

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF REORGANIZING	)	RESOLUTION NO. 93-1741
COUNCIL STANDING COMMITTEES,	)	
MAKING APPOINTMENTS AND	)	Introduced by Governmental
SETTING MEETING SCHEDULES	)	Affairs Committee

WHEREAS, The Council of the Metropolitan Service District (Metro Council) adopted Resolution No. 88-840 on January 14, 1988, for the Purpose of Creating Standing Committees of the Council; and

WHEREAS, The Metro Council subsequently adopted Resolutions No. 88-964, 89-1038, 89-1125, 89-1137, 90-1207, 90-1274, 91-1382, 92-1553, 92-1642, and 92-1737 to reorganize Council standing committees and/or make appointments responding to Council needs; and

WHEREAS, There is a need to continue Committee oversight which responds to current policy and program issues, while setting an efficient, effective meeting schedule; now, therefore,

BE IT RESOLVED,

1. That this resolution replaces Resolution No. 92-1737.
2. That the Transportation and Planning Committee is renamed as the Planning Committee; and the Finance, Governmental Affairs, Regional Facilities, and Solid Waste Committees are continued.
3. That the purpose of each standing committee shall be as described in Exhibit A attached hereto and that the Council confirms the Presiding Officer's appointment of standing committee members for calendar year 1993 as described in Exhibit B attached hereto.
4. That the Council acknowledges the Presiding Officer's appointment of members to other Council-related committees or positions as described in Exhibit C attached hereto.
5. That the meeting schedule for the Council and each standing committee shall be set as described in Exhibit D attached hereto, except for special meetings and changes necessary to respond to holiday scheduling and/or other needs as determined by the Presiding Officer and each committee chair. This meeting schedule will be reviewed by the Council at its first meeting in April, 1993, to consider advice and recommendation from Metro CCI on Metro Council meeting schedules.

ADOPTED by the Metro Council this 4th day of January, 1993.

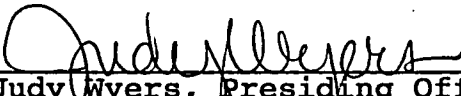
  
Judy Wyers, Presiding Officer

EXHIBIT A

PURPOSE OF THE COUNCIL STANDING COMMITTEES

Finance Committee

The purpose of the Finance Committee shall be to:

1. Act as the annual Budget Committee which reviews and makes recommendations to the Council on the Executive Officer's proposed fiscal year budget and appropriations schedule; and
2. Review and make recommendations to the Council on periodic requests for amendments to the adopted budget and appropriation schedule; and
3. Review and make recommendations to the Council on the annual financial audit and investment and credit policies and practices of Metro; and
4. Review and make recommendations to the Council on revenue proposals of Metro including property tax measures, excise tax measures, other tax measures, bond issue measures, service charges and fees, etc.; and
5. Review and make recommendations to the Council on long-range financial plans and policies of Metro and its various functions; and
6. Oversee the work of the Finance & Management Information Department and those programs of the Regional Facilities Department dealing with procurement (contracts), and building and office management functions and the Contractors Business License Program to ensure that adopted policies and program goals and objectives are carried out or met; and
7. Review and make recommendations to the Council on other matters referred to the Committee by the Presiding Officer.

Governmental Affairs Committee

The purpose of the Governmental Affairs Committee shall be to:

1. Review and make recommendations to the Council on the internal and external affairs of Metro not under the purview of other committees; and
2. Review and make recommendations to the Council on internal operations matters including personnel rules, the performance audit program, rules and procedures for the Council and its committees; Council expenditure guidelines, etc.; and

3. Monitor and develop recommendations for Council consideration which will foster and promote good relations with governmental agencies at the federal, state and local levels as well as with citizens, including state and federal legislative programs and citizen participation and involvement programs; and
4. Coordinate the nomination of Portland Metropolitan Area Local Government Boundary Commission members by Metro Councilors and make recommendations to the Council on all Executive Officer appointments to positions and committees not covered by other standing committees; and
5. Oversee the work of the following departments to ensure that adopted policies and program goals and objectives are carried out or met: Council; Executive Management; Office of Government Relations; Office of General Counsel; and Public Affairs; and
6. Review and make recommendations on other matters referred to the committee by the Presiding Officer.

