

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF CONFIRMING)
ELAINE WILKERSON TO THE)
POSITION OF DIRECTOR OF THE)
GROWTH MANAGEMENT DEPARTMENT)

RESOLUTION NO. 97-2587
Introduced by Mike Burton,
Executive Officer

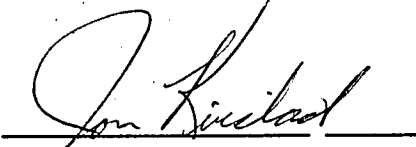
WHEREAS, The Metro Code requires that the Metro Council confirm the
appointment of Department Directors; and

WHEREAS, Elaine Wilkerson has been appointed Director of the Growth
Management Department; now, therefore,

BE IT RESOLVED,

That the appointment of Elaine Wilkerson to the position of Director of the
Growth Management Department is confirmed by the Metro Council.

ADOPTED by the Metro Council this 12th day of FEBRUARY, 1998.



Jon Kvistad, Presiding Officer

Elaine Wilkerson, M.C.I.P., A.I.C.P.

2424 N.E. 25th Avenue
Portland, Oregon 97212
1-503-281-9550

Employment History

Sept. 1995- present City of Beaverton, Oregon, population 66,000

Community Development Director: direct and manage department of 80 staff responsible for City planning, building, transportation and engineering functions; including land use and site development review, economic development, Community Development Block Grant Program, Zoning Code review, mapping and geographic information systems, planning policy, annexation, building plan review and permitting, engineering and building inspection, traffic management, transportation planning, and capital works program(planning, design, and construction); responsible for capital budget totaling approximately \$20 million, plus a departmental budget of \$13 million; represent the City on the Westside Light Rail Project Management Group, the Transit Station Area Planning Committee, and Metro Technical Advisory Committee; City lead for a major downtown, station area, public/private development partnership valued at \$100 million; work with neighborhood, business, and development communities.

Jan. 1995- Aug. 1995 Metro Portland, Oregon, population 1.2 million

Consulting Planner: Part-time assignment on Mainstreet and Corridors Study as liaison/coordinator with consultants team, Metro staff, technical advisory committee, developers, and resident and business stakeholders groups.

Sept. 1989- Aug. 1994 City of North York, Metro Toronto, population 560,000

Commissioner of Planning: As Head of the Planning Department, managed and directed 65 staff responsible for development application process, site plan approvals, zoning by-law review, computerized property-based databases, urban design guidelines, streetscaping, land use and policy planning, and community participation. Major land use planning included secondary plans for the City center, rapid transit corridors and employment areas. Served as the City representative on the Greater Toronto Coordinating Committee.

March 1981-Aug. 1989 City of Scarborough, Metro Toronto, population 500,000

Deputy Commissioner of Planning /Director of Community Planning: carried out Department Head functions in the Commissioner's absence; responsible for Department administration (personnel, training, budget and computerization) and Community Planning Division which processed development applications (approximately 1000 per year) including plan amendments, rezonings, variances, site plan approvals, subdivisions, and condominiums.

Director of Strategic Planning and Administration: responsible for Zoning By-law Review, Official Plan, and Department administration; supervised transportation engineers and planners preparing transportation plans and policy studies in economic development, housing, recreation, and redevelopment, with emphasis on rapid transit station area, City Center, and community plans.

Sept. 1973- Jan. 1981 **Ontario Provincial Ministry of Housing and
Ministry of Municipal Affairs**

Senior Planner, Operations Review Section
Senior Planner, Local Planning Policy Branch
Planning Coordinator, Community Planning Advisory Branch
Planner, Community Planning Advisory Branch
Planner, Official Plans Branch

March 1972-Sept. 1973 **Philips Planning and Engineering Ltd., Consulting Planner**

Education

M.A. Geography, York University (1976)
B.A. Honors Geography, York University (1972)

Memberships

American Planning Association 1990, American Institute of Certified Planners 1997
Canadian Institute of Planners (C.I.P.) 1977
Lambda Alpha (An Honorary Land Economics Society) 1995

Volunteer Experience

United Way Past member of the Allocations Committee for Metro Toronto Community-Based Organizations

Child Care Founding member of Board of Directors for Non-Profit Community-Based School Child Care Center, Petit Pearson, North York

Y.M.C.A. Past member of Regional Council for North York Y.M.C.A.

C.I.P. Ontario Association of Planners, Past Secretary and Treasurer
Central Ontario Chapter, Past Secretary

STAFF REPORT

RESOLUTION NO. 97-2587, FOR THE PURPOSE OF CONFIRMING THE APPOINTMENT OF ELAINE WILKERSON TO THE POSITION OF DIRECTOR OF THE GROWTH MANAGEMENT DEPARTMENT

Date: November 21, 1997

Presented by: Mike Burton, Executive Officer

BACKGROUND

The current Director of the Growth Management Department, John Fregonese, has tendered his resignation effective January 15, 1998. Executive Officer Mike Burton has appointed Elaine Wilkerson as the new Director of the Growth Management Department, subject to Metro Council confirmation as required in Section 2.02.080(e) of the Metro Code.

Ms. Wilkerson currently serves as the Community Development Director for the City of Beaverton, where she manages a staff of 80 and a budget of \$13 million, and a capital budget of \$20 million. Ms. Wilkerson has provided leadership at the local and regional level, and has worked with Metro and its growth management department as a representative on various committees.

Prior to working at the City of Beaverton, Ms. Wilkerson was a consulting planner for Metro, and was the Commissioner of Planning for the City of North York in Toronto, Ontario. She received a bachelor's degree in Honors Geography from York University, and a Master degree in Geography from York University.

EXECUTIVE OFFICER RECOMMENDATION

The Executive Officer recommends that Elaine Wilkerson be confirmed as the director of the Growth Management Department. If approved, Ms. Wilkerson would begin serving as director on February 17, 1998.

GROWTH MANAGEMENT COMMITTEE REPORT

Resolution No. 97-2587, confirming the appointment of Elaine Wilkerson to the Position of Director of the Growth Management Department.

Action Taken: Recommended for Council approval, by a vote of 3-0.

Issue Presented: This resolution confirms the appointment of Elaine Wilkerson to replace John Fregonese as Director of the Growth Management Department. Ms. Wilkerson is currently the Director of Community Development for the City of Beaverton.

**Committee
Discussion:**

Councilor McCaig asked Executive Officer Mike Burton why a national search was not made to fill this position. Mr. Burton replied that Ms. Wilkerson is highly qualified and particularly knowledgeable about the unique characteristics of the Portland Metropolitan area. Mr. Burton was of the opinion that a local person is important for this position.

Councilor McCaig asked Ms. Wilkerson to explain her plans and qualifications for this position. Ms. Wilkerson said that she looks forward to working for Metro, that she has experience working with large metropolitan areas (she was previously employed by the City of Toronto), and that her local government experience will be an asset.

Councilor McCaig expressed her feeling that the Council often has to make difficult decisions in order to accomplish its role as a leader in this region and that she hoped that Ms. Wilkerson would be supportive.