

# Metro | Agenda

**Meeting:** Metro Council Work Session  
**Date:** Tuesday, June 9, 2015  
**Time:** 2:00 p.m.  
**Place:** Metro Regional Center, Council Chamber

**REVISED 06/02/15**

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## CALL TO ORDER AND ROLL CALL

- |                |                                                                   |                                                                   |
|----------------|-------------------------------------------------------------------|-------------------------------------------------------------------|
| <b>2:00 PM</b> | <b>1. CHIEF OPERATING OFFICER COMMUNICATION</b>                   |                                                                   |
| <b>2:10 PM</b> | <b>2. FY 2015-16 BUDGET DISCUSSION - DISCUSSION OF AMENDMENTS</b> | <b>Tim Collier, Metro</b>                                         |
| <b>3:10 PM</b> | <b>3. NATURAL AREAS SYSTEM PLAN RETREAT FOLLOW-UP DISCUSSION</b>  | <b>Kathleen Brennan-Hunter, Metro<br/>Justin Patterson, Metro</b> |
| <b>4:30 PM</b> | <b>4. COUNCILOR LIAISON UPDATES AND COUNCIL COMMUNICATION</b>     |                                                                   |

**ADJOURN**

# Metro respects civil rights

Metro fully complies with Title VI of the Civil Rights Act of 1964 and related statutes that ban discrimination. If any person believes they have been discriminated against regarding the receipt of benefits or services because of race, color, national origin, sex, age or disability, they have the right to file a complaint with Metro. For information on Metro's civil rights program, or to obtain a discrimination complaint form, visit [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights) or call 503-797-1536. Metro provides services or accommodations upon request to persons with disabilities and people who need an interpreter at public meetings. If you need a sign language interpreter, communication aid or language assistance, call 503-797-1890 or TDD/TTY 503-797-1804 (8 a.m. to 5 p.m. weekdays) 5 business days before the meeting. All Metro meetings are wheelchair accessible. For up-to-date public transportation information, visit TriMet's website at [www.trimet.org](http://www.trimet.org).

## Thông báo về sự Metro không kỳ thị của

Metro tôn trọng dân quyền. Muốn biết thêm thông tin về chương trình dân quyền của Metro, hoặc muốn lấy đơn khiếu nại về sự kỳ thị, xin xem trong [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights). Nếu quý vị cần thông dịch viên ra dấu bằng tay, trợ giúp về tiếp xúc hay ngôn ngữ, xin gọi số 503-797-1890 (từ 8 giờ sáng đến 5 giờ chiều vào những ngày thường) trước buổi họp 5 ngày làm việc.

## Повідомлення Metro про заборону дискримінації

Metro з повагою ставиться до громадянських прав. Для отримання інформації про програму Metro із захисту громадянських прав або форми скарги про дискримінацію відвідайте сайт [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights) або Якщо вам потрібен перекладач на зборах, для задоволення вашого запиту зателефонуйте за номером 503-797-1890 з 8.00 до 17.00 у робочі дні за п'ять робочих днів до зборів.

## Metro 的不歧视公告

尊重民權。欲瞭解Metro民權計畫的詳情，或獲取歧視投訴表，請瀏覽網站 [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights)。如果您需要口譯方可參加公共會議，請在會議召開前5個營業日撥打503-797-1890（工作日上午8點至下午5點），以便我們滿足您的要求。

## Ogeysiiska takooris la'aanta ee Metro

Metro waxay ixtiraamtaa xuquuqda madaniga. Si aad u heshid macluumaad ku saabsan barnaamijka xuquuqda madaniga ee Metro, ama aad u heshid warqadda ka cabashada takoorista, booqo [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights). Haddii aad u baahan tahay turjubaan si aad uga qaybqaadatid kullaan dadweyne, wac 503-797-1890 (8 gallinka hore illaa 5 gallinka dambe maalmaha shaqada) shan maalmo shaqa ka hor kullanka si loo tixgaliyo codsashadaada.

## Metro의 차별 금지 관련 통지서

Metro의 시민권 프로그램에 대한 정보 또는 차별 항의서 양식을 얻으려면, 또는 차별에 대한 불만을 신고 할 수 [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights). 당신의 언어 지원이 필요한 경우, 회의에 앞서 5 영업일 (오후 5시 주중에 오전 8시) 503-797-1890를 호출합니다.

## Metroの差別禁止通知

Metroでは公民権を尊重しています。Metroの公民権プログラムに関する情報について、または差別苦情フォームを入手するには、[www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights)。までお電話ください公開会議で言語通訳を必要とされる方は、Metroがご要請に対応できるよう、公開会議の5営業日前までに503-797-1890（平日午前8時～午後5時）までお電話ください。

## សេចក្តីជូនដំណឹងអំពីការមិនរើសអើងរបស់ Metro

ការគោរពសិទ្ធិពលរដ្ឋរបស់ ។ សំរាប់ព័ត៌មានអំពីកម្មវិធីសិទ្ធិពលរដ្ឋរបស់ Metro ឬដើម្បីទទួលបានក្បួនលក្ខណ៍រើសអើងសូមចូលទស្សនាការប្រកាស [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights)។  
បើលោកអ្នកត្រូវការការបកប្រែភាសានៅពេលអង្គប្រជុំសាធារណៈ សូមទូរស័ព្ទមកលេខ 503-797-1890 (ម៉ោង 8 ព្រឹកដល់ម៉ោង 5 ល្ងាច ថ្ងៃធ្វើការ) ប្រាំពីរថ្ងៃ ថ្ងៃធ្វើការ មុនថ្ងៃប្រជុំដើម្បីអាចឲ្យគេសម្រួលតាមសំណើរបស់លោកអ្នក ។

## إشعار بعدم التمييز من Metro

تحتزم Metro الحقوق المدنية. للمزيد من المعلومات حول برنامج Metro للحقوق المدنية أو لإبداء شكوى ضد التمييز، يرجى زيارة الموقع الإلكتروني [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights). إن كنت بحاجة إلى مساعدة في اللغة، يجب عليك الاتصال مقدماً برقم الهاتف 503-797-1890 (من الساعة 8 صباحاً حتى الساعة 5 مساءً، أيام الاثنين إلى الجمعة) قبل خمسة (5) أيام عمل من موعد الاجتماع.

## Paunawa ng Metro sa kawalan ng diskriminasyon

Iginagalang ng Metro ang mga karapatang sibil. Para sa impormasyon tungkol sa programa ng Metro sa mga karapatang sibil, o upang makakuha ng porma ng reklamo sa diskriminasyon, bisitahin ang [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights). Kung kailangan ninyo ng interpreter ng wika sa isang pampublikong pulong, tumawag sa 503-797-1890 (8 a.m. hanggang 5 p.m. Lunes hanggang Biyernes) lima araw ng trabaho bago ang pulong upang mapagbigyan ang inyong kahilingan. Notificación de no discriminación de Metro.

## Notificación de no discriminación de Metro

Metro respeta los derechos civiles. Para obtener información sobre el programa de derechos civiles de Metro o para obtener un formulario de reclamo por discriminación, ingrese a [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights). Si necesita asistencia con el idioma, llame al 503-797-1890 (de 8:00 a. m. a 5:00 p. m. los días de semana) 5 días laborales antes de la asamblea.

## Уведомление о недопущении дискриминации от Metro

Metro уважает гражданские права. Узнать о программе Metro по соблюдению гражданских прав и получить форму жалобы о дискриминации можно на веб-сайте [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights). Если вам нужен переводчик на общественном собрании, оставьте свой запрос, позвонив по номеру 503-797-1890 в рабочие дни с 8:00 до 17:00 и за пять рабочих дней до даты собрания.

## Avizul Metro privind nediscriminarea

Metro respectă drepturile civile. Pentru informații cu privire la programul Metro pentru drepturi civile sau pentru a obține un formular de reclamație împotriva discriminării, vizitați [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights). Dacă aveți nevoie de un interpret de limbă la o ședință publică, sunați la 503-797-1890 (între orele 8 și 5, în timpul zilelor lucrătoare) cu cinci zile lucrătoare înainte de ședință, pentru a putea să vă răspunde în mod favorabil la cerere.

## Metro txoj kev ntxub ntxaug daim ntawv ceeb toom

Metro tributes cai. Rau cov lus qhia txog Metro txoj cai kev pab, los yog kom sau ib daim ntawv tsis txaus siab, mus saib [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights). Yog hais tias koj xav tau lus kev pab, hu rau 503-797-1890 (8 teev sawv ntxov txog 5 teev tsaus ntuj weekdays) 5 hnub ua hauj lw m ua ntej ntawm lub rooj sib tham.



Agenda Item No. 2.0

**FY 2015-16 BUDGET DISCUSSION -  
DISCUSSION OF AMENDMENTS**

Metro Council Work Session  
Tuesday, June 9, 2015  
Metro Regional Center, Council Chamber

# METRO COUNCIL

## Work Session Worksheet

**PRESENTATION DATE:** June 9, 2015      **TIME:** 3:05 PM   **LENGTH:** 30 minutes  
**PRESENTATION TITLE:** FY 2015-16 Budget Discussion – Discussion of Amendments  
**DEPARTMENT:** Finance and Regulatory Services  
**PRESENTER(S):** Tim Collier, 503-797-1913, [tim.collier@oregonmetro.gov](mailto:tim.collier@oregonmetro.gov)  
Kathy Rutkowski, 503-797-1630, [kathy.rutkowski@oregonmetro.gov](mailto:kathy.rutkowski@oregonmetro.gov)

### WORK SESSION PURPOSE & DESIRED OUTCOMES

The purpose of the work session is to facilitate a review and discussion of proposed Councilor amendments. The Budget Officer will also present a number of both substantive and technical department amendments.

At the conclusion of the work session, the Council will determine its readiness to proceed with the amendments on June 11<sup>th</sup> and how they will be considered (*en bloc* or individually), or if the time reserved on the work session of June 16<sup>th</sup> will be needed for further discussion.

### TOPIC BACKGROUND & FRAMING THE WORK SESSION DISCUSSION

A number of actions will be taken as part of the FY 2015-16 budget adoption process:

- June 9      Work session for discussion of proposed amendments
- June 11     Reading of FY 2015-16 budget resolution and Public Hearing
- June 11     Consideration and vote on FY 2015-16 proposed Budget Amendments
  - \* Direction to Staff to prepare final budget resolution reflecting amendments.
- June 18     Resolution approving Capital Improvement Plan, Financial Policies including Capital Asset Policies and approving MTOCA projects
- June 18     Public Hearing and action on FY 2015-16 budget resolution as amended June 11
- July 1       Budget effective
- July 15      Tax levy certified to assessors' offices

Alternative time frame if a majority of the Councilors feel they are not prepared to consider and vote on amendments on June 11<sup>th</sup>

- June 16     Additional work session for discussion of proposed amendments
- June 18     Consideration and vote on FY 2015-16 proposed Budget Amendments
- June 18     Public Hearing and action on FY 2015-16 budget resolution as amended that meeting

**Note:** The alternative time frame will require consideration and vote on amendments at the same meeting and just prior to the final action on the FY 2015-16 budget resolution.

## **Proposed Amendments for FY 2015-16**

A packet with all proposed amendments will be distributed to the Councilors and staff on June 5, 2015 following the TSCC public hearing on June 4, 2015.

All final amendments to the budget must fall within the limitations of Oregon Budget Law, which states that adjustments to expenditures after approval of the budget are limited to no more than 10 percent of any particular fund's expenditures.

### **Contracts list**

Metro Code 2.04.028 provides: Prior to adoption of the annual budget, the Chief Operating Officer shall provide the Council with a list of proposed contracts and proposed applications of Metro for grant funding greater than \$50,000 to be entered into or sought during the next fiscal year. Including this on the work session item memorializes its distribution. A draft of the list will be distributed prior to the work session on June 9<sup>th</sup> with a final version provided before final action on the budget June 18<sup>th</sup>.

No action is required unless Councilors have questions or objections.

### **Financial Policies**

Annually the Council reviews the financial policies prior to the adoption of the budget, and the policies are published as part of the budget document. The financial policies incorporate by reference the capital asset management policies. For efficiency, we will incorporate this in the CIP resolution to be considered for adoption at the Council meeting of June 18, 2015.

No changes are proposed.

