

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF ESTABLISHING	)	RESOLUTION NO. 94-2026A
AN ADVISORY COMMITTEE	)	
TO ASSIST THE METRO COUNCIL	)	INTRODUCED BY THE
IN COORDINATING THE REGIONAL	)	EXECUTIVE OFFICER
PARKS AND GREENSPACES PROGRAM	)	

WHEREAS, the 1992 Charter authorizes Metro to operate a system of parks, open spaces and recreational facilities of metropolitan concern; and

WHEREAS, the 1992 Charter authorizes Metro to adopt a Regional Framework Plan, which includes a parks, open spaces and recreational facilities component; and

WHEREAS, by Resolution No. 93-1849A, the Metro Council approved on October 14, 1993 a Memorandum of Understanding with Multnomah County regarding the transfer of regional parks, natural areas, golf courses, cemeteries and trade/spectator facilities to Metro; and

WHEREAS, by Resolution No. 93-1877, the Metro Council approved on December 9, 1993 an Intergovernmental Agreement (IGA) with Multnomah County regarding the transfer of regional parks, natural areas, golf courses, cemeteries and trade/spectator facilities to Metro; and

WHEREAS, the Metro Greenspaces Policy Advisory Committee, which was established by Resolution No. 90-1261, has completed its major tasks of developing a Greenspaces Master Plan and making recommendations to the Metro Council for a second Greenspaces bond measure; and

WHEREAS, the Multnomah County Parks Advisory Board ceased meeting following the transfer of County parks, golf courses and cemeteries to Metro in January 1994; and

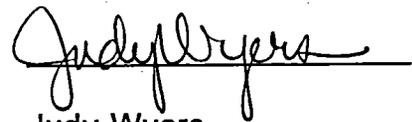
WHEREAS, there is a need for a citizens based advisory committee to advise the Metro Executive and Council on matters related to the management and operations of Regional Parks and Greenspaces; and

WHEREAS, the Metro Regional Parks and Greenspaces Department wishes to establish a citizens based advisory committee to review and make recommendations to the Council and Executive Officer about its programs, activities and plans, including the annual budget.

BE IT RESOLVED,

1. That the Metro Council hereby sunsets the existing Greenspaces Policy Advisory Committee, established by Resolution No. 90-1261, effective the date Resolution 94-2026 is adopted.
2. That the Metro Council hereby establishes a Regional Parks and Greenspaces Advisory Committee for the Regional Parks and Greenspaces Department.
3. The purpose, composition, charge, and appointment/confirmation procedures for the committee are hereby adopted as shown in Exhibit A.

ADOPTED BY THE METRO COUNCIL, this 13th day of October, 1994.



Judy Wyers,  
Presiding Officer

## STAFF REPORT

### CONSIDERATION OF RESOLUTION NO. 94-2026 FOR THE PURPOSE OF ESTABLISHING A CITIZENS BASED ADVISORY COMMITTEE FOR THE REGIONAL PARKS AND GREENSPACES DEPARTMENT

---

Date: October 5, 1994

Presented By: Charles Ciecko and Mel Huie

#### FACTUAL BACKGROUND AND ANALYSIS

Resolution No. 94-2026 would establish a Regional Parks and Greenspaces Advisory Committee to review, comment and make recommendations to the Metro Executive Officer and Council on the policies, plans, programs, and proposed annual budget for the Regional Parks and Greenspaces Department. The new advisory committee would meet at least four times a year and replace the Greenspaces Policy Advisory Committee and the Multnomah County Parks Advisory Committee. The existing Greenspaces Technical Advisory Committee (GTAC) would continue to meet at least four times a year to ensure the continued participation and input of local jurisdictions, and other local, regional, state and federal park providers.

#### Highlights of the Advisory Committee:

- a. Replaces the Greenspaces Policy Advisory Committee and Multnomah County Parks Advisory Committee.
- b. **11 voting members:** Nominated by the Executive Officer and confirmed by the Council. **One ex-officio (non-voting) member** who will be from the Metro Council and be appointed by the Presiding Officer. (See Exhibit A for composition, duties and term durations of the advisory committee members).
- c. Meets at least four times per fiscal year. The advisory committee may meet more often upon the request of the Director of the Regional Parks and Greenspaces Department.
- d. Coordinates its meetings, agendas, work tasks with the Greenspaces Technical Advisory Committee.
- e. Reviews and makes recommendations to the Metro Executive Officer and Council on the department's policies, programs, plans, and proposed annual budget.
- f. Makes recommendations on implementation activities for the Greenspaces Master Plan, and Greenspaces Bond Measure (when one is passed by the voters) to the Metro Executive Officer and Council.
- g. Recommends actions related to Metro's management and operations of Regional Parks and Greenspaces.
- h. Advisory committee rules of procedure and by-laws may be adopted by the committee.

