

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF CONTINUING)	RESOLUTION NO. 94-1906A
METRO'S PARTICIPATION IN THE)	
FORUM ON COOPERATIVE URBAN)	Introduced by Governmental
SERVICES (FOCUS))	Affairs Committee

WHEREAS, The Metro Council adopted Resolution No. 91-1536 on December 12, 1991, for the purpose of approving Metro's participation in the Forum on Cooperative Urban Services (FOCUS); and

WHEREAS, The Metro Council adopted Resolution No. 93-1811 on June 10, 1993, continuing Metro's participation in FOCUS; and

WHEREAS, Resolution No. 93-1811 authorized the payment of basic FOCUS dues on a quarterly basis; and

WHEREAS, Metro has paid to date a total of \$4,400 in FOCUS dues in Fiscal Year 1993-94, which represents half the amount of the dues that were assessed at the time of adoption of the FY 1993-94 Metro budget; and

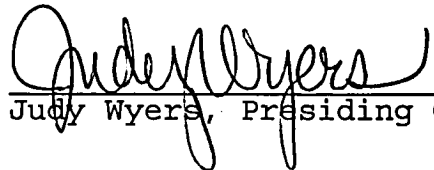
WHEREAS, Resolution No. 93-1811 directed the Governmental Affairs Committee to review Metro's continued membership in FOCUS by December 31, 1993 and make a recommendation to the full Council;

WHEREAS, The Governmental Affairs Committee reviewed Metro's participation in FOCUS at its January 11, 1994 meeting; now, therefore,

BE IT RESOLVED,

1. That the Metro Council continues Metro's participation in the Forum on Cooperative Urban Services (FOCUS);
2. That dues payments to FOCUS shall be limited to the amount paid prior to the adoption of this resolution.

ADOPTED by the Metro Council this 24th day of March, 1994.


Judy Wyers, Presiding Officer

**METRO**

February 2, 1994

Mr. Greg Chew
McKeever/Morris, Inc.
722 SW Second Avenue
Suite 400
Portland, OR 97204

Dear Mr. Chew:

This letter is to advise you that the Metro Council's Governmental Affairs Committee will consider at its February 8, 1994 meeting the attached draft resolution withdrawing Metro's participation in the Forum on Cooperative Urban Services (FOCUS).

As you know, this committee and the Council as a whole have discussed Metro's continued participation in FOCUS for over two years, including the period in late 1991 when the Council first approved Metro's participation. When Council most recently approved continued FOCUS membership, in June, 1993, it did so with instructions for Governmental Affairs to review Metro's participation by December 31, 1993. The Governmental Affairs Committee considered the increase in the 1993-94 dues assessment and the appropriateness of continued FOCUS membership at its January 11 meeting, and concluded that Metro's membership is no longer warranted.

The reasons for the committee's decision are that FOCUS does not provide services to Metro which address the regional issues our Charter directs us to address, or serves to duplicate our efforts. We can no longer justify our participation and financial support of an organization that does not serve our needs, and the resolution we will consider on Tuesday would, if later adopted by the Council, terminate our membership.

Please feel free to contact me before the meeting, or to appear and testify. That meeting is scheduled for 4:00 on Tuesday, February 11, with this resolution the first business item on the agenda.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Gates". The signature is fluid and cursive, written over a horizontal line.

Councilor Mike Gates, Chair
Governmental Affairs Committee



McKeever/Morris, Inc.
722 S.W. Second Avenue
Suite 400
Portland, Oregon 97204
fax 503 228-7365
503 228-7352

DATE: January 11, 1994
TO: Metro Council Government Affairs Committee
FROM: Greg Chew, FOCUS Staff
SUBJECT: FOCUS Dues

In response to Donald E. Carlson's December 17, 1993 letter, I would like to explain how the dues for Metro came out to \$9,900 instead of \$8,800.

In the FOCUS Management Plan, the dues were stated for all jurisdictions based on their population category. The dues for jurisdictions with over 150,000 residents was originally \$8,800. However, representatives from the smallest jurisdictions (those less than 5,000 residents) stated that the fees were per capita disproportionately more burdensome on them (e.g., King City representatives stated that dues were close to \$1.00 per capita for King City, as opposed to about \$.05 for a city with 150,000).