### **5-year Capital Improvement Plan**

The 5-year Capital Improvement Plan is an important part of the budget, although only the first year of the plan is appropriated. The CIP is approved by resolution, and changes to the 5-year plan, even changes that do not require a current-year budget amendment, must be approved by the Council by subsequent resolution. A summary of the five year CIP is included in the Summary volume of the FY 2015-16 Proposed Budget starting on page B-43. The Council will consider the resolution to approve the FY 2015-16 through FY 2019-20 Capital Improvement Plan at the Council meeting of June 18, 2015.

## **Materials for the work session will be distributed not later than Monday, June 8, 2015**

### **QUESTIONS FOR COUNCIL CONSIDERATION**

Does the Council feel it is ready to proceed with consideration and vote on the proposed amendment at its meeting of Thursday, June 11, 2015?

- \* The Council may choose to proceed with all amendments on June 11<sup>th</sup>, or
- \* May choose to proceed with the department amendments on June 11<sup>th</sup> and defer consideration of Councilor amendments to June 18<sup>th</sup>, or
- \* May choose to defer consideration of all amendments until June 18<sup>th</sup>

If the Council chooses to defer consideration of any amendments until June 18<sup>th</sup> are they comfortable with voting on the amendments on the same day but just prior to final action on the FY 2015-16 budget resolution?

How will the Council proceed with department amendments? *En bloc* or individually?

**PACKET MATERIALS**

- Would legislation be required for Council action  Yes  No
- If yes, is draft legislation attached?  Yes  No
- What other materials are you presenting today?

Agenda Item No. 3.0

**NATURAL AREAS SYSTEM PLAN  
FOLLOW-UP DISCUSSION**

Metro Council Work Session  
Tuesday, June 9, 2015  
Metro Regional Center, Council Chamber

# METRO COUNCIL

## Work Session Worksheet

**PRESENTATION DATE:** June 9, 2015

**LENGTH:** 90 minutes

**PRESENTATION TITLE:** Parks and Natural Areas System Plan (retreat follow-up/dials discussion)

**DEPARTMENT:** Sustainability Center and Parks and Environmental Services

**PRESENTER(S):** Kathleen Brennan-Hunter and Justin Patterson

### WORK SESSION PURPOSE & DESIRED OUTCOMES

This work session is a continuation of the May 21, 2015 Council Retreat and the May 26, 2015 follow-up work session. This work session is designed to accomplish the following tasks:

- Identify key challenges and opportunities.
- Discuss and clarify Metro's role as a provider of parks, trails and natural areas relative to other providers in the region.
- Discuss the Metro Council's vision for the future and provide direction so that staff can return with more detailed options for Council consideration in the fall.

### TOPIC BACKGROUND & FRAMING THE WORK SESSION DISCUSSION

The overall parks and natural areas program is organized within the following primary program areas:

- Land acquisition
- Parks planning and development
- Grants
- Local share
- Trails planning and development
- Natural areas stewardship
- Parks and cemeteries operations
- Programming (conservation education, volunteer programs, recreation programs)

The Metro Council has already discussed potential levels of investment related to the first five program areas. For this work session, staff will be focusing on the final three program areas – natural areas stewardship, parks and cemeteries operations and programming.

### QUESTIONS FOR COUNCIL CONSIDERATION

- What future levels of investment are the Council interested in prioritizing with respect to the remaining three program areas?

### PACKET MATERIALS

- Would legislation be required for Council action  Yes  No
- If yes, is draft legislation attached?  Yes  No
- What other materials are you presenting today? Prioritization worksheets with "dials" related to current commitments, strategic expansion and aspirational growth examples for the various program areas.

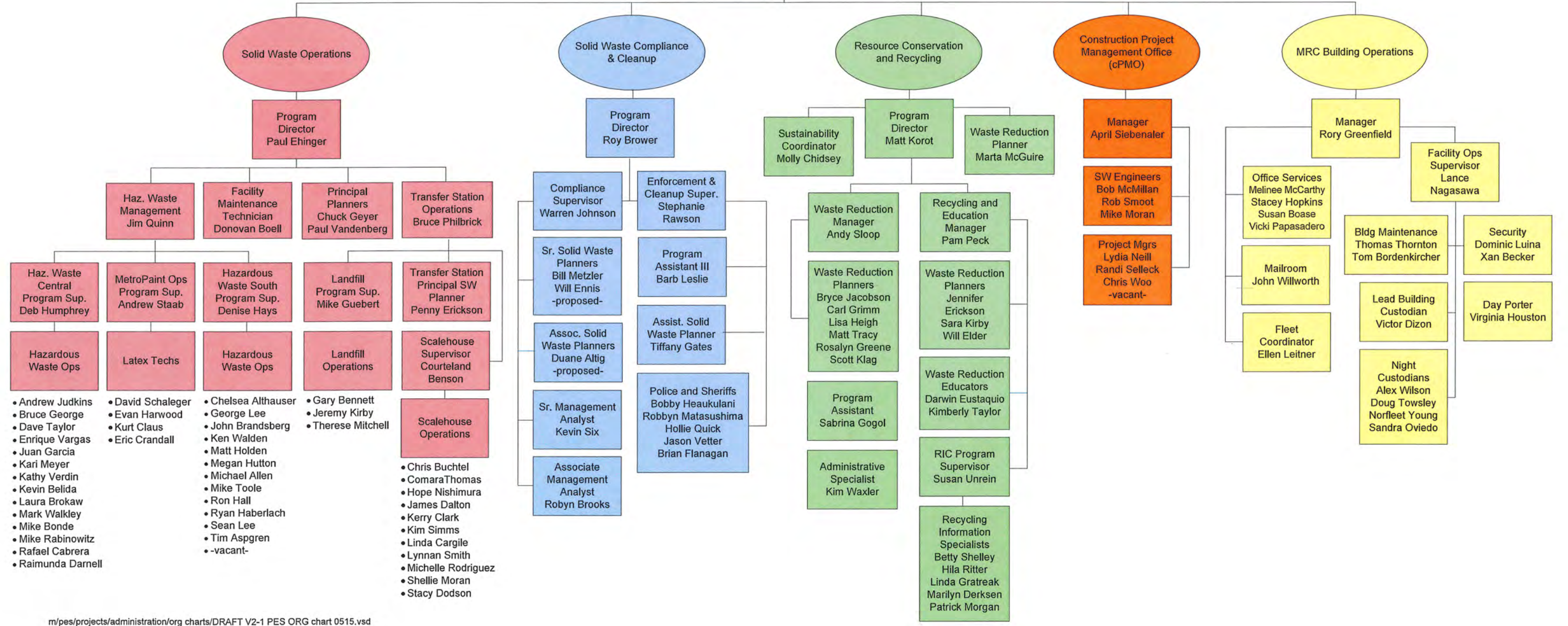
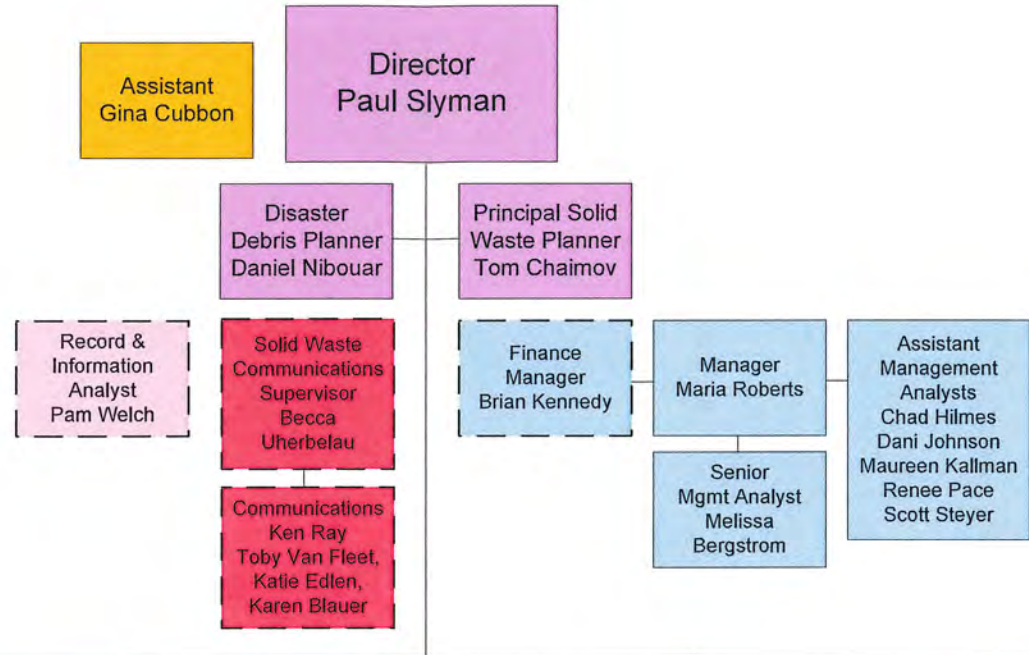


Materials following this page were distributed at the meeting.

# Property and Environmental Services

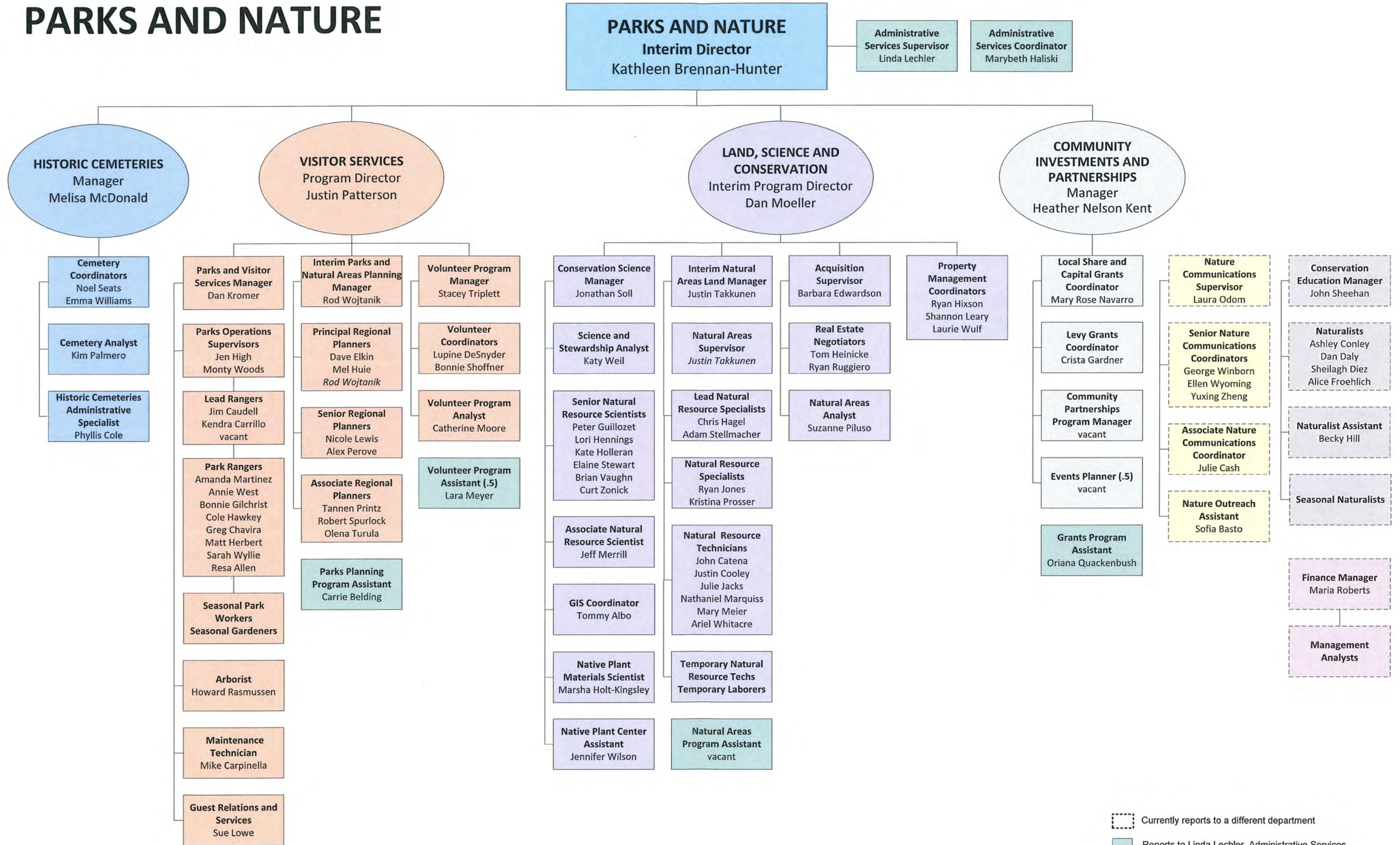
## DRAFT V2-1

----- Indicates a dotted line relationship



- Andrew Judkins
- Bruce George
- Dave Taylor
- Enrique Vargas
- Juan Garcia
- Kari Meyer
- Kathy Verdin
- Kevin Belida
- Laura Brokaw
- Mark Walkley
- Mike Bonde
- Mike Rabinowitz
- Rafael Cabrera
- Raimunda Darnell
- David Schaleger
- Evan Harwood
- Kurt Claus
- Eric Crandall
- Chelsea Althaus
- George Lee
- John Brandsberg
- Ken Walden
- Matt Holden
- Megan Hutton
- Michael Allen
- Mike Toole
- Ron Hall
- Ryan Haberlach
- Sean Lee
- Tim Aspgren
- -vacant-
- Gary Bennett
- Jeremy Kirby
- Therese Mitchell
- Chris Buchtel
- ComaraThomas
- Hope Nishimura
- James Dalton
- Kerry Clark
- Kim Simms
- Linda Cargile
- Lynn Smith
- Michelle Rodriguez
- Shellie Moran
- Stacy Dodson

