

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF AMENDING THE FY 2014-15 BUDGET AND APPROPRIATIONS SCHEDULE TO PROVIDE FOR A CHANGE IN OPERATIONS )  
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)

RESOLUTION NO 14-4581

Introduced by Martha Bennett, Chief Operating Officer, with the concurrence of Council President Tom Hughes

WHEREAS, the Metro Council has reviewed and considered the need to increase appropriations within the FY 2014-15 Budget; and

WHEREAS, Metro Code chapter 2.02.040 requires Metro Council approval to add any new position to the budget; and

WHEREAS, the need for the increase of appropriation has been justified; and

WHEREAS, adequate funds exist for other identified needs; and

WHEREAS, ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund's appropriations, if such transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction, and

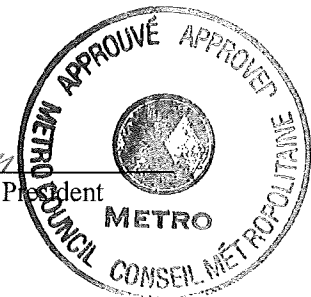
WHEREAS, ORS 294.463(3) provides for transfers of appropriations or of appropriations and a like amount of budget resources between funds of the municipal corporation when authorized by an official resolution or ordinance of the governing body stating the need for the transfer, now, therefore,

BE IT RESOLVED,

That the FY 2014-15 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Resolution for the purpose of authorizing 10 new full-time positions and 2 new part-time positions for a total of 11.0 FTE; recognizing \$76,672 in new grants and donations in the General Fund; acknowledging \$150,000 in anticipated additional interest earnings in the General Fund; and transferring \$696,431 from the General Fund contingency and \$52,315 from the Parks and Natural Areas Local Option Levy Fund contingency.

ADOPTED by the Metro Council this 13<sup>th</sup> day of November, 2014.

*Tom Hughes*  
Tom Hughes, Council President



APPROVED AS TO FORM:

*Alison Kean*

Alison Kean, Metro Attorney

**Exhibit A**  
**Resolution No. 14-4581**

ACCT	DESCRIPTION	Current Budget	Revision	Amended Budget
<b>General Fund</b>				
<b>General Fund Resources</b>				
<i><b>Beginning Fund Balance</b></i>				
326100	Fund Bal-Restr by TOD IGA	8,106,564	-	8,106,564
330300	Fund Bal-Comm for CET	5,071,398	-	5,071,398
340000	Fund Bal-Unassigned/Undesignated	5,997,946	-	5,997,946
340300	Fund Bal-Dsg Debt Service	749,735	-	749,735
340500	Fund Bal-Dsg Comm Invest Initiative	300,000	-	300,000
340900	Fund Bal-Desg Future Expenditure	2,038,119	-	2,038,119
341500	Fund Bal-Dsg PERS	4,191,403	-	4,191,403
349000	Fund Balance-Unassigned/Reserved	3,187,806	-	3,187,806
<b>Total Beginning Fund Balance</b>		<b>29,642,971</b>	<b>-</b>	<b>29,642,971</b>
<i><b>Current Revenue</b></i>				
401000	Real Property Taxes-Current Yr	12,398,972	-	12,398,972
401500	Real Property Taxes-Prior Yrs	342,000	-	342,000
401800	Payment in Lieu of R Prop Tax	-	-	-
401900	Interest & Penalty-R Prop Tax	-	-	-
405000	Excise Taxes	16,597,648	-	16,597,648
405500	Construction Excise Tax	1,950,000	-	1,950,000
405600	CET - 2.5%	50,000	-	50,000
406000	Cemetery Revenue Surcharge	-	-	-
410000	Federal Grants - Direct	2,546,273	20,000	2,566,273
410500	Federal Grants - Indirect	4,894,732	22,152	4,916,884
411000	State Grants - Direct	225,000	-	225,000
412000	Local Grants - Direct	2,926,163	-	2,926,163
412800	Local Capital Grants	-	-	-
412900	Intra-Metro Grants	-	-	-
413500	Marine Board Fuel Tax	71,152	-	71,152
413700	Gain Share-OR Str Invest Prog	200,000	-	200,000
413900	Other Local Govt Shared Rev.	483,135	-	483,135
414000	Local Government Service Fee	-	-	-
414200	Intergovernmental Misc Revenue	150,000	-	150,000
414500	Government Contributions	3,017,288	-	3,017,288
415000	Contractor's Business License	380,000	-	380,000
416500	Boat Launch Fees	163,095	-	163,095
417000	Fines and Forfeits	-	-	-
418000	Contract & Professional Servic	256,904	-	256,904
420000	UGB Fees	-	-	-
421000	Documents and Publications	-	-	-
421100	Public Record Request Fees	-	-	-
422000	Conferences and Workshops	-	-	-
423000	Product Sales	214,289	-	214,289
428000	Cemetery Service Sales	124,275	-	124,275
428500	Cemetery Property Sales	155,725	-	155,725
428800	Cemetery Merchandise Sales	47,875	-	47,875
450000	Admission Fees	7,476,047	-	7,476,047
450100	Conservation Surcharge	196,875	-	196,875
450200	Admission - Memberships	1,950,000	-	1,950,000
450300	Admission - Special Concerts	1,776,000	-	1,776,000
451000	Rentals - Equipment	831,254	-	831,254
452000	Rentals - Space	100,000	-	100,000
452103	Rentals - Meeting Room	-	-	-
453000	Golf Course Revenues	3,001,928	-	3,001,928
455000	Food & Beverage Service Revenue	5,286	-	5,286
455100	Food Service Revenue - Alcohol	555,109	-	555,109

**Exhibit A**  
**Resolution No. 14-4581**

ACCT	DESCRIPTION	Current Budget	Revision	Amended Budget
<b>General Fund</b>				
<b>General Fund Resources</b>				
455120	Food Service Revenue - Beer	-	-	-
455130	Food Service Revenue - Wine	-	-	-
455500	Food Service Revenue - Food	5,151,506	-	5,151,506
456000	Retail Sales	93,905	-	93,905
457100	Gift Shop Sales	2,495,000	-	2,495,000
458000	Utility Services	2,114	-	2,114
459100	Commissions - ATM	9,000	-	9,000
459940	Commissions - Vending Machine	15,000	-	15,000
461000	Contract Revenue	55,584	-	55,584
462000	Parking Fees	668,134	-	668,134
463000	Tuition and Lectures	1,248,960	-	1,248,960
463500	Exhibit Shows	33,895	-	33,895
464000	Railroad Rides	568,353	-	568,353
464500	Reimbursed Services	-	-	-
464900	Reimbursed Labor	230,936	-	230,936
465000	Miscellaneous Charges for Svc	388,788	-	388,788
470000	Interest on Investments	151,000	150,000	301,000
471900	Unrealized Gain/Loss -FMV Adj	-	-	-
475000	Donations & Bequests - Oper	250,102	34,520	284,622
475500	Capital Contrib & Donations	-	-	-
476000	Sponsorship Revenue	385,572	-	385,572
480000	Cash Over and Short	-	-	-
481000	Sale of Capital Assets	-	-	-
482000	Program Income	-	-	-
489000	Miscellaneous Revenue	136,272	-	136,272
489100	Refunds/Reimbursements	589,506	-	589,506
<b>Total Current Revenue</b>		<b>75,560,652</b>	<b>226,672</b>	<b>75,787,324</b>
<i><b>Interfund Transfers</b></i>				
496000	Interfund Loan - Principal	220,000	-	220,000
496500	Interfund Loan - Interest	8,800	-	8,800
497000	Transfer of Resources	1,145,706	-	1,145,706
497500	Transfer for Indirect Costs	10,398,696	-	10,398,696
498000	Transfer for Direct Costs	2,008,433	-	2,008,433
<b>Total Interfund Transfers</b>		<b>13,781,635</b>	<b>-</b>	<b>13,781,635</b>
<b>TOTAL RESOURCES</b>		<b>\$118,985,258</b>	<b>\$226,672</b>	<b>\$119,211,930</b>