To rectify this situation, a formal change had to be made in the FOCUS Management Plan. As with any change in the FOCUS By-laws or Management, a formal vote must be taken by the General Membership. The General Membership requested the Steering Committee to recommend a suggested revised fee structure. The Steering Committee forwarded a proposed revised fee structure in which the largest jurisdictions pay an increased amount (from \$8,800 to \$9,900) and the smallest jurisdiction category have an increased population base (from 1 to 1,000 residents to 1 to 5,000 residents). The recommendation was approved by the General Membership to be formally voted on by the General Membership. This means a mail ballot (enclosed) must be sent out the General Membership and approved by a majority of the returned ballots.

Two ballots were sent to each jurisdiction that indicated interest in joining FOCUS. The ballots were sent to the chief elected official and chief staff official or their equivalents in each jurisdiction. For Metro, ballots were sent to Judy Wyers and Rena Cusma, respectively. Of the returned ballots by the September 10, 1993 due date, the fee structure change was unanimously approved by the FOCUS General Membership. The results of the ballots were announced at the September 16 FOCUS General Membership meeting and stated in the Meeting Notes for that meeting.

Of the other jurisdictions which are in the same fee category as Metro (jurisdictions with over 150,000 residents) that stated interest in joining FOCUS (Washington County, Clackamas County and Portland), all have paid or formally written intention of paying the \$9,900 dues.

Please note: This process for changes to the FOCUS by-laws or the FOCUS Management Plan is the same that created a seat on the FOCUS Steering Committee for a Metro Representative to serve on (Councilor Mike Gates made the request for Metro to have Steering Committee representation). This ballot issue was also unanimously approved by the returned ballots of the FOCUS General Membership.

Merrie Waylett and I have been trying to keep in communication on a regular basis with each other regarding activities in FOCUS. If you have any questions, please feel free to call me.

Planning
Public Involvement
Project Management
Landscape Architecture

OFFICIAL BALLOT
Forum on Cooperative Urban Services (FOCUS)

Instructions for FOCUS
By-Laws Amendments Ballots

Enclosed are two ballots for proposed amendments to the FOCUS by-laws. Any jurisdiction that has paid dues in 1993 or has indicated that dues will be paid in 1993 is eligible to vote on these two ballots. Each city or county has two votes. The special districts in each county have four votes collectively. The ballots have been sent to:

- (1) the designated city manager, or county administrator, or equivalent staff person;
- (2) the designated FOCUS elected representative for the jurisdiction. If no one has been designated, the mayor or chief elected official for each jurisdiction has been sent this ballot; and
- (3) the designated special district representatives in each county.

It will be up to each jurisdiction to decide how it wishes to vote. However, please be sure to communicate with all of the elected officials of the governing body of your jurisdiction.

The attached includes the engrossed language for the proposed amendments to the by-laws. There are two amendments with a short summary of what the general membership had intended for each amendment. Added language is underlined; deleted language is in ~~striketrough~~. Vote by circling "approval" for approval of change or "disapprove" for disapproval for each change for each by-law amendment.

In accordance with Oregon Public Records Law, the signature of the individual representing the jurisdiction is required to validate the authenticity of the ballot. Please sign and date the ballot and state the jurisdiction you represent.

Sign your name

Date

Print your name

Jurisdiction

BALLOTS MUST BE RETURNED BY SEPTEMBER 10TH, 1993 TO THE FOLLOWING ADDRESS:

McKeever/Morris, Inc.
Attn: Greg Chew
722 SW 2nd Ave., Suite 400
Portland, OR 97204

If you have any questions, please call FOCUS staff Mike McKeever or Greg Chew at 228-7352.

Proposed By-law Amendment #5

The intent of the this amendment is twofold. First, fees for the smallest (under 5,000 residents) municipal jurisdictions pay a high per capita fee for FOCUS membership and the largest (over 150,000) pay a very low per capita fee. In order to more equally distribute the fee structure the following is proposed: category 1 fees are expanded to from 1,000 to 5,000 residents, category 2 is deleted, and category 8 is moved to a category 9. Secondly, this amendment states that special districts in each county collectively pay the same fee of the county they are located.