# PARKS AND NATURE



Currently reports to a different department

Reports to Linda Lechler, Administrative Services

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF ADOPTING THE ) RESOLUTION NO. 15-4632  
CAPITAL IMPROVEMENT PLAN FOR FISCAL ) Introduced by Martha Bennett, Chief  
YEARS 2015-16 THROUGH 2019-20, APPROVING ) Operating Officer, in concurrence with  
THE METROPOLITAN TOURISM OPPORTUNITY ) Council President Tom Hughes  
COMPETITIVENESS ACCOUNT PROJECTS AND )  
RE-ADOPTING METRO'S FINANCIAL POLICIES )

WHEREAS, Metro recognizes the need to prepare a long-range plan estimating the timing, scale and cost of its major capital projects and equipment purchases; and

WHEREAS, Metro's Chief Operating Officer has directed the preparation of a Capital Improvement Plan for fiscal years 2015-16 through 2019-20 that projects Metro's major capital spending needs over the next five years;

WHEREAS, the Metro Council has reviewed the FY 2015-16 through FY 2019-20 Capital Improvement Plan; and

WHEREAS, the Metro Council has conducted a public hearing on the FY 2015-16 budget including the FY 2015-16 through FY 2019-20 Capital Improvement Plan; and

WHEREAS, the Metro Council annually reviews and readopts its Comprehensive Financial Policies including the Capital Asset Management Policies; and

WHEREAS, the Metro Council annually approves funding from the Metropolitan Tourism Opportunity Competitiveness Account (MTOCA); now therefore

BE IT RESOLVED that the Metro Council hereby authorizes the following:

1. That the FY 2015-16 through FY 2019-20 Capital Improvement Plan (CIP), summarized in Exhibit A, is hereby adopted.
2. That the FY 2015-16 capital projects from the FY 2015-16 through FY 2019-20 Capital Improvement Plan be included and appropriated in the FY 2015-16 budget.
3. That the Comprehensive Financial Policies, including the Capital Asset Management Policies, included as Exhibit B to this Resolution, are re-adopted and will be published in the FY 2015-16 budget.
4. That MTOCA funding for the Oregon Convention Center and the Expo Center for FY 2015-16 is approved.

ADOPTED by the Metro Council this 18th day of June 2015.

\_\_\_\_\_  
Tom Hughes, Metro Council President

Approved as to Form:

\_\_\_\_\_  
Alison R. Kean, Metro Attorney

Volume 2 Detail - Draft

Finance and Regulatory Services								
	ID	Prior Years	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	Total
<b>SOLID WASTE GENERAL ACCOUNT</b>								
SW Roadmap Project (Least Cost Planning Model)	65770	50,000	100,000	0	0	0	0	150,000
<b>TOTAL SOLID WASTE GENERAL ACCOUNT</b>		<b>\$50,000</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>
<b>SOLID WASTE RENEWAL AND REPLACEMENT ACCOUNT</b>								
Enforcement Vehicle Replacement	76856	30,000	30,000	30,000	30,000	30,000	30,000	180,000
<b>TOTAL SOLID WASTE RENEWAL AND REPLACEMENT ACCOUNT</b>		<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$180,000</b>
<b>TOTAL FINANCE AND REGULATORY SERVICES</b>		<b>\$80,000</b>	<b>\$130,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$330,000</b>
<b>FIVE YEAR TOTAL, FY 2015-16 THROUGH FY 2019-20</b>		<b>\$250,000</b>	<b>Total Number of Projects 2</b>					

Major Funding Sources

	Prior Years	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
Fund Balance- Capital Reserve	50,000	100,000	0	0	0	0
Fund Balance- Renewal and Replacement	30,000	30,000	30,000	30,000	30,000	30,000
<b>Total- Finance and Regulatory Services</b>	<b>\$80,000</b>	<b>\$130,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>

Information Services

GENERAL FUND RENEWAL AND REPLACEMENT								
	ID	Prior Years	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	Total
Information Technology R&R Projects < \$100,000	Various		437,819	282,662	486,658	376,656	468,953	2,052,748
Council Audio Video	01326	50,000	208,000	0	0	0	0	258,000
VOIP Scoping	65701A	50,000	0	0	0	0	0	50,000
Peoplesoft Renewal and Replacement	65612	25,000	67,118	0	144,358	0	0	236,476
PeopleSoft Supplier Contract Management Module	65120	80,000	100,000	0	0	0	0	180,000
Executive Conference Room 301	TBD	0	0	100,000	0	0	0	100,000
Website - R&R	TBD	0	0	0	0	264,113	0	264,113
Netapp 3050 (Alex) File Server	TBD	0	0	0	0	275,000	0	275,000
MRC Wiring plant (twisted copper and fiber)	TBD	0	0	0	0	0	190,236	190,236
<b>TOTAL GENERAL FUND RENEWAL AND REPLACEMENT</b>		<b>\$205,000</b>	<b>\$812,937</b>	<b>\$382,662</b>	<b>\$631,016</b>	<b>\$915,769</b>	<b>\$659,189</b>	<b>\$3,606,573</b>
<b>GENERAL FUND</b>								
Metro Intranet Implementation	65605	0	30,000	0	0	0	0	30,000
Agenda Management Software	01556	0	80,000	0	0	0	0	80,000
Customer Relationship Software (CF)	65675A	0	129,150	0	0	0	0	129,150
<b>TOTAL GENERAL FUND</b>		<b>0</b>	<b>239,150</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>239,150</b>
<b>CAPITAL FUND</b>								
Project Management Software (CF)	01555	0	141,000	0	0	0	0	141,000
Enhanced Fire Suppression System (Data Center)	01560	0	50,000	0	0	0	0	50,000
<b>TOTAL CAPITAL FUND</b>		<b>0</b>	<b>191,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>191,000</b>
<b>TOTAL INFORMATION SERVICES</b>		<b>\$205,000</b>	<b>\$1,243,087</b>	<b>\$382,662</b>	<b>\$631,016</b>	<b>\$915,769</b>	<b>\$659,189</b>	<b>\$4,036,723</b>
<b>FIVE YEAR TOTAL, FY 2015-16 THROUGH FY 2019-20</b>		<b>\$3,831,723</b>	<b>Total Number of Projects 14</b>					

Major Funding Sources

	Prior Years	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
Fund Balance- Renewal and Replacement	205,000	674,937	382,662	631,016	915,769	659,189
Fund Balance- Reserve for One Time Expenditures	0	459,150	0	0	0	0
Grants/Funding From Other Agencies	0	109,000	0	0	0	0
Fund Balance	0	0	0	0	0	0
<b>Total- Information Services</b>	<b>\$205,000</b>	<b>\$1,243,087</b>	<b>\$382,662</b>	<b>\$631,016</b>	<b>\$915,769</b>	<b>\$659,189</b>

PES								
	ID	Prior Years	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	Total
<b>MRC GENERAL FUND RENEWAL AND REPLACEMENT</b>								
	ID	Prior Years	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	Total
Property Services R&R Projects < \$100,000	Various	0	77,937	160,400	77,600	24,934	55,000	395,871
VOIP Phone System Upgrade - MRC	65701B	0	140,400	445,132	0	0	0	585,532
Central Environmental System (CF)	01324	0	126,800					126,800
PES Fleet	70001	0	98,821	172,643	280,122	301,155	170,814	1,023,555
MRC Fire Sprinkler Replacement	01323	430,000	160,000	0	0	0	0	590,000
MRC Daycare Carpets	TBD	0	0	0	156,000	0	0	156,000
Rooftop Air Handler RAC 1	TBD	0	0	250,000	0	0	0	250,000
Rooftop Air Handler RAC 2	TBD	0	0	175,000	0	0	0	175,000
Rooftop Air Handler RAC 3	TBD	0	0	125,000	0	0	0	125,000
MRC Roof	01320	100,000	465,000	0	0	0	0	565,000
Parking Structure Resealing	TBD	0	0	0	0	233,750	0	233,750
Rooftop HVAC Unit RAC4 Daycare	TBD	0	0	0	0	120,000	0	120,000
<b>TOTAL MRC GENERAL FUND RENEWAL AND REPLACEMENT</b>		<b>\$530,000</b>	<b>\$1,068,958</b>	<b>\$1,328,175</b>	<b>\$513,722</b>	<b>\$679,839</b>	<b>\$225,814</b>	<b>\$4,346,508</b>
<b>REGIONAL PARKS SPECIAL ACCOUNTS FUND</b>								
		0	0	0	0	0	0	0
<b>TOTAL REGIONAL PARKS SPECIAL ACCOUNTS FUND</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>REGIONAL PARKS CAPITAL FUND</b>								
Willamette Falls Riverwalk	WF010	0	135,000					135,000
MRC Building Envelope	01328	0	186,000	0	0	0	0	186,000
MRC Space Plan Remodel	01327	0	440,400	0	0	0	0	440,400
Oxbow Park Campground Road (CF)	70213	32,750	115,750	0	0	0	0	148,500
<b>TOTAL REGIONAL PARKS CAPITAL FUND</b>		<b>\$32,750</b>	<b>\$877,150</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$909,900</b>
<b>PARKS GENERAL FUND RENEWAL AND REPLACEMENT</b>								
	ID	Prior Years	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	Total
Parks R&R Projects < \$100,000	Various		177,264.58	742,122	126,249	52,000	352,356	1,449,992
Blue Lake Wetland, Pathway, Trail (Carryforward)	LI207	70,000	80,000.00	0	0	0	0	150,000
VOIP Phone System Upgrade - Borland/Blue Lake/Oxbow	65701B	0	12,000.00	42,761	0	0	0	54,761
Glendoveer Fence (CF)	GF141	0	0	50,000	0	0	0	50,000
Glendoveer -Tennis HVAC (CF)	GF121	0	0	10,000	0	0	0	10,000
Chinook Landing Boarding Dock and Steel Pilings	RPRR06	0	0	140,599	0	0	0	140,599
Chinook Landing Asphalt Pavement (5.2 acres)	RPRR07	0	0	270,700	0	0	0	270,700
Restaurant Fire Suppression System	TBD	0	0	0	0	0	146,401	146,401
<b>TOTAL PARKS GENERAL FUND RENEWAL AND REPLACEMENT</b>		<b>\$70,000</b>	<b>\$269,265</b>	<b>\$1,256,182</b>	<b>\$126,249</b>	<b>\$52,000</b>	<b>\$498,757</b>	<b>\$2,272,453</b>
<b>PARKS AND NATURAL AREAS LOCAL OPTION LEVY FUND</b>								
	ID	Prior Years	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	Total
PES Parks Levy Capital/R&R < \$100,000	Various	0	85,971	295,000	90,000			470,971
Blue Lake Sports Feature Renovations	TBD	0	0	200,000	0	0	0	200,000
Blue Lake Restroom Renovations (4) (CF)	LI2031	500,000	350,000	0	0	0	0	850,000
Blue Lake Boat Concession Renovation	TBD	0	0	125,000	0	0	0	125,000
Blue Lake Pathway Renovations	LI207	0	250,000	0	0	0	0	250,000
Blue Lake Solar Power Installation	LI211	0	100,000	0	0	0	0	100,000
Blue Lake Utility Replacements	LI212	0	350,000	0	0	0	0	350,000
Blue Lake Swim Beach/Restroom Renovation	TBD	0	0	350,000	0	0	0	350,000
Blue Lake Additional Permanent Shelters	TBD	0	0	250,000	0	0	0	250,000
Blue Lake Drainage Improvements	LLRR12	0	0	100,000	0	0	0	100,000
Oxbow Fire Road Repairs	TBD	0	0	100,000	0	0	0	100,000
Oxbow Cabins	LI009	0	200,000	0	0	0	0	200,000
Oxbow Additional Group Camp	TBD	0	0	125,000	0	0	0	125,000
Howell Shelter	TBD	0	0	120,000	0	0	0	120,000
Gleason- Broughton Beach Improvements	TBD	0	0	100,000	0	0	0	100,000
Sauvie Island Boat Ramp Dock Replacement	LI503	0	125,000	0	0	0	0	125,000
Smith and Bybee Ramp and Pathway Renovations	TBD	0	0	100,000	0	0	0	100,000
<b>TOTAL PARKS AND NATURAL AREAS LOCAL OPTION LEVY FUND</b>		<b>\$500,000</b>	<b>\$1,460,971</b>	<b>\$1,865,000</b>	<b>\$90,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,915,971</b>