COORDINATION WITH METRO COMMITTEE FOR CITIZEN INVOLVEMENT (MCCI)

At the September 7, 1994 Regional Facilities Committee meeting, Councilor Sandi Hansen, Committee Chair, requested that staff brief the MCCI about the committee proposal for the Parks and Greenspaces program. Input and recommendations from the MCCI should be heard prior to the Metro Council making a decision on whether to establish the citizens' based advisory committee.

On September 22, 1994, staff from Metro's Regional Parks and Greenspaces Department presented the proposal for establishing an advisory committee for the department to the MCCI. Charles Ciecko and Mel Huie answered specific questions and listened to recommendations from the MCCI as to how the advisory committee should be established and what its membership should be like.

The MCCI recommended that Regional Parks and Greenspaces staff consider the following in its proposal to the Metro Council:

1. Include voting members who reside in Clackamas County, Multnomah County and Washington County, but who live in the geographic area between Metro's boundaries and the county lines. This will include participation from citizens who use regional parks and greenspaces facilities from throughout the tri-county area. Indeed, many of the former County parks and land holdings are within Multnomah County, but outside of the Metro boundaries. The Greenspaces Master Plan and regional trails system also have designated projects in these areas. Also if the Greenspaces bond measure passes, new acquisitions will be in these areas as well.

Regional Parks and Greenspaces Staff Recommendation

We concur with this recommendation.

2. Have the advisory committee chair elected by the committee members rather than being appointed by the Executive Officer and confirmed by the Council.

Regional Parks and Greenspaces Staff Recommendation

We recommend that the first committee chair be designated by the Executive Officer with Council confirmation. The chair would serve a one year term. Future chairs would be elected by the members of the committee each January to serve a one year term. This allows the committee to begin its work without having to worry about a process on how to select a chair which may interfere with important work tasks of the committee.

3. Concur with staff recommendation that the new advisory committee be established and that members be appointed as soon as possible. Work with MCCI and its staff to ensure adequate notification to neighborhood associations, CPOs, and other local citizen involvement groups.

Regional Parks and Greenspaces Staff Recommendation

We are in agreement.

Key dates:	Regional Facilities Committee	October 5, 1994
	Council	October 13
	Advertisement of Committee Positions	October 17

Thirty Day Period to Apply  
Executive Officer Makes Appointments  
Regional Facilities Committee Review  
Council Confirmation

November 17  
November 23  
1st Meeting in Dec  
December

Committee Convenes

January 1995

**EXECUTIVE OFFICER'S RECOMMENDATION**

The Executive Officer recommends adoption of Resolution No. 94-2026.

## REGIONAL FACILITIES COMMITTEE REPORT

---

RESOLUTION NO. 94-2026A, ESTABLISHING AN ADVISORY COMMITTEE TO ASSIST THE METRO COUNCIL IN COORDINATING THE REGIONAL PARKS AND GREENSPACES PROGRAM

---

Date: October 7, 1994

Presented by: Councilor Moore

**COMMITTEE RECOMMENDATION:** At its October 5, 1994 meeting the Regional Facilities Committee voted 5-0 to recommend Council adoption of Resolution No. 94-2026A. All committee members were present and voted in favor.

**COMMITTEE DISCUSSION/ISSUES:** Regional Parks & Greenspaces Director Charlie Ciecko presented the staff report. This resolution would create an 11-member advisory committee for the Regional Parks and Greenspaces Department, with a Metro Councilor as an ex-officio member. Mr. Ciecko noted that this resolution had been considered at the September 7 Regional Facilities Committee meeting, at which time the committee asked department staff to consult with the Metro Committee for Citizen Involvement (MCCI) at its September 22 meeting. The MCCI's recommendations are noted in the staff report and most of those recommendations had been incorporated into a revised Exhibit A to the resolution. The changes include having representatives of Multnomah, Clackamas, Washington, and Clark counties who live outside the Metro boundary included on the Regional Parks and Greenspaces Advisory Committee. These representatives will serve instead of representatives of environmental and business groups as proposed in the original resolution. The MCCI also recommended that the Chair be elected from the committee's membership instead of being appointed by the Executive Officer and confirmed by the Council. The revised version calls for the first Chair to be appointed for a one year period, after which the Chair will be elected. The department also committed to work with MCCI staff to ensure that neighborhood and community groups had adequate notice of the creation of the committee, in order to solicit qualified applicants.