VII. FEES

SECTION 1. All general government members jurisdictions shall be assessed a fee that apportions the annual costs of operation on the basis of each jurisdiction's population as follows:

Member Jurisdiction Population	Fee Category
<u>1 - 5,000</u>	1 times base
1 - 1,000	1 times base
1,001 - 5,000	2 times base
5,001 - 15,000	3 times base
15,001 - 30,000	4 times base
30,001 - 50,000	5 times base
50,001 - 100,000	6 times base
100,001 - 150,000	7 times base
150,001 and over	8 times base
<u>150,001 and over</u>	<u>9 times base</u>

The special districts in each county shall pay a combined FOCUS annual membership fee which is identical to the fee for their county. The special districts in each county will convene to decide how much each district pays.

Do you approve or disapprove of this amendment (circle one):

APPROVE

DISAPPROVE



METRO

Date: December 17, 1993
To: Mike McKeever, FOCUS Staff
From: Donald E. Carlson, ^{DE} Council Administrator
Re: FOCUS Invoice

I have received your invoice for FOCUS dues in the amount of \$9,900. During the FY 1993-94 budget deliberations the Council amended the Approved Budget to increase the dues payment from an anticipated \$2,000 to \$8,800. This amendment was based on information from FOCUS as to our potential dues as a "large" organization. Now the amount invoiced is \$9,900. What is the basis of the increase?

I have signed an expenditure request form for \$4,400 (first six months dues @ \$8,800) which should be sent to the City of Tualatin within two weeks.

Please let me know why the dues have increased over the previous estimate from the FOCUS organization. If you have any questions, please let me know.

cc: Judy Wyers, Presiding Officer
Steve Rhodes, City of Tualatin

FOCUS Dues.memo



McKeever/Morris, Inc.
722 S.W. Second Avenue
Suite 400
Portland, Oregon 97204
fax 503 228-7365
503 228-7352

LINDSEY -
MAKE OUT REQUEST
FOR \$4,400 (FIRST 6 MONTHS
PAYMENT).
THANKS,
JL

MEMORANDUM

DATE: December 10, 1993
MEMO TO: Don Carlson, Metro Council Administrator
FROM: Mike McKeever, FOCUS Staff
SUBJECT: FOCUS Invoice

This is a statement of services for Metro provided by the Forum on Cooperative Urban Services (FOCUS) for the period of July 1, 1993 to June 30, 1994.

Amount Due: \$ 9,900.00

Please make the check out to FOCUS/City of Tualatin and send it to:

FOCUS
c/o City of Tualatin
Department of Finance
PO Box 369
Tualatin, OR 97062

Thank you for your support.

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF CONTINUING) RESOLUTION NO. 93-1811
METRO'S PARTICIPATION IN THE)
FORUM ON COOPERATIVE URBAN) Introduced by Governmental
SERVICES (FOCUS)) Affairs Committee

WHEREAS, The Metro Council adopted Resolution No. 91-1536 on December 12, 1991, for the purpose of approving Metro's participation in the Forum on Cooperative Urban Services (FOCUS); and

WHEREAS, Metro's participation in FOCUS was based on the understanding that its principal purpose was to create a long term neutral forum in the region for the discussion and sharing of information on regional issues and development of cooperative efforts; and

WHEREAS, The Metro Council is very supportive of efforts to coordinate local government services and find new and innovative ways to provide those services more efficiently; and

WHEREAS, The Metro Council continues to support the principles of efficiency and cooperation that the FOCUS organization potentially represents, and encourages the organization to concentrate on those principles; now, therefore,

BE IT RESOLVED,

1. That the Metro Council continues Metro's membership in the Forum on Cooperative Urban Services (FOCUS) for fiscal year 1993-94, including the payment of basic dues on a quarterly basis;
2. That the Council Governmental Affairs Committee will review Metro's continued membership in FOCUS by December 31, 1993 and make a recommendation to the full Council.


BE IT FURTHER RESOLVED,

That the Metro Council encourages FOCUS to:

1. Return to its original purpose of providing a forum for the discussion and investigation of potential improvements and efficiencies in local government service provision;
2. Change its meeting times to facilitate attendance at FOCUS meetings by members of the Metro Council;

3. Amend its procedures for selecting members of its steering committee to provide greater opportunity for Metro Council representation on the steering committee.