**SOLID WASTE GENERAL ACCOUNT**

	ID	Prior Years	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	Total
Solid Waste General Account Non CIP Projects	Various	0	125,000	100,000	100,000	100,000	100,000	525,000
Metro Central Organics/Food Handling Area	76872	0	75,000	230,000	0	0	0	305,000
Metro Central Storm Water Improvements	76873	150,000	1,000,000	0	0	0	0	1,150,000
MSS Camera Expansion	77102	0	100,000	0	0	0	0	100,000
MCS Camera Expansion	77106	0	100,000	0	0	0	0	100,000
Future Master Facility Plan Improvements	TBD	0	0	1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
<b>TOTAL SOLID WASTE GENERAL ACCOUNT</b>		<b>\$150,000</b>	<b>\$1,400,000</b>	<b>\$1,330,000</b>	<b>\$1,100,000</b>	<b>\$1,100,000</b>	<b>\$1,100,000</b>	<b>\$6,180,000</b>

**SOLID WASTE LANDFILL CLOSURE ACCOUNT**

St. Johns - Landfill Remediation	76995	830,000	400,000	200,000	0	0	0	1,430,000
St. Johns - Habitat Restoration (subproject)	76995A	0	50,000	50,000	50,000	50,000	0	200,000
SILF- adapting flares to lower gas flow rates	77001	105,000	100,000	0	0	0	0	205,000
SILF- Replace PLC and data device	77002	0	45,000	0	0	0	0	45,000
<b>TOTAL SOLID WASTE LANDFILL CLOSURE ACCOUNT</b>		<b>\$935,000</b>	<b>\$595,000</b>	<b>\$250,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$1,880,000</b>

**SOLID WASTE RENEWAL AND REPLACEMENT ACCOUNT**

	ID	Prior Years	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	Total
SW Renewal and Replacement Acct Non CIP	Various	0	815,275	430,000	360,000	300,000	300,000	2,205,275
VOIP Phone System Upgrade - Metro Paint	65701B	0	6,000	14,016	0	0	0	20,016
Metro Central- Replace Slow Speed Shredder	76889	50,000	0	550,000	0	0	0	600,000
Metro Central - Annual Concrete Repair	77125	0	50,000	50,000	50,000	50,000	50,000	250,000
Platform Scale MSS #1, 70ft	TBD	0	0	0	0	0	150,000	150,000
Platform Scale MCS-B	TBD	0	0	0	0	150,000	0	150,000
Metro South- HHW Roof	77110	0	175,000	0	0	0	0	175,000
MSS Pit Wall Repairs	77111	0	20,000	200,000	0	0	0	220,000
Metro South Bays -1 & 2 Ventilation System	76836	0	0	140,000	0	0	0	140,000
Metro South - Compactor #2	TBD	0	0	0	1,400,000	0	0	1,400,000
Metro Central - Compactor #1	TBD	0	0	0	0	1,400,000	0	1,400,000
Metro Central - Compactor #2	TBD	0	0	0	1,400,000	0	0	1,400,000
Metro Central- Conveyor #1	TBD	0	0	400,000	0	0	0	400,000
Metro Central - Compactor #3	TBD	0	0	0	1,400,000	0	0	1,400,000
Metro Central - Conveyor #3	TBD	0	0	0	400,000	0	0	400,000
Metro South - Compactor #1	TBD	0	0	0	0	1,400,000	0	1,400,000

<b>TOTAL SOLID WASTE RENEWAL AND REPLACEMENT ACCOUNT</b>		<b>\$50,000</b>	<b>\$1,066,275</b>	<b>\$1,784,016</b>	<b>\$5,010,000</b>	<b>\$3,300,000</b>	<b>\$500,000</b>	<b>\$11,710,291</b>
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<b>TOTAL PARKS AND ENVIRONMENTAL SERVICES</b>		<b>\$2,267,750</b>	<b>\$6,737,619</b>	<b>\$7,813,373</b>	<b>\$6,889,971</b>	<b>\$5,181,839</b>	<b>\$2,324,571</b>	<b>\$31,215,123</b>
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<b>FIVE YEAR TOTAL, FY 2015-16 THROUGH FY 2019-20</b>	<b>\$28,947,373</b>	<b>Total Number of Projects 67</b>					
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**Major Funding Sources**

	Prior Years	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
Fund Balance- Renewal and Replacement	220,000	2,091,590	4,368,373	5,649,971	4,031,839	1,224,571
Fund Balance- Capital Reserve	182,750	1,650,750	1,330,000	1,100,000	1,100,000	1,100,000
Fund Balance- Reserve for One Time Expenditures	430,000	829,000	0	0	0	0
Fund Balance- Landfill Closure	935,000	595,000	250,000	50,000	50,000	0
Department Transfers	0	110,308	0	0	0	0
Local Options Levy	500,000	1,460,971	1,865,000	90,000	0	0
<b>Total- Parks and Environmental Services</b>	<b>\$2,267,750</b>	<b>\$6,737,619</b>	<b>\$7,813,373</b>	<b>\$6,889,971</b>	<b>\$5,181,839</b>	<b>\$2,324,571</b>

Sustainability Center								
ID	Prior Years	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	Total	
<b>NATURAL AREAS FUND</b>								
Natural Areas Acquisition	TBD	102,830,000	20,000,000	7,000,000	5,000,000	5,000,000	0	139,830,000
Orenco Nature Park (Sale)	G13052	1,750,000	200,000	1,550,000	0	0	0	3,500,000
Tualatin River Launch (Bond)	71904	0	90,000	140,000	0	0	0	230,000
Tualatin River Launch (Special/Grant)	71904	0	0	323,725	0	0	0	323,725
Riverwalk (Bond)	WF010	0	0	500,000	350,000	1,150,000	1,500,000	3,500,000
Chimney Pk Trail and Columbia Blvd Br. Xing (Bond)	BA010	16,000	350,000	1,314,511	219,489	0	0	1,900,000
Chimney Pk Trail and Columbia Blvd Br. Xing (Grant)	BA010	0	0	0	780,511	1,000,000	0	1,780,511
Chehalem Ridge (Bond)	LA110	0	0	165,000	500,000	2,215,000	0	2,880,000
East Buttes (Bond)	LA200	0	120,000	350,000	600,000	930,000	0	2,000,000
Fanno Creek	TBD	0	0	50,000	450,000	1,000,000	0	1,500,000
Marine Drive	BA020	0	250,000	250,000	1,250,000	750,000	0	2,500,000
<b>TOTAL NATURAL AREAS FUND</b>		<b>\$104,596,000</b>	<b>\$21,010,000</b>	<b>\$11,643,236</b>	<b>\$9,150,000</b>	<b>\$12,045,000</b>	<b>\$1,500,000</b>	<b>\$159,944,236</b>
<b>PARKS AND NATURAL AREAS LOCAL OPTION LEVY FUND</b>								
Tualatin Forest (Burlington Forest/McCarty/Ennis)	LA120	50,000	102,000	100,000	350,000	35,000	0	637,000
1% for Art Program	LT900	0	30,000	70,000	70,000	70,000	64,000	304,000
Canemah North Design & Construction	LA150	75,350	225,000	0	0	0	0	300,350
Killin Design & Construction	LA300	71,000	515,000	0	0	0	0	586,000
Newell Canyon - Design & Construction (Incl CF)	LA250	12,000	320,000	1,000,000	603,000	0	0	1,935,000
Scouters Mtn - Trails & Signage	LA100	1,050,000	50,000	0	0	0	0	1,100,000
Oxbow Park Nature Play Area (Levy)	LI003	15,000	0	25,000	0	0	0	40,000
Oxbow Park Nature Play Area (Grant)	LI003	0	65,000	102,500	0	0	0	167,500
Borland Maintenance Area	LR750	0	400,000	0	0	0	0	400,000
Chehalem Ridge (Levy)	LA110	0	120,000	0	0	135,000	1,500,000	1,755,000
East Buttes (Levy)	LA200	0	0	0	0	70,000	535,000	605,000
<b>TOTAL PARKS AND NATURAL AREAS LOCAL OPTION LEVY FUND</b>		<b>\$1,273,350</b>	<b>\$1,827,000</b>	<b>\$1,297,500</b>	<b>\$1,023,000</b>	<b>\$310,000</b>	<b>\$2,099,000</b>	<b>\$7,829,850</b>
<b>TOTAL SUSTAINABILITY CENTER</b>		<b>\$105,869,350</b>	<b>\$22,837,000</b>	<b>\$12,940,736</b>	<b>\$10,173,000</b>	<b>\$12,355,000</b>	<b>\$3,599,000</b>	<b>\$167,774,086</b>
<b>FIVE YEAR TOTAL, FY 2015-16 THROUGH FY 2019-20</b>	<b>\$61,904,736</b>	<b>Total Number of Projects 17</b>						

Major Funding Sources

	Prior Years	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
G.O. Bonds- Natural Areas	104,596,000	21,010,000	11,319,511	8,369,489	11,045,000	1,500,000
Grants / Funding From Other Agencies	0	81,000	426,225	780,511	1,000,000	0
Local Options Levy	1,273,350	1,746,000	1,195,000	1,023,000	310,000	2,099,000
<b>Total- Sustainability Center</b>	<b>\$105,869,350</b>	<b>\$22,837,000</b>	<b>\$12,940,736</b>	<b>\$10,173,000</b>	<b>\$12,355,000</b>	<b>\$3,599,000</b>



