MERC Commission Meeting

August 3, 2011 12:30 pm

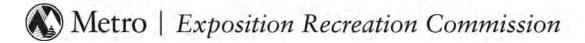
Portland Expo Center 2060 N. Marine Drive Hall D, Room D202-3







600 NE Grand Ave. Portland, OR 97232 503-797-1780



Agenda

Meeting: Metro Exposition Recreation Commission Regular Meeting

Date: Wednesday August 3, 2011

Time: 12:30 – 2:30 pm

Place: Portland Expo Center, 2060 North Marine Drive, Hall D, Room D202-3

CALL TO ORDER

12:30	1.	QUORUM CONFIRMED	
12:35	2.	COMMISSIONER/EX OFFICIO COMMUNICATIONS	
12:45	3. 3.1	GENERAL MANAGER COMMUNICATIONS Discussion of Procurement Policy - Outreach and Diversity Recommendations	Teri Dresler
12:55	4.	MERC VENUES' BUSINESS REPORTS	Blosser/Williams/Bailey
1:10	5.	OPPORTUNITY FOR PUBLIC COMMENT ON NON-AGENDA ITEMS	
1:15	6. 6.1	ACTION AGENDA Resolution 11-19 for the purpose of amending the contracts with Brown Contracting Inc. for the Block 26 Redevelopment project and requesting the Metro Council amend the FY 2011-12 through 2014-15 Capital Improvement	Jeff Blosser
1:15		Resolution 11-19 for the purpose of amending the contracts with Brown Contracting Inc. for the Block 26 Redevelopment project and	Jeff Blosser Robyn Williams
1:15	6.1	Resolution 11-19 for the purpose of amending the contracts with Brown Contracting Inc. for the Block 26 Redevelopment project and requesting the Metro Council amend the FY 2011-12 through 2014-15 Capital Improvement Resolution 11-20 for the purpose of approving the terms of the	

ADJOURN

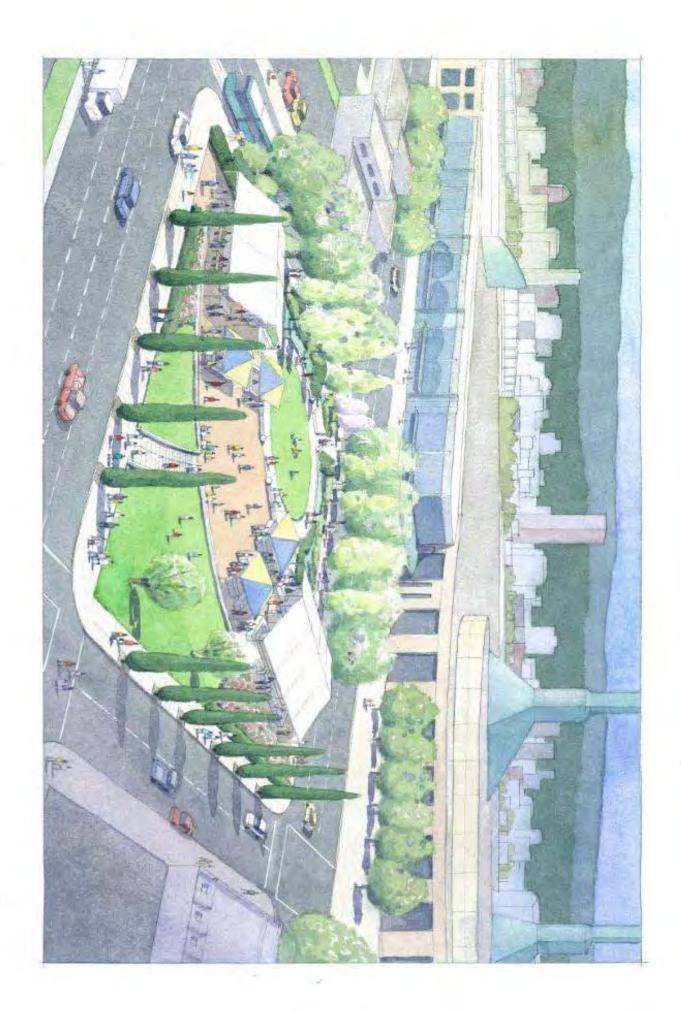
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3.0 - General Manager Communications

Recommended improvements to MERC's procurement policy based on recent Commission concerns related to the lack of diversity in contracting:

- <u>Diversity Points</u> Establish 20% of RFP evaluation criteria as the agency standard for Diversity. Exceptions to this amount may only be granted by the General Manager. (The weighting of all criteria points has been revised to be equitable across all criteria sections)
- <u>Contractor Documentation of Diversity</u> Establish standard breakdown for the evaluation of Diversity as follows:
 - Diversity of firm (i.e. ownership of firm by minorities or women, certification as an MWESB or DBE, business located within FOTA).
 - O Diversity of workforce (i.e. commitment to recruit and retain minorities and women, demographics of workforce including race, gender, and sexual orientation).
 - Diversity in contracting practices (i.e. history of partnering with MWESB firms, proposed subcontracts with MWESB's, outreach efforts to diverse business groups).
 - Commitment to FOTA program (i.e. specific steps to provide employment and contract opportunities to FOTA residents, past performance and experience with FOTA program).
- <u>Outreach Efforts</u> Increase the agency's outreach to FOTA, minority, women and emerging small businesses and organizations that promote diversity:
 - Host at least two "meet and greet" events that allow MWESB and FOTA contractors to meet agency project managers. (we also plan to include employment outreach and information at the meet and greet events)
 - Attend meetings and events that support minorities and women: National Association of Minority Contractors of Oregon, Oregon Association of Minority Entrepreneurs, Oregon Tradeswoman Network, Hispanic Metropolitan Chamber, and others.
 - Provide lists of planned capital improvements and upcoming bid opportunities to FOTA and MWESB contractors.
 - Participation in the above should include project managers, supervisory staff, and procurement staff.
- <u>Contract Sizing</u> Better package contracts into a size and scope that is attractive to MWESB contractors. If projects are designed with small businesses in mind, they can be scoped and bid out within the informal threshold (under \$100,000), it can result in increased competition and decreases costs.
- <u>Sheltered Market Program</u> Adopt the existing Metro sheltered market program for construction related projects between \$5,000 and \$50,000 which are bid only among MWESB contractors. (Add FOTA contractors)
- <u>MWESB Contacts</u> Adopt the Metro practice of contacting one MBE, one WBE, and one ESB for all purchases between \$5,000 and \$50,000 (including one from within FOTA).
- Bonding and Insurance Do not require bonds of any type (bid, performance, payment) on contracts
 under \$100,000 as it is a common obstacle and an added cost for small businesses. With the exception of
 more technical projects where a bond would be desired.





CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor Jack D. Graham, Chief Administrative Officer

Bureau of Financial Services Richard F. Goward Jr., Director & CFO

> 1120 S.W. Fifth Avenue, Rm. 1250 Portland, Oregon 97204-1912 (503) 823-5288

FAX (503) 823-5384 TDD (503) 823-6868

July 21, 2011

Mark Campbell Multnomah County 501 SE Hawthorne Blvd Portland, OR 97214

RE: Refunding of bonds related to Visitor's Development Initiative

Mark:

This memorandum is provided to inform you of the City's intent to refund certain outstanding bonds issued pursuant to the Visitor Development Initiative ("VDI") originally developed under the Visitor Facilities Intergovernmental Agreement between the City of Portland (the "City"), Multnomah County (the "County") and the Metropolitan Service District ("Metro") in 2000.

The Portland City Council has approved an Ordinance to authorize refunding of the City's outstanding Limited Tax Revenue Bonds, 2001Series A (Oregon Convention Center Completion Project) and Limited Tax Revenue Bonds, 2001 Series C (PCPA) (collectively, the "Refunded Bonds") for debt service savings. The refunding will be structured such to produce approximately equal annual debt service savings, currently estimated to be approximately \$400,000 annually through Fiscal Year 2029-30.

The Intergovernmental Agreement dictates the priority of use for certain VDI revenues collected by the County. The first priority of those certain VDI revenues are for payment of bonds issued by the City related to the Oregon Convention Center Completion Project, including related refunding bonds. The second priority under the IGA is payment of City-issued bonds related to PCPA, including related refunding bonds. If the 2011 Series C Bonds are included in the refunding, the 2011 Series A refunding bonds may collapse these two liens together for purposes of the bond security, however the Intergovernmental Agreement will still govern the cash flow priority. The City will maintain a record of the 2011 Series A refunding bonds allocation between the two projects (Convention Center and PCPA) for purposes of tracking the VDI revenue cash flow. Therefore, execution of the refunding will not impact the flow of funds or the terms of the Intergovernmental Agreement. The refunding will reduce the overall annual bond

payment requirements, allowing additional VDI revenues to flow to lower priority uses as described in the Intergovernmental Agreement.

The City anticipates issuing the refunding bonds in September 2011. Please contact me with any questions or concerns.

Sincerely,

Eric Johansen

City Treasurer

City of Portland

(503) 823-6851

eric.johansen@portlandoregon.gov

Cc: Daniel B. Cooper, Metro

Linda Meng, City Attorney, City of Portland

Jack Graham, Chief Administrative Officer, City of Portland

B. Jonas Biery, Debt Manager, City of Portland

MERC Commission Meeting

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4.0 - Venue Business Reports