Mr. Ciecko noted that he and Council staff had discussed concerns about the staggering of initial terms. Council Analyst Casey Short addressed this issue, pointing out that the proposal would have four members serve initial two-year terms, and seven members serve three-year terms. His concern was that this posed the potential for a majority of the committee to turn over at one time, creating a problem of continuity. He suggested that some of the positions have initial terms of one year, noting that Mr. Ciecko had expressed a preference that there not be any one-year terms in order to provide enough time for all members to become familiar with the department's operations.

Councilor Gates moved to amend the resolution to make the initial terms of the four members from outside the Metro area each be for

one year. He incorporated into his motion some minor changes to correct spelling errors and correct an inconsistency in the length of the initial term for the ex-officio member from the Metro Council. Pursuant to a suggestion from Mr. Ciecko, Councilor Gates added to his amendment to provide that the four positions with one-year initial terms would be eligible to serve up to two additional three-year terms. The committee then voted in favor of the resolution as amended.

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF ESTABLISHING	)	RESOLUTION NO. 94-2026
AN ADVISORY COMMITTEE	)	
TO ASSIST THE METRO COUNCIL	)	INTRODUCED BY THE
IN COORDINATING THE REGIONAL	)	EXECUTIVE OFFICER
PARKS AND GREENSPACES PROGRAM	)	

WHEREAS, the 1992 Charter authorizes Metro to operate a system of parks, open spaces and recreational facilities of metropolitan concern; and

WHEREAS, the 1992 Charter authorizes Metro to adopt a Regional Framework Plan, which includes a parks, open spaces and recreational facilities component; and

WHEREAS, by Resolution No. 93-1849A, the Metro Council approved on October 14, 1993 a Memorandum of Understanding with Multnomah County regarding the transfer of regional parks, natural areas, golf courses, cemeteries and trade/spectator facilities to Metro; and

WHEREAS, by Resolution No. 93-1877, the Metro Council approved on December 9, 1993 an Intergovernmental Agreement (IGA) with Multnomah County regarding the transfer of regional parks, natural areas, golf courses, cemeteries and trade/spectator facilities to Metro; and

WHEREAS, the Metro Greenspaces Policy Advisory Committee, which was established by Resolution No. 90-1261, has completed its major tasks of developing a Greenspaces Master Plan and making recommendations to the Metro Council for a second Greenspaces bond measure; and

WHEREAS, the Multnomah County Parks Advisory Board ceased meeting following the transfer of County parks, golf courses and cemeteries to Metro in January 1994; and

WHEREAS, there is a need for a citizens based advisory committee to advise the Metro Executive and Council on matters related to the management and operations of Regional Parks and Greenspaces; and

WHEREAS, the Metro Regional Parks and Greenspaces Department wishes to establish a citizens based advisory committee to review and make recommendations to the Council and Executive Officer about its programs, activities and plans, including the annual budget.

BE IT RESOLVED,

1. That the Metro Council hereby sunsets the existing Greenspaces Policy Advisory Committee, established by Resolution No. 90-1261, effective the date Resolution 94-2026 is adopted.
2. That the Metro Council hereby establishes a Regional Parks and Greenspaces Advisory Committee for the Regional Parks and Greenspaces Department.
3. The purpose, composition, charge and appointment procedures for the committee are hereby adopted as shown in Exhibit A.

ADOPTED BY THE METRO COUNCIL, this \_\_\_\_\_ day of \_\_\_\_\_, 1994.