**VISITOR VENUES- MERC**

**Oregon Convention Center  
MERC FUND**

	ID	Prior Years	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	Total
OCC Projects <\$100,000	Various	0	256,000	73,178	464,507	228,630	953,015	1,975,330
CCTV Replacement (CF)	8R052	230,000	50,000					280,000
Two-way Radio System Digital Upgrade (CF)	8R083	205,000	50,000					255,000
Oregon Ballroom Lighting Replacement (CF)	8R080	0	115,000					115,000
Portland Ballroom Down Lighting Replacement (CF)	8R053	0	112,000					112,000
Tower Lighting Replacement (CF)	8R052	100	123,900					124,000
Integrated Door Access Controls	8N025	0	325,000	0	0	0	0	325,000
Facility Master Plan - Design/Consulting	88170	215,000	230,000	0	0	0	0	445,000
VOIP Phone System Upgrade - OCC Share	8R119	0	0	300,000	0	0	0	300,000
Audio/Visual Equipment Purchase	8R118	0	150,000	0	0	0	0	150,000
Meeting Room & Ballroom Digital Signage	8R024	0	0	350,000	0	0	0	350,000
Parking Management System Replacement	8R115	0	550,000	0	0	0	0	550,000
MLK/OBR/Holladay Plaza/Entrance Construction	8R082	100,000	1,000,000	0	0	0	0	1,100,000
Stir Lounge Annex	85100	0	100,000	0	0	0	0	100,000
Cucina Rossa Concession Remodel	85101	0	882,000	0	0	0	0	882,000
Mtg Room/Ballroom Chair Replacement - (10,000)	TBD	0	0	960,000	0	0	0	960,000
Orbit Café Concession Remodel	TBD	0	0	350,000	0	0	0	350,000
Built in Catering Bars	TBD	0	0	100,000	0	0	0	100,000
HVAC System Replacement - Design	TBD	0	0	0	200,000	0	0	200,000
Public Circulation Furniture Replacement	TBD	0	0	0	325,000	0	0	325,000
SkyView Remodel	TBD	0	0	0	400,000	0	0	400,000
Original Facility Restroom Renovation	TBD	0	0	0	1,500,000	0	0	1,500,000
Oregon Ballroom Renovation	TBD	0	0	0	1,000,000	0	0	1,000,000
External Digital Signage Replacement - Construction	TBD	0	0	0	0	600,000	0	600,000
Chiller Unit Replacement (four)	TBD	0	0	0	0	0	1,650,000	1,650,000
Cooling Tower Replacement (four)	TBD	0	0	0	0	0	975,000	975,000
Boiler Replacement (two of three)	TBD	0	0	0	0	0	950,000	950,000
Exhibit Hall Folding Chair Replacement - (12,000)	TBD	0	0	0	0	0	1,100,000	1,100,000
Table Replacement (Expansion Side)	TBD	0	0	0	0	575,000	0	575,000
<b>TOTAL OREGON CONVENTION CENTER</b>		<b>\$750,100</b>	<b>\$3,943,900</b>	<b>\$2,133,178</b>	<b>\$3,889,507</b>	<b>\$1,403,630</b>	<b>\$5,628,015</b>	<b>\$17,748,330</b>

**FIVE YEAR TOTAL, FY 2015-16 THROUGH FY 2019-20** **Total Number of Projects 29**

**Major Funding Sources**

	Prior Years	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
Fund Balance- Renewal and Replacement	380,000	1,100,000	1,333,178	464,507	1,403,630	5,628,015
TLT Capital Reserves	215,000	1,051,900	0	2,825,000	0	0
MTOCA	100,000	110,000	0	0	0	0
Business Strategy Reserves	0	150,000	350,000	0	0	0
Currently Unfunded / Aramark	55,000	1,532,000	450,000	600,000	0	0
<b>Total- Oregon Convention Center</b>	<b>\$750,000</b>	<b>\$3,943,900</b>	<b>\$2,133,178</b>	<b>\$3,889,507</b>	<b>\$1,403,630</b>	<b>\$5,628,015</b>

Portland's Centers for the Arts

MERC FUND

	ID	Prior Years	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	Total
P'5 Projects <\$100,000	Various	0	929,400	160,000	110,000	110,000	0	1,309,400
Keller - North Concession Remodel	85103	0	150,000	0	0	0	0	150,000
Portable Concession Kiosks	85105	0	168,000	0	0	0	0	168,000
ASCH HVAC Controls Updates	8R062	0	275,000	0	0	0	0	275,000
Keller Cooling Tower & Associated Piping (CF)	8R069	228,300	31,700					260,000
Newmark Lighting System Overhaul Phase III	8R089	0	130,000	0	0	0	0	130,000
Keller Roof & Drains Replacement (incl CF)	8R098	5,658	544,342	300,000		0	0	850,000
ASCH Portland Sign-assessment: re-paint, re-light (CF)	8R099	0	20,000	100,000	100,000	0	0	220,000
AHH/ASCH/Keller - Stage Door/Backstage/Box Office Area/Reh H	8R101	0	250,000	0	0	0	0	250,000
ASCH Chiller & Associated Piping	8R120	0	50,000	0	350,000	0	0	400,000
AHH-Backstage Elevator Overhaul	8R121	0	235,000	0	0	0	0	235,000
Newmark Stage Floor	8R122	0	100,000	0	0	0	0	100,000
Newmark Main Speakers	8R128	0	100,000	0	0	0	0	100,000
AHH-Storage Racking Systems - Basement & NMK Backstage	8R129	0	100,000	0	0	0	0	100,000
VOIP Phone System Upgrade - P5 Share	8R134	0	72,600	142,400	0	0	0	215,000
AHH/ASCH/Keller -Access Control/CCTV replacement	TBD	0	0	150,000	0	0	0	150,000
ASCH - Roof Drains	TBD	0	0	100,000	0	0	0	100,000
AHH - FOH Elevator Overhaul (2)	TBD	0	0	480,000	0	0	0	480,000
Keller Main Speakers	TBD	0	0	125,000	0	0	0	125,000
AHH/ASCH/Keller - Operations Dept/NMK Improvements/Renova	TBD	0	0	150,000	0	0	0	150,000
Keller Main Switchgear	TBD	0	0	300,000	0	0	0	300,000
Keller Fore Stage (Pit) Elevator Lift	TBD	0	0	0	250,000	0	0	250,000
Keller Backstage Dressing Tower Elevator Overhaul	TBD	0	0	260,000	0	0	0	260,000
Keller Front of House Elevators Overhaul (2)	TBD	0	0	0	0	0	520,000	520,000
AHH Roof	TBD	0	0	0	200,000	0	0	200,000
Keller - Stage HVAC Improvements	TBD	0	0	0	250,000	0	0	250,000
ASCH Elevators overhaul - FOH (2) / Backstage (2)	TBD	0	0	0	240,000	250,000	180,000	670,000
AHH EIFS Replacement Phase III	TBD	0	0	0	0	350,000	0	350,000
Keller HVAC Controls Upgrades	TBD	0	0	0	0	350,000	0	350,000
Keller Carpet-Front of House	TBD	0	0	0	150,000	0	0	150,000
Keller FOH Lobby Carpet Tile	TBD	0	0	0	0	125,000	0	125,000
AHH Demand Control Ventilation/VAV HVAC Units	TBD	0	0	0	15,000	100,000	0	115,000
<b>TOTAL Portland's</b>		<b>\$233,958</b>	<b>\$3,156,042</b>	<b>\$2,267,400</b>	<b>\$1,665,000</b>	<b>\$1,285,000</b>	<b>\$700,000</b>	<b>\$9,307,400</b>
<b>FIVE YEAR TOTAL, FY 2015-16 THROUGH FY 2019-20</b>	<b>\$9,073,442</b>			<b>Total Number of Projects 32</b>				

Major Funding Sources

	Prior Years	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
Fund Balance- Renewal and Replacement	233,958	2,420,042	2,267,400	1,665,000	1,285,000	700,000
Business Strategy Reserves	0	65,000	0	0	0	0
Aramark / Unfunded	0	365,000	0	0	0	0
Fund Balance- New Capital	0	306,000	0	0	0	0
<b>Total- P'5</b>	<b>\$233,958</b>	<b>\$3,156,042</b>	<b>\$2,267,400</b>	<b>\$1,665,000</b>	<b>\$1,285,000</b>	<b>\$700,000</b>

**PORTLAND EXPO CENTER**

**MERC FUND**

	ID	Prior Years	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	Total
Expo Projects <\$100,000	Various	20,000	242,500	294,000	45,000	50,000	55,000	706,500
Parking Lot Asphalt Repairs	8R040	50,000	60,000	60,000	60,000	60,000	60,000	350,000
Stormwater Wall (CF)	8N032?	113,198	16,802					130,000
Hall D Carpet & Paint (CF)	8R042	900	173,600					174,500
Hall E Roof, Lobby, Rooms (CF)	8R108	122,020	2,980					125,000
Plastic / Flat Stacking Chairs (Phases I, II, III)	8R111	47,120	27,880	25,000	0	0	0	100,000
VOIP Phone System Upgrade - EXPO (CF)	8R110	0	0	0	0	0	0	-
Security Cameras / Access Controls (Phases I&II)	8R112	2,000	98,000	0	0	0	0	100,000
Roof Repair - Hall D (barrel)	8R136	0	430,000	350,000	0	0	0	780,000
Connector - Glass Roll Up	85106	0	115,000	0	0	0	0	115,000
3 Matching Portable Concession Kiosks	85107	0	15,000	0				15,000
Electronic Signage - Inside and outside (Phase 2)+ (phase I CF)	8N011	0	210,000	0	0	0	0	210,000
Concession equipment upgrade - Hall D or E, Grab and Go Kiosks	TBD	0	0	230,000	0	0	0	230,000
Roof Repair - Hall C Recoat	TBD	0	0	0	120,000	0	0	120,000
Roof Repair - Hall E Loading Dock	TBD	0	0	0	350,000	0	0	350,000
Hall D Air Handlers - All 6	TBD	0	0	0	486,000	0	0	486,000
Roof Repair - Hall E Lobby / DE Connector / E Barrel Prep	TBD	0	0	0	0	305,000	0	305,000
Roof Repair - Hall E (barrel)	TBD	0	0	0	0	0	500,000	500,000
Hall E Air Handlers (8 Total)	TBD	0	0	0	0	440,000	440,000	880,000
<b>TOTAL EXPO CENTER</b>		<b>355,238</b>	<b>\$1,391,762</b>	<b>\$959,000</b>	<b>\$1,061,000</b>	<b>\$855,000</b>	<b>\$1,055,000</b>	<b>\$5,677,000</b>
<b>FIVE YEAR TOTAL, FY 2015-16 THROUGH FY 2019-20</b>	<b>\$5,321,762</b>			<b>Total Number of Projects 18</b>				

**Major Funding Sources**

	Prior Years	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
Fund Balance- Renewal and Replacement	236,118	710,882	534,000	165,000	305,000	555,000
TLT Capital Reserves	119,120	340,880	195,000	896,000	550,000	500,000
Aramark Capital	0	340,000	230,000	0	0	0
<b>Total- Expo Center</b>	<b>\$355,238</b>	<b>\$1,391,762</b>	<b>\$959,000</b>	<b>\$1,061,000</b>	<b>\$855,000</b>	<b>\$1,055,000</b>

Oregon Zoo								
	ID	Prior Years	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	Total
<b>ZOO INFRASTRUCTURE AND ANIMAL WELFARE BOND FUND</b>								
Elephant Habitat and Related Infrastructure	ZIP002	48,631,193	5,073,586	0	0	0	0	53,761,443
Remote Elephant Center	ZIP003	0	0	1,386,194	0	0	0	1,386,194
Education Center (CDZ)	ZIP006	2,574,506	11,284,406	935,958	0	0	0	14,794,870
Campus and Habitat Interpretive Design	ZIP013	1,614,482	480,127	156,471	132,704	19,186	0	2,402,970
One-percent for Art Design and Installation	ZIP012	316,546	133,824	112,656	107,400	107,400	0	777,826
Polar Bear Habitat	ZIP004	0	1,871,785	4,761,138	13,671,247	14,971	0	20,319,141
Primate and Rhino Habitats	ZIP005	0	0	41,804	972,640	2,506,201	10,638,550	14,159,195
<b>TOTAL ZOO INFRASTRUCTURE AND ANIMAL WELFARE BOND FUND</b>		<b>\$53,136,727</b>	<b>\$18,843,728</b>	<b>\$7,394,221</b>	<b>\$14,883,991</b>	<b>\$2,647,758</b>	<b>\$10,638,550</b>	<b>\$107,601,639</b>
<b>ZOO CAPITAL FUND</b>								
Bond Commitment Elephant Lands	ZIP002	3,800,000	0	0	0	0	0	3,800,000
Education Center (Backyard Habitat)	ZIP006	0	103,110					103,110
OZF Bond Commitment Remote Elephant Center	ZOO39	120,000	1,283,444	0	0	0	0	1,403,444
Steller Cove Pools Renewal	ZRW107	0	855,000	0	0	0	0	855,000
TBD Steller/Living Collections Projects	TBD	0	400,000					400,000
Zoo Train Renovation	TBD	500,000	1,406,812	0	0	0	0	1,906,812
<b>TOTAL ZOO CAPITAL FUND</b>		<b>\$4,420,000</b>	<b>\$4,048,366</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,468,366</b>
<b>GENERAL FUND RENEWAL AND REPLACEMENT</b>								
	ID	Prior Years	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	Total
Zoo R&R Projects < \$100,000	ZGFRR01		1,020,674	380,170	662,508	209,213	653,841	2,926,406
VOIP Phone System Upgrade - Zoo Share	65701B	0	127,200	0	0	0	0	127,200
System, Telephone, Zoo	ZRW159		132,343					132,343
Admin a/c units 1-4 (CF)	ZRW067	26,151	118,849	0	0	0	0	145,000
Railroad Roundhouse Roof	ZRW148	0	128,883	0	0	0	0	128,883
Africa Interpretives Graphics	ZR37	0	0	132,695	0	0	0	132,695
Pig Holding and Exhibit Roof	ZGFRR06	0	0	0	131,286	0	0	131,286
Steller Cove Digital Control System	ZGFRR07	0	0	0	121,899	0	0	121,899
Vet Medical Center X-Ray Machine	ZGFRR08	0	0	0	211,482	0	0	211,482
Gateway Ticketing System	ZGFRR10	0	0	0	0	157,000	0	157,000
Railroad Tunnel Generator 1200kW	ZRW099	0	0	0	0	209,757	0	209,757
Admin Building Carpet 1st & 2nd Floor	ZRW129	0	0	0	0	530,000	0	530,000
Const/Maint 450 kw Generator	TBD	0	0	0	0	0	101,960	101,960
<b>TOTAL GENERAL FUND RENEWAL AND REPLACEMENT</b>		<b>\$26,151</b>	<b>\$1,527,949</b>	<b>\$512,865</b>	<b>\$1,127,175</b>	<b>\$1,105,970</b>	<b>\$755,801</b>	<b>\$5,055,912</b>
<b>TOTAL OREGON ZOO</b>		<b>\$57,582,878</b>	<b>\$24,420,043</b>	<b>\$7,907,086</b>	<b>\$16,011,166</b>	<b>\$3,753,728</b>	<b>\$11,394,351</b>	<b>\$121,125,917</b>
<b>FIVE YEAR TOTAL, FY 2015-16 THROUGH FY 2019-20</b>	<b>\$63,543,039</b>	<b>Total Number of Projects 24</b>						