		Actual		Event		Event	Event	Occupied Sq	Event	In/Out	Travel	OCC Actual	OCC Actual	OCC Actual	OCC Actual		OCC Actual	OCC Actual	OCC Actual	OCC Actual	OCC Actual	OCC Actual	OCC Actual	OCC	OCC Actual
Event Name	Start Date	Attend	Event Rank		Event Class		Indicator	Feet	Days	Days	Portland	Adver	Catering	Concess	Parking	Eq Rental	AV Eqip	Utilities	Phone	Booth Carpet Cin	Box Office	Misc	Rent	Labor	Total
Future of Our	06/01/11	215	New	Meeting/S	Meeting	Settled	Regional	25,200	2	0		\$0	\$23,021	\$0	\$0		\$14,673		\$0	\$0	\$0	\$1,080	\$2,800	\$4,470	
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Vision of Restoration in the																									1
Columbia River																									1
Basin																									1
	06/01/11	1	Accounting/N		Accounting/N	Settled		0	30	0		\$0	\$813	\$14	\$190	\$0	\$0	\$0	\$0	\$0	\$0	\$2,128	\$0	\$0	\$3,144
MISC NON-			on-Event	g/Non-	on-Event																				1
EVENT ACTIVITIES/BILL				event																					1
INGS																									1
OSCPA: Audits of	06/01/11	31	Repeat	Meeting/S	Meeting	Settled	State	2,203	1	0		\$0	\$1,199	\$0	\$162	\$30	\$431	\$0	\$0	\$0	\$0	\$319	\$295	\$0	\$2,436
Defined				eminar	Ŭ			,											•					·	1
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Pension Plans																									1
(Emphasizing 401k Plans) -																									1
NEW!																									1
	06/01/11	85	New	Meeting/S eminar	Meeting	Settled		10,584	1	0		\$0	\$5,357	\$0	\$0	\$320	\$2,318	\$644	\$99	\$0	\$0	\$640	\$1,580	\$554	\$11,512
Metropolitan	06/01/11	45	In-house	Meeting/S	In-house	Settled		2,346	1	0		\$0	\$325	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50	\$0	\$0	\$376
Exposition				eminar																					1
Recreation																									1
Commission OSCPA: Current	06/02/11	24	Repeat	Meeting/S	Meeting	Settled	State	2,203	1	0		\$0	\$867	\$0	\$120	\$30	\$431	\$0	\$0	\$0	\$0	\$319	\$295	\$0	\$2,062
Practice Issues	00/02/11	24	Repeat	eminar	Weeting	Octilea	Giale	2,203	'l	O		ΨΟ	\$007	ΨΟ	Ψ120	Ψ30	Ψτοι	ΨΟ	ΨΟ	ΨΟ	ΨΟ	Ψ515	Ψ233	ΨΟ	Ψ2,002
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Audits of																									1
Employee Benefit																									1
Plans																									1
OSCPA:	06/02/11	76	Repeat	Meeting/S	Meeting	Settled	State	17,420	2	0		\$0	\$5,250	\$0	\$720	\$0	\$1,890	\$83	\$0	\$0	\$0	\$1,023	\$3,000	\$0	\$11,965
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Annual				nce																					1
Conference																									1 1
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OSCPA:	06/03/11	15	Repeat	Meeting/S	Meeting	Settled	State	1,582	1	0		\$0	\$676	\$0	\$78	\$30	\$400	\$0	\$0	\$0	\$0	\$168	\$160	\$0	\$1,512
Accounts Payable Fraud:				eminar																					1
Overlooked																									1
Schemes and																									1
How to Detect																									1
and Prevent																									1
Them - NEW! Public Risk	06/03/11	6	In-house	Accountin	In-house	Settled	Local	0	1	0		\$0	\$19	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$45	\$0	\$0	\$64
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Oregon Law	06/03/11	120	Repeat	Meeting/S	Meeting	Settled		4,105	1	0		\$0	\$776	\$0	\$63	\$0	\$165	\$83	\$0	\$0	\$0	\$390	\$1,100	\$0	\$2,577
Institute - Annual				eminar																					1
Employment Law																									1 1
Update	<u> </u>							<u> </u>																	
World Wide	06/04/11	600	Repeat	Meeting/S	Meeting	Settled	Regional	6,921	1	0		\$0	\$130	\$0	\$0	\$0	\$390	\$83	\$0	\$0	\$0	\$165	\$1,850	\$55	\$2,673
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Event Name Spirit Mountain Casino Grand	Start Date 06/11/11	Actual Attend	Event Rank Repeat	Event Type Communit y Event	Event Class Food & Beverage/Cat	Event Status Settled	Event Indicator Local	Occupied Sq Feet	Event Days	In/Out Days 5	Travel Portland	OCC Actual Adver	OCC Actual Catering \$1,397	OCC Actual Concess	OCC Actual Parking	OCC Actual Eq Rental \$0	OCC Actual AV Eqip \$0	Utilities	OCC Actual Phone \$0	OCC Actual Booth Carpet Cln \$0	OCC Actual Box Office \$0	OCC Actual Misc \$840	OCC Actual Rent \$1,150	OCC Actual Labor	OCC Actual Total \$3,470
Floral Parade Chalet Row 2011					ering																				
OSCPA: Agribusiness Conference	06/07/11	52	Non-profit	Meeting/S eminar	Meeting	Settled		8,700	1	0		\$0	\$2,114	\$0	\$276	\$0	\$355	\$83	\$0	\$0	\$0	\$504	\$1,075	\$0	\$4,407
Hoffman Corporation	06/07/11	125	Repeat	Meeting/S eminar	Meeting	Settled	Local	3,750	1	0		\$0	\$809	\$0	\$0	\$0	\$255	\$0	\$0	\$0	\$0	\$0	\$545	\$0	\$1,609
OSCPA: Real- World Business Ethics: A Case Study Approach (4 hours – Morning)	06/08/11	68	Repeat	Meeting/S eminar	Meeting	Settled	State	3,204	1	0		\$0	\$473	\$0	\$324	\$30	\$480	\$0	\$0	\$0	\$0	\$252	\$810	\$0	\$2,369
OSCPA: Tools of the Trade: Excel and Access Applications for Accountants in Industry - NEW!	06/09/11	25	Repeat	Meeting/S eminar	Meeting	Settled	State	1,458	1	0		\$0	\$958	\$0	\$102	\$30	\$400	\$227	\$0	\$0	\$0	\$168	\$210	\$0	\$2,095
Metro Multifamily Housing Association: 1st Annual Reverse Trade Show	06/09/11	120	New	Trade Show	Tradeshow	Settled	Local	12,600	1	0		\$0	\$4,532	\$0	\$0	\$0	\$0	\$286	\$0	\$0	\$0	\$726	\$3,500	\$300	\$9,344
LSVT LOUD Training	06/09/11	25	New	Training	Meeting	Settled	Local	4,908	2	0		\$0	\$2,550	\$0	\$0	\$0	\$860	\$0	\$0	\$0	\$0	\$324	\$1,260	\$100	\$5,094
Intel Design and Test Technology Conference 2011	06/10/11	1,700	Repeat	Annual Conventio n/Confere nce	Convention w/ Tradeshow	Settled		1,262,264	8	1	TRUE	\$0	\$395,799	\$0	\$45	\$720	\$375	\$19,954	\$34,245	\$0	\$0	\$18,518	\$50,540	\$4,546	\$524,741
Center for Ethics in Health Care "2011 Annual Statewide Palliative Care Conference"	06/10/11	420	Repeat	Annual Conventio n/Confere nce	Meeting	Settled	Local	29,484	1	0		\$0	\$15,807	\$0	\$0	\$907	\$8,105	\$0	\$99	\$0	\$0	\$4,185	\$3,380	\$770	\$33,253
Plumbers & Steamfitters Local 290 Graduation Banguet	06/11/11	481	Repeat	Dinner	Food & Beverage/Cat ering	Settled		18,900	1	3		\$0	\$38,996	\$0	\$0	\$120	\$160	\$0	\$0	\$0	\$0	\$165	\$0	\$1,025	\$40,466
Oregon State Bar - Special Needs Trusts and Race, Class, and Gender	06/10/11	130	Repeat	Meeting/S eminar	Meeting	Settled		6,300	1	0		\$0	\$1,422	\$0	\$54	\$0	\$275	\$303	\$365	\$0	\$0	\$966	\$1,750	\$0	\$5,135

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Compared Section Compared Se		06/21/11	26	Repeat		Meeting	Settled	State	4,105	1	0		\$0	\$1,002	\$0	\$120	\$30	\$235	\$0	\$0	\$0	\$0	\$294	\$460	\$0	\$2,141
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CoCPA: Internal Mod2/2911 20 Repeat Montring's Montring Sertical Surfaces Se					eminar																					
Control of Small Business		06/22/11	20	Repeat	Meeting/S	Meeting	Settled	State	3,394	1	0		\$0	\$776	\$0	\$150	\$0	\$235	\$0	\$0	\$0	\$0	\$252	\$390	\$0	\$1,803
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Refrost (DO NOT BOOK) SOCK) OSCPA: Auditing Continerance Origon Christian Home Education Osciderance O					eminar																					
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CSCPA: C																										
Innovative Tax Planning for Individuals and Sole Proprietors Settled State Settled State Settled Set	Conference				Show																					
Planning for Individuals and Sole Proprietors Sole Proprietors Planning for Individuals and Indi	OSCPA:	06/23/11	22	Repeat	Meeting/S	Meeting	Settled	State	3,394	1	0		\$0	\$901	\$0	\$108	\$30	\$112	\$0	\$0	\$0	\$0	\$319	\$390	\$0	\$1,860
Individuals and Sole Proprietors C C C C C C C C C					eminar																					
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Documents - Beyond the Basics Septending	Sole Proprietors																									
Beyond the Basics Welcome JLC 06/23/11 7 In-house Meeting/S In-house eminar Emi		06/23/11	26	Repeat		Meeting	Settled	State	3,251	1	0		\$0	\$726	\$0	\$90	\$0	\$235	\$0	\$0	\$0	\$0	\$193	\$350	\$0	\$1,594
Basics Melcome JLC Lordar 10 Meeting/S Live Team In-house eminar Meeting/S lordar In-house eminar Meeting/S lordar Settled 0 1 0 1 0 0 \$88 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$					eminar																					
Live Team Secretary Secret																										
Chase Home 06/24/11 50 New Lunch Food & Beverage/Cat ering Locata Pre-ION 06/23/11 22 New Meeting/S Meeting Settled International 25,200 6 0 \$0 \$0 \$0 \$0 \$135 \$1,100 \$264 \$0 \$0 \$0 \$90 \$5,850 \$0 \$8,249 \$0 \$0 \$1,000 \$0 \$0 \$0 \$0 \$0 \$0 \$0		06/23/11	7	In-house		In-house	Settled		0	1	0		\$0	\$88	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$88
Lending Beverage/Cat ering Beverage/Cat ering Settled International Settled International Settled International Settled International Settled International Settled International Settled Settled International Settled Settled Settled International Settled Set		06/24/11	50	New		Food &	Settled	National	6,060	5	1		\$0	\$24,748	\$0	\$0	\$200	\$0	\$0	\$248	\$0	\$0	\$2,784	\$0	\$0	\$27,980
Locata Pre-ION 06/23/11 22 New Meeting/S Meeting Settled International 25,200 6 0 \$0 \$0 \$0 \$135 \$1,100 \$264 \$0 \$0 \$0 \$0 \$8,249						Beverage/Cat	t							,												
	Locata Pre-ION	06/23/11	22	New	Meeting/S		Settled	International	25,200	6	0		\$0	\$0	\$0	\$0	\$135	\$1,100	\$264	\$0	\$0	\$0	\$900	\$5,850	\$0	\$8,249
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		Actual		Event		Event	Event	Occupied Sq	Event	In/Out	Travel	Actual	OCC Actual	OCC Actual	Actual	OCC Actual	OCC Actual	OCC Actual	Actual	OCC Actual	OCC Actual	Actual	OCC Actual	Actual	OCC Actual
Event Name	Start Date	Attend	Event Rank		Event Class	Status	Indicator	Feet	Days	Days	Portland	Adver	Catering	Concess	Parking	Eq Rental	AV Eqip	Utilities	Phone	Booth Carpet Cln	Box Office	Misc	Rent	Labor	Total
Neighborhood	06/24/11	1,200	New	Meeting/S	Meeting	Settled	National	400,495	5	1	TRUE	\$0	\$965	\$0	\$0	\$0	\$90	\$4,168	\$8,650	\$0	\$0	\$2,591	\$26,500	\$1,850	\$44,814
Assistance				eminar																					
Corporation of																									
America: NACA																									
Save the Dream																									
Tour Wells Fargo	06/24/11	30	New	Meeting/S	Food 9	Settled	National	6,140	-	0		\$0	\$19,348	\$0	\$0	\$0	\$0	\$0	\$550	\$0	\$0	\$1,557	\$0	\$0	\$21,455
Home Mortgage	00/24/11	30	ivew	eminar	Beverage/Cat		National	0,140	5	U		φυ	\$19,340	Φ0	φυ	20	Φ0	ΦΟ	\$550	Φ0	Φ0	\$1,007	Φ0	φυ	\$21,455
Tionie Wortgage				Cililia	ering																				
OSCPA: Excel	06/24/11	33	Repeat	Meeting/S	Meeting	Settled	State	1,520	1	0		\$0	\$583	\$0	\$90	\$0	\$610	\$0	\$0	\$0	\$0	\$126	\$195	\$0	\$1,604
PivotTables for				eminar				1,020	-			**	****	**	***	4.5		**	**	**	4.5	*	****	**	* 1,00
Accountants -																									
Part I (4 hours -																									
Morning)																									
OSCPA: Excel	06/24/11	20	Repeat	Meeting/S	Meeting	Settled	State	1,520	1	0		\$0	\$259	\$0	\$30	\$0	\$0	\$0	\$0	\$0	\$0	\$151	\$195	\$0	\$635
Macros - Part I (4				eminar																					
hours -																									
Afternoon) -																									
NEW! Oregon State Bar-	06/24/11	150	Popost	Mooting/S	Mooting	Settled	-	7 677	1	0		\$0	¢4.063	\$0	\$18	\$0	¢275	¢422	¢26E	\$0	\$0	¢1 620	¢1.750	\$0	\$8,513
Advanced Estate	100/24/11	130	Repeat	Meeting/S eminar	Meeting	Settled		7,677	'	U		φυ	\$4,063	Φ0	Φ10	20	\$275	\$422	\$365	Φ0	Φ0	\$1,620	\$1,750	φυ	\$0,513
Planning				Cillilai																					
OSCPA: 2010	06/24/11	12	Repeat	Meeting/S	Meeting	Settled	State	826	1	0		\$0	\$199	\$0	\$90	\$30	\$62	\$0	\$0	\$0	\$0	\$277	\$240	\$0	\$898
Health Care				eminar					•			**	****	**	***	***	, , ,	**	**	**	4.5	*	V=	**	****
Reform Act:																									
Critical Tax and																									
Insurance																									
Ramifications for																									
You, Your																									
Business and																									
Your Clients (4																									
hours - Morning)																									
Handwriting	06/24/11	14	Repeat	Meeting/S	Mooting	Settled		1,818	1	0		\$0	\$191	\$0	\$0	\$30	\$252	\$92	\$0	\$0	\$0	\$161	\$570	\$0	\$1,296
Without Tears	00/24/11	17	Ropeat	eminar	Weeting	Octiled		1,010	'	U		ΨΟ	ψισι	ΨΟ	ΨΟ	Ψ30	ΨΖ3Ζ	Ψ32	ΨΟ	ΨΟ	ΨΟ	ΨΙΟΙ	Ψ370	ΨΟ	Ψ1,230
OSCPA: Estate &	06/24/11	91	Repeat	Meeting/S	Meeting	Settled	State	17,100	1	0		\$0	\$3,382	\$0	\$486	\$0	\$890	\$0	\$0	\$0	\$0	\$756	\$2,050	\$0	\$7,564
Trust Conference			1	eminar	3			,				* -	* - ,	**		**		• -	* -	**			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	•	* /
Western Winter	06/28/11	375	Repeat	Retail	Convention	Settled	Regional	305,000	3	2		\$0	\$0	\$0	\$0	\$2,250	\$0	\$6,894	\$0	\$0	\$0	\$639	\$15,068	\$693	\$25,545
Sports Reps					w/ Tradeshow	,																			
Association 2011																									
OSCPA: Oregon	06/27/11	35	Repeat	Meeting/S	Meeting	Settled	State	2,346	1	0		\$0	\$323	\$0	\$246	\$0	\$280	\$0	\$0	\$0	\$0	\$277	\$600	\$0	\$1,726
Inheritance Tax				eminar																					
(4 hours –																									
Morning)																									
Hispanic	06/28/11	500	Repeat	Trade	Tradeshow	Settled	1	26,577	1	Λ		\$0	\$3,857	\$0	\$45	\$0	\$356	\$368	\$0	\$0	\$0	\$165	\$4,200	\$0	\$8,991
Metropolitan	- 5/ 25/ 11	500	opout	Show		3000		20,077	<u> </u>	O		ΨΟ	ψ0,007	\$0	Ψ-7-0	ΨΟ	ψ000	Ψ030	ΨΟ	ΨΟ	ΨΟ	Ψ100	Ψ τ,200	Ψ	ψ0,001
Chamber Latino				1																					
Employment &																									
Business Fair																									
Oregon	06/28/11	18	In-house	Meeting/S	In-house	Settled		756	1	0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Convention				eminar																					
Center - OPS																									
training	00/00/		ļ		ļ	0						4.	A												
TASTING for	06/28/11	3	In-house	Tasting	In-house	Settled		0	1	0		\$0	\$81	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$81
Donate Life																									
Breakfast OCC and Travel	06/20/11	10	In-house	Meeting/S	In-house	Settled	+		4	0		\$0	\$176	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$176
Portland Sales	00/29/11	10	iii-iiouse	eminar	iii-iiouse	Settled		I "	'	0		\$0	\$176	\$0	20	\$0	\$0	\$0	\$0	\$0	\$0	20	Φυ	ΦU	\$110
Teams				Cilillai																					
· oamo				-			1																L		