ADOPTED by the Metro Council this 10th day of June, 1993.



Judy Wyers, Presiding Officer

GOVERNMENTAL AFFAIRS COMMITTEE REPORT

RESOLUTION NO. 93-1811, CONTINUING METRO'S PARTICIPATION IN THE FORUM ON COOPERATIVE URBAN SERVICES (FOCUS)

Date: June 4, 1993

Presented by: Councilor Gates

COMMITTEE RECOMMENDATION: At its June 3, 1993 meeting the Governmental Affairs Committee voted 3-1 to recommend Council adoption of Resolution No. 93-1811. Voting in favor were Councilors Gates, Gardner, and Wyers. Councilor Hansen was opposed. Councilor Moore was excused.

COMMITTEE DISCUSSION/ISSUES: Council Analyst Casey Short presented the staff report. He said the resolution was prepared following Council's decision at its May 27 meeting to return Resolution No. 93-1778C to committee. That resolution contained inconsistencies in language and dealt only with Metro's participation in FOCUS for the short time remaining in FY 1992-93; the Council discussed the need to clean up the language and address Metro's membership in FOCUS for the coming fiscal year. Resolution No. 93-1811 does that, and includes directions for Metro to request FOCUS to revise its meeting times and selection process for its steering committee to promote Metro participation. The earlier resolution will be filed with no further consideration.

Councilor Gates relayed a question from Councilor Moore, who asked whether the payment of dues should be tied to the FOCUS work plan and whether the amount of Metro's dues payment should be specifically limited in the resolution. Councilor Gates said he thought the language in the resolution inferred a limit on the amount of the dues, which he understood to be approximately \$8,000.

Councilor Hansen questioned whether Metro should continue participating in, and paying dues to, a group whose work plan Metro had not approved. She said she would not support the resolution if there remained the possibility that FOCUS would be pursuing projects and directions Metro did not support.

Councilor McLain said she had come to support Metro participation in FOCUS because many smaller jurisdictions don't support FOCUS spending money on projects that Metro is already doing, but there is support for FOCUS to do the sorts of cooperative efforts that Metro also supports. She said she supports participation in FOCUS in order for Metro to remain at the table and be able to point out where this agency is already doing work that FOCUS might otherwise do. She also said FOCUS could provide a forum for Metro officials to meet with representatives of other jurisdictions, and to provide some leadership and a regional perspective.



METRO

2000 SW First Ave.
Portland, OR 97201-5398
(503) 221-1646

Memorandum

DATE: May 28, 1993
TO: Governmental Affairs Committee
FROM: Casey Short *CS*
RE: Draft Resolution No. 93-1811, Regarding Metro's
Continued Participation in FOCUS

Item #4 on your June 3 agenda is consideration of Draft Resolution No. 93-1811, authorizing Metro's continued participation in the Forum on Cooperative Urban Services (FOCUS) in FY 1993-94. The resolution will be drafted prior to your meeting, but has not yet been written.

The resolution is in response to Council's action at its May 27 meeting, at which it voted to return Resolution No. 93-1778C to the Governmental Affairs Committee for further consideration. That resolution would have authorized Metro's continued participation in FOCUS through the remainder of FY 1992-93. The new resolution will replace 93-1778, which has gone through several changes; 93-1778 would be left in committee and receive no further action.

When presented to you, Draft Resolution No. 93-1810 will contain the following provisions:

- Authorize Metro's participation in FOCUS in Fiscal Year 1993-94, including payment of dues on a quarterly basis.
- Encourage FOCUS to return to its original purpose of providing a forum for the discussion and investigation of potential improvements and efficiencies in local government service provision.
- Encourage FOCUS to change its meeting times, to eliminate the conflict with Governmental Affairs Committee meetings.
- Encourage FOCUS to change its procedures for selecting steering committee members to allow for Metro Councilor participation in the steering committee.

If you have any questions, please do not hesitate to contact me.