**Exhibit A**  
**Resolution No. 14-4581**

ACCT	DESCRIPTION	Current Budget	Revision	Amended Budget
<b>General Fund</b>				
<b>General Fund - Council</b>				
<b>Expenditures</b>				
<i><b>Personnel Services</b></i>				
500000	Elected Official Salaries	365,904	-	365,904
501000	Reg Employees-Full Time-Exempt	1,859,363	123,946	1,983,309
501500	Reg Empl-Full Time-Non-Exempt	44,554	33,086	77,640
502000	Reg Employees-Part Time-Exempt	-	-	-
503000	Temporary Employees - Hourly	78,000	-	78,000
503100	Temporary Employees - Salaried	-	-	-
508000	Overtime	5,000	-	5,000
508600	Mobile Comm Allowance	12,600	-	12,600
508900	Merit/Bonus Pay	-	-	-
511000	Fringe - Payroll Taxes	197,988	13,204	211,192
512000	Fringe - Retirement PERS	253,150	20,313	273,463
513000	Fringe - Health & Welfare	389,124	28,824	417,948
514000	Fringe - Unemployment	-	-	-
515000	Fringe - Other Benefits	8,881	623	9,504
519000	Pension Oblig Bonds Contrib	20,835	1,571	22,406
519500	Fringe - Insurance - Opt Out	-	-	-
<b>Total Personnel Services</b>		<b>3,235,399</b>	<b>221,567</b>	<b>3,456,966</b>
<i><b>Materials and Services</b></i>				
520100	Office Supplies	63,770	-	63,770
520500	Operating Supplies	882	-	882
521000	Subscriptions and Dues	2,321	-	2,321
524000	Contracted Professional Svcs	1,153,130	-	1,153,130
524600	Sponsorship Expenditures	12,750	-	12,750
525000	Contracted Property Services	-	-	-
525100	Utility Services	1,734	-	1,734
526000	Maintenance & Repair Services	1,020	-	1,020
526500	Rentals	918	-	918
528000	Other Purchased Services	19,380	-	19,380
529200	Parking Services	-	-	-
545000	Travel	54,900	-	54,900
545500	Staff Development	34,692	-	34,692
547000	Council Costs	24,990	-	24,990
549000	Miscellaneous Expenditures	6,895	-	6,895
<b>Total Materials and Services</b>		<b>1,377,382</b>	<b>-</b>	<b>1,377,382</b>
<b>TOTAL REQUIREMENTS</b>		<b>\$4,612,781</b>	<b>\$221,567</b>	<b>\$4,834,348</b>
<b>TOTAL FTE</b>		<b>27.00</b>	<b>3.00</b>	<b>30.00</b>

**Exhibit A**  
**Resolution No. 14-4581**

ACCT	DESCRIPTION	Current Budget	Revision	Amended Budget
<b>General Fund</b>				
<b>General Fund - Finance and Regulatory Services</b>				
<b>Expenditures</b>				
<i><b>Personnel Services</b></i>				
501000	Reg Employees-Full Time-Exempt	2,196,609	(25,000)	2,171,609
501500	Reg Empl-Full Time-Non-Exempt	376,543	-	376,543
502000	Reg Employees-Part Time-Exempt	108,154	-	108,154
502500	Reg Empl-Part Time-Non-Exempt	-	15,615	15,615
503000	Temporary Employees - Hourly	-	-	-
508000	Overtime	-	-	-
508600	Mobile Comm Allowance	1,200	-	1,200
511000	Fringe - Payroll Taxes	225,540	1,317	226,857
512000	Fringe - Retirement PERS	360,629	1,280	361,909
513000	Fringe - Health & Welfare	528,921	4,804	533,725
514000	Fringe - Unemployment	3,549	-	3,549
515000	Fringe - Other Benefits	10,783	70	10,853
519000	Pension Oblig Bonds Contrib	26,812	156	26,968
519500	Fringe - Insurance - Opt Out	-	-	-
<b>Total Personnel Services</b>		<b>3,838,740</b>	<b>(1,758)</b>	<b>3,836,982</b>
<i><b>Materials and Services</b></i>				
520100	Office Supplies	25,205	-	25,205
520500	Operating Supplies	-	-	-
521000	Subscriptions and Dues	14,225	-	14,225
521900	Purchasing Card Expenditures	-	-	-
524000	Contracted Professional Svcs	58,340	150,000	208,340
524500	Marketing Expenditures	-	-	-
524600	Sponsorship Expenditures	9,690	-	9,690
525100	Utility Services	-	-	-
526000	Maintenance & Repair Services	1,325	-	1,325
528000	Other Purchased Services	98,760	-	98,760
530000	Payments to Other Agencies	293,160	-	293,160
544500	Grants & Loans	-	-	-
545000	Travel	30,585	-	30,585
545500	Staff Development	28,950	-	28,950
549000	Miscellaneous Expenditures	4,080	-	4,080
<b>Total Materials and Services</b>		<b>564,320</b>	<b>150,000</b>	<b>714,320</b>
<b>TOTAL REQUIREMENTS</b>		<b>\$4,403,060</b>	<b>\$148,242</b>	<b>\$4,551,302</b>
<b>TOTAL FTE</b>		<b>36.50</b>	<b>0.50</b>	<b>37.00</b>

**Exhibit A**  
**Resolution No. 14-4581**

ACCT	DESCRIPTION	Current Budget	Revision	Amended Budget
<b>General Fund</b>				
<b>General Fund - Information Services</b>				
<b>Expenditures</b>				
<i><b>Personnel Services</b></i>				
501000	Reg Employees-Full Time-Exempt	1,846,970	-	1,846,970
501500	Reg Empl-Full Time-Non-Exempt	309,458	-	309,458
502000	Reg Employees-Part Time-Exempt	30,333	-	30,333
503000	Temporary Employees - Hourly	-	-	-
508000	Overtime	-	-	-
508600	Mobile Comm Allowance	-	-	-
511000	Fringe - Payroll Taxes	183,856	-	183,856
512000	Fringe - Retirement PERS	287,037	-	287,037
513000	Fringe - Health & Welfare	396,330	-	396,330
514000	Fringe - Unemployment	-	-	-
515000	Fringe - Other Benefits	8,648	-	8,648
519000	Pension Oblig Bonds Contrib	21,865	-	21,865
519500	Fringe - Insurance - Opt Out	-	-	-
<b>Total Personnel Services</b>		<b>3,084,497</b>	<b>-</b>	<b>3,084,497</b>
<i><b>Materials and Services</b></i>				
520100	Office Supplies	29,373	-	29,373
520130	Postage	100	-	100
520500	Operating Supplies	-	-	-
521000	Subscriptions and Dues	3,251	-	3,251
521500	Maintenance & Repairs Supplies	7,000	-	7,000
524000	Contracted Professional Svcs	318,292	-	318,292
525100	Utility Services	20,401	-	20,401
526000	Maintenance & Repair Services	684,873	81,810	766,683
528000	Other Purchased Services	-	-	-
544500	Grants & Loans	-	-	-
545000	Travel	12,100	-	12,100
545500	Staff Development	22,000	-	22,000
545520	Conference Fees	6,000	-	6,000
<b>Total Materials and Services</b>		<b>1,103,390</b>	<b>81,810</b>	<b>1,185,200</b>
<b>TOTAL REQUIREMENTS</b>		<b>\$4,187,887</b>	<b>\$81,810</b>	<b>\$4,269,697</b>
<b>TOTAL FTE</b>		<b>27.50</b>	<b>-</b>	<b>27.50</b>