	Start Date		Event Rank		Event Class		Event Indicator	Occupied Sq Feet	Event Days	In/Out Days	Travel Portland	Adver	Catering		OCC Actual Parking	OCC Actual Eq Rental	AV Eqip			OCC Actual Booth Carpet Cln	OCC Actual Box Office	Misc	OCC Actual Rent	Labor	OCC Actual Total
OSCPA: Advanced Management Accounting: Contemporary Cost Concepts - NEW!	06/29/11			Meeting/S eminar	Meeting	Settled	State	1,520	1	0		\$0	\$651		\$78	\$30	\$775	\$0	\$0	\$0	\$0	\$252	\$240	\$0	\$2,026
IN-HOUSE: Aramark Tasting for Tektronix	06/29/11		Accounting/N on-Event	Tasting	In-house	Settled	Local	0	1	0		\$0	\$270	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8	\$0	\$0	\$279
United Way: Diversity and Inclusion Community Forum	06/30/11	106	New		Food & Beverage/Cat ering	Settled	Local	4,000	1	0		\$0	\$4,290	\$0	\$72	\$0	\$370	\$83	\$0	\$0	\$0	\$675	\$0	\$0	\$5,490
OSCPA: Cases in Corporate Ethics: Discussion of Real Life Conflicts (4 hours – Morning)	06/30/11	23		Meeting/S eminar	Meeting	Settled	State	4,105	1	0		\$0	\$361	\$0	\$102	\$30	\$400	\$0	\$0	\$0	\$0	\$504	\$405	\$0	\$1,802
OSCPA: Ethics in Turbulent Times: How the World is Changing for Financial Managers (4 hours – Afternoon)	06/30/11	17	•	Meeting/S eminar	Meeting	Settled	State	4,105	1	0		\$0	\$251	\$0	\$102	\$0	\$0	\$0	\$0	\$0	\$0	\$252	\$405	\$0	\$1,010
Total		14,797						3,283,825													_		\$206,148		\$1,194,081

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												осс						осс	осс			осс	осс	осс	
Event Name	Start Date	Actual Attend	Event Rank	Event Type	Event Class	Event Status	Event Indicator	Occupied Sq Feet		In/Out Davs	Travel Portland	Actual Adver	OCC Actual Catering	OCC Actual Concess	OCC Actual Parking	OCC Actual Eq Rental	OCC Actual AV Egip	Actual Utilities	Actual Phone	Booth Carpet Cln	OCC Actual Box Office	Actual Misc	Actual Rent	Actual Labor	OCC Actual Total
OCC JUN 2010	06/01/10	1	Accounting/N	71	Accounting/	Settled	indicator	0	30	0 0	Fortialiu	\$0	\$62		\$29,180	\$0	\$0	\$0	\$0	\$0	\$231	\$5,939	\$0	\$0	\$35,474
MISC NON-			on-Event	Non-event	Non-Event													•	·				•		
EVENT																									
ACTIVITIES/BIL																									
LINGS Meeting for Mt.	06/01/10	15	New	Meeting/Sem	Meeting	Settled	Local	0	1	0		\$0	\$280	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50	\$0	\$0	\$330
Hood Kiwanis	00/01/10	15	NOW	inar	Wiceting	Octiled	Local		1 '1	O		ΨΟ	Ψ200	ΨΟ	ΨΟ	ΨΟ	ΨΟ	ΨΟ	ΨΟ	ΨΟ	ΨΟ	ψου	ΨΟ	ΨΟ	ΨΟΟΟ
Camp																									
Hoffman	06/01/10	100	Repeat	Meeting/Sem	Meeting	Settled	Local	1,875	1	0		\$0	\$652	\$0	\$0	\$0	\$255	\$79	\$0	\$0	\$0	\$0	\$545	\$0	\$1,531
Corporation	00/00/40	220	Danast	inar	Faad 0	Cattlad	Land	0.200	4	0		ΦO	£42.240	¢4 444		ro.	\$2.077	C O	¢o.	¢o.	ro.	\$0	¢o.	¢4.250	£40.440
SCORE Chapter 11 Awards	06/02/10	228	Repeat	Dinner	Food & Beverage/C	Settled	Local	8,200	1	0		\$0	\$13,348	\$1,144	\$0	\$0	\$2,277	\$0	\$0	\$0	\$0	\$0	\$0	\$1,350	\$18,119
Banquet					atering																				
					J																				
OSCPA: Right	06/02/10	22	New	Meeting/Sem	Meeting	Settled	State	1,772	1	0		\$0	\$815	\$0	\$85	\$30	\$400	\$0	\$0	\$0	\$0	\$185	\$185	\$0	\$1,700
the First Time:				inar																					
Case Studies in Not-for-Profit																									
Accounting and																									
Auditing – NEW!																									
Blockbuster	06/02/10	63	New	Meeting/Sem	Meeting	Settled	Regional	1,818	1	0		\$0	\$1,884	\$0	\$0	\$0	\$75	\$79	\$0	\$0	\$0	\$120	\$450	\$0	\$2,608
Training Meeting	00,02,10	00		inar	g	Comoa	rogionai	1,010		ŭ		Ų0	\$1,00 1	Ų.	Ψ	4 0	ψ. σ	ψ. σ	Ψ	Ų0	Ų.	Ų120	ψ.00	ΨÜ	ψ2,000
OSCPA: FASB	06/03/10	22	New	Meeting/Sem	Meeting	Settled	State	1,923	1	0		\$0	\$1,106	\$0	\$75	\$0	\$400	\$0	\$0	\$0	\$0	\$160	\$225	\$0	\$1,966
Review and				inar																					
Update -																									
Common GAAP Issues Impacting																									
All CPAs –																									
NEW!																									
OSCPA:	06/03/10	31	New	Meeting/Sem	Meeting	Settled	State	1,772	1	0		\$0	\$795	\$0	\$80	\$30	\$400	\$0	\$0	\$0	\$0	\$160	\$185	\$0	\$1,650
Accounting and Reporting				inar																					
Practices of Not-																									
for-Profit																									
Organizations																									
Pri-Med Access	06/04/10	275	Repeat	Meeting/Sem inar	Meeting	Settled	Local	76,126	2	1		\$0	\$24,998	\$0	\$0	\$525	\$870	\$1,814	\$0	\$0	\$0	\$4,581	\$13,000	\$0	\$45,788
Oregon Law	06/04/10	168	Repeat	Meeting/Sem	Meeting	Settled	State	4,000	1	0		\$0	\$1,189	\$324	\$80	\$0	\$200	\$79	\$0	\$0	\$0	\$663	\$1,000	\$0	\$3,535
Institute -2010				inar																					
Annual																									
Employment Law Update																									
	06/07/10	0	New	Annual	Convention	Settled	National	376,768	3	3	TRUE	\$0	\$126,761	\$6,763	\$0	\$0	\$1,272	\$6,212	\$8,778	\$412	\$0	\$9,088	\$37,400	\$2,897	\$199,582
Territorial				Convention/	w/												·					·		·	
Epidemiologists				Conference	Tradeshow																				
(CSTE) 2010																									
Annual Meeting																									
OSCPA:	06/04/10	22	New	Meeting/Sem	Meeting	Settled	State	1,772	1	0		\$0	\$866	\$0	\$90	\$30	\$400	\$0	\$0	\$0	\$0	\$185	\$185	\$0	\$1,756
Advanced FASB				inar]				, ,		**	,,,,	,,,,	, , , , ,	**	**	,	•		, ,-		
Review and								1																	
Update: Tackling								1																	
the Tougher GAAP Issues –								1																	
NEW!																									
CSTE Pre-Con	06/04/10	15	In-house	Accounting/	In-house	Settled	Local	0	1	0	<u> </u>	\$0	\$47	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$42	\$0	\$0	\$89
In House				Non-event	<u> </u>		<u> </u>																		

												осс						осс	осс	OCC Actual		осс	осс	осс	
		Actual			Event	Event	Event	Occupied Sq	Event	In/Out	Travel		OCC Actual	Actual	Actual		OCC Actual	Actual	Actual		OCC Actual				
Event Name	Start Date	Attend	Event Rank	Event Type	Class	Status	Indicator	Feet		Days	Portland	Adver	Catering	Concess	Parking	Eq Rental	AV Eqip	Utilities	Phone	Cln	Box Office	Misc	Rent	Labor	Total
World Wide	06/05/10	450	Repeat	Meeting/Sem	Meeting	Settled	Regional	8,200	1	0		\$0	\$130	\$0	\$0	\$0	\$390	\$79	\$0	\$0	\$0	\$165	\$2,350	\$55	\$3,169
Group - Regional				inar																					
Rallies																									
The Art Institute	06/05/10	908	New	Fashion	Consumer	Settled	Local	31,212	1	0		\$0	\$2,999	\$4,407	\$0	\$1,840	\$12,554	\$239	\$0	\$0	\$83	\$275	\$3,000	\$4,581	\$29,979
of Portland - A				Show/Pagea	Public																				
Feast for the				nt																					
Eyes																									
American	06/07/10	5	In-house	Meeting/Sem	In-house	Settled	Local	0	1	0		\$0	\$51	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25	\$0	\$0	\$76
Association for	00,01,10	Ŭ	nouse	inar		00100	2000.	Ĭ		ŭ		Q U	Ψ0.	Ψ.	Q 0	40	Ψ	Q 0	Ψ	Ų.	Ų.	\$25	Ψ	ΨÜ	ψ. σ
Aerosol																									
Research																									
Planning																									
Meeting																									
KeyBank Grand	06/12/10	250	Repeat	Community	Food &	Settled	Local	0	1	5		\$0	\$3,139	\$0	\$0	\$0	\$0	\$79	\$0	\$0	\$0	\$489	\$76	\$100	\$3,883
Floral Parade				Event	Beverage/C																				
Chalet Row 2010					atering																				
MERC/Aramark	06/07/10	10	In-house	Meeting/Sem	In house	Settled	Local	_	- 1	0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
- ARAMARK	-06/07/10	10	in-nouse	inar	in-nouse	Sellied	Local	0	!	U		\$0	\$0	\$0	\$0	20	\$0	Φ0	ΦU	20	\$0	\$0	20	20	\$0
meeting				lilai																					
meeting																									
2010 Western	06/08/10	75	Repeat	Training	Meeting	Settled	Regional	90,000	2	1		\$0	\$6,469	\$0	\$0	\$225	\$0	\$1,032	\$0	\$0	\$0	\$1,219	\$4,600	\$0	\$13,545
Star Trucks																									
Regional																									
Training Tour																									
OSCPA:	06/08/10	13	New	Meeting/Sem	Meeting	Settled	State	2,170	1	0		\$0	\$524	\$0	\$65	\$0	\$400	\$0	\$0	\$0	\$0	\$160	\$280	\$0	\$1,429
Accountants				inar																					
Guide to																									
Detecting and																									
Preventing																									
Internal Fraud, Theft and Abuse																									
Their and Abuse																									
Project	06/09/10	25	Repeat	Meeting/Sem	In-house	Settled	Local	1,010	1	0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management			'	inar													·				•				·
Training - RLI																									
Program																									
OSCPA:	06/09/10	33	New	Meeting/Sem	Meeting	Settled	State	2,170	1	0		\$0	\$1,203	\$0	\$125	\$0	\$400	\$0	\$0	\$0	\$0	\$160	\$280	\$0	\$2,168
Accountants				inar																					
Guide to Fraud																									
and Abuse in																									
Government and Non-Profits –																									
NEW!																									
OSCPA: Health	06/10/10	83	New	Meeting/Sem	Meeting	Settled	State	4,000	1	0		\$0	\$488	\$0	\$355	\$30	\$220	\$0	\$0	\$0	\$0	\$345	\$850	\$0	\$2,288
Care for				inar				,				•	•		, , , , ,	, , ,	,	* -	, .	* *	**	*	,	•	, ,
Accountants																									
OSCPA:	06/11/10	15	New	Meeting/Sem	Meeting	Settled	State	1,458	1	0		\$0	\$857	\$0	\$80	\$30	\$400	\$0	\$0	\$0	\$0	\$300	\$185	\$0	\$1,852
Leadership and				inar																					
Coaching			1				1																		
Essentials for the																									
CPA - Adapted			1				1																		
From the							1														l				
Leadership Strategies of																									
Strategies of Football's			1				1																		
Leading							1														l				
Coaches –																									
NEW!																									
<u> </u>				-			•	-																	

