

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF AMENDING THE FY)	ORDINANCE NO. 05-1073
2004-05 BUDGET AND APPROPRIATIONS)	
SCHEDULE RECOGNIZING \$48,820 IN GRANT)	Introduced by Mike Jordan, Chief Operating
FUNDS AND PRIVATE CONTRIBUTIONS FOR)	Officer, with the concurrence of Council
SPECIFIC PROJECTS IN THE ZOO OPERATING)	President Bragdon
FUND; ADDING \$48,820 TO REVENUE AND)	
OPERATING EXPENSES IN THE ZOO)	
OPERATING FUND; AND DECLARING AN)	
EMERGENCY)	

WHEREAS, the Metro Council has reviewed and considered the need to increase appropriations within the FY 2004-05 Budget; and

WHEREAS, Oregon Budget Law ORS 294.326(3) allows for the expenditure in the year of receipt of grants, gifts, bequests, and other devices received by a municipal corporation in trust for a specific purpose; and

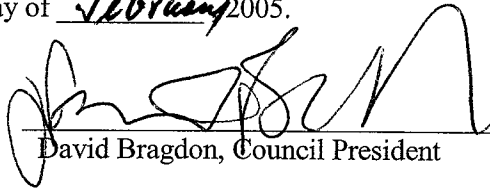
WHEREAS, the need for the increase of appropriation has been justified; and

WHEREAS, adequate funds exist for other identified needs; now, therefore,

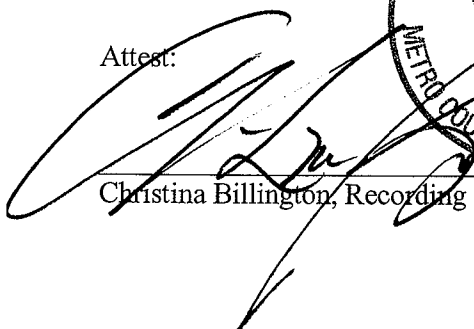
THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 2004-05 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of recognizing \$48,820 in donations and grant funds for specific projects and increasing operating expenditures in the Zoo Operating Fund.
2. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

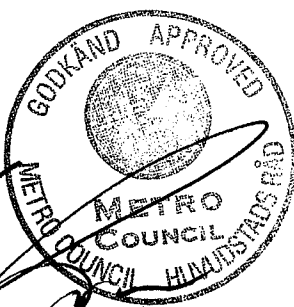
ADOPTED by the Metro Council this 17th day of February 2005.

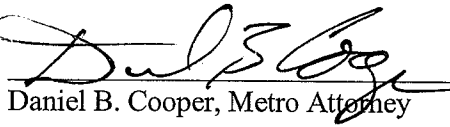


 David Bragdon, Council President

Attest:


 Christina Billington, Recording Secretary



Approved as to Form:


