1,128,742		* to Revenue Bond Fund		1,208,508		0		0
$3,556,168	**$4,602,917**		**$3,694,943**		**$3,694,943**		**Total Interfund Transfers**		**$3,487,795**		**$0**		**$0**
							Contingency and Ending Balance						
						CONT	*Contingency*						
0	0		1,222,561		1,222,561	5999	Contingency		1,155,854		0		0
						UNAPP	*Unappropriated Fund Balance*						
12,769,627	9,771,540		8,780,494		8,780,494	5990	Unappropriated Fund Balance						
0	0		0		0		* Restricted Fund Balance (User Fees)		500,000		0		0
0	0		0		0		* Ending Balance		8,011,327		0		0
0	0		0		0		* Prior Year PERS Reserve		658,578		0		0
$12,769,627	**$9,771,540**		**$10,003,055**		**$10,003,055**		**Total Contingency and Ending Balance**		**$10,325,759**		**$0**		**$0**
$40,637,571	**$42,214,440**	**171.05**	**$44,240,905**	**171.05**	**$44,240,905**		**TOTAL REQUIREMENTS**	**151.05**	**$42,586,158**	**0.00**	**$0**	**0.00**	**$0**

MERC Operating Fund

Administration

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Resources						
						BEGBAL	*Beginning Fund Balance*						
0	0		0		0		* Prior year PERS Reserve		44,203		0		0
56,077	136,859		153,446		153,446		* MERC Admin		9,927		0		0
						CHGSVC	*Charges for Service*						
4,608	9,061		4,000		4,000	4590	Commissions		4,080		0		0
						INTRST	*Interest Earnings*						
1,867	3,346		3,072		3,072	4700	Interest on Investments		0		0		0
						DONAT	*Contributions from Private Sources*						
0	0		0		0	4760	Sponsorship Revenue		168,500		0		0
						MISCRV	*Miscellaneous Revenue*						
233	278		0		0	4890	Miscellaneous Revenue		0		0		0
						INDTRV	*Interfund Reimbursements*						
						4990	Intra-Fund Clearing Transfer						
1,040,100	1,113,851		1,097,480		1,097,480		* to MERC Administration		1,192,196		0		0
$1,102,885	**$1,263,395**		**$1,257,998**		**$1,257,998**	**TOTAL RESOURCES**			**$1,418,906**		**$0**		**$0**
						Personal Services							
						SALWGE	*Salaries & Wages*						
512,254	549,882					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	40,000	1.00	40,000		Accountant	-	0	-	0	-	0
0	0	1.00	50,027	1.00	50,027		Accounting Supervisor	1.00	45,000	-	0	-	0
0	0	-	0	-	0		Budget Analyst	1.00	45,000	-	0		
0	0	1.00	55,030	1.00	55,030		Computer Systems Administrator	1.00	56,070	-	0	-	0
0	0	1.00	95,498	1.00	95,498		Director of Administration/CFO	1.00	95,498	-	0	-	0
0	0	1.00	134,000	1.00	134,000		General Manager	1.00	133,000	-	0	-	0
0	0	1.00	83,041	1.00	83,041		Human Resources Director	1.00	83,041	-	0	-	0
0	0	1.00	60,533	1.00	60,533		Marketing & Communications Manager	1.00	62,516	-	0	-	0
0	0	-	0	-	0		Operations Accounting Coordinator	2.00	66,110	-	0	-	0
0	0	1.00	50,000	1.00	50,000		Program Analyst II	-	0	-	0	-	0
35,244	54,739					5015	Reg Empl-Full Time-Non-Exempt						
0	0	1.00	27,830	1.00	27,830		Administrative Technician	1.00	28,292	-	0	-	0
0	0	1.00	37,252	1.00	37,252		Administrative Assistant	-	0	-	0	-	0
0	0	-	0	-	0		Administrative Assistant II	1.00	39,735	-	0	-	0
5,720	545		0		0	5025	Regular Employees Part Time Non-Exempt		0		0		0
8,993	20,846		8,260		8,260	5030	Temporary Employees		20,000		0		0

MERC Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Administration													
54,302	1,145		0		0	5045	Part-Time, Reimbursed Labor		0		0		0
757	343		1,500		1,500	5080	Overtime		1,500		0		0
0	0		44,325		44,325	5089	Merit/Bonus Pay		43,512		0		0
						FRINGE	*Fringe Benefits*						
187,920	192,122		258,868		258,868	5100	Fringe Benefits		0		0		0
0	0		0		0		Base Fringe		207,904		0		0
0	0		0		0		PERS Reserve		47,832		0		0
$805,190	**$819,622**	**10.00**	**$946,164**	**10.00**	**$946,164**		**Total Personal Services**	**11.00**	**$975,010**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
37,158	67,509		35,000		35,000	5201	Office Supplies		50,000		0		0
2,033	12,140		12,500		12,500	5205	Operating Supplies		12,500		0		0
4,742	3,897		6,000		6,000	5210	Subscriptions and Dues		5,000		0		0
0	0		500		500	5214	Fuels and Lubricants		0		0		0
314	314		2,000		2,000	5215	Maintenance & Repairs Supplies		500		0		0
5,585	89		0		0	5219	Purchasing Card Expenditures		0		0		0
26	0		0		0	5220	Food		0		0		0
						SVCS	*Services*						
47,278	90,595		40,000		40,000	5240	Contracted Professional Svcs		45,000		0		0
525	0		0		0	5245	Marketing Expense		0		0		0
	0					5246	Sponsorship Expenditures		90,571				
0	98		0		0	5250	Contracted Property Services		0		0		0
2,417	1,467		2,500		2,500	5251	Utility Services		2,500		0		0
11,019	39,445		12,000		12,000	5260	Maintenance & Repair Services		12,000		0		0
9,276	11,269		5,000		5,000	5265	Rentals		10,000		0		0
49,457	26,626		40,000		40,000	5280	Other Purchased Services		40,000		0		0
76	188		0		0	5290	Operations Contracts		0		0		0
						IGEXP	*Intergov't Expenditures*						
801	161		0		0	5300	Payments to Other Agencies		0		0		0
5,000	0		0		0	5320	Government Assessments		0		0		0
						OTHEXP	*Other Expenditures*						
5,981	2,057		8,000		8,000	5450	Travel		2,500		0		0
18,930	14,097		20,000		20,000	5455	Staff Development		12,000		0		0
5,941	14,578		5,000		5,000	5490	Miscellaneous Expenditures		5,000		0		0
						GAAP	*GAAP Account*						
$206,559	**$284,530**		**$188,500**		**$188,500**		**Total Materials & Services**		**$287,571**		**$0**		**$0**

MERC Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Administration													
							Interfund Transfers						
						INDTEX	*Interfund Reimbursements*						
						5800	Transfer for Indirect Costs						
(45,727)	0		0		0		* to Risk Management Fund - Liability		0		0		0
($45,727)	**$0**		**$0**		**$0**		**Total Interfund Transfers**		**$0**		**$0**		**$0**
							Contingency and Ending Balance						
						CONT	*Contingency*						
0	0		45,384		45,384	5999	Contingency		46,880		0		0
						UNAPP	*Unappropriated Fund Balance*						
136,863	159,243		77,950		77,950	5990	Unappropriated Fund Balance						
0	0		0		0		* Ending Balance		65,242		0		0
0	0		0		0		* Prior Year PERS Reserve		44,203		0		0
$136,863	**$159,243**		**$123,334**		**$123,334**		**Total Contingency and Ending Balance**		**$156,325**		**$0**		**$0**
$1,102,885	**$1,263,395**	**10.00**	**$1,257,998**	**10.00**	**$1,257,998**		**TOTAL REQUIREMENTS**	**11.00**	**$1,418,906**	**0.00**	**$0**	**0.00**	**$0**

MERC Operating Fund

Expo Center

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Resources						
						BEGBAL	*Beginning Fund Balance*						
0	0		0		0		* Prior year PERS Reserve		64,691		0		0
2,806,585	2,823,974		2,774,973		2,774,973		* Expo Center		3,139,706		0		0
						CHGSVC	*Charges for Service*						
0	0		250,000		250,000	4500	Admission Fees		250,000		0		0
1,286,836	1,334,088		1,356,000		1,356,000	4510	Rentals		1,380,000		0		0
1,970,102	1,879,291		2,500,220		2,500,220	4550	Food Service Revenue		1,919,561		0		0
224,087	255,116		287,500		287,500	4580	Utility Services		254,000		0		0
28,196	36,778		40,000		40,000	4590	Commissions		40,000		0		0
1,209,827	1,347,322		1,635,349		1,635,349	4620	Parking Fees		1,576,745		0		0
158,053	250,551		294,697		294,697	4645	Reimbursed Services		180,289		0		0
						4647	Reimbursed Services - Contract		102,005				
26,919	38,283		30,700		30,700	4650	Miscellaneous Charges for Svc		35,721		0		0
						INTRST	*Interest Earnings*						
71,393	45,312		52,269		52,269	4700	Interest on Investments		35,000		0		0
						MISCRV	*Miscellaneous Revenue*						
126	434		0		0	4805	Financing Transaction		0		0		0
4,358	(1,953)		0		0	4890	Miscellaneous Revenue		0		0		0
						EQTREV	*Fund Equity Transfers*						
						4970	Transfer of Resources						
10,500	7,000		0		0		* from General Fund		0		0		0
						INDTRV	*Interfund Reimbursements*						
						4990	Intra-Fund Clearing Transfer						
(130,752)	(142,072)		(153,647)		(153,647)		* to MERC Administration		(182,064)		0		0
$7,666,230	$7,874,124		$9,068,061		$9,068,061	TOTAL RESOURCES			$8,795,654		$0		$0
							Personal Services						
						SALWGE	*Salaries & Wages*						
312,138	367,299					5010	Reg Employees-Full Time-Exempt						
0	0	0.20	9,096	0.20	9,096		Admissions Staffing Mgr (Admin Scheduling C	0.20	10,391	-	0	-	0
0	0	2.00	95,127	2.00	95,127		Event Manager II	2.00	100,765	-	0	-	0
0	0	1.00	83,041	1.00	83,041		Expo Director	1.00	83,041	-	0	-	0
0	0	0.14	8,475	0.14	8,475		Info Systems Supervisor	0.14	7,811	-	0	-	0
0	0	1.00	66,586	1.00	66,586		Operations Manager I	1.00	69,150	-	0	-	0
0	0	1.00	60,533	1.00	60,533		Sales & Events Director	-	0	-	0	-	0
0	0	-	0	-	0		Sales & Events Manager	1.00	62,864				
0	0	0.05	2,752	0.05	2,752		Security Manager	0.05	2,752	-	0	-	0

MERC Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Expo Center													
0	0	1.00	52,866	1.00	52,866		Ticketing/Parking Service Manager	1.00	56,642	-	0	-	0
280,744	303,765					5015	Reg Empl-Full Time-Non-Exempt						
0	0	0.40	12,313	0.40	12,313		Administrative Technician	0.45	14,181	-	0	-	0
0	0	1.00	38,860	1.00	38,860		Administrative Assistant II	1.00	39,735	-	0	-	0
0	0	0.05	1,557	0.05	1,557		Clerk II	-	0	-	0	-	0
0	0	2.00	60,084	2.00	60,084		Utility Lead	2.00	62,222	-	0	-	0
0	0	5.00	189,384	5.00	189,384		Utility Maintenance Specialist	5.00	192,720	-	0	-	0
11,813	13,604		0		0	5025	Regular Employees Part Time Non-Exempt		0		0		0
5,440	98		0		0	5030	Temporary Employees		0		0		0
83,789	79,969		115,474		115,474	5043	Part-Time, Non-Reimbursed Labor		109,969		0		0
104,234	122,711		130,688		130,688	5045	Part-Time, Reimbursed Labor		136,422		0		0
9,614	12,870		12,491		12,491	5080	Overtime		15,329		0		0
0	0		34,287		34,287	5089	Merit/Bonus Pay		36,169		0		0
							Salary Adjustment						
0	0		0		0		COLA (all other employee groups)		5,782		0		0
						FRINGE	*Fringe Benefits*						
255,002	289,409		327,672		327,672	5100	Fringe Benefits		0		0		0
0	0		0		0		Base Fringe		272,699		0		0
0	0		0		0		PERS Reserve		66,895		0		0
$1,062,774	**$1,189,725**	**14.84**	**$1,301,286**	**14.84**	**$1,301,286**		**Total Personal Services**	**14.84**	**$1,345,539**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
6,550	5,339		1,850		1,850	5201	Office Supplies		1,600		0		0
275,714	49,787		71,500		71,500	5205	Operating Supplies		61,400		0		0
3,431	3,236		4,100		4,100	5210	Subscriptions and Dues		3,340		0		0
3,651	3,055		4,500		4,500	5214	Fuels and Lubricants		4,000		0		0
21,143	21,459		22,500		22,500	5215	Maintenance & Repairs Supplies		29,800		0		0
0	7		0		0	5219	Purchasing Card Expenditures		0		0		0
0	0		0		0	5220	Food		500		0		0
						SVCS	*Services*						
40,150	68,094		50,000		50,000	5240	Contracted Professional Svcs		45,025		0		0
487,920	506,033		493,000		493,000	5251	Utility Services		512,000		0		0
33,441	36,643		42,550		42,550	5260	Maintenance & Repair Services		44,080		0		0
8,300	13,616		8,000		8,000	5265	Rentals		4,500		0		0
111,088	199,119		225,882		225,882	5280	Other Purchased Services		134,725		0		0
0	0		0		0	5281	Other Purchased Services - Reimb		94,539		0		0
1,554,534	1,804,878		1,981,158		1,981,158	5290	Operations Contracts		0		0		0
0	0		0		0	5291	Food and Beverage Services		1,631,628		0		0

MERC Operating Fund

Expo Center

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
0	0		0		0	5292	Parking Services		78,304		0		0
						IGEXP	*Intergov't Expenditures*						
6,689	8,021		10,000		10,000	5300	Payments to Other Agencies		11,000		0		0
						OTHEXP	*Other Expenditures*						
2,884	3,136		10,250		10,250	5450	Travel		9,900		0		0
1,807	776		6,100		6,100	5455	Staff Development		4,150		0		0
7,650	13,962		5,000		5,000	5490	Miscellaneous Expenditures		6,200		0		0
						GAAP	*GAAP Account*						
0	0		1,000		1,000	5520	Bad Debt Expense		0		0		0
$2,564,952	**$2,737,161**		**$2,937,390**		**$2,937,390**		**Total Materials & Services**		**$2,676,691**		**$0**		**$0**
							Interfund Transfers						
						INDTEX	*Interfund Reimbursements*						
						5800	Transfer for Indirect Costs						
186,727	173,909		151,948		151,948		* to Support Services Fund		171,582		0		0
0	12,301		4,662		4,662		* to General Fund		5,335		0		0
18,206	27,735		47,582		47,582		* to Risk Management Fund - Liability		45,244		0		0
8,907	9,649		18,697		18,697		* to Risk Management Fund - Workers Comp.		12,882		0		0
						EQTCHG	*Fund Equity Transfers*						
						5810	Transfer of Resources						
36,831	42,288		100,000		100,000		* to MERC Pooled Capital		117,356		0		0
963,857	1,078,865		1,128,742		1,128,742		* to Revenue Bond Fund		1,208,508		0		0
$1,214,528	**$1,344,747**		**$1,451,631**		**$1,451,631**		**Total Interfund Transfers**		**$1,560,907**		**$0**		**$0**
							Contingency and Ending Balance						
						CONT	*Contingency*						
0	0		169,632		169,632	5999	Contingency		165,089		0		0
						UNAPP	*Unappropriated Fund Balance*						
2,823,976	2,602,491		3,208,122		3,208,122	5990	Unappropriated Fund Balance						
0	0		0		0		* Restricted Fund Balance (User Fees)		500,000		0		0
0	0		0		0		* Ending Balance		2,482,737		0		0
0	0		0		0		* Prior Year PERS Reserve		64,691		0		0
$2,823,976	**$2,602,491**		**$3,377,754**		**$3,377,754**		**Total Contingency and Ending Balance**		**$3,212,517**		**$0**		**$0**
$7,666,230	**$7,874,124**	**14.84**	**$9,068,061**	**14.84**	**$9,068,061**		**TOTAL REQUIREMENTS**	**14.84**	**$8,795,654**	**0.00**	**$0**	**0.00**	**$0**

MERC Operating Fund

Oregon Convention Center

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Resources						
						BEGBAL	*Beginning Fund Balance*						
0	0		0		0		* Prior year PERS Reserve		332,761		0		0
9,413,820	7,534,093		4,485,334		4,485,334		* Oregon Convention Center		3,995,495		0		0
						LGSHRE	*Local Gov't Share Revenues*						
5,061,870	6,318,840		6,250,134		6,250,134	4130	Hotel/Motel Tax		5,740,961		0		0
						GVCNTB	*Contributions from Governments*						
350,000	0		0		0	4145	Government Contributions		0		0		0
						CHGSVC	*Charges for Service*						
0	0		1,500		1,500	4500	Admission Fees		1,500		0		0
1,560,900	1,868,602		2,630,915		2,630,915	4510	Rentals		2,688,811		0		0
3,711,993	5,131,047		6,084,125		6,084,125	4550	Food Service Revenue		5,700,000		0		0
65,295	71,821		20,000		20,000	4560	Retail Sales		0		0		0
0	599		0		0	4570	Merchandising		0		0		0
1,109,153	1,427,544		2,240,887		2,240,887	4580	Utility Services		1,984,191		0		0
47,157	55,026		62,500		62,500	4590	Commissions		75,200		0		0
575,297	986,474		1,380,000		1,380,000	4620	Parking Fees		1,031,000		0		0
187,935	231,037		623,100		623,100	4645	Reimbursed Services		358,993		0		0
21,478	177,646		200,000		200,000	4650	Miscellaneous Charges for Svc		65,000		0		0
						INTRST	*Interest Earnings*						
224,492	106,751		102,000		102,000	4700	Interest on Investments		15,000		0		0
						MISCRV	*Miscellaneous Revenue*						
5,720	22,236		100,000		100,000	4890	Miscellaneous Revenue		80,000		0		0
						INFREQ	*Special Items-Infrequent Items*						
15,000	12,500		0		0	4810	Sale of Fixed Assets		0		0		0
						EQTREV	*Fund Equity Transfers*						
						4970	Transfer of Resources						
0	0		0		0		* from MERC Pooled Capital Fund		354,000		0		0
39,000	26,000		173,939		173,939		* from General Fund		182,129		0		0
						INDTRV	*Interfund Reimbursements*						
						4990	Intra-Fund Clearing Transfer						
(534,348)	(576,281)		(570,690)		(570,690)		* to MERC Administration		(605,308)		0		0
						INTSRV	*Internal Service Transfers*						
						4980	Transfer for Direct Costs						
87,966	66,011		0		0		* from Convention Center Project Capital Fund		0		0		0
$21,942,728	$23,459,946		$23,783,744		$23,783,744	TOTAL RESOURCES			$21,999,733		$0		$0

MERC Operating Fund

Oregon Convention Center

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Personal Services						
						SALWGE	*Salaries & Wages*						
1,320,945	1,535,041					5010	Reg Employees-Full Time-Exempt						
0	0	0.25	12,166	0.25	12,166		Admissions Staffing Mgr (Admin Schedulin	0.25	12,988	-	0	-	0
0	0	1.00	70,990	1.00	70,990		Asst. Executive Director	1.00	80,752	-	0	-	0
0	0	1.00	50,294	1.00	50,294		Asst. Operations Mgr. (Asst. Tech Svcs. Mg	-	0	-	0	-	0
0	0	1.00	45,479	1.00	45,479		Audio/Visual Supervisor	1.00	47,230	-	0	-	0
0	0	1.00	42,617	1.00	42,617		Audio/Visual Technician Lead	1.00	43,305	-	0	-	0
0	0	1.00	42,286	1.00	42,286		Booking Coordinator	-	0	-	0	-	0
0	0	-	0	-	0		Director of Events & Special Services	1.00	70,640	-	0	-	0
0	0	-	0	-	0		Director of Sales & Marketing	1.00	73,245	-	0	-	0
0	0	4.00	193,391	4.00	193,391		Event Manager II	4.00	207,136	-	0	-	0
0	0	1.00	63,792	1.00	63,792		Event Services Manager	-	0	-	0	-	0
0	0	1.00	39,278	1.00	39,278		Facility Services Sales Coordinator	1.00	40,128	-	0	-	0
0	0	1.00	45,469	1.00	45,469		Graphic Designer II	1.00	47,230	-	0	-	0
0	0	0.52	31,000	0.52	31,000		Info Systems Supervisor	0.52	29,014	-	0	-	0
	0						Marketing Info Serv's Manager	1.00	51,953	-	0	-	0
0	0	1.00	45,469	1.00	45,469		Multi-Media Services Manager	-	0	-	0	-	0
0	0	1.00	122,262	1.00	122,262		OCC Executive Director	1.00	122,578	-	0	-	0
0	0	2.00	127,119	2.00	127,119		Operations Manager I	2.00	127,119	-	0	-	0
0	0	1.00	76,907	1.00	76,907		Director of Operations	1.00	76,907	-	0	-	0
0	0	1.00	73,237	1.00	73,237		Sales & Events Director	-	0	-	0	-	0
0	0	2.00	100,235	2.00	100,235		Sales Manager	2.00	104,093	-	0	-	0
0	0	1.00	55,037	1.00	55,037		Senior Sales Manager	1.00	57,148	-	0	-	0
0	0	0.90	49,527	0.90	49,527		Security Manager	0.90	49,527	-	0	-	0
0	0	1.00	55,280	1.00	55,280		Senior Event Manager	1.00	57,398	-	0	-	0
0	0	4.00	200,108	4.00	200,108		Set-up Supervisor	3.00	149,381	-	0	-	0
0	0	3.00	159,000	3.00	159,000		Senior Set-up Supervisor	3.00	159,209	-	0	-	0
0	0	1.00	48,954	1.00	48,954		Telephone & Information Systems Supervis	1.00	54,553	-	0	-	0
0	0	1.00	57,824	1.00	57,824		Ticketing/Parking Service Manager	1.00	57,242	-	0	-	0
2,143,893	2,440,615					5015	Reg Empl-Full Time-Non-Exempt						
0	0	3.80	118,040	3.80	118,040		Administrative Technician	3.95	131,729	-	0	-	0
0	0	4.00	150,592	4.00	150,592		Administrative Assistant	3.00	115,487	-	0	-	0
0	0	-	0	-	0		Administrative Assistant III	1.00	39,943	-	0	-	0
0	0	1.00	27,518	1.00	27,518		Administrative Secretary	-	0	-	0	-	0

MERC Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Oregon Convention Center													
0	0	-	0	-	0		Apprentice Operating Engineer	1.00	41,885	-	0	-	0
0	0	3.00	111,800	3.00	111,800		Audio Visual Technician	3.00	111,311	-	0	-	0
0	0	1.00	38,147	1.00	38,147		Door and Locksmith	1.00	39,526	-	0	-	0
0	0	5.00	263,408	5.00	263,408		Electrician	4.00	219,712	-	0	-	0
0	0	-	0	-	0		Facility Security Agent	5.00	144,197	-	0	-	0
0	0	8.00	240,280	8.00	240,280		Lead Facility Security Agent	2.00	61,607	-	0	-	0
0	0	1.00	58,488	1.00	58,488		Lead Electrician	1.00	58,255	-	0	-	0
0	0	1.00	51,910	1.00	51,910		Lead Operating Engineer	1.00	51,699	-	0	-	0
0	0	1.00	28,205	1.00	28,205		Multi-Media Assistant	-	0	-	0	-	0
0	0	0.15	4,671	0.15	4,671		Clerk II	-	0	-	0	-	0
0	0	5.00	242,220	5.00	242,220		Operating Engineer	4.00	200,252	-	0	-	0
0	0	2.00	56,577	2.00	56,577		Secretary II	1.00	29,462	-	0	-	0
0	0	1.00	30,534	1.00	30,534		Telephone System Coordinator	1.00	33,471	-	0	-	0
0	0	3.00	91,694	3.00	91,694		Utility Maintenance	3.00	111,957	-	0	-	0
0	0	1.00	39,292	1.00	39,292		Utility Maintenance Lead	1.00	39,980	-	0	-	0
0	0	5.00	155,860	5.00	155,860		Utility Maintenance Technician	-	0	-	0	-	0
0	0	20.00	584,470	20.00	584,470		Utility Worker I	-	0	-	0	-	0
0	0	19.00	614,056	19.00	614,056		Utility Worker II	35.00	1,130,458	-	0	-	0
0	0	1.00	36,485	1.00	36,485		Utility-Grounds-Lead	-	0	-	0	-	0
0	0	2.00	66,329	2.00	66,329		Utility-Grounds Maintenance	1.00	33,750	-	0	-	0
0	0		0		0	5020	Regular Employees Part Time Exempt		17,846		0		0
18,662	4,331		0		0	5025	Regular Employees Part Time Non-Exempt		23,353		0		0
3,831	6,145		0		0	5030	Temporary Employees		0		0		0
150,890	139,826		190,026		190,026	5043	Part-Time, Non-Reimbursed Labor		169,310		0		0
190,922	269,171		318,566		318,566	5045	Part-Time, Reimbursed Labor		282,041		0		0
36,508	48,983		65,486		65,486	5080	Overtime		63,046		0		0
0	0		196,044		196,044	5089	Merit/Bonus Pay		153,407		0		0
							Salary Adjustment						
0	0		0		0		COLA (all other employee groups)		59,743		0		0
						FRINGE	*Fringe Benefits*						
1,438,739	1,645,566		2,219,774		2,219,774	5100	Fringe Benefits		0		0		0
0	0		0		0		Base Fringe		1,728,381		0		0
0	0		0		0		PERS Reserve		337,966		0		0
$5,304,390	**$6,089,678**	**120.62**	**$7,808,193**	**120.62**	**$7,808,193**		**Total Personal Services**	**101.62**	**$7,148,550**	**0.00**	**$0**	**0.00**	**$0**

MERC Operating Fund

Oregon Convention Center

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							FOR INFORMATION ONLY						
							Materials & Services						
						GOODS	*Goods*						
81,259	78,303		136,044		136,044	5201	Office Supplies		91,299		0		0
87,728	114,482		134,350		134,350	5205	Operating Supplies		128,555		0		0
14,455	18,026		18,732		18,732	5210	Subscriptions and Dues		17,934		0		0
6,279	5,711		6,200		6,200	5214	Fuels and Lubricants		5,400		0		0
86,430	164,226		161,900		161,900	5215	Maintenance & Repairs Supplies		132,700		0		0
1,796	22,450		0		0	5219	Purchasing Card Expenditures		0		0		0
20,268	28,222		15,000		15,000	5225	Retail		1,000		0		0
						SVCS	*Services*						
2,496,211	3,017,328		2,994,141		2,994,141	5240	Contracted Professional Svcs		2,739,248		0		0
600	362,505		0		0	5245	Marketing Expense		0		0		0
351,807	0		0		0	5250	Contracted Property Services		0		0		0
702,118	924,351		1,177,530		1,177,530	5251	Utility Services		1,132,975		0		0
1,086	495		1,950		1,950	5255	Cleaning Services		950		0		0
148,319	163,372		170,040		170,040	5260	Maintenance & Repair Services		237,455		0		0
150,104	191,288		178,905		178,905	5265	Rentals		176,325		0		0
0	8,296		0		0	5270	Insurance		0		0		0
176,962	229,441		510,020		510,020	5280	Other Purchased Services		241,310		0		0
3,627,274	5,032,239		4,816,994		4,816,994	5290	Operations Contracts		0		0		0
0	0		0		0	5291	Food and Beverage Services		4,464,026		0		0
0	0		0		0	5292	Parking Services		106,000		0		0
						IGEXP	*Intergov't Expenditures*						
24,578	33,546		47,500		47,500	5300	Payments to Other Agencies		61,905		0		0
						OTHEXP	*Other Expenditures*						
40,292	52,384		63,360		63,360	5450	Travel		52,290		0		0
31,215	38,312		52,545		52,545	5455	Staff Development		45,600		0		0
37,053	44,500		21,465		21,465	5490	Miscellaneous Expenditures		18,115		0		0
						GAAP	*GAAP Account*						
5,126	7,889		3,250		3,250	5520	Bad Debt Expense		2,500		0		0
$8,090,960	**$10,537,366**		**$10,509,926**		**$10,509,926**		**Total Materials & Services**		**$9,655,587**		**$0**		**$0**
							Debt Service						
						LOAN	*Loan Payments*						
0	10,279		10,280		10,280	5610	Loan Payments-Principal		22,809		0		0
0	14,763		12,529		12,529	5615	Loan Payments-Interest		0		0		0
$0	**$25,042**		**$22,809**		**$22,809**		**Total Debt Service**		**$22,809**		**$0**		**$0**

MERC Operating Fund

Oregon Convention Center

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							FOR INFORMATION ONLY						
							Interfund Transfers						
						INDTEX	*Interfund Reimbursements*						
						5800	Transfer for Indirect Costs						
735,592	685,488		869,299		869,299		* to Support Services Fund		886,214		0		0
0	48,485		26,671		26,671		* to General Fund		27,589		0		0
71,721	109,322		187,554		187,554		* to Risk Management Fund - Liability		233,767		0		0
35,088	38,033		73,697		73,697		* to Risk Management Fund - Workers Comp.		66,559		0		0
						EQTCHG	*Fund Equity Transfers*						
						5810	Transfer of Resources						
146,105	1,783,338		153,580		153,580		* to MERC Pooled Capital		0		0		0
24,786	0		260,000		260,000		* to Convention Center Project Capital Fund		0		0		0
$1,013,292	**$2,664,666**		**$1,570,801**		**$1,570,801**		**Total Interfund Transfers**		**$1,214,129**		**$0**		**$0**
							Contingency and Ending Balance						
						CONT	*Contingency*						
0	0		734,127		734,127	5999	Contingency		676,971		0		0
						UNAPP	*Unappropriated Fund Balance*						
7,534,086	4,143,194		3,137,888		3,137,888	5990	Unappropriated Fund Balance						
0	0		0		0		* Ending Balance		2,948,926		0		0
0	0		0		0		* Prior Year PERS Reserve		332,761		0		0
$7,534,086	**$4,143,194**		**$3,872,015**		**$3,872,015**		**Total Contingency and Ending Balance**		**$3,958,658**		**$0**		**$0**
$21,942,728	**$23,459,946**	**120.62**	**$23,783,744**	**120.62**	**$23,783,744**		**TOTAL REQUIREMENTS**	**101.62**	**$21,999,733**	**0.00**	**$0**	**0.00**	**$0**

MERC Operating Fund

Portland Center for the Performing Arts

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							FOR INFORMATION ONLY						
							Resources						
						BEGBAL	*Beginning Fund Balance*						
0	0		0		0		* Prior year PERS Reserve		216,923		0		0
2,112,645	2,274,701		2,572,341		2,572,341		* Portland Center for the Performing Arts		3,003,039		0		0
						GRANTS	*Grants*						
12,725	0		0		0	4125	Local Grants - Indirect		0		0		0
						LGSHRE	*Local Gov't Share Revenues*						
1,758,476	1,838,308		1,738,546		1,738,546	4130	Hotel/Motel Tax		1,259,702		0		0
						GVCNTB	*Contributions from Governments*						
300,000	310,861		324,635		324,635	4145	Government Contributions		331,128		0		0
						CHGSVC	*Charges for Service*						
989,499	978,771		930,000		930,000	4500	Admission Fees		1,090,000		0		0
1,177,395	1,152,435		1,100,000		1,100,000	4510	Rentals		1,096,172		0		0
1,014,373	1,030,681		1,077,000		1,077,000	4550	Food Service Revenue		1,096,000		0		0
930	5,244		0		0	4560	Retail Sales		0		0		0
92,349	100,519		80,000		80,000	4570	Merchandising		85,000		0		0
3,296	1,588		10,000		10,000	4580	Utility Services		10,000		0		0
428,517	432,619		416,000		416,000	4590	Commissions		486,000		0		0
1,200	230		0		0	4600	Administrative Fees		0		0		0
1,674,670	1,655,540		2,131,783		2,131,783	4645	Reimbursed Services		1,696,897		0		0
						4647	Reimbursed Services - Contract		310,325				
57,191	61,804		75,000		75,000	4650	Miscellaneous Charges for Svc		76,000		0		0
						INTRST	*Interest Earnings*						
43,195	13,343		48,940		48,940	4700	Interest on Investments		19,503		0		0
						DONAT	*Contributions from Private Sources*						
0	1,590		0		0	4750	Donations and Bequests		0		0		0
						MISCRV	*Miscellaneous Revenue*						
(38,971)	110,350		0		0	4805	Financing Transaction		0		0		0
24,460	26,889		0		0	4890	Miscellaneous Revenue		0		0		0
						EQTREV	*Fund Equity Transfers*						
						4970	Transfer of Resources						
25,500	17,000		0		0		* from General Fund		0		0		0
						INDTRV	*Interfund Reimbursements*						
						4990	Intra-Fund Clearing Transfer						
(375,000)	(395,498)		(373,143)		(373,143)		* to MERC Administration		(404,824)		0		0
$9,302,450	$9,616,975		$10,131,102		$10,131,102	TOTAL RESOURCES			$10,371,865		$0		$0

MERC Operating Fund

Portland Center for the Performing Arts

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							FOR INFORMATION ONLY						
							Personal Services						
						SALWGE	*Salaries & Wages*						
692,495	598,517					5010	Reg Employees-Full Time-Exempt						
0	0	0.55	25,013	0.55	25,013		Admissions Staffing Mgr (Admin Scheduling C	0.55	28,574	-	0	-	0
0	0	1.00	55,030	1.00	55,030		Asst. Event Svcs Mgr. or Senior House Mgr.	1.00	57,148	-	0	-	0
0	0	0.50	28,890	0.50	28,890		Asst. Operations Mgr. (Asst. Tech Svcs. Mgr.)	-	0	-	0	-	0
0	0	2.00	97,288	2.00	97,288		Booking Coordinator	2.00	95,256	-	0	-	0
0	0	0.50	22,470	0.50	22,470		Building Maintenance Supervisor	-	0	-	0	-	0
0	0	-	0	-	0		Operations Manager II	0.25	19,016	-	0	-	0
0	0	1.00	60,533	1.00	60,533		Event Services Manager	1.00	53,000	-	0	-	0
0	0	0.34	28,814	0.34	28,814		Info Systems Supervisor	0.34	18,971	-	0	-	0
0	0	0.70	25,466	0.70	25,466		Operations Accounting Coordinator	0.70	27,579	-	0	-	0
0	0	0.25	16,853	0.25	16,853		Operations Manager I	-	0	-	0	-	0
0	0	0.75	71,624	0.75	71,624		PCPA Director	0.75	71,624	-	0	-	0
0	0	1.00	60,533	1.00	60,533		Sales & Ticket Services Manager	1.00	69,150	-	0	-	0
0	0	0.05	2,752	0.05	2,752		Security Manager	0.05	2,752	-	0	-	0
0	0	1.00	37,718	1.00	37,718		Stage Supervisor	1.00	48,576	-	0	-	0
0	0	1.00	38,640	1.00	38,640		Ticket Services Coordinator	1.00	33,447	-	0	-	0
0	0	1.00	46,972	1.00	46,972		Ticket Services Supervisor	1.00	50,729	-	0	-	0
0	0	1.00	38,640	1.00	38,640		Volunteer Coordinator	1.00	40,128	-	0	-	0
463,931	330,490					5015	Reg Empl-Full Time-Non-Exempt						
0	0	0.80	24,626	0.80	24,626		Administrative Technician	1.60	50,329	-	0	-	0
0	0	2.00	68,165	2.00	68,165		Administrative Assistant	1.00	33,700	-	0	-	0
0	0	-	0	-	0		Administrative Assistant II	1.00	34,264	-	0	-	0
0	0	1.00	33,717	1.00	33,717		Facility Security Agent	1.00	32,860	-	0	-	0
0	0	1.00	32,100	1.00	32,100		Lead Facility Security Agent	-	0	-	0	-	0
0	0	0.50	30,495	0.50	30,495		Lead Electrician	0.50	29,728	-	0	-	0
0	0	0.80	24,910	0.80	24,910		Clerk II	-	0	-	0	-	0
0	0	1.00	50,825	1.00	50,825		Operating Engineer	1.00	49,835	-	0	-	0
0	0	3.00	128,400	3.00	128,400		Operations Coordinator	3.00	135,094	-	0	-	0
0	0	1.00	26,541	1.00	26,541		Secretary II	-	0	-	0	-	0
0	0	-	0	-	0		Stagedoor Security	1.00	30,151	-	0	-	0
0	0	1.00	9,840	1.00	9,840		Utility Lead	1.00	35,996	-	0	-	0
0	0	0.85	27,825	0.85	27,825		Utility Maintenance Technician	0.85	29,105	-	0	-	0
16,331	25,386		35,099		35,099	5025	Regular Employees Part Time Non-Exempt		0		0		0
31,951	27,166		0		0	5030	Temporary Employees		0		0		0
400,781	488,677		435,250		435,250	5043	Part-Time, Non-Reimbursed Labor		545,442		0		0
1,465,641	1,514,285		1,574,641		1,574,641	5045	Part-Time, Reimbursed Labor		1,448,453		0		0
61,681	77,937		69,675		69,675	5080	Overtime		59,648		0		0

MERC Operating Fund

Portland Center for the Performing Arts

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
0	0		68,721		68,721	5089	Merit/Bonus Pay		62,964		0		0
							Salary Adjustment						
0	0		0		0		COLA (all other employee groups)		5,326		0		0
						FRINGE	*Fringe Benefits*						
876,258	835,682		1,027,952		1,027,952	5100	Fringe Benefits		0		0		0
0	0		0		0		Base Fringe		751,153		0		0
0	0		0		0		PERS Reserve		212,724		0		0
$4,009,069	**$3,898,140**	**25.59**	**$4,326,018**	**25.59**	**$4,326,018**		**Total Personal Services**	**23.59**	**$4,162,722**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
51,666	49,983		51,510		51,510	5201	Office Supplies		50,330		0		0
63,239	57,335		77,988		77,988	5205	Operating Supplies		73,263		0		0
2,474	4,093		3,675		3,675	5210	Subscriptions and Dues		4,000		0		0
81	254		500		500	5214	Fuels and Lubricants		600		0		0
121,329	98,182		110,700		110,700	5215	Maintenance & Repairs Supplies		110,700		0		0
2,693	8,923		0		0	5219	Purchasing Card Expenditures		0		0		0
9,294	9,860		11,000		11,000	5225	Retail		13,000		0		0
						SVCS	*Services*						
30,980	36,131		0		0	5240	Contracted Professional Svcs		9,500		0		0
0	0		22,200		22,200	5250	Contracted Property Services		0		0		0
507,196	541,278		540,106		540,106	5251	Utility Services		479,000		0		0
200,589	249,716		187,596		187,596	5260	Maintenance & Repair Services		168,196		0		0
146,819	153,406		181,820		181,820	5265	Rentals		183,770		0		0
0	36		0		0	5270	Insurance		0		0		0
52,177	45,325		455,488		455,488	5280	Other Purchased Services		76,110		0		0
0	0		0		0	5281	Other Purchased Services - Reimb		310,325		0		0
907,100	927,116		771,818		771,818	5290	Operations Contracts		0		0		0
0	0		0		0	5291	Food and Beverage Services		948,461		0		0
						IGEXP	*Intergov't Expenditures*						
11,941	9,213		11,500		11,500	5300	Payments to Other Agencies		14,000		0		0
0	1,823		0		0	5310	Taxes (Non-Payroll)		0		0		0
79,712	(253)		0		0	5320	Government Assessments		0		0		0
						OTHEXP	*Other Expenditures*						
15,313	12,554		21,700		21,700	5450	Travel		20,000		0		0
13,928	5,957		10,120		10,120	5455	Staff Development		13,445		0		0
12,559	46,786		24,900		24,900	5490	Miscellaneous Expenditures		15,925		0		0
						GAAP	*GAAP Account*						
38,792	1,001		20,000		20,000	5520	Bad Debt Expense		7,500		0		0

MERC Operating Fund

Portland Center for the Performing Arts

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
$2,267,882	$2,258,719		$2,502,621		$2,502,621		**Total Materials & Services**		$2,498,125		$0		$0
							Interfund Transfers						
						INDTEX	*Interfund Reimbursements*						
						5800	Transfer for Indirect Costs						
480,964	461,622		481,796		481,796		* to Support Services Fund		520,314		0		0
0	32,650		14,782		14,782		* to General Fund		16,180		0		0
46,895	73,619		126,302		126,302		* to Risk Management Fund - Liability		137,201		0		0
22,942	25,613		49,631		49,631		* to Risk Management Fund - Workers Comp.		39,064		0		0
						EQTCHG	*Fund Equity Transfers*						
						5810	Transfer of Resources						
200,000	0		0		0		* to MERC Pooled Capital		0		0		0
$750,801	$593,504		$672,511		$672,511		**Total Interfund Transfers**		$712,759		$0		$0
							Contingency and Ending Balance						
						CONT	*Contingency*						
0	0		273,418		273,418	5999	Contingency		266,914		0		0
						UNAPP	*Unappropriated Fund Balance*						
2,274,698	2,866,612		2,356,534		2,356,534	5990	Unappropriated Fund Balance						
0	0		0		0		* Ending Balance		2,514,422		0		0
0	0		0		0		* Prior Year PERS Reserve		216,923		0		0
$2,274,698	$2,866,612		$2,629,952		$2,629,952		**Total Contingency and Ending Balance**		$2,998,259		$0		$0
$9,302,450	$9,616,975	25.59	$10,131,102	25.59	$10,131,102		**TOTAL REQUIREMENTS**	23.59	$10,371,865	0.00	$0	0.00	$0

MERC Operating Fund

Civic Stadium

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Resources						
						BEGBAL	*Beginning Fund Balance*						
623,278	0		0		0		* Civic Stadium		0		0		0
$623,278	**$0**		**$0**		**$0**		**TOTAL RESOURCES**		**$0**		**$0**		**$0**
							Interfund Transfers						
						EQTCHG	*Fund Equity Transfers*						
						5810	Transfer of Resources						
623,274	0		0		0		* to MERC Pooled Capital		0		0		0
$623,274	**$0**		**$0**		**$0**		**Total Interfund Transfers**		**$0**		**$0**		**$0**
$623,278	**$0**	**0.00**	**$0**	**0.00**	**$0**		**TOTAL REQUIREMENTS**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**

MERC Pooled Capital Fund

MERC Pooled Capital Fund Summary

	Audited FY 2001-02	Audited FY 2002-03	Adopted FY 2003-04	Amended FY 2003-04	Proposed FY 2004-05	Approved FY 2004-05	Adopted FY 2004-05	% Change from FY 2003-04 Amended
Resources								
Beginning Fund Balance	*$3,550,683*	*$4,663,986*	*$2,017,297*	*$2,017,297*	*$4,089,622*	*$0*	*$0*	*102.73%*
Current Revenues								
Grants	0	18,500	0	0	0	0	0	0.00%
Local Government Shared Revenues	0	169,704	0	0	0	0	0	0.00%
Contributions from other Governments	634,563	2,400,803	3,208,931	3,208,931	321,484	0	0	(89.98%)
Interest Earnings	114,182	78,651	98,220	98,220	67,779	0	0	(30.99%)
Donations	0	0	527,520	527,520	627,775	0	0	19.00%
Other Misc. Revenue	100	12,607	0	0	0	0	0	0.00%
Interfund Transfers:								
Fund Equity Transfers	1,006,210	1,804,489	253,580	253,580	372,356	0	0	46.84%
Subtotal Current Revenues	**1,755,055**	**4,484,754**	**4,088,251**	**4,088,251**	**1,389,394**	**0**	**0**	**(66.01%)**
Total Resources	**$5,305,738**	**$9,148,740**	**$6,105,548**	**$6,105,548**	**$5,479,016**	**$0**	**$0**	**(10.26%)**
Requirements								
Current Expenditures								
Personal Services	$39,033	$504,516	$493,048	$493,048	$427,410	$0	$0	(13.31%)
Materials and Services	6,472	31,158	35,000	35,000	10,000	0	0	(71.43%)
Capital Outlay	596,247	4,133,619	2,389,580	2,389,580	2,250,600	0	0	(5.82%)
Interfund Transfers:								
Fund Equity Transfers	0	0	0	0	354,000	0	0	0.00%
Contingency	0	0	750,000	750,000	500,000	0	0	(33.33%)
Subtotal Current Expenditures	**641,752**	**4,669,293**	**3,667,628**	**3,667,628**	**3,542,010**	**0**	**0**	**(3.43%)**
Ending Fund Balance	*4,663,986*	*4,479,447*	*2,437,920*	*2,437,920*	*1,937,006*	*0*	*0*	*(20.55%)*
Total Requirements	**$5,305,738**	**$9,148,740**	**$6,105,548**	**$6,105,548**	**$5,479,016**	**$0**	**$0**	**(10.26%)**
Full-Time Equivalents (FTE)	0.55	6.29	5.95	5.95	4.95	0.00	0.00	(16.81%)