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												осс						осс	осс	OCC Actual		осс	осс	осс	
		Actual			Event	Event	Event	Occupied Sq	Event	In/Out	Travel		OCC Actual	OCC Actual	OCC Actual	OCC Actual	OCC Actual		Actual	Booth Carpet		Actual	Actual		OCC Actual
Event Name	Start Date	Attend	Event Rank	Event Type	Class	Status	Indicator	Feet	Days	Days	Portland	Adver	Catering	Concess	Parking	Eg Rental		Utilities	Phone	Cin	Box Office	Misc	Rent	Labor	Total
Project	06/11/10	25	Repeat	Meeting/Sem		Settled	Local	1,010	1	0		\$0	\$0		\$0				\$0	\$0		\$0	\$0	\$0	\$0
Management	00/11/10		riopour	inar	nouse	0011100	2000.	.,0.0		ŭ		Ψ.	Ψ0	•	Ψ0	\$		Ψ0	Ψ0	Ų0	Ų.	Ψü	ΨÜ	Q O	Ų0
Training - RLI																									
Program																									
Welcome	06/11/10	38	New	Reception	In-house	Settled	Local	0	1	0		\$0	\$152	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$152
Portland FAM																									
Attendees																									
Metro Public	06/11/10	7	In-house	Meeting/Sem	In-house	Settled	Local	0	1	0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Relations				inar																					
Retreat																									
Oregon Law	06/11/10	40	Repeat	Meeting/Sem	Meeting	Settled	State	2,231	1	0		\$0	\$376	\$0	\$48	\$0	\$135	\$79	\$0	\$0	\$0	\$156	\$650	\$0	\$1,444
Institute - Green				inar																					
Business Law																									
							ļ																		
Leverage	06/14/10	200	New		Miscellaneo	Settled	Local	370,788	1	3		\$100	\$795	\$0	\$650	\$0	\$0	\$10,000	\$259	\$0	\$0	\$0	\$2,800	\$1,172	\$15,776
Episode 311	00/44/40	70		oot	us/Other	0 11 1		0.470									\$050		00		0.0	00	A4 000	00	A4 070
Residential	06/11/10	70	New		Meeting	Settled	Local	6,472	1	0		\$0	\$0	\$0	\$0	\$0	\$350	\$0	\$0	\$0	\$0	\$0	\$1,320	\$0	\$1,670
Exchange				inar																					
Program (REP) Mediation																									
Session																									
Center for Ethics	06/11/10	450	Repeat	Annual	Meeting	Settled	Local	29,484	1	0		\$0	\$14,929	\$0	\$0	\$833	\$9,070	\$0	\$99	\$0	\$0	\$4,169	\$3,090	\$1,339	\$33,528
in Health Care	00/11/10	430	Кереаг	Convention/	Meeting	Sellieu	Lucai	29,404	' '	U		ΨΟ	\$14,929	φυ	ΨΟ	φ033	φ9,070	\$0	φ99	Ψ0	Ψ0	ψ4,109	ψ3,090	φ1,339	φ33,326
"2010 Annual				Conference																					
Statewide				Comercine																					
Palliative Care																									
Conference"																									
Local 290	06/12/10	375	Repeat	Dinner	Food &	Settled	Local	12,600	1	0		\$0	\$30,602	\$651	\$0	\$120	\$160	\$0	\$0	\$0	\$0	\$165	\$0	\$825	\$32,524
Plumbers and					Beverage/C																				
Steamfitters					atering																				
Graduation																									
Banquet																									
MERC-Metro	06/14/10	25	In-house	Accounting/	In-house	Settled	Local	0	1	0		\$0	\$191	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$191
Transisition				Non-event																					
Meeting In-																									
House	00/47/40	200		E1 (D) ()		0 11 1		100.000				0.100	0.1 500		04.07 0	05.40		* 40.000	0510		0.0	00	A 4.000	04.444	A40.770
Leverage	06/17/10	200	New		Miscellaneo	Settled	Local	462,838	2	4		\$100	\$1,500	\$0	\$1,070	\$540	\$0	\$10,000	\$518	\$0	\$0	\$0	\$4,600	\$1,444	\$19,772
Episode 312	06/16/10	110	In house	oot Meeting/Sem	us/Other	Settled	Local	70.000	4	0		\$0	£2.024	0.0	\$0	C O	60	r.o.	¢o.	\$0	¢o.	£440	¢ο	\$0	CO 454
OCC Summer Retreat	06/16/10	110	In-house	inar	In-house	Sellied	Local	79,900	1	U		\$0	\$3,034	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$118	\$0	\$ 0	\$3,151
OCC Welcomes	06/17/10	25	New	Reception	In-house	Settled	Local	1,158	1	0		\$0	\$490	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$490
GMIC - Oregon	00/17/10	23	INEW	Reception	III-IIOuse	Settled	Lucai	1,130	'	U		ΨΟ	Ψ490	φυ	ΨΟ	ΨΟ	φυ	\$0	Φ0	Ψ0	Ψ0	ΨΟ	ΨΟ	ψU	\$490
Olvilo - Olegon																									
OSCPA: Form	06/17/10	23	New	Meeting/Sem	Meeting	Settled	State	1,772	1	0		\$0	\$809	\$0	\$75	\$0	\$440	\$0	\$0	\$0	\$0	\$185	\$185	\$0	\$1,694
1120S -				inar	Ŭ			·												•	•	•		•	
Schedule K-1																									
Analysis – Basis														ĺ											
Calculations &																									
Distributions for														ĺ											
S Corporations																									
				<u> </u>]								
Aramark Meeting	06/17/10	50	In-house	Meeting/Sem	In-house	Settled	Local	647	1	0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				inar																					

												,		011 0 01110			Jilipalisoli								
Event Name	Start Date	Actual Attend	Event Rank	Event Type	Event Class	Event Status	Event Indicator	Occupied Sq Feet	Event Days	In/Out Days	Travel Portland	OCC Actual Adver	OCC Actual Catering	OCC Actual Concess	OCC Actual Parking	OCC Actual Eq Rental	OCC Actual AV Eqip	OCC Actual Utilities	OCC Actual Phone		OCC Actual Box Office	OCC Actual Misc	OCC Actual Rent	OCC Actual Labor	OCC Actual Total
Oregon Convention Center - Volunteers Annual Recognition & Awards Luncheon	06/17/10	38	In-house	Lunch	In-house	Settled	Local	1,874	1	0		\$0	\$756	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0		\$0	\$756
The Value Stream Mapping Forum	06/17/10	60	New	Meeting/Seminar	Meeting	Settled	Local	3,204	1	0		\$0	\$245	\$0	\$0	\$0	\$340	\$0	\$0	\$0	\$0	\$126	\$925	\$0	\$1,636
University of Western States Commencement	06/19/10	950	Repeat	Graduation	Meeting	Settled	Local	17,035	1	1		\$0	\$6,124	\$0	\$408	\$106	\$725	\$158	\$0	\$0	\$0	\$165	\$2,475	\$220	\$10,381
OSCPA: Form 1065 – Schedule K-1 Analysis – Basis Calculations & Distributions for Partnerships & LLCs	06/18/10	24	New	Meeting/Sem inar	Meeting	Settled	State	1,772	1	0		\$0	\$886	\$0	\$75	\$0	\$440	\$0	\$0	\$0	\$0	\$160	\$185	\$0	\$1,746
Marylhurst University Commencement 2010	06/19/10	2,400	New	Graduation	Meeting	Settled	Local	39,751	1	0		\$0	\$793	\$1,393	\$0	\$175	\$2,010	\$79	\$0	\$0	\$0	\$275	\$9,050	\$434	\$14,209
Western Winter Sports Reps Association 2010	06/22/10	325	Repeat	Retail	Convention w/ Tradeshow	Settled	Regional	247,132	3	1		\$0	\$0	\$2,787	\$0	\$2,196	\$0	\$3,900	\$0	\$0	\$0	\$750	\$11,140	\$289	\$21,062
Travel Portland Annual Awards Program 2010	06/23/10	420	Repeat	Breakfast	Food & Beverage/C atering	Settled	Local	34,200	1	1	TRUE	\$0	\$10,721	\$0	\$90	\$0	\$730	\$1,200	\$0	\$0	\$0	\$165	\$0	\$0	\$12,906
American Industrial Hygiene Association - Planning Meeting	06/22/10	6	In-house	Meeting/Seminar	In-house	Settled	Local	0	1	0		\$0	\$12	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$54	\$0	\$0	\$66
National Town Meeting - America Speaks: Our Budget, Our Economy	06/26/10	550	New	Meeting/Seminar	Meeting	Settled	National	81,000	1	3		\$0	\$23,299	\$0	\$870	\$0	\$320	\$3,157	\$3,430	\$0	\$0	\$3,354	\$9,900	\$1,470	\$45,800
Inhouse: MPI Board Meeting	06/23/10	25	In-house	Meeting/Sem	In-house	Settled	Local	3,750	1	0		\$0	\$177	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$34	\$0	\$0	\$210
Aramark Meeting - Union Vote		50	In-house	Meeting/Sem inar	In-house	Settled	Local	647	1	0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200	\$0	\$200
Society for the Study of Evolution - 2010	06/26/10	1,900	New	Annual Convention/ Conference	Convention w/ Tradeshow	Settled	National	582,526	4	2	TRUE	\$0	\$181,044	\$13,124	\$0	\$0	\$33,820	\$732	\$7,316	\$482	\$0	\$17,350	\$34,400	\$4,306	\$292,574
Oregon Christian Home Education Conference	06/25/10	2,000	New	Consumer/P ublic Show	Tradeshow	Settled	State	240,983	2	1		\$0	\$324	\$15,337	\$608	\$1,400	\$733	\$4,065	\$0	\$0	\$0	\$1,327	\$12,700	\$715	\$37,208

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Event Name	Start Date		Event Rank		Event Class	Event Status	Event Indicator	Occupied Sq Feet	Days	In/Out Days	Travel Portland	Adver	Catering		Parking	Eq Rental	AV Eqip	OCC Actual Utilities	OCC Actual Phone	OCC Actual Booth Carpet Cin	OCC Actual Box Office	OCC Actual Misc	OCC Actual Rent	Labor	OCC Actual Total
National Deaf People of Color Conference II	06/25/10	85	New	Convention/	Convention w/ Tradeshow		National	13,302	2	1	TRUE	\$0	\$4,055	\$212	\$0	\$0	\$0	\$402	\$0	\$0	\$0	\$115	\$7,438	\$100	\$12,322
Oregon State Bar - Basic Estate Planning and Administration	06/25/10	230	Repeat	Meeting/Sem inar	Meeting	Settled	State	14,163	1	0		\$0	\$3,965	\$0	\$64	\$0	\$305	\$158	\$365	\$0	\$0	\$2,627	\$3,200	\$0	\$10,684
Larry Hernandez and Roberto Tapia	06/26/10	1,938	Repeat	Dance	Consumer Public	Settled	Local	182,856	2	0		\$0	-\$30	\$25,475	\$0	\$1,700	\$0	\$2,343	\$0	\$0	\$628	\$2,085	\$4,000	\$1,126	\$37,327
Handwriting Without Tears	06/26/10	14	Repeat	Meeting/Sem inar	Meeting	Settled	Local	811	1	0		\$0	\$213	\$0	\$0	\$30	\$275	\$0	\$0	\$0	\$0	\$185	\$0	\$0	\$703
iEvoBio: Informatics for Phylogenetics, Evolution and Biodiversity	06/29/10	165	New	Meeting/Sem inar	Meeting	Settled	Local	8,010	2	0		\$0	\$5,641	\$439	\$0	\$60	\$910	\$600	\$2,500	\$0	\$0	\$1,818	\$1,310	\$350	\$13,628
OSCPA: Fair Value Accounting: A Critical New Skill for All CPAs	06/29/10	34	New	Meeting/Sem inar	Meeting	Settled	State	2,398	1	0		\$0	\$1,170	\$0	\$85	\$30	\$550	\$0	\$0	\$0	\$0	\$185	\$335	\$0	\$2,355
OSCPA: Inheritance Tax and Related Estate Planning Issues in Oregon	06/30/10	42	New	Meeting/Sem inar	Meeting	Settled	State	1,772	1	0		\$0	\$266	\$0	\$130	\$0	\$280	\$0	\$0	\$0	\$0	\$185	\$375	\$0	\$1,236
Totals		15,723						3,062,332									_			_	_		\$175,074		\$999,916

