

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF AMENDING THE FY)	ORDINANCE NO. 05-1071
2004-05 BUDGET AND APPROPRIATIONS)	
SCHEDULE RECOGNIZING \$10,000 IN GRANT)	Introduced by Mike Jordan, Chief Operating
FUNDS; TRANSFERRING \$79,640 FROM THE)	Officer, with the concurrence of Council
REGIONAL PARKS OPERATING FUND)	President Bragdon
CONTINGENCY; INCREASING OPERATING)	
EXPENDITURES IN THE REGIONAL PARKS)	
OPERATING FUND BY \$89,640;)	
AUTHORIZING 1.0 FTE RECEPTIONIST)	
POSITION; AND DECLARING AN)	
EMERGENCY)	

WHEREAS, the Metro Council has reviewed and considered the need to transfer appropriations within the FY 2004-05 Budget; and

WHEREAS, Oregon Budget Law ORS 294.326(3) allows for the expenditure in the year of receipt of grants, gifts, bequests, and other devices received by a municipal corporation in trust for a specific purpose; and

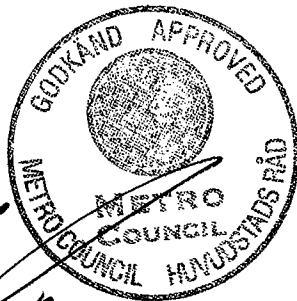
WHEREAS, the need for the transfer of appropriation has been justified; and

WHEREAS, adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 2004-05 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of recognizing \$10,000 in grant funds; transferring \$79,640 from the Regional Parks Operating Fund contingency; increasing operating expenditures in the Regional Parks Operating Fund by \$89,640; and authorizing 1.0 FTE Receptionist position.
2. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 10th day of February, 2005.



[Handwritten Signature]

 David Bragdon, Council President

Attest:

[Handwritten Signature]

 Christina Billington, Recording Secretary

Approved as to Form:

[Handwritten Signature]

 Daniel B. Cooper, Metro Attorney

Exhibit A
Ordinance No. 05-1071

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Regional Parks Operating Fund							
<i>Resources</i>							
REGIONAL PARKS & GREENSPACES							
<i>BEGBAL</i>	<i>Beginning Fund Balance</i>		3,700,311		0		3,700,311
<i>GRANTS</i>	<i>Grants</i>						
4110	State Grants - Direct		149,475		10,000		159,475
<i>LGSHRE</i>	<i>Local Gov't Share Revenues</i>						
4135	Marine Board Fuel Tax		115,000		0		115,000
4139	Other Local Govt Shared Rev.		288,975		0		288,975
<i>GVCNTB</i>	<i>Gov't Contributions</i>						
4145	Government Contributions		40,300		0		40,300
<i>CHGSVC</i>	<i>Charges for Service</i>						
4165	Boat Launch Fees		167,495		0		167,495
4230	Product Sales		1,500		0		1,500
4280	Grave Openings		175,000		0		175,000
4285	Grave Sales		128,100		0		128,100
4500	Admission Fees		638,600		0		638,600
4510	Rentals		480,380		0		480,380
4550	Food Service Revenue		19,207		0		19,207
4560	Retail Sales		3,000		0		3,000
4580	Utility Services		750		0		750
4610	Contract Revenue		947,303		0		947,303
4650	Miscellaneous Charges for Svc		31,000		0		31,000
<i>INTRST</i>	<i>Interest Earnings</i>						
4700	Interest on Investments		60,000		0		60,000
<i>DONAT</i>	<i>Contributions from Private Sources</i>						
4750	Donations and Bequests		1,351,000		0		1,351,000
<i>MISCRV</i>	<i>Miscellaneous Revenue</i>						
4890	Miscellaneous Revenue		11,500		0		11,500
<i>INTSRV</i>	<i>Internal Service Transfers</i>						
4980	Transfer for Direct Costs						
	* from Solid Waste Revenue Fund		3,150		0		3,150
<i>EQTREV</i>	<i>Fund Equity Transfers</i>						
4970	Transfer of Resources						
	* from General Fund (general allocation)		476,847		0		476,847
	* from General Fund (1% on SW revenues)		730,198		0		730,198
	* from General Fund (\$1 per ton)		1,235,149		0		1,235,149
	* from General Fund (\$1.50 per ton)		1,512,917		0		1,512,917
	* from General Fund (landbanking)		231,008		0		231,008
TOTAL RESOURCES			\$12,802,808		\$10,000		\$12,812,808