**Exhibit A**  
**Resolution No. 14-4581**

ACCT	DESCRIPTION	Current Budget	Revision	Amended Budget
<b>General Fund</b>				
<b>General Fund - Oregon Zoo</b>				
<b>Expenditures</b>				
<i><b>Personnel Services</b></i>				
501000	Reg Employees-Full Time-Exempt	4,676,831	108,442	4,785,273
501500	Reg Empl-Full Time-Non-Exempt	4,652,019	-	4,652,019
502000	Reg Employees-Part Time-Exempt	63,668	-	63,668
502500	Reg Empl-Part Time-Non-Exempt	1,083,230	-	1,083,230
503000	Temporary Employees - Hourly	1,562,720	-	1,562,720
503100	Temporary Employees - Salaried	-	-	-
504000	Seasonal Employees	1,138,493	-	1,138,493
508000	Overtime	275,786	-	275,786
508500	Premium Pay	-	-	-
508600	Mobile Comm Allowance	-	-	-
510000	Fringe Benefits-Inactive	-	-	-
511000	Fringe - Payroll Taxes	1,138,003	9,118	1,147,121
512000	Fringe - Retirement PERS	1,240,459	6,153	1,246,612
513000	Fringe - Health & Welfare	2,570,240	19,216	2,589,456
514000	Fringe - Unemployment	93,664	-	93,664
515000	Fringe - Other Benefits	44,482	427	44,909
519000	Pension Oblig Bonds Contrib	104,315	3,824	108,139
519500	Fringe - Insurance - Opt Out	-	-	-
<b>Total Personnel Services</b>		<b>18,643,910</b>	<b>147,180</b>	<b>18,791,090</b>
<b>Total Materials and Services</b>		<b>12,136,665</b>		<b>12,136,665</b>
<b>TOTAL FTE</b>		<b>174.60</b>	<b>2.00</b>	<b>176.60</b>

**Exhibit A**  
**Resolution No. 14-4581**

ACCT	DESCRIPTION	Current Budget	Revision	Amended Budget
<b>General Fund</b>				
<b>General Fund - Parks and Environmental Services</b>				
<b>Expenditures</b>				
	<b>Total Personnel Services</b>	<b>3,840,177</b>	-	<b>3,840,177</b>
	<b><i>Materials and Services</i></b>			
520100	Office Supplies	64,137	-	64,137
520110	Computer Equipment	250	-	250
520120	Meetings Expenditures	2,000	-	2,000
520130	Postage	250	-	250
520500	Operating Supplies	112,808	-	112,808
520580	Operating Supplies - Uniforms	300	-	300
521000	Subscriptions and Dues	6,326	-	6,326
521100	Membership & Professional Dues	175	-	175
521400	Fuels and Lubricants - General	56,206	-	56,206
521500	Maintenance & Repairs Supplies	143,307	-	143,307
521560	Maintenance & Repairs Supplies - Equipment	9,810	-	9,810
522500	Retail	13,000	-	13,000
524000	Contracted Professional Svcs	252,493	45,000	297,493
524070	Contracted Prof Svcs - Management, Consulting & Communication Services	2,500	-	2,500
524600	Sponsorship Expenditures	-	-	-
525000	Contracted Property Services	138,945	-	138,945
525100	Utility Services	436,718	-	436,718
525500	Cleaning Services	25,278	-	25,278
526000	Maintenance & Repair Services	515,035	-	515,035
526500	Rentals	44,599	-	44,599
526540	Rentals - Vehicle	4,500	-	4,500
528000	Other Purchased Services	61,698	-	61,698
528500	Cemetery Services Expenditures	108,500	-	108,500
529200	Parking Services	-	-	-
529800	Glendoveer Golf Ops Contract	2,391,250	-	2,391,250
530000	Payments to Other Agencies	27,100	-	27,100
530010	License & Permit Fees	500	-	500
531000	Taxes (Non-Payroll)	226,827	(68,655)	158,172
532000	Government Assessments	-	-	-
544000	Program Purchases	-	-	-
545000	Travel	10,095	-	10,095
545100	Travel and Lodging	2,500	-	2,500
545200	Mileage, Taxi and Parking	100	-	100
545300	Meals & Entertainment	500	-	500
545500	Staff Development	30,012	-	30,012
545520	Conference Fees	4,400	-	4,400
548000	Fee Reimbursements	-	60,000	60,000
549000	Miscellaneous Expenditures	-	-	-
	<b>Total Materials and Services</b>	<b>4,692,119</b>	<b>36,345</b>	<b>4,728,464</b>
<b>TOTAL REQUIREMENTS</b>		<b>\$8,532,296</b>	<b>\$36,345</b>	<b>\$8,568,641</b>
<b>TOTAL FTE</b>		<b>38.10</b>	<b>-</b>	<b>38.10</b>



**Exhibit A  
Resolution No. 14-4581**

ACCT	DESCRIPTION	Current Budget	Revision	Amended Budget
<b>General Fund</b>				
<b>General Fund - Research Center</b>				
<b>Expenditures</b>				
<i>Personnel Services</i>				
501000	Reg Employees-Full Time-Exempt	2,187,612	-	2,187,612
502000	Reg Employees-Part Time-Exempt	250,553	33,480	284,033
503000	Temporary Employees - Hourly	-	-	-
503100	Temporary Employees - Salaried	-	-	-
508000	Overtime	-	-	-
508600	Mobile Comm Allowance	-	-	-
508900	Merit/Bonus Pay	-	-	-
508910	COLA Salary Adjustment (Budget Only)	-	-	-
511000	Fringe - Payroll Taxes	206,903	2,813	209,716
512000	Fringe - Retirement PERS	325,932	2,745	328,677
513000	Fringe - Health & Welfare	403,535	4,804	408,339
514000	Fringe - Unemployment	-	-	-
515000	Fringe - Other Benefits	9,556	127	9,683
519000	Pension Oblig Bonds Contrib	24,613	335	24,948
519500	Fringe - Insurance - Opt Out	-	-	-
<b>Total Personnel Services</b>		<b>3,408,704</b>	<b>44,304</b>	<b>3,453,008</b>
<b>Total Materials and Services</b>		<b>542,291</b>	<b>-</b>	<b>542,291</b>
<b>TOTAL REQUIREMENTS</b>		<b>\$3,950,995</b>	<b>\$44,304</b>	<b>\$3,995,299</b>
<b>TOTAL FTE</b>		<b>28.00</b>	<b>0.50</b>	<b>28.50</b>

**Exhibit A**  
**Resolution No. 14-4581**

ACCT	DESCRIPTION	Current Budget	Revision	Amended Budget
<b>General Fund</b>				
<b>General Fund - General Expenses</b>				
<b>Expenditures</b>				
<i><b>Interfund Transfers</b></i>				
580000	Transfer for Indirect Costs	768,868	-	768,868
581000	Transfer of Resources	5,955,008	93,655	6,048,663
586000	Interfund Loan - Principal	-	-	-
586500	Interfund Loan - Interest	16,140	-	16,140
586900	Internal Loan Advances	-	-	-
<b>Total Interfund Transfers</b>		<b>6,740,016</b>	<b>93,655</b>	<b>6,833,671</b>
<i><b>Contingency</b></i>				
701001	Contingency - Opportunity Account	300,000	-	300,000
701002	Contingency - Operating	2,992,844	(696,431)	2,296,413
701004	Contingency - Rsv One Time Exp	807,878	-	807,878
<b>Total Contingency</b>		<b>4,100,722</b>	<b>(696,431)</b>	<b>3,404,291</b>
<i><b>Unappropriated Fund Balance</b></i>				
800000	Unappropriated Fund Balance	-	150,000	150,000
801002	Unapp FB - Restricted CET	3,117,868	-	3,117,868
801003	Unapp FB - Restricted TOD	5,308,354	-	5,308,354
805000	Unapp FB - Reserves	-	-	-
805100	Unapp FB - Stabilization Reserve	2,259,000	-	2,259,000
805300	Unapp FB - Reserve for one-time expenditures	1,357,528	-	1,357,528
805400	Unapp FB - Reserve for Future Debt Service	826,556	-	826,556
805450	Unapp FB - PERS Reserve	3,838,528	-	3,838,528
805900	Unapp FB - Other Reserves & Designations	1,172,620	-	1,172,620
<b>Total Unappropriated Fund Balance</b>		<b>17,880,454</b>	<b>150,000</b>	<b>18,030,454</b>
<b>TOTAL REQUIREMENTS</b>		<b>\$28,721,192</b>	<b>(\$452,776)</b>	<b>\$28,268,416</b>