---

Judy Wyers,  
Presiding Officer

## EXHIBIT A

1. The Regional Parks and Greenspaces Advisory Committee (hereinafter referred to as "advisory committee") shall review the Regional Parks and Greenspaces Department's policies, programs, plans and annual budget request. The advisory committee may take public comment at its meetings prior to making its recommendations to Metro. Recommendations from the advisory committee will be delivered to the Executive Officer and Council by the Director of the Regional Parks and Greenspaces Department and/or the chair of the advisory committee.
2. The advisory committee shall review and advise Metro on policies and strategies related to implementing the goals and objectives of the Greenspaces Master Plan.
3. The advisory committee shall review and advise Metro on policies and strategies related to land acquisition and capital improvement activities of a regional Greenspaces Bond Measure (if voters approve a measure).
4. The advisory committee shall review and advise the Metro Council on the annual budget request of the Regional Parks and Greenspaces Department.
5. The advisory committee shall make recommendations related to the management and operations of Regional Parks and Greenspaces.
6. The advisory committee will meet at least four times per fiscal year (July 1 - June 30), and more often if requested by the Director of Metro's Regional Parks and Greenspaces Department.
7. The advisory committee will coordinate its review of Regional Parks and Greenspaces policies, programs and plans with the existing Greenspaces Technical Advisory Committee (GTAC). GTAC consists of park planners and staff from local, state, and federal park providers, and nonprofit environmental organizations. GTAC will meet no less than four times per fiscal year, and more often if requested by the Director of Metro's Regional Parks and Greenspaces Department.
8. The advisory committee shall be composed of the following **11 voting members**. (Nominations shall be made by the Executive Officer and require Council confirmation.)
  - a) Seven members (one residing in each of the seven Metro Council districts).
  - b) One member from the environmental community.
  - c) One member from the private sector/business community.
  - d) One member from the Clark County area.
  - e) One member selected at-large to serve as Chair of the advisory committee.

9. Members of the advisory committee shall serve four year terms (July 1 - June 30 is one year). To avoid the entire advisory committee from turning over at the same time, four years hence, the first advisory committee members shall be appointed to serve the following terms:
  - a) Seven members (one residing in each of the seven Metro Council districts) shall serve four year terms.
  - b) Environmental community member shall serve a two year term.
  - c) Private sector/business community member shall serve a two year term.
  - d) Clark County area member shall serve a two year term.
  - c) The at-large Chair of the advisory committee shall serve a two year term.
10. Advisory committee members shall serve no more than two consecutive four year terms. They must be re-nominated by the Executive Officer and re-confirmed by the Council to serve any additional terms.
11. A quorum of the advisory committee shall be a majority of the filled positions at the time of the meeting.
12. Any advisory committee member who intends to resign shall write a letter to the Chair of the committee and Director of the Regional Parks and Greenspaces Department. The reason for the resignation and effective date shall be stated in the letter.
13. The advisory committee, if it chooses, may adopt rules of procedure and by-laws for its activities.
14. The Regional Parks and Greenspaces Department will staff the advisory committee.

## STAFF REPORT

### CONSIDERATION OF RESOLUTION NO. 94-2026 FOR THE PURPOSE OF ESTABLISHING A CITIZENS BASED ADVISORY COMMITTEE FOR THE REGIONAL PARKS AND GREENSPACES DEPARTMENT

---

Date: September 7, 1994

Presented By: Charles Ciecko and  
Mel Huie

#### FACTUAL BACKGROUND AND ANALYSIS

Resolution No. 94-2026 would establish a Regional Parks and Greenspaces Advisory Committee to review, comment and make recommendations to the Metro Executive Officer and Council on the policies, plans, programs, and proposed annual budget for the Regional Parks and Greenspaces Department. The new advisory committee would meet at least four times a year and replace the Greenspaces Policy Advisory Committee and the Multnomah County Parks Advisory Committee. The existing Greenspaces Technical Advisory Committee (GTAC) would continue to meet at least four times a year to ensure the continued participation and input of local jurisdictions, and other local, regional, state and federal park providers.

#### Highlights of the Advisory Committee:

- a. Replaces the Greenspaces Policy Advisory Committee and Multnomah County Parks Advisory Committee.
- b. 11 voting members: Nominated by the Executive Officer and confirmed by the Council. (See Exhibit A for composition and duties of the advisory committee.)
- c. Members serve four year terms (except for initial appointments of which seven members will serve four year terms and four members will serve two year terms). Term limit of two consecutive four year terms.
- d. Meets at least four times per fiscal year. The advisory committee may meet more often upon the request of the Director of the Regional Parks and Greenspaces Department.
- e. Coordinates its meetings, agendas, work tasks with the Greenspaces Technical Advisory Committee.
- f. Reviews and makes recommendations to the Metro Executive Officer and Council on the department's policies, programs, plans, and proposed annual budget.
- g. Makes recommendations on implementation activities for the Greenspaces Master Plan, and Greenspaces Bond Measure (when one is passed by the voters) to the Metro Executive Officer and Council.

- h. Recommends actions related to Metro's management and operations of Regional Parks and Greenspaces.
- i. Advisory committee rules of procedure and by-laws may be adopted by the committee.

**EXECUTIVE OFFICER'S RECOMMENDATION**

The Executive Officer recommends adoption of Resolution No. 94-2026.