 Daniel B. Cooper, Metro Attorney

Exhibit A
Ordinance No. 05-1073

ACCT	DESCRIPTION	Current		Revision		Amended	
		FTE	Amount	FTE	Amount	FTE	Amount
Zoo Operating Fund - Expenditures							
<u>Personal Services</u>							
<i>SALWGE Salaries & Wages</i>							
5010	Reg Employees-Full Time-Exempt						
	Director II	1.00	113,235	0	0	1.00	113,235
	Events Coordinator	1.00	48,880	0	0	1.00	48,880
	Manager I	4.00	291,133	0	0	4.00	291,133
	Management Technician	2.00	82,472	0	0	2.00	82,472
	Program Analyst II	2.00	95,698	0	0	2.00	95,698
	Program Analyst III	3.00	169,523	0	0	3.00	169,523
	Program Analyst V	1.00	66,200	0	0	1.00	66,200
	Program Director I	2.00	190,611	0	0	2.00	190,611
	Program Supervisor I	2.00	114,525	0	0	2.00	114,525
	Program Supervisor II	6.00	400,018	0	0	6.00	400,018
	Project Coordinator	1.00	62,736	0	0	1.00	62,736
	Research Coordinator II	1.00	51,334	0	0	1.00	51,334
	Research Coordinator III	1.00	65,062	0	0	1.00	65,062
	Service Supervisor I	1.00	34,965	0	0	1.00	34,965
	Service Supervisor II	8.00	356,573	0	0	8.00	356,573
	Service Supervisor III	5.00	257,151	0	0	5.00	257,151
	Veterinarian II	1.00	76,242	0	0	1.00	76,242
	Veterinarian I	1.00	58,595	0	0	1.00	58,595
	Administrative Assistant	2.00	83,810	0	0	2.00	83,810
	Assoc. Pub. Affairs Specialist	1.00	50,981	0	0	1.00	50,981
	Graphics/Exhibit Designer	1.00	50,971	0	0	1.00	50,971
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Assistant II	1.00	40,382	0	0	1.00	40,382
	Administrative Secretary	3.00	110,477	0	0	3.00	110,477
	Animal Keeper	29.00	1,203,762	0	0	29.00	1,203,762
	Custodian	6.00	220,282	0	0	6.00	220,282
	Education Coordinator I	2.00	76,004	0	0	2.00	76,004
	Exhibits Lead	1.00	54,873	0	0	1.00	54,873
	Exhibits Technician II	1.00	44,683	0	0	1.00	44,683
	Gardener 1	6.00	239,538	0	0	6.00	239,538
	Maintenance Electrician	1.00	62,097	0	0	1.00	62,097
	Maintenance Lead	1.00	54,873	0	0	1.00	54,873
	Maintenance Technician	2.00	105,068	0	0	2.00	105,068
	Maintenance Worker 2	9.00	402,147	0	0	9.00	402,147
	Nutrition Technician	1.00	41,509	0	0	1.00	41,509
	Program Assistant 1	2.00	64,122	0	0	2.00	64,122
	Program Assistant 2	1.00	39,964	0	0	1.00	39,964

**Exhibit A
Ordinance No. 05-1073**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Zoo Operating Fund - Expenditures							
	Receptionist	1.00	28,376		0	1.00	28,376
	Security Officer 1	5.00	132,044		0	5.00	132,044
	Senior Animal Keeper	7.00	317,170		0	7.00	317,170
	Senior Gardener	1.00	47,648		0	1.00	47,648
	Storekeeper	1.00	39,964		0	1.00	39,964
	Typist/Receptionist-Lead	1.00	31,487		0	1.00	31,487
	Veterinary Technician	2.00	83,018		0	2.00	83,018
	Volunteer Coordinator I	2.00	83,770		0	2.00	83,770
5020	Reg Employees-Part Time-Exempt						
	Graphics/Exhibit Designer	1.00	48,595		0	1.00	48,595
	Video/Photography Technician	0.50	23,128		0	0.50	23,128
5025	Reg Empl-Part Time-Non-Exempt						
	Animal Keeper-PT	1.17	48,410		0	1.17	48,410
	Lead Cash Office Clerk	0.85	28,468		0	0.85	28,468
	Clerk/Bookkeeper	0.75	23,928		0	0.75	23,928
	Food Service/Retail Specialis	4.75	154,700		0	4.75	154,700
	Maintenance Worker 2-PT	1.75	78,196		0	1.75	78,196
	Office Assistant	0.70	17,159		0	0.70	17,159
	Program Assistant 1	1.25	41,054		0	1.25	41,054
	Program Assistant 2	1.93	68,525		0	1.93	68,525
	Secretary	1.50	44,891		0	1.50	44,891
	Typist/Receptionist Reg.(Part	0.85	25,486		0	0.85	25,486
	Visitor Service Worker 3-reg	0.85	22,966		0	0.85	22,966
5030	Temporary Employees		896,123		25,609		921,732
5040	Seasonal Employees		1,188,501		0		1,188,501
5080	Overtime		247,560		0		247,560
	Salary Adjustments						
	Adjustment Pool (Non-Rep/AFSCME)		111,801		0		111,801
	COLA (all other employee groups)		63,507		0		63,507
<i>FRINGE Fringe Benefits</i>							
5100	Fringe Benefits						
	Base Fringe		2,936,781		2,211		2,938,992
	PERS Reserve		0		0		0
Total Personal Services		150.85	\$12,313,752	0.00	\$27,820	150.85	\$12,341,572