PCPA MONTHLY ANALYSIS JUNE 2011

	A MONTHET ANA		JOINE 2011												
				LOAD-IN/					GROSS					GROSS	GROSS
FACILITY				LOAD-OUT	NO. OF	TOTAL	PAID	%	TICKET		CHARGES &	USER'S		FOOD &	REVENUE
NAME	DATE	PRESENTER	EVENT	DARK DAYS	PERF.	ATTEND.	ATTEND.	SOLD	SALES	RENT	REIMBURSE.	FEE	SOUVEN.	BEV.	EARNED
KELLER	6/3	Live Nation	The Moody Blues	0	1	1,970	1,896	64%	\$125,282	\$8,500	\$12,421	\$7,093	\$1,920	\$6,407	\$36,341
	6/24	Legacy Health	M. Poppins Postshow Reception	0	1	50	0		\$0	\$0	\$0	\$0	\$0	\$4,862	\$4,862
ASCH	6/3	Metro Youth Symphony	Season Performance 3	0	1	835	767	28%	\$14,056	\$1,855	\$4,113	\$1,726	\$0	\$669	\$8,363
	6/6	Oregon Heath Sciences Univ	Graduations	0	2	2,699	0		\$0	\$7,175	\$4,451	\$0	\$0	\$16,834	\$28,460
	6/11	Double Tee Concerts	Lyle Lovett & John Hiatt	0	1	2,553	2,591	93%	\$124,200	\$8,500	\$7,207	\$7,160	\$0	\$7,622	\$30,489
	6/13	World Affairs Council	Nicholas Kristof	0	1	1,454	1,644	59%	\$54,402	\$3,340	\$2,874	\$4,284	\$0	\$850	\$11,348
	6/16	Oregon Symphony	Wynton Marsalis	0	1	2,463	2,501	90%	\$126,249	\$5,955	\$6,834	\$7,146	\$0	\$4,941	\$24,876
	6/18	Portland Gay Men's Chorus	Revolution!	0	1	852	905	33%	\$27,259	\$2,545	\$6,153	\$2,054	\$68	\$2,195	\$13,015
	6/24	Live Nation	Chelsea Handler	0	1	2,694	2,729	98%	\$211,230	\$11,000	\$6,879	\$11,956	\$1,227	\$17,795	\$48,857
	6/29	Monqui Presents	A Perfect Circle	0	1	2,574	2,715	98%	\$149,325	\$10,465	\$19,752	\$8,452	\$4,006	\$15,027	\$57,702
NEWMARK	5/9 to 6/5	Oregon Children's Theatre	A Wrinkle in Time	12	27	15,178	17,397	73%	\$116,823	\$5,690	\$26,474	\$4,054	\$0	see May	\$36,218
	6/7 to 11	Billings Dance Center	Dance Recitals	4	2	880	901	51%	\$21,388	\$6,420	\$7,802	\$2,027	\$0	\$885	\$17,134
	6/12	Multnomah Athletic Club	Dance Recitals	0	1	529	0		\$0	\$1,585	\$3,013	\$0	\$75	\$234	\$4,907
	6/17	Portland Gay Symphonic Band	Testament of Freedom	0	1	216	138	16%	\$2,240	\$1,135	\$2,707	\$365	\$0	\$3,054	\$7,261
	6/18	Bravo Portland	Melissa Manchester	0	1	411	414	47%	\$10,028	\$1,135	\$2,466	\$1,125	\$80	\$389	\$5,195
	6/19 to 25	Westside Dance	Dance Recitals	7	4	3,627	2,136	58%	\$42,720	\$9,165	\$12,309	\$4,806	\$326	\$2,912	\$29,518
WINNINGSTAD	6/4	Travel Portland	Familiarization Dinner	0	1	66	0		\$0	\$530	\$2,351	\$0	\$0	\$7,126	\$10,007
	6/16 to 19	Portland Taiko	Drums at Work, Drums at Play	1	3	575	436	50%	\$10,009	\$1,250	\$1,866	\$1,046	\$0	\$66	\$4,228
	6/20	Jane A Theatre Company	Portland Musical Theatre Awards	0	1	172	0		\$0	\$450	\$538	\$0	\$0	see ArtBar	\$988
	6/25	Payam Entertainment	Namjoo: Unplugged	0	1	141	115	39%	\$4,515	\$760	\$1,083	\$288	\$0	\$0	\$2,131
BRUNISH HALL	6/28	Third Rail Repertory Theatre	Auditions	0	1	22	0		\$0	\$0	\$71	\$0	\$0	\$0	\$71
A. HATFIELD HALL	6/8	PCPA Foundation	Walk of Stars Luncheon	1	1	144	0		\$0	\$0	\$0	\$0	\$0	\$3,984	\$3,984
	6/9	PCPA Noontime Showcase	Combat Center Show Band	0	1	115	0		\$0	\$0	\$0	\$0	\$0	\$21	\$21
	6/29	PCPA Volunteers	Summer Arts on Main	0	1	185	0							\$0	\$0
	6/29	PCPA Music on Main	Celilo	0	1	206	0							\$1,849	\$1,849
KELLER CAFÉ														closed	\$0
ARTBAR														\$9,292	\$9,292
PCPA CATERING														\$6,103	\$6,103
		TOTALS		25	58	40,611	37,285	60%	\$1,039,726	\$87,455	\$131,364	\$63,582	\$7,702	\$113,117	\$403,220

PCPA MONTHLY ANALYSIS JUNE 2010

	PA MONTHLY ANAL	100	JUNE 2010												_
				LOAD-IN/					GROSS					GROSS	GROSS
FACILITY				LOAD-OUT	NO. OF	TOTAL	PAID	%	TICKET		CHARGES &	USER'S		FOOD &	REVENUE
NAME	DATE	PRESENTER	EVENT	DARK DAYS	PERF.	ATTEND.	ATTEND.	SOLD	SALES	RENT	REIMBURSE.	FEE	SOUVEN.	BEV.	EARNED
KELLER	5/31 to 6/6	Oregon Ballet Theatre	Dance United/Raymonda	3	5	6,994	7,307	49%	\$388,859	\$4,530	\$28,858	\$3,654	\$0	\$23,963	\$61,005
ASCH	6/1	Oregon Health Sciences Univ	Graduations	0	2	2,497	0		\$0	\$4,560	\$4,275	\$0	\$0	\$15,690	\$24,525
	6/2	Let's Talk Entertainment	Maya Angelou	0	1	2,470	2,500	90%	\$127,402	\$8,500	\$3,848	\$7,352	\$583	\$2,666	\$22,949
	6/4 to 5	Live Nation	Sting	0	2	5,224	5,341	97%	\$582,721	\$27,000	\$41,262	\$32,983	\$3,554	\$25,420	\$130,219
	6/6	Metropolitan Youth Symphony	Summer Salute	0	1	886	885	32%	\$14,090	\$1,420	\$4,273	\$1,770	\$0	\$0	\$7,463
	6/15	Gladstone High School	Graduation	0	1	740	0		\$0	\$1,135	\$1,763	\$0	\$0	\$0	\$2,898
	6/16	Seattle Theatre Group	Imogen Heap	0	1	1,332	1,372	50%	\$36,358	\$2,925	\$9,199	\$2,744	\$714	\$5,023	\$20,605
	6/19	Portland Gay Men's Chorus	Music From the Heartland	0	1	1,034	901	32%	\$31,527	\$2,545	\$5,218	\$2,264	\$0	\$2,069	\$12,096
	6/27	University of Oregon	Verdi Requiem	0	1	1,111	860	31%	\$31,412	\$2,545	\$3,395	\$2,097	\$0	\$564	\$8,601
NEWMARK	5/10 to 6/6	Oregon Children's Theatre	Sideways Stories	10	29	15,116	20,344	80%	\$110,818	\$4,555	\$25,353	\$0	\$0	\$598	\$30,506
	6/9 to 12	Billings Dance Center	Dance Recitals	3	2	834	843	48%	\$20,010	\$6,695	\$7,681	\$1,686	\$0	\$724	\$16,786
	6/13	Multnomah Athletic Club	Dance Recitals	1	1	502	0		\$0	\$1,585	\$2,604	\$0	\$66	\$81	\$4,336
	6/14	Clackamas Charter Schools	Graduation	0	1	740	0		\$0	\$1,135	\$1,763	\$0	\$0	\$1,638	\$4,536
	6/19	Portland Mormon Choir	Endearing Charms	0	1	757	774	88%	\$16,039	\$1,325	\$2,829	\$1,548	\$491	\$218	\$6,411
	6/23 to 26	Westside Dance Academy	Dance Recitals	3	4	2,214	2,284	65%	\$45,800	\$8,600	\$12,641	\$4,568	\$251	\$2,577	\$28,637
WINNINGSTAD	5/27 to 6/5	Portland State University	Crimes of the Heart	12	7	573	317	16%	\$2,597	\$10,010	\$10,577	\$804	\$0	\$0	\$21,391
	6/11 to 12	Firesign Theatre	The Legendary Firesign Thea.	0	2	497	484	83%	\$20,843	\$1,470	\$1,317	\$1,180	\$243	\$0	\$4,210
	6/17 to 20	Portland Taiko	Ten Tiny Taiko Dances	2	3	709	713	81%	\$12,557	\$2,690	\$2,918	\$1,426	\$0	\$103	\$7,137
	6/21	Jane A Theatre Company	Musical Theatre Awards	0	1	120	0		\$0	\$450	\$482	\$0	\$0	\$0	\$932
A. HATFIELD HALL	6/9	PCPA Noontime Showcase	Zimba	0	1	157	0		\$0	\$0	\$0	\$0	\$0	\$27	\$27
	6/30	PCPA Volunteers	Summer Arts on Main	0	1	97	0		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	6/30	PCPA Music on Main	Pancake Breakfast	0	1	474	0		\$0	\$0	\$0	\$0	\$0	\$2,864	\$2,864
KELLER CAFÉ	June								_					\$13,024	\$13,024
ARTBAR	June													\$11,235	\$11,235
PCPA CATERING	June													\$9,945	\$9,945
		TOTALS		34	69	45,078	44,925	60%	\$1,441,033	\$93,675	\$170,256	\$64,076	\$5,902	\$118,429	\$452,338