MERC Pooled Capital Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Resources						
						BEGBAL	*Beginning Fund Balance*						
3,550,683	4,663,986		2,017,297		2,017,297		* Prior year ending balance		4,073,164		0		0
0	0		0		0		* Prior year PERS reserve		16,458		0		0
						Grants							
0	18,500		0		0	4125	Local Grants - Indirect		0		0		0
						LGSHRE	*Local Gov't Shared Revenues*						
0	169,704		0		0	4130	Hotel/Motel Tax		0		0		0
						GVCNTB	*Contributions from Governments*						
634,563	2,400,803		3,208,931		3,208,931	4145	Government Contributions		321,484		0		0
						INTRST	*Interest Earnings*						
114,182	78,651		98,220		98,220	4700	Interest on Investments		67,779		0		0
						DONAT	*Contributions from Private Sources*						
0	0		527,520		527,520	4750	Donations and Bequests		627,775		0		0
						MISCRV	*Miscellaneous Revenue*						
100	12,607		0		0	4890	Other Miscellaneous Revenue		0		0		0
						EQTREV	*Fund Equity Transfers*						
						4970	Transfer of Resources						
0	0		0		0		* from Convention Center Capital Fund		255,000		0		0
146,005	1,762,201		153,580		153,580		* from MERC Operating - OCC		0		0		0
623,374	0		0		0		* from MERC Operating - Civic Stadium		0		0		0
200,000	0		0		0		* from PCPA		0		0		0
36,831	42,288		100,000		100,000		* from MERC Operating - Expo Center		117,356		0		0
$5,305,738	$9,148,740		$6,105,548		$6,105,548	TOTAL RESOURCES			$5,479,016		$0		$0
							Personal Services						
						SALWGE	*Salaries & Wages*						
28,796	268,143					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	50,027	1.00	50,027		Capital Projects Assistant	1.00	46,800	-	0	-	0
0	0	1.00	76,906	1.00	76,906		Construction/Capital Projects Manager	1.00	79,868	-	0	-	0
0	0	0.25	23,875	0.25	23,875		PCPA Director	0.25	23,875	-	0	-	0
0	0	0.75	54,934	0.75	54,934		PCPA Operations Manager II	0.75	57,049	-	0	-	0
0	0	0.50	27,515	0.50	27,515		PCPA Assistant Operations Manager	-	0	-	0	-	0
0	0	0.30	9,773	0.30	9,773		PCPA Operations Accounting Coordinator	0.30	10,020	-	0	-	0
0	0	0.50	20,993	0.50	20,993		PCPA Building Maintenance Supervisor	-	0	-	0	-	0
0	104,451					5015	Reg Employees-Full Time-Non-Exempt						
0	0	1.00	50,825	1.00	50,825		PCPA Operating Engineer	1.00	51,330	-	0	-	0
0	0	0.15	4,910	0.15	4,910		PCPA Utility Maintenance Technician	0.15	5,290	-	0	-	0
0	0	0.50	30,495	0.50	30,495		PCPA Lead Electricain	0.50	30,619	-	0	-	0
0	10,598		0		0	5043	Part-Time, Non-Reimbursed Labor		0		0		0

MERC Pooled Capital Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
0	0		0		0	5089	Merit/Bonus Pay		1,330		0		0
							Salary Adjustments						
0	0		0		0		COLA (all other employee groups)		11,455		0		0
						FRINGE	*Fringe Benefits*						
10,237	121,324		142,795		142,795	5100	Fringe Benefits						
0	0		0		0		Base Fringe		88,651		0		0
0	0		0		0		PERS Reserve		21,123		0		0
$39,033	**$504,516**	**5.95**	**$493,048**	**5.95**	**$493,048**	**Total Personal Services**		**4.95**	**$427,410**	**0.00**	**$0**	**0.00**	**$0**
						Materials and Services							
						GOODS	*Goods*						
0	21,142		0		0	5201	Office Supplies		0		0		0
6,000	0		0		0	5205	Operating Supplies		0		0		0
0	56		25,000		25,000	5215	Maintenance & Repairs Supplies		0		0		0
0	8		0		0	5219	Purchasing Card Expenditures		0		0		0
0	36		0		0	5225	Retail		0		0		0
						SVCS	*Services*						
0	6,963		0		0	5240	Contracted Professional Svcs		0		0		0
0	2,365		0		0	5251	Utility Services		0		0		0
472	0		10,000		10,000	5260	Maintenance & Repair Services		10,000		0		0
0	588		0		0	5280	Other Purchased Services		0		0		0
$6,472	**$31,158**		**$35,000**		**$35,000**	**Total Materials and Services**			**$10,000**		**$0**		**$0**
						Capital Outlay							
						CAPNON	*Capital Outlay (Non-CIP Projects)*						
3,324	42,288		184,580		184,580	5710	Improve-Oth thn Bldg (non-CIP)		40,000		0		0
170,775	173,566		211,000		211,000	5720	Buildings & Related (non-CIP)		245,600		0		0
15,056	27,894		29,000		29,000	5730	Exhibits and Related (non-CIP)		0		0		0
80,907	160,991		10,000		10,000	5740	Equipment & Vehicles (non-CIP)		10,000		0		0
0	21,759		15,000		15,000	5750	Office Furn & Equip (non-CIP)		0		0		0
						CAPCIP	*Capital Outlay (CIP Projects)*						
0	117		675,000		675,000	5715	Improve-Oth thn Bldg (CIP)		800,000		0		0
107,631	3,650,512		1,265,000		1,265,000	5725	Buildings & Related (CIP)		1,155,000		0		0
218,554	56,492		0		0	5745	Equipment & Vehicles (CIP)		0		0		0
$596,247	**$4,133,619**		**$2,389,580**		**$2,389,580**	**Total Capital Outlay**			**$2,250,600**		**$0**		**$0**

MERC Pooled Capital Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Interfund Transfers						
						EQTCHG	*Fund Equity Transfers*						
						5810	Transfer of Resources						
0	0		0		0		* to MERC Operating Fund		354,000		0		0
$0	**$0**		**$0**		**$0**		**Total Interfund Transfers**		**$354,000**		**$0**		**$0**
							Contingency and Ending Balance						
						CONT	*Contingency*						
0	0		750,000		750,000	5999	Contingency		500,000		0		0
						UNAPP	*Unappropriated Fund Balance*						
4,663,986	4,479,447		2,437,920		2,437,920	5990	Unappropriated Fund Balance						
0	0		0		0		* Ending Balance		1,920,548		0		0
0	0		0		0		* Prior Year PERS Reserve		16,458		0		0
$4,663,986	**$4,479,447**		**$3,187,920**		**$3,187,920**		**Total Contingency and Ending Balance**		**$2,437,006**		**$0**		**$0**
$5,305,738	**$9,148,740**	**5.95**	**$6,105,548**	**5.95**	**$6,105,548**		**TOTAL REQUIREMENTS**	**4.95**	**$5,479,016**	**0.00**	**$0**	**0.00**	**$0**

METRO

PEOPLE PLACES
OPEN SPACES

Open Spaces Fund

Open Spaces Fund Summary

	Audited FY 2001-02	Audited FY 2002-03	Adopted FY 2003-04	Amended FY 2003-04	Proposed FY 2004-05	Approved FY 2004-05	Adopted FY 2004-05	% Change from FY 2003-04 Amended
Resources								
Beginning Fund Balance	*$27,338,023*	*$15,737,419*	*$10,851,057*	*$10,851,057*	*$6,534,007*	*$0*	*$0*	*(39.78%)*
Current Revenues								
Grants	14,900	141,000	200,000	200,000	200,000	0	0	0.00%
Contributions from other Governments	7,485	100	0	0	0	0	0	0.00%
Enterprise Revenue	17,637	54,140	0	0	55,000	0	0	0.00%
Interest Earnings	799,963	232,374	85,000	85,000	91,600	0	0	7.76%
Donations	168,757	142	0	0	0	0	0	0.00%
Other Misc. Revenue	97	13,959	0	0	0	0	0	0.00%
Subtotal Current Revenues	**1,008,839**	**441,715**	**285,000**	**285,000**	**346,600**	**0**	**0**	**21.61%**
Total Resources	**$28,346,862**	**$16,179,134**	**$11,136,057**	**$11,136,057**	**$6,880,607**	**$0**	**$0**	**(38.21%)**
Requirements								
Current Expenditures								
Personal Services	$1,234,214	$862,889	$520,617	$520,617	$518,872	$0	$0	(0.34%)
Materials and Services	1,449,722	1,940,483	2,112,643	2,112,643	1,270,395	0	0	(39.87%)
Capital Outlay	9,284,781	3,452,746	5,137,300	5,137,300	3,096,940	0	0	(39.72%)
Interfund Transfers:								
Interfund Reimbursements	466,992	398,351	287,471	287,471	256,204	0	0	(10.88%)
Internal Service Transfers	173,734	109,238	721,607	721,607	208,196	0	0	(71.15%)
Contingency	0	0	250,000	250,000	125,000	0	0	(50.00%)
Subtotal Current Expenditures	**12,609,443**	**6,763,707**	**9,029,638**	**9,029,638**	**5,475,607**	**0**	**0**	**(39.36%)**
Ending Fund Balance	*15,737,419*	*9,415,427*	*2,106,419*	*2,106,419*	*1,405,000*	*0*	*0*	*(33.30%)*
Total Requirements	**$28,346,862**	**$16,179,134**	**$11,136,057**	**$11,136,057**	**$6,880,607**	**$0**	**$0**	**(38.21%)**
Full-Time Equivalents (FTE)	16.05	11.25	5.25	5.25	5.25	0.00	0.00	0.00%

Open Spaces Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Total Open Spaces Fund													
							Resources						
						BEGBAL	*Beginning Fund Balance*						
27,338,023	15,737,419		10,851,057		10,851,057		* Prior year ending balance		6,509,007		0		0
0	0		0		0		* Prior year PERS Reserve		25,000		0		0
						GRANTS	*Grants*						
9,900	0		0		0	4100	Federal Grants-Direct		0		0		0
0	141,000		0		0	4105	Federal Grants-Indirect		0		0		0
5,000	0		200,000		200,000	4120	Local Grants-Direct		200,000		0		0
						GVCNTB	*Gov't Contributions*						
7,485	100		0		0	4145	Government Contributions		0		0		0
						CHGSVC	*Charges for Services*						
17,388	54,140		0		0	4610	Contract Revenue		55,000		0		0
249	0		0		0	4650	Misc. Charges for Service		0		0		0
						INTRST	*Interest Earnings*						
799,963	232,374		85,000		85,000	4700	Interest on Investments		91,600		0		0
						DONAT	*Contributions from Private Sources*						
168,757	142		0		0	4750	Donations and Bequests		0		0		0
						MISCRV	*Miscellaneous Revenue*						
97	13,959		0		0	4890	Miscellaneous Revenue		0		0		0
$28,346,862	$16,179,134		$11,136,057		$11,136,057	TOTAL RESOURCES			$6,880,607		$0		$0
							Personal Services						
						SALWGE	*Salaries & Wages*						
846,217	562,535					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	82,534	1.00	82,534		Manager I	1.50	116,031	-	0	-	0
0	0	0.50	53,108	0.50	53,108		Legal Counsel II	0.50	48,397	-	0	-	0
0	0	0.25	14,742	0.25	14,742		Associate Management Analyst	0.25	14,049	-	0	-	0
0	0	1.00	62,002	1.00	62,002		Associate Regional Planner	1.00	59,016	-	0	-	0
0	0	0.50	36,600	0.50	36,600		Program Supervisor II	-	0	-	0	-	0
0	0	1.00	51,676	1.00	51,676		Paralegal II	1.00	51,676	-	0	-	0
0	0	1.00	68,790	1.00	68,790		Real Estate Negotiator	1.00	65,069	-	0	-	0
65,287	29,416		0		0	5015	Reg Empl-Full Time-Non-Exempt		0		0		0
0	45,002		0		0	5020	Reg Employees-Part Time-Exempt		0		0		0
949	800		10,000		10,000	5030	Temporary Employees		0		0		0
605	0		0		0	5080	Overtime		0		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		17,712		0		0

Open Spaces Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Total Open Spaces Fund													
						FRINGE	*Fringe Benefits*						
321,156	225,136		141,165		141,165	5100	Fringe Benefits		0		0		0
0	0		0		0		Base Fringe		122,187		0		0
0	0		0		0		PERS Reserve		24,735		0		0
$1,234,214	$862,889	5.25	$520,617	5.25	$520,617		**Total Personal Services**	5.25	$518,872	0.00	$0	0.00	$0
							Materials & Services						
						GOODS	*Goods*						
9,562	1,171		6,100		6,100	5201	Office Supplies		2,120		0		0
7,167	2,797		6,750		6,750	5205	Operating Supplies		4,600		0		0
3,306	2,228		3,850		3,850	5210	Subscriptions and Dues		2,350		0		0
90,697	2,915		56,000		56,000	5215	Maintenance & Repairs Supplies		0		0		0
79	934		0		0	5219	Purchasing Card Expenditures		0		0		0
						SVCS	*Services*						
42,386	321,332		76,500		76,500	5240	Contracted Professional Svcs		213,000		0		0
727,464	529,827		396,854		396,854	5250	Contracted Property Services		335,800		0		0
4,470	1,841		15,500		15,500	5251	Utility Services		2,100		0		0
57,274	51,901		60,100		60,100	5260	Maintenance & Repair Services		59,150		0		0
5,110	4,751		6,000		6,000	5265	Rentals		5,500		0		0
19,472	1,393		14,150		14,150	5280	Other Purchased Services		1,550		0		0
4	16		910		910	5290	Operations Contracts		25		0		0
						IGEXP	*Intergov't Expenditures*						
470,457	1,012,345		1,456,729		1,456,729	5300	Payments to Other Agencies		586,000		0		0
8,407	4,540		9,000		9,000	5310	Taxes (Non-Payroll)		5,000		0		0
						OTHEXP	*Other Expenditures*						
648	179		1,200		1,200	5450	Travel		100		0		0
2,885	2,313		2,700		2,700	5455	Staff Development		3,100		0		0
334	0		300		300	5490	Miscellaneous Expenditures		50,000		0		0
$1,449,722	$1,940,483		$2,112,643		$2,112,643		**Total Materials & Services**		$1,270,395		$0		$0
							Capital Outlay						
						CAPCIP	*Capital Outlay (CIP Projects)*						
8,688,544	3,251,048		5,137,300		5,137,300	5705	Land (CIP)		3,096,940		0		0
596,237	201,698		0		0	5715	Improve-Oth thn Bldg (CIP)		0		0		0
$9,284,781	$3,452,746		$5,137,300		$5,137,300		**Total Capital Outlay**		$3,096,940		$0		$0

Open Spaces Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Total Open Spaces Fund													
							Interfund Transfers						
						INDTEX	*Interfund Reimbursements*						
						5800	Transfer for Indirect Costs						
59,529	60,934		65,757		65,757		* to Building Management		64,551		0		0
394,892	279,931		208,532		208,532		* to Support Services		174,561		0		0
0	49,891		7,675		7,675		* to General Fund		12,648		0		0
7,628	3,468		1,854		1,854		* to Risk Mgmt-Liability		2,169		0		0
4,943	4,127		3,653		3,653		* to Risk Mgmt-Worker Comp		2,275		0		0
						INTCHG	*Internal Service Transfers*						
						5820	Transfer for Direct Costs						
3,439	25,421		31,796		31,796		* to Planning Fund		31,796		0		0
167,876	27,114		499,811		499,811		* to Regional Parks Operating		0		0		0
2,419	56,703		190,000		190,000		* to Smith & Bybee Lakes Fund		106,400		0		0
0	0		0		0		* to Regional Parks Capital		70,000		0		0
$640,726	**$507,589**		**$1,009,078**		**$1,009,078**		**Total Interfund Transfers**		**$464,400**		**$0**		**$0**
							Contingency and Ending Balance						
						CONT	*Contingency*						
0	0		250,000		250,000	5999	Contingency		125,000		0		0
						UNAPP	*Unappropriated Fund Balance*						
						5990	Unappropriated Fund Balance						
15,737,419	9,415,427		2,106,419		2,106,419		* Unappropriated Balance		1,380,000		0		0
0	0		0		0		* Prior Year PERS Reserve		25,000		0		0
$15,737,419	**$9,415,427**		**$2,356,419**		**$2,356,419**		**Total Contingency and Ending Balance**		**$1,530,000**		**$0**		**$0**
$28,346,862	**$16,179,134**	**5.25**	**$11,136,057**	**5.25**	**$11,136,057**		**TOTAL REQUIREMENTS**	**5.25**	**$6,880,607**	**0.00**	**$0**	**0.00**	**$0**

Open Spaces Fund

Acquisition Program

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Personal Services						
						SALWGE	*Salaries & Wages*						
604,970	379,725					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	82,534	1.00	82,534		Manager I	1.50	116,031	-	0	-	0
0	0	0.25	14,742	0.25	14,742		Associate Management Analyst	0.25	14,049	-	0	-	0
0	0	1.00	62,002	1.00	62,002		Associate Regional Planner	1.00	59,016	-	0	-	0
0	0	0.50	36,600	0.50	36,600		Program Supervisor II	-	0	-	0	-	0
0	0	1.00	68,790	1.00	68,790		Real Estate Negotiator	1.00	65,069	-	0	-	0
65,287	29,416		0		0	5015	Reg Empl-Full Time-Non-Exempt		0		0		0
0	109		0		0	5020	Reg Employees-Part Time-Exempt		0		0		0
949	800		10,000		10,000	5030	Temporary Employees		0		0		0
605	0		0		0	5080	Overtime		0		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		12,708		0		0
						FRINGE	*Fringe Benefits*						
238,706	145,624		99,251		99,251	5100	Fringe Benefits		0		0		0
0	0		0		0		Base Fringe		87,668		0		0
0	0		0		0		PERS Reserve		17,747		0		0
$910,517	**$555,674**	**3.75**	**$373,919**	**3.75**	**$373,919**		**Total Personal Services**	**3.75**	**$372,288**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
9,492	1,143		6,000		6,000	5201	Office Supplies		2,050		0		0
7,055	918		6,600		6,600	5205	Operating Supplies		4,600		0		0
1,783	2,228		2,250		2,250	5210	Subscriptions and Dues		2,350		0		0
90,697	2,915		56,000		56,000	5215	Maintenance & Repairs Supplies		0		0		0
62	929		0		0	5219	Purchasing Card Expenditures		0		0		0
						SVCS	*Services*						
28,446	319,023		66,500		66,500	5240	Contracted Professional Svcs		210,500		0		0
445,408	440,069		259,354		259,354	5250	Contracted Property Services		233,300		0		0
2,870	1,841		15,500		15,500	5251	Utility Services		2,100		0		0
57,274	51,901		60,100		60,100	5260	Maintenance & Repair Services		59,150		0		0
5,110	4,751		6,000		6,000	5265	Rentals		5,500		0		0
18,993	847		12,650		12,650	5280	Other Purchased Services		950		0		0
0	16		910		910	5290	Operations Contracts		25		0		0
						IGEXP	*Intergov't Expenditures*						
467,236	980,772		1,453,229		1,453,229	5300	Payments to Other Agencies		582,500		0		0
8,407	4,540		9,000		9,000	5310	Taxes (Non-Payroll)		5,000		0		0

Open Spaces Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Acquisition Program													
						OTHEXP	*Other Expenditures*						
648	179		1,200		1,200	5450	Travel		100		0		0
2,610	2,313		2,100		2,100	5455	Staff Development		2,500		0		0
334	0		300		300	5490	Miscellaneous Expenditures		50,000		0		0
$1,146,425	**$1,814,385**		**$1,957,693**		**$1,957,693**		**Total Materials & Services**		**$1,160,625**		**$0**		**$0**
							Capital Outlay						
						CAPCIP	*Capital Outlay (CIP Projects)*						
8,688,544	3,251,048		5,137,300		5,137,300	5705	Land (CIP)		3,096,940		0		0
596,237	201,698		0		0	5715	Improve-Oth thn Bldg (CIP)		0		0		0
$9,284,781	**$3,452,746**		**$5,137,300**		**$5,137,300**		**Total Capital Outlay**		**$3,096,940**		**$0**		**$0**
$11,341,723	**$5,822,805**	**3.75**	**$7,468,912**	**3.75**	**$7,468,912**		**TOTAL REQUIREMENTS**	**3.75**	**$4,629,853**	**0.00**	**$0**	**0.00**	**$0**

Open Spaces Fund

General Counsel Program

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Personal Services						
						SALWGE	*Salaries & Wages*						
241,247	182,810					5010	Reg Employees-Full Time-Exempt						
0	0	0.50	53,108	0.50	53,108		Legal Counsel II	0.50	48,397	-	0	-	0
0	0	1.00	51,676	1.00	51,676		Paralegal II	1.00	51,676	-	0	-	0
0	44,893		0		0	5020	Reg Employees-Part Time-Exempt		0		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		5,004		0		0
						FRINGE	*Fringe Benefits*						
82,450	79,512		41,914		41,914	5100	Fringe Benefits		0		0		0
0	0		0		0		Base Fringe		34,519		0		0
0	0		0		0		PERS Reserve		6,988		0		0
$323,697	**$307,215**	**1.50**	**$146,698**	**1.50**	**$146,698**		**Total Personal Services**	**1.50**	**$146,584**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
70	28		100		100	5201	Office Supplies		70		0		0
112	1,879		150		150	5205	Operating Supplies		0		0		0
1,523	0		1,600		1,600	5210	Subscriptions and Dues		0		0		0
17	5		0		0	5219	Purchasing Card Expenditures		0		0		0
						SVCS	*Services*						
13,940	2,309		10,000		10,000	5240	Contracted Professional Svcs		2,500		0		0
282,056	89,758		137,500		137,500	5250	Contracted Property Services		102,500		0		0
1,600	0		0		0	5251	Utility Services		0		0		0
479	546		1,500		1,500	5280	Other Purchased Services		600		0		0
4	0		0		0	5290	Operations Contracts		0		0		0
						IGEXP	*Intergov't Expenditures*						
3,221	31,573		3,500		3,500	5300	Payments to Other Agencies		3,500		0		0
						OTHEXP	*Other Expenditures*						
275	0		600		600	5455	Staff Development		600		0		0
$303,297	**$126,098**		**$154,950**		**$154,950**		**Total Materials & Services**		**$109,770**		**$0**		**$0**
$626,994	**$433,313**	**1.50**	**$301,648**	**1.50**	**$301,648**		**TOTAL REQUIREMENTS**	**1.50**	**$256,354**	**0.00**	**$0**	**0.00**	**$0**

Pioneer Cemetery Perpetual Care Fund

Pioneer Cemetery Perpetual Care Fund Summary

	Audited FY 2001-02	Audited FY 2002-03	Adopted FY 2003-04	Amended FY 2003-04	Proposed FY 2004-05	Approved FY 2004-05	Adopted FY 2004-05	% Change from FY 2003-04 Amended
Resources								
Beginning Fund Balance	*$0*	*$0*	*$0*	*$0*	*$113,583*	*$0*	*$0*	*0.00%*
Current Revenues								
Other Derived Tax Revenue	0	0	18,090	18,090	18,090	0	0	0.00%
Interest Earnings	0	0	1,500	1,500	1,500	0	0	0.00%
Interfund Transfers:								
Fund Equity Transfers	0	0	93,993	93,993	0	0	0	(100.00%)
Subtotal Current Revenues	**0**	**0**	**113,583**	**113,583**	**19,590**	**0**	**0**	**(82.75%)**
Total Resources	**$0**	**$0**	**$113,583**	**$113,583**	**$133,173**	**$0**	**$0**	**17.25%**
Requirements								
Ending Fund Balance	*0*	*0*	*113,583*	*113,583*	*133,173*	*0*	*0*	*17.25%*
Total Requirements	**$0**	**$0**	**$113,583**	**$113,583**	**$133,173**	**$0**	**$0**	**17.25%**
Full-Time Equivalents (FTE)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%

Pioneer Cemetery Perpetual Care Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Resources						
						BEGBAL	*Beginning Fund Balance*						
0	0		0		0		* Prior year ending balance		113,583		0		0
						OTHTAX	*Other Derived Tax Revenue*						
0	0		18,090		18,090	4060	Cemetery Revenue Surcharges		18,090		0		0
						INTRST	*Interest Earnings*						
0	0		1,500		1,500	4700	Interest on Investments		1,500		0		0
						EQTREV	*Fund Equity Transfers*						
						4970	Transfer of Resources						
0	0		93,993		93,993		* from Parks Specials Accounts Fund		0		0		0
$0	$0		$113,583		$113,583		**TOTAL RESOURCES**		$133,173		$0		$0
							Contingency and Ending Balance						
						UNAPP	*Unappropriated Fund Balance*						
0	0		113,583		113,583	5990	Unappropriated Fund Balance		133,173		0		0
$0	$0		$113,583		$113,583		**Total Contingency and Ending Balance**		$133,173		$0		$0
$0	$0		$113,583		$113,583		**TOTAL REQUIREMENTS**		$133,173		$0		$0

METRO

PEOPLE PLACES
OPEN SPACES

Planning Fund

Planning Fund Summary

	Audited FY 2001-02	Audited FY 2002-03	Adopted FY 2003-04	Amended FY 2003-04	Proposed 2004-05	Approved 2004-05	Adopted 2004-05	% Change from FY 2003-04 Amended
Resources								
Beginning Fund Balance	*$2,321,341*	*$1,999,360*	*$654,431*	*$654,431*	*$485,896*	*$0*	*$0*	*(25.75%)*
Current Revenues								
Grants	9,735,097	6,127,328	12,895,064	12,895,064	8,315,301	0	0	(35.52%)
Local Gov't Shared Revenues	21,320	13,635	0	0	0	0	0	0.00%
Enterprise Revenue	499,359	364,840	543,480	543,480	5,184,088	0	0	853.87%
Interest Earnings	105,627	53,098	0	0	135,000	0	0	0.00%
Other Misc. Revenue	11,288	0	14,536	14,536	31,000	0	0	113.26%
Interfund Transfers:								
Internal Service Transfers	430,302	462,804	471,145	471,145	458,145	0	0	(2.76%)
Interfund Loan	300,000	0	0	0	0	0	0	0.00%
Fund Equity Transfers	3,966,110	4,209,339	4,172,311	4,172,311	4,054,761	0	0	(2.82%)
Subtotal Current Revenues	**15,069,103**	**11,231,044**	**18,096,536**	**18,096,536**	**18,178,295**	**0**	**0**	**0.45%**
Total Resources	**$17,390,444**	**$13,230,404**	**$18,750,967**	**$18,750,967**	**$18,664,191**	**$0**	**$0**	**(0.46%)**
Requirements								
Current Expenditures								
Personal Services	$6,165,458	$6,382,522	$7,194,265	$7,262,224	$6,855,058	$0	$0	(5.61%)
Materials and Services	6,705,608	2,394,103	8,561,505	8,561,505	8,857,565	0	0	3.46%
Capital Outlay	223,161	0	54,200	54,200	47,000	0	0	(13.28%)
Debt Service	47,452	40,773	44,212	44,212	0	0	0	(100.00%)
Interfund Transfers:								
Interfund Reimbursements	2,145,715	2,358,215	2,331,186	2,331,186	2,189,991	0	0	(6.06%)
Interfund Loan	103,690	103,898	106,100	106,100	0	0	0	(100.00%)
Contingency	0	0	369,499	301,540	474,577	0	0	57.38%
Subtotal Current Expenditures	**15,391,084**	**11,279,511**	**18,660,967**	**18,660,967**	**18,424,191**	**0**	**0**	**(1.27%)**
Ending Fund Balance	*1,999,360*	*1,950,893*	*90,000*	*90,000*	*240,000*	*0*	*0*	*166.67%*
Total Requirements	**$17,390,444**	**$13,230,404**	**$18,750,967**	**$18,750,967**	**$18,664,191**	**$0**	**$0**	**(0.46%)**
Full-Time Equivalents (FTE)	80.25	79.00	79.60	80.10	74.00	0.00	0.00	(7.62%)

Planning Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Resources						
							PLANNING FUND TOTAL						
						BEGBAL	*Beginning Fund Balance*						
2,321,341	1,999,360		654,431		654,431		* Prior year ending balance		335,896		0		0
0	0		0		0		* Prior year PERS Reserve		150,000		0		0
						GRANTS	*Grants*						
3,104,110	2,817,360		5,069,284		5,069,284	4100	Federal Grants - Direct		1,338,873		0		0
2,415,461	1,956,498		4,908,568		4,908,568	4105	Federal Grants - Indirect		5,973,837		0		0
482,568	350,717		342,361		342,361	4110	State Grants - Direct		272,041		0		0
3,720,404	1,002,753		2,574,851		2,574,851	4120	Local Grants - Direct		672,627		0		0
12,554	0		0		0	4125	Local Grants - Indirect		57,923		0		0
21,320	13,635		0		0	4140	Local Government Service Fee		0		0		0
						CHGSVC	*Charges for Service*						
95,097	152,096		472,480		472,480	4180	Contract & Professional Service		5,079,088		0		0
22,926	(3,177)		5,000		5,000	4200	UGB Fees		50,000		0		0
225,107	76,374		0		0	4210	Documents and Publications		0		0		0
(18)	0		0		0	4220	Conferences and Workshops		0		0		0
0	132,424		0		0	4230	Product Sales		0		0		0
8,243	6,706		0		0	4610	Contract Revenue		0		0		0
950	417		0		0	4650	Miscellaneous Charges for Svc		0		0		0
						INCGRV	*Internal Charges for Service*						
147,054	0		66,000		66,000	4670	Charges for Service		55,000		0		0
						INTRST	*Interest Earnings*						
105,627	53,098		0		0	4700	Interest on Investments		135,000		0		0
						MISCRV	*Miscellaneous Revenue*						
11,288	0		14,536		14,536	4890	Miscellaneous Revenue		31,000		0		0
						INTSRV	*Internal Service Transfers*						
						4980	Transfer for Direct Costs						
16,633	15,525		0		0		* from Regional Parks		87,000		0		0
3,439	25,421		31,796		31,796		* from Open Spaces		31,796		0		0
500	0		0		0		* from Smith & Bybee Lakes		0		0		0
409,730	421,858		439,349		439,349		* from SW Revenue Fund		339,349		0		0
						LOANRV	*Interfund Loan Resources*						
						4960	Interfund Loan Principal						
300,000	0		0		0		* from Solid Waste Revenue Fund		0		0		0
						EQTREV	*Fund Equity Transfers*						
						4970	Transfer of Resources						
3,966,110	4,129,339		4,054,761		4,054,761		* from General Fund (general allocation)		4,054,761		0		0
0	80,000		117,550		117,550		* from General Fund (project allocation)		0		0		0
$17,390,444	**$13,230,404**		**$18,750,967**		**$18,750,967**	**TOTAL RESOURCES**			**$18,664,191**		**$0**		**$0**

Planning Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Personal Services						
						SALWGE	*Salaries & Wages*						
4,107,450	4,134,148					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	113,665	1.00	113,665		Director II	1.00	113,234	-	0	-	0
0	0	3.00	234,370	3.00	234,370		Manager I	3.00	220,868	-	0	-	0
0	0	8.00	687,896	8.00	687,896		Manager II	8.00	667,213	-	0	-	0
0	0	1.00	96,787	1.00	96,787		Program Director I	-	0	-	0	-	0
0	0	1.00	96,793	1.00	96,793		Program Director II	1.00	108,880	-	0	-	0
0	0	1.00	108,881	1.00	108,881		Program Director III	-	0	-	0	-	0
0	0	8.00	573,745	8.00	573,745		Program Supervisor II	6.00	460,771	-	0	-	0
0	0	2.00	71,188	2.00	71,188		Administrative Assistant	2.00	72,434	-	0	-	0
0	0	2.00	96,039	2.50	120,714		Assoc Public Affairs Specialist	-	0	-	0	-	0
0	0	1.00	56,201	1.00	56,201		Assoc. Management Analyst	1.00	56,197	-	0	-	0
0	0	9.00	504,062	9.00	504,062		Assoc. Regional Planner	6.00	335,115	-	0	-	0
0	0	7.00	363,798	7.00	363,798		Assoc. Trans. Planner	5.00	276,099	-	0	-	0
0	0	4.00	192,820	4.00	192,820		Asst. Regional Planner	4.00	187,671	-	0	-	0
0	0	1.00	43,670	1.00	43,670		Asst. Trans. Planner	2.00	90,275	-	0	-	0
0	0	-	0	-	0		Asst. Management Analyst	1.00	46,255	-	0	-	0
0	0	1.00	37,995	1.00	37,995		Management Technician	-	0	-	0	-	0
0	0	4.00	291,754	4.00	291,754		Principal Regional Planner	5.00	365,926	-	0	-	0
0	0	2.00	154,283	2.00	154,283		Principal Transportation Planner	3.00	230,928	-	0	-	0
0	0	1.00	65,048	1.00	65,048		Program Analyst III	-	0	-	0	-	0
0	0	-	0	-	0		Program Analyst IV	1.00	65,056	-	0	-	0
0	0	-	0	-	0		Program Analyst V	2.00	144,456	-	0	-	0
0	0	1.00	61,916	1.00	61,916		Senior Management Analyst	1.00	61,958	-	0	-	0
0	0	4.00	262,013	4.00	262,013		Senior Regional Planner	3.00	195,620	-	0	-	0
0	0	9.00	598,937	9.00	598,937		Senior Trans. Planner	10.00	652,314	-	0	-	0
0	0	1.00	61,974	1.00	61,974		Senior Public Affairs Specialist	2.00	110,498	-	0	-	0
168,703	178,783					5015	Reg Empl-Full Time-Non-Exempt						
0	0	1.00	37,995	1.00	37,995		Administrative Secretary	3.00	107,281	-	0	-	0
0	0	1.00	39,954	1.00	39,954		Program Assistant 2	1.00	39,964	-	0	-	0
0	0	1.00	34,681	1.00	34,681		Secretary	-	0	-	0	-	0
274,777	324,427					5020	Reg Employees-Part Time-Exempt						
0	0	0.75	44,267	0.75	44,267		Associate Regional Planner	1.35	76,391	-	0	-	0
0	0	0.75	31,120	0.75	31,120		Assistant Management Analyst	0.75	33,014	-	0	-	0
0	0	0.90	64,997	0.90	64,997		Program Supervisor II	-	0	-	0	-	0
0	0	0.80	54,658	0.80	54,658		Senior Trans. Planner	-	0	-	0	-	0
0	0	0.90	38,502	0.90	38,502		Asst. Regional Planner	0.90	41,630	-	0	-	0
0	0					5025	Reg Employees-Part Time-Non-Exempt						
0	0	0.50	10,839	0.50	10,839		Office Assistant	-	0	-	0	-	0
62,603	95,469		2,912		33,568	5030	Temporary Employees		0		0		0

Planning Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
294	375		5,000		5,000	5080	Overtime		5,000		0		0
0	0		0		0		Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		238,252		0		0
			0		0	*FRINGE*	*Fringe Benefits*						
1,551,631	1,649,320		2,055,505		2,068,133	5100	Fringe Benefits						
0	0		0		0		Base Fringe		1,693,617		0		0
0	0		0		0		PERS Reserve		158,141		0		0
$6,165,458	**$6,382,522**	**79.60**	**$7,194,265**	**80.10**	**$7,262,224**		**Total Personal Services**	**74.00**	**$6,855,058**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
151,084	97,475		258,300		258,300	5201	Office Supplies		208,350		0		0
11,565	8,941		137,750		137,750	5205	Operating Supplies		39,850		0		0
27,345	28,733		24,050		24,050	5210	Subscriptions and Dues		33,275		0		0
0	122		0		0	5219	Purchasing Card Expenditures		0		0		0
						SVCS	*Services*						
1,472,128	972,183		2,392,745		2,392,745	5240	Contracted Professional Svcs		2,904,245		0		0
4,108	4,388		10,500		10,500	5251	Utility Services		6,700		0		0
83,123	55,804		95,400		95,400	5260	Maintenance & Repair Services		70,900		0		0
2,510	206		7,000		7,000	5265	Rentals		6,600		0		0
112,006	174,479		236,080		236,080	5280	Other Purchased Services		318,955		0		0
						IGEXP	*Intergov't Expenditures*						
1,108,272	797,310		745,800		745,800	5300	Payments to Other Agencies		677,800		0		0
						INCGEX	*Internal Charges for Service*						
0	0		0		0	5400	Charges for Service		50,000		0		0
						OTHEXP	*Other Expenditures*						
3,664,669	191,789		4,550,000		4,550,000	5440	Program Purchases		4,450,000		0		0
40,639	45,377		76,080		76,080	5450	Travel		66,130		0		0
20,286	15,305		27,800		27,800	5455	Staff Development		24,760		0		0
7,873	1,991		0		0	5490	Miscellaneous Expenditures		0		0		0
$6,705,608	**$2,394,103**		**$8,561,505**		**$8,561,505**		**Total Materials & Services**		**$8,857,565**		**$0**		**$0**
							Debt Service						
						CAPLSE	*Capital Lease Payments*						
41,269	37,172		42,138		42,138	5600	Capital Lease Pmts-Principal		0		0		0
6,183	3,601		2,074		2,074	5605	Capital Lease Pmts-Interest		0		0		0
$47,452	**$40,773**		**$44,212**		**$44,212**		**Total Debt Service**		**$0**		**$0**		**$0**

Planning Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Capital Outlay						
						CAPCIP	*Capital Outlay (CIP Projects)*						
216,765	0		0		0	5745	Equipment & Vehicles (CIP)		0		0		0
6,396	0		54,200		54,200	5755	Office Furniture & Equip (CIP)		47,000		0		0
$223,161	**$0**		**$54,200**		**$54,200**		**Total Capital Outlay**		**$47,000**		**$0**		**$0**
							Interfund Transfers						
						INDTEX	*Interfund Reimbursements*						
						5800	Transfer for Indirect Costs						
541,424	554,206		598,062		598,062		* to Building Management Fund		587,096		0		0
1,572,537	1,543,235		1,650,216		1,650,216		* to Support Services Fund		1,473,331		0		0
0	221,603		39,217		39,217		* to General Fund		58,514		0		0
12,806	24,806		18,388		18,388		* to Risk Mgmt Fund-Liability		37,739		0		0
18,948	14,365		25,303		25,303		* to Risk Mgmt Fund-Worker Comp		33,311		0		0
						LOANEX	*Interfund Loan - Expenditures*						
						5860	Interfund Loan - Principal						
100,000	100,000		100,000		100,000		* to Solid Waste Revenue Fund		0		0		0
						5865	Interfund Loan - Interest						
3,690	3,898		6,100		6,100		* to Solid Waste Revenue Fund		0		0		0
$2,249,405	**$2,462,113**		**$2,437,286**		**$2,437,286**		**Total Interfund Transfers**		**$2,189,991**		**$0**		**$0**
							Contingency and Ending Balance						
						CONT	*Contingency*						
0	0		369,499		301,540	5999	Contingency		474,577		0		0
						UNAPP	*Unappropriated Fund Balance*						
						5990	Unappropriated Fund Balance						
1,999,360	1,950,893		0		0		* Ending Balance		0		0		0
0	0		0		0		* Prior year PERS Reserve		150,000		0		0
0	0		90,000		90,000		* Computer Replacement Reserve		90,000		0		0
$1,999,360	**$1,950,893**		**$459,499**		**$391,540**		**Total Contingency and Ending Balance**		**$714,577**		**$0**		**$0**
$17,390,444	**$13,230,404**	**79.60**	**$18,750,967**	**80.10**	**$18,750,967**		**TOTAL REQUIREMENTS**	**74.00**	**$18,664,191**	**0.00**	**$0**	**0.00**	**$0**

Regional Parks Capital Fund

Regional Parks Capital Fund Summary

	Audited FY 2001-02	Audited FY 2002-03	Adopted FY 2003-04	Amended FY 2003-04	Proposed 2004-05	Approved 2004-05	Adopted 2004-05	% Change from FY 2003-04 Amended
Resources								
Current Revenues								
Grants	0	0	0	0	300,000	0	0	0.00%
Interfund Transfers:								
Internal Service Transfers	0	0	0	0	140,000	0	0	0.00%
Fund Equity Transfers	0	0	0	0	1,698,034	0	0	0.00%
Subtotal Current Revenues	**0**	**0**	**0**	**0**	**2,138,034**	**0**	**0**	**0.00%**
Total Resources	**$0**	**$0**	**$0**	**$0**	**$2,138,034**	**$0**	**$0**	**0.00%**
Requirements								
Current Expenditures								
Materials and Services	0	0	0	0	500,000	0	0	0.00%
Capital Outlay	0	0	0	0	665,000	0	0	0.00%
Subtotal Current Expenditures	**0**	**0**	**0**	**0**	**1,165,000**	**0**	**0**	**0.00%**
Ending Fund Balance	*0*	*0*	*0*	*0*	*973,034*	*0*	*0*	*0.00%*
Total Requirements	**$0**	**$0**	**$0**	**$0**	**$2,138,034**	**$0**	**$0**	**0.00%**
Full-Time Equivalents (FTE)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%

Regional Parks Capital Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Total Regional Parks Capital Fund													
							Resources						
						GRANTS	*Grants*						
0	0		0		0	4110	State Grants-Direct		300,000		0		0
						EQTREV	*Fund Equity Transfers*						
						4970	Transfer of Resources						
0	0		0		0		* from Regional Parks		1,698,034		0		0
						INTSRV	*Internal Service Transfers*						
						4980	Transfer for Direct Costs						
0	0		0		0		* from Open Spaces		70,000		0		0
0	0		0		0		* from Parks Special Accounts		70,000		0		0
$0	$0		$0		$0	**TOTAL RESOURCES**			$2,138,034		$0		$0
						Materials & Services							
						SVCS	*Services*						
0	0		0		0	5262	Renewal & Replacement - Non-CIP		500,000		0		0
$0	$0		$0		$0	**Total Materials & Services**			$500,000		$0		$0
						Capital Outlay							
						CAPCIP	*Capital Outlay (CIP Projects)*						
0	0		0		0	5715	Improve-Oth thn Bldg (CIP)		440,000		0		0
0	0		0		0	5725	Buildings & Related (CIP)		225,000		0		0
$0	$0		$0		$0	**Total Capital Outlay**			$665,000		$0		$0
						Contingency and Ending Balance							
						UNAPP	*Unappropriated Fund Balance*						
						5990	Unappropriated Fund Balance						
0	0		0		0		* Unappropriated Balance		803,034		0		0
0	0		0		0		* Renewal & Replacement Reserve		170,000		0		0
$0	$0		$0		$0	**Total Contingency and Ending Balance**			$973,034		$0		$0
$0	$0	0.00	$0	0.00	$0	**TOTAL REQUIREMENTS**		0.00	$2,138,034	0.00	$0	0.00	$0

METRO

PEOPLE PLACES
OPEN SPACES

Regional Parks Operating Fund

Regional Parks Operating Fund Summary

	Audited FY 2001-02	Audited FY 2002-03	Adopted FY 2003-04	Amended FY 2003-04	Proposed 2004-05	Approved 2004-05	Adopted 2004-05	% Change from FY 2003-04 Amended
Resources								
Beginning Fund Balance	*$3,611,951*	*$3,422,429*	*$3,158,426*	*$3,158,426*	*$3,551,811*	*$0*	*$0*	*12.46%*
Current Revenues								
Grants	389,024	546,144	698,353	698,353	413,072	0	0	(40.85%)
Local Gov't Shared Revenues	414,466	370,531	414,361	414,361	403,975	0	0	(2.51%)
Contributions from other Gov'ts	63,100	106,829	45,300	45,300	40,300	0	0	(11.04%)
Enterprise Revenue	2,229,155	2,387,587	2,458,663	2,458,663	2,592,335	0	0	5.44%
Interest Earnings	114,413	61,404	58,998	58,998	60,000	0	0	1.70%
Donations	95,792	340,638	232,340	232,340	22,000	0	0	(90.53%)
Other Misc. Revenue	8,944	15,127	11,500	11,500	11,500	0	0	0.00%
Interfund Transfers:								
Internal Service Transfers	197,877	59,576	509,811	509,811	3,150	0	0	(99.38%)
Fund Equity Transfers	1,555,075	2,660,348	2,658,538	2,658,538	4,417,823	0	0	66.17%
Subtotal Current Revenues	**5,067,846**	**6,548,184**	**7,087,864**	**7,087,864**	**7,964,155**	**0**	**0**	**12.36%**
Total Resources	**$8,679,797**	**$9,970,613**	**$10,246,290**	**$10,246,290**	**$11,515,966**	**$0**	**$0**	**12.39%**
Requirements								
Current Expenditures								
Personal Services	$2,511,529	$2,954,041	$3,063,164	$3,063,164	$3,463,324	$0	$0	13.06%
Materials and Services	1,408,997	1,840,045	2,003,468	2,003,468	1,733,763	0	0	(13.46%)
Capital Outlay	406,200	447,862	924,711	924,711	0	0	0	(100.00%)
Interfund Transfers:								
Interfund Reimbursements	914,009	1,008,824	1,032,985	1,032,985	1,135,218	0	0	9.90%
Internal Service Transfers	16,633	15,525	74,535	74,535	157,000	0	0	110.64%
Fund Equity Transfers	0	107,505	187,187	187,187	1,698,034	0	0	807.13%
Contingency	0	0	261,390	261,390	205,192	0	0	(21.50%)
Subtotal Current Expenditures	**5,257,368**	**6,373,802**	**7,547,440**	**7,547,440**	**8,392,531**	**0**	**0**	**11.20%**
Ending Fund Balance	*3,422,429*	*3,596,811*	*2,698,850*	*2,698,850*	*3,123,435*	*0*	*0*	*15.73%*
Total Requirements	**$8,679,797**	**$9,970,613**	**$10,246,290**	**$10,246,290**	**$11,515,966**	**$0**	**$0**	**12.39%**
Full-Time Equivalents (FTE)	35.70	38.75	36.85	36.85	40.35	0.00	0.00	9.50%

Regional Parks Operating Fund

Resources

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Resources						
							REGIONAL PARKS & GREENSPACES						
						BEGBAL	*Beginning Fund Balance*						
1,779,291	1,589,769		871,266		871,266		* Unrestricted		1,175,151		0		0
0	0		0		0		* Prior year PERS Reserve		143,000		0		0
0	0		208,500		208,500		* Project Carry Forward		70,000		0		0
0	0		85,000		85,000		* Renewal & Replacement		170,000		0		0
800,000	800,000		961,000		961,000		* Cash Flow Reserve		961,000		0		0
1,032,660	1,032,660		1,032,660		1,032,660		* Renewal, Replacement, Capital Improvement		1,032,660		0		0
						GRANTS	*Grants*						
243,262	298,849		295,803		295,803	4100	Federal Grants - Direct		413,072		0		0
0	128,069		0		0	4105	Federal Grants - Indirect		0		0		0
131,735	53,017		402,550		402,550	4110	State Grants - Direct		0		0		0
0	58,479		0		0	4115	State Grants - Indirect		0		0		0
2,000	0		0		0	4120	Local Grants - Direct		0		0		0
12,027	7,730		0		0	4125	Local Grants - Indirect		0		0		0
						LGSHRE	*Local Gov't Share Revenues*						
118,194	108,531		129,486		129,486	4135	Marine Board Fuel Tax		115,000		0		0
296,272	262,000		284,875		284,875	4139	Other Local Govt Shared Rev.		288,975		0		0
						GVCNTB	*Gov't Contributions*						
63,100	106,829		45,300		45,300	4145	Government Contributions		40,300		0		0
						CHGSVC	*Charges for Service*						
405	518		0		0	4160	Boat Ramp Use Permits		0		0		0
142,804	150,680		145,220		145,220	4165	Boat Launch Fees		167,495		0		0
15,185	0		0		0	4170	Fines and Forfeits		0		0		0
1,241	1,411		6,000		6,000	4230	Product Sales		1,500		0		0
145,098	172,980		170,958		170,958	4280	Grave Openings		175,000		0		0
85,874	114,498		128,262		128,262	4285	Grave Sales		128,100		0		0
525,499	556,052		563,580		563,580	4500	Admission Fees		638,600		0		0
395,113	474,820		435,926		435,926	4510	Rentals		480,380		0		0
5,690	18,949		24,000		24,000	4550	Food Service Revenue		19,207		0		0
3,366	2,182		3,000		3,000	4560	Retail Sales		3,000		0		0
1,319	1,923		1,000		1,000	4580	Utility Services		750		0		0
849,503	882,452		945,717		945,717	4610	Contract Revenue		947,303		0		0
953	549		0		0	4645	Reimbursed Services		0		0		0
57,105	10,573		35,000		35,000	4650	Miscellaneous Charges for Svc		31,000		0		0