**Exhibit A**  
**Resolution No. 14-4581**

ACCT	DESCRIPTION	Current Budget	Revision	Amended Budget
<b>General Asset Management Fund</b>				
<b>Revenues</b>				
<i><b>Beginning Fund Balance</b></i>				
320500	Fund Bal-Restr for Capital	3,437,408	-	3,437,408
340000	Fund Bal-Unassigned/Undesignated	6,026,683	-	6,026,683
350000	Fund Balance-Assigned	584,778	-	584,778
	<b>Total Beginning Fund Balance</b>	<b>10,048,869</b>	<b>-</b>	<b>10,048,869</b>
<i><b>Current Revenue</b></i>				
410500	Federal Grants - Indirect	-	-	-
411000	State Grants - Direct	73,250	-	73,250
412800	Local Capital Grants	-	-	-
470000	Interest on Investments	31,324	-	31,324
471900	Unrealized Gain/Loss -FMV Adj	-	-	-
475000	Donations & Bequests - Oper	-	-	-
475500	Capital Contrib & Donations	1,965,000	-	1,965,000
481000	Sale of Capital Assets	-	-	-
489000	Miscellaneous Revenue	-	-	-
489100	Refunds/Reimbursements	-	-	-
	<b>Total Current Revenue</b>	<b>2,069,574</b>	<b>-</b>	<b>2,069,574</b>
<i><b>Interfund Transfers</b></i>				
496900	Internal Loan Proceeds	3,228,000	-	3,228,000
497000	Transfer of Resources	2,912,575	93,655	3,006,230
498000	Transfer for Direct Costs	-	-	-
	<b>Total Interfund Transfers</b>	<b>6,140,575</b>	<b>93,655</b>	<b>6,234,230</b>
<b>TOTAL RESOURCES</b>		<b>\$18,259,018</b>	<b>\$93,655</b>	<b>\$18,352,673</b>
<b>Expenditures</b>				
	<b>Total Materials and Services</b>	<b>2,066,994</b>	<b>-</b>	<b>2,066,994</b>
<i><b>Capital Outlay</b></i>				
570000	Land	1,400,000	-	1,400,000
571000	Improve-Other than Bldg	808,192	-	808,192
572000	Buildings & Related	200,000	-	200,000
573000	Exhibits and Related	4,542,190	-	4,542,190
574000	Equipment & Vehicles	1,535,214	-	1,535,214
574500	Vehicles	270,930	1,258	272,188
575000	Office Furn & Equip	236,620	-	236,620
576000	Railroad Equip & Facilities	1,500,000	-	1,500,000
579000	Intangible Assets	179,000	25,000	204,000
	<b>Total Capital Outlay</b>	<b>10,672,146</b>	<b>26,258</b>	<b>10,698,404</b>
<i><b>Contingency</b></i>				
700000	Contingency	5,337,970	67,397	5,405,367
	<b>Total Contingency</b>	<b>5,337,970</b>	<b>67,397</b>	<b>5,405,367</b>
<i><b>Unappropriated Fund Balance</b></i>				
801000	Unapp FB - Restricted	181,908	-	181,908
805200	Unapp FB - Renew & Replace Reserve	-	-	-
	<b>Total Unappropriated Fund Balance</b>	<b>181,908</b>	<b>-</b>	<b>181,908</b>
<b>TOTAL REQUIREMENTS</b>		<b>\$18,259,018</b>	<b>\$93,655</b>	<b>\$18,352,673</b>

**Exhibit A**  
**Resolution No. 14-4581**

ACCT	DESCRIPTION	Current Budget	Revision	Amended Budget
<b>Natural Areas Fund</b>				
<b>Natural Areas Fund</b>				
<b><u>Expenditures</u></b>				
<b><u>Personnel Services</u></b>				
501000	Reg Employees-Full Time-Exempt	1,050,947	198,694	1,249,641
501500	Reg Empl-Full Time-Non-Exempt	194,491	-	194,491
502000	Reg Employees-Part Time-Exempt	29,410	-	29,410
503000	Temporary Employees - Hourly	-	-	-
503100	Temporary Employees - Salaried	-	-	-
508000	Overtime	-	-	-
508600	Mobile Comm Allowance	-	-	-
511000	Fringe - Payroll Taxes	107,195	16,709	123,904
512000	Fringe - Retirement PERS	156,086	16,292	172,378
513000	Fringe - Health & Welfare	231,313	38,432	269,745
514000	Fringe - Unemployment	1,021	-	1,021
515000	Fringe - Other Benefits	5,044	797	5,841
519000	Pension Oblig Bonds Contrib	12,749	1,988	14,737
519500	Fringe - Insurance - Opt Out	-	-	-
<b>Total Personnel Services</b>		<b>1,788,256</b>	<b>272,912</b>	<b>2,061,168</b>
<b>Total Materials and Services</b>		<b>12,044,262</b>	<b>-</b>	<b>12,044,262</b>
<b><u>Capital Outlay</u></b>				
570000	Land	20,000,000	(272,912)	19,727,088
571000	Improve-Other than Bldg	-	-	-
571500	Intangibles - Non-Depreciable	-	-	-
572000	Buildings & Related	-	-	-
579000	Intangible Assets	-	-	-
<b>Total Capital Outlay</b>		<b>20,000,000</b>	<b>(272,912)</b>	<b>19,727,088</b>
<b>Total Interfund Transfers</b>		<b>1,673,177</b>	<b>-</b>	<b>1,673,177</b>
<b><u>Contingency</u></b>				
700000	Contingency	15,000,000	-	15,000,000
<b>Total Contingency</b>		<b>15,000,000</b>	<b>-</b>	<b>15,000,000</b>
<b><u>Unappropriated Fund Balance</u></b>				
801000	Unapp FB - Restricted	2,360,531	-	2,360,531
<b>Total Unappropriated Fund Balance</b>		<b>2,360,531</b>	<b>-</b>	<b>2,360,531</b>
<b>TOTAL REQUIREMENTS</b>		<b>\$52,866,226</b>	<b>\$0</b>	<b>\$52,866,226</b>
<b>TOTAL FTE</b>		<b>16.05</b>	<b>4.00</b>	<b>20.05</b>