Major Funding Sources

	Prior Years	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
G.O. Bonds- Zoo	53,136,727	18,843,728	7,394,221	14,883,991	2,647,758	10,638,550
Donations	3,920,000	1,283,444	0	0	0	0
Interfund Transfer	0	103,110	0	0	0	0
Interfund Loan	500,000	2,661,812	0	0	0	0
Fund Balance- Capital Reserves	0	0	0	0	0	0
Fund Balance- Renewal and Replacement	26,151	1,527,949	512,865	1,127,175	1,105,970	755,801
<b>Total- Oregon Zoo</b>	<b>\$57,582,878</b>	<b>\$24,420,043</b>	<b>\$7,907,086</b>	<b>\$16,011,166</b>	<b>\$3,753,728</b>	<b>\$11,394,351</b>

## **FINANCIAL POLICIES**

In 2004 the Metro Council enacted Resolution No. 04-3465, "adopting comprehensive financial policies for Metro." Each year as part of the annual budget adoption process the Metro Council reviews the financial policies which provide the framework for the overall fiscal management of the agency. Operating independently of changing circumstances and conditions, these policies are designed to help safeguard Metro's assets, promote effective and efficient operations and support the achievement of Metro's strategic goals. Recently the Governmental Accounting Standards Board (GASB) issued Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, which requires the Metro Council to make certain policy decisions regarding the use of resources and classifications of fund balance. In June 2010 the Metro Council took action to amend Metro's Comprehensive Financial Policies to incorporate the GASB Statement No. 54 principles and to re-approve the policies. These changes are reflected in Budget and Financial Planning, section 2. These financial policies establish basic principles to guide Metro's elected officials and staff in carrying out their financial duties and fiduciary responsibilities. The Chief Financial Officer shall establish procedures to implement the policies established in this document.

### **General policies**

1. Metro's financial policies shall be reviewed annually by the Council and shall be published in the adopted budget.
2. Metro shall prepare its annual budget and Comprehensive Annual Financial Report consistent with accepted public finance professional standards.
3. The Chief Financial Officer shall establish and maintain appropriate financial and internal control procedures to assure the integrity of Metro's finances.
4. Metro shall comply with all applicable state and federal laws and regulations concerning financial management and reporting, budgeting and debt administration.

### **Accounting, auditing and financial reporting**

1. Metro shall annually prepare and publish a Comprehensive Annual Financial Report including financial statements and notes prepared in conformity with generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board.
2. Metro shall maintain its accounting records on a basis of accounting consistent with the annual budget ordinance.
3. Metro shall have an independent financial and grant compliance audit performed annually in accordance with generally accepted auditing standards.

### **Budgeting and financial planning**

1. As prescribed in Oregon budget law, total resources shall equal total requirements in each fund, including contingencies and fund balances. However, Metro considers a budget to be balanced whenever budgeted revenues equal or exceed budgeted expenditures. Beginning fund balances shall not be considered as revenue, nor shall contingencies or ending fund balances be considered expenditures, in determining whether a fund is in balance.
2. Metro shall maintain fund balance reserves that are appropriate to the needs of each fund. Targeted reserve levels shall be established and reviewed annually as part of the budget process. Use of fund balance to support budgeted operations in the General Fund, an operating fund, or a central service fund shall be explained in the annual budget document; such explanation shall describe the nature of the budgeted reduction in fund balance and its expected future impact. Fund balances in excess of future needs shall be evaluated for alternative uses.
  - a. The Metro Council delegates to the Chief Operating Officer the authority to assign (and un-assign) additional amounts intended to be used for specific purposes more narrow than the overall purpose of the fund established by Council. A schedule of such assignments shall be included within the adopted budget document.

- b. Metro considers restricted amounts to have been spent prior to unrestricted (committed, assigned, or unassigned) amounts when an expenditure is incurred for purposes for which both restricted and unrestricted amounts are available. Within unrestricted amounts, committed amounts are considered to have been spent first, followed by assigned amounts, and then unassigned amounts when an expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.
  - c. The following information shall be specified by Council in the establishment of Stabilization Arrangements as defined in GASB Statement No. 54: a) the authority for establishing the arrangement (resolution or ordinance), b) the requirements, if any, for additions to the stabilization amount, c) the specific conditions under which stabilization amounts may be spent, and d) the intended stabilization balance.
3. Metro staff shall regularly monitor actual revenues and expenditures and report to Council at least quarterly on how they compare to budgeted amounts, to ensure compliance with the adopted budget. Any significant changes in financial status shall be timely reported to the Council.
  4. Metro shall use its annual budget to identify and report on department or program goals and objectives and measures of performance.
  5. A new program or service shall be evaluated before it is implemented to determine its affordability.
  6. Metro shall authorize grant-funded programs and associated positions for a period not to exceed the length of the grant unless alternative funding can be secured.
  7. Each operating fund will maintain a contingency account to meet unanticipated requirements during the budget year. The amount shall be appropriate for each fund.
  8. Metro shall prepare annually a five-year forecast of revenues, expenditures, other financing sources and uses, and staffing needs for each of its major funds, identifying major anticipated changes and trends, and highlighting significant items which require the attention of the Council.
  9. Metro will annually prepare a cost allocation plan prepared in accordance with applicable federal guidelines to maintain and maximize the recovery of indirect costs from federal grants, and to maintain consistency and equity in the allocation process.

#### **Capital asset management**

1. Metro shall budget for the adequate maintenance of capital equipment and facilities and for their orderly replacement, consistent with longer-term planning for the management of capital assets.
2. The Council's previously-adopted policies governing capital asset management are incorporated by reference into these policies.

#### **Cash management and investments**

1. Metro shall maintain an investment policy in the Metro Code, which shall be subject to annual review and re-adoption.
2. Metro shall schedule disbursements, collections and deposits of all funds to ensure maximum cash availability and investment potential.
3. Metro shall manage its investment portfolio with the objectives of safety of principal as the highest priority, liquidity adequate to needs as the second highest priority and yield from investments as its third highest priority.

#### **Debt management**

1. Metro shall issue long-term debt only to finance capital improvements, including land acquisition, that cannot be readily financed from current revenues, or to reduce the cost of long-term financial obligations.
2. Metro will not use short-term borrowing to finance operating needs unless specifically authorized by the Council.
3. Metro shall repay all debt issued within a period not to exceed the expected useful life of the improvements financed by the debt.
4. Metro shall fully disclose financial and pertinent credit information as it relates to Metro's outstanding securities.

5. Metro shall strive to obtain the highest credit ratings to ensure that borrowing costs are minimized and Metro's access to credit is preserved.
6. Equipment and vehicles should be financed using the least costly method, including comparison to direct cash expenditure. This applies to purchase using operating leases, capital leases, bank financing, company financing or any other purchase programs.

### **Revenues**

1. Metro shall estimate revenues through an objective, analytical process.
2. Metro shall strive to maintain a diversified and balanced revenue system to protect it from short-term fluctuations in any one revenue source.
3. One-time revenues shall be used to support one-time expenditures or increase fund balance.
4. Metro shall pursue appropriate grant opportunities; however, before accepting any grant, Metro will consider the current and future implications of either accepting or rejecting it. The Chief Financial Officer may establish criteria to be used in evaluating the potential implications of accepting grants.

## **CAPITAL ASSET MANAGEMENT POLICIES**

### **Section 1: Purpose**

- 1.1 The Capital Asset Management Policies establish the framework for Metro's overall capital asset planning and management. They provide guidance for current practices and a framework for evaluation of proposals for future projects. These policies also seek to improve Metro's financial stability by providing a consistent approach to fiscal strategy. Metro's adopted financial policies show the credit rating industry and prospective investors (bond buyers) the agency's commitment to sound financial management and fiscal integrity. Adherence to adopted policies ensures the integrity and clarity of the financial planning process and can lead to improvement in bond ratings and lower cost of capital.
- 1.2 The capital asset planning process applies to projects of \$50,000 or more and having a useful life of at least five years. These projects include capital maintenance tasks that increase the life of the asset on assets with values of \$50,000 or more. In addition, the planning process includes information technology items over \$50,000 that may have a useful life of less than five years.
- 1.3 Metro's Capital Asset Management Policy shall be governed by the following principles:
  - 1.3.1 Metro shall operate and maintain its physical assets in a manner that protects the public investment and ensures achievement of their maximum useful life. Ensuring the maximum useful life for public assets is a primary agency responsibility. Establishing clear policies and procedures for monitoring, maintaining, repairing and replacing essential components of facilities is central to good management practices.
  - 1.3.2 Metro shall prepare, adopt and update at least annually a five-year Capital Improvement Plan (CIP). The Plan will identify and set priorities for all major capital assets to be acquired or constructed by Metro.
  - 1.3.3 Metro shall establish a Renewal and Replacement Reserve account for each operating fund responsible for major capital assets. Renewal and Replacement includes any activity that serves to extend the useful life or increase the efficiency of an existing asset, while retaining its original use. Ensuring that the public receives the maximum benefit for its investments in major facilities and equipment requires an ongoing financial commitment.

- 1.3.4 Capital and renewal and replacement projects shall support Metro's MWESB procurement goals, including the Sheltered Market and FOTA program and the goals of Metro's Diversity Action Plan.
- 1.3.5 To the extent possible, improvement projects and major equipment purchases will be funded on a pay-as-you-go basis from existing or foreseeable revenue sources. Fund Balances above established reserve requirements may be used for one-time expenditures such as capital equipment or financing of capital improvements. Debt financing should be utilized only for new projects or complete replacement of major capital assets.
- 1.3.6 Capital and renewal and replacement projects should support implementation of Metro's Sustainability Plan.
- 1.3.7 Projects shall be analyzed in light of environmental, regulatory, economic, historical and cultural perspectives, as well as the capacity of the infrastructure and the availability of resources for ongoing maintenance needs.
- 1.3.8 All approved capital projects shall be consistent with relevant goals and strategic plans as adopted by departments, the Metropolitan Exposition Recreation Commission ("MERC"), or the Metro Council.
- 1.3.9 A financial feasibility analysis shall be performed before any capital project, regardless of cost, is submitted to the Metro Council, MERC Commission, Chief Operating Officer, or General Manager of Visitor Venues for approval. The financial feasibility analysis shall include an analysis of the financial impact on the operating fund balance, return on investment, the availability and feasibility of funding sources, and cost estimates for the capital project. The analysis shall also identify the financial impact of the following requirements:
  - 1.3.9.1 Any public art funding requirements imposed by the Metro Code, the facility's owner, or any other applicable law;
  - 1.3.9.2 All required licenses, permits, certificates, design approval documents, and similar documents required by any authority; and
  - 1.3.9.3 Any contractual or legal requirements that apply to the proposed capital project.
- 1.3.10 In the capital project planning and review process, the Metro Council, MERC Commission, Chief Operating Officer, and General Manager shall be guided by the following financing principles:
  - 1.3.10.1 Funds shall be expended only on capital projects that meet identified strategic priorities.
  - 1.3.10.2 Funds shall be expended only on capital projects for which an analysis of funding options has been conducted. This analysis shall include evaluation of all funding options (donations, revenue generation by the project, intrafund transfers, proposed borrowing), and an analysis of the capital project's strategic priority, useful life, revenue sources, and repayment options.
  - 1.3.10.3 Funds shall be expended only on new projects that include identified and protected funding sources for a renewal and replacement reserve to ensure that the value of the capital asset can be maintained.
  - 1.3.10.4 Funds shall be expended only on projects for which a funding source for operational requirements has been identified.
  - 1.3.10.5 Metro's Adopted Budget should include undesignated contingency funds to permit MERC and other departments with capital project responsibilities to respond to unexpected events or opportunities.