Regional Parks Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Resources													
						INTRST	*Interest Earnings*						
114,413	61,404		58,998		58,998	4700	Interest on Investments		60,000		0		0
						DONAT	*Contributions from Private Sources*						
95,792	340,638		232,340		232,340	4750	Donations and Bequests		22,000		0		0
						MISCRV	*Miscellaneous Revenue*						
8,944	15,127		11,500		11,500	4890	Miscellaneous Revenue		11,500		0		0
						INTSRV	*Internal Service Transfers*						
						4980	Transfer for Direct Costs						
167,877	27,114		499,811		499,811		* from Open Spaces Fund		0		0		0
10,000	10,000		10,000		10,000		* from Smith & Bybee Lakes Fund		0		0		0
20,000	0		0		0		* from Solid Waste Revenue Fund		3,150		0		0
0	22,462		0		0		* from Regional Parks Trust Fund		0		0		0
						EQTREV	*Fund Equity Transfers*						
						4970	Transfer of Resources						
478,872	515,290		476,847		476,847		* from General Fund (general allocation)		476,847		0		0
691,852	710,532		719,769		719,769		* from General Fund (1% on SW revenues)		730,198		0		0
0	1,210,246		1,230,914		1,230,914		* from General Fund ($1 per ton)		1,191,908		0		0
0	0		0		0		* from General Fund ($1.50 per ton)		1,787,862		0		0
217,748	224,280		231,008		231,008		* from General Fund (landbanking)		231,008		0		0
166,603	0		0		0		* from General Fund (earned on facilities)		0		0		0
$8,679,797	$9,970,613		$10,246,290		$10,246,290	TOTAL RESOURCES			$11,515,966		$0		$0

Regional Parks Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Regional Parks & Greenspaces Department													
							Personal Services						
						SALWGE	*Salaries & Wages*						
842,370	980,019					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	105,105	1.00	105,105		Director II	1.00	99,470	-	0	-	0
0	0	2.00	167,863	2.00	167,863		Manager II	2.00	168,105	-	0	-	0
0	0	1.00	66,503	1.00	66,503		Program Analyst IV	1.00	57,364	-	0	-	0
0	0	2.00	117,477	2.00	117,477		Service Supervisor IV	2.00	118,002	-	0	-	0
0	0	1.00	35,900	1.00	35,900		Administrative Assistant	1.00	36,217	-	0	-	0
0	0	0.75	44,227	0.75	44,227		Associate Management Analyst	0.75	42,148	-	0	-	0
0	0	1.00	48,089	1.00	48,089		Assistant Management Analyst	1.00	48,568	-	0	-	0
0	0	2.00	110,682	2.00	110,682		Associate Regional Planner	2.00	112,536	-	0	-	0
0	0	1.00	51,346	1.00	51,346		Education Coordinator II	1.00	50,971	-	0	-	0
0	0	0.50	40,632	0.50	40,632		Manager I	2.50	171,202	-	0	-	0
0	0	1.00	48,888	1.00	48,888		Program Analyst III	1.00	48,886	-	0	-	0
0	0	2.00	136,604	2.00	136,604		Senior Regional Planner	2.00	136,604	-	0	-	0
685,423	740,388					5015	Reg Empl-Full Time-Non-Exempt						
0	0	1.00	47,709	1.00	47,709		Arborist	1.00	47,544	-	0	-	0
0	0	12.00	505,283	12.00	505,283		Park Ranger	12.00	503,124	-	0	-	0
0	0	1.00	38,846	1.00	38,846		Program Assistant 2	1.00	39,964	-	0	-	0
0	0	1.50	59,931	1.50	59,931		Education Coordinator I	1.50	64,712	-	0	-	0
0	0	2.00	60,282	2.00	60,282		Secretary	3.00	93,026	-	0	-	0
0	0	1.00	41,935	1.00	41,935		Senior Gardener	1.00	41,927	-	0	-	0
81,861	158,328					5020	Reg Empl-Part Time-Exempt						
0	0	0.80	54,642	0.80	54,642		Senior Regional Planner	0.80	54,641	-	0	-	0
0	0	0.80	47,213	0.80	47,213		Associate Regional Planner	1.30	66,214	-	0	-	0
0	0	1.00	55,317	1.00	55,317		Volunteer Coordinator II	1.00	56,196	-	0	-	0
0	0	0.50	23,937	0.50	23,937		Asst. Public Affairs Specialist	0.50	23,110	-	0	-	0
1,360	0	-	0	-	0	5025	Reg Empl-Part Time-Non-Exempt	-	0	-	0	-	0
285,046	337,271		318,857		318,857	5030	Temporary Employees		319,614		0		0
15,756	14,497		15,420		15,420	5080	Overtime		15,420		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		71,532		0		0
0	0		0		0		COLA (all other employee groups)		11,852		0		0
						FRINGE	*Fringe Benefits*						
599,713	723,538		820,476		820,476	5100	Fringe Benefits		0		0		0
0	0		0		0		Base Fringe		819,449		0		0
0	0		0		0		PERS Reserve		144,926		0		0
$2,511,529	**$2,954,041**	**36.85**	**$3,063,164**	**36.85**	**$3,063,164**		**Total Personal Services**	**40.35**	**$3,463,324**	**0.00**	**$0**	**0.00**	**$0**

Regional Parks Operating Fund

Regional Parks & Greenspaces Department

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Materials & Services						
						GOODS	*Goods*						
47,718	27,846		42,387		42,387	5201	Office Supplies		33,587		0		0
74,336	126,866		48,130		48,130	5205	Operating Supplies		46,880		0		0
1,207	1,797		1,600		1,600	5210	Subscriptions and Dues		2,450		0		0
72,472	132,117		83,910		83,910	5215	Maintenance & Repairs Supplies		84,210		0		0
394	3,341		0		0	5219	Purchasing Card Expenditures		0		0		0
5,081	6,192		0		0	5220	Food		0		0		0
7,799	7,169		10,900		10,900	5225	Retail		10,900		0		0
						SVCS	*Services*						
503,046	572,499		571,400		571,400	5240	Contracted Professional Svcs		602,700		0		0
28,360	118,340		257,340		257,340	5250	Contracted Property Svcs		243,020		0		0
83,941	95,153		106,765		106,765	5251	Utility Services		108,865		0		0
315	0		400		400	5255	Cleaning Services		250		0		0
71,161	78,617		73,800		73,800	5260	Maintenance & Repair Services		57,915		0		0
27,634	12,116		34,630		34,630	5265	Rentals		34,630		0		0
8,827	7,956		3,621		3,621	5270	Insurance		18,000		0		0
40,122	48,958		43,935		43,935	5280	Other Purchased Services		36,735		0		0
2,706	19,404		2,500		2,500	5290	Operations Contracts		1,600		0		0
						CAPMNT	*Capital Maintenance*						
16,110	175,573		268,500		268,500	5262	Capital Maintenance-non-CIP		0		0		0
						IGEXP	*Intergov't Expenditures*						
273,276	249,189		282,540		282,540	5300	Payments to Other Agencies		264,540		0		0
121,717	141,095		139,800		139,800	5310	Taxes (Non-Payroll)		158,100		0		0
						OTHEXP	*Other Expenditures*						
814	2,128		3,110		3,110	5450	Travel		3,110		0		0
2,844	10,591		10,800		10,800	5455	Staff Development		10,800		0		0
19,117	3,098		17,400		17,400	5490	Miscellaneous Expenditures		15,471		0		0
$1,408,997	**$1,840,045**		**$2,003,468**		**$2,003,468**		**Total Materials & Services**		**$1,733,763**		**$0**		**$0**
							Capital Outlay						
						CAPNON	*Capital Outlay (Non-CIP Projects)*						
39,700	0		0		0	5710	Improve-Oth thn Bldg (non-CIP)		0		0		0
14,048	0		26,400		26,400	5720	Buildings & Related (non-CIP)		0		0		0
32,732	18,111		0		0	5740	Equipment & Vehicles (non-CIP)		0		0		0
						CAPCIP	*Capital Outlay (CIP Projects)*						
319,720	360,800		340,000		340,000	5715	Improve-Oth thn Bldg (CIP)		0		0		0
0	68,951		558,311		558,311	5725	Buildings & Related (CIP)		0		0		0
$406,200	**$447,862**		**$924,711**		**$924,711**		**Total Capital Outlay**		**$0**		**$0**		**$0**

Regional Parks Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Regional Parks & Greenspaces Department													
							Interfund Transfers						
						INDTEX	*Interfund Reimbursements*						
						5800	Transfer for Indirect Costs						
741,746	763,877		838,296		838,296		* to Support Services Fund		857,436		0		0
0	86,501		15,517		15,517		* to General Fund		18,876		0		0
47,527	31,051		27,452		27,452		* to Risk Mgmt Fund (liability)		87,278		0		0
12,048	11,471		24,643		24,643		* to Risk Mgmt Fund (Worker Comp)		41,759		0		0
112,688	115,924		127,077		127,077		* to Bldg Mgmt Fund		129,869		0		0
						INTCHG	*Internal Service Transfers*						
						5820	Transfer for Direct Costs						
0	0		74,535		74,535		* to Support Services Fund		0		0		0
16,633	15,525		0		0		* to Planning Fund		87,000		0		0
0	0		0		0		* to Smith & Bybee Lakes Fund		70,000		0		0
						EQTCHG	*Fund Equity Transfers*						
						5810	Transfer of Resources						
0	0		0		0		* to Parks Capital Fund		1,698,034		0		0
0	107,505		187,187		187,187		* to Smith & Bybee Lakes Fund		0		0		0
$930,642	**$1,131,854**		**$1,294,707**		**$1,294,707**		**Total Interfund Transfers**		**$2,990,252**		**$0**		**$0**
							Contingency and Ending Balance						
						CONT	*Contingency*						
0	0		261,390		261,390	5999	Contingency		205,192		0		0
						UNAPP	*Unappropriated Fund Balance*						
						5990	Unappropriated Fund Balance						
1,589,769	1,518,151		535,190		535,190		* Undesignated		986,775		0		0
800,000	961,000		961,000		961,000		* Cash Flow Reserve		961,000		0		0
1,032,660	1,032,660		1,032,660		1,032,660		* Renew, Replacement & Capital Improvement		1,032,660		0		0
0	85,000		170,000		170,000		* Restricted Renewal & Replacement		0		0		0
0	0		0		0		* Prior Year PERS Reserve		143,000		0		0
$3,422,429	**$3,596,811**		**$2,960,240**		**$2,960,240**		**Total Contingency and Ending Balance**		**$3,328,627**		**$0**		**$0**
$8,679,797	**$9,970,613**	**36.85**	**$10,246,290**	**36.85**	**$10,246,290**		**TOTAL REQUIREMENTS**	**40.35**	**$11,515,966**	**0.00**	**$0**	**0.00**	**$0**

Regional Parks Operating Fund

Regional Parks (Administration)

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Personal Services						
						SALWGE	*Salaries & Wages*						
266,353	386,847					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	105,105	1.00	105,105		Director II	1.00	99,470	-	0	-	0
0	0	1.00	66,503	1.00	66,503		Program Analyst IV	-	0	-	0	-	0
0	0	0.75	44,227	0.75	44,227		Associate Management Analyst	-	0	-	0	-	0
0	0	1.00	48,089	1.00	48,089		Assistant Management Analyst	1.00	48,568	-	0	-	0
0	0	1.00	51,666	1.00	51,666		Associate Regional Planner	-	0	-	0	-	0
0	0	0.50	40,632	0.50	40,632		Manager I	1.00	66,500	-	0	-	0
0	0	1.00	48,888	1.00	48,888		Program Analyst III	1.00	48,886	-	0	-	0
88,455	114,619					5015	Reg Empl-Full Time-Non-Exempt						
0	0	3.00	126,840	3.00	126,840		Park Ranger	-	0	-	0	-	0
0	0	1.25	35,652	1.25	35,652		Secretary	2.00	60,182	-	0	-	0
10,427	21,358		30,770		30,770	5030	Temporary Employees		6,500		0		0
462	395		750		750	5080	Overtime		750		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		16,181		0		0
						FRINGE	*Fringe Benefits*						
126,643	193,111		234,130		234,130	5100	Fringe Benefits						
0	0		0		0		Base Fringe		123,911		0		0
0	0		0		0		PERS Reserve		22,646		0		0
$492,340	**$716,330**	**10.50**	**$833,252**	**10.50**	**$833,252**		**Total Personal Services**	**6.00**	**$493,594**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
10,972	10,673		9,950		9,950	5201	Office Supplies		8,350		0		0
14,848	75,535		5,170		5,170	5205	Operating Supplies		120		0		0
1,026	1,172		750		750	5210	Subscriptions and Dues		1,300		0		0
19,108	75,103		23,500		23,500	5215	Maintenance & Repairs Supplies		0		0		0
108	374		0		0	5219	Purchasing Card Expenditures		0		0		0
						SVCS	*Services*						
33,582	12,334		50,150		50,150	5240	Contracted Professional Svcs		150		0		0
28,360	116,438		257,340		257,340	5250	Contracted Property Svcs		0		0		0
6,636	8,690		12,500		12,500	5251	Utility Services		400		0		0
0	0		400		400	5255	Cleaning Services		0		0		0
51,862	46,662		33,700		33,700	5260	Maintenance & Repair Services		200		0		0
546	3,108		500		500	5265	Rentals		0		0		0
8,827	7,956		3,621		3,621	5270	Insurance		0		0		0
526	2,860		1,300		1,300	5280	Other Purchased Services		500		0		0

Regional Parks Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Regional Parks (Administration)													
						CAPMNT	*Capital Maintenance*						
5,034	0		0		0	5262	Capital Maintenance-non-CIP		0		0		0
						IGEXP	*Intergov't Expenditures*						
40,706	28,776		500		500	5300	Payments to Other Agencies		500		0		0
29,152	43,638		40,000		40,000	5310	Taxes (Non-Payroll)		0		0		0
						OTHEXP	*Other Expenditures*						
176	1,581		250		250	5450	Travel		250		0		0
80	3,500		2,100		2,100	5455	Staff Development		1,400		0		0
317	1,440		400		400	5490	Miscellaneous Expenditures		300		0		0
$253,666	**$456,140**		**$443,931**		**$443,931**		**Total Materials & Services**		**$13,470**		**$0**		**$0**
							Capital Outlay						
						CAPNON	*Capital Outlay (Non-CIP Projects)*						
39,700	0		0		0	5710	Improve-Oth thn Bldg (non-CIP)		0		0		0
8,000	18,111		0		0	5740	Equipment & Vehicles (non-CIP)		0		0		0
$47,700	**$18,111**		**$0**		**$0**		**Total Capital Outlay**		**$0**		**$0**		**$0**
$793,706	**$1,190,581**	**10.50**	**$1,277,183**	**10.50**	**$1,277,183**		**TOTAL REQUIREMENTS**	**6.00**	**$507,064**	**0.00**	**$0**	**0.00**	**$0**

Regional Parks Operating Fund

Regional Parks (Natural Resource Team) formerly budgeted in the Administration Division

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Personal Services						
						SALWGE	*Salaries & Wages*						
0	0					5010	Reg Employees-Full Time-Exempt						
0	0	-	0	-	0		Associate Management Analyst	0.75	42,148	-	0	-	0
0	0	-	0	-	0		Associate Regional Planner	1.00	53,520	-	0	-	0
0	0	-	0	-	0		Manager I	0.50	36,400	-	0	-	0
0	0					5015	Reg Empl-Full Time-Non-Exempt						
0	0	-	0	-	0		Park Ranger	3.00	125,781	-	0	-	0
0	0	-	0	-	0		Secretary	0.25	8,211	-	0	-	0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		7,014		0		0
0	0		0		0		COLA (all other employee groups)		2,516		0		0
						FRINGE	*Fringe Benefits*						
0	0					5100	Fringe Benefits						
0	0		0		0		Base Fringe		96,732		0		0
0	0		0		0		PERS Reserve		18,326		0		0
$0	**$0**	**0.00**	**$0**	**0.00**	**$0**		**Total Personal Services**	**5.50**	**$390,648**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
0	0		0		0	5201	Office Supplies		2,000		0		0
0	0		0		0	5205	Operating Supplies		5,800		0		0
0	0		0		0	5210	Subscriptions and Dues		300		0		0
0	0		0		0	5215	Maintenance & Repairs Supplies		23,500		0		0
						SVCS	*Services*						
0	0		0		0	5240	Contracted Professional Svcs		85,500		0		0
0	0		0		0	5250	Contracted Property Svcs		243,020		0		0
0	0		0		0	5251	Utility Services		10,700		0		0
0	0		0		0	5255	Cleaning Services		250		0		0
0	0		0		0	5260	Maintenance & Repair Services		27,000		0		0
0	0		0		0	5265	Rentals		500		0		0
0	0		0		0	5270	Insurance		18,000		0		0
0	0		0		0	5280	Other Purchased Services		600		0		0
0	0		0		0	5290	Operations Contracts		900		0		0

Regional Parks Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Regional Parks (Natural Resource Team) formerly budgeted in the Administration Division													
						IGEXP	*Intergov't Expenditures*						
0	0		0		0	5300	Payments to Other Agencies		3,000		0		0
0	0		0		0	5310	Taxes (Non-Payroll)		44,000		0		0
						OTHEXP	*Other Expenditures*						
0	0		0		0	5455	Staff Development		700		0		0
0	0		0		0	5490	Miscellaneous Expenditures		171		0		0
$0	$0		$0		$0		Total Materials & Services		$465,941		$0		$0
$0	$0	0.00	$0	0.00	$0		TOTAL REQUIREMENTS	5.50	$856,589	0.00	$0	0.00	$0

Regional Parks Operating Fund

Regional Parks (Parks & Visitor Services) formerly called Operations & Maintenance

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Personal Services						
						SALWGE	*Salaries & Wages*						
276,397	300,522					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	87,793	1.00	87,793		Manager II	1.00	87,793	-	0	-	0
0	0	-	0	-	0		Program Analyst IV	1.00	57,364	-	0	-	0
0	0	2.00	117,477	2.00	117,477		Service Supervisor IV	2.00	118,002	-	0	-	0
0	0	1.00	35,900	1.00	35,900		Administrative Assistant	1.00	36,217	-	0	-	0
0	0	-	0	-	0		Manager I	0.50	34,151	-	0	-	0
513,403	536,081	-		-		5015	Reg Empl-Full Time-Non-Exempt						
0	0	1.00	47,709	1.00	47,709		Arborist	1.00	47,544	-	0	-	0
0	0	9.00	378,443	9.00	378,443		Park Ranger	9.00	377,343	-	0	-	0
0	0	0.50	16,420	0.50	16,420		Secretary	0.50	16,422	-	0	-	0
0	0	1.00	41,935	1.00	41,935		Gardener 2	1.00	41,927	-	0	-	0
269,249	305,851		287,087		287,087	5030	Temporary Employees		307,114		0		0
13,391	12,437		13,170		13,170	5080	Overtime		13,170		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		14,630		0		0
0	0		0		0		COLA (all other employee groups)		9,336		0		0
						FRINGE	*Fringe Benefits*						
301,484	328,974		329,008		329,008	5100	Fringe Benefits						
0	0		0		0		Base Fringe		345,869		0		0
0	0		0		0		PERS Reserve		56,784		0		0
$1,373,924	**$1,483,865**	**15.50**	**$1,354,942**	**15.50**	**$1,354,942**		**Total Personal Services**	**17.00**	**$1,563,666**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
4,608	6,920		3,212		3,212	5201	Office Supplies		3,212		0		0
45,176	41,877		25,360		25,360	5205	Operating Supplies		25,360		0		0
103	195		150		150	5210	Subscriptions and Dues		150		0		0
52,284	55,098		59,410		59,410	5215	Maintenance & Repairs Supplies		59,710		0		0
166	2,701		0		0	5219	Purchasing Card Expenditures		0		0		0
2,868	0		0		0	5220	Food		0		0		0
4,340	6,510		8,400		8,400	5225	Retail		8,400		0		0
						SVCS	*Services*						
201,130	301,090		284,750		284,750	5240	Contracted Professional Svcs		334,050		0		0
0	1,902		0		0	5250	Contracted Property Svcs		0		0		0
75,968	84,584		90,315		90,315	5251	Utility Services		93,815		0		0
19,299	29,593		40,100		40,100	5260	Maintenance & Repair Services		30,715		0		0
15,416	7,080		18,630		18,630	5265	Rentals		18,630		0		0

Regional Parks Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Regional Parks (Parks & Visitor Services) formerly called Operations & Maintenance													
17,757	15,724		14,485		14,485	5280	Other Purchased Services		14,485		0		0
6	2,204		0		0	5290	Operations Contracts		0		0		0
						CAPMNT	*Capital Maintenance*						
11,076	175,573		268,500		268,500	5262	Capital Maintenance-non-CIP		0		0		0
						IGEXP	*Intergov't Expenditures*						
232,558	220,295		281,890		281,890	5300	Payments to Other Agencies		260,890		0		0
92,565	97,457		99,800		99,800	5310	Taxes (Non-Payroll)		114,100		0		0
						OTHEXP	*Other Expenditures*						
199	149		160		160	5450	Travel		160		0		0
2,075	4,032		5,500		5,500	5455	Staff Development		5,500		0		0
13,011	126		0		0	5490	Miscellaneous Expenditures		0		0		0
$790,605	**$1,053,110**		**$1,200,662**		**$1,200,662**		**Total Materials & Services**		**$969,177**		**$0**		**$0**
							Capital Outlay						
						CAPNON	*Capital Outlay (Non-CIP Projects)*						
14,048	0		26,400		26,400	5720	Buildings & Related (non-CIP)		0		0		0
24,732	0		0		0	5740	Equipment & Vehicles (non-CIP)		0		0		0
						CAPCIP	*Capital Outlay (CIP Projects)*						
87,458	347,197		0		0	5715	Improve-Oth thn Bldg (CIP)		0		0		0
$126,238	**$347,197**		**$26,400**		**$26,400**		**Total Capital Outlay**		**$0**		**$0**		**$0**
$2,290,767	**$2,884,172**	**15.50**	**$2,582,004**	**15.50**	**$2,582,004**		**TOTAL REQUIREMENTS**	**17.00**	**$2,532,843**	**0.00**	**$0**	**0.00**	**$0**

Regional Parks Operating Fund

Regional Parks (Planning & Education)

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Personal Services						
						SALWGE	*Salaries & Wages*						
299,620	292,650					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	80,070	1.00	80,070		Manager II	1.00	80,312	-	0	-	0
0	0	1.00	59,016	1.00	59,016		Associate Regional Planner	1.00	59,016	-	0	-	0
0	0	1.00	51,346	1.00	51,346		Education Coordinator II	1.00	50,971	-	0	-	0
0	0	-	0	-	0		Manager I	0.50	34,151	-	0	-	0
0	0	2.00	136,604	2.00	136,604		Senior Regional Planner	2.00	136,604	-	0	-	0
83,565	89,688					5015	Reg Empl-Full Time-Non-Exempt						
0	0	1.00	38,846	1.00	38,846		Program Assistant 2	1.00	39,964	-	0	-	0
0	0	1.50	59,931	1.50	59,931		Education Coordinator I	1.50	64,712	-	0	-	0
0	0	0.25	8,210	0.25	8,210		Secretary	0.25	8,211	-	0	-	0
81,861	158,328					5020	Reg Empl-Part Time-Exempt						
0	0	0.80	54,642	0.80	54,642		Senior Regional Planner	0.80	54,641	-	0	-	0
0	0	0.80	47,213	0.80	47,213		Associate Regional Planner	1.30	66,214	-	0	-	0
0	0	1.00	55,317	1.00	55,317		Volunteer Coordinator II	1.00	56,196	-	0	-	0
0	0	0.50	23,937	0.50	23,937		Asst. Public Affairs Specialist	0.50	23,110	-	0	-	0
1,360	0		0		0	5025	Reg Empl-Part Time-Non-Exempt		0		0		0
5,370	10,062		1,000		1,000	5030	Temporary Employees		6,000		0		0
1,903	1,665		1,500		1,500	5080	Overtime		1,500		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		33,707		0		0
						FRINGE	*Fringe Benefits*						
171,586	201,453		257,338		257,338	5100	Fringe Benefits						
0	0		0		0		Base Fringe		252,937		0		0
0	0		0		0		PERS Reserve		47,170		0		0
$645,265	**$753,846**	**10.85**	**$874,970**	**10.85**	**$874,970**		**Total Personal Services**	**11.85**	**$1,015,416**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
32,138	10,253		29,225		29,225	5201	Office Supplies		20,025		0		0
14,312	9,454		17,600		17,600	5205	Operating Supplies		15,600		0		0
78	430		700		700	5210	Subscriptions and Dues		700		0		0
1,080	1,916		1,000		1,000	5215	Maintenance & Repairs Supplies		1,000		0		0
120	266		0		0	5219	Purchasing Card Expenditures		0		0		0
2,213	6,192		0		0	5220	Food		0		0		0
3,459	659		2,500		2,500	5225	Retail		2,500		0		0

Regional Parks Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Regional Parks (Planning & Education)													
						SVCS	*Services*						
268,334	259,075		236,500		236,500	5240	Contracted Professional Svcs		183,000		0		0
1,337	1,879		3,950		3,950	5251	Utility Services		3,950		0		0
315	0		0		0	5255	Cleaning Services		0		0		0
0	2,362		0		0	5260	Maintenance & Repair Services		0		0		0
11,672	1,928		15,500		15,500	5265	Rentals		15,500		0		0
21,839	30,374		28,150		28,150	5280	Other Purchased Services		21,150		0		0
900	900		700		700	5290	Operations Contracts		700		0		0
						IGEXP	*Intergov't Expenditures*						
12	118		150		150	5300	Payments to Other Agencies		150		0		0
						OTHEXP	*Other Expenditures*						
439	398		2,700		2,700	5450	Travel		2,700		0		0
689	3,059		3,200		3,200	5455	Staff Development		3,200		0		0
5,789	1,532		17,000		17,000	5490	Miscellaneous Expenditures		15,000		0		0
$364,726	**$330,795**		**$358,875**		**$358,875**		**Total Materials & Services**		**$285,175**		**$0**		**$0**
							Capital Outlay						
						CAPCIP	*Capital Outlay (CIP Projects)*						
232,262	13,603		340,000		340,000	5715	Improve-Oth thn Bldg (CIP)		0		0		0
0	68,951		558,311		558,311	5725	Buildings & Related (CIP)		0		0		0
$232,262	**$82,554**		**$898,311**		**$898,311**		**Total Capital Outlay**		**$0**		**$0**		**$0**
$1,242,253	**$1,167,195**	**10.85**	**$2,132,156**	**10.85**	**$2,132,156**		**TOTAL REQUIREMENTS**	**11.85**	**$1,300,591**	**0.00**	**$0**	**0.00**	**$0**

METRO

PEOPLE PLACES
OPEN SPACES

Regional Parks Special Accounts Fund

Regional Parks Special Accounts Fund Summary

	Audited FY 2001-02	Audited FY 2002-03	Adopted FY 2003-04	Amended FY 2003-04	Proposed 2004-05	Approved 2004-05	Adopted 2004-05	% Change from FY 2003-04 Amended
Resources								
Beginning Fund Balance	*$469,453*	*$496,038*	*$437,134*	*$437,134*	*$434,570*	*$0*	*$0*	*(0.59%)*
Current Revenues								
Enterprise Revenue	8,618	10,792	2,000	2,000	0	0	0	(100.00%)
Interest Earnings	15,154	8,967	9,409	9,409	6,519	0	0	(30.72%)
Donations	2,485	20	0	0	0	0	0	0.00%
Other Misc. Revenue	528	0	0	0	0	0	0	0.00%
Subtotal Current Revenues	**26,785**	**19,779**	**11,409**	**11,409**	**6,519**	**0**	**0**	**(42.86%)**
Total Resources	**$496,238**	**$515,817**	**$448,543**	**$448,543**	**$441,089**	**$0**	**$0**	**(1.66%)**
Requirements								
Current Expenditures								
Materials and Services	$200	$311	$100	$100	$225	$0	$0	125.00%
Interfund Transfers:								
Internal Service Transfers	0	22,461	0	0	70,000	0	0	0.00%
Fund Equity Transfers	0	0	93,993	93,993	0	0	0	(100.00%)
Subtotal Current Expenditures	**200**	**22,772**	**94,093**	**94,093**	**70,225**	**0**	**0**	**(25.37%)**
Ending Fund Balance	*496,038*	*493,045*	*354,450*	*354,450*	*370,864*	*0*	*0*	*4.63%*
Total Requirements	**$496,238**	**$515,817**	**$448,543**	**$448,543**	**$441,089**	**$0**	**$0**	**(1.66%)**
Full-Time Equivalents (FTE)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%

Regional Parks Special Accounts Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Resources						
							TIBBETS FLOWER ACCOUNT						
						BEGBAL	*Beginning Fund Balance*						
875	803		719		719		* Prior year ending balance		524		0		0
						INTRST	*Interest Earnings*						
28	15		14		14	4700	Interest on Investments		8		0		0
							BLUE LAKE CONCERT STAGE ACCOUNT						
						BEGBAL	*Beginning Fund Balance*						
107,367	110,779		112,264		112,264		* Prior year ending balance		114,509		0		0
						INTRST	*Interest Earnings*						
3,412	1,971		2,245		2,245	4700	Interest on Investments		1,718		0		0
							OXBOW PARK DIACK NATURE CENTER ACCOUNT						
						BEGBAL	*Beginning Fund Balance*						
276,314	296,950		232,658		232,658		* Prior year ending balance		319,537		0		0
						CHGSVC	*Charges for Service*						
8,618	10,728		2,000		2,000	4550	Food Service Revenue		0		0		0
0	64		0		0	4650	Miscellaneous Charges for Svc		0		0		0
						INTRST	*Interest Earnings*						
9,005	5,439		4,650		4,650	4700	Interest on Investments		4,793		0		0
						DONAT	*Contributions from Private Sources*						
2,485	20		0		0	4750	Donations and Bequests		0		0		0
						MISCRV	*Miscellaneous Revenue*						
528	0		0		0	4890	Miscellaneous Revenue		0		0		0
							WILLAMINA FARMER FAMILY PLOT ACCOUNT						
						BEGBAL	*Beginning Fund Balance*						
84,897	87,506		91,493		91,493		* Prior year ending balance		0		0		0
						INTRST	*Interest Earnings*						
2,709	1,542		2,500		2,500	4700	Interest on Investments		0		0		0
$496,238	$515,817		$448,543		$448,543		**TOTAL RESOURCES**		$441,089		$0		$0
							Materials & Services						
							TIBBETS FLOWER ACCOUNT						
						GOODS	*Goods*						
100	207		100		100	5205	Other Operating Supplies		225		0		0
							OXBOW PARK DIACK NATURE CENTER ACCOUNT						
						SVCS	*Services*						
0	104		0		0	5280	Other Purchased Services		0		0		0
							WILLAMINA FARMER FAMILY PLOT ACCOUNT						
						GOODS	*Goods*						
100	0		0		0	5205	Other Operating Supplies		0		0		0
$200	$311		$100		$100		**Total Materials & Services**		$225		$0		$0

Regional Parks Special Accounts Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Interfund Transfers						
						INTCHG	*Internal Service Transfers*						
						5820	Transfer for Direct Costs						
0	22,461		0		0		* to Regional Parks-Oxbow Park		0		0		0
0	0		0		0		* to Regional Parks Capital - Blue Lake		70,000		0		0
						EQTCHG	*Fund Equity Ttransfers*						
						5810	Transfer of Resources						
0	0		93,993		93,993		* to Cemetery Perpetual Care Fund		0		0		0
$0	**$22,461**		**$93,993**		**$93,993**		**Total Interfund Transfers**		**$70,000**		**$0**		**$0**
							Contingency and Ending Balance						
						UNAPP	*Unappropriated Fund Balance*						
						5990	Unappropriated Fund Balance						
803	611		633		633		* Tibbets Flower		307		0		0
110,779	112,750		114,509		114,509		* Blue Lake Concert Stage		46,227		0		0
296,950	290,636		239,308		239,308		* Oxbow Park Nature Center		324,330		0		0
87,506	89,048		0		0		* Willamina Farmer Family Plot		0		0		0
$496,038	**$493,045**		**$354,450**		**$354,450**		**Total Contingency and Ending Balance**		**$370,864**		**$0**		**$0**
$496,238	**$515,817**		**$448,543**		**$448,543**		**TOTAL REQUIREMENTS**		**$441,089**		**$0**		**$0**

Rehabilitation and Enhancement Fund

Rehabilitation & Enhancement Fund Summary

	Audited FY 2001-02	Audited FY 2002-03	Adopted FY 2003-04	Amended FY 2003-04	Proposed 2004-05	Approved 2004-05	Adopted 2004-05	% Change from FY 2003-04 Amended
Resources								
Beginning Fund Balance	*$2,197,706*	*$2,062,061*	*$2,016,233*	*$2,016,233*	*$1,905,992*	*$0*	*$0*	*(5.47%)*
Current Revenues								
Interest Earnings	69,315	37,856	40,324	40,324	28,590	0	0	(29.10%)
Interfund Transfers:								
Fund Equity Transfers	359,510	353,165	400,988	400,988	398,185	0	0	(0.70%)
Subtotal Current Revenues	**428,825**	**391,021**	**441,312**	**441,312**	**426,775**	**0**	**0**	**(3.29%)**
Total Resources	**$2,626,531**	**$2,453,082**	**$2,457,545**	**$2,457,545**	**$2,332,767**	**$0**	**$0**	**(5.08%)**
Requirements								
Current Expenditures								
Materials and Services	$521,420	$508,182	$533,952	$533,952	$523,151	$0	$0	(2.02%)
Interfund Transfers:								
Internal Service Transfers	43,050	14,458	23,923	23,923	26,630	0	0	11.32%
Contingency	0	0	300,000	300,000	300,000	0	0	0.00%
Subtotal Current Expenditures	**564,470**	**522,640**	**857,875**	**857,875**	**849,781**	**0**	**0**	**(0.94%)**
Ending Fund Balance	*2,062,061*	*1,930,442*	*1,599,670*	*1,599,670*	*1,482,986*	*0*	*0*	*(7.29%)*
Total Requirements	**$2,626,531**	**$2,453,082**	**$2,457,545**	**$2,457,545**	**$2,332,767**	**$0**	**$0**	**(5.08%)**
Full-Time Equivalents (FTE)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%

Rehabilitation & Enhancement Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Resources						
							NORTH PORTLAND ENHANCEMENT ACCOUNT						
						BEGBAL	*Beginning Fund Balance*						
1,893,135	1,744,059		1,708,074		1,708,074		* Prior year ending balance		1,673,634		0		0
						INTRST	*Interest Earnings*						
59,611	31,799		34,161		34,161	4700	Interest on Investments		25,105		0		0
							METRO CENTRAL ENHANCEMENT ACCOUNT						
						BEGBAL	*Beginning Fund Balance*						
304,571	318,002		308,159		308,159		* Prior year ending balance		232,358		0		0
						INTRST	*Interest Earnings*						
9,704	6,057		6,163		6,163	4700	Interest on Investments		3,485		0		0
						EQTREV	*Fund Equity Transfers*						
						4970	Transfer of Resources						
161,843	154,824		151,487		151,487		* from SW Revenue Fund		144,426		0		0
							FOREST GROVE ACCOUNT						
						EQTREV	*Fund Equity Transfers*						
						4970	Transfer of Resources						
53,211	64,275		91,480		91,480		* from SW Revenue Fund		95,585		0		0
							OREGON CITY ACCOUNT						
						EQTREV	*Fund Equity Transfers*						
						4970	Transfer of Resources						
144,456	134,066		158,021		158,021		* from SW Revenue Fund		158,174		0		0
$2,626,531	$2,453,082		$2,457,545		$2,457,545		**TOTAL RESOURCES**		$2,332,767		$0		$0
							Materials & Services						
							NORTH PORTLAND ENHANCEMENT ACCOUNT						
						GOODS	*Goods*						
243	341		450		450	5201	Office Supplies		450		0		0
						SVCS	*Services*						
185,990	82,023		34,161		34,161	5240	Contracted Professional Svcs		32,066		0		0
0	103		0		0	5265	Rentals		0		0		0
729	801		1,000		1,000	5280	Other Purchased Services		1,000		0		0
						OTHEXP	*Other Expenditures*						
200	0		500		500	5455	Staff Development		0		0		0

Rehabilitation & Enhancement Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							METRO CENTRAL ENHANCEMENT ACCOUNT						
						GOODS	*Goods*						
383	230		450		450	5201	Office Supplies		450		0		0
						SVCS	*Services*						
135,252	225,275		296,390		296,390	5240	Contracted Professional Svcs		284,426		0		0
756	1,067		1,000		1,000	5280	Other Purchased Services		1,000		0		0
						OTHEXP	*Other Expenditures*						
200	0		500		500	5455	Staff Development		0		0		0
							FOREST GROVE ACCOUNT						
						IGEXP	*Intergov't Expenditures*						
53,211	64,275		66,480		66,480	5300	Payments to Other Agencies		70,585		0		0
							OREGON CITY ACCOUNT						
						IGEXP	*Intergov't Expenditures*						
144,456	134,067		133,021		133,021	5300	Payments to Other Agencies		133,174		0		0
$521,420	**$508,182**		**$533,952**		**$533,952**		**Total Materials & Services**		**$523,151**		**$0**		**$0**
							Interfund Transfers						
						INTCHG	*Internal Service Transfers*						
						5820	Transfer for Direct Costs						
21,525	3,000		3,414		3,414		* to SW Revenue Fund (North Ptld)		3,728		0		0
21,525	11,458		20,509		20,509		* to SW Revenue Fund (Central)		22,902		0		0
$43,050	**$14,458**		**$23,923**		**$23,923**		**Total Interfund Transfers**		**$26,630**		**$0**		**$0**
							Contingency and Ending Balance						
						CONT	*Contingency*						
						5999	Contingency						
0	0		200,000		200,000		* North Portland		200,000		0		0
0	0		25,000		25,000		* Metro South		25,000		0		0
0	0		50,000		50,000		* Metro Central		50,000		0		0
0	0		25,000		25,000		* Forest Grove		25,000		0		0
						UNAPP	*Unappropriated Fund Balance*						
						5990	Unappropriated Fund Balance						
1,744,059	1,689,589		1,502,710		1,502,710		* North Portland		1,461,495		0		0
318,002	240,853		96,960		96,960		* Metro Central		21,491		0		0
$2,062,061	**$1,930,442**		**$1,899,670**		**$1,899,670**		**Total Contingency and Ending Balance**		**$1,782,986**		**$0**		**$0**
$2,626,531	**$2,453,082**		**$2,457,545**		**$2,457,545**		**TOTAL REQUIREMENTS**		**$2,332,767**		**$0**		**$0**

Risk Management Fund

Risk Management Fund Summary

	Audited FY 2001-02	Audited FY 2002-03	Adopted FY 2003-04	Amended FY 2003-04	Proposed FY 2004-05	Approved FY 2004-05	Adopted FY 2004-05	% Change from FY 2003-04 Amended
Resources								
Beginning Fund Balance	*$7,190,938*	*$6,835,805*	*$6,442,134*	*$6,442,134*	*$5,596,030*	*$0*	*$0*	*(13.13%)*
Current Revenues								
Grants	0	0	10,000	10,000	10,000	0	0	0.00%
Enterprise Revenue	4,629,398	4,594,946	5,312,168	5,312,168	5,901,190	0	0	11.09%
Interest Earnings	254,094	136,428	140,000	140,000	100,912	0	0	(27.92%)
Other Misc. Revenue	72,709	31,752	0	0	0	0	0	0.00%
Interfund Transfers:								
Interfund Reimbursements	648,290	694,017	1,000,000	1,000,000	1,327,998	0	0	32.80%
Subtotal Current Revenues	**5,604,491**	**5,457,143**	**6,462,168**	**6,462,168**	**7,365,100**	**0**	**0**	**13.97%**
Total Resources	**$12,795,429**	**$12,292,948**	**$12,904,302**	**$12,904,302**	**$12,961,130**	**$0**	**$0**	**0.44%**
Requirements								
Current Expenditures								
Personal Services	$301,772	$292,343	$303,522	$303,522	$133,692	$0	$0	(55.95%)
Materials and Services	5,657,852	5,982,041	7,318,836	7,318,836	8,038,881	0	0	9.84%
Contingency	0	0	500,000	500,000	500,000	0	0	0.00%
Subtotal Current Expenditures	**5,959,624**	**6,274,384**	**8,122,358**	**8,122,358**	**8,672,573**	**0**	**0**	**6.77%**
Ending Fund Balance	*6,835,805*	*6,018,564*	*4,781,944*	*4,781,944*	*4,288,557*	*0*	*0*	*(10.32%)*
Total Requirements	**$12,795,429**	**$12,292,948**	**$12,904,302**	**$12,904,302**	**$12,961,130**	**$0**	**$0**	**0.44%**
Full-Time Equivalents (FTE)	3.85	3.70	3.50	3.50	1.80	0.00	0.00	(48.57%)

Risk Management Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Resources													
							Resources						
						BEGBAL	*Beginning Fund Balance*						
7,190,938	6,835,805		6,442,134		6,442,134		* Prior year ending balance		5,567,675		0		0
0	0		0		0		* Prior year PERS Reserve		28,355		0		0
						GRANTS	*Grants*						
0	0		10,000		10,000	4115	State Grants - Indirect		10,000		0		0
						INCGRV	*Internal Charges for Service*						
148,314	136,533		189,000		189,000	4455	Insurance Premiums-Unemployment		283,269		0		0
4,481,084	4,458,413		5,123,168		5,123,168	4460	Insurance Premiums - H & W		5,617,921		0		0
						INTRST	*Interest Earnings*						
254,094	136,428		140,000		140,000	4700	Interest on Investments		100,912		0		0
						MISCRV	*Miscellaneous Revenue*						
72,709	31,752		0		0	4890	Miscellaneous Revenue		0		0		0
						INTSRV	*Internal Service Transfers*						
						4980	Transfer for Direct Costs						
0	0		0		0		* Smith & Bybee Lakes Fund		25,000		0		0
						INDTRV	*Interfund Reimbursements*						
						4975	Transfer for Indirect Costs-Liability						
4,561	6,601		5,855		5,855		* from General Fund		5,660		0		0
122,218	109,753		105,126		105,126		* from Zoo Operating Fund		177,393		0		0
12,806	24,806		18,388		18,388		* from Planning Fund		37,739		0		0
53,257	66,868		62,475		62,475		* from Solid Waste Revenue Fund		103,754		0		0
91,095	210,676		361,437		361,437		* from MERC Operating Fund		416,212		0		0
13,681	14,780		14,929		14,929		* from Support Services Fund		21,504		0		0
47,527	31,051		27,452		27,452		* from Regional Parks Fund		87,278		0		0
1,795	1,143		1,127		1,127		* from Smith & Bybee Lakes Fund		0		0		0
7,627	3,468		1,854		1,854		* from Open Spaces Fund		2,169		0		0
701	251		0		0		* from Convention Center Project Cap Fund		0		0		0
						4975	Transfer for Indirect Costs-Workers' Comp						
3,079	2,458		4,317		4,317		* from General Fund		7,550		0		0
116,879	67,392		115,700		115,700		* from Zoo Operating Fund		174,630		0		0
18,948	14,365		25,303		25,303		* from Planning Fund		33,311		0		0
39,624	30,035		49,196		49,196		* from Solid Waste Revenue Fund		58,314		0		0
66,937	73,295		142,025		142,025		* from MERC Operating Fund		118,505		0		0
25,593	20,106		35,507		35,507		* from Support Services Fund		39,945		0		0
12,048	11,471		24,643		24,643		* from Regional Parks Fund		41,759		0		0
455	422		1,012		1,012		* from Smith & Bybee Lakes Fund		0		0		0
4,943	4,127		3,654		3,654		* from Open Spaces Fund		2,275		0		0
4,516	949		0		0		* from Convention Center Project Cap Fund		0		0		0
$12,795,429	**$12,292,948**		**$12,904,302**		**$12,904,302**	**TOTAL RESOURCES**			**$12,961,130**		**$0**		**$0**

Risk Management Fund

Expenditures

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Personal Services						
						SALWGE	*Salaries & Wages*						
204,521	211,001					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	55,434	1.00	55,434		Program Analyst II	-	0	-	0	-	0
0	0	1.00	67,605	1.00	67,605		Program Analyst III	-	0	-	0	-	0
0	0	-	0	-	0		Program Analyst IV	1.00	60,200	-	0	-	0
0	0	0.40	38,717	0.40	38,717		Program Director I	-	0	-	0	-	0
0	0	1.00	46,220	1.00	46,220		Management Technician	0.70	25,351	-	0	-	0
9,324	3,378					5015	Reg Empl-Full Time-Non-Exempt		0		0		0
0	0	0.10	4,193	0.10	4,193		Program Assistant II	0.10	3,128	-	0	-	0
5,178	2,808		5,000		5,000	5030	Temporary Employees		2,000		0		0
3	228		0		0	5080	Overtime		0		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		4,434		0		0
						FRINGE	*Fringe Benefits*						
82,746	74,928		86,353		86,353	5100	Fringe Benefits						
0	0		0		0		Base Fringe		32,387		0		0
0	0		0		0		PERS Reserve		6,192		0		0
$301,772	**$292,343**	**3.50**	**$303,522**	**3.50**	**$303,522**		**Total Personal Services**	**1.80**	**$133,692**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
1,123	1,247		4,020		4,020	5201	Office Supplies		4,230		0		0
18,122	118		16,450		16,450	5205	Operating Supplies		16,350		0		0
3,548	3,469		2,200		2,200	5210	Subscriptions and Dues		2,000		0		0
						SVCS	*Services*						
48,671	57,813		80,500		80,500	5240	Contracted Professional Svcs		87,940		0		0
219	210		0		0	5251	Utility Services		0		0		0
327,098	455,112		535,000		535,000	5270	Insurance		566,000		0		0
4,675,293	4,478,523		5,123,168		5,123,168	5271	Medical Insurance		5,617,921		0		0
360	0		1,000		1,000	5280	Other Purchased Services		1,000		0		0
						INCGEX	*Internal Charges for Services*						
0	27,768		30,000		30,000	5410	Employer Premium Assessment		30,000		0		0