**Exhibit A**  
**Resolution No. 14-4581**

ACCT	DESCRIPTION	Current Budget	Revision	Amended Budget
<b>Parks and Natural Areas Local Option Levy Fund</b>				
<b>Parks and Environmental Services</b>				
<b><u>Expenditures</u></b>				
<b><u>Personnel Services</u></b>				
501000	Reg Employees-Full Time-Exempt	398,507	36,175	434,682
501500	Reg Empl-Full Time-Non-Exempt	139,660	-	139,660
511000	Fringe - Payroll Taxes	45,316	3,048	48,364
512000	Fringe - Retirement PERS	51,772	2,966	54,738
513000	Fringe - Health & Welfare	129,708	9,608	139,316
515000	Fringe - Other Benefits	2,263	156	2,419
519000	Pension Oblig Bonds Contrib	5,380	362	5,742
	<b>Total Personnel Services</b>	<b>772,606</b>	<b>52,315</b>	<b>824,921</b>
<b><u>Materials and Services</u></b>				
524000	Contracted Professional Svcs	579,248	-	579,248
525000	Contracted Property Services	200,000	-	200,000
526200	Capital Maintenance - Non-CIP	25,000	-	25,000
	<b>Total Materials and Services</b>	<b>804,248</b>	<b>-</b>	<b>804,248</b>
<b><u>Capital Outlay</u></b>				
571000	Improve-Other than Bldg	1,431,500	-	1,431,500
572000	Buildings & Related	875,000	-	875,000
574000	Equipment & Vehicles	-	-	-
	<b>Total Capital Outlay</b>	<b>2,306,500</b>	<b>-</b>	<b>2,306,500</b>
<b><u>Interfund Transfers</u></b>				
580000	Transfer for Indirect Costs	318,789	-	318,789
581000	Transfer of Resources	17,000	-	17,000
582000	Transfer for Direct Costs	1,301,558	-	1,301,558
	<b>Total Interfund Transfers</b>	<b>1,637,347</b>	<b>-</b>	<b>1,637,347</b>
<b><u>Contingency</u></b>				
701002	Contingency - Operating	1,173,117	(52,315)	1,120,802
	<b>Total Contingency</b>	<b>1,173,117</b>	<b>(52,315)</b>	<b>1,120,802</b>
<b>TOTAL REQUIREMENTS</b>		<b>\$6,693,818</b>	<b>\$0</b>	<b>\$6,693,818</b>
<b>TOTAL FTE</b>		<b>9.00</b>	<b>1.00</b>	<b>10.00</b>

**Exhibit B**  
**Resolution 14-4581**  
**Schedule of Appropriations**

	Current Appropriation	Revision	Revised Appropriation
<b>GENERAL FUND</b>			
Council	4,612,781	221,567	4,834,348
Office of the Auditor	748,190	-	748,190
Office of Metro Attorney	2,202,018	-	2,202,018
Information Services	4,187,887	81,810	4,269,697
Communications	3,086,345	-	3,086,345
Finance and Regulatory Services	4,403,060	148,242	4,551,302
Human Resources	2,477,432	-	2,477,432
Parks and Environmental Services	8,532,296	36,344	8,568,640
Sustainability Center	3,384,535	-	3,384,535
Visitor Venues - Oregon Zoo	30,780,575	147,180	30,927,755
Planning and Development Department	15,094,485	-	15,094,485
Research Center	3,950,995	44,304	3,995,299
Special Appropriations	5,017,085	-	5,017,085
Non-Departmental			
Debt Service	1,786,381	-	1,786,381
Interfund Transfers	6,740,016	93,656	6,833,672
Contingency	4,100,722	(696,431)	3,404,291
<i>Total Appropriations</i>	101,104,803	76,672	101,181,475
Unappropriated Balance	17,880,454	150,000	18,030,454
<b>Total Fund Requirements</b>	<b>\$118,985,257</b>	<b>\$226,672</b>	<b>\$119,211,929</b>
<b>GENERAL ASSET MANAGEMENT FUND</b>			
Asset Management Program	12,739,140	26,258	12,765,398
Non-Departmental			
Contingency	5,337,970	67,398	5,405,368
<i>Total Appropriations</i>	18,077,110	93,656	18,170,766
Unappropriated Balance	181,908	-	181,908
<b>Total Fund Requirements</b>	<b>\$18,259,018</b>	<b>\$93,656</b>	<b>\$18,352,674</b>
<b>NATURAL AREAS FUND</b>			
Sustainability Center	33,832,518	-	33,832,518
Non-Departmental			
Interfund Transfers	1,673,177	-	1,673,177
Contingency	15,000,000	-	15,000,000
<i>Total Appropriations</i>	50,505,695	-	50,505,695
Unappropriated Balance	2,360,531	-	2,360,531
<b>Total Fund Requirements</b>	<b>\$52,866,226</b>	<b>\$0</b>	<b>\$52,866,226</b>
<b>PARKS AND NATURAL AREAS LOCAL OPTION LEVY</b>			
Sustainability Center	6,903,738	-	6,903,738
Parks and Environmental Services	3,883,354	52,315	3,935,669
Visitor Venues - Oregon Zoo	312,244	-	312,244
Special Appropriations	1,500,000	-	1,500,000
Non-Departmental			
Interfund Transfers	1,637,347	-	1,637,347
Contingency	1,173,117	(52,315)	1,120,802
<i>Total Appropriations</i>	15,409,800	-	15,409,800
<b>Total Fund Requirements</b>	<b>15,409,800</b>	<b>-</b>	<b>15,409,800</b>

***All Other Appropriations Remain As Previously Adopted***

## STAFF REPORT

### FOR THE PURPOSE OF AMENDING THE FY 2014-15 BUDGET AND APPROPRIATIONS SCHEDULE TO PROVIDE FOR A CHANGE IN OPERATIONS

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Date: October 24, 2014

Presented by: Tim Collier 503-797-1913

## BACKGROUND

Several items have been identified that necessitate amendment to the budget.

### Transfer of Payroll Services

As part of a move to consolidate financial operations and improve internal controls and segregation of duties, the payroll function is being moved from the Human Resources Department to Finance and Regulatory Services. One existing Payroll Specialist position will transition to Finance and Regulatory Services, but there is a need to add a new 0.50 FTE Payroll Specialist to ensure continuity of service and provide adequate backup for the payroll function. This action requests the transfer of \$23,242 from the General Fund contingency to fund the salary and fringe benefits for a 0.50 FTE Payroll Specialist beginning November 1<sup>st</sup>. The annual cost of this position is approximately \$35,000. In future years the cost of this position will be allocated through the cost allocation plan.

### Additional module for Budget Software

During first quarter of FY 2014-15, Financial Planning purchased a small new module for Metro's budget software. This will allow us to more efficiently prepare the budget in compliance with local budget law. This amendment requests the transfer \$25,000 from anticipated salary savings due to a vacant position to in the Finance and Regulatory Services General Fund budget to the New Capital Account of the General Asset Management Fund.

### Investment Advisor Services

In July 2014, Finance and Regulatory Services engaged an investment advisory firm to assist Metro staff with the management and reporting of Metro's investment portfolio. The goal of the project was to bring additional investment expertise to this area for the purpose of improving reporting, increasing the yield on the portfolio, and improving the responsiveness of the portfolio to changes in policy direction or external influences. The investment advisor services are anticipated to cost approximately \$150,000 in the first year of the contract. However, staff and the advisor estimate that through improvements to management of the portfolio, Metro should recover that entire cost through increased investment earnings. Additional investment earnings cannot be recognized for direct appropriation without a supplemental budget. This action acknowledges the receipt of additional earnings but funds the request through a transfer of \$150,000 from the General Fund contingency.

### General Curator at Oregon Zoo

The Oregon Zoo is proposing to add a 1.0 FTE General Curator (Manager II) in the current fiscal year. This position was eliminated when the incumbent General Curator was promoted to Deputy Director of Living Collections. This position will be responsible for managing the animal care section of the zoo, collection planning, and ensuring compliance with USDA and AZA standards and state and federal laws related to animal care. The addition of this position will help to ensure the highest consistency and quality in animal care. This amendment requests the transfer of \$92,660 from the General Fund

contingency to pay for the salary and benefits of the 1.0 FTE General Curator (Manager II) beginning November 1<sup>st</sup>. The annual cost of this position is approximately \$139,000.

Lead and Wildlife Outreach Coordinator

The Oregon Zoo requests the addition of a three year, limited-duration 1.0 FTE Lead and Wildlife Outreach Coordinator (Associate Public Affairs Specialist) position. This position is partially funded by grants from the Flora Family Foundation and the US Department of Fish and Wildlife, and fully guaranteed by the Oregon Zoo Foundation. These grants will support the position for three years, until approximately June 30<sup>th</sup>, 2017.