## EXHIBIT A

1. The Regional Parks and Greenspaces Advisory Committee (hereinafter referred to as "advisory committee") shall review the Regional Parks and Greenspaces Department's policies, programs, plans and annual budget request. The advisory committee may take public comment at its meetings prior to making its recommendations to Metro. Recommendations from the advisory committee will be delivered to the Executive Officer and Council by the Director of the Regional Parks and Greenspaces Department and/or the chair of the advisory committee.
2. The advisory committee shall review and advise Metro on policies and strategies related to implementing the goals and objectives of the Greenspaces Master Plan.
3. The advisory committee shall review and advise Metro on policies and strategies related to land acquisition and capital improvement activities of a regional Greenspaces Bond Measure (if voters approve a measure).
4. The advisory committee shall review and advise the Metro Council on the annual budget request of the Regional Parks and Greenspaces Department.
5. The advisory committee shall make recommendations related to the management and operations of Regional Parks and Greenspaces.
6. The advisory committee will meet at least four times per fiscal year (July 1 - June 30), and more often if requested by the Director of Metro's Regional Parks and Greenspaces Department.
7. The advisory committee will coordinate its review of Regional Parks and Greenspaces policies, programs and plans with the existing Greenspaces Technical Advisory Committee (GTAC). GTAC consists of park planners and staff from local, state, and federal park providers, and nonprofit environmental organizations. GTAC will meet no less than four times per fiscal year, and more often if requested by the Director of Metro's Regional Parks and Greenspaces Department.
8. The advisory committee shall be composed of **11 voting members and 1 non-voting member (e.g. Metro Councilor who will serve in an ex-official officio capacity)**. Nominations, except for the ex-official officio Metro Council member, shall be made by the Executive Officer and require Council confirmation. The ex-official officio Metro Council member shall be appointed by the Presiding Officer for a two year term.
  - a) Seven voting members (one residing in each of the seven Metro Council districts) from within Metro' boundaries.
  - b) One voting member residing in Clackamas County, but outside of Metro's boundaries.
  - c) One voting member residing in Multnomah County, but outside of Metro's boundaries.

- d) One voting member residing in Washington County, but outside of Metro's boundaries.
  - e) One voting member residing in Clark County (to retain the bi-state nature of the Greenspaces planning effort).
9. The chair of the advisory committee will come from the voting membership of the committee. The first chair shall be designated by the Executive Officer and confirmed by the Council. The first chair shall serve a one year term. After this period, the committee shall elect its chair from its membership. Election will be by a majority vote. The chair will be elected on an annual basis.
10. Members of the advisory committee shall serve the following term durations:
- a) Metro Council Districts #1, #3, #5 and #7 shall serve 2 years for the initial appointments. Succeeding terms shall last 3 years.
  - b) Metro Council Districts #2, #4, and #6 shall serve 3 years.
  - c) Multnomah County, but outside of Metro boundaries, member shall serve ~~3 years~~ 1 year.
  - d) Clackamas County, but outside of Metro boundaries, member shall serve ~~3 years~~ 1 year.
  - e) Washington County, but outside of Metro boundaries, member shall serve ~~3 years~~ 1 year.
  - f) Clark County member shall serve ~~3 years~~ 1 year.
  - g) Metro Councilor (ex-official ~~officio~~ member) shall serve ~~3~~ 2 years.
11. Advisory committee members shall serve no more than two consecutive terms. To serve a second term: members must reapply; must be re-nominated by the Executive Officer; and re-confirmed by the Council to serve an additional term. ~~Initial terms of 1 year shall not be considered a "full term."~~
12. If a vacancy occurs in any position, the Executive Officer shall appoint a new member who resides in the geographic area of that position. The member must be confirmed by the Council. The new member shall complete the uncompleted duration of the term for that position. The new member can only be reappointed to one additional full term.
13. A quorum of the advisory committee shall be a majority of the filled voting positions at the time of the meeting. (e.g. if nine positions are filled and two positions are vacant, 5 is a quorum).
14. Any advisory committee member who intends to resign shall write a letter to the Chair of the committee and Director of the Regional Parks and Greenspaces Department. The reason for the resignation and effective date shall be stated in the letter.

15. Any member missing three consecutive meetings (for any reason other than personal and/or family illness) in effect has resigned from the committee. A vacancy will automatically occur and a new member will be appointed by the Executive Officer and confirmed by the Council.
16. The advisory committee, if it chooses, may adopt rules of procedure.
17. The Regional Parks and Greenspaces Department will staff the advisory committee.