Exhibit A
Ordinance No. 05-1073

ACCT	DESCRIPTION	Current		Revision		Amended	
		FTE	Amount	FTE	Amount	FTE	Amount
Zoo Operating Fund - Expenditures							
<i><u>Materials & Services</u></i>							
<i>GOODS Goods</i>							
5201	Office Supplies		77,385		0		77,385
5205	Operating Supplies		1,177,688		5,000		1,182,688
5210	Subscriptions and Dues		28,621		0		28,621
5214	Fuels and Lubricants		40,000		0		40,000
5215	Maintenance & Repairs Supplies		277,335		0		277,335
5220	Food		980,481		0		980,481
<i>SVCS Services</i>							
5240	Contracted Professional Svcs		743,140		0		743,140
5245	Marketing		163,500		0		163,500
5251	Utility Services		2,016,245		0		2,016,245
5255	Cleaning Services		37,630		0		37,630
5260	Maintenance & Repair Services		103,845		0		103,845
5265	Rentals		141,320		0		141,320
5280	Other Purchased Services		509,378		0		509,378
5290	Operations Contracts		1,575,402		0		1,575,402
<i>CAPMNI Capital Maintenance</i>							
5262	Capital Maintenance - Non-CIP		381,040		11,000		392,040
<i>IGEXP Intergov't Expenditures</i>							
5300	Payments to Other Agencies		18,385		0		18,385
<i>OTHEXF Other Expenditures</i>							
5450	Travel		44,690		0		44,690
5455	Staff Development		12,570		5,000		17,570
5490	Miscellaneous Expenditures		75,100		0		75,100
Total Materials & Services			\$8,403,755		\$21,000		\$8,424,755
Total Capital Outlay			\$285,700		\$0		\$285,700
Total Interfund Transfers			\$2,790,366		\$0		\$2,790,366
Total Contingency and Ending Balance			\$6,512,690		\$0		\$6,512,690
TOTAL REQUIREMENTS		150.85	\$30,306,263	0.00	\$48,820	150.85	\$30,355,083

Exhibit B
Ordinance No. 05-1073
FY 2004-05 SCHEDULE OF APPROPRIATIONS

	<u>Current</u> <u>Appropriation</u>	<u>Revision</u>	<u>Amended</u> <u>Appropriation</u>
ZOO OPERATING FUND			
Operating Expenses (PS & M&S)	\$20,717,507	\$48,820	\$20,766,327
Capital Outlay	285,700	0	285,700
Interfund Transfers	2,790,366	0	2,790,366
Contingency	2,030,595	0	2,030,595
Unappropriated Balance	4,482,095	0	4,482,095
Total Fund Requirements	\$30,306,263	\$48,820	\$30,355,083

All Other Appropriations Remain as Previously Adopted

STAFF REPORT

IN CONSIDERATION OF [ORDINANCE NO. 05-1073](#), FOR THE PURPOSE OF AMENDING THE FY 2004-05 BUDGET AND APPROPRIATIONS SCHEDULE RECOGNIZING \$48,820 IN GRANT FUNDS AND PRIVATE CONTRIBUTIONS FOR SPECIFIC PROJECTS IN THE ZOO OPERATING FUND; ADDING \$48,820 TO REVENUE AND OPERATING EXPENSES IN THE ZOO OPERATING FUND; AND DECLARING AN EMERGENCY

Date: [January 20, 2005](#)

Prepared by: [Sarah Chisholm](#)

BACKGROUND

During FY 2004-05, the Oregon Zoo has been awarded grants and contributions from private sources that were not in the forecast when the budget was presented and adopted. The intent of this Ordinance is to recognize the new revenues and increase expenditure authority to carry out the requirements of the three projects listed below.