The Lead and Wildlife Outreach Coordinator will spearhead the development and implementation of the Lead and Wildlife Outreach Initiative. This program is envisioned to provide education with the goal of reducing the exposure of wildlife to lead, which has been identified as a significant cause of morbidity and mortality in wildlife. The Coordinator will travel extensively throughout the hunting and fishing community, building relationships with gun users, hunting groups, ranchers, wildlife pest controllers, federal and state agencies, and other stakeholders to educate and collaborate in an effort to reach the program goal.

This action recognizes \$54,520 in addition grants and donations to fund the 1.0 FTE beginning November 1<sup>st</sup>. The estimated annual cost of this position is approximately \$82,000.

PeopleSoft Licensing

When Metro and the MERC Venues consolidated accounting operations, the MERC Venues financial records were added to the PeopleSoft General Ledger. The increase in budget triggered the need to expand licenses in PeopleSoft. In anticipation of this event, one-time funding was proposed and added to the FY 2013-14 Information Services budget. However, the negotiations on licensing between Metro and Oracle, took more than a year to complete and an agreement could not be reached before the end of the fiscal year. The funds were not carried forward and reverted back to the General Fund reserves for FY 2014-15. An agreement was reached at the end of August. The Information Services department is asking that the money for the expansion be re-instated to FY2014-15 in order to complete the expansion, including software support for the current year.

Information Services is also asking for funding for an update to the COBOL compiler software for PeopleSoft Payroll. This software, which compiles code to run two, key processes, was part of the original PeopleSoft agreement, but had a major licensing revision when Oracle purchased the software code. Metro currently runs version 3, which is obsolete and does not run on a modern operating system. This software is critical to applying tax updates, upgrades and patches in PeopleSoft HRMS and Payroll. This software may be a pre-requisite for the upcoming PeopleSoft HRMS upgrade in 2015.

<b>Product Description</b>	<b>Expansion Amount (one-time)</b>	<b>Annual Support (ongoing)</b>
AR/Billing, G/L, Purchasing, AP, e-Benefits	\$48,860	\$10,750
Asset Management (estimated)	\$3,200	
COBOL Compiler (estimated)	\$15,000	\$4,000
Total Request (expansion and annual support)		\$81,810

This action requests a total of \$81,810 from the General Fund contingency. In future years, the ongoing annual support will be allocated through the cost allocation plan.



### Cemetery Burial Rights

A \$45,000 budget amendment is being requested for the purpose of completing a survey, filing fees, and platting at Multnomah Park Cemetery to add burial rights. These burial rights will allow for casket or urn burials for the continued resolution of burial right ownership in other areas of the cemetery, as well as offering additional spaces for purchase to the community. Multnomah Park Cemetery has been closed to new burial right sales since 2011 because of a lack of available burial rights.

In addition, a \$60,000 budget amendment is being requested for the purpose of resolving burial right ownership conflicts in Metro's Historic Cemeteries, in accordance with Metro's commitment to ensuring that modern purchasers of burial rights are vested with unclouded title. Funding is needed to start resolving ownership conflicts as Metro's cemetery program continues clarifying ownership records and honoring existing contractual obligations to modern families. Staff will be able to better estimate and anticipate additional funds needed in future years based on the results of this initial request.

This amendment requests the transfer of \$105,000 from the General Fund contingency to fund these actions.

### Glendoveer Patio Reimbursement

In FY 2013-14, the Renewal & Replacement Account funded \$70,000 for the construction of the Glendoveer Patio project at the Glendoveer Club House. The project was a new project and did not qualify as a renewal and replacement project. The intention was that the Account would be reimbursed from revenues generated by the patio. Reimbursements to the renewal and replacement account for this project are made based on the net profit from the Food & Beverage revenues and additional revenue generated from the new patio. In FY 2013-14 the amount of \$24,077 was reimbursed to the Account. The remaining balance of \$45,923 is expected to be reimbursed in full in FY 2014-15.

This action provides the steps necessary to provide for the transfer of \$45,923 from the General Fund Parks and Environmental Services to the General Asset Management Fund Renewal and Replacement Account.

### Glendoveer Merchandise Sales Reserve

Per the contract with CourseCo, 50 percent of profits from merchandise sales must be reserved for capital use. When developed, the FY 2014-15 budget did not recognize the reserve nor the necessary appropriation to transfer the funds from the General Fund to the Regional Parks Capital Account in the General Asset Management Fund. For FY 2014-15, the reserve contribution amount is estimated to be \$22,732. Out of this amount, \$1,258 is allocated to the Glendoveer Maintenance Equipment project budgeted in FY 2014-15 to increase the amount of funds required to complete this project. The remaining amount will be reserved for future capital projects.

This action provides the steps necessary to provide for the transfer of \$22,732 from the General Fund Parks and Environmental Services to the General Asset Management Fund Regional Parks Capital Account.

### Performance Analytics Specialist Position

The Performance Analytics Specialist reports to the Research Center Director and serves as both an internal consultant and Metro's external liaison for initiatives that leverage investments in shared solutions and support the alignment of Metro's programs and projects with agency priorities and desired regional outcomes. The position will work directly with the Metro Council to discuss and report on

organizational performance indicators and will work closely with program evaluators who monitor and assess program effectiveness and internal technical staff who build reporting and analysis tools.

The Performance Analytics Specialist will serve as project manager and advisor leading efforts that support the design and reporting of agency-level and regional indicators. It provides expertise that supports performance management, including 1) the assessment of baseline conditions and outcomes reflected in the social, natural and built environment, and 2) lead on the development of systems and reporting tools for performance measures. The position will support and advise on, for example, Metro's Equity Strategy and Indicators, Metro's Context Tool, and Metro's partnership with the Coalition for a Livable Future on the regional Equity Atlas. A more detailed work plan is attached.

This action transfers \$44,304 from the General Fund contingency to fund the estimated salary and benefits for a 0.50 FTE Principal Regional Planner beginning November 1st. The estimated annual cost of this position is approximately \$67,000.

#### Diversity, Equity and Inclusion

Staff has identified a need to better coordinate and align Metro's efforts in diversity, equity and inclusion for maximum results and more effective engagement with community stakeholders. This amendment adds three new positions under the Office of the Chief Operating Officer to provide a more coordinator approach to these functions. All positions are added effective November 1<sup>st</sup>.

- 1.0 FTE Program Director position to provide project management and resources to coordinate and support shared goals in the diversity, equity and inclusion work that Metro has undertaken. This position will supervise and coordinate staff currently working on the Diversity Action Program, the Equity Strategy Program, and Metro's inclusive public involvement and community relations efforts. The estimated cost of this position beginning November 1<sup>st</sup> is \$98,348. The estimated annual salary and benefit cost is approximately \$148,000.
- 1.0 FTE Administrative Specialist III position to provide administrative support and project assistance to the Diversity, Equity and Inclusion team. The estimated cost of this position beginning November 1st is \$48,673. The estimated annual salary and benefit cost is approximately \$73,000.
- 1.0 FTE Program Analyst IV position to provide project support to the Diversity, Equity and Inclusion team, including internal communication, work plan development and implementation, program evaluation and budget coordination. The estimated cost of this position beginning November 1st is \$74,546. The estimated annual salary and benefit cost is approximately \$112,000.

This action requests the transfer of \$221,567 from the General Fund contingency to the Council Office, Office of the Chief Operating Officer to fund the three positions effective November 1, 2014.

#### Natural Areas Program

The acquisition of natural areas and trails been in progress since the Natural Areas bond measure passed in November 2006. Acquisition has been very successful in most target areas, and the focus on the ongoing acquisition program is on closing important gaps in target areas. The success of the program in reaching overall acreage goals means that there is an opportunity to pair bond funds with levy fund for natural area access projects. There is also a significant opportunity to build out some key regional trail gaps where the easement was acquired with bond funds. These investments will help achieve the goals of the refinement plans and further leverage the investment opportunities created by the passage of the Parks and Natural Areas Levy. Staff anticipates expending approximately \$15 to \$20 million on the projects

identified in Attachment 2 to this staff report. No additional appropriation is needed to fund these projects.