June 2011		Consumer	Trade	Misc.	Conv.	# of Events	Event Days	I/O Days	Use %	Attendance	Rental	Equipment	Concessions	West Delta Bar & Grill	Catering	Utilities	Parking	Total
Centennial High School Graduation	7			1		1	1	2		2,473	4,325	1,200					5,652	11,177
Rose City Rollers - Season 6 Championship	18			1		1	1	1		1,902	3,675	2,250	11,828		1,075	1,192	6,575	26,595
Collectors West Gun and Knife Show	17-19	1				1	3	2		4,107	14,850	500	7,493	1,480		1,021	19,000	44,344
Vehicle Market Research	21-26			1		1	6	2		81	17,700				1,917	643	648	20,908
		1		3		4	11	7	13%	8,563	40,550	3,950	19,321	1,480	2,992	2,856	31,875	103,024
FY 2010-11																		
July		3		5		7	17	8	28%	16,513	118,034	1,737	91,719		9,347	7,473	85,089	313,399
August		1		3		4	7	4	6%	7,214	28,005	500	22,606		4,113	942	28,634	84,800
September		6	1	2		10	20		36%	23,889	111,341	1,330	49,704		2,067	14,297	93,937	272,676
October		4	1	3		8	18	13	26%	27,975	117,013	1,848	85,233		26,417	29,769	139,856	400,136
November		5		2		7	18		51%	43,655	112,420	500	53,956		3,391	19,674	151,875	341,816
December		2		1		3			16%	35,738	84,150	4,953	128,843			11,158	153,155	382,259
January		4		4		8	19		57%	32,440	236,170	8,853	141,821	28,224	74,526	20,825	179,817	690,236
February		5		8		13	29		68%	73,130	221,010	3,021	383,451	30,064	21,742	41,130	292,167	992,585
March		8		5		13	27		75%	63,333	190,760	3,621	173,293	20,623	18,813	30,955	235,764	673,829
April		6		1		7	15		32%	46,821	142,750	869	236,756	14,451	1,547	6,687	79,219	482,279
May		4	2	3		9			16%	11,062	60,319	1,075	33,155	1,242	59,417	10,792	52,137	218,137
June		1		3		4	11		13%	8,563	40,550	3,950	19,321	1,480	2,992	2,856	31,875	103,024
Total to Date		49	4	40	0	93	208	164	35%	390,333	1,462,522	32,257	1,419,858	96,084	224,372	196,558	1,523,525	4,955,176
Month to Month Comparison		0	0	-1	0	-1	4	1	35%	-2,400	14,424	-350	-10,836	1,480	-444	836	-2,634	2,476
Year to Date Comparison		-18	1	12	0	-5	-14	-23	-1%	-30,283	33,129	-4,836	-97,153	96,084	1,011	-8,323	43,617	63,529
FY 2009-10																		
July		3				3	10	7	27%	17,662	88,958	1,375	100,895		5,000	9,689	87,906	293,823
August		4		1		5	10	8	12%	10,179	27,600	1,483	32,861			2,080	33,667	97,691
September						14	31	27	41%	30,039	136,994	3,106	81,530		5,349	29,648	134,313	390,940
		10		4		14												
October		10 5		4 5		11	24	18		26,720	92,242	2,836	110,235		11,489	28,257	110,805	355,864
							24		32%			2,836 1,903	110,235 65,784		11,489 1,058	28,257 18,552	110,805 184,705	355,864 414,145
October						11	24 26	18	32% 58%	26,720	92,242							
October November		5	1			11	24 26	18 22	32% 58% 16% 55%	26,720 69,085	92,242 142,143	1,903	65,784			18,552	184,705	414,145
October November December		5 8 2	1	5		11 8 2	24 26 6 24	18 22 5	32% 58% 16% 55%	26,720 69,085 33,814	92,242 142,143 77,410	1,903 1,625	65,784 127,317		1,058	18,552 10,655	184,705 137,326	414,145 354,333
October November December January		5 8 2	1	5		11 8 2 12	24 26 6 24	18 22 5 18	32% 58% 16% 55% 62%	26,720 69,085 33,814 32,102 81,063	92,242 142,143 77,410 240,275	1,903 1,625 11,015	65,784 127,317 171,711		1,058 79,833	18,552 10,655 22,365	184,705 137,326 161,829	414,145 354,333 687,028
October November December January February		5 8 2 5 6	1	5		11 8 2 12 9	24 26 6 24 22	18 22 5 18 22	32% 58% 16% 55% 62% 53%	26,720 69,085 33,814 32,102 81,063	92,242 142,143 77,410 240,275 203,208	1,903 1,625 11,015 2,730	65,784 127,317 171,711 408,157		1,058 79,833 17,190	18,552 10,655 22,365 37,639	184,705 137,326 161,829 305,241	414,145 354,333 687,028 974,165
October November December January February March		5 8 2 5 6	•	5		11 8 2 12 9	24 26 6 24 22 25 20	18 22 5 18 22 18	32% 58% 16% 55% 62% 53% 50%	26,720 69,085 33,814 32,102 81,063 47,929	92,242 142,143 77,410 240,275 203,208 161,608	1,903 1,625 11,015 2,730 2,261	65,784 127,317 171,711 408,157 121,293		1,058 79,833 17,190 14,978	18,552 10,655 22,365 37,639 26,209	184,705 137,326 161,829 305,241 167,759	414,145 354,333 687,028 974,165 494,108
October November December January February March April		5 8 2 5 6	1	6 3 1		11 8 2 12 9 10	24 26 6 24 22 25 20	18 22 5 18 22 18 22	32% 58% 16% 55% 62% 53% 50% 18%	26,720 69,085 33,814 32,102 81,063 47,929 48,991	92,242 142,143 77,410 240,275 203,208 161,608 164,798	1,903 1,625 11,015 2,730 2,261 1,306	65,784 127,317 171,711 408,157 121,293 239,180		1,058 79,833 17,190 14,978 23,188	18,552 10,655 22,365 37,639 26,209 10,345	184,705 137,326 161,829 305,241 167,759 72,402	414,145 354,333 687,028 974,165 494,108 511,219

MERC Commission Meeting

August 3, 2011 12:30 pm

6.0 - Action Agenda

METROPOLITAN EXPOSITION RECREATION COMMISSION

RESOLUTION NO. 11-19

For the purpose of amending the contracts with Brown Contracting Inc. for the Block 26 Redevelopment project and requesting the Metro Council amend the FY 2011-12 through 2014-15 Capital Improvement Plan.

WHEREAS, the Oregon Convention Center is constructing full block improvements including landscaping, storm water planters, a concrete plaza, seatwalls and other amenities to Block 26 through a partnership with Metro's Parks and Environmental Services Department and a lease with the Portland Development Commission; and

WHEREAS, MERC entered into two separate contracts with Brown Contracting Inc. for concrete installation in the amount of \$219,400 and general site work for the amount of \$127,300; and

WHEREAS, additional work was required due to poor soil conditions, utility confirmation and unknown permitting requirements imposed by the City of Portland after the initial award of the above mentioned contracts; and

WHEREAS, MERC Staff request that the contract with Brown Contracting Inc. for concrete installation be amended to \$270,000 and the contract with Brown Contracting Inc. for general site work to be amended to \$183,098; and

WHEREAS, MERC Staff had to address unknown permitting requirements imposed by the City of Portland, design and engineering consultation, testing and survey for a total of \$12,500; and

WHEREAS, Section 3(B), and 8(A)(1)(d) of MERC's Contracting and Purchasing Rules allow the Commission to approve the requested contract amendments by resolution; and

WHEREAS, adequate appropriation exists to fund this increase to the Block 26 project upon approval by the MERC and MERC will request that the Metro Council amend the FY 2011-12 through FY 2014-15 Capital Improvement Plan to reflect this change plus an additional \$20,000 contingency in case of any other anticipated costs.

BE IT THEREFORE RESOLVED that the Metropolitan Exposition Recreation Commission:

- 1. Approves the amendment of the contract with Brown Contracting Inc. for Block 26 concrete and steel from the original amount of \$219,400 to amount not to exceed \$270,000.
- 2. Approves the amendment of the contract with Brown Construction Inc. for general site work from the amount of \$127,300 to an amount not to exceed \$183,098.
- 3. Approves the increase in the general project budget for construction of Block 26 Plaza Redevelopment Project in an amount not to exceed \$12,500 for additional permit fees, design and engineering consultation and testing and survey requirements.
- 4. Requests that the Metro Council amend the FY 2011-12 through FY 2014-15 Capital Improvement Plan to reflect a total budget of \$798,898 for this project.

Passed by the Commission on August 3, 2011.	
	Chair
Approved As to Form: Alison Kean Campbell, Acting Metro Attorney	
By:	
Nathan A. Schwartz Sykes Senior Attorney	Secretary/Treasurer

Commission in substantially the same forms as attached in Exhibit A.

5. Authorizes the MERC General Manager to execute the contract amendments on behalf of the

MERC STAFF REPORT

Agenda Item/Issue: For the purpose of amending the contracts with Brown Contracting Inc. for the Block 26 Redevelopment project, and authorizing the General Manager to amend contracts with Brown Contracting Inc for concrete installation and general site work and miscellaneous other project expenses and requesting that the Metro Council amend the FY 2011-12 through 2014-15 Capital Improvement Plan.

Resolution No: 11-19

Date: August 3, 2011 Presented by: Jeff Blosser and Lydia Neill

BACKGROUND: The Oregon Convention Center, Portland Development Commission and Metro's Parks and Environmental Services Department have formed a partnership to construct the plaza improvements to Block 26. This project entails removing a building that was unused and beyond its useful life to improve an underutilized site for the public's benefit. It is in the best interest of Metro and the public to complete improvements to the site to allow use of the site for outdoor events, events associated with the Oregon Convention Center and provide a neighborhood amenity. The redevelopment of a new plaza space will be accomplished by construction of a rain garden, an underground detention system to retain all stormwater on site, construction of a large concrete plaza as an event space, installation of concrete seatwalls, landscaping and extensive sidewalk and street tree improvements. This project is included in the 2010–2011 adopted budget as approved at the September 1, 2010 MERC Commission meeting.

Staff is acting as the general contractor for this project to create more opportunities for MWESB and FOTA businesses. The project was divided into seven different bid packages to allow for higher MWESB and FOTA participation. Three bid packages (paver installation, site furnishing and demolition of sidewalks and street trees) were small enough to be bid through Metro's Sheltered Market Program, wherein only State of Oregon Certified MWESBs are solicited. This direct outreach was conducted to 99 MWESB firms. A total of 18 firms from this direct solicitation were within the FOTA area. On February 23, 2011 seven MWESB contractors submitted bids for this work. Their bids ranged from \$21,000 to \$36,000.

The bid documents for the larger bid packages (general site work, concrete and steel reinforcement, landscaping and irrigation installation, and electrical installation) included a 15% MWESB participation goal as well as a 10% FOTA participation goal. Three of the bidders were certified MWESB Contractors. Only one of the lowest responsive and responsible bidders intend to subcontract out any work and there is no dedicated MWESB sub-contractor participation. Of these larger bid packages only two of four were bids over \$100,000.

As the lowest responsive bidder, Brown Contracting Inc. was awarded contracts for site excavation (\$127,300) and concrete and steel reinforcement (\$219,400).

<u>Issue</u>

During the excavation portion of the work, staff encountered poor sub-surface soil conditions that have required additional excavation and placement of fill material to maintain an adequate base for driveway construction. Work was authorized to proceed to address these issues so the overall schedule was not impacted. Brown Contacting Inc. removed approximately 679 cubic yards of additional material and placed additional aggregate fill. Additional testing was completed by Carlson Engineering to ensure that an adequate depth of removal was obtained. In addition to this work the City of Portland Bureau of Transportation and will require removal and replacement of damaged sections of curb on Oregon and, Pacific and Grand Avenue prior to construction of new sidewalks. The Bureau of Environmental Services required additional storm water permits for installation of the site drainage system. The total value of this over excavation of poor soils and replacement of damaged curb will increase the value of the two contracts for Brown Contracting Inc. to \$183,098 (general site work) and \$270,000 (concrete).

FISCAL IMPACT: The FY2010-11 adopted budget includes a total of \$660,000 for the Block 26 Plaza Redevelopment Project. The new cost of the Plaza project is \$798,898. Carry over appropriation is available in the FY 11-12 budget to cover the additional \$138,898 due to the completion and timing of capital projects crossing the fiscal year. If additional resources are required, staff will bring a budget amendment to the Commission in the fall.

RECOMMENDATION: Staff recommends that the Metropolitan Exposition-Recreation Commission adopt Resolution No. 11-19 approving the amendments to Brown Contracting Inc. to perform general site work and concrete installation and increasing the overall project budget for miscellaneous permitting and project expenses, relating to the Block 26 Plaza Redevelopment project and authorizing the General Manager to execute the amendment to this contract; and further recommends that the Commission request the Metro Council amend the FY 2011-12 through 2014-15 Capital Improvement Plan.

Block 26 Plaza Redevelopment: General Site Work

Change Order



Exhibit A to Resolution No. 11-19

CHANGE ORDER NO. 1

CONTRACT NO. 301042

This Amendment hereby amends the above titled contract between the Metropolitan Exposition Recreation Commission, an appointed commission of Metro, a metropolitan service district organized under the laws of the State of Oregon and the Metro Charter ("MERC"), and Brown Contracting, hereinafter referred to as "Contractor."

This amendment is a change order to the original Scope of Work as follows:

Over excavation of poor soils and installation of engineered fill in roadway area

MERC shall pay Contractor for services performed and materials delivered under this amendment in the amount not to exceed \$55,798.23, for a total contract amount not to exceed \$183,098.23.

Except for the above, all other conditions and covenants remain in full force and effect.

IN WITNESS TO THE ABOVE, the following duly authorized representatives of the parties referenced have executed this Amendment.

CONTRACTOR	MERC
Ву	By Teri Dresler, General Manager
Title	<u> </u>
Date	Date_

METROPOLITAN EXPOSITION RECREATION COMMISSION

Block 26 Plaza Redevelopment: Concrete and Steel Reinforcement Installation Change Order

Exhibit A to Resolution No. 11-19

CHANGE ORDER NO. 6

CONTRACT NO. 301043

This Amendment hereby amends the above titled contract between the Metropolitan Exposition Recreation Commission, an appointed commission of Metro, a metropolitan service district organized under the laws of the State of Oregon and the Metro Charter ("MERC"), and Brown Contracting, hereinafter referred to as "Contractor."

