



METRO COUNCIL MEETING

Meeting Minutes

Oct. 23, 2014

Metro, Council Chambers

Councilors Present: Council President Tom Hughes, and Councilors Sam Chase, Kathryn Harrington, Carlotta Collette and Bob Stacey

Councilors Excused: Councilors Shirley Craddick and Craig Dirksen

Council President Tom Hughes called the regular council meeting to order at 2:03 p.m.

1. CITIZEN COMMUNICATIONS

Mark Fitz, Damascus: Mr. Fitz introduced himself as the chairman of the Damascus Planning Commission, but was here to speak as a private citizen. He explained that while there have been a lot of questions or confusion about what was happening in Damascus, he wanted to share that he didn't feel that what was being reflected in the media was not very reflective of what was happening. Mr. Fitz wanted to assure the Metro Council that the city had been working diligently on citizen outreach, that the city was functioning well, and work progressing on planning Damascus.

Councilors thanked Mr. Fitz for his assurance and for taking the time to come talk with the Council. They appreciated his positive attitude and thanked him for his service, hard work in Damascus.

2. NON-CAPITAL ASSET MANAGEMENT PRESENTATION

Council President Hughes introduced Auditor Suzanne Flynn to present the Non-Capital Asset Management Audit Report. Ms. Flynn discussed what this type of smaller asset (less than \$5,000) audit is, explaining that while the amount sounds small, this is typically an audit that looks at items that aren't any less important such as cameras, laptops, etc. and that are more easily stolen or misplaced. She stated that this type of audit is fairly traditional in terms of the process, looking at previous inventory lists and comparing to what could actually be located. Ms. Flynn stated that there did not seem to be one consistent approach to non-capital asset management across the agency, so the Auditor's Office recommendation was to create a systematic approach across the agency to for training staff on how to manage these items.

Auditor Flynn introduced Tim Collier, Director of Finance and Regulatory Services, to provide the management response to the audit. Mr. Collier thanked the Office of the Auditor for their professionalism and quality of their work. He stated that the audit did show a few areas that could use improvement as well as a few areas that they are doing very well in. His agreed with the agency-wide systematic approach recommendation and said that they are starting work on this process creation already. Mr. Collier also discussed potential new software that they are looking into to better track items purchased to help make this process more effective and efficient.

Councilors commented that they appreciated the complexity, level of tracking and detailed analysis that goes into both staff's work and the audit, which is so important when using the public's money. Councilors thanked Mr. Collier and his staff, and the Auditor's Office for great work on a huge task, being able to prioritize and track all of the various capital assets that are purchased throughout the agency.

3. SELF ENHANCEMENT, INC PRESENTATION: YOUTH ENGAGING IN NATURAL SCIENCES

Council President Hughes introduced Ms. Jackie Murphy of Self Enhancement, Inc. (SEI) and Jim Desmond, Metro Sustainability Center Director, to present on a pilot program and partnership between Metro and SEI. Mr. Desmond provided background on the pilot program and its relation to the levy work. He explained how working with SEI early on to create the program, as opposed to creating a program and going to SEI, was a big part of what made this program and partnership different and successful. He introduced Gerald Deloney, Director of Program for SEI and Co-Chair of Communities of Color, to speak further about this program.

Mr. Deloney stated that one of SEI's goals is to expose young people to possibilities. He explained that this partnership and program's goals are to help kids understand that there is both an outdoors for recreation, one that they can go out to and put their hands on, and that there is also a career path. SEI wants young people in their programs to see the job opportunities out there, provide them with connections and skills to be able to apply for them in the future. Mr. Deloney then introduced Jackie Murphy of SEI to speak further on SEI and the pilot program with Metro.

Ms. Murphy described the various programs that SEI offers including in-school and after school programs for elementary through high school students, as well as an intensive summer program, a post high school program in the summers between the college school year. In addition, she explained that SEI works with the entire family of their students early on and works to maintain those relationships throughout the duration of the program. Ms. Murphy shared that most of the young people they work with have had limited access to natural areas, for a number of reasons, which is one reason that SEI began a focused program on engaging youth in natural sciences. She stated that students come into SEI as early as 8 years old and often stay involved through 25 years old. Ms. Murphy discussed the process of creating the pilot program, the focus group for it (middle, high school and post-high school ages), and detailed the educational and experiential goals, while showing a slideshow of photos. Ms. Murphy introduced Savannah Carter, a student and participant in the pilot program over the summer, to give a brief description of her experience on the program. Ms. Carter shared some of her favorite parts of the program, what she learned and how it has changed her perspective and interests.