However, additional staff resources are necessary to manage these projects. This amendment proposes an additional 4.00 FTE limited duration positions in the Natural Areas Bond Program. The new 4.00 FTE within the natural areas bond program includes 3.00 FTE Senior Regional Planners and 1.00 FTE Senior Public Affairs Specialist. These positions will support the projects described in Attachment A (Natural Areas Bond Capital Projects) to increase access to the natural areas acquired through the 2006 Natural Areas Bond Program.

The four new positions will be funded from the Natural Areas Bond Fund. The estimated cost for all four positions beginning November 1<sup>st</sup> is approximately \$273,000. The annual cost of the four positions is approximately \$409,000. The positions will be funded from existing bond fund appropriation. No additional appropriation is needed for FY 2014-15 for these positions. This action seeks FTE authority only.

In addition, this amendment adds a new 1.00 FTE Assistant Public Affairs Specialist in the Parks and Natural Areas Local Option Levy Program. This position was identified in early work planning as a possible need. At the time it was proposed, Senior Leadership asked staff to begin work and then determine the need. Based on significant public interest in levy related work, and on Metro's goals to be more inclusive in community engagement, there is a gap in what staff can currently deliver. This assistant will support community engagement and in particular equity related efforts.

This action seeks the transfer of \$52,315 from the Parks and Natural Areas Local Option Levy Fund contingency to fund the estimated salary and benefits for this position effective November 1<sup>st</sup>. The estimated annual cost is approximately \$78,500.

## ANALYSIS/INFORMATION

- 1. Known Opposition:** None known.
- 2. Legal Antecedents:** ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund's appropriation, if such transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction. ORS 294.463(3) provides for transfers of appropriations or of appropriations and a like amount of budget resources between funds of the municipal corporation when authorized by an official resolution or ordinance of the governing body stating the need for the transfer. Metro code chapter 2.02.040 requires the Metro Council to approve the addition of any position to the budget. Metro's adopted financial policies require any project exceeding \$100,000 or an existing CIP project increasing greater than 20 percent to receive Council approval.
- 3. Anticipated Effects:** This action provides for changes in operations as described above – authorizes 10 new full-time positions and 2 new part-time positions for a total of 11.0 FTE; recognizes \$76,672 in new grants and donations in the General Fund; acknowledges \$150,000 in anticipated additional interest earnings in the General Fund; transfers \$696,431 from the General Fund contingency and \$52,315 from the Parks and Natural Areas Local Option Levy Fund contingency.

4. **Budget Impacts:** This action has the following impact on the FY 2014-15 budget:

- Transfers payroll services from Human Resources to Finance and Regulatory Services adding a 0.50 FTE payroll specialist
- Transfers \$25,000 in anticipated salary savings from Finance and Regulatory Services in the General Fund to the General Asset Management Fund to pay for an additional module and ledger in Metro's Budget Preparation and Management system.
- Provides appropriation for an investment advisory firm to assist Metro staff with the management and reporting of Metro's investment portfolio.
- Adds 1.0 FTE General Curator at the Oregon Zoo
- Adds 1.0 FTE Lead and Wildlife Outreach Coordinator at the Oregon Zoo funded by grants and contributions from the Oregon Zoo foundation
- Provides for PeopleSoft licensing following the consolidation of Metro and MERC accounting operations
- Provides \$105,000 for the Cemetery program to provide additional burial rights and to resolve burial rights ownership conflicts.
- Provides budget actions necessary to recognize reimbursement for the Glendoveer patio project funding and to set up the Glendoveer merchandise sales reserve.
- Adds 0.50 FTE Principal Regional Planner in the Research Center to serve as both an internal consultant and Metro external liaison for initiatives.
- Adds 3.0 FTE for Diversity, Equity and Inclusion to better coordinate and align Metro's efforts in these areas.
- Adds 4.0 FTE in the Natural Areas Bond Fund and 1.0 FTE in the Parks and Natural Areas Local Option Levy Fund to further the goals of the Natural Areas Program.

**RECOMMENDED ACTION**

The Chief Operating Office recommends adoption of this Resolution.

**ATTACHMENT 1**  
**Resolution 14-4581**

**Performance Analytics Specialist (.50 Principal GIS Specialist)**

**Essential Duties:**

1. Research and recommend best practices for the transformation of raw data into indicators and tools that effectively support policy decisions. Develop policy recommendations and cost/benefit analysis of alternatives; develop appropriate systems for implementation. Ensure consistency, compatibility and cost efficiency across the Research Center's portfolio of projects.
2. Act as a liaison between program evaluators and technical staff to achieve goals and maximize value and return on investment for indicator and performance management initiatives. Identify key decisions needed; schedule and facilitate the decision-making process. Ensure that RLIS and other Enterprise activities reflect agency priorities and support policy decision-making.
3. Establish protocols and processes for establishing performance measure, measuring performance, and managing performance measurement processes organization-wide. Conduct need assessments and develop product specifications for data and services.
4. Develop and maintain an inventory of data-related government standards and regulations and ensure that agency data collection, analysis, sharing and reporting practices adhere to these principles and are aligned with Council and agency priorities.
5. Cultivate relationships with academic, government, non-profit and private sector entities and build partnerships for the development of shared information resources including data, indicators, dashboards, databases, APIs, tools, models, and systems. (Example: Coalition for a Livable Future (CLF) Equity Atlas – with CLF and PSU)
6. Serve as professional consultant and present and promote Research Center products and services to clients, partners, funders, elected officials, executives, and the public.
7. Prepare complex technical and administrative reports and special studies; conduct assessments; prepare inventories and statistical information; develop critical correspondence and comprehensive reports in support of projects and decisions. Write and present project proposals to clients and partners and present performance measurement data to Metro Council.
8. Ensure coordination and collaboration on multi-scale indicators and performance management initiatives by representing Metro in committees, inter-agency work groups, and public forums. Address and respond to issues and concerns.
9. Negotiate and manage contracts with clients and vendors, IGAs with partners, license agreements and other legal documents. Coordinate the selection of consultants and directs and monitors the work.
10. Develop funding proposals, identify and/or develop potential funding sources to support the work of projects and partnerships.
11. Evaluate program accomplishments against established goals and timetables and make recommendations based upon evaluation concerning future plans.

**ATTACHMENT 1**  
**Resolution 14-4581**

**Specific Qualifications:**

- Advanced knowledge in quantitative analysis, communications, and web-based application development
- Creativity and effectiveness in describing how processes, technology, and metrics can be used to measure program effectiveness; ability to assess the alignment of resources with agency priorities
- Understanding of performance measurement, an ability to develop and maintain high level partnerships, and excellent communication, negotiation, teamwork, and customer service skills