Councilor Gardner agreed there is value in Metro participating in FOCUS and working to direct it back to its original purposes, but that membership should be somewhat conditional. He proposed adding a requirement in the resolution that the Governmental Affairs Committee review Metro's participation in FOCUS by the end of 1993 and make a recommendation to the full Council. He moved to add such a condition to the resolution, which was approved on a 3-1 vote, with Councilor Hansen dissenting. (That addition is contained as #2 in the first "Be it Resolved" section.)

Councilor Wyers asked if FOCUS has reviewed its goals. Councilor Gates said they had, through a survey sent out to administrators and elected officials. That survey showed very few issues related directly to Metro, and he thinks the focus of FOCUS has narrowed to become concerned with issues of regional cooperation and information sharing rather than Metro issues.

Council Administrator Don Carlson advised the committee that the Council Department's 1993-94 budget included only \$2000 for FOCUS dues, and if the amount is to be \$8000, a budget adjustment would be required.

Staff Report

RESOLUTION NO. 94-1906, FOR THE PURPOSE OF WITHDRAWING METRO'S PARTICIPATION IN THE FORUM ON COOPERATIVE URBAN SERVICES (FOCUS)

Date: February 2, 1994

Presented by: Casey Short

Metro has been a member of the Forum on Cooperative Urban Services (FOCUS) since December, 1991, and has paid the dues assessed it since that time. In June, 1993, the Council adopted Resolution No. 93-1811, which continued Metro's participation in FOCUS. That resolution contained provisions that called for dues payments in FY 1993-94 to be made on a quarterly basis, and for the Governmental Affairs Committee to review Metro's continued membership in FOCUS by December 31, 1993 and make a recommendation to the full Council. That resolution also encouraged FOCUS to:

- "1. Return to its original purpose of providing a forum for the discussion and investigation of potential improvements and efficiencies in local government service provision;
2. Change its meeting times to facilitate attendance at FOCUS meetings by members of the Metro Council;
3. Amend its procedures for selecting members of its steering committee to provide greater opportunity for Metro Council representation on the steering committee."

In a related action, Council approved an increase in the appropriation for 1993-94 FOCUS dues. The Approved Budget contained a \$2,000 appropriation for the dues, which was increased to \$8,800 in the Adopted Budget, based on an assessment notice from FOCUS staff. On December 10, 1993, Metro received an invoice from FOCUS, advising that the 1993-94 dues had been increased to \$9,900; Metro has paid \$4,400 for six months' dues.

At its January 11, 1994 meeting, the Governmental Affairs Committee considered the issues of the increased dues assessment, the work of FOCUS, and the appropriateness of Metro's continued participation in FOCUS. The committee received information that a seat on the FOCUS Steering Committee had been created for a Metro representative, but concluded that FOCUS does not provide Metro with any services which would justify the continued payment of dues or continued Metro membership. Staff was directed to draft a resolution withdrawing Metro's participation in FOCUS and to notify FOCUS staff at McKeever/Morris, Inc. of this anticipated withdrawal.

GOVERNMENTAL AFFAIRS COMMITTEE REPORT

RESOLUTION NO. 94-1906, WITHDRAWING METRO'S PARTICIPATION IN THE FORUM ON COOPERATIVE URBAN SERVICES (FOCUS)

Date: March 17, 1994

Presented by: Councilor McLain

COMMITTEE RECOMMENDATION: At its March 8, 1994 meeting the Governmental Affairs Committee voted 2-1 to forward Resolution No. 94-1906 to Council with no recommendation. Councilors Gates and Wyers voted in favor, and Councilor Van Bergen voted in opposition.

COMMITTEE DISCUSSION/ISSUES: Council Analyst Casey Short presented the staff report. Mr. Greg Chew of McKeever/Morris testified, identifying himself as staff person for FOCUS. He discussed his letter to the committee of January 11, 1994, and reiterated his request that Metro remain a member of FOCUS. In response to a question from Councilor Gates, he said FOCUS would welcome the opportunity to hold a general membership meeting at Metro Regional Center.

Councilor Gates asked if FOCUS could coordinate its meetings on specific topics with Metro Council committee meetings that address the same topics; he cited regional parks and greenspaces, which is addressed at the Regional Facilities Committee. Mr. Chew said FOCUS tries to address a more global view of issues, and does not address the level of detail usually dealt with at Council committee meetings by people who have a greater knowledge of the issues than most FOCUS members.