**Exhibit A
Ordinance No. 05-1071**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Regional Parks Operating Fund							
<i>Personal Services</i>							
<i>SALWGE Salaries & Wages</i>							
5010	Reg Employees-Full Time-Exempt						
	Director II	1.00	99,470	-	0	1.00	99,470
	Manager II	2.00	168,105	-	0	2.00	168,105
	Program Analyst IV	1.00	57,364	-	0	1.00	57,364
	Service Supervisor IV	2.00	118,002	-	0	2.00	118,002
	Administrative Assistant	1.00	36,217	-	0	1.00	36,217
	Associate Management Analyst	0.75	42,148	-	0	0.75	42,148
	Assistant Management Analyst	1.00	48,568	-	0	1.00	48,568
	Associate Regional Planner	2.00	112,536	-	0	2.00	112,536
	Education Coordinator II	1.00	50,971	-	0	1.00	50,971
	Manager I	2.50	183,097	-	0	2.50	183,097
	Program Analyst III	1.00	48,886	-	0	1.00	48,886
	Senior Regional Planner	2.00	136,604	-	0	2.00	136,604
5015	Reg Empl-Full Time-Non-Exempt						
	Arborist	1.00	47,544	-	0	1.00	47,544
	Park Ranger	12.00	503,124	-	0	12.00	503,124
	Program Assistant 2	1.00	39,964	-	0	1.00	39,964
	Education Coordinator I	1.50	64,712	-	0	1.50	64,712
	Receptionist	-	0	1.00	10,962	1.00	10,962
	Secretary	3.00	93,026	-	0	3.00	93,026
	Senior Gardener	1.00	41,927	-	0	1.00	41,927
5020	Reg Empl-Part Time-Exempt						
	Senior Regional Planner	0.80	60,481	-	0	0.80	60,481
	Associate Regional Planner	1.30	66,214	-	0	1.30	66,214
	Volunteer Coordinator II	1.00	56,196	-	0	1.00	56,196
	Asst. Public Affairs Specialist	0.50	23,110	-	0	0.50	23,110
5030	Temporary Employees		370,078		(12,060)		358,018
5080	Overtime		15,420		0		15,420
	Salary Adjustments						
	Adjustment Pool (Non-Rep/AFSCME)		71,532		0		71,532
	COLA (all other employee groups)		11,852		0		11,852
<i>FRINGE Fringe Benefits</i>							
5100	Fringe Benefits						
	Base Fringe		842,738		1,098		843,836
Total Personal Services		40.35	\$3,409,886	1.00	\$0	41.35	\$3,409,886