Risk Management Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Expenditures													
						OTHEXP	*Other Expenditures*						
344	1,707		2,330		2,330	5450	Travel		1,350		0		0
3,746	3,839		2,640		2,640	5455	Staff Development		1,650		0		0
576,775	946,394		1,121,028		1,121,028	5475	Claims Paid		1,310,190		0		0
0	0		400,000		400,000	5476	Actuarial Claims Expense		400,000		0		0
2,553	5,841		500		500	5490	Miscellaneous Expenditures		250		0		0
$5,657,852	**$5,982,041**		**$7,318,836**		**$7,318,836**		**Total Materials & Services**		**$8,038,881**		**$0**		**$0**
							Contingency and Ending Balance						
						CONT	*Contingency*						
0	0		500,000		500,000	5999	Contingency		500,000		0		0
						UNAPP	*Unappropriated Fund Balance*						
6,835,805	6,018,564		4,781,944		4,781,944	5990	Unappropriated Fund Balance						
0	0		0		0		* Ending Balance		4,260,202		0		0
0	0		0		0		* Prior Year PERS Reserve		28,355		0		0
$6,835,805	**$6,018,564**		**$5,281,944**		**$5,281,944**		**Total Contingency and Ending Balance**		**$4,788,557**		**$0**		**$0**
$12,795,429	**$12,292,948**	**3.50**	**$12,904,302**	**3.50**	**$12,904,302**		**TOTAL REQUIREMENTS**	**1.80**	**$12,961,130**	**0.00**	**$0**	**0.00**	**$0**

Risk Management Fund

Office of the Director

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							FOR INFORMATION ONLY						
							Personal Services						
						SALWGE	*Salaries & Wages*						
13,893	14,684		0		0	5010	Reg Employees-Full Time-Exempt		0		0		0
1,566	1,447		0		0	5015	Reg Empl-Full Time-Non-Exempt		0		0		0
						FRINGE	*Fringe Benefits*						
3,210	5,103		0		0	5100	Fringe Benefits		0		0		0
$18,669	**$21,234**	**0.00**	**$0**	**0.00**	**$0**		**Total Personal Services**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
500	0		0		0	5205	Operating Supplies		0		0		0
66	0		0		0	5210	Subscriptions and Dues		0		0		0
$566	**$0**		**$0**		**$0**		**Total Materials & Services**		**$0**		**$0**		**$0**
$19,235	**$21,234**	**0.00**	**$0**	**0.00**	**$0**		**TOTAL REQUIREMENTS**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**

Risk Management Fund

Health & Welfare Program

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							FOR INFORMATION ONLY						
							Personal Services						
						SALWGE	*Salaries & Wages*						
97,276	101,450					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	67,605	1.00	67,605		Program Analyst III	-	0	-	0	-	0
0	0	0.05	4,840	0.05	4,840		Program Director I	-	0	-	0	-	0
0	0	0.75	34,665	0.75	34,665		Management Technician	-	0	-	0	-	0
744	0		3,000		3,000	5030	Temporary Employees		0		0		0
						FRINGE	*Fringe Benefits*						
35,440	36,289		43,634		43,634	5100	Fringe Benefits		0		0		0
$133,460	**$137,739**	**1.80**	**$153,744**	**1.80**	**$153,744**		**Total Personal Services**	**0.00**	**$0**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
47	514		560		560	5201	Office Supplies		0		0		0
1,231	31		100		100	5205	Operating Supplies		0		0		0
1,040	1,905		200		200	5210	Subscriptions and Dues		0		0		0
						SVCS	*Services*						
30,576	40,986		41,000		41,000	5240	Contracted Professional Svcs		44,440		0		0
4,675,293	4,478,523		5,123,168		5,123,168	5271	Medical Insurance		5,617,921		0		0
						OTHEXP	*Other Expenditures*						
54	0		1,000		1,000	5450	Travel		0		0		0
2,172	30		1,000		1,000	5455	Staff Development		0		0		0
3,862	0		0		0	5475	Claims Paid		0		0		0
2,134	5,649		250		250	5490	Miscellaneous Expenditures		0		0		0
$4,716,409	**$4,527,638**		**$5,167,278**		**$5,167,278**		**Total Materials & Services**		**$5,662,361**		**$0**		**$0**
$4,849,869	**$4,665,377**	**1.80**	**$5,321,022**	**1.80**	**$5,321,022**		**TOTAL REQUIREMENTS**	**0.00**	**$5,662,361**	**0.00**	**$0**	**0.00**	**$0**

Risk Management Fund

Liability/Property Program

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Personal Services						
						SALWGE	*Salaries & Wages*						
48,193	48,614					5010	Reg Employees-Full Time-Exempt						
0	0	0.50	27,717	0.50	27,717		Program Analyst II	-	0	-	0	-	0
0	0	-	0	-	0		Program Analyst IV	0.50	30,100	-	0	-	0
0	0	0.25	24,198	0.25	24,198		Program Director I	-	0	-	0	-	0
7,758	1,931					5015	Reg Empl-Full Time-Non-Exempt						
0	0	0.10	4,193	0.10	4,193		Program Assistant II	0.10	3,128	-	0	-	0
2,760	2,808		0		0	5030	Temporary Employees		0		0		0
3	228		0		0	5080	Overtime		0		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		1,661		0		0
						FRINGE	*Fringe Benefits*						
20,151	17,314		22,724		22,724	5100	Fringe Benefits						
0	0		0		0		Base Fringe		12,072		0		0
0	0		0		0		PERS Reserve		2,320		0		0
$78,865	**$70,895**	**0.85**	**$78,832**	**0.85**	**$78,832**	**Total Personal Services**		**0.60**	**$49,281**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
883	733		1,730		1,730	5201	Office Supplies		2,500		0		0
9,291	87		1,600		1,600	5205	Operating Supplies		1,600		0		0
2,442	1,557		1,800		1,800	5210	Subscriptions and Dues		1,800		0		0
						SVCS	*Services*						
78	16,827		21,000		21,000	5240	Contracted Professional Svcs		25,000		0		0
147	191		0		0	5251	Utility Services		0		0		0
240,538	455,112		475,000		475,000	5270	Insurance		476,000		0		0
0	0		500		500	5280	Other Purchased Services		500		0		0
						INCGEX	*Internal Charges for Services*						
0	28,633		0		0	5410	Employer Premium Assessment		0		0		0
						OTHEXP	*Other Expenditures*						
290	1,595		700		700	5450	Travel		700		0		0
1,574	3,414		800		800	5455	Staff Development		800		0		0
301,798	205,979		449,788		449,788	5475	Claims Paid		495,537		0		0
0	0		400,000		400,000	5476	Actuarial Claims Expense		400,000		0		0
402	192		250		250	5490	Miscellaneous Expenditures		250		0		0
$557,443	**$714,320**		**$1,353,168**		**$1,353,168**	**Total Materials & Services**			**$1,404,687**		**$0**		**$0**
$636,308	**$785,215**	**0.85**	**$1,432,000**	**0.85**	**$1,432,000**	**TOTAL REQUIREMENTS**		**0.60**	**$1,453,968**	**0.00**	**$0**	**0.00**	**$0**

Risk Management Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							FOR INFORMATION ONLY						
Unemployment Program													
							Materials & Services						
						SVCS	*Services*						
0	0		2,500		2,500	5240	Contracted Professional Svcs		2,500		0		0
						OTHEXP	*Other Expenditures*						
188,469	342,362		250,000		250,000	5475	Claims Paid		350,000		0		0
$188,469	**$342,362**		**$252,500**		**$252,500**		**Total Materials & Services**		**$352,500**		**$0**		**$0**
$188,469	**$342,362**	**0.00**	**$252,500**	**0.00**	**$252,500**		**TOTAL REQUIREMENTS**	**0.00**	**$352,500**	**0.00**	**$0**	**0.00**	**$0**

Risk Management Fund

Workers' Compensation Program

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Personal Services						
						SALWGE	*Salaries & Wages*						
45,159	46,253					5010	Reg Employees-Full Time-Exempt						
0	0	0.50	27,717	0.50	27,717		Program Analyst II	-	0	-	0	-	0
0	0	-	0	-	0		Program Analyst IV	0.50	30,100	-	0	-	0
0	0	0.10	9,679	0.10	9,679		Program Director I	-	0	-	0	-	0
0	0	0.25	11,555	0.25	11,555		Management Technician	0.70	25,351	-	0	-	0
1,674	0		2,000		2,000	5030	Temporary Employees		2,000		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		2,773		0		0
						FRINGE	*Fringe Benefits*						
23,945	16,222		19,995		19,995	5100	Fringe Benefits						
0	0		0		0		Base Fringe		20,315		0		0
0	0		0		0		PERS Reserve		3,872		0		0
$70,778	**$62,475**	**0.85**	**$70,946**	**0.85**	**$70,946**		**Total Personal Services**	**1.20**	**$84,411**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
193	0		1,730		1,730	5201	Office Supplies		1,730		0		0
7,100	0		14,750		14,750	5205	Operating Supplies		14,750		0		0
0	7		200		200	5210	Subscriptions and Dues		200		0		0
						SVCS	*Services*						
500	0		16,000		16,000	5240	Contracted Professional Svcs		16,000		0		0
72	19		0		0	5251	Utility Services		0		0		0
86,560	0		60,000		60,000	5270	Insurance		90,000		0		0
360	0		500		500	5280	Other Purchased Services		500		0		0
						INCGEX	*Internal Charges for Services*						
0	(865)		30,000		30,000	5410	Employer Premium Assessment		30,000		0		0
						OTHEXP	*Other Expenditures*						
0	112		630		630	5450	Travel		650		0		0
0	395		840		840	5455	Staff Development		850		0		0
81,281	398,053		421,240		421,240	5475	Claims Paid		464,653		0		0
17	0		0		0	5490	Miscellaneous Expenditures		0		0		0
$176,083	**$397,721**		**$545,890**		**$545,890**		**Total Materials & Services**		**$619,333**		**$0**		**$0**
$246,861	**$460,196**	**0.85**	**$616,836**	**0.85**	**$616,836**		**TOTAL REQUIREMENTS**	**1.20**	**$703,744**	**0.00**	**$0**	**0.00**	**$0**

Risk Management Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							FOR INFORMATION ONLY						
Environmental Impairment Liability Program													
							Materials & Services						
						SVCS	*Services*						
17,517	0		0		0	5240	Contracted Professional Svcs		0		0		0
						OTHEXP	*Other Expenditures*						
1,365	0		0		0	5475	Claims Paid		0		0		0
$18,882	$0		$0		$0		Total Materials & Services		$0		$0		$0
$18,882	$0	0.00	$0	0.00	$0		TOTAL REQUIREMENTS	0.00	$0	0.00	$0	0.00	$0

METRO

PEOPLE PLACES
OPEN SPACES

Smith and Bybee Lakes Fund

Smith & Bybee Lakes Fund Summary

	Audited FY 2001-02	Audited FY 2002-03	Adopted FY 2003-04	Amended FY 2003-04	Proposed 2004-05	Approved 2004-05	Adopted 2004-05	% Change from FY 2003-04 Amended
Resources								
Beginning Fund Balance	*$3,652,366*	*$3,614,913*	*$3,601,998*	*$3,601,998*	*$3,607,895*	*$0*	*$0*	*0.16%*
Current Revenues								
Grants	12,500	0	128,570	128,570	261,902	0	0	103.70%
Contributions from other Gov'ts	2,500	10,000	363,000	363,000	60,000	0	0	(83.47%)
Enterprise Revenue	1,603	1,880	1,500	1,500	1,800	0	0	20.00%
Interest Earnings	115,064	64,486	71,136	71,136	54,118	0	0	(23.92%)
Donations	200	0	438,500	438,500	190,000	0	0	(56.67%)
Interfund Transfers:								
Internal Service Transfers	4,572	56,703	193,150	193,150	176,400	0	0	(8.67%)
Fund Equity Transfers	0	107,505	187,187	187,187	0	0	0	(100.00%)
Subtotal Current Revenues	**136,439**	**240,574**	**1,383,043**	**1,383,043**	**744,220**	**0**	**0**	**(46.19%)**
Total Resources	**$3,788,805**	**$3,855,487**	**$4,985,041**	**$4,985,041**	**$4,352,115**	**$0**	**$0**	**(12.70%)**
Requirements								
Current Expenditures								
Personal Services	$105,637	$104,221	$118,231	$118,231	$0	$0	$0	(100.00%)
Materials and Services	20,408	22,772	113,239	113,239	20,148	0	0	(82.21%)
Capital Outlay	0	71,064	1,100,070	1,100,070	712,000	0	0	(35.28%)
Interfund Transfers:								
Interfund Reimbursements	37,347	39,534	42,412	42,412	0	0	0	(100.00%)
Internal Service Transfers	10,500	10,000	10,000	10,000	25,000	0	0	150.00%
Contingency	0	0	9,817	9,817	822	0	0	(91.63%)
Subtotal Current Expenditures	**173,892**	**247,591**	**1,393,769**	**1,393,769**	**757,970**	**0**	**0**	**(45.62%)**
Ending Fund Balance	*3,614,913*	*3,607,896*	*3,591,272*	*3,591,272*	*3,594,145*	*0*	*0*	*0.08%*
Total Requirements	**$3,788,805**	**$3,855,487**	**$4,985,041**	**$4,985,041**	**$4,352,115**	**$0**	**$0**	**(12.70%)**
Full-Time Equivalents (FTE)	1.50	1.50	1.50	1.50	0.00	0.00	0.00	(100.00%)

Smith & Bybee Lakes Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Resources						
						BEGBAL	*Beginning Fund Balance*						
3,652,366	3,614,913		3,601,998		3,601,998		* Prior year ending balance		3,607,895		0		0
						GRANTS	*Grants*						
0	0		0		0	4100	Federal Grants - Direct		37,688		0		0
0	0		128,570		128,570	4110	State Grants - Direct		224,214		0		0
12,500	0		0		0	4120	Local Grants - Direct		0		0		0
						GVCNTB	*Gov't Contributions*						
2,500	10,000		363,000		363,000	4145	Government Contributions		60,000		0		0
						CHGSVC	*Charges for Service*						
1,603	1,880		0		0	4500	Admission Fees		0		0		0
0	0		1,500		1,500	4650	Miscellaneous Charges for Svc		1,800		0		0
						INTRST	*Interest Earnings*						
115,064	64,486		71,136		71,136	4700	Interest on Investments		54,118		0		0
						DONAT	*Contributions from Private Sources*						
200	0		438,500		438,500	4750	Donations and Bequests		190,000		0		0
						EQTREV	*Fund Equity Transfers*						
						4970	Transfer of Resources						
0	107,505		187,187		187,187		* from Regional Parks Fund		0		0		0
						INTSRV	*Internal Service Transfers*						
						4980	Transfer for Direct Costs						
2,419	56,703		190,000		190,000		* from Open Spaces Fund		106,400		0		0
0	0		0		0		* from Regional Parks Fund		70,000		0		0
2,153	0		3,150		3,150		* from SW Revenue Fund		0		0		0
$3,788,805	$3,855,487		$4,985,041		$4,985,041	**TOTAL RESOURCES**			$4,352,115		$0		$0
							Personal Services						
						SALWGE	*Salaries & Wages*						
48,791	51,907					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	57,051	1.00	57,051		Service Supervisor II	-	0	-	0	-	0
18,047	18,746					5015	Reg Empl-Full Time-Non-Exempt						
0	0	0.50	21,054	0.50	21,054		Education Coordinator I	-	0	-	0	-	0
11,641	5,204		6,029		6,029	5030	Temporary Employees		0		0		0
362	524		0		0	5080	Overtime		0		0		0
						FRINGE	*Fringe Benefits*						
26,796	27,840		34,097		34,097	5100	Fringe Benefits		0		0		0
$105,637	$104,221	1.50	$118,231	1.50	$118,231	**Total Personal Services**		0.00	$0	0.00	$0	0.00	$0

Smith & Bybee Lakes Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Materials & Services						
						GOODS	*Goods*						
15	40		500		500	5201	Office Supplies		0		0		0
2,484	452		1,900		1,900	5205	Operating Supplies		2,278		0		0
(11)	344		0		0	5210	Subscriptions and Dues		500		0		0
						SVCS	*Services*						
7,203	7,045		101,369		101,369	5240	Contracted Professional Svcs		7,500		0		0
2,500	500		700		700	5250	Contracted Property Svcs		0		0		0
722	497		0		0	5251	Utility Services		750		0		0
720	0		720		720	5265	Rentals		720		0		0
303	497		300		300	5280	Other Purchased Services		500		0		0
900	900		1,000		1,000	5290	Operations Contracts		1,100		0		0
						IGEXP	*Intergov't Expenditures*						
5,371	11,361		5,500		5,500	5300	Payments to Other Agencies		5,600		0		0
						OTHEXP	*Other Expenditures*						
121	0		200		200	5450	Travel		200		0		0
45	1,127		1,050		1,050	5455	Staff Development		1,000		0		0
35	9		0		0	5490	Miscellaneous Expenditures		0		0		0
$20,408	**$22,772**		**$113,239**		**$113,239**		**Total Materials & Services**		**$20,148**		**$0**		**$0**
							Capital Outlay						
						CAPCIP	*Capital Outlay (CIP Projects)*						
0	71,064		1,100,070		1,100,070	5715	Improve-Oth thn Bldg (CIP)		712,000		0		0
$0	**$71,064**		**$1,100,070**		**$1,100,070**		**Total Capital Outlay**		**$712,000**		**$0**		**$0**
							Interfund Transfers						
						INDTEX	*Interfund Reimbursements*						
						5800	Transfer for Indirect Costs						
28,019	28,116		34,418		34,418		* to Support Services Fund		0		0		0
0	3,184		637		637		* to General Fund		0		0		0
7,078	6,669		5,218		5,218		* to Building Management Fund		0		0		0
1,795	1,143		1,127		1,127		* to Risk Mgmt Fund-Liability		0		0		0
455	422		1,012		1,012		* to Risk Mgmt Fund-Worker Comp		0		0		0
						INTCHG	*Internal Service Transfers*						
						5820	Transfer for Direct Costs						
0	0		0		0		* to Risk Mgmt Fund-Liability		25,000		0		0
500	0		0		0		* to Planning Fund		0		0		0
10,000	10,000		10,000		10,000		* to Regional Parks Fund		0		0		0
$47,847	**$49,534**		**$52,412**		**$52,412**		**Total Interfund Transfers**		**$25,000**		**$0**		**$0**

Smith & Bybee Lakes Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Contingency and Ending Balance						
						CONT	*Contingency*						
0	0		9,817		9,817	5999	Contingency		822		0		0
						UNAPP	*Unappropriated Fund Balance*						
3,614,913	3,607,896		3,591,272		3,591,272	5990	Unappropriated Fund Balance		0		0		0
0	0		0		0		* Ending Balance		3,594,145		0		0
$3,614,913	**$3,607,896**		**$3,601,089**		**$3,601,089**		**Total Contingency and Ending Balance**		**$3,594,967**		**$0**		**$0**
$3,788,805	**$3,855,487**	**1.50**	**$4,985,041**	**1.50**	**$4,985,041**		**TOTAL REQUIREMENTS**	**0.00**	**$4,352,115**	**0.00**	**$0**	**0.00**	**$0**

METRO

PEOPLE PLACES
OPEN SPACES

Solid Waste Revenue Fund

Solid Waste Revenue Fund Summary

	Audited FY 2001-02	Audited FY 2002-03	Adopted FY 2003-04	Amended FY 2003-04	Proposed 2004-05	Approved 2004-05	Adopted 2004-05	% Change from FY 2003-04 Amended
Resources								
Beginning Fund Balance	*$43,610,662*	*$39,823,811*	*$31,239,138*	*$31,239,138*	*$29,421,392*	*$0*	*$0*	*(5.82%)*
Current Revenues								
Grants	11,157	78,922	0	0	0	0	0	0.00%
Enterprise Revenue	46,064,653	48,353,528	49,596,153	49,596,153	48,865,657	0	0	(1.47%)
Interest Earnings	1,240,423	674,554	678,896	678,896	433,084	0	0	(36.21%)
Other Misc. Revenue	117,339	87,781	365,000	365,000	365,000	0	0	0.00%
Bond and Loan Proceeds	0	5,011,984	0	0	0	0	0	0.00%
Interfund Transfers:								
Internal Service Transfers	43,050	14,458	23,923	23,923	26,630	0	0	11.32%
Interfund Loan	103,690	103,898	106,100	106,100	0	0	0	(100.00%)
Subtotal Current Revenues	**47,580,312**	**54,325,125**	**50,770,072**	**50,770,072**	**49,690,371**	**0**	**0**	**(2.13%)**
Total Resources	**$91,190,974**	**$94,148,936**	**$82,009,210**	**$82,009,210**	**$79,111,763**	**$0**	**$0**	**(3.53%)**
Requirements								
Current Expenditures								
Personal Services	$7,479,870	$8,049,413	$8,680,433	$8,680,433	$8,985,296	$0	$0	3.51%
Materials and Services	34,236,517	34,619,325	36,059,674	36,059,674	33,674,136	0	0	(6.62%)
Capital Outlay	1,760,949	1,910,208	4,822,200	5,272,200	2,460,900	0	0	(53.32%)
Debt Service	3,790,840	10,850,948	1,861,427	1,861,427	1,601,412	0	0	(13.97%)
Interfund Transfers:								
Interfund Reimbursements	2,864,708	2,970,879	3,291,779	3,291,779	3,568,170	0	0	8.40%
Internal Service Transfers	574,769	594,043	517,034	517,034	342,499	0	0	(33.76%)
Interfund Loan	300,000	0	0	0	0	0	0	0.00%
Fund Equity Transfers	359,510	353,165	400,988	400,988	398,185	0	0	(0.70%)
Contingency	0	0	11,358,338	10,908,338	13,042,197	0	0	19.56%
Subtotal Current Expenditures	**51,367,163**	**59,347,981**	**66,991,873**	**66,991,873**	**64,072,795**	**0**	**0**	**(4.36%)**
Ending Fund Balance	*39,823,811*	*34,800,955*	*15,017,337*	*15,017,337*	*15,038,968*	*0*	*0*	*0.14%*
Total Requirements	**$91,190,974**	**$94,148,936**	**$82,009,210**	**$82,009,210**	**$79,111,763**	**$0**	**$0**	**(3.53%)**
Full-Time Equivalents (FTE)	110.15	109.15	108.70	108.70	106.20	0.00	0.00	(2.30%)

Solid Waste Revenue Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Resources													
							Resources						
						BEGBAL	*Beginning Fund Balance*						
8,268,681	7,771,641		6,035,516		6,035,516		* St. Johns Landfill Closure Account		6,770,459		0		0
6,935,711	7,196,799		6,344,746		6,344,746		* Renewal and Replacement		5,220,866		0		0
2,844,502	2,945,270		2,945,270		2,945,270		* Reserve Account Metro Central		0		0		0
4,591,658	4,591,658		792,207		792,207		* Rate Stabilization Reserve Account		2,437,070		0		0
2,466,791	1,382,178		1,373,613		1,373,613		* Metro Central Debt Service		123,531		0		0
1,162,133	1,192,541		1,210,054		1,210,054		* Recycling Business Assistance Account		700,000		0		0
8,435,991	5,759,667		0		0		* General Account - Working Capital		0		0		0
5,310,128	5,034,868		4,046,768		4,046,768		* General Account - Capital Reserve		3,636,280		0		0
0	0		0		0		* General Account-Debt Service Accumulation		2,363,415				
3,595,067	3,949,189		8,490,964		8,490,964		* General Account (unrestricted)		7,759,668		0		0
0	0		0		0		* Prior year PERS Reserve		410,103		0		0
						GRANTS	*Grants*						
9,770	76,378		0		0	4110	State Grants - Direct		0		0		0
1,387	2,544		0		0	4120	Local Grants - Direct		0		0		0
						CHGSVC	*Charges for Service*						
13,870	0		0		0	4170	Fines and Forfeits		0		0		0
118,501	187,928		150,000		150,000	4180	Contract & Professional Service		251,000		0		0
475	2,989		950		950	4210	Documents and Publications		950		0		0
269,771	445,442		400,000		400,000	4230	Product Sales		550,000		0		0
17,857,726	18,740,657		18,532,470		18,532,470	4300	Disposal Fees		24,325,642		0		0
777,287	955,785		1,127,000		1,127,000	4301	Disposal Fees - Direct Haul		0		0		0
2,380,195	0		0		0	4302	Disposal Fees - Unspecified		0		0		0
15,499,449	18,347,404		19,851,026		19,851,026	4305	Regional System Fee		20,098,580		0		0
1,532,702	1,452,547		1,450,988		1,450,988	4310	Metro Facility Fee		0		0		0
3,942,949	4,289,706		4,284,683		4,284,683	4315	Regional Transfer Charge		0		0		0
148,725	138,502		151,487		151,487	4325	Rehabilitation & Enhance Fee		144,426		0		0
1,786,711	2,192,479		2,052,798		2,052,798	4330	Transaction Fee		2,009,052		0		0
65,427	36,258		0		0	4333	Uncovered Surcharge		0		0		0
205,015	208,743		249,501		249,501	4335	Host Fees		253,759		0		0
23,222	19,873		13,500		13,500	4340	Tire Disposal Fee		19,000		0		0
338,107	303,084		330,000		330,000	4345	Yard Debris Disposal Fee		304,000		0		0
78,138	75,450		81,738		81,738	4350	Orphan Site Account Fee		72,176		0		0
721,704	696,719		697,918		697,918	4355	DEQ Promotion Fee		616,272		0		0
37,395	39,770		21,000		21,000	4360	Refrigeration Unit Disposal Fee		39,000		0		0
3,032	6,183		2,900		2,900	4365	H2W Disposal Fee		6,000		0		0
69,528	69,138		80,000		80,000	4370	Conditionally Exempt Gen. Fees		80,000		0		0
19,550	19,840		15,000		15,000	4410	Franchise Fees		15,000		0		0
110,932	76,232		100,000		100,000	4420	Natural Gas Recovery Revenue		77,000		0		0

Solid Waste Revenue Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Resources													
3,834	3,834		3,194		3,194	4510	Rentals		3,800		0		0
4,211	41,956		0		0	4645	Reimbursed Services		0		0		0
56,197	3,009		0		0	4650	Miscellaneous Charges for Svc		0		0		0
						INTRST	*Interest Earnings*						
1,240,423	674,554		678,896		678,896	4700	Interest on Investments		433,084		0		0
						MISCRV	*Miscellaneous Revenue*						
0	8,992		5,000		5,000	4170	Fines and Forfeits		5,000		0		0
(3,375)	(4,507)		0		0	4800	Cash Over and Short		0		0		0
0	0		10,000		10,000	4805	Financing Transactions		10,000		0		0
2,500	0		0		0	4810	Sale of Fixed Assets		0		0		0
102,295	74,911		350,000		350,000	4815	Pass-Through Debt Svc Receipts		350,000		0		0
15,919	8,385		0		0	4890	Miscellaneous Revenue		0		0		0
						DBTREV	*Bond and Loan Proceeds*						
0	5,011,984		0		0	4920	Loan Proceeds		0		0		0
						LOANRV	*Interfund Loan - Resource*						
						4960	Interfund Loan - Principal						
100,000	100,000		100,000		100,000		* from Planning Fund		0		0		0
						4965	Interfund Loan - Interest						
3,690	3,898		6,100		6,100		* from Planning Fund		0		0		0
						INTSRV	*Internal Service Transfers*						
						4980	Transfer for Direct Costs						
43,050	14,458		23,923		23,923		* from Rehab. & Enhancement Fund		26,630		0		0
$91,190,974	$94,148,936		$82,009,210		$82,009,210	TOTAL RESOURCES			$79,111,763		$0		$0

Solid Waste Revenue Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Operating Account													
							Personal Services						
						SALWGE	*Salaries & Wages*						
3,098,142	3,390,169					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	104,174	1.00	104,174		Director II	1.00	104,682	-	0	-	0
0	0	3.00	238,244	3.00	238,244		Manager I	3.00	235,101	-	0	-	0
0	0	3.00	260,476	3.00	260,476		Manager II	4.00	327,798	-	0	-	0
0	0	1.00	65,513	1.00	65,513		Program Analyst III	1.00	60,586	-	0	-	0
0	0	1.00	72,228	1.00	72,228		Program Analyst IV	-	0	-	0	-	0
0	0	6.00	379,337	6.00	379,337		Program Supervisor I	6.00	366,317	-	0	-	0
0	0	3.00	212,490	3.00	212,490		Program Supervisor II	3.00	210,656	-	0	-	0
0	0	1.00	55,719	1.00	55,719		Service Supervisor III	1.00	56,916	-	0	-	0
0	0	2.00	112,392	2.00	112,392		Assoc. Management Analyst	2.00	112,394	-	0	-	0
0	0	1.00	49,984	1.00	49,984		Assoc. Public Affairs Specialist	1.00	50,967	-	0	-	0
0	0	9.00	508,141	9.00	508,141		Assoc. Solid Waste Planner	9.00	502,630	-	0	-	0
0	0	3.00	152,913	3.00	152,913		Asst. Management Analyst	3.00	152,913	-	0	-	0
0	0	2.00	92,992	2.00	92,992		Asst. Solid Waste Planner	1.00	41,933	-	0	-	0
0	0	1.00	68,301	1.00	68,301		Construction Coordinator	1.00	68,302	-	0	-	0
0	0	1.00	46,255	1.00	46,255		Management Technician	-	0	-	0	-	0
0	0	2.00	150,605	2.00	150,605		Principal Solid Waste Planner	2.00	150,606	-	0	-	0
0	0	1.00	46,255	1.00	46,255		Records & Information Analyst	1.00	46,255	-	0	-	0
0	0	1.00	104,693	1.00	104,693		Director I	1.00	104,693	-	0	-	0
0	0	2.00	119,326	2.00	119,326		Senior Public Affairs Specialist	2.00	120,974	-	0	-	0
0	0	2.00	123,840	2.00	123,840		Sr. Engineer	2.00	124,085	-	0	-	0
0	0	2.00	123,913	2.00	123,913		Sr. Management Analyst	2.00	123,914	-	0	-	0
0	0	6.00	409,784	6.00	409,784		Sr. Solid Waste Planner	6.00	409,812	-	0	-	0
1,769,361	1,708,965					5015	Reg Empl-Full Time-Non-Exempt						
0	0	1.00	40,226	1.00	40,226		Administrative Assistant III	-	0	-	0	-	0
0	0	-	0	-	0		Administrative Assistant II	1.00	40,227	-	0	-	0
0	0	2.00	75,698	2.00	75,698		Administrative Secretary	2.00	75,712	-	0	-	0
0	0	1.00	46,024	1.00	46,024		Facilities Maintenance Technician	-	0	-	0	-	0
0	0	4.00	210,976	4.00	210,976		Hazardous Waste Specialist	4.00	215,906	-	0	-	0
0	0	17.00	720,262	17.00	720,262		Hazardous Waste Technician	16.00	680,306	-	0	-	0
0	0	3.00	157,936	3.00	157,936		Landfill & Environmental Specialist	3.00	160,331	-	0	-	0
0	0	-	0	-	0		Landfill & Environmental Technician	1.00	39,749	-	0	-	0
0	0	1.00	55,968	1.00	55,968		Latex Operations Specialist	1.00	55,973	-	0	-	0
0	0	1.00	38,998	1.00	38,998		Latex Operations Technician	1.00	41,802	-	0	-	0
0	0	1.00	31,945	1.00	31,945		Latex Storekeeper	1.00	28,261	-	0	-	0
0	0	-	0	-	0		REM Facilities Maintenance Technician	1.00	46,093	-	0	-	0
0	0	4.00	157,927	4.00	157,927		Lead Scalehouse Technician	4.00	152,089	-	0	-	0
0	0	1.00	32,716	1.00	32,716		Program Assistant 1	1.00	32,719	-	0	-	0

Solid Waste Revenue Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Operating Account													
0	0	4.00	159,204	4.00	159,204		Program Assistant 2	4.50	176,416	-	0	-	0
0	0	3.00	160,677	3.00	160,677		Scalehouse Technician	3.00	103,023	-	0	-	0
0	0	1.00	26,494	1.00	26,494		Receptionist	1.00	26,907	-	0	-	0
31,921	32,084					5020	Reg Employees-Part Time-Exempt						
0	0	0.50	32,535	0.50	32,535		Sr. Engineer	0.50	32,534	-	0	-	0
307,507	444,779					5025	Reg Empl-Part Time-Non-Exempt						
0	0	1.25	69,987	1.25	69,987		Hazardous Waste Specialist	1.25	69,966	-	0	-	0
0	0	0.50	14,841	0.50	14,841		Receptionist	0.50	14,841	-	0	-	0
0	0	1.00	38,772	1.00	38,772		Program Assistant 2	1.00	35,485	-	0	-	0
0	0	5.65	194,739	5.65	194,739		Scalehouse Technician	4.65	229,435	-	0	-	0
0	0	1.80	78,880	1.80	78,880		Hazardous Waste Technician	1.80	73,831	-	0	-	0
134,512	208,072		199,694		199,694	5030	Temporary Employees		189,905		0		0
149,873	152,382		124,892		124,892	5080	Overtime		123,039		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		425,850		0		0
						FRINGE	*Fringe Benefits*						
1,988,554	2,112,962		2,513,467		2,513,467	5100	Fringe Benefits						
0	0		0		0		Base Fringe		2,143,294		0		0
0	0		0		0		PERS Reserve		400,068		0		0
$7,479,870	**$8,049,413**	**108.70**	**$8,680,433**	**108.70**	**$8,680,433**		**Total Personal Services**	**106.20**	**$8,985,296**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
267,243	158,014		270,990		270,990	5201	Office Supplies		197,373		0		0
542,968	543,596		625,095		625,095	5205	Operating Supplies		617,462		0		0
28,776	38,331		41,085		41,085	5210	Subscriptions and Dues		42,093		0		0
850,598	1,010,560		1,123,891		1,123,891	5214	Fuels and Lubricants		1,263,378		0		0
125,924	131,718		132,275		132,275	5215	Maintenance & Repairs Supplies		208,300		0		0
0	574		0		0	5219	Purchasing Card Expenditures		0		0		0
(260,139)	30,819		0		0	5225	Retail		0		0		0
						SVCS	*Services*						
1,954,250	2,233,195		2,835,450		2,835,450	5240	Contracted Professional Svcs		2,202,697		0		0
122,359	136,812		146,500		146,500	5251	Utility Services		163,375		0		0
226,233	277,204		253,035		253,035	5260	Maintenance & Repair Services		275,600		0		0
119,432	128,428		203,050		203,050	5265	Rentals		185,726		0		0
761,671	541,916		557,467		557,467	5280	Other Purchased Services		521,348		0		0
25,542,928	25,127,286		25,649,420		25,649,420	5290	Operations Contracts		24,279,422		0		0
						CAPMNT	*Capital Maintenance*						
58,693	0		0		0	5261	Capital Maintenance-CIP		0		0		0
1,350	0		0		0	5262	Capital Maintenance-Non-CIP		0		0		0

Solid Waste Revenue Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Operating Account													
						IGEXP	*Intergov't Expenditures*						
595,669	615,865		610,606		610,606	5300	Payments to Other Agencies		563,721		0		0
309	335		310		310	5310	Taxes (Non-Payroll)		350		0		0
1,522,501	1,414,321		1,573,615		1,573,615	5315	Grants to Other Governments		1,421,516		0		0
						OTHEXP	*Other Expenditures*						
0	37,214		0		0	5400	Charges for Services		0		0		0
353,603	361,274		272,000		272,000	5445	Grants &Loans		266,000		0		0
40,261	55,675		33,803		33,803	5450	Travel		55,039		0		0
79,554	89,518		88,682		88,682	5455	Staff Development		81,936		0		0
951,904	900,000		750,000		750,000	5480	Fee Reimburssments		450,000		0		0
329,181	345,041		0		0	5490	Miscellaneous Expenditures		0		0		0
						GAAP	*GAAP ACCOUNTS*						
	212,661		0		0	5520	Bad Debt Expense		0		0		0
$34,215,268	$34,390,357		$35,167,274		$35,167,274		**Total Materials & Services**		$32,795,336		$0		$0
$41,695,138	$42,439,770	108.70	$43,847,707	108.70	$43,847,707		**TOTAL REQUIREMENTS**	106.20	$41,780,632	0.00	$0	0.00	$0

Solid Waste Revenue Fund

Operating Account (Office of the Director)

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Personal Services						
						SALWGE	*Salaries & Wages*						
227,721	317,952					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	104,174	1.00	104,174		Director II	1.00	104,682	-	0	-	0
0	0	-	0	-	0		Manager II	1.00	73,687	-	0	-	0
0	0	1.00	72,228	1.00	72,228		Program Analyst IV	-	0	-	0	-	0
0	0	2.00	123,076	2.00	123,076		Program Supervisor I	2.00	118,055	-	0	-	0
0	0	1.00	46,255	1.00	46,255		Management Technician	-	0	-	0	-	0
0	0	-	0	-	0		Records & Information Analyst	1.00	46,255	-	0	-	0
0	0	1.00	57,368	1.00	57,368		Senior Public Affairs Specialist	1.00	59,016	-	0	-	0
36,104	37,918					5015	Reg Empl-Full Time-Non-Exempt						
0	0	1.00	40,226	1.00	40,226		Administrative Assistant III	-	0	-	0	-	0
	0						Administrative Assistant II	1.00	40,227	-	0	-	0
0	0	1.00	37,849	1.00	37,849		Administrative Secretary	2.00	75,712	-	0	-	0
0	0	1.00	32,716	1.00	32,716		Program Assistant 1	1.00	32,719	-	0	-	0
0	0	-	0	-	0		Program Assistant 2	0.50	17,171	-	0	-	0
0	0	1.00	26,494	1.00	26,494		Receptionist	1.00	26,907	-	0	-	0
0	0					5025	Reg Empl-Part Time-Non-Exempt						
0	0	0.50	14,841	0.50	14,841		Receptionist	0.50	14,841	-	0	-	0
0	0		5,000		5,000	5030	Temporary Employees		5,000		0		0
0	0		5,140		5,140	5080	Overtime		5,180		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		44,245		0		0
						FRINGE	*Fringe Benefits*						
86,007	100,495		229,240		229,240	5100	Fringe Benefits						
0	0		0		0		Base Fringe		233,021		0		0
0	0		0		0		PERS Reserve		41,194		0		0
$349,832	**$456,365**	**10.50**	**$794,607**	**10.50**	**$794,607**		**Total Personal Services**	**12.00**	**$937,912**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
1,979	2,427		81,635		81,635	5201	Office Supplies		83,158		0		0
510	1,234		8,130		8,130	5205	Operating Supplies		8,292		0		0
796	1,065		7,005		7,005	5210	Subscriptions and Dues		22,823		0		0
						SVCS	*Services*						
120,013	29,098		197,000		197,000	5240	Contracted Professional Svcs		171,206		0		0
0	0		4,500		4,500	5251	Utility Services		4,590		0		0
0	0		0		0	5260	Maintenance & Repair Services		4,000		0		0
0	0		1,550		1,550	5265	Rentals		1,580		0		0
5,218	18,835		43,131		43,131	5280	Other Purchased Services		27,762		0		0

Solid Waste Revenue Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Operating Account (Office of the Director)													
						IGEXP	*Intergov't Expenditures*						
0	0		199,575		199,575	5315	Grants to Other Governments		164,745		0		0
						OTHEXP	*Other Expenditures*						
1,712	2,296		0		0	5450	Travel		0		0		0
1,891	2,170		6,258		6,258	5455	Staff Development		7,800		0		0
$132,119	$57,125		$548,784		$548,784		Total Materials & Services		$495,956		$0		$0
$481,951	$513,490	10.50	$1,343,391	10.50	$1,343,391		TOTAL REQUIREMENTS	12.00	$1,433,868	0.00	$0	0.00	$0

Solid Waste Revenue Fund

Operating Account (Business & Regulatory Affairs) historical only

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION (FOR INFORMATION ONLY)	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Personal Services						
						SALWGE	*Salaries & Wages*						
765,422	0		0		0	5010	Reg Employees-Full Time-Exempt		0		0		0
178,457	0		0		0	5015	Reg Empl-Full Time-Non-Exempt		0		0		0
6,477	0		0		0	5025	Reg Empl-Part Time-Non-Exempt		0		0		0
2,217	0		0		0	5080	Overtime		0		0		0
						FRINGE	*Fringe Benefits*						
346,064	0		0		0	5100	Fringe Benefits		0		0		0
$1,298,637	$0	0.00	$0	0.00	$0		Total Personal Services	0.00	$0	0.00	$0	0.00	$0
							Materials & Services						
						GOODS	*Goods*						
219,160	0		0		0	5201	Office Supplies		0		0		0
9,390	0		0		0	5205	Operating Supplies		0		0		0
21,570	0		0		0	5210	Subscriptions and Dues		0		0		0
1,744	0		0		0	5214	Fuels and Lubricants		0		0		0
953	0		0		0	5215	Maintenance & Repairs Supplies		0		0		0
						SVCS	*Services*						
492,534	0		0		0	5240	Contracted Professional Svcs		0		0		0
5,985	0		0		0	5251	Utility Services		0		0		0
9,105	0		0		0	5260	Maintenance & Repair Services		0		0		0
6,750	0		0		0	5265	Rentals		0		0		0
20,114	0		0		0	5280	Other Purchased Services		0		0		0
186,536	0		0		0	5290	Operations Contracts		0		0		0
						IGEXP	*Intergov't Expenditures*						
584,100	0		0		0	5300	Payments to Other Agencies		0		0		0
253,689	0		0		0	5315	Grants to Other Governments		0		0		0
						OTHEXP	*Other Expenditures*						
3,693	0		0		0	5450	Travel		0		0		0
10,182	0		0		0	5455	Staff Development		0		0		0
951,904	0		0		0	5480	Fee Reimburssments		0		0		0
12	0		0		0	5490	Miscellaneous Expenditures		0		0		0
$2,777,421	$0		$0		$0		Total Materials & Services		$0		$0		$0
$4,076,058	$0	0.00	$0	0.00	$0		TOTAL REQUIREMENTS	0.00	$0	0.00	$0	0.00	$0

Solid Waste Revenue Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							FOR INFORMATION ONLY						
Operating Account (Community & Administrative Services) historical only													
							Personal Services						
						SALWGE	*Salaries & Wages*						
0	242,058		0		0	5010	Reg Employees-Full Time-Exempt		0		0		0
0	155,275		0		0	5015	Reg Empl-Full Time-Non-Exempt		0		0		0
0	1,125		0		0	5030	Temporary Employees		0		0		0
0	816		0		0	5080	Overtime		0		0		0
						FRINGE	*Fringe Benefits*						
0	157,510		0		0	5100	Fringe Benefits		0		0		0
$0	$556,784	0.00	$0	0.00	$0		**Total Personal Services**	0.00	$0	0.00	$0	0.00	$0
							Materials & Services						
						GOODS	*Goods*						
0	93,846		0		0	5201	Office Supplies		0		0		0
0	47,592		0		0	5205	Operating Supplies		0		0		0
0	20,260		0		0	5210	Subscriptions and Dues		0		0		0
						SVCS	*Services*						
0	197,111		0		0	5240	Contracted Professional Svcs		0		0		0
0	5,259		0		0	5251	Utility Services		0		0		0
0	12,327		0		0	5260	Maintenance & Repair Services		0		0		0
0	2,059		0		0	5265	Rentals		0		0		0
0	11,820		0		0	5280	Other Purchased Services		0		0		0
						IGEXP	*Intergov't Expenditures*						
0	225,768		0		0	5315	Grants to Other Governments		0		0		0
						OTHEXP	*Other Expenditures*						
0	37,214		0		0	5400	Charges for Services		0		0		0
0	5,477		0		0	5450	Travel		0		0		0
0	36,981		0		0	5455	Staff Development		0		0		0
$0	$695,714		$0		$0		**Total Materials & Services**		$0		$0		$0
$0	$1,252,498	0.00	$0	0.00	$0		**TOTAL REQUIREMENTS**	0.00	$0	0.00	$0	0.00	$0

Solid Waste Revenue Fund

Operating Account (Engineering & Environmental Services)

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Personal Services						
						SALWGE	*Salaries & Wages*						
1,107,878	997,013					5010	Reg Employees-Full Time-Exempt						
0	0	2.00	158,612	2.00	158,612		Manager I	2.00	155,470	-	0	-	0
0	0	1.00	65,513	1.00	65,513		Program Analyst III	1.00	60,586	-	0	-	0
0	0	4.00	256,261	4.00	256,261		Program Supervisor I	4.00	248,262	-	0	-	0
0	0	1.00	72,228	1.00	72,228		Program Supervisor II	1.00	72,228	-	0	-	0
0	0	1.00	55,719	1.00	55,719		Service Supervisor III	1.00	56,916	-	0	-	0
0	0	1.00	59,016	1.00	59,016		Assoc. Solid Waste Planner	1.00	59,016	-	0	-	0
0	0	1.00	68,301	1.00	68,301		Construction Coordinator	1.00	68,302	-	0	-	0
0	0	1.00	75,302	1.00	75,302		Principal Solid Waste Planner	1.00	75,303	-	0	-	0
0	0	1.00	104,693	1.00	104,693		Director I	1.00	104,693	-	0	-	0
0	0	2.00	123,840	2.00	123,840		Sr. Engineer	2.00	124,085	-	0	-	0
0	0	1.00	68,279	1.00	68,279		Sr. Solid Waste Planner	1.00	68,302	-	0	-	0
1,371,796	1,323,479					5015	Reg Empl-Full Time-Non-Exempt						
0	0	1.00	46,024	1.00	46,024		Facilities Maintenance Technician	-	0	-	0	-	0
0	0	4.00	210,976	4.00	210,976		Hazardous Waste Specialist	4.00	215,906	-	0	-	0
0	0	17.00	720,262	17.00	720,262		Hazardous Waste Technician	16.00	680,306	-	0	-	0
0	0	3.00	157,936	3.00	157,936		Landfill & Environmental Specialist	3.00	160,331	-	0	-	0
0	0	-	0	-	0		Landfill & Environmental Technician	1.00	39,749		0	-	0
0	0	1.00	55,968	1.00	55,968		Latex Operations Specialist	1.00	55,973	-	0	-	0
0	0	1.00	38,998	1.00	38,998		Latex Operations Technician	1.00	41,802	-	0	-	0
0	0	1.00	31,945	1.00	31,945		Latex Storekeeper	1.00	28,261	-	0	-	0
0	0	-	0	-	0		REM Facilities Maintenance Technician	1.00	46,093	-	0	-	0
0	0	4.00	157,927	4.00	157,927		Lead Scalehouse Technician	4.00	152,089	-	0	-	0
0	0	3.00	160,677	3.00	160,677		Scalehouse Technician	3.00	103,023	-	0	-	0
31,921	32,084					5020	Reg Employees-Part Time-Exempt						
0	0	0.50	32,535	0.50	32,535		Sr. Engineer	0.50	32,534	-	0	-	0
259,376	405,043					5025	Reg Empl-Part Time-Non-Exempt						
0	0	1.25	69,987	1.25	69,987		Hazardous Waste Specialist	1.25	69,966	-	0	-	0
0	0	5.65	194,739	5.65	194,739		Scalehouse Technician	4.65	229,435	-	0	-	0
0	0	1.80	78,880	1.80	78,880		Hazardous Waste Technician	1.80	73,831	-	0	-	0
110,872	168,246		158,004		158,004	5030	Temporary Employees		145,413		0		0
142,825	148,125		115,552		115,552	5080	Overtime		113,659		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		232,196		0		0