#### Planning Committee

1. Review and make recommendations to the Council on policies and programs relating to transportation and land use planning, urban growth management, economic development, data services, Metropolitan Greenspaces Program, water resource management, bi-state issues (Washington and Oregon), housing, earthquake preparedness planning and other matters relating to Metro's planning activities; and
2. Review and make recommendations to the Council on confirmation of Executive Officer appointments to appropriate positions and committees relating to the purpose of this committee; and
3. Act as liaison with the Joint Policy Advisory Committee on Transportation (JPACT), the Metropolitan Greenspaces Policy Advisory Committee (MGPAC), the Regional Policy Advisory Committee (RPAC), the Metro Committee for Citizen Involvement (Metro CCI), the Bi-State Policy Advisory Committee (Bi-State), the Water Resources Policy Advisory Committee (WRPAC), and any other committee or task force which may be established related to the purpose of this committee; and
4. Oversee the work of the Planning Department to ensure that adopted policies and program goals and objectives are carried out or met; and
5. Review and make recommendations to the Council on other matters referred to the Committee by the Presiding Officer.

## Regional Facilities Committee

The purpose of the Regional Facilities Committee shall be to:

1. Review and make recommendations to the Council on policies and programs relating to the development, construction, renovation and operation of Metro facilities including the Metro Washington Park Zoo, the Oregon Convention Center, City of Portland facilities under Metro management responsibility according to the Consolidation Agreement with the City of Portland, and existing or proposed Metro office facilities; and
2. Review and make recommendations to the Council on confirmation of Executive Officer appointments to: 1) the Metropolitan Exposition-Recreation Commission (MERC); 2) any other committee or task force created to advise the Council on matters pertaining to the purpose of this committee; and 3) appropriate administrative appointments; and
3. Act as a liaison with MERC, Friends of the Metro Washington Park Zoo (FOZ) and other organizations or committees which may be created related to the purpose of this committee; and
4. Review and make recommendations to the Council on plans or proposals including long-range financial plans for the continued development, operation and/or consolidation of convention, trade, performing arts and spectator facilities or programs in the region; and
5. Review and make recommendations to the Council on long range financial plans for the development and operation of the Zoo; and
6. Oversee the work of the Zoo Department, MERC and any other administrative unit which is established to work on the development of regional facilities to ensure that adopted policies and program goals and objectives are carried out or met; and
7. Review and make recommendations to the Council on other matters referred to the Committee by the Presiding Officer.

## Solid Waste Committee

The purpose of the Solid Waste Committee shall be to:

1. Review and make recommendations to the Council on policies and programs relating to the preparation, adoption and implementation of the Regional Solid Waste Management Plan (RSWMP), the development and operation of solid waste disposal facilities, and Metro's waste reduction responsibilities; and

2. Review and make recommendations to the Council on confirmation of Executive Officer appointments to committees and appropriate positions relating to Metro's solid waste responsibilities; and
3. Act as a liaison with the Solid Waste Policy Advisory and Technical Advisory Committees, the 1% for Recycling Advisory Committee, the community enhancement committees, and any other solid waste advisory committee which may be established; and
4. Oversee the work of the Solid Waste Department and any other administrative unit which is responsible for undertaking solid waste functions (such as planning and recycling activities) to ensure that adopted policies and program goals and objectives are carried out or met; and
5. Review and make recommendations to the Council on other matters referred to the Committee by the Presiding Officer.

EXHIBIT B

COUNCIL STANDING COMMITTEE MEMBERSHIP\*  
(January 4, 1993)

Finance Committee

Councilor Monroe, Chair  
Councilor Devlin, V. Chair  
Councilor Buchanan  
Councilor Kvistad  
Councilor Van Bergen

Regional Facilities Committee

Councilor McFarland, Chair  
Councilor McLain, V. Chair  
Councilor Washington  
Councilor Gardner  
Councilor Hansen

Governmental Affairs Committee

Councilor Gates, Chair  
Councilor Gardner, V. Chair  
Councilor Hansen  
Councilor Moore  
Councilor Wyers

Solid Waste Committee

Councilor Buchanan, Chair  
Councilor McFarland, V. Chair  
Councilor McLain  
Councilor Washington  
Councilor Wyers

Planning Committee

Councilor Van Bergen, Chair  
Councilor Kvistad, V. Chair  
Councilor Moore  
Councilor Devlin  
Councilor Monroe  
Councilor Gates

\*The Presiding Officer may serve as a member of a committee for which there is a vacancy as a result of a vacancy on the Council.