Ms. Murphy thanked the Council, Jim Desmond and Metro staff for the entire experience and shared how easy this partnership came together. She encouraged continuation of the program and relationship between SEI and Metro, offering ideas for future projects and connections for the two organizations to collaborate on.

Council discussion

Councilors expressed appreciation for SEI staff's hard work, for helping Metro design a program that really works for the SEI community, and for sharing your experiences with the Council. They noted that this was a new way to connect with our community, engage future generations to be nature stewards, develop new job skills and a future workforce. Councilors also recognized the Sustainability Center and Jim Desmond for being a leader on this program. In response to councilor

inquiry, Mr. Desmond responded that the Sustainability Center has identified \$250,000 each year to spend on community partnerships, separate from the grant process; Ms. Martha Bennett added that Metro can definitely figure out how to budget for programs like this.

4. WILLAMETTE LOCKS:

Council President Hughes introduced Andy Cotugno, Metro staff, Sandy Carter, Oregon Willamette River Coalition, and Peggy Sigler, National Trust for Historic Preservation, to provide a presentation and update on Willamette Locks.

Mr. Cotugno explained that they were here to provide an update on the Locks, a potential transfer of ownership and potential costs, and prepare Council for future discussions on upcoming legislation. He also recognized and thanked consultants Lisa Naito and Darlene Hooley for their work on the project. Mr. Cotugno then introduced Sandy Carter, who gave a brief history of the Willamette Falls Locks and Canal and the political process that led to the Economic Potential Report being presented today. Ms. Carter introduced Peggy Sigler, to discuss the Locks as a National Trust preservation project and the wide support for opening the Locks. Ms. Sigler described the next steps in the process of requesting an ownership transfer and reopening of the Locks. Mr. Cotugno stated that they will be asking for an endorsement from the Metro Council at some point, as they need support from government agencies in order to request a transfer of ownership and the reopening of the Locks from the Army Corps of Engineers. In response to councilor inquiry, Mr. Cotugno and Ms. Sigler discussed various options for potential future ownership and partnerships between government agencies.

Council discussion

Councilors thanked Mr. Cotugno, Ms. Carter and Ms. Sigler for presenting the update to the Council and were supportive of preserving a regional asset like the Willamette Falls Locks and Canal. Councilors discussed who would take on the ownership, associated costs and responsibilities, again expressing support for the project but reservation about funding or taking it on alone. Councilors requested additional meetings and information about partnership opportunities in the future.

5. CONSIDERATION OF COUNCIL MEETING MINUTES FOR OCTOBER 23, 2014

Motion:	Councilor Kathryn Harrington moved to adopt Council Meeting Minutes for October 23, 2014.
Second:	Councilor Bob Stacey seconded the motion.

Vote: Council President Hughes, and Councilors Harrington, Chase, Collette and Stacey voted in support of the motion. The vote was 5 ayes, the motion passed.

6. ORDINANCES (FIRST READ)

6.1 **Ordinance No. 14-1343**, For the Purpose of Amending Metro Code Chapter 2.17 In Order to Comply with Current State Law and Declaring an Emergency.

Second read, public hearing and Council consideration and vote are scheduled for Oct. 30, 2014.

- 6.2 **Ordinance No. 14-1347**, For the Purpose of Amending Metro Code Chapter 2.09 (Contractor's Business License Program).

Second read, public hearing and Council consideration and vote are scheduled for Oct. 30, 2014.

- 6.3 **Ordinance No. 14-1348**, For the Purpose of Annexing to the Metro District Boundary Approximately 14.59 Acres Located North of NW Brugger Road and West of NW Kaiser Road in the North Bethany Area of Washington County.

Second read, public hearing and Council consideration and vote are scheduled for Oct. 30, 2014.

7. **ORDINANCES (SECOND READ)**

- 7.1 **Ordinance No. 14-1345**, For the Purpose of Amending Metro Code Chapter 2.04 to Update Metro Contract Policies and Procedures.

7.2

Motion:	Councilor Kathryn Harrington moved to approve Ordinance No. 14-1345.
Second:	Councilor Sam Chase seconded the motion.

Council President Hughes called on Ms. Gabi Schuster, Metro staff, to provide a brief staff report. Ms. Schuster stated that Ordinance No. 14-1345 amends two areas: updating the dollar threshold to align with the associated State of Oregon statute and to create a new class of special procurements relating to work with not-for-profit organizations.