**ATTACHMENT 2  
Resolution 14-4581**

**Attachment A - Natural Areas Bond Capital Projects**

PROJECT/TARGET AREA	REFINEMENT PLAN GUIDANCE		OTHER EXISTING POLICY GUIDANCE
	GOAL(S)	TIER I OBJECTIVE(S)	
Chehalem master plan (levy) and build phase I [ <i>Chehalem Ridgetop to Refuge</i> ]	<ul style="list-style-type: none"> <li>Protect large, undeveloped tracts of forestland to protect water quality, wildlife habitat and connections, and to provide public access opportunities.</li> </ul>	<ul style="list-style-type: none"> <li>Protect the upper elevation forestlands and oak woodlands on the Chehalem Ridge to enhance water quality and wildlife habitat and to provide potential public access opportunities.</li> </ul>	<ul style="list-style-type: none"> <li>2013 Parks and Natural Areas Levy project identified for development of public access.</li> </ul>
East Buttes master plan (levy) and build phase 1 [ <i>East Buttes</i> ]	<ul style="list-style-type: none"> <li>Connect the substantial Butler Ridge natural area in public ownership to create a wildlife corridor and potential access to the Clackamas River via Sunshine Butte, Tower Butte, Zion Butte and the North Fork Deep Creek.</li> <li>Protect butte tops and slopes for wildlife habitat and corridors between these wooded slopes and create scenic vistas that provide visual relief to urban residents.</li> <li>Protect headwaters of healthy streams through acquisition of wooded hillsides on Scouters Mountain and Mount Talbert.</li> </ul>	<ul style="list-style-type: none"> <li>Protect wooded slopes on Sunshine Butte and along tributaries to Sunshine Creek to maintain wildlife corridors to the Clackamas River.</li> <li>Protect wooded slopes on Tower and Zion Buttes to secure wildlife corridors to the Clackamas River.</li> <li>Acquire land on Scouters Mountain in close proximity to other public landholdings to create a larger contiguous open space on the butte.</li> </ul>	<ul style="list-style-type: none"> <li>2013 Parks and Natural Areas Levy project identified for development of public access.</li> </ul>
Move River Island restoration to bond from levy [ <i>Clackamas River Bluffs and Greenway</i> ]	<ul style="list-style-type: none"> <li>Protect sensitive riparian areas, wetlands and side channels along the Clackamas River from Goose Creek west towards the confluence with the Willamette River for fish and wildlife habitat protection, enhancement and restoration.</li> <li>Protect water quality and improve fish and wildlife habitat in the lower Clackamas River by acquiring and restoring native plant communities and side channels.</li> <li>Protect unique geological features, habitat for rare species and lands that could provide a regionally significant nature park on the mostly undeveloped Clackamas River Bluffs.</li> </ul>	<ul style="list-style-type: none"> <li>Protect the undeveloped floodplain lands along both sides of the lower Clackamas River from Barton Park to Clear Creek (Carver Boat Ramp) with remnant side channels, gravel bars, intact forests and wetlands for improving fish habitat and maintaining water quality.</li> <li>Protect the undeveloped floodplain lands along both sides of the lower Clackamas River from Clear Creek to Beebe Island (Johnson Creek curves) with remnant side channels, gravel bars, intact forests and wetlands for improving fish habitat and maintaining water quality.</li> <li>Protect scenic views and provide future recreational opportunities by acquiring lands along the Clackamas River Bluffs to create a regionally significant nature park.</li> </ul>	<ul style="list-style-type: none"> <li>Identified as high priority during levy development</li> </ul>
Tualatin boat ramp [ <i>Tualatin River Greenway</i> ]	<ul style="list-style-type: none"> <li>Protect and restore riparian areas and floodplains to improve water quality and to support a diversity of plants and wildlife.</li> <li>Provide additional or enhanced access that will allow people to enjoy the river.</li> </ul>	<ul style="list-style-type: none"> <li>Protect natural areas adjacent to existing public lands to provide public access and improve wildlife habitat protection.</li> <li>Continue the work begun in 1995 to enhance the water trail by providing access point sites along the Tualatin River Greenway that meet the following criteria: <ul style="list-style-type: none"> <li>Locations along the river at intervals of 5 to 10 river miles, allowing for day trips and shorter trips than is now practicable.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>The Metro Council adopted resolutions directing staff to pursue grant funds to support development of the boat launch.</li> </ul>

**ATTACHMENT 2  
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PROJECT/TARGET AREA	REFINEMENT PLAN GUIDANCE		OTHER EXISTING POLICY GUIDANCE
	GOAL(S)	TIER I OBJECTIVE(S)	
Tualatin boat ramp <i>(cont'd)</i>		<ul style="list-style-type: none"> <li>▪ Safe accessibility from a public roadway that can adequately accommodate additional traffic.</li> <li>▪ Developable for boat ramps and/or docks by presence of existing shallow slopes and banks.</li> <li>▪ Associated with sufficient uplands for such features as parking, restrooms, picnic areas and buffering from the river and adjacent uses.</li> <li>▪ Associated with key locations where there is particular interest in additional boat access/pullouts including: south of Farmington Road, north side of the river in the vicinity of Rainbow Lane, and in the vicinity of Elsner Road.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
Willamette Falls Riverwalk <i>[Willamette River Greenway]</i>	<ul style="list-style-type: none"> <li>• Protect fish and wildlife habitat, water quality, scenic resources and improve public access to the river along the greenway from Wilsonville to the Multnomah Channel.</li> </ul>	<ul style="list-style-type: none"> <li>• Close key trail gaps in Portland, including those in North and Southeast Portland.</li> <li>• Secure remaining unique and rare habitats. These include Multnomah Channel, the large forested area west of the Sellwood Bridge and lands near Elk Rock Island.</li> </ul>	<ul style="list-style-type: none"> <li>• The Metro Council considered this project during several deliberations and recently passed an MOU regarding this project.</li> </ul>



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**Trails**

PROJECT/TARGET AREA	REFINEMENT PLAN GUIDANCE		OTHER EXISTING POLICY GUIDANCE
	GOAL(S)	TIER I OBJECTIVE(S)	
Build trail gaps on Marine Drive from Bridgeton to Troutdale <i>[Columbia Slough]</i>	<ul style="list-style-type: none"> <li>Protect and enhance habitat and linkages along the Columbia Slough.</li> </ul>	<ul style="list-style-type: none"> <li>Expand resource protection along the slough and at existing habitat areas, including Whitaker Ponds, Big Four Corners, Prison Pond, Little Four Corners, Smith and Bybee Wetlands Natural Area, Wapato Slough and Vanport Wetlands.</li> <li>Acquire property to create community connections between the St. Johns and Bridgeton neighborhoods and the Columbia Slough Trail and 40-Mile Loop Trail.</li> <li>Acquire property to close trail gaps in the Columbia Slough Trail and 40-Mile Loop Trail between NE 33rd Avenue and the future Gresham-Fairview Trail.</li> <li>Where strategic partnerships can contribute to acquisition and management, acquire other properties along the slough that with restoration will provide additional habitat connections and water quality benefits.</li> </ul>	<ul style="list-style-type: none"> <li>Regional Trails Plan</li> <li>Regional Transportation Plan</li> </ul>
Build Fanno Creek gap through Fields <i>[Fanno Creek Linkages]</i>	<ul style="list-style-type: none"> <li>Complete a continuous greenway trail from the Tualatin River into a highly urbanized, “walker-challenged” area of Portland, and further protect water quality along Fanno Creek and its tributaries.</li> </ul>	<ul style="list-style-type: none"> <li>Connect publicly-owned land along the main stem of Fanno Creek between Cook Park and Woodard Park to complete the corridor and enhance habitat and water quality protection in this area.</li> </ul>	<ul style="list-style-type: none"> <li>Regional Trails Plan</li> <li>Regional Transportation Plan</li> </ul>
Bridge over Columbia Blvd. and the trail to the Slough <i>[Columbia Slough]</i>	<ul style="list-style-type: none"> <li>Protect and enhance habitat and linkages along the Columbia Slough.</li> </ul>	<ul style="list-style-type: none"> <li>Expand resource protection along the slough and at existing habitat areas, including Whitaker Ponds, Big Four Corners, Prison Pond, Little Four Corners, Smith and Bybee Wetlands Natural Area, Wapato Slough and Vanport Wetlands.</li> <li>Acquire property to create community connections between the St. Johns and Bridgeton neighborhoods and the Columbia Slough Trail and 40-Mile Loop Trail.</li> <li>Acquire property to close trail gaps in the Columbia Slough Trail and 40-Mile Loop Trail between NE 33rd Avenue and the future Gresham-Fairview Trail.</li> <li>Where strategic partnerships can contribute to acquisition and management, acquire other properties along the slough that with restoration will provide additional habitat connections and water quality benefits.</li> </ul>	<ul style="list-style-type: none"> <li>Regional Trails Plan</li> <li>Regional Transportation Plan</li> <li>North Portland Enhancement grant committee committed \$850,000 to this project</li> </ul>