EXHIBIT C

<u>Bi-State Policy Advisory Committee:</u>	Councilor McFarland, Co-Chair Councilor Moore, Alternate
<u>Composter Community Enhancement Committee:</u>	Councilor Buchanan, Chair Councilor Washington
<u>Friends of the Washington Park Zoo Board of Directors:</u>	Councilor McFarland Councilor Kvistad Councilor Moore, Alternate
<u>Joint Policy Advisory Committee on Transportation:</u>	Councilor Van Bergen, Chair Councilor Buchanan, Vice Chair Councilor Kvistad Councilor Monroe, Alternate
<u>Metropolitan Greenspaces Policy Advisory Committee:</u>	Councilor Devlin, Chair Councilor McLain, V. Chair Councilor Gardner Councilor McFarland, Alternate
<u>North Portland Enhancement Committee:</u>	Councilor Hansen, Chair
<u>Metro Central Enhancement Committee:</u>	Councilor Hansen, Chair
<u>One Percent for Art:</u>	Councilor Hansen Councilor Washington, Alternate
<u>One Percent for Recycling Committee:</u>	Councilor Washington, Chair Councilor Wyers, Alternate
<u>Oregon City Metro Enhancement Committee:</u>	Councilor Gates
<u>Oregon Regional Council Association Board of Directors:</u>	Councilor Devlin Councilor Wyers, Alternate
<u>Regional Policy Advisory Committee:</u>	Councilor Gardner, Chair Councilor Devlin Councilor Moore, Alternate
<u>Smith and Bybee Lakes Management Committee:</u>	Councilor Hansen, Chair Councilor Washington, Alternate
<u>Solid Waste Policy Advisory Committee:</u>	Councilor Buchanan, Chair Councilor McFarland, V. Chair
<u>Southwest Washington Regional Transportation Council:</u>	Councilor Monroe Councilor Buchanan, Alternate
<u>Special Districts Association of Oregon Legislative Committee:</u>	Councilor Monroe



Tri-Met Committee on Accessible  
Transportation:

Councilor Monroe  
Councilor Buchanan, Alternate

Solid Waste Rate Review  
Committee:

Councilor McFarland  
Councilor Buchanan, Alternate

Water Resources Policy  
Advisory Committee:

Councilor McLain, Chair  
Councilor Washington  
Councilor McFarland

Westside Corridor Project  
Steering Group:

Councilor Moore  
Councilor Devlin, Alternate

EXHIBIT D

COUNCIL AND COMMITTEE MEETINGS

The Metro Council meetings shall be regularly scheduled as outlined below except when the Presiding Officer finds a need to: 1) Convene special meetings; 2) Change meeting dates or times to respond to special scheduling needs, such as during holiday periods; or 3) Cancel a meeting due to a lack of quorum or agenda items or other precipitating events.

Metro Council - Shall meet the second and fourth Thursdays of each month beginning at 4:00 p.m.\*

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The Metro Council standing committee meetings shall be regularly scheduled as outlined below except when the Committee Chair finds a need to: 1) Convene special meetings; 2) Change meeting dates or times to respond to special scheduling needs, such as during holiday periods; or 3) Cancel a meeting due to a lack of quorum or agenda items or other precipitating events.

Finance Committee - Shall meet the second and fourth Wednesdays of each month beginning at 4:00 p.m.\*

Governmental Affairs Committee - Shall meet the first and third Thursdays of each month beginning at 4:00 p.m.\*

Planning Committee - Shall meet the second and fourth Tuesdays of each month beginning at 4:00 p.m.\*

Regional Facilities Committee - Shall meet the first and third Wednesdays of each month beginning at 4:00 p.m.\*

Solid Waste Committee - Shall meet the first and third Tuesdays of each month beginning at 4:00 p.m.\*

\* Meeting call to order times subject to change at the discretion of the Committee Chair or the Presiding Officer



**METRO**

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# Memorandum

DATE: January 4, 1993  
TO: Governmental Affairs Committee  
FROM: Casey Short, Council Analyst  
RE: Draft Resolution No. 93-1741

Three technical errors in Draft Resolution No. 93-1741 have been identified, which should be corrected prior to committee action. Those errors are:

page 1: In "Be It Resolved" #3, the year 1992 should be changed to 1993.

page 3: In #3 of the Planning Committee's statement of purpose, the reference to "the Regional Citizens Involvement Coordinating Committee (RCICC)" should be replaced with "the Metro Committee for Citizen Involvement (Metro CCI)."

page 7: The next-to-last line on page 7 lists Councilor Wyers as Metro's representative on the Special Districts Association of Oregon (SDAO) Board of Directors. We have been informed that Metro does not have a dedicated seat on the SDAO Board, so this line should be deleted.

We apologize for the errors.