Exhibit A
Ordinance No. 05-1071

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Regional Parks Operating Fund							
<u><i>Materials & Services</i></u>							
<i>GOODS Goods</i>							
5201	Office Supplies		44,320		0		44,320
5205	Operating Supplies		61,280		0		61,280
5210	Subscriptions and Dues		2,450		0		2,450
5215	Maintenance & Repairs Supplies		84,210		0		84,210
5225	Retail		10,900		0		10,900
<i>SVCS Services</i>							
5240	Contracted Professional Svcs		2,112,258		43,000		2,155,258
5250	Contracted Property Svcs		26,148		0		26,148
5251	Utility Services		108,865		0		108,865
5255	Cleaning Services		250		0		250
5260	Maintenance & Repair Services		57,915		33,257		91,172
5265	Rentals		34,630		0		34,630
5270	Insurance		18,000		0		18,000
5280	Other Purchased Services		41,235		0		41,235
5290	Operations Contracts		1,600		0		1,600
<i>IGEXP Intergov't Expenditures</i>							
5300	Payments to Other Agencies		273,340		0		273,340
5310	Taxes (Non-Payroll)		158,100		13,383		171,483
<i>OTHEXP Other Expenditures</i>							
5450	Travel		3,110		0		3,110
5455	Staff Development		10,800		0		10,800
5490	Miscellaneous Expenditures		17,971		0		17,971
Total Materials & Services			\$3,067,382		\$89,640		\$3,157,022
Total Interfund Transfers			\$2,902,040		\$0		\$2,902,040
<u><i>Contingency and Ending Balance</i></u>							
<i>CONT Contingency</i>							
5999	Contingency						
	* General contingency		185,427		(79,640)		105,787
	* Prior Year PERS Reserve		143,000		0		143,000
	* Current Year PERS Reserve		145,716		0		145,716
<i>UNAPP Unappropriated Fund Balance</i>							
5990	Unappropriated Fund Balance						
	* Undesignated		955,697		0		955,697
	* Cash Flow Reserve		961,000		0		961,000
	* Renew, Replacement & Capital Imp		1,032,660		0		1,032,660
Total Contingency and Ending Balance			\$3,423,500		(\$79,640)		\$3,343,860
TOTAL REQUIREMENTS		40.35	\$12,802,808	1.00	\$10,000	41.35	\$12,812,808

Exhibit B
Ordinance No. 05-1071
FY 2004-05 SCHEDULE OF APPROPRIATIONS

REGIONAL PARKS OPERATING FUND	<u>Current</u> <u>Appropriation</u>	<u>Revision</u>	<u>Amended</u> <u>Appropriation</u>
Operating Expenses (PS & M&S)	\$6,477,268	89,640	\$6,566,908
Interfund Transfers	2,902,040	0	2,902,040
Contingency	474,143	(79,640)	394,503
Unappropriated Balance	2,949,357	0	2,949,357
Total Fund Requirements	\$12,802,808	\$10,000	\$12,812,808

All Other Appropriations Remain as Previously Adopted

STAFF REPORT

IN CONSIDERATION OF ORDINANCE NO. 05-1071, FOR THE PURPOSE OF AMENDING THE FY 2004-05 BUDGET AND APPROPRIATIONS SCHEDULE RECOGNIZING \$10,000 IN GRANT FUNDS; TRANSFERRING \$79,640 FROM THE REGIONAL PARK OPERATING FUND CONTINGENCY; INCREASING OPERATING EXPENDITURES IN THE REGIONAL PARKS OPERATING FUND BY \$89,640; AUTHORIZING 1.0 FTE RECEPTIONIST POSITION; AND DECLARING AN EMERGENCY

Date: January 14, 2005

Prepared by: Jeff Tucker

BACKGROUND

The Regional Parks and Greenspaces Department, in reviewing its funds for the current year, has four separate unforeseen needs that would require budget amendment and address this year.

Emergency Repairs at Gleason Boat Ramp

Immediately upriver of the boat ramp there is a row of aging pilings with timbers ("trash rack") with a protective log boom cabled to it. This trash rack and boom protects the boat basin and its infrastructure from being damaged from river debris. High winds causing rough water and fluctuating water levels have weakened these structures over time. Recently portions of the log boom became unsecured and logs broke loose and are lodged in the trash rack and docks as well as near the Multnomah County River Patrol and Port of Portland's boathouses. This facility is on the CIP for a major facility upgrade with Phase I taking place this fiscal year. Upgrades to the in-water infrastructure will be occurring in the next few years, which includes a total replacement of the existing aged trash rack and log boom.

In order to continue to protect the existing infrastructure (docks, boathouses, concrete ramp) and provide for visitor safety, an emergency repair consisting of retrieval of the displaced logs and reconstructing the log boom and securing it to the trash rack, replacement of the hoops which secure the docks to the pilings, and the replacement of some timbers on the trash rack needs to occur immediately.