Solid Waste Revenue Fund

Operating Account (Engineering & Environmental Services)

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							FOR INFORMATION ONLY						
						FRINGE	*Fringe Benefits*						
1,106,167	1,108,343		1,362,692		1,362,692	5100	Fringe Benefits						
0	0		0		0		Base Fringe		1,178,794		0		0
0	0		0		0		PERS Reserve		218,221		0		0
$4,130,835	$4,182,333	60.20	$4,700,866	60.20	$4,700,866		Total Personal Services	59.20	$4,910,745	0.00	$0	0.00	$0
							Materials & Services						
						GOODS	*Goods*						
36,550	45,136		36,775		36,775	5201	Office Supplies		27,525		0		0
502,122	451,994		565,315		565,315	5205	Operating Supplies		542,520		0		0
3,779	3,628		5,050		5,050	5210	Subscriptions and Dues		5,965		0		0
847,979	1,003,601		1,111,991		1,111,991	5214	Fuels and Lubricants		1,252,478		0		0
123,691	131,362		126,775		126,775	5215	Maintenance & Repairs Supplies		204,500		0		0
0	574		0		0	5219	Purchasing Card Expenditures		0		0		0
(260,139)	30,819		0		0	5225	Retail		0		0		0
						SVCS	*Services*						
753,970	825,291		954,100		954,100	5240	Contracted Professional Svcs		945,140		0		0
115,688	127,703		137,100		137,100	5251	Utility Services		151,885		0		0
201,555	241,410		218,200		218,200	5260	Maintenance & Repair Services		242,600		0		0
105,321	111,993		177,500		177,500	5265	Rentals		172,146		0		0
323,510	204,270		188,740		188,740	5280	Other Purchased Services		211,090		0		0
25,356,392	24,949,833		25,469,638		25,469,638	5290	Operations Contracts		24,279,422		0		0
						CAPMNT	*Capital Maintenance*						
58,693	0		0		0	5261	Capital Maintenance-CIP		0		0		0
1,350	0		0		0	5262	Capital Maintenance-Non-CIP		0		0		0
						IGEXP	*Intergov't Expenditures*						
11,534	46,616		26,490		26,490	5300	Payments to Other Agencies		547,421		0		0
309	335		310		310	5310	Taxes (Non-Payroll)		350		0		0
						OTHEXP	*Other Expenditures*						
17,289	18,911		0		0	5450	Travel		0		0		0
52,269	36,149		49,700		49,700	5455	Staff Development		43,500		0		0
329,169	345,041		0		0	5490	Miscellaneous Expenditures		0		0		0
$28,581,031	$28,574,666		$29,067,684		$29,067,684		Total Materials & Services		$28,626,542		$0		$0
$32,711,866	$32,756,999	60.20	$33,768,550	60.20	$33,768,550		TOTAL REQUIREMENTS	59.20	$33,537,287	0.00	$0	0.00	$0

Solid Waste Revenue Fund

Operating Account (Financial Management & Analysis Division)

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							FOR INFORMATION ONLY						
							Personal Services						
						SALWGE	*Salaries & Wages*						
0	560,624					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	79,632	1.00	79,632		Manager I	1.00	79,631	-	0	-	0
0	0	1.00	87,793	1.00	87,793		Manager II	1.00	87,793	-	0	-	0
0	0	2.00	112,392	2.00	112,392		Assoc. Management Analyst	2.00	112,394	-	0	-	0
0	0	3.00	152,913	3.00	152,913		Asst. Management Analyst	3.00	152,913	-	0	-	0
0	0	1.00	46,255	1.00	46,255		Records & Information Analyst	-	0	-	0	-	0
0	0	2.00	123,913	2.00	123,913		Sr. Management Analyst	2.00	123,914	-	0	-	0
0	0	1.00	68,301	1.00	68,301		Sr. Solid Waste Planner	1.00	68,302	-	0	-	0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		44,137		0		0
						FRINGE	*Fringe Benefits*						
0	194,597		273,561		273,561	5100	Fringe Benefits						
0	0		0		0		Base Fringe		216,232		0		0
0	0		0		0		PERS Reserve		41,559		0		0
$0	**$755,221**	**11.00**	**$944,760**	**11.00**	**$944,760**		**Total Personal Services**	**10.00**	**$926,875**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
0	1,991		143,130		143,130	5201	Office Supplies		77,540		0		0
0	1,137		17,945		17,945	5210	Subscriptions and Dues		1,660		0		0
0	262		600		600	5214	Fuels and Lubricants		300		0		0
0	0		1,700		1,700	5215	Maintenance & Repairs Supplies		0		0		0
						SVCS	*Services*						
0	94,703		178,500		178,500	5240	Contracted Professional Svcs		159,300		0		0
0	15		0		0	5251	Utility Services		0		0		0
0	0		9,835		9,835	5260	Maintenance & Repair Services		5,500		0		0
0	0		4,500		4,500	5265	Rentals		4,500		0		0
0	4,500		0		0	5280	Other Purchased Services		200		0		0
0	177,453		179,782		179,782	5290	Operations Contracts		0		0		0
						IGEXP	*Intergov't Expenditures*						
0	556,086		567,816		567,816	5300	Payments to Other Agencies		0		0		0
						OTHEXP	*Other Expenditures*						
0	3,737		33,803		33,803	5450	Travel		55,039		0		0
0	3,527		10,188		10,188	5455	Staff Development		9,400		0		0
0	900,000		750,000		750,000	5480	Fee Reimburssments		450,000		0		0
						GAAP	*GAAP ACCOUNTS*						
0	212,661		0		0	5520	Bad Debt Expense		0		0		0
$0	**$1,956,072**		**$1,897,799**		**$1,897,799**		**Total Materials & Services**		**$763,439**		**$0**		**$0**
$0	**$2,711,293**	**11.00**	**$2,842,559**	**11.00**	**$2,842,559**		**TOTAL REQUIREMENTS**	**10.00**	**$1,690,314**	**0.00**	**$0**	**0.00**	**$0**

Solid Waste Revenue Fund

Operating Account (Regulatory Affairs)

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Personal Services						
						SALWGE	*Salaries & Wages*						
0	279,076					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	86,638	1.00	86,638		Manager II	1.00	83,843	-	0	-	0
0	0	2.00	105,271	2.00	105,271		Assoc. Solid Waste Planner	2.00	118,032	-	0	-	0
0	0	1.00	75,303	1.00	75,303		Principal Solid Waste Planner	1.00	75,303	-	0	-	0
0	0	1.00	68,300	1.00	68,300		Sr. Solid Waste Planner	1.00	68,302	-	0	-	0
0	37,700					5015	Reg Empl-Full Time-Non-Exempt						
0	0	1.00	37,849	1.00	37,849		Administrative Secretary	-	0	-	0	-	0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		24,356		0		0
						FRINGE	*Fringe Benefits*						
0	108,929		148,411		148,411	5100	Fringe Benefits						
0	0		0		0		Base Fringe		118,724		0		0
0	0		0		0		PERS Reserve		22,974		0		0
$0	**$425,705**	**6.00**	**$521,772**	**6.00**	**$521,772**		**Total Personal Services**	**5.00**	**$511,534**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
0	3,543		5,200		5,200	5201	Office Supplies		5,200		0		0
0	483		0		0	5205	Operating Supplies		500		0		0
0	2,655		2,210		2,210	5210	Subscriptions and Dues		2,700		0		0
0	5,816		8,600		8,600	5214	Fuels and Lubricants		8,600		0		0
0	0		3,000		3,000	5215	Maintenance & Repairs Supplies		3,000		0		0
						SVCS	*Services*						
0	329,172		350,000		350,000	5240	Contracted Professional Svcs		390,551		0		0
0	2,990		2,400		2,400	5251	Utility Services		4,400		0		0
0	5,250		2,500		2,500	5260	Maintenance & Repair Services		4,000		0		0
0	6,153		12,000		12,000	5265	Rentals		0		0		0
0	1,634		496		496	5280	Other Purchased Services		2,296		0		0
						IGEXP	*Intergov't Expenditures*						
0	1,383		1,300		1,300	5300	Payments to Other Agencies		1,300		0		0
						OTHEXP	*Other Expenditures*						
0	3,289		0		0	5450	Travel		0		0		0
0	3,823		5,036		5,036	5455	Staff Development		5,036		0		0
$0	**$366,191**		**$392,742**		**$392,742**		**Total Materials & Services**		**$427,583**		**$0**		**$0**
$0	**$791,896**	**6.00**	**$914,514**	**6.00**	**$914,514**		**TOTAL REQUIREMENTS**	**5.00**	**$939,117**	**0.00**	**$0**	**0.00**	**$0**

Solid Waste Revenue Fund

Operating Account (Waste Reduction & Outreach)

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Personal Services						
						SALWGE	*Salaries & Wages*						
997,121	993,446					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	86,045	1.00	86,045		Manager II	1.00	82,475	-	0	-	0
0	0	2.00	140,262	2.00	140,262		Program Supervisor II	2.00	138,428	-	0	-	0
0	0	1.00	49,984	1.00	49,984		Assoc. Public Affairs Specialist	1.00	50,967	-	0	-	0
0	0	6.00	343,854	6.00	343,854		Assoc. Solid Waste Planner	6.00	325,582	-	0	-	0
0	0	2.00	92,992	2.00	92,992		Asst. Solid Waste Planner	1.00	41,933	-	0	-	0
0	0	1.00	61,958	1.00	61,958		Senior Public Affairs Specialist	1.00	61,958	-	0	-	0
0	0	3.00	204,904	3.00	204,904		Sr. Solid Waste Planner	3.00	204,906	-	0	-	0
183,004	154,593					5015	Reg Empl-Full Time-Non-Exempt						
0	0	4.00	159,204	4.00	159,204		Program Assistant 2	4.00	159,245	-	0	-	0
41,654	39,736					5025	Reg Empl-Part Time-Non-Exempt						
0	0	1.00	38,772	1.00	38,772		Program Assistant 2	1.00	35,485	-	0	-	0
23,640	38,701		36,690		36,690	5030	Temporary Employees		39,492		0		0
4,831	3,441		4,200		4,200	5080	Overtime		4,200		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		80,916		0		0
						FRINGE	*Fringe Benefits*						
450,316	443,088		499,563		499,563	5100	Fringe Benefits						
0	0		0		0		Base Fringe		396,523		0		0
0	0		0		0		PERS Reserve		76,120		0		0
$1,700,566	**$1,673,005**	**21.00**	**$1,718,428**	**21.00**	**$1,718,428**		**Total Personal Services**	**20.00**	**$1,698,230**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
9,554	11,071		4,250		4,250	5201	Office Supplies		3,950		0		0
30,946	42,293		51,650		51,650	5205	Operating Supplies		66,150		0		0
2,631	9,586		8,875		8,875	5210	Subscriptions and Dues		8,945		0		0
875	881		2,700		2,700	5214	Fuels and Lubricants		2,000		0		0
1,280	356		800		800	5215	Maintenance & Repairs Supplies		800		0		0
						SVCS	*Services*						
587,733	757,820		1,155,850		1,155,850	5240	Contracted Professional Svcs		536,500		0		0
686	845		2,500		2,500	5251	Utility Services		2,500		0		0
15,573	18,217		22,500		22,500	5260	Maintenance & Repair Services		19,500		0		0
7,361	8,223		7,500		7,500	5265	Rentals		7,500		0		0
412,829	300,857		325,100		325,100	5280	Other Purchased Services		280,000		0		0
						IGEXP	*Intergov't Expenditures*						
35	11,780		15,000		15,000	5300	Payments to Other Agencies		15,000		0		0
1,268,812	1,188,553		1,374,040		1,374,040	5315	Grants to Other Governments		1,256,771		0		0

Solid Waste Revenue Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	FOR INFORMATION ONLY DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Operating Account (Waste Reduction & Outreach)													
						OTHEXP	*Other Expenditures*						
353,603	361,274		272,000		272,000	5445	Grants & Loans		266,000		0		0
17,567	21,965		0		0	5450	Travel		0		0		0
15,212	6,868		17,500		17,500	5455	Staff Development		16,200		0		0
$2,724,697	$2,740,589		$3,260,265		$3,260,265		Total Materials & Services		$2,481,816		$0		$0
$4,425,263	$4,413,594	21.00	$4,978,693	21.00	$4,978,693		TOTAL REQUIREMENTS	20.00	$4,180,046	0.00	$0	0.00	$0

Solid Waste Revenue Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Debt Service Account													
							Materials & Services						
						SVCS	*Services*						
0	201,039		0		0	5240	Contracted Professional Svcs		0		0		0
$0	$201,039		$0		$0		**Total Materials & Services**		$0		$0		$0
							Debt Service						
							Metro Central Financing						
						REVBND	*Revenue Bond Payments*						
2,603,986	983,387		383,884		383,884	5630	Revenue Bond Pmts-Principal		448,884		0		0
1,084,560	1,680,564		1,127,543		1,127,543	5635	Revenue Bond Payments-Interest		802,528		0		0
						OTHDBT	*Other Debt Payments*						
0	8,112,086		0		0	5650	Defeasance Payments to Escrow		0		0		0
$3,688,546	$10,776,037		$1,511,427		$1,511,427		**Total Debt Service**		$1,251,412		$0		$0
$3,688,546	$10,977,076		$1,511,427		$1,511,427		**TOTAL REQUIREMENTS**		$1,251,412		$0		$0
Landfill Closure Account													
							Materials & Services						
						SVCS	*Services*						
21,249	27,929		192,400		192,400	5240	Contracted Professional Svcs		178,800		0		0
$21,249	$27,929		$192,400		$192,400		**Total Materials & Services**		$178,800		$0		$0
							Capital Outlay						
						CAPNON	*Capital Outlay (Non-CIP Projects)*						
0	181,464		10,000		10,000	5710	Improve-Oth thn Bldg (non CIP)		0		0		0
19,022	51,531		16,600		16,600	5740	Equipment & Vehicles (non-CIP)		16,900		0		0
						CAPCIP	*Capital Outlay (CIP Projects)*						
599,135	0		748,000		748,000	5715	Improve-Oth thn Bldg (CIP)		228,000		0		0
25,265	304,176		233,600		233,600	5725	Buildings & Related (CIP)		0		0		0
$643,422	$537,171		$1,008,200		$1,008,200		**Total Capital Outlay**		$244,900		$0		$0
$664,671	$565,100		$1,200,600		$1,200,600		**TOTAL REQUIREMENTS**		$423,700		$0		$0

Solid Waste Revenue Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Renewal & Replacement Account													
							Capital Outlay						
						CAPNON	*Capital Outlay (Non-CIP Projects)*						
88,972	5,746		100,000		100,000	5720	Buildings & Related (non-CIP)		100,000		0		0
29,000	61,434		70,000		70,000	5740	Equipment & Vehicles (non-CIP)		0		0		0
						CAPCIP	*Capital Outlay (CIP Projects)*						
3,200	308,716		2,729,000		2,729,000	5725	Buildings & Related (CIP)		905,000		0		0
341,034	365,335		0		0	5745	Equipment & Vehicles (CIP)		400,000		0		0
$462,206	$741,231		$2,899,000		$2,899,000	TOTAL REQUIREMENTS			$1,405,000		$0		$0
General Account													
							Capital Outlay						
							Business & Regulatory Affairs						
						CAPNON	*Capital Outlay (Non-CIP Projects)*						
34,713	20,584		0		0	5740	Equipment & Vehicles (non-CIP)		0		0		0
							Environmental Services						
						CAPNON	*Capital Outlay (Non-CIP Projects)*						
230,051	16,862		0		0	5720	Buildings & Related (non-CIP)		0		0		0
94,549	45,772		0		0	5740	Equipment & Vehicles (non-CIP)		0		0		0
						CAPCIP	*Capital Outlay (CIP Projects)*						
4,680	0		0		0	5715	Improve-Oth thn Bldg (CIP)		0		0		0
265,579	548,588		0		0	5725	Building & Related (CIP Projects)		0		0		0
5,000	0		0		0	5745	Equipment & Vehicles (CIP Projects)		0		0		0
							Waste Reduction & Outreach						
						CAPNON	*Capital Outlay (Non-CIP Projects)*						
20,749	0		0		0	5740	Equipment & Vehicles (non-CIP)		0		0		0
							Environmental & Engineering Services						
						CAPNON	*Capital Outlay (Non-CIP Projects)*						
0	0		20,000		20,000	5720	*Buildings & Related (non-CIP)*		10,000		0		0
0	0		45,000		45,000	5740	Equipment & Vehicles (non-CIP)		36,000		0		0
						CAPCIP	*Capital Outlay (CIP Projects)*						
0	0		850,000		1,300,000	5725	Buildings & Related (CIP)		765,000		0		0
$655,321	$631,806		$915,000		$1,365,000	TOTAL REQUIREMENTS			$811,000		$0		$0

Solid Waste Revenue Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Master Project Account													
							Debt Service						
							Reidel Compost Facility-Series One						
						REVBND	*Revenue Bond Payments*						
102,294	74,911		350,000		350,000	5635	Revenue Bond Payments-Interest		350,000		0		0
$102,294	$74,911		$350,000		$350,000		TOTAL REQUIREMENTS		$350,000		$0		$0
Recycling Business Assistance Account													
							Materials & Services						
						OTHEXP	*Other Expenditures*						
0	0		700,000		700,000	5445	Grants & Loans		700,000		0		0
$0	$0		$700,000		$700,000		Total Materials & Services		$700,000		$0		$0
$0	$0		$700,000		$700,000		TOTAL REQUIREMENTS		$700,000		$0		$0
General Expenses													
							Interfund Transfers						
						INDTEX	*Interfund Reimbursements*						
						5800	Transfer for Indirect Costs						
328,785	336,547		363,179		363,179		* to Building Mgmt Fund		356,520		0		0
2,443,042	2,282,547		2,714,651		2,714,651		* to Support Services Fund		2,933,411		0		0
0	254,882		102,278		102,278		* to General Fund		116,171		0		0
53,257	66,868		62,475		62,475		* to Risk Mgmt Fund-Liability		103,754		0		0
39,624	30,035		49,196		49,196		* to Risk Mgmt Fund-Worker Comp		58,314		0		0
						INTCHG	*Internal Service Transfers*						
						5820	Transfer for Direct Costs						
409,730	421,858		439,349		439,349		* to Planning Fund		339,349		0		0
20,000	0		0		0		* to Regional Parks Fund		0		0		0
142,886	172,185		74,535		74,535		* to Support Services Fund		3,150		0		0
2,153	0		3,150		3,150		* to Smith & Bybee Lakes Fund		0		0		0
						EQTCHG	*Fund Equity Transfers*						
						5810	Transfer of Resources						
359,510	353,165		400,988		400,988		* to Rehab. & Enhancement Fund		398,185		0		0
						LOANEX	*Interfund Loan*						
						5860	Interfund Loan - Principal						
300,000	0		0		0		* to Planning Fund		0		0		0
$4,098,987	$3,918,087		$4,209,801		$4,209,801		Total Interfund Transfers		$4,308,854		$0		$0

Solid Waste Revenue Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
General Expenses (continued)							***Contingency and Ending Balance***						
						CONT	*Contingency*						
						5999	Contingency						
0	0		2,000,000		1,550,000		* Operating Account (Operating Contingency)		2,000,000		0		0
0	0		5,162,527		5,162,527		* Landfill Closure Account		6,525,316		0		0
0	0		4,195,811		4,195,811		* Renewal & Replacement Account		4,516,881		0		0
						UNAPP	*Unappropriated Fund Balance*						
						5990	Unappropriated Fund Balance						
1,382,178	4,146,768		1,376,733		1,376,733		* Debt Service Account (Metro Central)		1,217,881		0		0
7,771,641	7,537,904		0		0		* Landfill Closure Account		0		0		0
7,196,799	7,199,767		0		0		* Renewal & Replacement Account		0		0		0
5,759,667	5,759,668		5,759,668		5,759,668		* General Account (Working Capital)		5,759,668		0		0
2,945,270	2,945,270		2,945,270		2,945,270		* Reserve Account (Metro Central)		0		0		0
4,591,658	3,269,136		1,738,898		1,738,898		* General Account (Rate Stabilization)		2,440,971		0		0
1,192,541	1,214,279		0		0		* General Account (Recyle Bus. Assistance)		0		0		0
5,034,868	0		3,196,768		3,196,768		* General Account (Capital Reserve)		2,871,280		0		0
0	0		0		0		* General Account (Debt Service Accumulation)		2,339,065		0		0
3,949,189	2,728,163		0		0		* General Account (Undesignated)		0		0		0
0	0		0		0		* Prior year PERS Reserve		410,103		0		0
$39,823,811	**$34,800,955**		**$26,375,675**		**$25,925,675**		**Total Contingency and Ending Balance**		**$28,081,165**		**$0**		**$0**
$91,190,974	**$94,148,936**	**108.70**	**$82,009,210**	**108.70**	**$82,009,210**		**TOTAL REQUIREMENTS**	**106.20**	**$79,111,763**	**0.00**	**$0**	**0.00**	**$0**

METRO

PEOPLE PLACES
OPEN SPACES

Support Services Fund

Support Services Fund Summary

	Audited FY 2001-02	Audited FY 2002-03	Adopted FY 2003-04	Amended FY 2003-04	Proposed FY 2004-05	Approved FY 2004-05	Adopted FY 2004-05	% Change from FY 2003-04 Amended
Resources								
Beginning Fund Balance	*$1,181,617*	*$1,023,045*	*$678,272*	*$678,272*	*$955,873*	*$0*	*$0*	*40.93%*
Current Revenues								
Grants	6,500	12,500	0	0	0	0	0	0.00%
Enterprise Revenue	439,804	498,537	432,000	432,000	418,868	0	0	(3.04%)
Interest Earnings	44,589	31,833	12,960	12,960	3,500	0	0	(72.99%)
Other Misc. Revenue	9,355	3,071	0	0	0	0	0	0.00%
Interfund Transfers:								
Interfund Reimbursements	9,063,245	8,549,281	9,468,779	9,468,779	9,679,671	0	0	2.23%
Internal Service Transfers	161,048	188,790	149,070	149,070	0	0	0	(100.00%)
Fund Equity Transfers	0	0	70,000	70,000	0	0	0	(100.00%)
Subtotal Current Revenues	**9,724,541**	**9,284,012**	**10,132,809**	**10,132,809**	**10,102,039**	**0**	**0**	**(0.30%)**
Total Resources	**$10,906,158**	**$10,307,057**	**$10,811,081**	**$10,811,081**	**$11,057,912**	**$0**	**$0**	**2.28%**
Requirements								
Current Expenditures								
Personal Services	$5,903,615	$6,901,957	$7,341,871	$7,341,871	$7,639,943	$0	$0	4.06%
Materials and Services	1,541,164	1,798,591	1,751,783	1,798,783	1,597,428	0	0	(11.19%)
Capital Outlay	330,034	179,700	309,000	309,000	180,000	0	0	(41.75%)
Debt Service	49,844	38,060	34,620	34,620	0	0	0	(100.00%)
Interfund Transfers:								
Interfund Reimbursements	558,678	566,551	706,557	706,557	705,540	0	0	(0.14%)
Fund Equity Transfers	1,499,778	50,000	50,000	50,000	0	0	0	(100.00%)
Contingency	0	0	465,276	418,276	364,628	0	0	(12.83%)
Subtotal Current Expenditures	**9,883,113**	**9,534,859**	**10,659,107**	**10,659,107**	**10,487,539**	**0**	**0**	**(1.61%)**
Ending Fund Balance	*1,023,045*	*772,198*	*151,974*	*151,974*	*570,373*	*0*	*0*	*275.31%*
Total Requirements	**$10,906,158**	**$10,307,057**	**$10,811,081**	**$10,811,081**	**$11,057,912**	**$0**	**$0**	**2.28%**
Full-Time Equivalents (FTE)	83.98	91.13	86.53	86.53	87.50	0.00	0.00	1.12%

Support Services Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Resources													
							Resources						
						BEGBAL	*Beginning Fund Balance*						
714,926	603,324		550,272		550,272		* Undesignated/Contingency		450,000		0		0
150,000	0		0		0		* Operating System Replacement Reserve		0		0		0
40,000	40,000		50,000		50,000		* Contractor's License Program		0		0		0
23,000	229,400		78,000		78,000		* Project Carryover		0		0		0
253,691	150,321		0		0		* Capital Replacement Reserve (Infolink)		0		0		0
0	0		0		0		* IT Renewal & Replacement Reserve		175,000		0		0
0	0		0		0		* Prior Year PERS Reserve		330,873		0		0
						GRANTS	*Grants*						
6,500	12,500		0		0	4125	Local Grants - Indirect		0		0		0
						CHGSVC	*Charges for Service*						
489	0		0		0	4210	Documents and Publications		0		0		0
						LICPER	*Licenses and Permits*						
376,400	409,590		432,000		432,000	4150	Contractor's Business License		418,868		0		0
						INCGRV	*Internal Charges for Service*						
62,915	88,947		0		0	4670	Charges for Services		0		0		0
						INTRST	*Interest Earnings*						
44,589	31,833		12,960		12,960	4700	Interest on Investments		3,500		0		0
						MISCRV	*Miscellaneous Revenue*						
9,355	3,071		0		0	4890	Miscellaneous Revenue		0		0		0
						INDTRV	*Interfund Reimbursements*						
						4975	Transfer for Indirect Costs						
563,827	484,633		612,148		612,148		* from General Fund		680,958		0		0
1,804,251	1,744,920		1,907,476		1,907,476		* from Zoo Operating Fund		1,981,864		0		0
1,572,537	1,543,235		1,650,216		1,650,216		* from Planning Fund		1,473,331		0		0
394,892	279,931		208,532		208,532		* from Open Spaces Fund		174,561		0		0
741,746	763,877		838,296		838,296		* from Regional Parks Fund		857,436		0		0
28,019	28,116		34,418		34,418		* from Smith & Bybee Lakes Fund		0		0		0
2,443,042	2,282,547		2,714,651		2,714,651		* from SW Revenue Fund		2,933,411		0		0
1,403,283	1,321,019		1,503,042		1,503,042		* from MERC Operating Fund		1,578,110		0		0
111,648	101,003		0		0		* Convention Center Project Capital Fund		0		0		0
						INTSRV	*Internal Service Transfers*						
						4980	Transfer for Direct Costs						
0	0		74,535		74,535		* from Regional Parks Fund		0		0		0
142,886	172,185		74,535		74,535		* from SW Revenue Fund		0		0		0
18,162	16,605		0		0		* Convention Center Project Capital Fund		0		0		0
						EQTREV	*Fund Equity Transfers*						
						4970	Transfer of Resources						
0	0		70,000		70,000		* from General Fund		0		0		0
$10,906,158	$10,307,057		$10,811,081		$10,811,081	TOTAL RESOURCES			$11,057,912		$0		$0

Support Services Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Human Resources - *In FY 2003-04 this department was budgeted as part of the Business Support Department. The Business Support Department was eliminated mid-year FY 2003-04.*													
							Personal Services						
						SALWGE	*Salaries & Wages*						
399,856	375,705					5010	Reg Employees-Full Time-Exempt						
0	0	2.00	88,682	2.00	88,682		Administrative Assistant IV	-	0	-	0	-	0
0	0	1.00	104,693	1.00	104,693		Director I	1.00	97,000	-	0	-	0
0	0	1.00	79,316	1.00	79,316		Manager I	1.00	77,800	-	0	-	0
0	0	-	0	-	0		Program Analyst I	2.00	87,581	-	0	-	0
0	0	2.00	123,071	2.00	123,071		Program Analyst III	-	0	-	0	-	0
0	0	1.00	72,227	1.00	72,227		Program Analyst IV	4.00	263,801	-	0	-	0
52,070	68,007					5015	Reg Empl-Full Time-Non-Exempt						
0	0	-	0	-	0		Administrative Assistant II	2.00	74,712	-	0	-	0
0	0	2.00	80,038	2.00	80,038		Administrative Assistant III	-	0	-	0	-	0
0	0	-	0	-	0		Management Technician	1.00	46,226	-	0	-	0
1,689	16,166	-	0	-	0	5020	Reg Empl-Part Time-Exempt	-	0	-	0	-	0
19,253	31,924		0		0	5030	Temporary Employees		0		0		0
0	0		800		800	5080	Overtime		1,209		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		32,356		0		0
						FRINGE	*Fringe Benefits*						
156,450	164,743		231,155		231,155	5100	Fringe Benefits						
0	0		0		0		Base Fringe		248,002		0		0
0	0		0		0		PERS Reserve		45,266		0		0
$629,318	**$656,545**	**9.00**	**$779,982**	**9.00**	**$779,982**		**Total Personal Services**	**11.00**	**$973,953**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
18,842	14,144		17,000		17,000	5201	Office Supplies		17,800		0		0
3,783	6,264		8,300		8,300	5205	Operating Supplies		8,300		0		0
2,313	2,451		1,850		1,850	5210	Subscriptions and Dues		3,300		0		0
295	474		600		600	5215	Maintenance & Repairs Supplies		600		0		0
0	146		0		0	5219	Purchasing Card Expenditures		0		0		0
0	52		0		0	5220	Food		0		0		0
						SVCS	*Services*						
77,258	95,221		104,850		104,850	5240	Contracted Professional Svcs		72,620		0		0
108	0		0		0	5265	Rentals		0		0		0
17,302	23,079		25,300		25,300	5280	Other Purchased Services		28,800		0		0

Support Services Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Human Resources - *In FY 2003-04 this department was budgeted as part of the Business Support Department. The Business Support Department was eliminated mid-year FY 2003-04.*													
						OTHEXP	*Other Expenditures*						
437	2,559		5,200		5,200	5450	Travel		5,550		0		0
3,544	6,231		10,600		10,600	5455	Staff Development		11,400		0		0
0	0		0		0	5490	Miscellaneous Expenditures		0		0		0
$123,882	**$150,621**		**$173,700**		**$173,700**		**Total Materials & Services**		**$148,370**		**$0**		**$0**
$753,200	**$807,166**	**9.00**	**$953,682**	**9.00**	**$953,682**		**TOTAL REQUIREMENTS**	**11.00**	**$1,122,323**	**0.00**	**$0**	**0.00**	**$0**

Support Services Fund

Finance & Administrative Services Department

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Personal Services						
						SALWGE	*Salaries & Wages*						
1,861,709	2,149,427		0		0	5010	Reg Employees-Full Time-Exempt		0		0		0
0	0	1.00	42,782	1.00	42,782		Administrative Assistant IV	-	0	-	0	-	0
0	0	-	0	-	0		Administrative Assistant III	1.00	42,261	-	0	-	0
0	0	1.00	104,693	1.00	104,693		Director I	1.00	104,693	-	0	-	0
0	0	2.00	194,116	2.00	194,116		Director II	1.00	100,000	-	0	-	0
0	0	2.00	159,262	2.00	159,262		Manager I	1.20	92,156	-	0	-	0
0	0	2.00	169,748	2.00	169,748		Manager II	3.00	232,893	-	0	-	0
0	0	-	0	-	0		Program Analyst II	1.00	49,168	-	0	-	0
0	0	1.00	59,864	1.00	59,864		Program Analyst IV	2.00	127,378	-	0	-	0
0	0	3.00	216,684	3.00	216,684		Program Analyst V	2.00	144,456	-	0	-	0
0	0	0.50	48,396	0.50	48,396		Program Director I	-	0	-	0	-	0
0	0	2.00	113,229	2.00	113,229		Program Supervisor I	2.00	111,803	-	0	-	0
0	0	3.00	216,684	3.00	216,684		Program Supervisor II	3.00	215,483	-	0	-	0
0	0	1.20	71,137	1.20	71,137		Service Supervisor III	-	0	-	0	-	0
0	0	3.00	183,929	3.00	183,929		System Administrator III	3.00	186,043	-	0	-	0
0	0	1.00	46,037	1.00	46,037		System Analyst I	-	0	-	0	-	0
0	0	1.00	56,558	1.00	56,558		System Analyst II	2.00	108,745	-	0	-	0
0	0	4.50	266,791	4.50	266,791		System Analyst III	4.50	268,929	-	0	-	0
0	0	4.00	195,332	4.00	195,332		Asst. Management Analyst	5.00	247,361	-	0	-	0
0	0	-	0	-	0		Management Technician	0.50	20,952	-	0	-	0
0	0	1.00	56,197	1.00	56,197		Senior Accountant	1.00	56,197	-	0	-	0
0	0	1.00	54,933	1.00	54,933		Senior Management Analyst	1.00	61,958	-	0	-	0
815,985	854,322		0		0	5015	Reg Empl-Full Time-Non-Exempt		0		0		0
0	0	6.00	206,730	6.00	206,730		Accounting Technician II	6.00	207,547	-	0	-	0
0	0	2.00	63,126	2.00	63,126		Administrative Secretary	2.00	74,229	-	0	-	0
0	0	0.45	13,408	0.45	13,408		Building Service Worker	0.45	14,021	-	0	-	0
0	0	0.45	19,800	0.45	19,800		Building Services Technician	0.45	19,722	-	0	-	0
0	0	3.00	125,677	3.00	125,677		Accounting Specialist	3.00	123,735	-	0	-	0
0	0	2.00	82,937	2.00	82,937		Management Technician	2.00	84,271	-	0	-	0
0	0	1.00	28,976	1.00	28,976		Program Assistant 1	1.00	29,796	-	0	-	0
0	0	0.90	35,850	0.90	35,850		Program Assistant II	0.90	28,150	-	0	-	0
0	0	1.00	36,227	1.00	36,227		Printing/Mail Services Clerk	1.00	36,088	-	0	-	0
0	0	1.00	39,426	1.00	39,426		Printing/Mail Services Lead	1.00	39,811	-	0	-	0
0	0	1.00	40,570	1.00	40,570		Technical Specialist I	1.00	45,132	-	0	-	0
0	0	3.50	177,588	3.50	177,588		Technical Specialist II	3.50	172,301	-	0	-	0

Support Services Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Finance & Administrative Services Department													
107,826	101,589		0		0	5020	Reg Empl-Part Time-Exempt		0		0		0
0	0	0.33	12,836	0.33	12,836		Management Technician	-	0	-	0	-	0
0	0	0.70	35,086	0.70	35,086		Program Analyst II	-	0	-	0	-	0
210	22,592		0		0	5025	Reg Empl-Part Time-Non-Exempt		0		0		0
35,424	38,824		22,214		22,214	5030	Temporary Employees		0		0		0
7,635	16,350		30,453		30,453	5080	Overtime		21,539		0		0
0	0		0		0		Salary Adjustments		0		0		0
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		152,516		0		0
0	0		0		0	*FRINGE*	*Fringe Benefits*		0		0		0
1,006,910	1,121,234		1,355,822		1,355,822	5100	Fringe Benefits		0		0		0
0	0		0		0		Base Fringe		1,164,474		0		0
0	0		0		0		PERS Reserve		214,084		0		0
$3,835,699	**$4,304,338**	**57.53**	**$4,583,098**	**57.53**	**$4,583,098**		**Total Personal Services**	**56.50**	**$4,597,892**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
77,646	47,759		102,025		102,025	5201	Office Supplies		82,514		0		0
51,054	278,264		59,800		59,800	5205	Operating Supplies		59,800		0		0
7,227	9,183		9,621		9,621	5210	Subscriptions and Dues		9,882		0		0
144	286		500		500	5214	Fuels and Lubricants		500		0		0
4,773	4,206		3,000		3,000	5215	Maintenance & Repairs Supplies		3,000		0		0
122	7,038		0		0	5219	Purchasing Card Expenditures		0		0		0
0	0		0		0	*SVCS*	*Services*		0		0		0
157,304	25,708		103,860		103,860	5240	Contracted Professional Svcs		46,860		0		0
0	5,000		0		0	5250	Contracted Property Services		0		0		0
25,723	23,237		46,400		46,400	5251	Utility Services		46,700		0		0
303,123	376,631		355,975		355,975	5260	Maintenance & Repair Services		369,832		0		0
46,111	45,098		41,200		41,200	5265	Rentals		49,000		0		0
79,136	66,704		68,428		68,428	5280	Other Purchased Services		79,307		0		0
0	0		0		0	*IGEXP*	*Intergov't Expenditures*		0		0		0
289,212	314,240		346,160		346,160	5300	Payments to Other Agencies		335,968		0		0
0	0		0		0	*OTHEXP*	*Other Expenditures*		0		0		0
1,795	0		0		0	5400	Charges for Service		0		0		0
30,456	0		0		0	5440	Program Purchases		0		0		0
15,559	10,499		32,547		32,547	5450	Travel		26,701		0		0
67,558	39,063		83,250		83,250	5455	Staff Development		79,700		0		0
3,874	2,409		4,710		4,710	5490	Miscellaneous Expenditures		4,612		0		0
$1,160,817	**$1,255,325**		**$1,257,476**		**$1,257,476**		**Total Materials & Services**		**$1,194,376**		**$0**		**$0**

Support Services Fund

Finance & Administrative Services Department

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Debt Service						
						CAPLSE	*Capital Lease Payments*						
45,519	34,441		32,997		32,997	5600	Capital Lease Pmts-Principal		0		0		0
4,325	3,619		1,623		1,623	5605	Capital Lease Pmts-Interest		0		0		0
$49,844	**$38,060**		**$34,620**		**$34,620**		**Total Debt Service**		**$0**		**$0**		**$0**
							Capital Outlay						
						CAPNON	*Capital Outlay (Non-CIP Projects)*						
0	22,966		0		0	5740	Equipment & Vehicles (non-CIP)		0		0		0
22,395	17,131		29,000		29,000	5750	Office Furn & Equip (non-CIP)		5,000		0		0
						CAPCIP	*Capital Outlay (CIP Projects)*						
307,639	139,603		280,000		280,000	5755	Office Furniture & Equip (CIP)		175,000		0		0
$330,034	**$179,700**		**$309,000**		**$309,000**		**Total Capital Outlay**		**$180,000**		**$0**		**$0**
$5,376,394	**$5,777,423**	**57.53**	**$6,184,194**	**57.53**	**$6,184,194**		**TOTAL REQUIREMENTS**	**56.50**	**$5,972,268**	**0.00**	**$0**	**0.00**	**$0**

Support Services Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Finance & Administrative Services Department (Office of Chief Financial Officer)													
Prior to FY 2003-04, this divison was budgeted as part of the Administrative Services Department													
							Personal Services						
						SALWGE	*Salaries & Wages*						
178,624	271,261					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	97,058	1.00	97,058		Director II	1.00	100,000	-	0	-	0
0	0	1.00	59,864	1.00	59,864		Program Analyst IV	1.00	55,150	-	0	-	0
17,627	0					5015	Reg Empl-Full Time-Non-Exempt						
0	0	-	0	-	0		Administrative Secretary	0.50	19,001	-	0	-	0
10,969	10,128	-	0	-	0	5020	Reg Empl-Part Time-Exempt	-	0	-	0	-	0
210	22,592	-	0	-	0	5025	Reg Empl-Part Time-Non-Exempt	-	0	-	0	-	0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		8,708		0		0
						FRINGE	*Fringe Benefits*						
64,123	74,770		60,415		60,415	5100	Fringe Benefits						
0	0		0		0		Base Fringe		62,869		0		0
0	0		0		0		PERS Reserve		12,160		0		0
$271,553	**$378,751**	**2.00**	**$217,337**	**2.00**	**$217,337**		**Total Personal Services**	**2.50**	**$257,888**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
1,537	554		1,000		1,000	5201	Office Supplies		1,600		0		0
354	548		400		400	5210	Subscriptions and Dues		400		0		0
0	59		0		0	5219	Purchasing Card Expenditures		0		0		0
						SVCS	*Services*						
903	0		0		0	5240	Contracted Professional Svcs		0		0		0
140	96		0		0	5251	Utility Services		0		0		0
25	0		0		0	5265	Rentals		0		0		0
4,992	1,553		0		0	5280	Other Purchased Services		0		0		0
						OTHEXP	*Other Expenditures*						
2,521	620		1,200		1,200	5450	Travel		1,200		0		0
7,785	0		1,495		1,495	5455	Staff Development		1,495		0		0
20	18		0		0	5490	Miscellaneous Expenditures		0		0		0
$18,277	**$3,448**		**$4,095**		**$4,095**		**Total Materials & Services**		**$4,695**		**$0**		**$0**
$289,830	**$382,199**	**2.00**	**$221,432**	**2.00**	**$221,432**		**TOTAL REQUIREMENTS**	**2.50**	**$262,583**	**0.00**	**$0**	**0.00**	**$0**

Support Services Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Finance & Administrative Services Department (Accounting)													
Prior to FY 2003-04, this divison was budgeted as part of the Administrative Services Department													
							Personal Services						
						SALWGE	*Salaries & Wages*						
404,284	447,812					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	79,631	1.00	79,631		Manager I	1.00	79,631	-	0	-	0
0	0	1.00	87,793	1.00	87,793		Manager II	1.00	87,793	-	0	-	0
0	0	2.00	113,229	2.00	113,229		Program Supervisor I	2.00	111,803	-	0	-	0
0	0	2.00	98,955	2.00	98,955		Asst. Management Analyst	2.00	89,935	-	0	-	0
0	0	1.00	56,197	1.00	56,197		Senior Accountant	1.00	56,197	-	0	-	0
0	0	1.00	54,933	1.00	54,933		Senior Management Analyst	1.00	61,958	-	0	-	0
424,002	447,023					5015	Reg Empl-Full Time-Non-Exempt						
0	0	5.75	198,605	5.75	198,605		Accounting Technician II	5.75	200,098	-	0	-	0
0	0	1.00	28,260	1.00	28,260		Administrative Secretary	0.45	17,101	-	0	-	0
0	0	3.00	125,677	3.00	125,677		Accounting Specialist	3.00	123,735	-	0	-	0
0	0	1.75	73,773	1.75	73,773		Management Technician	1.75	74,771	-	0	-	0
0	0	0.80	23,181	0.80	23,181		Program Assistant 1	0.80	23,837	-	0	-	0
3,573	16,412		18,214		18,214	5030	Temporary Employees		0		0		0
2,490	5,932		10,000		10,000	5080	Overtime		10,000		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		46,343		0		0
						FRINGE	*Fringe Benefits*						
317,852	334,033		426,563		426,563	5100	Fringe Benefits						
0	0		0		0		Base Fringe		377,891		0		0
0	0		0		0		PERS Reserve		65,383		0		0
$1,152,201	**$1,251,212**	**20.30**	**$1,395,011**	**20.30**	**$1,395,011**		**Total Personal Services**	**19.75**	**$1,426,476**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
16,423	8,340		27,770		27,770	5201	Office Supplies		19,994		0		0
4,649	4,518		0		0	5205	Operating Supplies		0		0		0
4,575	5,005		4,556		4,556	5210	Subscriptions and Dues		5,302		0		0
						SVCS	*Services*						
49,468	88		1,000		1,000	5240	Contracted Professional Svcs		1,000		0		0
3,345	6,002		6,500		6,500	5260	Maintenance & Repair Services		6,002		0		0
54,572	42,095		33,318		33,318	5280	Other Purchased Services		50,254		0		0
						OTHEXP	*Other Expenditures*						
5,064	3,942		9,752		9,752	5450	Travel		6,506		0		0
12,793	13,096		19,800		19,800	5455	Staff Development		19,800		0		0
1,824	1,848		1,510		1,510	5490	Miscellaneous Expenditures		1,412		0		0
$152,713	**$84,934**		**$104,206**		**$104,206**		**Total Materials & Services**		**$110,270**		**$0**		**$0**
$1,304,914	**$1,336,146**	**20.30**	**$1,499,217**	**20.30**	**$1,499,217**		**TOTAL REQUIREMENTS**	**19.75**	**$1,536,746**	**0.00**	**$0**	**0.00**	**$0**

Support Services Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Finance & Administrative Department (Accounting-Contractor's License Program)													
Prior to FY 2003-04, this divison was budgeted as part of the Administrative Services Department													
							Personal Services						
						SALWGE	*Salaries & Wages*						
4,078	3,489					5010	Reg Employees-Full Time-Exempt						
12,662	13,557					5015	Reg Empl-Full Time-Non-Exempt						
0	0	0.25	8,125	0.25	8,125		Accounting Technician II	0.25	7,449	-	0	-	0
0	0	-	0	-	0		Administrative Secretary	0.05	1,900	-	0	-	0
0	0	0.25	9,164	0.25	9,164		Management Technician	0.25	9,500	-	0	-	0
0	0	0.20	5,795	0.20	5,795		Program Assistant 1	0.20	5,959	-	0	-	0
0	2,730		0		0	5030	Temporary Employees		0		0		0
0	119		0		0	5080	Overtime		0		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		1,240		0		0
						FRINGE	*Fringe Benefits*						
6,636	6,166		10,215		10,215	5100	Fringe Benefits						
0	0		0		0		Base Fringe		10,055		0		0
0	0		0		0		PERS Reserve		1,732		0		0
$23,376	**$26,061**	**0.70**	**$33,299**	**0.70**	**$33,299**		**Total Personal Services**	**0.75**	**$37,835**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
2,040	1,534		4,875		4,875	5201	Office Supplies		2,375		0		0
						SVCS	*Services*						
966	0		0		0	5240	Contracted Professional Svcs		0		0		0
1,965	1,965		5,350		5,350	5280	Other Purchased Services		4,303		0		0
						IGEXP	*Intergov't Expenditures*						
284,212	309,240		326,160		326,160	5300	Payments to Other Agencies		315,968		0		0
						OTHEXP	*Other Expenditures*						
1,795	0		0		0	5400	Charges for Service		0		0		0
500	0		0		0	5455	Staff Development		0		0		0
$291,478	**$312,739**		**$336,385**		**$336,385**		**Total Materials & Services**		**$322,646**		**$0**		**$0**
$314,854	**$338,800**	**0.70**	**$369,684**	**0.70**	**$369,684**		**TOTAL REQUIREMENTS**	**0.75**	**$360,481**	**0.00**	**$0**	**0.00**	**$0**