## **Section 2: Definitions**

- 2.1 Capital asset – An item permanent in nature with future service capacity and used in operations, having an initial useful life of over one year, tangible or intangible, and held for purposes other than investment or resale with a cost (or fair market value if donated) equal to or greater than the capitalization threshold established for the asset category included later in this policy.



- 2.2 Capital maintenance – Expenditures for repair and maintenance services not provided directly by Metro personnel. These costs are relatively minor alterations, ordinary and routine repair or effort necessary to preserve or repair an asset due to normal wear and tear so that it achieves its initial planned useful life. While not capitalized, significant capital maintenance projects (those with costs equal to or greater than \$50,000) must be included in the CIP and obtain Council authorization.
- 2.3 Total cost accounting – An analysis that includes the total initial acquisition cost of an asset as well as all operating costs for the expected useful life of the asset.
- 2.4 Renewal and replacement – Construction, reconstruction or major renovation on capital assets. Renewal and replacement does not include relatively minor alteration, ordinary repair or maintenance necessary to preserve or repair an asset.
- 2.5 Return on investment (ROI) – A calculation of the financial gains or benefits that can be expected from a project. ROI is represented as a ratio of the expected financial gains (benefits) of a project divided by its total costs.

### **Section 3: New Capital Projects**

- 3.1 All new capital projects over \$50,000 must be approved as part of the annual budget process. New project requests must comply with any other applicable Metro program or process requirements, including all Construction Project Management Office requirements and Metro's Green Building Policy.
- 3.2 New projects over \$50,000 identified during the course of the fiscal year require approval as follows:
  - 3.2.1 If the project does not require additional budgetary authority, the project may be approved by the Chief Operating Officer, or their designee.
  - 3.2.2 If the project requires additional budgetary authority, the project must be approved by the Metro Council.
  - 3.2.3 For Capital projects with a total anticipated cost of less than \$100,000 at the MERC venues, the General Manager of Visitor Venues may approve the project if sufficient budgetary authority is available.
  - 3.2.4 Any capital project at the MERC venues with a total anticipated cost of \$100,000 or more also requires approval by the MERC Commission.
- 3.3 Emergency capital projects may be approved as follows:
  - 3.3.1 The Chief Operating Officer or their designee may approve capital projects with a total anticipated cost of \$50,000 or more.
  - 3.3.2 The MERC Commission delegates to the General Manager or their designee the authority to approve capital projects with a total anticipated cost of \$100,000 or more.
  - 3.3.3 In the event an emergency capital project is approved, that approval shall be reported as follows:
    - 3.3.3.1 The Chief Operating Officer shall report the approval to the Metro Council.
    - 3.3.3.2 The General Manager shall report the approval to the MERC Commission at the next regular Commission Meeting.

### **Section 4: Renewal and Replacement**

- 4.1 The intent of Renewal and Replacement reserves is to ensure that sufficient resources are available for capital maintenance or replacement so that Metro's capital assets meet or exceed their estimated useful life. The Renewal and Replacement Reserve for each operating fund with major capital assets should initially be established based on the value of the asset and consideration of known best asset management practices.

- 4.2 General Guidelines – Renewal and replacement reserves and projects should be managed according to the following guidelines:
- 4.2.1 Renewal and replacement reserves are not intended to fund major capital assets such as building replacements or significant structural upgrades.
  - 4.2.2 Renewal and replacement reserves are not intended to fund routine maintenance activities. Routine maintenance should be included in facility operating budgets. If routine maintenance costs for an asset are increasing, renewal and replacement projects may be moved forward in the schedule if the project can be shown to reduce operating and/or maintenance costs.
  - 4.2.3 Facility managers should perform annual facility assessments to review renewal and replacement schedules.
  - 4.2.4 All renewal and replacement projects should incorporate sustainability features that support Metro's sustainability goals, support adopted policies such as the Green Building Policy and Sustainable Procurement Policy and be evaluated on a total cost accounting basis relative to less sustainable options.
  - 4.2.5 New capital projects should be added to renewal and replacement lists upon completion. Asset replacement costs shall initially be based on original asset costs. In future revisions, replacement costs shall be based on acquiring a new asset of equal utility. Increased sustainability features such as efficiency improvements or design changes (e.g. green roof vs. traditional roof design) are not increases in asset utility. Increased estimated replacement costs based on new or improved sustainability features shall be considered in the budget process.
  - 4.2.6 On an annual basis, the Finance and Regulatory Services Director shall determine the minimum asset value for projects to be included in renewal and replacement reserves.
  - 4.2.7 For General Fund assets, the renewal and replacement reserves should be managed to ensure sufficient funding is available to complete all projects for the next 10 years. Enterprise fund renewal and replacement accounts should be managed to ensure that annual contributions are sufficient to fund renewal and replacement projects on an ongoing basis.
- 4.3 Budget Process – During the annual budget process, Department Directors shall submit a list of proposed renewal and replacement projects as part of the annual budget process. The renewal and replacement project lists shall include:
- 4.3.1 Cost estimates for all renewal and replacement projects (including projects carried forward from the prior year) that can be reasonably expected to be completed in the following fiscal year.
  - 4.3.2 Cost estimates for design and/or engineering work necessary to develop the scope and cost of construction project estimates for future renewal and replacement projects.
  - 4.3.3 Any projects with cost estimates above previous replacement cost estimates based on the inclusion of sustainability features in the project design that increase the initial cost of the project.
- 4.4 Renewal and replacement projects shall be included in aggregate in the Capital Improvement Plan for the Proposed Budget for Council Review.
- 4.5 Capital Asset Advisory Committee
- 4.5.1 The Capital Asset Advisory Committee is responsible for providing recommendations to the Director of Finance and Regulatory Services and the Financial Planning Division on the ongoing management of the renewal and replacement reserves for each major fund. The Advisory Committee shall be composed of the following positions (or Designee):
    - Capital Budget Coordinator, Finance and Regulatory Services (Chair)
    - Finance Manager, Oregon Zoo

- Finance Manager, MERC Venues
- Finance Manager, Parks and Environmental Services (PES)/Sustainability Center
- Program Director, Parks and Property Stewardship (PES)
- Program Director, Solid Waste Operations (PES)
- Program Director, Natural Areas Program (Sustainability Center)
- Deputy Director, Oregon Zoo Operations
- cPMO Manager, Agency Construction Projects
- Director, Information Services Department

4.5.2 The Committee's responsibilities shall include:

- 4.5.2.1 Reviewing project lists, changes to project lists and requests for unfunded sustainability improvements to existing projects not already approved by a Budget Committee or other formal advisory group.
- 4.5.2.2 Providing a recommended renewal and replacement list to the Finance and Regulatory Services Director for inclusion in the Proposed Budget.
- 4.5.2.3 Providing an annual recommendation to the Finance and Regulatory Services Director for the minimum asset value for the following year.
- 4.5.2.4 Reviewing the Capital Asset Management Policies annually.

### **Section 5: Capital Improvement Plan (CIP)**

5.1 Metro will prepare, adopt and update at least annually a five-year Capital Improvement Plan (CIP). The plan will identify and set priorities for all major capital assets to be acquired or constructed by Metro. The first year of the adopted CIP shall be included in the Proposed Budget. The CIP includes all Capital and Renewal and Replacement projects with a budget of \$100,000 or more.

5.2 Updates to the CIP may be made at any point during the fiscal year. Updates are required under the following circumstances:

- 5.2.1 New projects (over \$100,000) that are identified during the fiscal year and need to be initiated prior to the next fiscal year.
- 5.2.2 Actual or anticipated expenses for projects included in the current year adopted budget increase more than 20% above the original project budget if the original budget amount is less than or equal to \$1,000,000 or 10% if the original budget amount is greater than \$1,000,000.
- 5.2.3 Actual or anticipated expenses for projects included in the current year adopted budget require an increase in budget appropriation, regardless of the amount of increase above the original project budget.

### **Section 6: Sustainability**

6.1 All project proposals for new capital projects and renewal and replacement projects shall describe how the project supports Metro's Sustainability Plan in its efforts to reduce the environmental impact of Metro operations. When assessing capital or renewal and replacement projects for funding or prioritization, the following sustainability criteria should be applied:

- 6.1.1 Use total cost of ownership to create project budget projections that consider the costs of operating the asset for its entire useful life, not just the initial costs.
- 6.1.2 Utilize the prioritization criteria in Metro's Sustainability Plan:

- 6.1.2.1 Strong impacts on Metro's sustainability goals (greenhouse gas emissions, toxics, waste, water quality and habitat).
- 6.1.2.2 Provide a strong foundation for future sustainable operations work.
- 6.1.2.3 Leverage other investments (internal or external).
- 6.1.2.4 Present a strong return on investment (ROI).
- 6.1.2.5 Reduce operations and maintenance costs over time.
- 6.1.2.6 Provide strong public visibility and/or public education opportunity.
- 6.1.2.7 Support the region's economy.
- 6.1.3 Support the requirements and preferred qualifications of Metro's Green Building and Sustainable Procurement administrative procedures.
- 6.1.4 Prioritize projects that, through their implementation, support Metro's MWESB procurement goals, including the Sheltered Market and FOTA programs and related goals of Metro's Diversity Action Plan.
- 6.1.5 Consider economic benefits or return on investment (i.e. simple payback) on projects that have a financial benefit to Metro over the life of the investment.
- 6.2 Capital and renewal and replacement projects should be incorporated into the site-specific work plans developed for each facility that indicate how the Sustainability Plan will be implemented.

#### **Section 7: Reporting**

- 7.1 Capital project budget and actual reporting and status reports shall be provided as follows:
  - 7.1.1 Departments shall report to the Chief Operating Officer or designee quarterly.
  - 7.1.2 The General Manager shall report to the MERC Commission quarterly.
  - 7.1.3 The Director of Finance and Regulatory Services shall report to the Metro Council twice annually.

**STAFF REPORT**

IN CONSIDERATION OF RESOLUTION NO. 15-4632, FOR THE PURPOSE OF ADOPTING THE CAPITAL IMPROVEMENT PLAN FOR FISCAL YEARS 2015-16 THROUGH 2019-20, APPROVING THE METROPOLITAN TOURISM OPPORTUNITY COMPETITIVENESS PROJECTS AND RE-ADOPTING METRO’S FINANCIAL POLICIES

Date: June 18, 2015

Presented by: Tim Collier, Director, Finance and Regulatory Services

**BACKGROUND**

A. The Capital Improvement Plan (CIP) for Fiscal Years 2015-16 through 2019-20 represents Metro’s long-range capital planning process. Exhibit A provides a listing of the CIP projects and their major funding sources. The resolution approves the entire five-year capital plan and directs that projects for FY 2015-16 be approved, and project expenditures for FY 2015-16 be appropriated, as amended, in the FY 2015-16 budget. If a project comes up unexpectedly during the year, departments must follow the amendment process to submit the project to Council for approval.

The table below shows the number of projects by department; Exhibit A to the Resolution shows the individual projects by department.