The Oregon State Marine Board has awarded Metro an emergency repair grant of up to \$10,000 toward this project.

Regional Parks Operating Fund

New Revenues - State Grant (direct):	\$10,000
Maintenance & Repairs	\$18,000
Contingency	(\$ 8,000)

Emergency Repairs and Additional Property Tax Payments

For over two years, the department has been negotiating with the Multnomah County Assessor's Office over which properties purchased under the 1995 Open Spaces Bond Measure should be taxable, and to what extent. Properties that are leased lose their tax-exempt status, and where portions of the property are leased, the county must determine the relationship between the leased portion and the entire site. In summer 2004, this discussion concluded. The property tax liability due in November 2004 was \$57,383,

while the budget is only \$44,000. Additionally in the Property management program, there have been a number of extra-ordinary maintenance items that have come up this year that were not planned or budgeted for. These include the installation of a new boiler (\$6,765), the replacement of an oil furnace upflow devise (\$3,649), and grading and removing debris (\$4,843) this fiscal year where an emergency septic problem was fixed in June 2004. The total cost of these unanticipated expenses is \$15,257. This budget amendment moves this amount up from the department contingency into the Contracted Property Services budget.

Regional Parks Operating Fund

Property Taxes	\$13,383
Maintenance & Repairs	\$15,257
Contingency	(\$28,640)

Contracted Services to Support Greenspaces Policy Advisory Committee

Temporary contracted professional services are necessary to support the Greenspaces Policy Advisory Committee for the remainder of FY 2004-05. This contract will provide support to the chair of the GPAC committee, as approved by Metro staff, in the area of Regional Greenspaces System support, particularly the development of long-term strategies for implementation of the regional system.

Regional Parks Operating Fund

Contracted Professional Services	\$43,000
Contingency	(\$43,000)

Convert Cemetery Temporary Employee to Permanent Employee

For several years, the Pioneer Cemetery Office has employed a temporary employee to do various tasks, including reception, filing grave sale deeds with the County, and acting as a backup and assistant to the cemeteries program coordinator. Since that program has been moved in the Metro Regional Center, this position has expanded to provide office support for the entire department, including compilation and summary of timesheets, ordering supplies, and backing up the department's front desk reception area. The department sought the advice of the Human Resources office, and has been informed that this temporary position should be recognized as a permanent employee, as it no longer meets the definitions of a temporary employee as defined in the AFSCME contract. This action has no direct impact on the department's budget, as temporary employee salary budget will be reduced to compensate for the conversion of this position to permanent status. The proposed FY 2005-06 budget will include this position as a permanent position.

Regional Parks Operating Fund

Expenditures - Temporary Employee Salary:	\$ (12,060)
Expenditures - Permanent Employee Salary:	\$ 10,962
<u>Expenditures - Increase Fringe Benefits:</u>	<u>\$ 1,098</u>
Net change to Personal Services Budget	\$ 0

Increase Department Budget FTE: 1.0 FTE

ANALYSIS/INFORMATION

1. **Known Opposition** None known
2. **Legal Antecedents** ORS 294.326(3) provides an exemption to Oregon Budget Law allowing for the expenditure in the year of receipt of grants, gifts and bequests received by a municipal corporation in trust for a specific purpose. ORS 294.450 provides for transfers of appropriations within a fund, including transfers from contingency, if such transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction.
3. **Anticipated Effects** This action allows the department to recognize the grant dedicated to the project described in this staff report and make expenditures to fulfill the terms of the grant. This action also transfers appropriation authority from contingency to operating expenses.
4. **Budget Impacts** This action requests the recognition of \$10,000 in State Direct Grants, according to Exhibit A. This action also increases appropriation authority in the Regional Parks Fund Operating Expenditures by \$89,640 as described in Exhibit B Schedule of Appropriations.

RECOMMENDED ACTION

The Chief Operating Officer recommends adoption of this Ordinance.