Support Services Fund

Finance & Administrative Services (Contract Services) - *In FY 2003-04, this division was budgeted as part of the Business Support Dept. The Business Support Dept. was eliminated mid-year FY 2003-04. Prior to FY 2003-04, this division was in the Administrative Services Dept.*

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Personal Services						
						SALWGE	*Salaries & Wages*						
79,010	78,809					5010	Reg Employees-Full Time-Exempt						
0	0	-	0	-	0		Manager II	0.75	48,750	-	0	-	0
0	0	0.25	24,198	0.25	24,198		Program Director I	-	0	-	0	-	0
0	0	1.00	59,423	1.00	59,423		Service Supervisor III	-	0	-	0	-	0
0	0	2.00	96,377	2.00	96,377		Asst. Management Analyst	3.00	157,426	-	0	-	0
23,312	21,755					5015	Reg Empl-Full Time-Non-Exempt						
0	0	0.90	35,850	0.90	35,850		Program Assistant II	0.90	28,150	-	0	-	0
49,548	59,568					5020	Reg Empl-Part Time-Exempt						
8,775	11,587		4,000		4,000	5030	Temporary Employees		0		0		0
10	90		0		0	5080	Overtime		0		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		11,717		0		0
						FRINGE	*Fringe Benefits*						
59,549	71,009		95,313		95,313	5100	Fringe Benefits						
0	0		0		0		Base Fringe		93,501		0		0
0	0		0		0		PERS Reserve		16,361		0		0
$220,204	**$242,818**	**4.15**	**$315,161**	**4.15**	**$315,161**		**Total Personal Services**	**4.65**	**$355,905**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
1,775	2,565		6,940		6,940	5201	Office Supplies		4,920		0		0
3,111	1,006		0		0	5205	Operating Supplies		0		0		0
955	920		2,300		2,300	5210	Subscriptions and Dues		2,300		0		0
0	75		0		0	5215	Maintenance & Repairs Supplies		0		0		0
109	6,413		0		0	5219	Purchasing Card Expenditures		0		0		0
						SVCS	*Services*						
5,500	2,500		0		0	5240	Contracted Professional Svcs		0		0		0
0	5,000		0		0	5250	Contracted Property Services		0		0		0
5,220	8,936		9,260		9,260	5280	Other Purchased Services		9,200		0		0
						IGEXP	*Intergov't Expenditures*						
5,000	5,000		20,000		20,000	5300	Payments to Other Agencies		20,000		0		0
						OTHEXP	*Other Expenditures*						
650	516		3,800		3,800	5450	Travel		3,200		0		0
2,320	2,892		6,000		6,000	5455	Staff Development		2,600		0		0
1,575	0		2,600		2,600	5490	Miscellaneous Expenditures		2,600		0		0
$26,215	**$35,823**		**$50,900**		**$50,900**		**Total Materials & Services**		**$44,820**		**$0**		**$0**
$246,419	**$278,641**	**4.15**	**$366,061**	**4.15**	**$366,061**		**TOTAL REQUIREMENTS**	**4.65**	**$400,725**	**0.00**	**$0**	**0.00**	**$0**

Support Services Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Finance & Administrative Services Department (Financial Planning)													
Prior to FY 2003-04, this divison was budgeted as part of the Administrative Services Department													
							Personal Services						
						SALWGE	*Salaries & Wages*						
266,971	335,419					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	42,782	1.00	42,782		Administrative Assistant IV	-	0	-	0	-	0
0	0	-	0	-	0		Administrative Assistant III	1.00	42,261	-	0	-	0
0	0	1.00	81,955	1.00	81,955		Manager II	1.00	80,100	-	0	-	0
0	0	-	0	-	0		Program Analyst II	1.00	49,168	-	0	-	0
0	0	-	0	-	0		Program Analyst IV	1.00	72,228	-	0	-	0
0	0	2.00	144,456	2.00	144,456		Program Analyst V	1.00	72,228	-	0	-	0
34,601	18,481					5020	Reg Empl-Part Time-Exempt						
0	0	0.70	35,086	0.70	35,086		Program Analyst II	-	0	-	0	-	0
8,190	0		0		0	5030	Temporary Employees		0		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		15,799		0		0
						FRINGE	*Fringe Benefits*						
100,113	118,356		120,950		120,950	5100	Fringe Benefits						
0	0		0		0		Base Fringe		112,309		0		0
0	0		0		0		PERS Reserve		22,064		0		0
$409,875	**$472,256**	**4.70**	**$425,229**	**4.70**	**$425,229**		**Total Personal Services**	**5.00**	**$466,157**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
6,800	2,133		7,195		7,195	5201	Office Supplies		5,300		0		0
424	1,591		1,700		1,700	5210	Subscriptions and Dues		1,320		0		0
0	85		0		0	5215	Maintenance & Repairs Supplies		0		0		0
						SVCS	*Services*						
5,760	1,495		5,000		5,000	5240	Contracted Professional Svcs		6,000		0		0
7,259	9,705		12,000		12,000	5280	Other Purchased Services		9,500		0		0
						OTHEXP	*Other Expenditures*						
1,161	2,809		3,500		3,500	5450	Travel		1,500		0		0
1,136	2,774		6,950		6,950	5455	Staff Development		6,950		0		0
525	543		600		600	5490	Miscellaneous Expenditures		600		0		0
$23,065	**$21,135**		**$36,945**		**$36,945**		**Total Materials & Services**		**$31,170**		**$0**		**$0**
$432,940	**$493,391**	**4.70**	**$462,174**	**4.70**	**$462,174**		**TOTAL REQUIREMENTS**	**5.00**	**$497,327**	**0.00**	**$0**	**0.00**	**$0**

Support Services Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Finance & Administrative Services (Information Technology) - *In FY 2003-04 this division was budgeted as part of the Business Support Dept. The Business Support Dept was eliminated mid-year FY 2003-04. Prior to FY 2003-04, this division was its own department.*													
							Personal Services						
						SALWGE	*Salaries & Wages*						
841,513	923,674					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	104,693	1.00	104,693		Director I	1.00	104,693	-	0	-	0
0	0	1.00	72,228	1.00	72,228		Program Analyst V	1.00	72,228	-	0	-	0
0	0	3.00	216,684	3.00	216,684		Program Supervisor II	3.00	215,483	-	0	-	0
0	0	3.00	183,929	3.00	183,929		System Administrator III	3.00	186,043	-	0	-	0
0	0	1.00	46,037	1.00	46,037		System Analyst I	-	0	-	0	-	0
0	0	1.00	56,558	1.00	56,558		System Analyst II	2.00	108,745	-	0	-	0
0	0	4.50	266,791	4.50	266,791		System Analyst III	4.50	268,929	-	0	-	0
240,928	264,024					5015	Reg Empl-Full Time-Non-Exempt						
0	0	1.00	34,866	1.00	34,866		Administrative Secretary	1.00	36,227	-	0	-	0
0	0	1.00	40,570	1.00	40,570		Technical Specialist I	1.00	45,132	-	0	-	0
0	0	3.50	177,588	3.50	177,588		Technical Specialist II	3.50	172,301	-	0	-	0
1,567	1,447					5020	Reg Empl-Part Time-Exempt						
14,294	6,299		0		0	5030	Temporary Employees		0		0		0
4,215	9,273		15,615		15,615	5080	Overtime		6,523		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		60,489		0		0
						FRINGE	*Fringe Benefits*						
384,273	433,604		499,210		499,210	5100	Fringe Benefits						
0	0		0		0		Base Fringe		444,147		0		0
0	0		0		0		PERS Reserve		84,906		0		0
$1,486,790	**$1,638,321**	**20.00**	**$1,714,769**	**20.00**	**$1,714,769**		**Total Personal Services**	**20.00**	**$1,805,846**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
36,586	21,352		34,200		34,200	5201	Office Supplies		28,280		0		0
44	228,514		0		0	5205	Operating Supplies		0		0		0
674	1,027		0		0	5210	Subscriptions and Dues		0		0		0
1,548	1,854		1,000		1,000	5215	Maintenance & Repairs Supplies		1,000		0		0
13	566		0		0	5219	Purchasing Card Expenditures		0		0		0
						SVCS	*Services*						
93,281	20,194		96,360		96,360	5240	Contracted Professional Svcs		38,360		0		0
870	1,200		1,400		1,400	5251	Utility Services		1,700		0		0
235,550	292,826		272,475		272,475	5260	Maintenance & Repair Services		280,830		0		0
279	300		0		0	5280	Other Purchased Services		0		0		0

Support Services Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Finance & Administrative Services (Information Technology) - *In FY 2003-04 this division was budgeted as part of the Business Support Dept. The Business Support Dept was eliminated mid-year FY 2003-04. Prior to FY 2003-04, this division was its own department.*													
						OTHEXP	*Other Expenditures*						
30,456	0		0		0	5440	Program Purchases		0		0		0
6,163	2,612		14,270		14,270	5450	Travel		14,270		0		0
42,465	18,757		46,855		46,855	5455	Staff Development		46,855		0		0
$447,929	$589,202		$466,560		$466,560		**Total Materials & Services**		$411,295		$0		$0
							Debt Service						
						CAPLSE	*Capital Lease Payments*						
45,519	34,441		32,997		32,997	5600	Capital Lease Pmts-Principal		0		0		0
4,325	3,619		1,623		1,623	5605	Capital Lease Pmts-Interest		0		0		0
$49,844	$38,060		$34,620		$34,620		**Total Debt Service**		$0		$0		$0
							Capital Outlay						
						CAPNON	*Capital Outlay (Non-CIP Projects)*						
0	268		5,000		5,000	5750	Office Furn & Equip (non-CIP)		5,000		0		0
						CAPCIP	*Capital Outlay (CIP Projects)*		0				
253,370	139,603		230,000		230,000	5755	Office Furniture & Equip (CIP)		139,000		0		0
$253,370	$139,871		$235,000		$235,000		**Total Capital Outlay**		$144,000		$0		$0
$2,237,933	$2,405,454	20.00	$2,450,949	20.00	$2,450,949		**TOTAL REQUIREMENTS**	20.00	$2,361,141	0.00	$0	0.00	$0

Support Services Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Finance & Administrative Services (Property Services) - *In FY 2003-04 this division was budgeted as part of the Business Support Dept. The Business Support Dept. was eliminated mid-year FY 2003-04. Prior to FY 2003-04, this division was budgeted in the Admin. Services Dept.*													
							Personal Services						
						SALWGE	*Salaries & Wages*						
87,229	88,963					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	79,631	1.00	79,631		Manager I	0.20	12,525	-	0	-	0
0	0	-	0	-	0		Manager II	0.25	16,250	-	0	-	0
0	0	0.25	24,198	0.25	24,198		Program Director I	-	0	-	0	-	0
0	0	0.20	11,714	0.20	11,714		Service Supervisor III	-	0	-	0	-	0
0	0	-	0	-	0		Management Technician	0.50	20,952	-	0	-	0
97,454	107,963					5015	Reg Empl-Full Time-Non-Exempt						
0	0	0.45	13,408	0.45	13,408		Building Service Worker	0.45	14,021	-	0	-	0
0	0	0.45	19,800	0.45	19,800		Building Services Technician	0.45	19,722	-	0	-	0
0	0	1.00	36,227	1.00	36,227		Printing/Mail Services Clerk	1.00	36,088	-	0	-	0
0	0	1.00	39,426	1.00	39,426		Printing/Mail Services Lead	1.00	39,811	-	0	-	0
11,141	11,965					5020	Reg Empl-Part Time-Exempt						
0	0	0.33	12,836	0.33	12,836		Management Technician	-	0	-	0	-	0
592	1,796		0		0	5030	Temporary Employees		0		0		0
920	936		4,838		4,838	5080	Overtime		5,016		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		8,220		0		0
						FRINGE	*Fringe Benefits*						
74,364	83,296		105,789		105,789	5100	Fringe Benefits						
0	0		0		0		Base Fringe		63,702		0		0
0	0		0		0		PERS Reserve		11,478		0		0
$271,700	**$294,919**	**4.68**	**$347,867**	**4.68**	**$347,867**		**Total Personal Services**	**3.85**	**$247,785**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
12,485	11,281		20,045		20,045	5201	Office Supplies		20,045		0		0
43,250	44,226		59,800		59,800	5205	Operating Supplies		59,800		0		0
245	92		665		665	5210	Subscriptions and Dues		560		0		0
144	286		500		500	5214	Fuels and Lubricants		500		0		0
3,225	2,192		2,000		2,000	5215	Maintenance & Repairs Supplies		2,000		0		0
						SVCS	*Services*						
1,426	1,431		1,500		1,500	5240	Contracted Professional Svcs		1,500		0		0
24,713	21,941		45,000		45,000	5251	Utility Services		45,000		0		0
64,228	77,803		77,000		77,000	5260	Maintenance & Repair Services		83,000		0		0
46,086	45,098		41,200		41,200	5265	Rentals		49,000		0		0
4,849	2,150		8,500		8,500	5280	Other Purchased Services		6,050		0		0

Support Services Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Finance & Administrative Services (Property Services) - *In FY 2003-04 this division was budgeted as part of the Business Support Dept. The Business Support Dept. was eliminated mid-year FY 2003-04. Prior to FY 2003-04, this division was budgeted in the Admin. Services Dept.*													
						OTHEXP	*Other Expenditures*						
0	0		25		25	5450	Travel		25		0		0
559	1,544		2,150		2,150	5455	Staff Development		2,000		0		0
(70)	0		0		0	5490	Miscellaneous Expenditures		0		0		0
$201,140	**$208,044**		**$258,385**		**$258,385**		**Total Materials & Services**		**$269,480**		**$0**		**$0**
							Capital Outlay						
						CAPNON	*Capital Outlay (Non-CIP Projects)*						
0	22,966		0		0	5740	Equipment & Vehicles (non-CIP)		0		0		0
22,395	16,863		24,000		24,000	5750	Office Furn & Equip (non-CIP)		0		0		0
						CAPCIP	*Capital Outlay (CIP Projects)*						
54,269	0		50,000		50,000	5755	Office Furniture & Equip (CIP)		36,000		0		0
$76,664	**$39,829**		**$74,000**		**$74,000**		**Total Capital Outlay**		**$36,000**		**$0**		**$0**
$549,504	**$542,792**	**4.68**	**$680,252**	**4.68**	**$680,252**		**TOTAL REQUIREMENTS**	**3.85**	**$553,265**	**0.00**	**$0**	**0.00**	**$0**

Support Services Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Finance & Administrative Services (Office of the Director) - *Formerly budgeted as part of the Business Support Dept. The Business Support Department was eliminated mid-year FY 2003-04.*													
							Personal Services						
						SALWGE	*Salaries & Wages*						
0	0					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	97,058	1.00	97,058		Director II	-	0	-	0	-	0
						FRINGE	*Fringe Benefits*						
0	0		37,367		37,367	5100	Fringe Benefits		0		0		0
$0	$0	1.00	$134,425	1.00	$134,425		**Total Personal Services**	0.00	$0	0.00	$0	0.00	$0
$0	$0	1.00	$134,425	1.00	$134,425		**TOTAL REQUIREMENTS**	0.00	$0	0.00	$0	0.00	$0

Support Services Fund

Office of the Auditor

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Personal Services						
						SALWGE	*Salaries & Wages*						
72,320	76,640					5000	Elected Official Salaries						
0	0	1.00	76,640	1.00	76,640		Auditor	1.00	76,640	-	0	-	0
248,163	249,424					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	50,274	1.00	50,274		Auditor's Administrative Assistant	1.00	49,378	-	0	-	0
0	0	3.00	231,780	3.00	231,780		Senior Auditor	3.00	225,165	-	0	-	0
37,521	20,199		1,731		1,731	5030	Temporary Employees		1,818		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		13,727		0		0
						FRINGE	*Fringe Benefits*						
108,843	109,932		135,554		135,554	5100	Fringe Benefits						
0	0		0		0		Base Fringe		120,028		0		0
0	0		0		0		PERS Reserve		24,267		0		0
$466,847	**$456,195**	**5.00**	**$495,979**	**5.00**	**$495,979**		**Total Personal Services**	**5.00**	**$511,023**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
4,755	7,200		6,561		6,561	5201	Office Supplies		6,692		0		0
2,147	2,514		3,000		3,000	5205	Operating Supplies		3,060		0		0
3,164	2,785		2,000		2,000	5210	Subscriptions and Dues		2,040		0		0
						SVCS	*Services*						
84,607	139,559		90,000		135,000	5240	Contracted Professional Svcs		91,800		0		0
677	643		0		0	5251	Utility Services		0		0		0
0	0		500		500	5260	Maintenance & Repair Services		510		0		0
2,173	2,573		700		700	5280	Other Purchased Services		714		0		0
						IGEXP	*Intergov't Expenditures*						
0	0		300		300	5300	Payments to Other Agencies		306		0		0
						OTHEXP	*Other Expenditures*						
4,733	8,286		6,400		8,400	5450	Travel		6,528		0		0
4,237	10,818		2,500		2,500	5455	Staff Development		2,550		0		0
76	159		0		0	5490	Miscellaneous Expenditures		0		0		0
$106,569	**$174,537**		**$111,961**		**$158,961**		**Total Materials & Services**		**$114,200**		**$0**		**$0**
$573,416	**$630,732**	**5.00**	**$607,940**	**5.00**	**$654,940**		**TOTAL REQUIREMENTS**	**5.00**	**$625,223**	**0.00**	**$0**	**0.00**	**$0**

Support Services Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Public Affairs Department (Creative Services) - *Budgeted in the Executive Office in the General Fund prior to FY 2002-03.*													
							Personal Services						
						SALWGE	*Salaries & Wages*						
0	345,709					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	72,228	1.00	72,228		Manager I	1.00	72,800	-	0	-	0
0	0	1.00	61,958	1.00	61,958		Web Master	1.00	61,958	-	0	-	0
0	0	2.00	112,347	2.00	112,347		Assoc. Public Affairs Specialist	1.00	56,197	-	0	-	0
0	0	-	0	-	0		Graphics/Exhibit Designer	1.00	50,971	-	0	-	0
0	0	1.00	38,281	1.00	38,281		Management Technician	1.00	41,880	-	0	-	0
0	0	1.00	61,958	1.00	61,958		Senior Public Affairs Specialist	1.00	61,958	-	0	-	0
0	9,947					5020	Reg Empl-Part Time-Exempt						
0	39,931		0		0	5030	Temporary Employees		0		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		17,288		0		0
						FRINGE	*Fringe Benefits*						
0	137,306		147,273		147,273	5100	Fringe Benefits						
0	0		0		0		Base Fringe		133,790		0		0
0	0		0		0		PERS Reserve		24,143		0		0
$0	**$532,893**	**6.00**	**$494,045**	**6.00**	**$494,045**		**Total Personal Services**	**6.00**	**$520,985**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
0	5,615		17,060		17,060	5201	Office Supplies		17,910		0		0
0	60		400		400	5205	Operating Supplies		400		0		0
0	395		570		570	5210	Subscriptions and Dues		570		0		0
0	1,800		0		0	5219	Purchasing Card Expenditures		0		0		0
						SVCS	*Services*						
0	8,865		0		0	5240	Contracted Professional Svcs		0		0		0
0	691		1,000		1,000	5260	Maintenance & Repair Services		1,000		0		0
0	12,062		18,200		18,200	5280	Other Purchased Services		18,500		0		0
						OTHEXP	*Other Expenditures*						
0	0		1,000		1,000	5450	Travel		1,000		0		0
0	2,245		6,100		6,100	5455	Staff Development		4,900		0		0
$0	**$31,733**		**$44,330**		**$44,330**		**Total Materials & Services**		**$44,280**		**$0**		**$0**
$0	**$564,626**	**6.00**	**$538,375**	**6.00**	**$538,375**		**TOTAL REQUIREMENTS**	**6.00**	**$565,265**	**0.00**	**$0**	**0.00**	**$0**

Support Services Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Office of Citizen Involvement - *Moved to the Executive Office in the General Fund in FY 2002-03.*													
							Personal Services						
						SALWGE	*Salaries & Wages*						
0	0		0		0	5010	Reg Employees-Full Time-Exempt		0		0		0
38,932	0		0		0	5015	Reg Empl-Full Time-Non-Exempt		0		0		0
						FRINGE	*Fringe Benefits*						
15,405	0		0		0	5100	Fringe Benefits		0		0		0
$54,337	$0	0.00	$0	0.00	$0		**Total Personal Services**	0.00	$0	0.00	$0	0.00	$0
							Materials & Services						
						GOODS	*Goods*						
570	0		0		0	5201	Office Supplies		0		0		0
28	0		0		0	5205	Operating Supplies		0		0		0
						SVCS	*Services*						
2,105	0		0		0	5240	Contracted Professional Svcs		0		0		0
765	0		0		0	5280	Other Purchased Services		0		0		0
$3,468	$0		$0		$0		**Total Materials & Services**		$0		$0		$0
$57,805	$0	0.00	$0	0.00	$0		**TOTAL REQUIREMENTS**	0.00	$0	0.00	$0	0.00	$0

Support Services Fund

Office of Metro Attorney

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Personal Services						
						SALWGE	*Salaries & Wages*						
457,990	493,433					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	113,234	1.00	113,234		Metro Attorney	1.00	122,115	-	0	-	0
0	0	1.00	72,228	1.00	72,228		Legal Counsel I	1.00	69,029	-	0	-	0
0	0	4.00	382,563	4.00	382,563		Legal Counsel II	4.00	372,398	-	0	-	0
0	0	-	0	-	0		Paralegal I	1.00	44,366	-	0	-	0
144,088	130,031					5015	Reg Empl-Full Time-Non-Exempt						
0	0	3.00	133,024	3.00	133,024		Administrative Assistant III	2.00	86,704	-	0	-	0
89,283	96,376					5020	Reg Empl-Part Time-Exempt						
2,056	0		7,500		7,500	5030	Temporary Employees		15,000		0		0
0	94		7,500		7,500	5080	Overtime		7,500		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		34,731		0		0
						FRINGE	*Fringe Benefits*						
223,997	232,052		272,718		272,718	5100	Fringe Benefits						
0	0		0		0		Base Fringe		235,247		0		0
0	0		0		0		PERS Reserve		49,000		0		0
$917,414	**$951,986**	**9.00**	**$988,767**	**9.00**	**$988,767**		**Total Personal Services**	**9.00**	**$1,036,090**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
12,289	8,301		17,519		17,519	5201	Office Supplies		17,869		0		0
983	3,739		4,227		4,227	5205	Operating Supplies		4,312		0		0
19,974	18,295		33,311		33,311	5210	Subscriptions and Dues		33,977		0		0
						SVCS	*Services*						
95,408	139,134		70,000		70,000	5240	Contracted Professional Svcs		0		0		0
544	569		0		0	5251	Utility Services		0		0		0
954	2,261		2,002		2,002	5260	Maintenance & Repair Services		2,042		0		0
0	0		0		0	5265	Rentals		12,445		0		0
4,964	6,556		12,201		12,201	5280	Other Purchased Services		0		0		0
						IGEXP	*Intergov't Expenditures*						
240	0		612		612	5300	Payments to Other Agencies		624		0		0
						OTHEXP	*Other Expenditures*						
271	343		3,241		3,241	5450	Travel		3,306		0		0
5,149	7,029		9,849		9,849	5455	Staff Development		10,046		0		0
5,652	148		11,354		11,354	5490	Miscellaneous Expenditures		11,581		0		0
$146,428	**$186,375**		**$164,316**		**$164,316**		**Total Materials & Services**		**$96,202**		**$0**		**$0**
$1,063,842	**$1,138,361**	**9.00**	**$1,153,083**	**9.00**	**$1,153,083**		**TOTAL REQUIREMENTS**	**9.00**	**$1,132,292**	**0.00**	**$0**	**0.00**	**$0**

Support Services Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
General Expenses													
							Interfund Transfers						
						INDTEX	*Interfund Reimbursements*						
						5800	Transfer for Indirect Costs						
519,404	531,665		656,121		656,121		* to Building Mgmt Fund		644,091		0		0
13,681	14,780		14,929		14,929		* to Risk Mgmt-Liability		21,504		0		0
25,593	20,106		35,507		35,507		* to Risk Mgmt-Worker Comp		39,945		0		0
						EQTCHG	*Fund Equity Transfers*						
						5810	Transfer of Resources						
1,444,778	0		0		0		* General Fund		0		0		0
15,000	0		0		0		* General Revenue Bond Fund		0		0		0
40,000	50,000		50,000		50,000		* Building Management Fund		0		0		0
$2,058,456	**$616,551**		**$756,557**		**$756,557**		**Total Interfund Transfers**		**$705,540**		**$0**		**$0**
							Contingency and Ending Balance						
						CONT	*Contingency*						
						5999	Contingency						
0	0		450,000		403,000		* General		356,241		0		0
0	0		15,276		15,276		* Contractor's License		8,387		0		0
						UNAPP	*Unappropriated Fund Balance*						
						5990	Unappropriated Fund Balance						
40,000	50,000		60,000		60,000		* Contractor's License		0		0		0
150,321	0		0		0		* Capital Replacement Reserve (Infolink)		0		0		0
450,000	450,000		0		0		* Reserved for Contingency		0		0		0
99,380	110,155		91,974		91,974		* Unrestricted		0		0		0
229,400	125,000		0		0		* Project Carryover		0		0		0
53,944	37,043		0		0		* Reserved for Adjustments		0		0		0
0	0		0		0		* Prior Year PERS Reserve		330,873		0		0
0	0		0		0		* IT Renewal & Replacement Reserve		239,500		0		0
$1,023,045	**$772,198**		**$617,250**		**$570,250**		**Total Contingency and Ending Balance**		**$935,001**		**$0**		**$0**
$10,906,158	**$10,307,057**	**86.53**	**$10,811,081**	**86.53**	**$10,811,081**		**TOTAL REQUIREMENTS**	**87.50**	**$11,057,912**	**0.00**	**$0**	**0.00**	**$0**

METRO

PEOPLE PLACES
OPEN SPACES

Zoo Capital Fund

Zoo Capital Fund Summary

	Audited FY 2001-02	Audited FY 2002-03	Adopted FY 2003-04	Amended FY 2003-04	Proposed 2004-05	Approved 2004-05	Adopted 2004-05	% Change from FY 2003-04 Amended
Resources								
Beginning Fund Balance	*$6,207,658*	*$6,880,060*	*$6,110,661*	*$6,110,661*	*$3,698,288*	*$0*	*$0*	*(39.48%)*
Current Revenues								
Grants	0	20,000	0	0	0	0	0	0.00%
Interest Earnings	164,199	90,781	122,213	122,213	55,474	0	0	(54.61%)
Donations	816,979	355,589	2,000,000	2,000,000	1,100,000	0	0	(45.00%)
Other Misc. Revenue	230,364	0	0	0	0	0	0	0.00%
Subtotal Current Revenues	**1,211,542**	**466,370**	**2,122,213**	**2,122,213**	**1,155,474**	**0**	**0**	**(45.55%)**
Total Resources	**$7,419,200**	**$7,346,430**	**$8,232,874**	**$8,232,874**	**$4,853,762**	**$0**	**$0**	**(41.04%)**
Requirements								
Current Expenditures								
Personal Services	$0	$0	$61,819	$96,819	$74,481	$0	$0	(23.07%)
Capital Outlay	539,140	938,862	4,777,862	4,742,862	3,000,000	0	0	(36.75%)
Contingency	0	0	500,000	500,000	500,000	0	0	0.00%
Subtotal Current Expenditures	**539,140**	**938,862**	**5,339,681**	**5,339,681**	**3,574,481**	**0**	**0**	**(33.06%)**
Ending Fund Balance	*6,880,060*	*6,407,568*	*2,893,193*	*2,893,193*	*1,279,281*	*0*	*0*	*(55.78%)*
Total Requirements	$7,419,200	$7,346,430	$8,232,874	$8,232,874	$4,853,762	$0	$0	(41.04%)
Full-Time Equivalents (FTE)	0.00	0.00	1.00	1.00	1.00	0.00	0.00	0.00%

Zoo Capital Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Resources						
						BEGBAL	*Beginning Fund Balance*						
6,207,658	6,880,060		6,110,661		6,110,661		* Prior year ending balance		3,696,038		0		0
0	0		0		0		* Prior year PERS reserve		2,250		0		0
						GRANTS	*GRANTS*						
0	20,000		0		0	4100	Federal Grants-Direct		0		0		0
						INTRST	*Interest Earnings*						
164,199	90,781		122,213		122,213	4700	Interest on Investments		55,474		0		0
						DONAT	*Contributions from Private Sources*						
816,979	181,256		2,000,000		2,000,000	4750	Donations and Bequests		0		0		0
						CAPGRT	*Capital Grants*						
0	174,333		0		0	4755	Capital Contributions & Donations		1,100,000		0		0
						MISCRV	*Miscellaneous Revenue*						
230,364	0		0		0	4890	Miscellaneous Revenue		0		0		0
$7,419,200	**$7,346,430**		**$8,232,874**		**$8,232,874**	**TOTAL RESOURCES**			**$4,853,762**		**$0**		**$0**
							Personal Services						
						SALWGE	*Salaries & Wages*						
0	0					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	44,554	1.00	44,554		Service Supervisor III	1.00	50,100	-	0	-	0
0	0		0		35,000	5030	Temporary Employees		0		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		1,002		0		0
						FRINGE	*Fringe Benefits*						
0	0		17,265		17,265	5100	Fringe Benefits						
0	0		0		0		Base Fringe		19,981		0		0
0	0		0		0		PERS Reserve		3,398		0		0
$0	**$0**	**1.00**	**$61,819**	**1.00**	**$96,819**	**Total Personal Services**		**1.00**	**$74,481**	**0.00**	**$0**	**0.00**	**$0**
							Capital Outlay						
						CAPCIP	*Capital Outlay (CIP Projects)*						
533,390	938,862		0		0	5725	Buildings & Related (CIP)		0		0		0
0	0		2,707,862		2,672,862		* Great Northwest Project		2,200,000		0		0
0	0		2,000,000		2,000,000		* California Condor Breeding Facility		800,000		0		0
0	0		70,000		70,000		* Modular Classrooms		0		0		0
5,199	0		0		0	5735	Exhibits and Related (CIP)		0		0		0
551	0		0		0	5745	Equipment & Vehicles (CIP)		0		0		0
$539,140	**$938,862**		**$4,777,862**		**$4,742,862**	**Total Capital Outlay**			**$3,000,000**		**$0**		**$0**

Zoo Capital Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Contingency and Ending Balance						
						CONT	*Contingency*						
0	0		500,000		500,000	5999	Contingency		500,000		0		0
						UNAPP	*Unappropriated Fund Balance*						
6,880,060	6,407,568		2,893,193		2,893,193	5990	Unappropriated Fund Balance						
0	0		0		0		* Ending Balance		1,277,031		0		0
0	0		0		0		* Prior year PERS Reserve		2,250		0		0
$6,880,060	**$6,407,568**		**$3,393,193**		**$3,393,193**		**Total Contingency and Ending Balance**		**$1,779,281**		**$0**		**$0**
$7,419,200	**$7,346,430**	**1.00**	**$8,232,874**	**1.00**	**$8,232,874**		**TOTAL REQUIREMENTS**	**1.00**	**$4,853,762**	**0.00**	**$0**	**0.00**	**$0**

Zoo Operating Fund

Zoo Operating Fund Summary

	Audited FY 2001-02	Audited FY 2002-03	Adopted FY 2003-04	Amended FY 2003-04	Proposed 2004-05	Approved 2004-05	Adopted 2004-05	% Change from FY 2003-04 Amended
Resources								
Beginning Fund Balance	*$7,909,030*	*$6,543,031*	*$5,202,233*	*$5,202,233*	*$6,005,062*	*$0*	*$0*	*15.43%*
Current Revenues								
Real Property Taxes	8,094,915	8,375,766	8,822,490	8,822,490	8,933,904	0	0	1.26%
Grants	63,438	102,092	0	0	77,000	0	0	0.00%
Enterprise Revenue	11,531,117	11,454,576	13,114,025	13,114,025	13,975,534	0	0	6.57%
Interest Earnings	266,930	139,127	104,045	104,045	90,076	0	0	(13.43%)
Donations	766,883	1,193,224	1,232,000	1,232,000	912,500	0	0	(25.93%)
Other Misc. Revenue	55,456	61,752	29,756	29,756	49,907	0	0	67.72%
Subtotal Current Revenues	**20,778,739**	**21,326,537**	**23,302,316**	**23,302,316**	**24,038,921**	**0**	**0**	**3.16%**
Total Resources	**$28,687,769**	**$27,869,568**	**$28,504,549**	**$28,504,549**	**$30,043,983**	**$0**	**$0**	**5.40%**
Requirements								
Current Expenditures								
Personal Services	$12,066,748	$12,229,008	$13,032,647	$13,032,647	$12,759,222	$0	$0	(2.10%)
Materials and Services	7,468,211	6,824,656	7,351,770	7,351,770	8,376,600	0	0	13.94%
Capital Outlay	147,675	473,406	268,600	268,600	85,700	0	0	(68.09%)
Interfund Transfers:								
Interfund Reimbursements	2,043,348	2,017,218	2,164,976	2,164,976	2,370,124	0	0	9.48%
Fund Equity Transfers	418,756	423,218	435,319	435,319	420,242	0	0	(3.46%)
Contingency	0	0	1,000,000	1,000,000	1,000,000	0	0	0.00%
Subtotal Current Expenditures	**22,144,738**	**21,967,506**	**24,253,312**	**24,253,312**	**25,011,888**	**0**	**0**	**3.13%**
Ending Fund Balance	*6,543,031*	*5,902,062*	*4,251,237*	*4,251,237*	*5,032,095*	*0*	*0*	*18.37%*
Total Requirements	**$28,687,769**	**$27,869,568**	**$28,504,549**	**$28,504,549**	**$30,043,983**	**$0**	**$0**	**5.40%**
Full-Time Equivalents (FTE)	167.03	169.73	159.23	159.23	150.35	0.00	0.00	(5.58%)

Zoo Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Resources													
							Resources						
						BEGBAL	*Beginning Fund Balance*						
7,909,030	6,543,031		5,202,233		5,202,233		* Prior year ending balance		5,455,062		0		0
0	0		0		0		* Prior year PERS Reserve		550,000		0		0
						RPTAX	*Real Property Taxes*						
7,844,550	8,125,609		8,565,524		8,565,524	4010	Real Property Taxes-Current Yr		8,673,597		0		0
222,151	227,081		256,966		256,966	4015	Real Property Taxes-Prior Yrs		260,307		0		0
19,494	14,862		0		0	4018	Payment in Lieu of R Prop Tax		0		0		0
8,720	8,214		0		0	4019	Interest & Penalty-R Prop Tax		0		0		0
						GRANTS	*Grants*						
62,188	72,492		0		0	4100	Federal Grants - Direct		77,000		0		0
1,250	29,600		0		0	4125	Local Grants - Indirect		0		0		0
						CHGSVC	*Charges for Service*						
4,467,991	4,756,469		5,217,365		5,217,365	4500	Admission Fees		5,679,420		0		0
307,385	278,838		379,535		379,535	4510	Rentals		265,023		0		0
3,962,357	3,675,560		4,015,116		4,015,116	4550	Food Service Revenue		4,143,070		0		0
1,443,976	1,373,742		1,938,372		1,938,372	4560	Retail Sales		2,108,419		0		0
646,423	697,435		899,649		899,649	4630	Tuition and Lectures		838,074		0		0
12,075	9,660		13,953		13,953	4635	Exhibit Shows		273,121		0		0
468,690	451,350		510,000		510,000	4640	Railroad Rides		481,860		0		0
220,060	211,006		139,535		139,535	4645	Reimbursed Labor		186,047		0		0
2,160	516		500		500	4650	Miscellaneous Charges for Svc		500		0		0
						INTRST	*Interest Earnings*						
266,930	139,127		104,045		104,045	4700	Interest on Investments		90,076		0		0
						DONAT	*Contributions from Private Sources*						
766,883	1,193,224		1,232,000		1,232,000	4750	Donations and Bequests		912,500		0		0
						MISCRV	*Miscellaneous Revenue*						
13,040	23,422		5,000		5,000	4170	Fines and Forfeits		20,000		0		0
37,680	37,285		23,256		23,256	4890	Miscellaneous Revenue		27,907		0		0
						INFREQ	*Special Items-Infrequent Items*						
4,736	1,045		1,500		1,500	4810	Sale of Fixed Assets		2,000		0		0
$28,687,769	$27,869,568		$28,504,549		$28,504,549	TOTAL RESOURCES			$30,043,983		$0		$0

Zoo Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Expenditures													
							Personal Services						
						SALWGE	*Salaries & Wages*						
2,581,806	2,669,404					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	113,235	1.00	113,235		Director II	1.00	113,235	-	0	-	0
0	0	1.00	48,888	1.00	48,888		Events Coordinator	1.00	48,880	-	0	-	0
0	0	2.00	159,248	2.00	159,248		Manager I	4.00	291,133	-	0	-	0
0	0	1.00	87,794	1.00	87,794		Manager II	-	0	-	0	-	0
0	0	2.00	82,349	2.00	82,349		Management Technician	2.00	82,472	-	0	-	0
0	0	2.00	99,576	2.00	99,576		Program Analyst I	-	0	-	0	-	0
0	0	1.00	47,583	1.00	47,583		Program Analyst II	2.00	95,698	-	0	-	0
0	0	1.00	65,513	1.00	65,513		Program Analyst III	3.00	169,523	-	0	-	0
0	0		0		0		Program Analyst V	1.00	66,200	-	0	-	0
0	0	1.00	96,799	1.00	96,799		Program Director I	2.00	190,611	-	0	-	0
0	0	1.00	91,998	1.00	91,998		Program Director II	-	0	-	0	-	0
0	0	5.00	305,143	5.00	305,143		Program Supervisor I	2.00	114,525	-	0	-	0
0	0	4.00	283,597	4.00	283,597		Program Supervisor II	6.00	400,018	-	0	-	0
0	0	1.00	62,629	1.00	62,629		Project Coordinator	1.00	62,736	-	0	-	0
0	0	1.00	51,331	1.00	51,331		Research Coordinator II	1.00	51,334	-	0	-	0
0	0	1.00	65,126	1.00	65,126		Research Coordinator III	1.00	65,062	-	0	-	0
0	0	5.00	216,994	5.00	216,994		Service Supervisor I	1.00	34,965	-	0	-	0
0	0	8.00	362,838	8.00	362,838		Service Supervisor II	8.00	356,573	-	0	-	0
0	0	3.00	154,142	3.00	154,142		Service Supervisor III	5.00	257,151	-	0	-	0
0	0	1.00	72,238	1.00	72,238		Veterinarian II	1.00	76,242	-	0	-	0
0	0	1.00	59,263	1.00	59,263		Veterinarian I	1.00	58,595	-	0	-	0
0	0	2.00	83,824	2.00	83,824		Administrative Assistant	2.00	83,810	-	0	-	0
0	0	1.00	49,785	1.00	49,785		Assoc. Pub. Affairs Specialist	1.00	50,981	-	0	-	0
0	0	1.00	50,960	1.00	50,960		Graphics/Exhibit Designer	1.00	50,971	-	0	-	0
3,324,451	3,514,028					5015	Reg Empl-Full Time-Non-Exempt						
0	0	1.00	40,381	1.00	40,381		Administrative Assistant III	-	0	-	0	-	0
0	0		0		0		Administrative Assistant II	1.00	40,382	-	0	-	0
0	0	4.00	143,615	4.00	143,615		Administrative Secretary	3.00	110,477	-	0	-	0
0	0	30.00	1,244,456	30.00	1,244,456		Animal Keeper	29.00	1,203,762	-	0	-	0
0	0	6.00	227,508	6.00	227,508		Custodian	6.00	220,282	-	0	-	0
0	0	2.00	75,481	2.00	75,481		Education Coordinator I	2.00	76,004	-	0	-	0
0	0	1.00	54,768	1.00	54,768		Exhibits Lead	1.00	54,873	-	0	-	0
0	0	2.00	89,158	2.00	89,158		Exhibits Technician II	1.00	44,683	-	0	-	0
0	0	6.00	238,908	6.00	238,908		Gardener 1	6.00	239,538	-	0	-	0
0	0	1.00	41,927	1.00	41,927		Gardener 2	-	0	-	0	-	0

Zoo Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Expenditures													
0	0	1.00	61,993	1.00	61,993		Maintenance Electrician	1.00	62,097	-	0	-	0
0	0	1.00	54,768	1.00	54,768		Maintenance Lead	1.00	54,873	-	0	-	0
0	0	1.00	52,430	1.00	52,430		Maintenance Technician	2.00	105,068	-	0	-	0
0	0	1.00	39,108	1.00	39,108		Maintenance Worker 1	-	0	-	0	-	0
0	0	10.00	445,790	10.00	445,790		Maintenance Worker 2	9.00	402,147	-	0	-	0
0	0	1.00	54,768	1.00	54,768		Master Mechanic	-	0	-	0	-	0
0	0	1.00	41,405	1.00	41,405		Nutrition Technician	1.00	41,509	-	0	-	0
0	0	2.00	65,688	2.00	65,688		Program Assistant 1	2.00	64,122	-	0	-	0
0	0	1.00	39,964	1.00	39,964		Program Assistant 2	1.00	39,964	-	0	-	0
0	0	1.00	28,262	1.00	28,262		Receptionist	1.00	28,376	-	0	-	0
0	0	5.00	133,465	5.00	133,465		Security Officer 1	5.00	132,044	-	0	-	0
0	0	7.00	316,435	7.00	316,435		Senior Animal Keeper	7.00	317,170	-	0	-	0
0	0	1.00	47,544	1.00	47,544		Senior Gardener	1.00	47,648	-	0	-	0
0	0	1.00	39,268	1.00	39,268		Storekeeper	1.00	39,964	-	0	-	0
0	0	1.00	31,424	1.00	31,424		Typist/Receptionist-Lead	1.00	31,487	-	0	-	0
0	0	2.00	82,810	2.00	82,810		Veterinary Technician	2.00	83,018	-	0	-	0
0	0	2.00	83,771	2.00	83,771		Volunteer Coordinator I	2.00	83,770	-	0	-	0
64,361	68,628					5020	Reg Employees-Part Time-Exempt						
0	0	1.00	47,568	1.00	47,568		Graphics/Exhibit Designer	0.50	25,485	-	0	-	0
0	0	0.50	23,128	0.50	23,128		Video/Photography Technician	0.50	23,128	-	0	-	0
685,251	634,450					5025	Reg Empl-Part Time-Non-Exempt						
0	0	0.80	28,040	0.80	28,040		Administrative Secretary	-	0	-	0	-	0
0	0	1.50	62,109	1.50	62,109		Animal Keeper-PT	1.17	48,410	-	0	-	0
0	0	0.85	28,468	0.85	28,468		Lead Clerk Bookkeeper	-	0	-	0	-	0
0	0		0		0		Lead Cash Office Clerk	0.85	28,468	-	0	-	0
0	0	1.40	44,666	1.40	44,666		Clerk/Bookkeeper	0.75	23,928	-	0	-	0
0	0	4.75	150,938	4.75	150,938		Food Service/Retail Specialist	4.75	154,700	-	0	-	0
0	0	1.75	78,013	1.75	78,013		Maintenance Worker 2-PT	1.75	78,196	-	0	-	0
0	0	0.70	17,108	0.70	17,108		Office Assistant	0.70	17,159	-	0	-	0
0	0	1.25	40,467	1.25	40,467		Program Assistant 1	1.25	41,054	-	0	-	0
0	0	1.93	66,062	1.93	66,062		Program Assistant 2	1.93	68,525	-	0	-	0
0	0	1.25	37,079	1.25	37,079		Secretary	1.50	44,891	-	0	-	0
0	0	0.85	25,433	0.85	25,433		Typist/Receptionist Reg.(Part Time)	0.85	25,486	-	0	-	0
0	0	1.70	41,293	1.70	41,293		Visitor Service Worker 3-reg	0.85	22,966	-	0	-	0

Zoo Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Expenditures													
1,065,732	1,024,688		908,228		908,228	5030	Temporary Employees		896,123		0		0
1,187,355	1,109,442		1,281,608		1,281,608	5040	Seasonal Employees		1,188,501		0		0
294,851	256,077		240,679		240,679	5080	Overtime		247,560		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		110,645		0		0
0	0		0		0		COLA (all other employee groups)		63,507		0		0
						FRINGE	*Fringe Benefits*						
2,862,941	2,952,291		3,425,812		3,425,812	5100	Fringe Benefits						
0	0		0		0		Base Fringe		2,927,536		0		0
0	0		0		0		PERS Reserve		478,981		0		0
$12,066,748	**$12,229,008**	**159.23**	**$13,032,647**	**159.23**	**$13,032,647**		**Total Personal Services**	**150.35**	**$12,759,222**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
80,588	63,993		83,215		83,215	5201	Office Supplies		77,385		0		0
1,094,243	1,089,580		1,061,900		1,061,900	5205	Operating Supplies		1,177,688		0		0
36,651	32,922		40,233		40,233	5210	Subscriptions and Dues		28,621		0		0
44,544	32,461		40,000		40,000	5214	Fuels and Lubricants		40,000		0		0
272,901	270,576		296,595		296,595	5215	Maintenance & Repairs Supplies		277,335		0		0
5,425	7,431		0		0	5219	Purchasing Card Expenditures		0		0		0
1,001,801	946,673		949,575		949,575	5220	Food		980,481		0		0
635,190	557,999		869,550		869,550	5225	Retail		0		0		0
						SVCS	*Services*						
1,220,592	746,682		730,085		730,085	5240	Contracted Professional Svcs		778,265		0		0
0	222,212		163,215		163,215	5245	Marketing		163,500		0		0
1,684,932	1,685,090		1,796,133		1,796,133	5251	Utility Services		2,016,245		0		0
16,077	17,504		31,630		31,630	5255	Cleaning Services		37,630		0		0
593,444	119,189		118,305		118,305	5260	Maintenance & Repair Services		103,845		0		0
108,094	101,847		134,645		134,645	5265	Rentals		141,320		0		0
521,281	559,916		533,969		533,969	5280	Other Purchased Services		509,378		0		0
0	0		0		0	5290	Operations Contracts		1,575,402		0		0
						CAPMNT	*Capital Maintenance*						
0	55,627		140,000		140,000	5261	Capital Maintenance - CIP		120,000		0		0
0	186,637		211,760		211,760	5262	Capital Maintenance - Non-CIP		198,760		0		0