Trillium Creek Family Farm Youth Program

The Oregon Zoo is proud of the innovative programming used to operate the Trillium Creek Family Farm. Trillium Creek Family Farm opened in July 2004 using a staff of teenage volunteers. The long-term operations plan for the Trillium Creek Family Farm is based upon the development of a corps of trained youth volunteers and interns who will be responsible for daily operations. In the short-term, the youth will be supported by Farm Youth Mentors on the Zoo staff. In FY 04-05 the farm is being operated with a more limited youth volunteer and intern program. These youth are being mentored by staff from the existing summer ZooTeen program. Three grants totaling \$27,480 have been received to pay for the extra hours used in mentoring farm youth during FY 04-05.

Bank of America Foundation	\$3,000
Oregon Community Foundation	\$20,000
Verizon Foundation	\$4,820
Total Grants and Donations:	\$27,820

The Oregon Zoo is requesting a budget amendment to recognize receipt of these three grants and increase the Personal Services appropriation for the cost of the Farm Youth Mentor Staff:

Total Budget Amendment for Youth Mentor Program

Increase Revenues - Donations and Contributions	\$27,820
Increase Expenditures - Education Division Personal Services	\$27,820

Pygmy Rabbit Support from the Washington Department of Fish and Wildlife

The Oregon Zoo has received \$10,000 in support from the Washington Department of Fish and Wildlife (WDFW) for staff training costs and veterinary supplies for the smallest known rabbit in the world, the endangered pygmy rabbit.

The Columbia Basin pygmy rabbits were listed as critically endangered in Washington in 1993. However, by 2001 this pygmy rabbit population, found only in Washington, had drastically plummeted to less than 40 individuals. The Oregon Zoo and the WDFW, in conjunction with Washington State University in Pullman, Wash. and Northwest Trek in Eatonville, Wash., removed 20 pygmy rabbits from the wild and began an emergency captive breeding program. These organizations are working hard to ensure the survival of this elusive species.

In 2001, the Oregon Zoo became the first zoo in the country to successfully breed pygmy rabbits in captivity. In 2003, the Columbia Basin pygmy rabbits received federal endangered species status. In 2004, the Oregon Zoo pygmy rabbits gave birth to 28 kits. Ten of these survived. Survival rate in the wild is 10 to 20 percent, with most of the mortality coming from predation once the kits reach maturity and disperse from the nest.

Total Budget Amendment for Pygmy Rabbit Grant Recognition

Increase Revenues – Federal Grants	\$10,000
Increase Expenditures - Staff Development	\$5,000
Increase Expenditures - Operating Supplies	\$5,000

Oregon Zoo Veterinary Hospital Facility Upgrade

The Zoo has received an \$11,000 restricted gift from the Animal Allergy & Skin Clinic designated for the continuing renovation of the on-site veterinarian hospital.

Total Budget Amendment for Veterinary Hospital Facility Upgrade

Increase Revenues – Donations and Contributions	\$11,000
Increase Expenditures - Capital Maintenance (non CIP)	\$11,000

ANALYSIS/INFORMATION

1. **Known Opposition** None known
2. **Legal Antecedents** ORS 294.326(3) provides an exemption to Oregon Budget Law allowing for the expenditure in the year of receipt of grants, gifts and bequests received by a municipal corporation in trust for a specific purpose.
3. **Anticipated Effects** This action allows the department to recognize the grants dedicated to the projects described in this staff report and either make expenditures to fulfill the terms of the grant or to make accounting entries to record the improvements and expenditures made on Metro property by other entities.
4. **Budget Impacts** This action requests the recognition of \$48,820 in Federal Direct Grants and private contributions, according to Exhibit A. This action also increases appropriation authority in the Zoo Operating Fund Expenditures by \$48,820 as described in Exhibit B Schedule of Appropriations.

RECOMMENDED ACTION

The Chief Operating Officer recommends adoption of this Ordinance.