Council President Hughes opened a public hearing. Seeing no citizens who wished to comment, the public hearing was closed.

Council President Hughes called for Council questions. Councilor Harrington stated that the change makes good business sense for Metro, allowing us to be more efficient with valuable public resources, and thanked Metro staff for helping to get the job done.

Vote:

Council President Hughes and Councilors Chase, Harrington and Stacey voted in support of the motion. (Councilor Collette was absent.) The vote was 4 ayes, the motion <u>passed</u> .

8. **RESOLUTIONS**

- 8.1 **Resolution No. 14-4510**, For the Purpose of Approving a Process for Entering Into Contracts with Not-For Profit Organizations to Support Parks and Natural Areas Local Option Levy Goals.

Motion:	Councilor Bob Stacey moved to approve Resolution No. 14-4510.
Second:	Councilor Kathryn Harrington seconded the motion.

Council President Hughes introduced Ms. Kathleen Brennan-Hunter, Metro staff, who presented a brief staff report and explained how the resolution would help Metro establish partnership criteria for projects that are funded by the levy. She also stated that this would help Metro engage the communities that we serve and thanked Finance and Regulatory Services Department staff for their assistance.

Council President Hughes called for Council questions or comments. Councilors thanked staff for their work and appreciated their work on making sure our procedures and processes are in place so that we can work more effectively and efficiently with not-for-profit organizations.

Vote:

Council President Hughes, and Councilors Harrington, Chase and Stacey voted in support of the motion. (Councilor Collette was absent.) The vote was 4 ayes, the motion <u>passed</u> .
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8.2 Resolution No. 14-4560, For the Purpose of Adopting a List of Solid Waste Designated Facilities Pursuant to Metro Code Chapter 5.05.

Motion:	Councilor Sam Chase moved to approve Resolution No. 14-4560.
Second:	Councilor Bob Stacey seconded the motion.

Council President Hughes introduced Mr. Roy Brower, Metro staff, who presented a brief staff report. Mr. Brower explained that this is a relatively minor, technical change to the code, separating out two lists of facilities (one for 2014, another for 2015 due to changes in a facility ownership beginning in 2015).

Council President Hughes called for Council questions or comments. Councilors clarified that this change just readopts a list into two separate lists, but doesn't expand the list or qualifications of facilities on the list, which Mr. Brower confirmed. Councilor Stacey noted that they were not making any qualitative assessments at that time.

Vote:

Council President Hughes, and Councilors Harrington, Chase and Stacey voted in support of the motion. (Councilor Collette was absent.) The vote was 4 ayes, the motion <u>passed</u> .
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9. CHIEF OPERATING OFFICER COMMUNICATION

Ms. Martha Bennett provided an update on the following events or items: reminder about October 28th work session and reception with the Rotary Club of Portland (located at the Oregon Zoo, instead of at Metro Regional Center), the Let's Talk Trash Film Gala, thanks to Councilor President Hughes and Councilor Stacey for leading the delegation at the Veteran's Day Parade, and two issues coming up relating to the draft Urban Growth Report relating to the City of Damascus. Alison Kean,

Metro Attorney, will discuss further. Ms. Kean discussed the Oregon Court of Appeals ruling on citizen applications to withdraw property from the City of Damascus and how this relates and affects Metro.

10. COUNCILOR COMMUNICATION

Councilors provided updates on the following meetings or events: October 22nd MPAC meeting (which included discussions on Climate Smart Communities Scenarios project, draft Urban Growth Report employment capacity and regional site industrial readiness report, and a presentation by Mayor Tim Knapp) and the first meeting of a new advisory committee, Enterprising Places Steering Committee.

11. ADJOURN

There being no further business, Council President Hughes adjourned the regular meeting at 4:23 p.m. The Metro Council will convene the next regular council meeting on Thursday, October 30 at 2 p.m. at the Metro Regional Center, Council Chambers. The Metro Council recessed to the Council Annex for an executive session held pursuant to ORS 192.660(2)(h).

Respectfully submitted,



Alexandra Eldridge, Regional Engagement & Legislative Coordinator

ATTACHMENTS TO THE PUBLIC RECORD FOR THE MEETING OF OCT. 23, 2014

Item	Topic	Doc. Date	Document Description	Doc. Number
5.0	Minutes	10/23/2014	Council Meeting Minutes from Oct. 16, 2014	102314c-01
8.1	Legislation	10/23/2014	Revised Staff Report for Resolution No. 14-4510	102314c-02