Zoo Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Expenditures													
						IGEXP	*Intergov't Expenditures*						
22,203	11,642		15,770		15,770	5300	Payments to Other Agencies		18,385		0		0
						OTHEXP	*Other Expenditures*						
70,411	58,447		62,705		62,705	5450	Travel		44,690		0		0
26,146	22,352		20,535		20,535	5455	Staff Development		12,570		0		0
33,688	35,876		51,950		51,950	5490	Miscellaneous Expenditures		75,100		0		0
$7,468,211	**$6,824,656**		**$7,351,770**		**$7,351,770**		**Total Materials & Services**		**$8,376,600**		**$0**		**$0**
							Capital Outlay						
						CAPNON	*Capital Outlay (Non-CIP Projects)*						
343	68,012		95,700		95,700	5710	Improve-Oth thn Bldg (non-CIP)		45,700		0		0
6,531	132,502		102,000		102,000	5720	Buildings & Related (non-CIP)		40,000		0		0
51,139	20,646		0		0	5730	Exhibits and Related (non-CIP)		0		0		0
62,694	101,338		70,900		70,900	5740	Equipment & Vehicles (non-CIP)		0		0		0
0	10,818		0		0	5750	Office Furn & Equip (non-CIP)		0		0		0
26,968	0		0		0	5760	Railroad Eq & Facil (non-CIP)		0		0		0
						CAPCIP	*Capital Outlay (CIP Projects)*						
0	138,810		0		0	5715	Improve-Oth thn Bldg (CIP)		0		0		0
0	1,280		0		0	5725	Buildings & Related (CIP)		0		0		0
$147,675	**$473,406**		**$268,600**		**$268,600**		**Total Capital Outlay**		**$85,700**		**$0**		**$0**
							Interfund Transfers						
						INDTEX	*Interfund Reimbursements*						
						5800	Transfer for Indirect Costs						
1,804,251	1,744,920		1,907,476		1,907,476		* to Support Services		1,981,864		0		0
0	95,153		36,674		36,674		* to General Fund		36,237		0		0
122,218	109,753		105,126		105,126		* to Risk Mgmt-Liability		177,393		0		0
116,879	67,392		115,700		115,700		* to Risk Mgmt-Worker Comp		174,630		0		0
						EQTCHG	*Fund Equity Transfers*						
						5810	Transfer of Resources						
418,756	423,218		435,319		435,319		* to General Revenue Bond Fund		420,242		0		0
$2,462,104	**$2,440,436**		**$2,600,295**		**$2,600,295**		**Total Interfund Transfers**		**$2,790,366**		**$0**		**$0**

Zoo Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Expenditures													
							Contingency and Ending Balance						
						CONT	*Contingency*						
0	0		1,000,000		1,000,000	5999	Contingency		1,000,000		0		0
						UNAPP	*Unappropriated Fund Balance*						
6,543,031	5,902,062		4,251,237		4,251,237	5990	Unappropriated Fund Balance						
0	0		0		0		* Ending Balance		4,482,095		0		0
0	0		0		0		* Prior year PERS Reserve		550,000		0		0
$6,543,031	**$5,902,062**		**$5,251,237**		**$5,251,237**		**Total Contingency and Ending Balance**		**$6,032,095**		**$0**		**$0**
$28,687,769	**$27,869,568**	**159.23**	**$28,504,549**	**159.23**	**$28,504,549**		**TOTAL REQUIREMENTS**	**150.35**	**$30,043,983**	**0.00**	**$0**	**0.00**	**$0**

Zoo Operating Fund

Administration Division

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Personal Services						
						SALWGE	*Salaries & Wages*						
208,890	224,055					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	113,235	1.00	113,235		Director II	1.00	113,235	-	0	-	0
0	0		0		0		Manager I	1.00	66,500	-	0	-	0
0	0		0		0		Program Analyst II	1.00	47,733	-	0	-	0
0	0		0		0		Program Analyst III	1.00	65,520	-	0	-	0
0	0	1.00	91,998	1.00	91,998		Program Director II		0	-	0	-	0
72,735	79,934					5015	Reg Empl-Full Time-Non-Exempt						
0	0	1.00	40,381	1.00	40,381		Administrative Assistant III		0	-	0	-	0
0	0		0		0		Administrative Assistant II	1.00	40,382	-	0	-	0
						5025	Reg Empl-Part Time-Non-Exempt						
0	0		0		0		Lead Cash Office Clerk	0.85	28,468	-	0	-	0
0	0		0		0		Clerk/Bookkeeper	0.75	23,928	-	0	-	0
0	0		0		0	5030	Temporary Employees		23,422		0		0
0	0		0		0	5080	Overtime		3,000		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		6,667		0		0
0	0		0		0		COLA (all other employee groups)		1,048		0		0
						FRINGE	*Fringe Benefits*						
103,535	74,063		94,561		94,561	5100	Fringe Benefits						
0	0		0		0		Base Fringe		125,742		0		0
0	0		0		0		PERS Reserve		26,299		0		0
$385,160	**$378,052**	**3.00**	**$340,175**	**3.00**	**$340,175**		**Total Personal Services**	**6.60**	**$571,944**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
3,889	1,421		4,000		4,000	5201	Office Supplies		15,595		0		0
3,171	3,356		4,000		4,000	5205	Operating Supplies		9,995		0		0
12,478	11,484		14,000		14,000	5210	Subscriptions and Dues		12,500		0		0
0	161		0		0	5219	Purchasing Card Expenditures		0		0		0
						SVCS	*Services*						
1,178	37,299		2,000		2,000	5240	Contracted Professional Svcs		26,900		0		0
131	0		500		500	5260	Maintenance & Repair Services		3,200		0		0
0	1,020		1,230		1,230	5265	Rentals		0		0		0
4,014	1,603		10,000		10,000	5280	Other Purchased Services		2,200		0		0

Zoo Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Administration Division													
						OTHEXP	*Other Expenditures*						
11,413	9,028		6,900		6,900	5450	Travel		6,900		0		0
1,163	1,535		2,000		2,000	5455	Staff Development		2,000		0		0
1,449	1,160		2,000		2,000	5490	Miscellaneous Expenditures		2,000		0		0
$38,886	**$68,067**		**$46,630**		**$46,630**	**Total Materials & Services**			**$81,290**		**$0**		**$0**
$424,046	**$446,119**	**3.00**	**$386,805**	**3.00**	**$386,805**	**TOTAL REQUIREMENTS**		**6.60**	**$653,234**	**0.00**	**$0**	**0.00**	**$0**

Zoo Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Construction Maintenance Division													
							Personal Services						
						SALWGE	*Salaries & Wages*						
188,082	154,678					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	79,625	1.00	79,625		Manager I	1.00	79,622	-	0	-	0
0	0	-	0	-	0		Program Analyst II	1.00	47,965	-	0	-	0
0	0		0		0		Program Analyst V	1.00	66,200	-	0	-	0
0	0	1.00	62,629	1.00	62,629		Project Coordinator	1.00	62,736	-	0	-	0
0	0		0		0		Service Supervisor II	1.00	48,526	-	0	-	0
673,471	698,374					5015	Reg Empl-Full Time-Non-Exempt						
0	0	1.00	33,119	1.00	33,119		Administrative Secretary		0	-	0	-	0
0	0		0		0		Custodian	6.00	220,282	-	0	-	0
0	0	1.00	54,768	1.00	54,768		Exhibits Lead	1.00	54,873	-	0	-	0
0	0	2.00	89,158	2.00	89,158		Exhibits Technician II	1.00	44,683	-	0	-	0
0	0	1.00	61,993	1.00	61,993		Maintenance Electrician	1.00	62,097	-	0	-	0
0	0	1.00	54,768	1.00	54,768		Maintenance Lead	1.00	54,873	-	0	-	0
0	0	1.00	52,430	1.00	52,430		Maintenance Technician	2.00	105,068	-	0	-	0
0	0	1.00	39,108	1.00	39,108		Maintenance Worker 1		0	-	0	-	0
0	0	7.00	312,053	7.00	312,053		Maintenance Worker 2	6.00	268,098	-	0	-	0
0	0	0.50	14,131	0.50	14,131		Receptionist	0.50	14,188	-	0	-	0
20,270	1,235		0		0	5025	Reg Empl-Part Time-Non-Exempt						
43,980	35,778		0		0	5030	Temporary Employees		101,886		0		0
33,558	17,380		31,024		31,024	5080	Overtime		32,905		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		5,556		0		0
0	0		0		0		COLA (all other employee groups)		17,454		0		0
						FRINGE	*Fringe Benefits*						
300,856	292,830		340,781		340,781	5100	Fringe Benefits						
0	0		0		0		Base Fringe		400,933		0		0
0	0		0		0		PERS Reserve		78,483		0		0
$1,260,217	**$1,200,275**	**17.50**	**$1,225,587**	**17.50**	**$1,225,587**		**Total Personal Services**	**23.50**	**$1,766,428**	**0.00**	**$0**	**0.00**	**$0**

Zoo Operating Fund

Construction Maintenance Division

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
							Materials & Services						
						GOODS	*Goods*						
4,629	2,304		3,800		3,800	5201	Office Supplies		3,100		0		0
19,916	15,121		21,620		21,620	5205	Operating Supplies		120,620		0		0
675	260		600		600	5210	Subscriptions and Dues		150		0		0
218,332	215,250		216,050		216,050	5215	Maintenance & Repairs Supplies		219,050		0		0
30	0		0		0	5219	Purchasing Card Expenditures		0		0		0
						SVCS	*Services*						
3,427	3,269		14,000		14,000	5240	Contracted Professional Svcs		4,000		0		0
66,098	1,568,654		1,698,730		1,698,730	5251	Utility Services		2,013,342		0		0
0	0		0		0	5255	Cleaning Services		16,000		0		0
465,307	5,264		0		0	5260	Maintenance & Repair Services		0		0		0
1,747	635		4,700		4,700	5265	Rentals		7,700		0		0
1,438	1,465		4,000		4,000	5280	Other Purchased Services		3,395		0		0
						CAPMNT	*Capital Maintenance*						
0	55,627		140,000		140,000	5261	Capital Maintenance - CIP		120,000		0		0
0	186,637		211,760		211,760	5262	Capital Maintenance - Non-CIP		198,760		0		0
						IGEXP	*Intergov't Expenditures*						
4,848	2,821		2,225		2,225	5300	Payments to Other Agencies		2,225		0		0
						OTHEXP	*Other Expenditures*						
4,747	3,985		0		0	5450	Travel		0		0		0
1,646	3,825		3,000		3,000	5455	Staff Development		2,000		0		0
3,912	2,946		700		700	5490	Miscellaneous Expenditures		700		0		0
$796,752	**$2,068,063**		**$2,321,185**		**$2,321,185**		**Total Materials & Services**		**$2,711,042**		**$0**		**$0**
							Capital Outlay						
						CAPNON	*Capital Outlay (Non-CIP Projects)*						
343	68,012		95,700		95,700	5710	Improve-Oth thn Bldg (non-CIP)		45,700		0		0
6,531	112,095		102,000		102,000	5720	Buildings & Related (non-CIP)		40,000		0		0
3,536	101,338		70,900		70,900	5740	Equipment & Vehicles (non-CIP)		0		0		0
						CAPCIP	*Capital Outlay (CIP Projects)*						
0	138,810		0		0	5715	Improve-Oth thn Bldg (CIP)		0		0		0
0	1,280		0		0	5725	Buildings & Related (CIP)		0		0		0
$10,410	**$421,535**		**$268,600**		**$268,600**		**Total Capital Outlay**		**$85,700**		**$0**		**$0**
$2,067,379	**$3,689,873**	**17.50**	**$3,815,372**	**17.50**	**$3,815,372**		**TOTAL REQUIREMENTS**	**23.50**	**$4,563,170**	**0.00**	**$0**	**0.00**	**$0**

Zoo Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Design Services Division													
							Personal Services						
						SALWGE	*Salaries & Wages*						
150,804	184,890					5010	Reg Employees-Full Time-Exempt						
0	0	2.00	82,349	2.00	82,349		Management Technician	2.00	82,472	-	0	-	0
0	0	1.00	63,632	1.00	63,632		Program Supervisor I	1.00	61,651	-	0	-	0
0	0	1.00	50,960	1.00	50,960		Graphics/Exhibit Designer	1.00	50,971	-	0	-	0
28,437	5,148		0		0	5015	Reg Empl-Full Time-Non-Exempt		0				
43,268	45,579					5020	Reg Employees-Part Time-Exempt						
0	0	1.00	47,568	1.00	47,568		Graphics/Exhibit Designer	0.50	25,485	-	0	-	0
24,664	24,564					5025	Reg Empl-Part Time-Non-Exempt						
0	0	0.80	28,040	0.80	28,040		Administrative Secretary		0	-	0	-	0
1,283	0		0		0	5030	Temporary Employees		921		0		0
523	0		0		0	5080	Overtime		0		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		9,179		0		0
						FRINGE	*Fringe Benefits*						
92,425	108,022		119,922		119,922	5100	Fringe Benefits						
0	0		0		0		Base Fringe		87,617		0		0
0	0		0		0		PERS Reserve		15,279		0		0
$341,404	**$368,203**	**5.80**	**$392,471**	**5.80**	**$392,471**		**Total Personal Services**	**4.50**	**$333,575**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
7,705	12,296		14,900		14,900	5201	Office Supplies		11,700		0		0
42,750	19,934		26,000		26,000	5205	Operating Supplies		27,230		0		0
2,126	421		1,000		1,000	5210	Subscriptions and Dues		300		0		0
2,812	0		0		0	5214	Fuels and Lubricants		0		0		0
0	3,805		4,500		4,500	5215	Maintenance & Repairs Supplies		4,500		0		0
						SVCS	*Services*						
120,196	61,595		75,000		75,000	5240	Contracted Professional Svcs		70,250		0		0
118	78		0		0	5251	Utility Services		0		0		0
5,078	1,335		4,250		4,250	5260	Maintenance & Repair Services		3,000		0		0
3,061	1,116		1,500		1,500	5265	Rentals		1,000		0		0
75,204	54,842		61,000		61,000	5280	Other Purchased Services		54,600		0		0

Zoo Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Design Services Division													
						OTHEXP	*Other Expenditures*						
1,447	64		3,000		3,000	5450	Travel		500		0		0
2,880	898		2,540		2,540	5455	Staff Development		0		0		0
115	253		0		0	5490	Miscellaneous Expenditures		0		0		0
$263,492	$156,637		$193,690		$193,690		Total Materials & Services		$173,080		$0		$0
							Capital Outlay						
						CAPNON	*Capital Outlay (Non-CIP Projects)*						
51,139	20,646		0		0	5730	Exhibits and Related (non-CIP)		0		0		0
$51,139	$20,646		$0		$0		Total Capital Outlay		$0		$0		$0
$656,035	$545,486	5.80	$586,161	5.80	$586,161		TOTAL REQUIREMENTS	4.50	$506,655	0.00	$0	0.00	$0

Zoo Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Education Division													
							Personal Services						
						SALWGE	*Salaries & Wages*						
222,795	234,187					5010	Reg Employees-Full Time-Exempt						
0	0	2.00	144,461	2.00	144,461		Program Supervisor II	2.00	144,476	-	0	-	0
0	0	2.00	97,296	2.00	97,296		Service Supervisor III	2.00	96,512	-	0	-	0
261,010	277,936					5015	Reg Empl-Full Time-Non-Exempt						
0	0	1.00	38,000	1.00	38,000		Administrative Secretary	1.00	38,002	-	0	-	0
0	0	2.00	75,481	2.00	75,481		Education Coordinator I	2.00	76,004	-	0	-	0
0	0	1.00	32,844	1.00	32,844		Program Assistant 1	1.00	32,844	-	0	-	0
0	0	1.00	39,964	1.00	39,964		Program Assistant 2	1.00	39,964	-	0	-	0
0	0	2.00	83,771	2.00	83,771		Volunteer Coordinator I	2.00	83,770	-	0	-	0
0	0					5025	Reg Empl-Part Time-Non-Exempt						
0	0	0.50	15,834	0.50	15,834		Program Assistant 1	0.50	16,421	-	0	-	0
315,612	355,995		369,698		369,698	5030	Temporary Employees		356,708		0		0
37,715	28,788		31,655		31,655	5080	Overtime		31,655		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		19,170		0		0
						FRINGE	*Fringe Benefits*						
228,866	244,465		278,529		278,529	5100	Fringe Benefits						
0	0		0		0		Base Fringe		253,550		0		0
0	0		0		0		PERS Reserve		36,386		0		0
$1,065,998	**$1,141,371**	**11.50**	**$1,207,533**	**11.50**	**$1,207,533**		**Total Personal Services**	**11.50**	**$1,225,462**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
25,112	17,618		25,250		25,250	5201	Office Supplies		20,630		0		0
74,357	87,619		101,221		101,221	5205	Operating Supplies		117,040		0		0
3,758	1,107		1,780		1,780	5210	Subscriptions and Dues		560		0		0
362	2,310		4,620		4,620	5215	Maintenance & Repairs Supplies		3,310		0		0
(8)	142		0		0	5219	Purchasing Card Expenditures		0		0		0
1,828	139		0		0	5220	Food		0		0		0
						SVCS	*Services*						
25,626	19,325		15,500		15,500	5240	Contracted Professional Svcs		17,800		0		0
942	919		920		920	5251	Utility Services		1,220		0		0
255	1,365		1,450		1,450	5260	Maintenance & Repair Services		2,950		0		0
4,705	7,575		5,700		5,700	5265	Rentals		13,700		0		0
75,830	91,222		62,660		62,660	5280	Other Purchased Services		75,350		0		0

Zoo Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Education Division													
						OTHEXP	*Other Expenditures*						
7,666	4,419		0		0	5450	Travel		0		0		0
2,477	3,252		0		0	5455	Staff Development		1,000		0		0
6,860	7,423		8,600		8,600	5490	Miscellaneous Expenditures		5,300		0		0
$229,770	**$244,435**		**$227,701**		**$227,701**		**Total Materials & Services**		**$258,860**		**$0**		**$0**
$1,295,768	**$1,385,806**	**11.50**	**$1,435,234**	**11.50**	**$1,435,234**		**TOTAL REQUIREMENTS**	**11.50**	**$1,484,322**	**0.00**	**$0**	**0.00**	**$0**

Zoo Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Guest Services Division													
							Personal Services						
						SALWGE	*Salaries & Wages*						
996,390	994,604					5010	Reg Employees-Full Time-Exempt						
0	0		0		0		Manager I	1.00	65,389	-	0	-	0
0	0	1.00	87,794	1.00	87,794		Manager II		0	-	0	-	0
0	0	1.00	47,975	1.00	47,975		Program Analyst I		0	-	0	-	0
0	0	1.00	47,583	1.00	47,583		Program Analyst II	-	0	-	0	-	0
0	0	1.00	65,513	1.00	65,513		Program Analyst III	2.00	104,003	-	0	-	0
0	0		0		0		Program Director I	1.00	89,128	-	0	-	0
0	0	2.00	116,594	2.00	116,594		Program Supervisor I	1.00	52,874	-	0	-	0
0	0	1.00	67,009	1.00	67,009		Program Supervisor II	1.00	57,960	-	0	-	0
0	0	5.00	216,994	5.00	216,994		Service Supervisor I	1.00	34,965	-	0	-	0
0	0	8.00	362,838	8.00	362,838		Service Supervisor II	7.00	308,047	-	0	-	0
554,238	594,583					5015	Reg Empl-Full Time-Non-Exempt						
0	0	1.00	34,494	1.00	34,494		Administrative Secretary	1.00	34,473	-	0	-	0
0	0	6.00	227,508	6.00	227,508		Custodian		0	-	0	-	0
0	0	3.00	133,737	3.00	133,737		Maintenance Worker 2	3.00	134,049	-	0	-	0
0	0	1.00	54,768	1.00	54,768		Master Mechanic		0	-	0	-	0
0	0	5.00	133,465	5.00	133,465		Security Officer 1	5.00	132,044	-	0	-	0
0	0	1.00	39,268	1.00	39,268		Storekeeper	1.00	39,964	-	0	-	0
0	0	1.00	31,424	1.00	31,424		Typist/Receptionist-Lead	1.00	31,487	-	0	-	0
489,044	448,705					5025	Reg Empl-Part Time-Non-Exempt						
0	0	0.85	28,468	0.85	28,468		Lead Clerk Bookkeeper		0	-	0	-	0
0	0	1.40	44,666	1.40	44,666		Clerk/Bookkeeper		0	-	0	-	0
0	0	4.75	150,938	4.75	150,938		Food Service/Retail Specialist	4.75	154,700	-	0	-	0
0	0	1.75	78,013	1.75	78,013		Maintenance Worker 2-PT	1.75	78,196	-	0	-	0
0	0	0.70	17,108	0.70	17,108		Office Assistant	0.70	17,159	-	0	-	0
0	0	1.25	37,079	1.25	37,079		Secretary	1.50	44,891	-	0	-	0
0	0	0.85	25,433	0.85	25,433		Typist/Receptionist Reg.(Part Time)	0.85	25,486	-	0	-	0
0	0	1.70	41,293	1.70	41,293		Visitor Service Worker 3-reg	0.85	22,966	-	0	-	0
540,561	486,563		458,256		458,256	5030	Temporary Employees		334,833		0		0
1,187,355	1,109,442		1,281,608		1,281,608	5040	Seasonal Employees		1,188,501		0		0
93,741	70,667		50,000		50,000	5080	Overtime		50,000		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		36,557		0		0
0	0		0		0		COLA (all other employee groups)		5,384		0		0

Zoo Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Guest Services Division													
						FRINGE	*Fringe Benefits*						
1,115,983	1,112,798		1,248,032		1,248,032	5100	Fringe Benefits						
0	0		0		0		Base Fringe		895,766		0		0
0	0		0		0		PERS Reserve		99,668		0		0
$4,977,312	**$4,817,362**	**51.25**	**$5,127,858**	**51.25**	**$5,127,858**		**Total Personal Services**	**35.40**	**$4,038,490**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
11,607	8,809		18,650		18,650	5201	Office Supplies		11,350		0		0
266,186	247,798		255,544		255,544	5205	Operating Supplies		139,810		0		0
1,589	1,063		1,050		1,050	5210	Subscriptions and Dues		800		0		0
41,727	32,423		40,000		40,000	5214	Fuels and Lubricants		40,000		0		0
45,285	42,271		61,350		61,350	5215	Maintenance & Repairs Supplies		37,600		0		0
404	3,448		0		0	5219	Purchasing Card Expenditures		0		0		0
999,973	946,465		949,575		949,575	5220	Food		980,481		0		0
635,190	557,928		869,550		869,550	5225	Retail		0		0		0
						SVCS	*Services*						
113,855	84,086		49,600		49,600	5240	Contracted Professional Svcs		44,800		0		0
1,593,436	93,372		95,000		95,000	5251	Utility Services		0		0		0
10,368	5,565		16,000		16,000	5255	Cleaning Services		6,000		0		0
95,665	85,920		95,460		95,460	5260	Maintenance & Repair Services		76,660		0		0
69,052	64,452		80,435		80,435	5265	Rentals		77,435		0		0
170,275	170,962		166,520		166,520	5280	Other Purchased Services		119,700		0		0
0	0		0		0	5290	Operations Contracts		1,575,402		0		0
						IGEXP	*Intergov't Expenditures*						
6,526	6,762		10,505		10,505	5300	Payments to Other Agencies		10,505		0		0
						OTHEXP	*Other Expenditures*						
4,535	1,366		5,500		5,500	5450	Travel		0		0		0
5,286	2,724		1,700		1,700	5455	Staff Development		600		0		0
387	5		0		0	5490	Miscellaneous Expenditures		0		0		0
$4,071,346	**$2,355,419**		**$2,716,439**		**$2,716,439**		**Total Materials & Services**		**$3,121,143**		**$0**		**$0**
							Capital Outlay						
						CAPNON	*Capital Outlay (Non-CIP Projects)*						
0	20,348		0		0	5720	Buildings & Related (non-CIP)		0		0		0
46,604	0		0		0	5740	Equipment & Vehicles (non-CIP)		0		0		0
26,968	0		0		0	5760	Railroad Eq & Facil (non-CIP)		0		0		0
$73,572	**$20,348**		**$0**		**$0**		**Total Capital Outlay**		**$0**		**$0**		**$0**
$9,122,230	**$7,193,129**	**51.25**	**$7,844,297**	**51.25**	**$7,844,297**		**TOTAL REQUIREMENTS**	**35.40**	**$7,159,633**	**0.00**	**$0**	**0.00**	**$0**

Zoo Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Living Collections													
							Personal Services						
						SALWGE	*Salaries & Wages*						
585,674	635,265					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	51,601	1.00	51,601		Program Analyst I		0	-	0	-	0
0	0	1.00	96,799	1.00	96,799		Program Director I	1.00	101,483	-	0	-	0
0	0	2.00	124,917	2.00	124,917		Program Supervisor I		0	-	0	-	0
0	0		0		0		Program Supervisor II	2.00	126,550	-	0	-	0
0	0	1.00	51,331	1.00	51,331		Research Coordinator II	1.00	51,334	-	0	-	0
0	0	1.00	65,126	1.00	65,126		Research Coordinator III	1.00	65,062	-	0	-	0
0	0	1.00	56,846	1.00	56,846		Service Supervisor III	3.00	160,639	-	0	-	0
0	0	1.00	72,238	1.00	72,238		Veterinarian II	1.00	76,242	-	0	-	0
0	0	1.00	59,263	1.00	59,263		Veterinarian I	1.00	58,595	-	0	-	0
0	0	2.00	83,824	2.00	83,824		Administrative Assistant	2.00	83,810	-	0	-	0
1,698,285	1,820,803					5015	Reg Empl-Full Time-Non-Exempt						
0	0	30.00	1,244,456	30.00	1,244,456		Animal Keeper	29.00	1,203,762	-	0	-	0
0	0	6.00	238,908	6.00	238,908		Gardener 1	6.00	239,538	-	0	-	0
0	0	1.00	41,927	1.00	41,927		Gardener 2		0	-	0	-	0
0	0	1.00	41,405	1.00	41,405		Nutrition Technician	1.00	41,509	-	0	-	0
0	0	1.00	32,844	1.00	32,844		Program Assistant 1	1.00	31,278	-	0	-	0
0	0	0.50	14,131	0.50	14,131		Receptionist	0.50	14,188	-	0	-	0
0	0	7.00	316,435	7.00	316,435		Senior Animal Keeper	7.00	317,170	-	0	-	0
0	0	1.00	47,544	1.00	47,544		Senior Gardener	1.00	47,648	-	0	-	0
0	0	2.00	82,810	2.00	82,810		Veterinary Technician	2.00	83,018	-	0	-	0
88,003	89,288					5025	Reg Empl-Part Time-Non-Exempt						
0	0	1.50	62,109	1.50	62,109		Animal Keeper-PT	1.17	48,410	-	0	-	0
0	0	0.50	17,959	0.50	17,959		Program Assistant 2	0.50	18,113	-	0	-	0
142,048	121,574		53,350		53,350	5030	Temporary Employees		50,992		0		0
128,041	137,242		125,000		125,000	5080	Overtime		127,000		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		20,168		0		0
0	0		0		0		COLA (all other employee groups)		39,621		0		0
						FRINGE	*Fringe Benefits*						
882,079	965,804		1,173,162		1,173,162	5100	Fringe Benefits						
0	0		0		0		Base Fringe		1,010,947		0		0
0	0		0		0		PERS Reserve		196,263		0		0
$3,524,130	**$3,769,976**	**62.50**	**$4,153,985**	**62.50**	**$4,153,985**		**Total Personal Services**	**61.17**	**$4,213,340**	**0.00**	**$0**	**0.00**	**$0**

Zoo Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Living Collections													
							Materials & Services						
						GOODS	*Goods*						
14,154	9,536		9,200		9,200	5201	Office Supplies		10,100		0		0
589,639	618,778		560,285		560,285	5205	Operating Supplies		676,000		0		0
10,832	12,518		14,543		14,543	5210	Subscriptions and Dues		10,879		0		0
5	38		0		0	5214	Fuels and Lubricants		0		0		0
8,857	6,920		8,000		8,000	5215	Maintenance & Repairs Supplies		12,800		0		0
2,086	2,969		0		0	5219	Purchasing Card Expenditures		0		0		0
0	69		0		0	5220	Food		0		0		0
0	71		0		0	5225	Retail		0		0		0
						SVCS	*Services*						
62,332	39,883		39,400		39,400	5240	Contracted Professional Svcs		43,575		0		0
22,089	20,726		0		0	5251	Utility Services		0		0		0
5,590	11,939		15,630		15,630	5255	Cleaning Services		15,630		0		0
25,573	23,580		13,545		13,545	5260	Maintenance & Repair Services		17,385		0		0
3,378	4,253		13,325		13,325	5265	Rentals		13,570		0		0
7,981	8,121		8,475		8,475	5280	Other Purchased Services		7,400		0		0
						IGEXP	*Intergov't Expenditures*						
557	967		1,150		1,150	5300	Payments to Other Agencies		1,555		0		0
						OTHEXP	*Other Expenditures*						
36,626	37,349		43,940		43,940	5450	Travel		36,675		0		0
11,774	8,596		10,195		10,195	5455	Staff Development		6,970		0		0
18,630	9,929		24,000		24,000	5490	Miscellaneous Expenditures		47,000		0		0
$820,103	**$816,242**		**$761,688**		**$761,688**		**Total Materials & Services**		**$899,539**		**$0**		**$0**
							Capital Outlay						
						CAPNON	*Capital Outlay (Non-CIP Projects)*						
0	59		0		0	5720	Buildings & Related (non-CIP)		0		0		0
12,554	0		0		0	5740	Equipment & Vehicles (non-CIP)		0		0		0
0	10,818		0		0	5750	Office Furn & Equip (non-CIP)		0		0		0
$12,554	**$10,877**		**$0**		**$0**		**Total Capital Outlay**		**$0**		**$0**		**$0**
$4,356,787	**$4,597,095**	**62.50**	**$4,915,673**	**62.50**	**$4,915,673**		**TOTAL REQUIREMENTS**	**61.17**	**$5,112,879**	**0.00**	**$0**	**0.00**	**$0**

Zoo Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Marketing Division													
							Personal Services						
						SALWGE	*Salaries & Wages*						
229,171	241,725					5010	Reg Employees-Full Time-Exempt						
0	0	1.00	48,888	1.00	48,888		Events Coordinator	1.00	48,880	-	0	-	0
0	0	1.00	79,623	1.00	79,623		Manager I	1.00	79,622	-	0	-	0
0	0	1.00	72,127	1.00	72,127		Program Supervisor II	1.00	71,032	-	0	-	0
0	0	1.00	49,785	1.00	49,785		Assoc. Pub. Affairs Specialist	1.00	50,981	-	0	-	0
36,275	37,250					5015	Reg Empl-Full Time-Non-Exempt						
0	0	1.00	38,002	1.00	38,002		Administrative Secretary	1.00	38,002	-	0	-	0
21,093	23,049					5020	Reg Employees-Part Time-Exempt						
0	0	0.50	23,128	0.50	23,128		Video/Photography Technician	0.50	23,128	-	0	-	0
63,270	70,658					5025	Reg Empl-Part Time-Non-Exempt						
0	0	0.75	24,633	0.75	24,633		Program Assistant 1	0.75	24,633	-	0	-	0
0	0	1.43	48,103	1.43	48,103		Program Assistant 2	1.43	50,412	-	0	-	0
22,248	24,778		26,924		26,924	5030	Temporary Employees		27,361		0		0
1,273	2,000		3,000		3,000	5080	Overtime		3,000		0		0
							Salary Adjustments						
0	0		0		0		Adjustment Pool (Non-Rep/AFSCME)		13,348		0		0
						FRINGE	*Fringe Benefits*						
139,197	154,309		170,825		170,825	5100	Fringe Benefits						
0	0		0		0		Base Fringe		152,981		0		0
0	0		0		0		PERS Reserve		26,603		0		0
$512,527	**$553,769**	**7.68**	**$585,038**	**7.68**	**$585,038**		**Total Personal Services**	**7.68**	**$609,983**	**0.00**	**$0**	**0.00**	**$0**
							Materials & Services						
						GOODS	*Goods*						
13,492	12,009		7,415		7,415	5201	Office Supplies		4,910		0		0
98,224	96,974		93,230		93,230	5205	Operating Supplies		86,993		0		0
5,193	6,069		7,260		7,260	5210	Subscriptions and Dues		3,432		0		0
65	20		2,075		2,075	5215	Maintenance & Repairs Supplies		75		0		0
2,913	711		0		0	5219	Purchasing Card Expenditures		0		0		0
						SVCS	*Services*						
893,978	501,225		534,585		534,585	5240	Contracted Professional Svcs		570,940		0		0
0	222,212		163,215		163,215	5245	Marketing		163,500		0		0
2,249	1,341		1,483		1,483	5251	Utility Services		1,683		0		0
119	0		0		0	5255	Cleaning Services		0		0		0
1,435	1,725		3,100		3,100	5260	Maintenance & Repair Services		650		0		0
26,151	22,796		27,755		27,755	5265	Rentals		27,915		0		0
186,539	231,701		221,314		221,314	5280	Other Purchased Services		246,733		0		0

Zoo Operating Fund

FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Adopted FTE	FY 2003-04 Adopted Amount	FY 2003-04 Amended FTE	FY 2003-04 Amended Amount	ACCT	DESCRIPTION	FY 2004-05 Proposed FTE	FY 2004-05 Proposed Amount	FY 2004-05 Approved FTE	FY 2004-05 Approved Amount	FY 2004-05 Adopted FTE	FY 2004-05 Adopted Amount
Marketing Division													
						IGEXP	*Intergov't Expenditures*						
10,272	1,092		1,890		1,890	5300	Payments to Other Agencies		4,100		0		0
						OTHEXP	*Other Expenditures*						
3,977	2,236		3,365		3,365	5450	Travel		615		0		0
920	1,522		1,100		1,100	5455	Staff Development		0		0		0
2,335	14,160		16,650		16,650	5490	Miscellaneous Expenditures		20,100		0		0
$1,247,862	**$1,115,793**		**$1,084,437**		**$1,084,437**		**Total Materials & Services**		**$1,131,646**		**$0**		**$0**
$1,760,389	**$1,669,562**	**7.68**	**$1,669,475**	**7.68**	**$1,669,475**		**TOTAL REQUIREMENTS**	**7.68**	**$1,741,629**	**0.00**	**$0**	**0.00**	**$0**

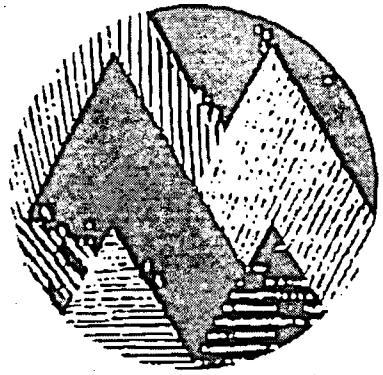
04/01/04c-04

Metro Budget

Fiscal Year 2004-05

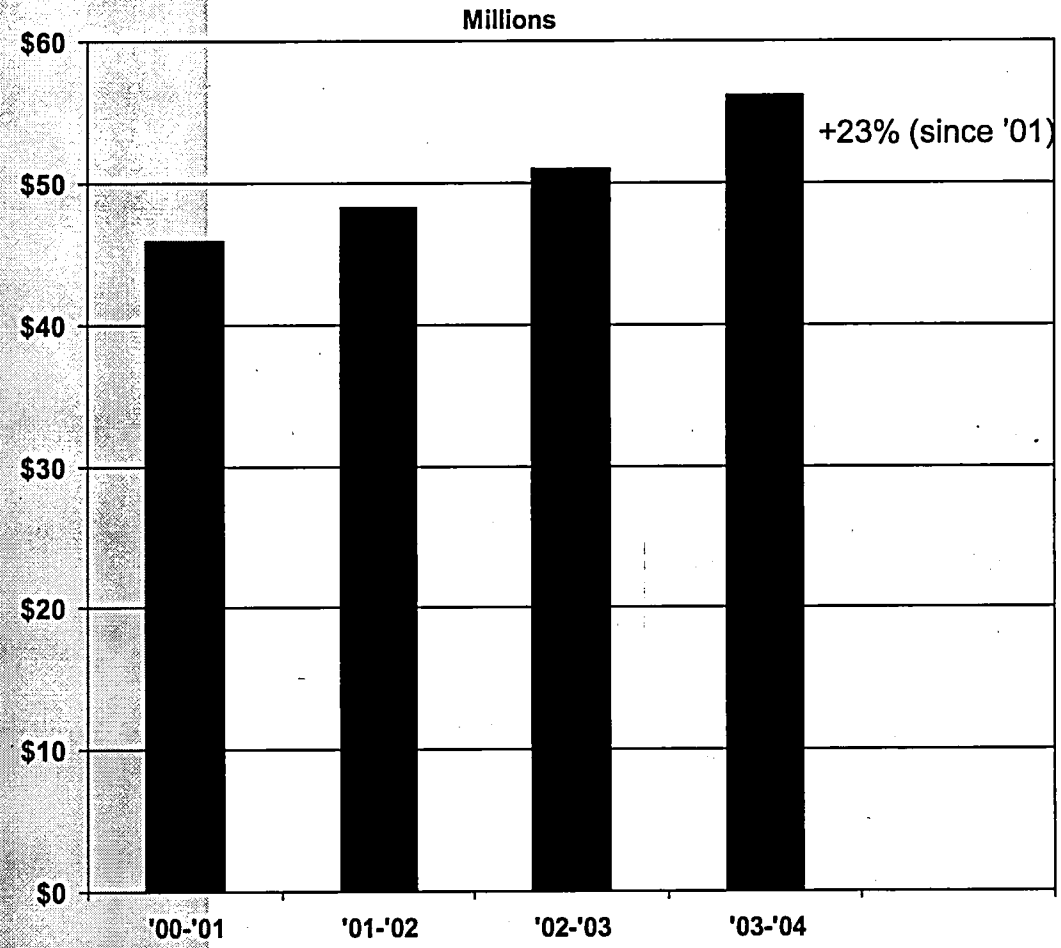
Presented April 1, 2004

Budget Context

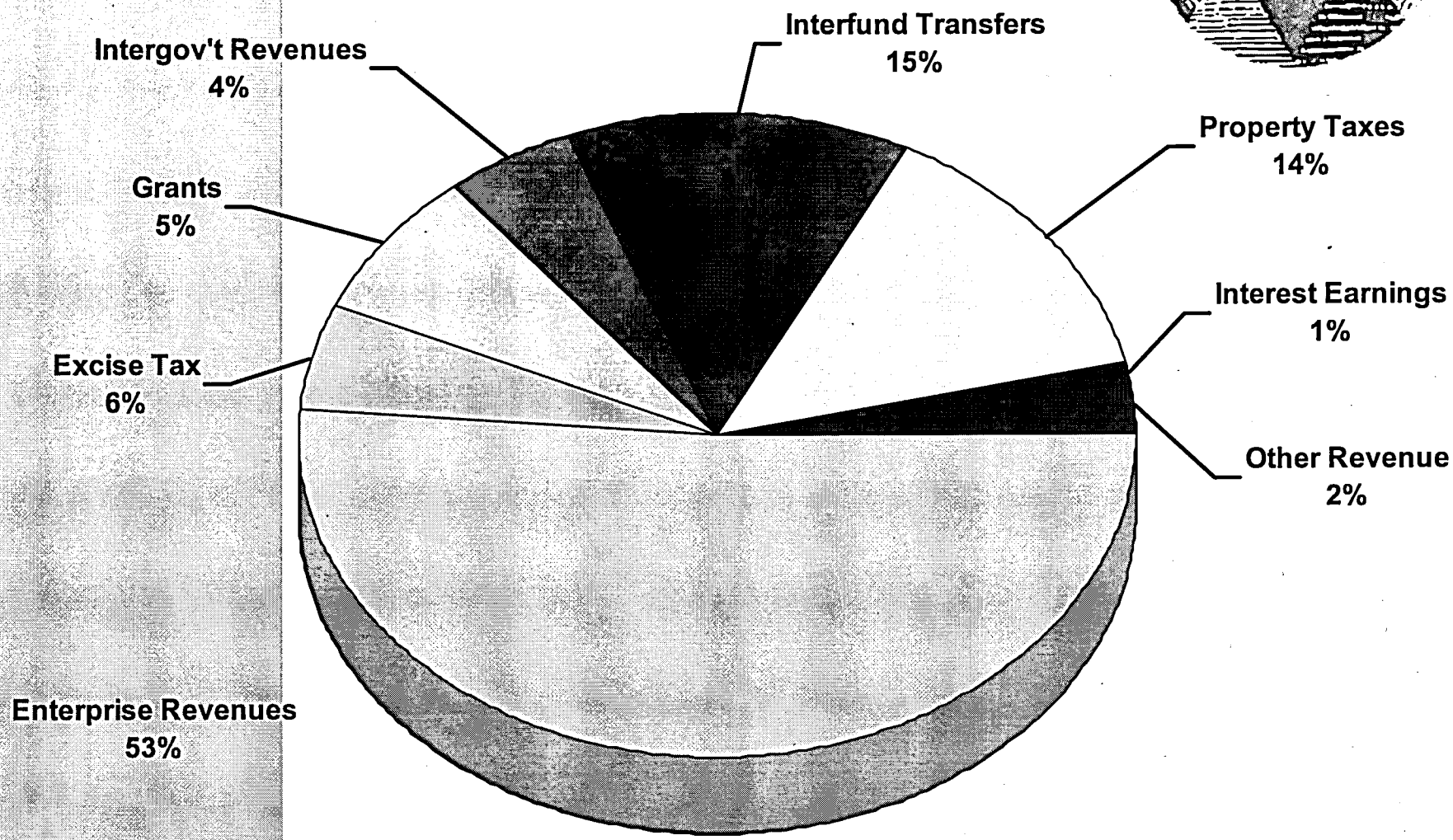


- **Increasing expenses**
- **Flat revenues**
- **Inadequate renewal and replacement reserves**
- **Disconnect of Capital and operating Budget**