This amendment is a change order to the original Scope of Work as follows:

Replace and repair damaged curb along Oregon, Pacific Streets and Grand Avenues

MERC shall pay Contractor for services performed and materials delivered under this amendment in the amount not to exceed \$30,000, for a total contract amount not to exceed \$270,000

Except for the above, all other conditions and covenants remain in full force and effect.

IN WITNESS TO THE ABOVE, the following duly authorized representatives of the parties referenced have executed this Amendment.

CONTRACTOR	MERC
Ву	By Teri Dresler, General Manager
Title	
Date	Date_

METROPOLITAN EXPOSITION RECREATION COMMISSION

Resolution No. 11-20

For the Purpose of Approving the Terms of the Fourth Amendment to the Broadway Series Agreement.

WHEREAS, the Portland Opera Association and Key Brand Theatrical Group Inc., an Oregon joint venture ("Presenter") have presented Broadway Theatre at the Portland Center for the Performing Arts ("PCPA") pursuant to the 1997 Broadway Series Agreement and various amendments to this agreement (collectively referred to as the "Broadway Series Agreement"); and

WHEREAS, on December 13, 2006, MERC authorized an extension of the Broadway Series Agreement through the 2015-2016 season but agreed that certain fees and charges would be negotiated at a later date; and

WHEREAS, the parties have agreed upon the User Fees, House Package and Family Show rates through the 2015-2016 season;

WHEREAS, PCPA staff recommends that the Metropolitan Exposition Recreation Commission approve the terms of the Fourth Amendment.

BE IT THEREFORE RESOLVED AS FOLLOWS:

- 1. The Metropolitan Exposition Recreation Commission approves the terms and conditions of the Fourth Amendment to the Broadway Series Agreement in substantially the form attached hereto as Exhibit "A"; and
- 2. The Metropolitan Exposition Recreation Commission authorizes the General Manager to execute the Fourth Amendment to the Broadway Series Agreement on behalf of the Commission, in substantially the form attached hereto as Exhibit "A".

Passed by the Commission on August 3, 2011.

	Chair
Approved as to Form:	
Alison Kean Campbell, Acting Metro	
Attorney	
Ву:	Secretary-Treasurer
Nathan A. Schwartz Sykes	
Senior Attorney	

MERC Staff Report

<u>Agenda Item/Issue:</u> For the Purpose of approving the Terms of the Fourth Amendment to the Broadway Series Agreement and authorizing the General Manager for Visitor Venues to execute the amendment.

Resolution No.: 11-20 **Presented By:** Robyn Williams

Date: August 3, 2011

Background and Analysis:

In September, 1997 the Commission approved a joint venture group (Portland Opera and what is currently known as Broadway Across America) to present a single Broadway Series at PCPA. The initial agreement was 5 years with extensions and financial terms renegotiated for 3 additional seasons. In March 2003, new terms and conditions for seasons through 07/08 were negotiated and in December 2006 a second amendment was approved by the Commission for Broadway seasons beginning in FY08-09 through 2015-2016. This amendment established rental rates for the subsequent 8 years in order to participate in a West Coast block booking that would assist in bringing the most popular shows to Portland. A third amendment to the contract was approved in September 2010 to amend user fees for the years 2010-2011 and 2011-2012 for subscription sales only.

This fourth amendment to the contract is to establish user fees and house package rates for the remaining five years on the contract for Broadway shows as well as family shows. The user fee is a fee that is added to all paid tickets. The house package includes cleaning, equipment rental, front of house staff (ushers and ticket takers), house sound and lighting equipment, security, followspot rental, and washer/dryer usage.

The "mega hit" Broadway Shows (Lion King, Wicked, Phantom, Jersey Boys) are seeking confirmed bookings further and further in the future. By establishing rates and fees in advance, Broadway Across America is in a better position to negotiate for these top shows and bring them to Portland. It also aligns us with venues in Seattle and Costa Mesa so we can continue to leverage a west coast block that makes us attractive to popular shows.

Fiscal Impact:

User fee will increase \$0.25 per year in the next three years of the contract-except for subscription tickets in 2012 which increase \$0.50 as stated in the third amendment- and will hold at \$4.00 for the remaining two years. This will generate an estimated \$432,676 in additional revenues over the remaining five years of the contract assuming current attendance levels and an eight week series per year. The Family Show user fee will increase \$0.25 per ticket every two years but is not included in the above revenue estimate as Broadway Across America has presented no family shows to date.

The house package increases an average of 3% per year to insure it continues to cover labor costs and associated overhead.

Recommendation: Staff recommends that the Metropolitan Exposition Recreation Commission approve the Terms of the Fourth Amendment to the Broadway Series Agreement.

FOURTH AMENDMENT TO BROADWAY SERIES AGREEMENT

This Fourth Amendment is made and entered into by and between the Metropolitan Exposition Recreation Commission (hereinafter "MERC") and Portland Opera Association and Key Brand Theatrical Group Inc., a joint venture, (hereinafter "Presenter") including all parent companies, members, affiliates, subsidiaries, successors and assigns. MERC and Presenter will be collectively referred to as "the Parties."

RECITALS

- 1. MERC is an appointed commission of Metro, a municipal corporation.
- 2. Presenter is an Oregon joint venture.
- 3. The parties have entered into a Broadway Series Agreement, the First Amendment to the Broadway Series Agreement, the Second Amendment to the Broadway Series Agreement and the Third Amendment to the Broadway Series Agreement (hereinafter collectively referred to as "the Agreement").
- 4. In the Second Amendment the parties agreed that the User Fees, House Package and Family Show rates would be determined for years 2011-2016 of the Agreement at a later date.
- 5. The parties have agreed to the User Fees, House Package and Family Show rates for years 2011-2016.

NOW, THEREFORE, in consideration of the mutual covenants of the Parties hereto, and upon the express terms and conditions hereinafter set forth, it is agreed by and between them as follows:

1.

The parties hereby agree that the User Fees, House Package and Family Show rates shall be increased as provided in Exhibit A-1 and Exhibit A-2 to this Fourth Amendment. All other terms and conditions of the Agreement shall remain the same.

2.

AMENDMENT DOCUMENTS

The Amendment documents together form the Agreement between MERC and the Presenter. All determination of the precedence of, discrepancy in, or conflicts regarding the Amendment documents shall be in accord with the following order, with the highest precedence item at the top:

a. This Fourth Amendment to Broadway Series Agreement.

c. The Second Amendment to Broadway Series Agreement. d. The First Amendment to Broadway Series Agreement. The Broadway Series Agreement. e. f. The standard PCPA Limited License Agreement. g. Amendment to the Commission's policies and procedures which are in effect as of the date hereof, a copy of which is attached, or are enacted subsequent to the date of this Amendment. **PRESENTER METROPOLITAN EXPOSITION RECREATION COMMISSION** Name:_____ Name:_ Portland Opera Association MERC Date: Date:

The Third Amendment to Broadway Series Agreement.

b.

Name:

Key Brand Theatrical Group, Inc.

FOR BROADWAY SHOWS AT KELLER AUDITORIUM AND ARLENE SCHNITZER CONCERT HALL

	BASE RENT: HIGH SEASON SEPTEMBER - MAY	BASE RENT: LOW SEASON JUNE-AUGUST	% RENT = 1.5%>\$600K CAPPED @	USER FEE	HOUSE PACKAGE	DARK TIME RENT	
< \$600K 2008-2009 \$600K-\$800K > \$800K	\$ 25,260.00 \$ 27,550.00 \$ 31,000.00	\$ 21,480.00 \$ 23,410.00 \$ 26,340.00	\$ 37,500.00	\$ 3.25	\$ 18,950.00	\$ 12,630.00	
< \$600K 2009-2010 \$600K-\$800K > \$800K	\$ 26,020.00 \$ 28,380.00 \$ 31,930.00	\$ 22,120.00 \$ 24,110.00 \$ 27,130.00	\$ 37,500.00	\$ 3.25	\$ 19,520.00	\$ 13,010.00	
< \$600K 2010-2011 \$600K-\$800K > \$800K	\$ 26,800.00 \$ 29,230.00 \$ 32,890.00	\$ 22,780.00 \$ 24,830.00 \$ 27,940.00	\$ 37,500.00	3.50/3.25	\$ 20,110.00	\$ 13,400.00	
			% RENT = 1.5%>\$650K CAPPED @				
< \$650K 2011-2012 \$650K-\$850K > \$850K	\$ 27,600.00 \$ 30,110.00 \$ 33,880.00	\$ 23,460.00 \$ 25,570.00 \$ 28,780.00	\$ 40,000.00	3.50/3.75*	\$ 20,713.00	\$ 13,800.00	
< \$650K 2012-2013 \$650K-\$850K > \$850K	\$ 28,430.00 \$ 31,010.00 \$ 34,900.00	\$ 24,160.00 \$ 26,340.00 \$ 29,640.00	\$ 40,000.00	\$ 3.75	\$ 21,542.00	\$ 14,210.00	
< \$650K 2013-2014 \$650K-\$850K > \$850K	\$ 29,280.00 \$ 31,940.00 \$ 35,950.00	\$ 24,880.00 \$ 27,130.00 \$ 30,530.00	\$ 40,000.00	\$ 4.00	\$ 22,188.00	\$ 14,640.00	
< \$650K 2014-2015 \$650K-\$850K > \$850K	\$ 30,160.00 \$ 32,900.00 \$ 37,030.00	\$ 25,630.00 \$ 27,940.00 \$ 31,450.00	\$ 42,500.00	\$ 4.00	\$ 22,854.00	\$ 15,080.00	
< \$650K 2015-2016 \$650K-\$850K > \$850K	\$ 31,060.00 \$ 33,890.00 \$ 38,140.00	\$ 26,400.00 \$ 28,780.00 \$ 32,390.00	\$ 42,500.00	\$ 4.00	\$ 23,539.00	\$ 15,530.00	

Reduction of 5% of Base Rent to apply to all weeks for weeks presented in excess of eight (8). (Excludes family shows and shows held in Newmark Theater)

Base Rents, Percentage Rents, Rent Caps and House Packages are prorated by eighths for weeks containing fewer than or more than eight performances. Percentage rent is due in addition to bse rent. Gross is defined as gross box office receipts less user fee Dark-Time rates are pro-rated by sevenths.

House package to include cleaning, equipment rental, front of house staff (ushers and ticket takers), house sound and lighting equipment, all permanently attached stage equipment, security, utilities, follow-spot rental, washer/dryer

Miscellaneous

One full page in the show program for every show presented will be made available for use by PCPA. Presenter will make a "best effort" to place this page in the first half of the program.

Bottled water will be allowed in the seating area for all performances; additional food and beverage as mutually agreed upon.

The letter of credit requirement will remain the same as the requirement in the original agreement.

^{*} User fee of 3.75 in 2011-2012 is on subscription tickets only.