Councilor Wyers asked if there is duplication in seats of FOCUS members and MPAC members. Mr. Chew said any jurisdiction in the Metro region can join FOCUS, where MPAC members represent certain jurisdictions or group of jurisdictions.

Councilor McLain said she saw FOCUS as another forum for people to discuss regional issues. She said that MPAC has many issues to discuss, and there are additional issues Metro would like them to discuss in depth. MPAC does not have the time to address all the issues. She said she thinks Metro and FOCUS could work together to address some of these issues in the FOCUS forum, and allow MPAC to concentrate on land use issues, as RPAC did. She said FOCUS is going to continue to deal with Metro issues, and Metro needs to have representatives there whenever regional issues are discussed. She said she is concerned about this resolution, because Metro can be more effective in this forum with formal representatives, including a steering committee member.

Councilor Wyers asked Councilor McLain how she sees the agenda and dialogue of FOCUS being the same or different from MPAC. Councilor McLain said they are different when FOCUS addresses

services the different jurisdictions provide. They are also different in terms of membership, and in opportunity for people to speak without the time constraints necessary elsewhere. FOCUS also provides a forum for people at various levels to discuss issues in a more informal and neutral way; she cited the FOCUS Finance Committee, which consists of staff people and which Metro Finance Director Jennifer Sims attends. MPAC cannot do all these things, because there are other Charter-mandated things they must do.

Councilor Wyers asked if the FOCUS leadership and staff is supportive or negative toward Metro. Councilor McLain said she provided a personal challenge to the FOCUS staff to be more supportive rather than antagonistic. She believes they want to have a better relationship with Metro and will take steps to do so.

Councilor Van Bergen said he didn't think that FOCUS saying it might be more supportive of Metro was enough, and he opposes continued Metro participation.

Councilor Gates said he was concerned that some small jurisdictions didn't pay Metro dues in 1993-94 because it was either that or FOCUS dues, and he thinks FOCUS fostered that feeling. He said FOCUS had engaged in Metro-bashing in the past, but that was improving. He asked that the FOCUS steering committee discuss the difference between Metro dues and FOCUS dues, pointing out the separate functions. He asked if it mattered whether Metro paid its dues. Mr. Chew said FOCUS wants Metro at the table, regardless of whether it pays dues.

Councilor Wyers said she appreciated Councilor McLain's efforts, though Metro has had tough sledding with FOCUS. She moved that the committee forward the resolution to Council without recommendation. Councilor Van Bergen voted against the motion because he supported withdrawing from FOCUS.

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF WITHDRAWING) RESOLUTION NO. 94-1906
METRO'S PARTICIPATION IN THE)
FORUM ON COOPERATIVE URBAN) Introduced by Governmental
SERVICES (FOCUS)) Affairs Committee

WHEREAS, The Metro Council adopted Resolution No. 91-1536 on December 12, 1991, for the purpose of approving Metro's participation in the Forum on Cooperative Urban Services (FOCUS); and

WHEREAS, The Metro Council adopted Resolution No. 93-1811 on June 10, 1993, continuing Metro's participation in FOCUS; and

WHEREAS, Resolution No. 93-1811 authorized the payment of basic FOCUS dues on a quarterly basis; and

WHEREAS, Metro has paid to date a total of \$4,400 in FOCUS dues in Fiscal Year 1993-94, which represents half the amount of the dues that were assessed at the time of adoption of the FY 1993-94 Metro budget; and

WHEREAS, Resolution No. 93-1811 directed the Governmental Affairs Committee to review Metro's continued membership in FOCUS by December 31, 1993 and make a recommendation to the full Council;

WHEREAS, The Governmental Affairs Committee reviewed Metro's participation in FOCUS at its January 11, 1994 meeting and directed staff to prepare a resolution withdrawing Metro's further participation in FOCUS; now, therefore,

BE IT RESOLVED,

1. That the Metro Council withdraws Metro's participation in the Forum on Cooperative Urban Services (FOCUS);
2. That dues payments to FOCUS shall be limited to the amount paid prior to the adoption of this resolution.

ADOPTED by the Metro Council this _____ day of _____, 1994.

Judy Wyers, Presiding Officer