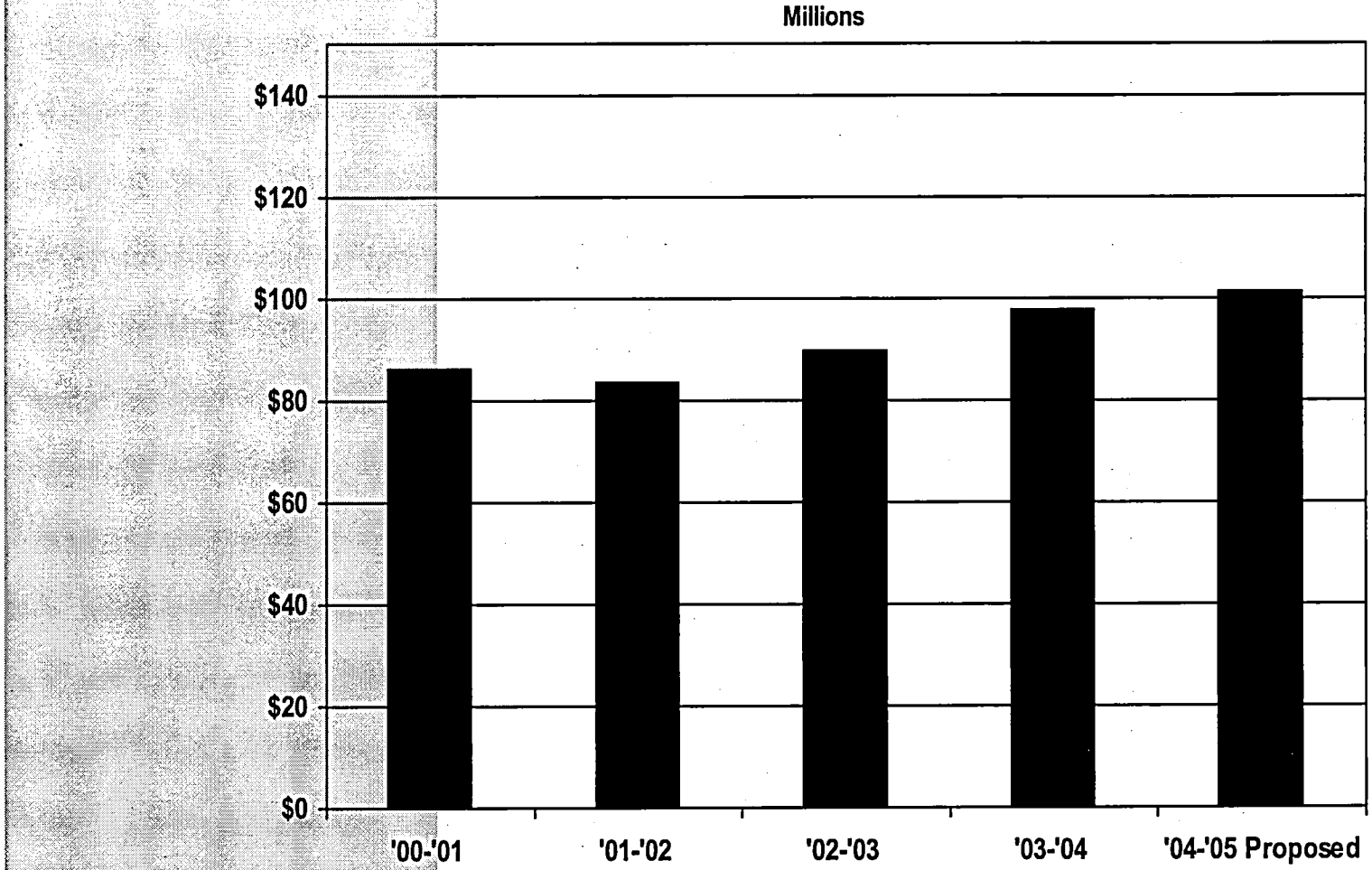
Historical Personal Expenditures



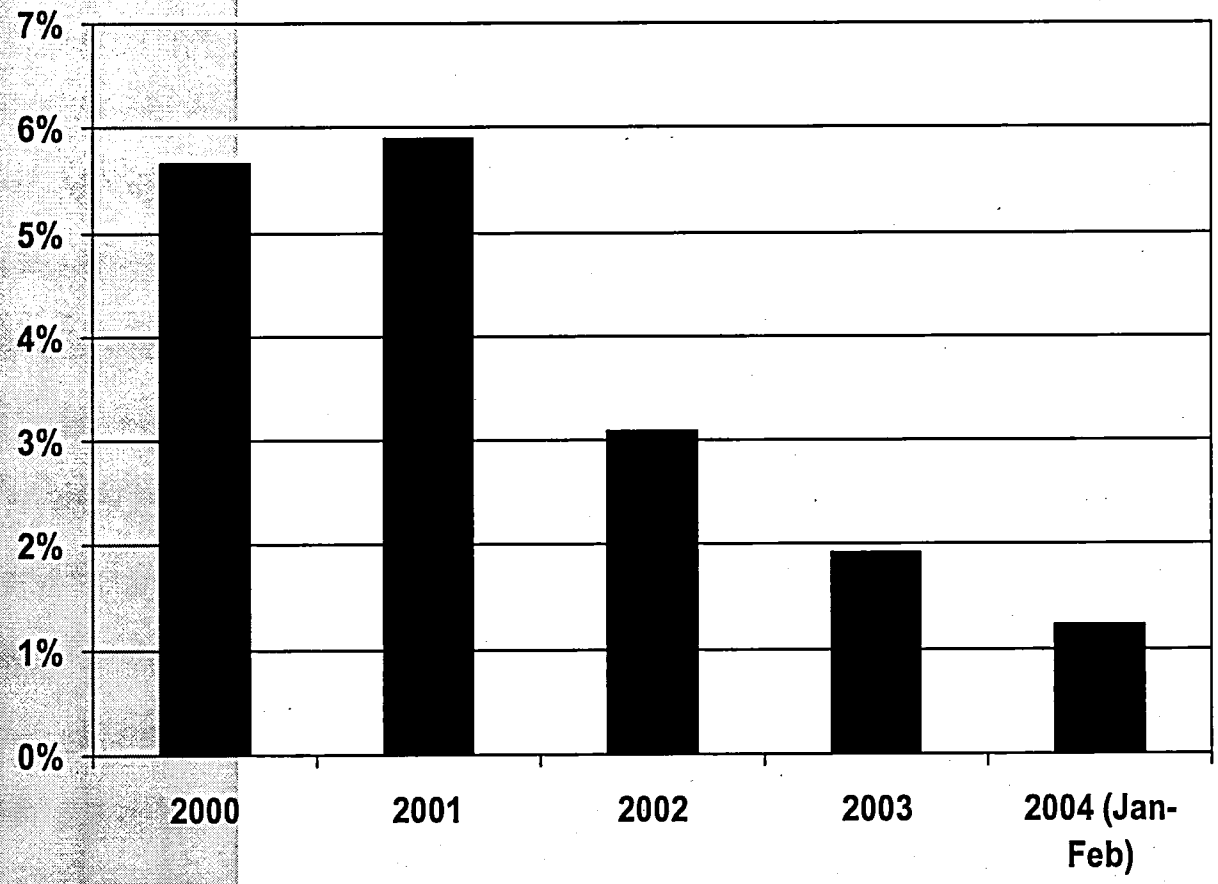
Where the money comes from



Enterprise – Revenue



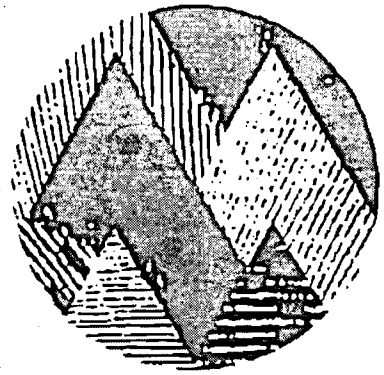
Yields on Reserves

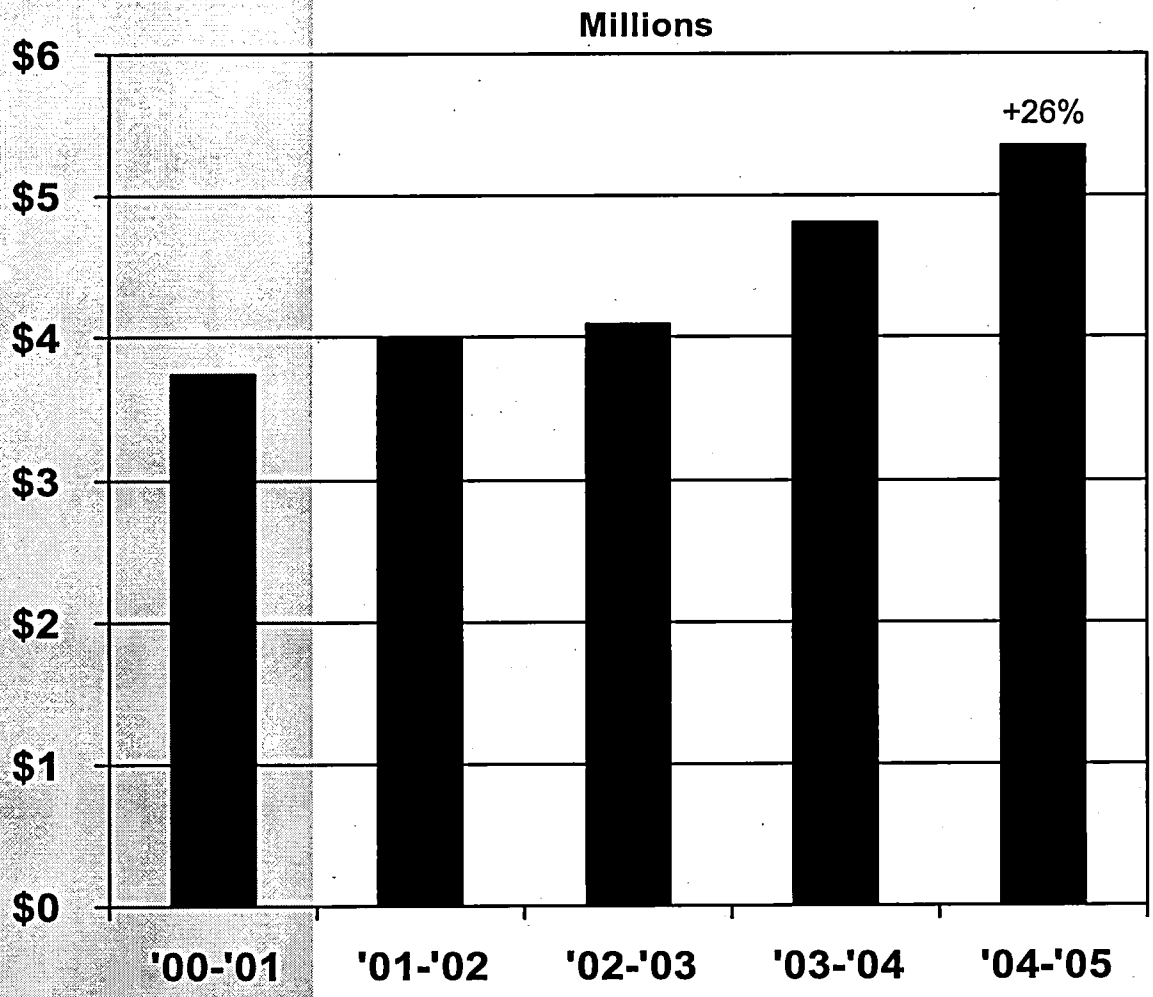


Climate – Personal Services

- **Base Fringe Rate Issues**
  - Future PERS increases
  - PERS Reserve
    - 6.65% Reserved, $2.3 million
  - Health Increase
    - Increase in Metro Share 10%, $5 million

Health Care Contributions





Departments

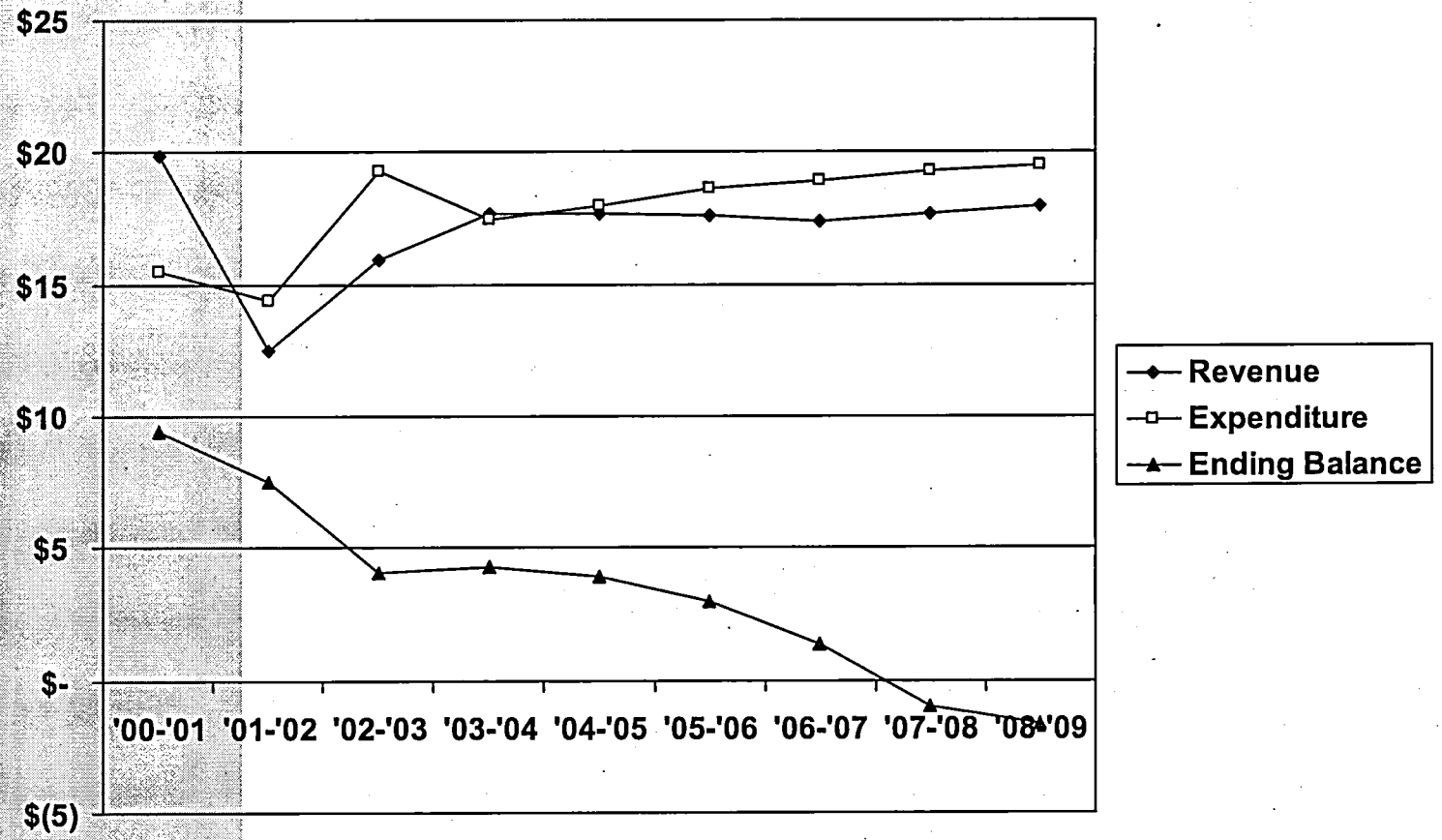
General Fund & Central Services

- **Personal Services Will Rise with PERS and Insurance**
- **Projected Maintenance**
- **Renewal and Replacement**

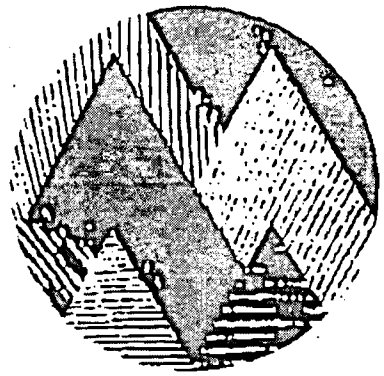
MERC Facilities

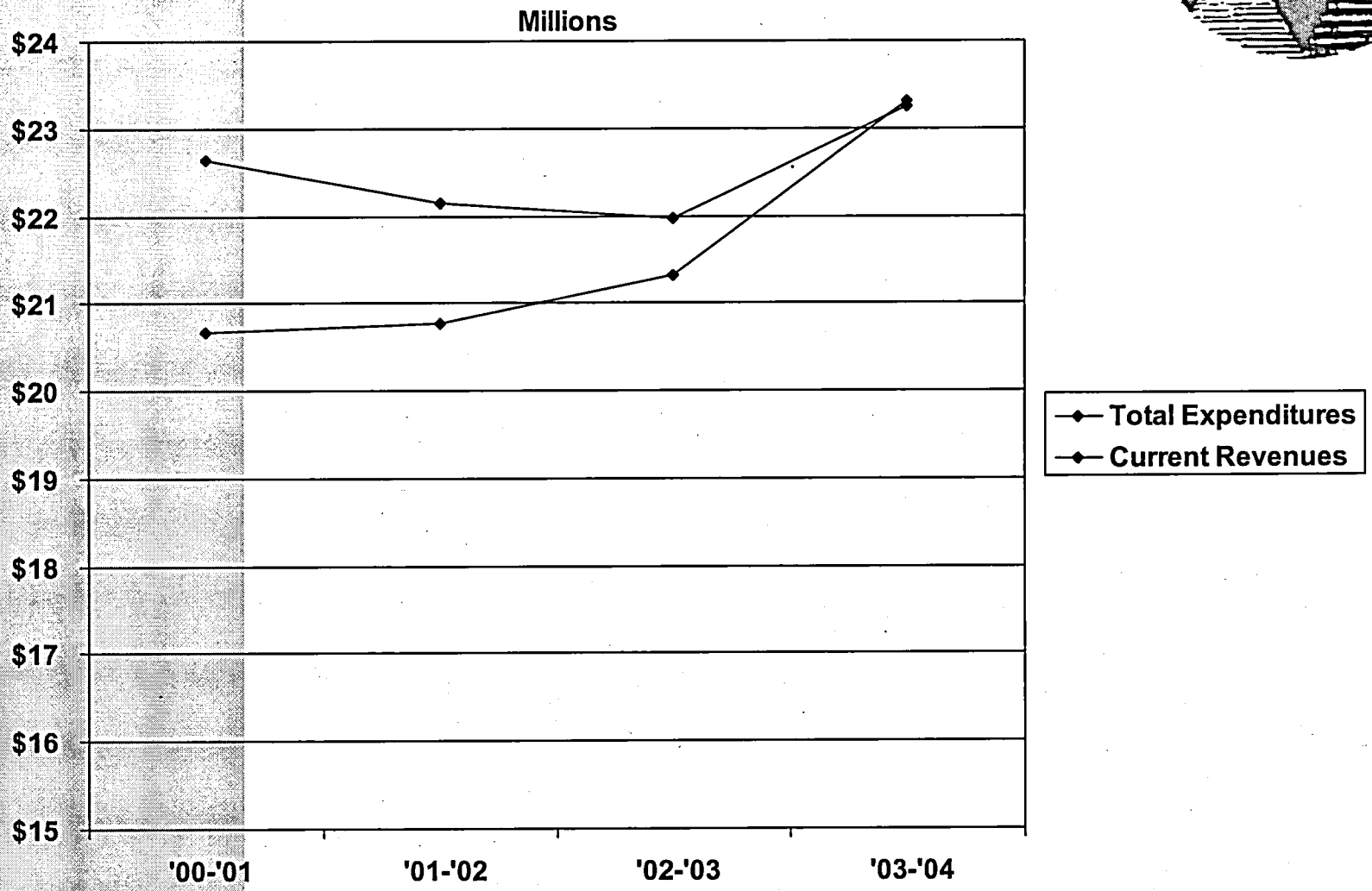
- **Resources declining**
- **Visitor development initiative shortfall and phase-out**
- **Long-term maintenance needs**
- **Operating subsidy needed**

OCC Revenues, Expenses and Ending Balances

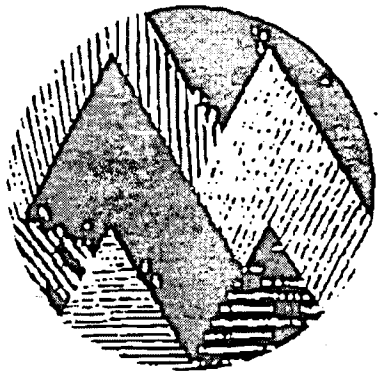


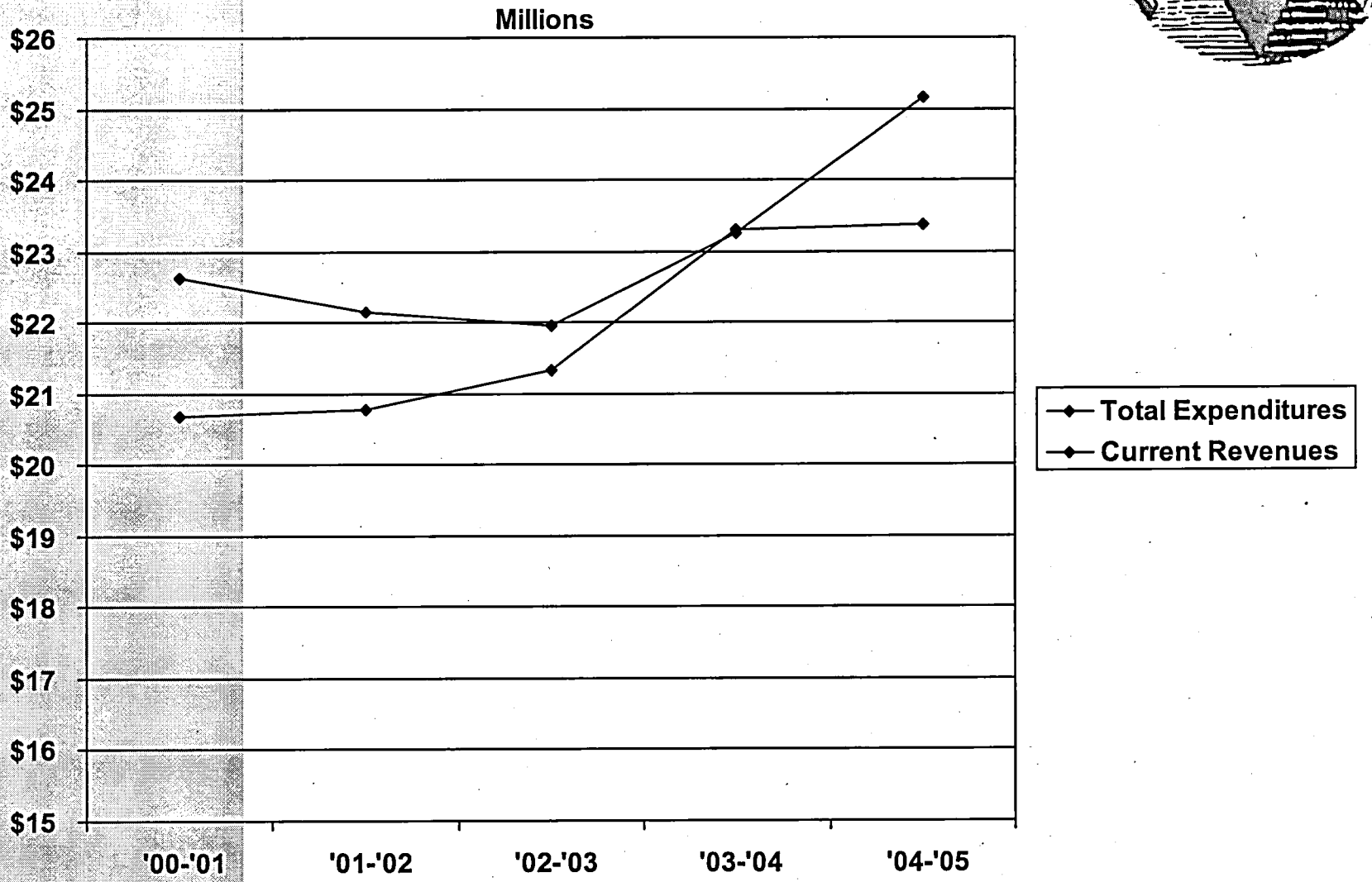
Zoo




Millions
$24
$23
$22
$21
$20
$19
$18
$17
$16
$15
'00-'01
'01-'02
'02-'03
'03-'04
Total Expenditures
Current Revenues

Zoo at CSL

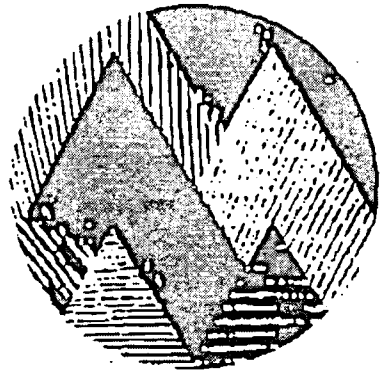



Millions
$26
$25
$24
$23
$22
$21
$20
$19
$18
$17
$16
$15
'00-'01
'01-'02
'02-'03
'03-'04
'04-'05
Total Expenditures
Current Revenues

Solid Waste

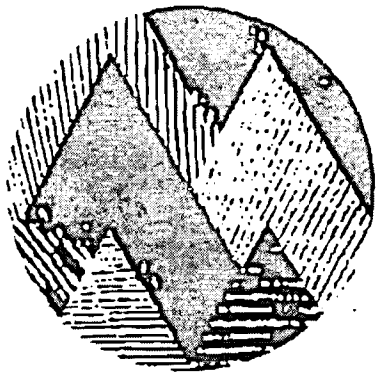
- **Reduced revenues**
- **Maintenance needs met**
- **Expanding programs in waste reduction, latex paint and sustainability programs**

Planning



- **Flat Excise Tax revenue**
- **PERS and Insurance Impact**

Parks



- **Maintenance needs growing**
- **8015 acres added compounding these needs**

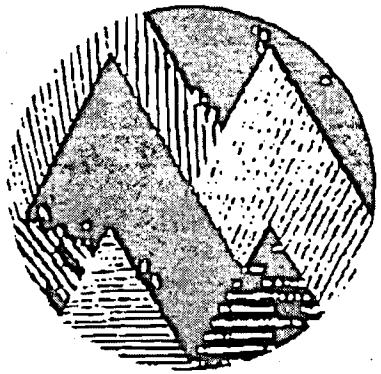
Climate Summary

- Zoo shortfall
- MERC mid-year adjustments
- VDI assistance winding down
- Reduced grant funding
- Park maintenance backlog growing
- Reserves not budgeted for renewal and replacement

Direction From Council

- **Maintain General Fund balance**
- **Increase Risk Management contributions**
- **Establish PERS reserve**
- **Prepare for an increase in Base Fringe rate**

Response to the Current Environment



- **Maintain Fiscal Discipline**
  - Build long-term financial health and public confidence in fiscal stewardship
- **Optimize Public Services**
  - Focus on core mission
  - More value per dollar
- **Leverage Public Investments**
  - Maintain public facilities
  - Create value from existing investments

Response Varies by Dept.

- **MERC:** VDF ends in 2006
- **Parks:** Properties are deteriorating
- **Zoo:** First step is strategic & management plans
- **Planning:** Transition to shift resources
- **Solid Waste:** Measure against core mission

General Fund & Central Services

- **Current Service Level**
  - Council
  - Attorney
  - Auditor
  - Finance and Administrative Services
  - Human resources

- **Adjustments**
  - Public Affairs – Government Relations Manager brought in house

MERC Facilities

- **Continue prudent managerial measures in light of downturn**
- **Sequester $595,000 of Excise Tax**
- **Long-term OCC subsidy needs require broader participation by industry**

Parks

- Voters expected their purchase to be cared for
- $1.50 Program for maintenance and improvements
- Specific and results oriented
- Metro Council's mission and role in Parks to be considered by GPAC

Solid Waste

- **S/W expenditures were overdue for scrutiny**

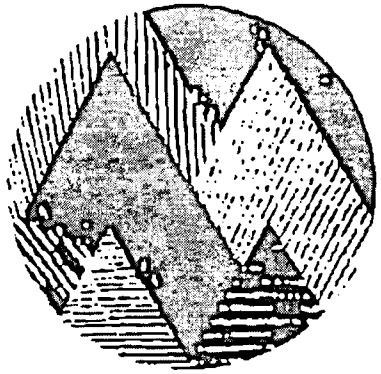
- **Programs considered for cuts:**
  - Had achieved their objectives
  - Were not central to mission

- **$1.5 Million savings proposed**

Planning

- Opportunity to transition existing resources
  - Complete Goal 5
  - Complete UGB expansion
  - Staff can move on to new tasks
- Opportunities to optimize based on new Council direction
- Strategic Planning to identify structure, allocation of resources

Zoo



- **Develop Strategic/Management plan to rectify past trends**
- **Expense cuts and revenue increases are necessary**
  - Some RIFs
  - Management Actions
  - Program Optimization
- **Zoo is still well funded by taxpayers, compared to similar zoos elsewhere**

040104c-05

Hurrah for the Lake Union Streetcar !!

Mayor Nichol's streetcar idea, (a rail line from Westlake Mall-to-Lake Union), is absurd in the most basic engineering sense. The route to take is not on Westlake Avenue's diagonal traversal of 6-way intersections.

The sensible route from the lakeshore is directly to Convention Place Station on Terry or adjacent streets, enter the DSTT there, yet still serve Westlake Mall and other places that everyday travelers also want to get to. Reject the Westlake Avenue route because the 'diagonal traversal' of its 6-way intersections has severe operational difficulties and a very high statistical chance for collision and mishap. Good grief.

Sound Transit's Convention Place Station REBUILD PROPOSAL is faulty in design and must be returned to the drawing board. Any redesign must incorporate the Lake Union Streetcar. Seattle can finally utilize the DSTT's existing rail for a streetcar line. Streetcar operation in the DSTT does not need extensive rebuilding of the rail bed and station platforms. And, a streetcar connection with the Waterfront Streetcar line is simplest near the Union Station Arena District.

Speaking of which, Seattle rail planners produced a *terrible* Waterfront Streetcar Relocation Proposal. Such awful work strengthens the general distrust of transportation planners by bringing SDOT and WsDOT into the peer group of Sound Transit engineering staff and management. It's another example of poor work gone unrecognized in peer review; a shame, but not surprising.

I don't have to be rude to offer fair warnings, but these failings irritate me. I apologize. I'm all for modern transit development when it can predictably function at its highest levels. However, for Seattle's most important investment, Link LRT, the decision to bypass South Center produces an unacceptably low level Plan. A Spur there 'someday' will not suffice for a direct route nor rebuild lost potential ridership. In the long term, potential to guide development is also lost; an egregious lost opportunity of enormous proportions.

The Lake Union-to-Union Station Streetcar can STOP Sound Transit's highly questionable reconstruction of the DSTT and Convention Place Station, and initiate a new review of whether LRT should be built at all. BRT should be admitted as the more practical option; one which can evolve into LRT someday, when engineers and managers have learned their lessons, as if.

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The Seattle Circulator Plan

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RAIL CAN WORK BUT THIS ONE CAN'T

Conclusions on Link light rail *Art Lewellan*

Seattle's Link light rail is a fiasco. As an outspoken advocate for light rail, I offer my conclusions regretfully. I've analyzed many light rail projects over the last decade, most gaining my support. While complaints about Link relate to its costs and impacts, the question to answer is, will a productive return on the investment happen? Although Link has outrageously high costs, and its construction and operation having negative impacts, (property demolition, accidents including fatalities), will replacement development have greater value, and, will overall accidents and fatalities, (particularly on MLK Blvd), be reduced?

Will Link achieve its highest potential return? Without doubt, the answer is No. Link's #1 engineering flaw and guarantee that it will fail, is that the highest ridership can only be achieved on a direct route through the South Center commercial district. An 'eventual' spur line has less potential, period. South Center redevelopment proposals are predictable losers in the 'Spur vs Direct Route' question and debate.

The ignored opportunity to guide growth and development at South Center is absurd. In missing the Tukwila development opportunities, Link limits its passengers to commuters and does nothing to reduce growth of commuting; growth which will quickly exceed both Link '*and*' roadway capacity during the same hours they fail now, namely, all of them. Furthermore, Link will be 'underutilized' in the reverse-commute direction and during off-rush hours. Link cannot achieve potential ridership short-term, nor long-term.
"Direct Route or No route", is a sensible Tukwilan demand.

Have Rainier Valley residents gained real confidence that surface rail and rebuilt walkways will produce a net reduction of accidents and fatalities? No? Is this because the pedestrian necessities are *not* being rebuilt to that extent? Demand this question be answered, fully, with highly detailed maps and independent analysis. Do not accept Sound Transit's worthless 'line-n-dot' maps, nor their indifferent dismissal of legitimate concerns. Is S.154th the best sight for a station? I don't think so. Does S.160th have more potential? Undoubtedly. Is S.188th similarly better than S.200th? Will the 'eventual' Seatac station be unable to generate sufficient ridership because it has far less potential than South Center? Why on Earth is Convention Place Station being rebuilt under Pine? I can find no answer to many questions but that the whole project is utter tomfoolery of some kind, a fiasco. These complaints are related to land-use but are not discussed in that sense. The absence of land-use discussion motivates my participation and opposition.

All Seattle transportation and land-use planning agencies, and most others nationwide have faulty engineering at the core of their guiding principles. Link is not the only example. Seattle's worst incompetence is within roadway departments. Some roads, but not nearly enough function adequately or without severe hindrance upon other modes of 'vital' urban/suburban travel, (walking, bicycling, mass transit, more walking). The monorail Green Line likewise misapplies these land-use considerations by its focus on serving commuters; error similar to bypassing South Center. Would you have the Green Line 'overbuilt' to fewer major destinations? My objections are aimed at US DOTs in general. However, Seattle's transportation engineering is the worst on the West Coast.

Land-use is the question of how and where to build, and whether infrastructure for pedestrian, bicycling and mass transit receive just consideration and implementation. Rampant misapplication of land-use principles has occurred for decades, often in tandem with devastating property demolishment. Manipulative, automobile-dependent land-use development is the principle cause behind roadway congestion throughout the USA. No roadway nor transit system can effectively manage the travel demand and traffic it generates.

Portland went through similar political turmoil with South/North MAX light rail, (it was Hell, but no where near as hellish as Seattle). Voters rejected the project in 1995, 1996 and 1998. Out of that mess, and with redeeming lessons learned, Portland engineers have designed better light rail proposals: Airport MAX, Interstate MAX, I-205 MAX, and the Portland Streetcar. Even MAX route to Vancouver is much improved. Can Seattle do the same with Link? Maybe. But, Link should not be built in its current configuration.

Sound Transit management and light rail engineers have not produced a better plan because they don't know how or didn't try. They have failed their peers, nationally. Sounder commuter-rail is Sound Transit's best work and Low-floor buses are excellent. Tacoma's Streetcar is fine, but won't evolve into larger Link scale LRT, as Sound Transit management suggests. But, Seattle's latest streetcar plans are engineering non-starters. Sound Transit should receive an 'F' on light rail, and some pink slips. Art Lewellan3205SE8th#9PortlandOregon97202

Z-bike

wheelbase: 39"
tires: 16 - 1.75

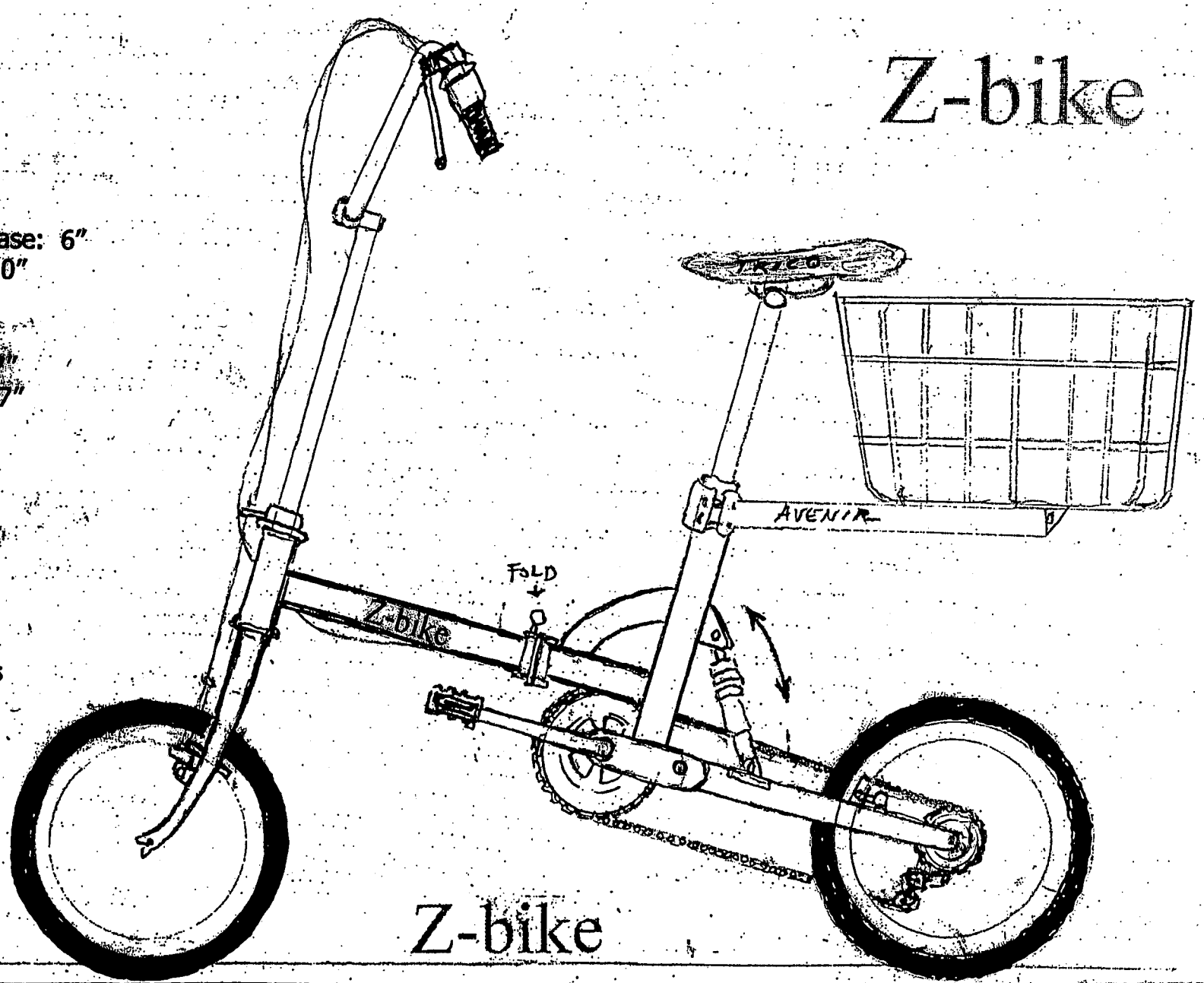
seat post-to-fold: 6"
seat post-to-spring base: 6"
seat post-to-head" 20"

crank-to-basket: 12"
crank-to-seat top: 27"
crank-to-rear axle: 17"
crank length: 6"

GripShift
'twist-type'

Front sprocket
52 teeth

Rear sprockets:
30+ to 12 teeth
5 to 7 sprockets



Z-bike

Yellow 'Z' circled with red 'O' emblem.

Letter to Congressman Wu . .

Congressman Wu,

I'm very happy to offer high acclaim for Portland's latest light rail expansions: Interstate MAX, I-205 MAX, Streetcar extensions to Riverplace and Lloyd Center, and yes, MAX on the Transit Mall, (*the 'not opening a traffic lane option', only*).

I have long advocated a 'specific' bus improvement for the Transit Mall, believing it could co-mingle with buses better than rail. Recently, I came to see it could co-mingle with rail better than the proposed bus/rail operation. It's called the LOTi. I can wait for a simple study of a LOTi-MAX interaction, and will support MAX on the Mall. I want to see our Transit Mall as beautiful as Denver's, which allows no car traffic yet produces triple our Mall's economic activity.

My main reason for writing is to ask you to speak with Washington Governor Locke. It's about Seattle's Link light rail. Honestly, they've messed up again. LRT is not preferable there because of geographic limitations. Rail across Lake Washington is a frightful mistake. The Link design is utterly incompetent. Sorry, it's true. Sound Transit has not reformed in that sense.

Say politely, "Send it back to the drawing board". Suggest BRT instead of LRT, impossible across Lake Washington, problematic under Portage Bay and through Beacon Hill. And missing South Center is a major land-use error among those of Link's ridiculous mechanical engineering.

If Seattle opts for BRT, their downtown tunnel could accommodate a streetcar to Lake Union, running directly to the Arena District. Starting a Streetcar at Westlake Mall, (*instead of Convention Place station*), is another silly mistake.

I ask that you pass on these comments because I'm sure he would listen to you. Don't go up and ask, "What's wrong?" I don't believe he understands how Link fails and under-performs worse than the streetcar proposals. The committee for relocating the Waterfront Streetcar did not produce an even remotely workable proposal. The Green Line monorail 'chosen route', mysteriously, cannot possibly reach highest potential between West Seattle and Ballard. What's going on up there? Many Oregonians must be wondering, though they should be up there asking these questions directly.

Thank you,
Art Lewellan

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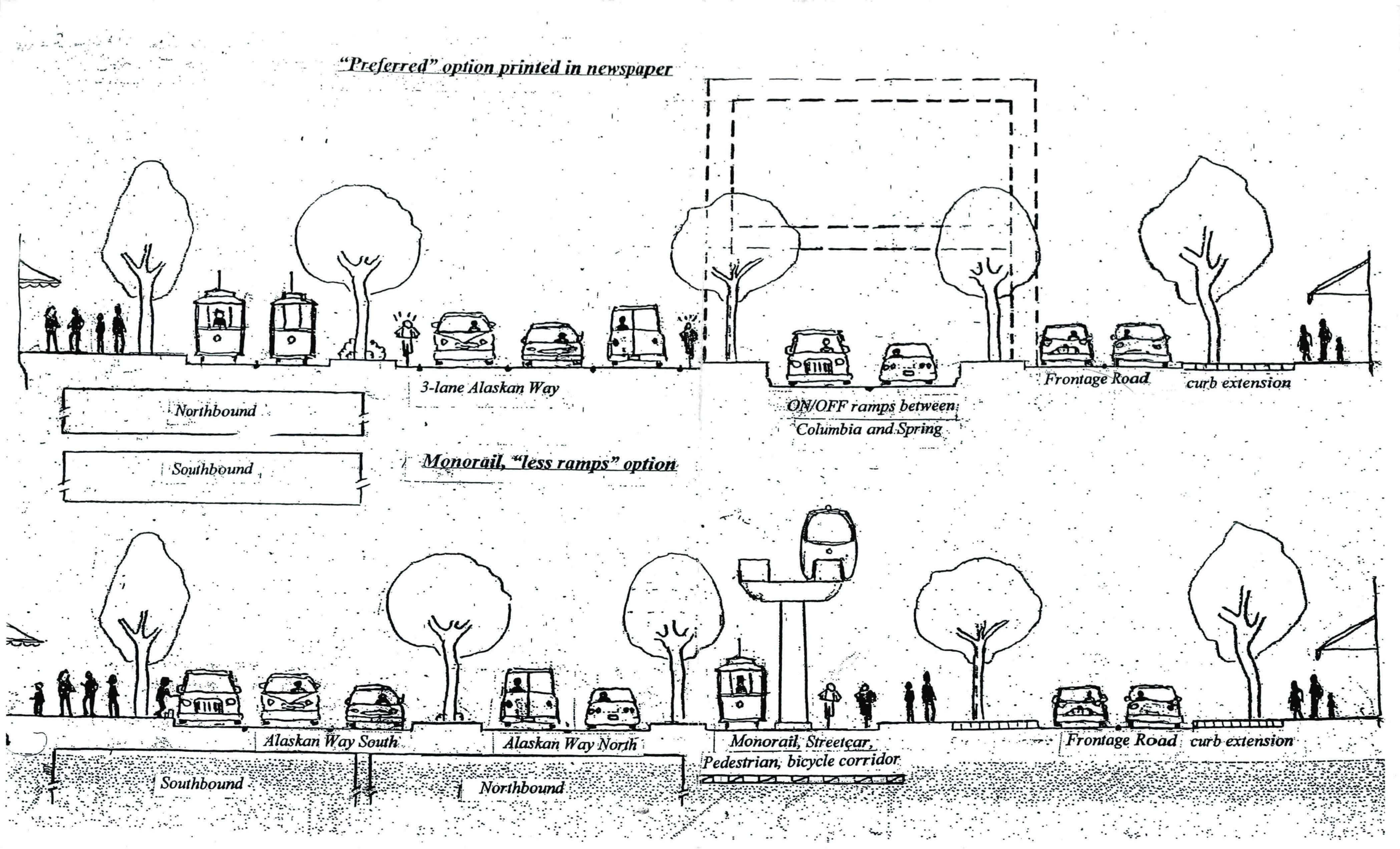
"Preferred" option printed in newspaper
3-lane Alaskan Way
ON/OFF ramps between
Columbia and Spring
Frontage Road
curb extension
Northbound
Southbound
Monorail, "less ramps" option
Alaskan Way South
Alaskan Way North
Monorail, Streetcar,
Pedestrian, bicycle corridor
Frontage Road
curb extension
Southbound
Northbound

Big problems with the "preferred" option ramp access

Replacing the Seneca and Columbia ramps to this area of town is a mistake. Downtown Seattle traffic congestion has reached the level where restricting access is the best solution. Unmanageable levels of traffic frustrate motorists who then exceed speed limits and run stoplights. This is very dangerous and reduces access for mass transit, pedestrians, and bicyclists. The "preferred" option increases auto access which will further overwhelm roadway capacity.

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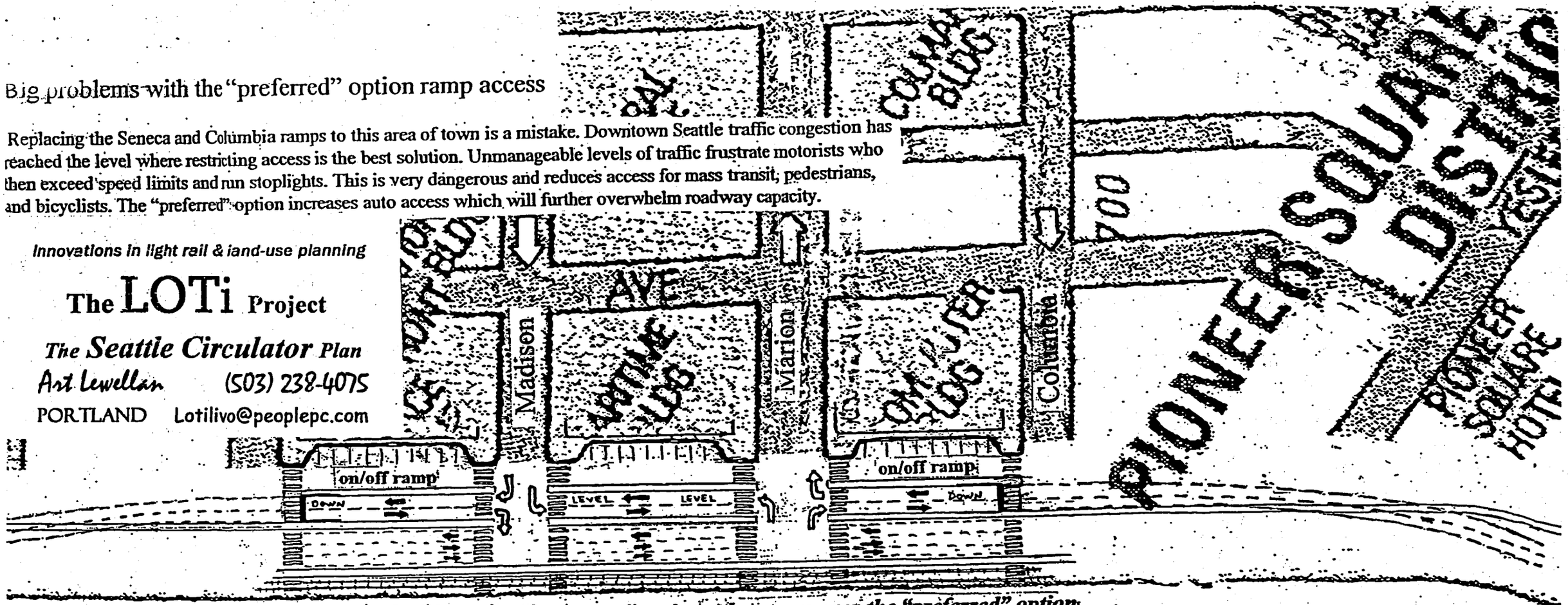

The Monorail, "less ramps" option advantages over the "preferred" option:

1). The "Preferred" option's double-track streetcar alignment is impractical. It restricts access to commercial and entertainment sites for delivery vehicles, tour buses, taxis, auto passenger drop-off and pick up, horse-drawn carriages.

2). The "preferred" option's 3 lanes of traffic on Alakan Way is impractical. There must be 2 traffic lanes in each direction. The proposed bike lanes will be sacrificed to create the necessary 4th traffic lane.

3). The "Preferred" option's proposed on/off ramps, (wherever they are located), prevent retention of the existing pedestrian and bicycle pathway. This creates a lengthy crossing of Streetcar lines, Alaskan Way, on/off ramp and frontage road which will leave pedestrians stranded on the 3 small islands between traffic.

4). The Monorail, "less ramps" option maintains the central pedestrian and bike pathway, essential for the functioning of the Waterfront District.

5). The Monorail, "less ramps" option creates a "median" in the middle of Alaskan Way, which will reduce traffic speeds, make pedestrian crossing safer and add desireable landscaping.

6). The Monorail, "less ramps" option adds dynamic, high capacity transit, which will reduce traffic congestion and increase the popularity of the district.

7). The Monorail, "less ramps" option reduces the cost of undergrounding the highway. Cost savings can be applied to monorail construction.

8). The Monorail, "less ramps" option retains practical parking spaces.