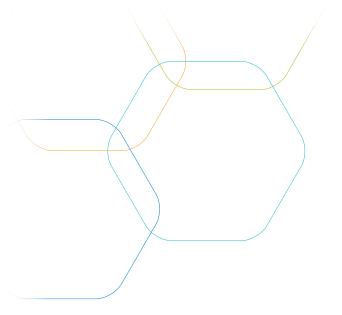
FAMILY SHOWS

		RENT			HOUSE PACKAGE		TICKET PRICE	USER FEE		LOAI DAY	D-IN/REH
2008-2009	1 PERF DAY 2 PERF DAY	\$ \$	3,240.00 4,640.00			2,200.00 4,400.00	< \$20 \$20-\$25	\$ \$	1.25 1.50	\$	2,320.00
	3 PERF DAY	\$	6,730.00			6,600.00	\$25-\$30 >\$30 & CAP	\$ \$	1.75 2.00	Ψ	_,0_0.00
							•	·			
0000 0010	1 PERF DAY	\$	3,340.00		-	2,270.00	< \$25	\$	1.50	•	
2009-2010	2 PERF DAY	\$	4,780.00			4,540.00	\$25-\$30	\$	1.75	\$	2,390.00
	3 PERF DAY	\$	6,930.00	3P	Þ	6,810.00	\$30-\$35 >\$35 & CAP	\$ \$	2.00 2.25		
	1 PERF DAY	\$	3,440.00	1P	\$	2,340.00	< \$25	\$	1.50		
2010-2011	2 PERF DAY	\$	4,920.00			4,680.00	\$25-\$30	\$	1.75	\$	2,460.00
	3 PERF DAY	\$	7,140.00	3P	\$	7,020.00	\$30-\$35	\$	2.00		
							>\$35 & CAP	\$	2.25		
	1 PERF DAY	\$	3,540.00			2,410.00	< \$25	\$	1.50		
2011-2012	2 PERF DAY	\$	5,070.00			4,820.00	\$25-\$30	\$	1.75	\$	2,530.00
	3 PERF DAY	\$	7,350.00	3P	\$	7,230.00	\$30-\$35	\$	2.00		
							>\$35 & CAP	\$	2.25		
	1 PERF DAY	\$	3,650.00	1P	\$	2,482.00	< \$25	\$	1.75		
2012-2013	2 PERF DAY	\$	5,220.00			4,965.00	\$25-\$30	\$	2.00	\$	2,610.00
	3 PERF DAY	\$	7,570.00	3P	\$	7,447.00	\$30-\$35	\$	2.25		
							>\$35 & CAP	\$	2.50		
	1 PERF DAY	\$	3,760.00	1P	\$	2,557.00	< \$25	\$	1.75		
2013-2014	2 PERF DAY	\$	5,380.00	2P	\$	5,114.00	\$25-\$30	\$	2.00	\$	2,690.00
	3 PERF DAY	\$	7,800.00	3P	\$	7,670.00	\$30-\$35	\$	2.25		
							>\$35 & CAP	\$	2.50		
	1 PERF DAY	\$	3,870.00			2,633.00	< \$25	\$	2.00		
2014-2015	2 PERF DAY	\$	5,540.00			5,267.00	\$25-\$35	\$	2.00	\$	2,770.00
	3 PERF DAY	\$	8,030.00	3P	\$	7,900.00	\$35-\$40	\$	2.25		
							>\$40 & CAP	\$	2.50		
	1 PERF DAY	\$	3,990.00	1P	\$	2,712.00	< \$25	\$	2.00		
2015-2016	2 PERF DAY	\$	5,710.00			5,425.00	\$25-\$35	\$	2.00	\$	2,850.00
	3 PERF DAY	\$	8,270.00	3P	\$	8,137.00	\$35-\$40	\$	2.25		
							>\$40 & CAP	\$	2.50		

MERC Commission Meeting

August 3, 2011 12:30 pm

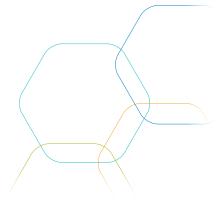
7.0 - Expo Center
Marketing and
Communications Plan
Presentation





MARKETING & COMMUNICATIONS PLAN

PRESENTED BY GARD COMMUNICATIONS | AUGUST 3, 2011



PURPOSE

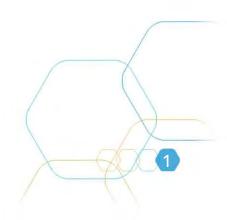
Identify strategies, tactics and messaging

GOALS

Maximize core business, generate new Increase awareness/visibility
Maintain leading position

DISCOVERY

Interviews, surveys, SWOT, audit



AUDIENCES

Planners, Exhibitors, Attendees/Community

The Portland Expo Center's location, flexibility and service make it the perfect choice for consumer trade shows, events and meetings of all sizes.

friendly inviting easy

accessible connected modern destination

clean flexible fun great service good value strength in the market

...where it all comes together

PORTLAND



CENTER



SIGNAGE & WAYFINDING





AUGUST

19-21 Collectors West

Gun and Knife Show

Lorem ipsum dolor sit amet, consectetuer adipiscing elit, sed diam nonummy. **Ut wisi enim** ad, ig quis nostrud exerci tation ullamcorper.

SEPTEMBER

10-11 Grow Big Expo

Lorem ipsum dolor sit amet, consectetuer adipiscing elit, sed diam nonummy. **Ut wisi enim** ad, ig quis nostrud exerci tation ullamcorper.

10 Rose City Live Model Horse Show

Lorem ipsum dolor sit amet, consectetuer adipiscing elit, sed diam nonummy. *Ut wisi enim ad, ig quis nostrud exerci tation ullamcorper.*

12 Northwest Quilting Expo

Lorem ipsum dolor sit amet, consectetuer adipiscing elit, sed diam nonummy. *Ut wisi enim ad, ig quis nostrud exerci tation ullamcorper.*

ATTENDEES

ALL AUDIENCES "Portland's gathering place"

PLANNERS



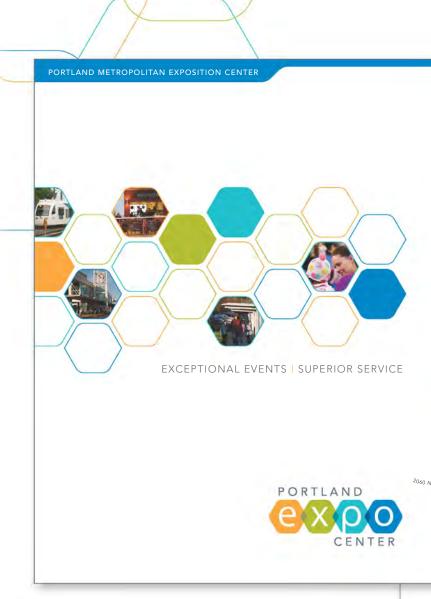
Lorem ipsum dolor sit amet, consectetuer adipiscing elit, sed diam nonummy nibh euismod tin cidunt ut laoreet dolore magna aliquam erat volutpat. Ut wisi enim ad Lorem ipsum dolor.

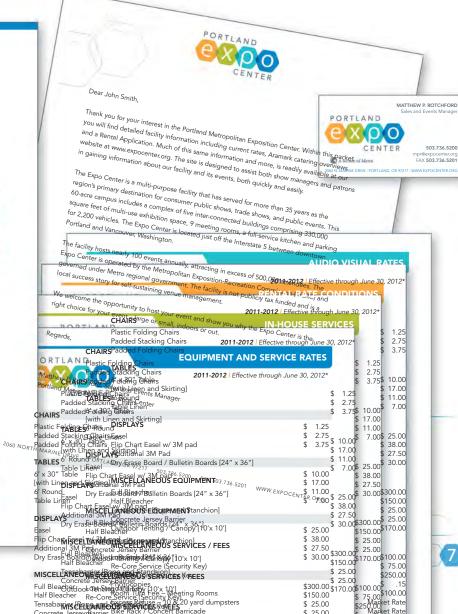
- Flexibility of 330,000 square feet
- Full service catering
- New full service restaurant
- Personable, friendly staff





PORTLAND EXPO CENTER | MARKETING & COMMUNICATIONS PLAN





503.736.5200

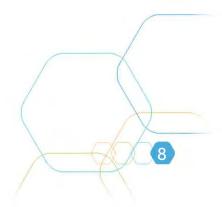
SALES TOOLS

TACTICS

Email & social media
Community outreach & events
Sponsorships & memberships
Earned & paid media

BUDGET

Suite of options
In-house/other resources



PORTLAND EXPO CENTER I MARKETING & COMMUNICATIONS PLAN

 Q_2

O3

2011

Final Plan and Website

Launch Website

Create and print collateral materials

Establish guidelines for benchmarks

Establish earned media calendar

Attend annual conventions

Second Direct Mail campaign

Paid Media

Max Trains

2012

2013

Develop annual survey and launch

Paid Media

Local print ads

Industry print ads

Max Trains

First Email campaign

Evaluate survey

Paid Media

OPB Radio – second of three six-week periods

Local print ads

Max Trains

End of first year of marketing campaign - benchmark status

Social media/grassroots activities

Launch Paid media

OPB/KMHD Radio – first of three six-week periods

Local print ads

Initial Direct Mail campaign

Launch aggressive earned media campaign

Attend annual NACS Convention in Chicago

Paid Media

OPB/KMHD Radio – third of three six-week periods

Local print ads

Max Trains

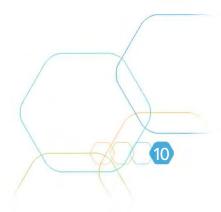
Second Email Campaign

Review suggested list provided in tactics and begin planning for first produced signature event for Summer 2013

Evaluate tactics and benchmarks - adjust marketing plan accordingly. -

CONFIRM Surveys Website traffic Followers Simple matrix

DISCUSSION





The Portland Expo Center Website Redesign

Status Update for Commission Meeting, August 3rd, 2011





Project Discovery Phase

- Initiated mid-April, 2011
- Discovery process for website redesign followed Gard Communications Marketing & Communications deliverables
- Web Discovery from mid-April to mid-May
- Involved a cross-functional set of stakeholders, including Metro Marketing, OCC sales, PCPA and Expo team
- Participated in Metro IT Web Advisory Committee meeting to discuss plans to implement Drupal 7 CMS
- Deliverables from Phase:
 - Statement of Work (SOW)
 - Strategic Plan
 - Technical Feature Matrix





Project Design Phase

- Initiated mid-May and scheduled to complete end of July
- Information Architecture (IA): included the design of a Site Map and detailed Wireframes for 4-5 key pages
- Visual Design leverages approved redesigned Expo logo
- Involved the Expo staff for input and reviews
- IA approved on June 10th
- Deliverables from Phase:
 - Site Map
 - Wireframes
 - Design Comps for Home Page and 3-4 Subpages





Next Steps

- Project development & production beginning last week of July
- Client review process of staged website begins early September
- Project Go-Live date currently targeted as October 11*
- Drupal CMS training and post go-live support to follow



^{*} Project milestones here are estimated, and depend on agency and client for deliverables









The Portland Expo Center ~ A local landmark with over 50 years of supporting our community and regional small businesses

The Portland Metropolitan Exposition Center is a first-class multi-purpose facility that has become the region's primary destination for consumer public shows, trade shows and public events. Representing a broad cross-section of our area economy, the Portland Expo Center serves as the region's gathering place for numerous events covering a wide variety of community interests. As far back as 1921, the Expo site presented some of the very largest exhibitions in the Northwest. Today, the Expo Center still serves a diverse group of regional and local small businesses that continue to positively impact Oregon's economy. The Expo Center hosts over 100 popular events annually, attracting in excess of 450.000 attendees.

This community campus includes a complex of five interconnected buildings. The Portland Expo Center totals over 330,000 square feet of multi-use exhibition space, 10 meeting rooms, professional catering facilities, parking for 2,200 vehicles, acres of outdoor exhibition space and since 2004, convenient access to public transportation via TriMet Interstate Max Light Rail system, Click Facility Info for additional building details and services.

The Portland Expo Center is managed and operated by the Metropolitan Exposition-Recreation Commission (MERC) and is a service of Metro regional government (www.oregonmetro.gov)

For detailed information information on the Expo Center click here: Expo Center - Overview/Fact Sheet

Learn about Metro's online opinion panel - a new way to share your views and help shape the future of the region. Click OPT-IN below;



events this week

EVENTS THIS Coming this Week to Expo Review the Calendar of events happening this week only at the Portland Expo Center...

Online Exhibitor Ordering! Exhibitors -

ON-LINE order safely and securely with on-line orders ORDERING... for Expo Center telecommunication, natural

gas or audio-visual services...

Just released - Click here to read the complete Expo Center's Economic and

34 Million in Fiscal Impact Report. This report will share Economic with you the value of the Expo Center, the

Benefits events it proudly hosts, and the jobs it helps Result From create in our region.

Expo Center Click here to read the complete press

Operations. release.

Click here to read the full

Visitor Venue Economic Analysis Report.

The Expo Aramark and the Expo Center are proud to Center announce the opening of the <u>West Delta</u>

Opens the Bar and Grill. The new restaurant space is a great addition to the Expo Center campus. Bar and Grill Stop in to relax, and enjoy yourself.

The Expo Center is staying connected in a
THE EXPO
number of ways, social media being just one
OF CENTER IS
OF THOSE Click here to become our friend on
ON Facebook: EXPO CENTER'S FACEBOOK
FACEBOOK
PAGE. We will update you on upcoming

events and other announcements.



phone: 503,736.5200 fax: 503,736.5201

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Coming Events:

Fri., June 17 - Sun., June 19 Collectors West Gun and Knife Show

Rose City Rollers - Season 6 Championship

Tue., June 21 - Sun., June 26 Vehicle Market Research

Sat., July 9 - Sun., July 10 America's Largest Antique and Collectible Show

Fri., June 17 - Sun., June 19 Collectors West Gun and Knife Show

Sat., June 18 Rose City Rollers - Season 6 Championship

Tue., June 21 - Sun., June 26 Vehicle Market Research

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Headline Goes Here June 17 - Lorem ipsum dolor set amet...

Another Headline Here

June 18 - Lorem ipsum dolor set amet du adipiscing nonummy...

This is The Third News Headline, and it is Really, Really Super Duper Long June 21 - Lorem ipsum dolor set amet henderdit...

The Fourth News Headline Goes Here June 17 - Lorem ipsum dolor set amet...

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July 20, 2011

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July 21, 2011

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July 22, 2011

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see the Calendar of Events



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Planner Name Here

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launch Photo Gallery



About the Facility

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