	Total Projects	Prior Years	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	Five-Year Total	Total
Finance and Regulatory Services	2	80,000	130,000	30,000	30,000	30,000	30,000	250,000	330,000
Information Services	14	205,000	1,243,087	382,662	631,016	915,769	659,189	3,831,723	4,036,723
Parks and Environmental Services	67	2,267,750	6,737,619	7,813,373	6,889,971	5,181,839	2,324,571	28,947,373	31,215,123
Sustainability Center	17	105,869,350	22,837,000	12,940,736	10,173,000	12,355,000	3,599,000	61,904,736	167,774,086
Visitor Venues- MERC	79	1,339,296	8,491,704	5,359,578	6,615,507	3,543,630	7,383,015	31,393,434	32,732,730
Visitor Venues- Oregon Zoo	24	57,582,878	24,420,043	7,907,086	16,011,166	3,753,728	11,394,351	63,486,375	121,069,253
<b>TOTAL</b>	<b>203</b>	<b>167,344,274</b>	<b>63,859,454</b>	<b>34,433,435</b>	<b>40,350,660</b>	<b>25,779,966</b>	<b>25,390,126</b>	<b>189,813,641</b>	<b>357,157,915</b>

B. This resolution also provides for the annual review and re-adoption of Metro’s financial policies, including the Capital Asset Management Policies that are incorporated by reference. The policies are attached as Exhibit B to the resolution. The Council adopted an updated version of the Capital Asset Management Policies in October 2013. No further changes are recommended.

The current financial policies address six specific areas of financial management as well as a series of general policies. Several of these simply echo federal or state laws and regulations, or establish as policy certain practices that are currently in place. Highlights of those policies include:

- The policies will be reviewed annually by the Council and published in the adopted budget.
- A definition of a balanced budget is one in which current year revenues meet or exceed current year expenditures.
- Any use of fund balance in an operating fund will be fully explained in the adopted budget document.
- A study to assess the affordability of any new program will be done before the program is implemented.
- The Council’s existing capital asset management policies are incorporated into this document, by reference.
- One-time revenues will be used to pay for one-time costs or add to fund balance.

C. This action also approves the Metro Tourism Opportunity and Competitiveness Account (MTOCA) funding at the Oregon Convention Center (\$320,000) and the Portland Expo Center (\$280,000) for FY 2015-16. The MTOCA funds are appropriated in the General Fund and transferred to MERC as part of the annual budget process. The Convention Center will use the funding for the new OCC website and branding project, to support the Headquarters Hotel project, and for other facility and marketing improvements in accordance with the MTOCA Resolution parameters. The Expo Center plans to use MTOCA funding for expanded marketing and sales efforts including printed sales materials, promotional activities and materials that drive sales, improvements to website functionality and social media outreach, and contracted marketing and advertising. Funding will also support small facility improvements in accordance with the MTOCA Resolution parameters.

## ANALYSIS/INFORMATION

1. **Known Opposition:** None.
2. **Legal Antecedents:** Metro's adopted financial policies require the annual adoption of a Capital Improvement Plan.
3. **Anticipated Effects:** The resolution signifies the Council has reviewed and approved the CIP covering FYs 2015-16 through 2019-20.

The cost of the 203 projects planned during the five years covered by this CIP is estimated to be \$189.8 million.

This resolution is the formal instrument by which the five-year plan will be adopted. Projects with planned expenditures in FY 2015-16 will be incorporated into the adopted budget.

This resolution is the formal instrument to approve the Metro Tourism Opportunity and Competitiveness Account funding for FY 2015-16.

4. **Budget Impacts:** The plan's FY 2015-16 expenditures (\$63.9 million) will be appropriated in the FY 2015-16 Adopted Budget.

## RECOMMENDED ACTION

Resolution No. 15-4632 is an important component of the annual budget process. The Chief Operating Officer recommends adoption.

Contract number	Vendor	Description	Type	Duration	Contract Total	FY 2015-16 Amount
<b>COMMUNICATIONS</b>						
NEW	TBD various	On call multicultural communications, translation and assistive communications services	PS	01/04/16 - 12/31/19	500,000	100,000
NEW	TBD various	On call public and community engagement	PS	04/01/16 - 03/31/19	500,000	100,000
NEW	TBD various	Public opinion and research	PS	01/04/16 - 12/31/19	500,000	100,000
NEW	TBD	Council meeting broadcast services	PS	09/01/15 - 08/31/17	50,000	20,000
<b>COUNCIL</b>						
932101	De La Salle North Catholic High School / St. Joseph the Worker Corporate Internship Program	Internship services for Human Resources Dept. and Council Office	NS	06/18/13 - 06/30/16	82,930	27,295
<b>FINANCE AND REGULATORY SERVICES</b>						
New	Lloyd TMA	MRC Trimet Passes	IGA	08/01/15 - 12/31/15	137,000	137,000
New	Lloyd TMA	Non-MRC Trimet Passes	IGA	08/01/15 - 12/31/15	95,000	95,000
<b>INFORMATION SERVICES</b>						
New	TBD	Council Chamber Broadcast Video System Remediation	PS	07/01/15 - 06/30/16	312,580	312,580
New	TBD	Video Conferencing Equipment, Design, Implementation and Training	PS	07/01/15 - 06/30/16	121,000	121,000
New	TBD	Customer Relationship Management Software	PS	08/01/14 - 06/30/15	129,000	129,000
New	TBD	Microsoft 2013 Office Training	PS	10/01/14 - 06/30/15	50,000	50,000
New	TBD	Network Remediation for VoIP	PS	10/01/15 - 06/30/16	140,000	140,000
New	TBD	Implementation Services for PeopleSoft Supplier Contract Management Module	PS	09/01/15 - 12/31/16	100,000	100,000
New	TBD	Agenda Management Software for Council	PS	07/01/15 - 06/30/16	80,000	80,000
New	TBD	Enhanced Fire Suppression System for Data Center	PS	07/01/15 - 06/30/16	50,000	50,000
New	Mt Hood Cable Regulatory Commission	Council Chamber Broadcast Video System Remediation	REV, GRANT	07/01/15 - 06/31/16	166,790	166,790
New	Mt Hood Cable Regulatory Commission	Video Conferencing	REV, GRANT	07/01/15 - 12/31/16	72,000	72,000

Contract number	Vendor	Description	Type	Duration	Contract Total	FY 2015-16 Amount
<b>METROPOLATIN EXPOSITION RECREATION CENTER - Oregon Convention Center</b>						
New	LMN Architects	Facility Master Planning	PS	07/01/15 - 06/30/16	405,000	405,000
New	TBD	Stir Lounge Annex Remodel	PUB	07/01/15 - 06/30/16	100,000	100,000
New	TBD	Portable Concession Kiosks	PUB	07/01/15 - 06/30/16	50,000	50,000
New	TBD	Cucina Rosa Concession Remodel	PUB	07/01/15 - 06/30/16	882,000	882,000
New	TBD	OCC Hotel Project Financial Consulting Services	PS	07/01/15 - 06/30/16	121,000	121,000
New	TBD	Audio Visual Equipment Purchase	PUB	07/01/15 - 06/30/16	150,000	150,000
New	TBD	Meeting Room Riser & Stage Supports Purchase	PUB	07/01/15 - 06/30/16	75,000	75,000
New	TBD	Audio Visual Rentals Multiple vendor pool	PUB	07/01/15 - 06/30/16	300,000	300,000
New	TBD	Integrated Door Access Controls	PUB	07/01/15 - 06/30/16	325,000	325,000
New	TBD	Oregon Ballroom Lighting Replacement	PUB	07/01/15 - 06/30/16	115,000	115,000
New	TBD	Portland Ballroom & Loading Dock & Parking Lot Lighting Replacement	PUB	07/01/15 - 06/30/16	161,000	161,000
New	TBD	Tower Lighting Replacement	PUB	07/01/15 - 06/30/16	124,000	124,000
New	TBD	Holladay Plaza Landscaping	PUB	07/01/15 - 06/30/16	1,050,000	1,050,000
New	TBD	Parking Management System Equipment & Software Replacement	PUB	07/01/15 - 06/30/16	550,000	550,000
New	ValleyScapes Landscaping	Landscape Maintenance OCC/Block 26 Plaza/ Heritage Markers Site	PUB	07/01/15 - 06/30/16	600,000	500,000
	ThyssennKrupp Elevator	Elevator/Escalator Maintenance	PUB	07/01/15 - 06/30/16	195,000	195,000
New	TBD	Painting	PUB	07/01/15 - 06/30/16	150,000	150,000
New	TBD	OCC Operations Consulting Contracts - Retro Commissioning & LEED Ongoing Tracking	PUB	07/01/15 - 06/30/16	66,000	66,000
<b>METROPOLATIN EXPOSITION RECREATION CENTER - Expo Center</b>						
New	TBD	Parking Lot Asphalt Maintenance and/or Removal/Replacement	PUB	07/01/15 - 06/30/16	60,000	60,000
New	TBD	Audio Visual Equipment Phase II	PUB	07/01/15 - 06/30/16	50,000	50,000
New	TBD	Voice Over IP Phone System Infrastructure	PUB	07/01/15 - 06/30/16	50,000	50,000
New	TBD	Security Camera Access / Control System Phase I	PUB	07/01/15 - 06/30/16	50,000	50,000
New	TBD	Hall D Roof Replace/Repair	PUB	07/01/15 - 06/30/16	467,500	100,000
New	TBD	Connector Glass Rollup	PUB	07/01/15 - 06/30/16	115,000	115,000
New	TBD	Parking Lot Mgmt w/OCC	PUB	07/01/15 - 06/30/16	100,000	100,000
New	TBA	Digital Signage Contract	PUB	07/01/15 - 06/30/16	170,000	170,000
New	TBA	New-uniform Peer Security	PUB	07/01/15 - 06/30/16	100,000	100,000



Contract number	Vendor	Description	Type	Duration	Contract Total	FY 2015-16 Amount
<b>METROPOLATIN EXPOSITION RECREATION CENTER - Portland Center for Performing Arts</b>						
New	TBD	IP Phone System	PUB	07/01/15 - 06/30/16	72,600	72,600
New	TBD	ASCH HVAC & Lighting Controls	PUB	07/01/15 - 06/30/16	275,000	275,000
New	TBD	Keller Roof & Roof Drains	PUB	07/01/15 - 06/30/16	700,000	700,000
New	TBD	NMK Theatrical Lighting System	PUB	07/01/15 - 06/30/16	130,000	130,000
New	TBD	ASCH Cooling Tower/Chiller D&E	PUB	07/01/15 - 06/30/16	50,000	50,000
New	TBD	AHH Backstage Elevator	PUB	07/01/15 - 06/30/16	235,000	235,000
New	TBD	NMK/DWT Stage Floor Replacement	PUB	07/01/15 - 06/30/16	100,000	100,000
New	TBD	DWT Floor Riser Replacement	PUB	07/01/15 - 06/30/16	65,000	65,000
New	TBD	Keller Orch North Concession Stand Remodel	PUB	06/30/15 - 06/29/16	150,000	150,000
New	TBD	NMK LED Lighting Fixtures	PUB	07/01/15 - 06/30/16	75,000	75,000
New	TBD	NMK Main Speakers	PUB	07/01/15 - 06/30/16	100,000	100,000
New	TBD	Keller Rehearsal Hall Accoustical Treatment	PUB	07/01/15 - 06/30/16	50,000	50,000
New	TBD	AHH Storage Racking	PUB	07/01/15 - 06/30/16	100,000	100,000
New	TBD	AHH, ASCH, Keller Stage Door Planning & Design	PUB	07/01/15 - 06/30/16	200,000	200,000
New	TBD	Keller Loading Dock Fence	PUB	07/01/15 - 06/30/16	50,000	50,000
New	TBD	Keller Sound Console Replacement	PUB	07/01/15 - 06/30/16	50,000	50,000
New	TBD	Keller/ASCH Theatrical Soft Goods	PUB	07/01/15 - 06/30/16	50,000	50,000
New	TBD	Keller LED Lighting Conversion	PUB	07/01/15 - 06/30/16	125,000	125,000
New	TBD	Portable Kiosks	PUB	07/01/15 - 06/30/16	168,000	168,000
New	TBD	ALL Buildings ReKey	PUB	07/01/15 - 06/30/16	80,000	80,000
<b>METROPOLATIN EXPOSITION RECREATION CENTER - Administration</b>						
New	TBD	CPMO Construction Management Services	PUB	07/01/15 - 06/30/16	50,000	50,000
<b>OREGON ZOO- Bond</b>						
New	To be determined	Polar Bear Habitat Design	PUB	01/01/16 - 06/30/18	2,000,000	300,000
New	To be determined	Polar Bear Habitat General Contractor	PUB	01/01/16 - 06/30/18	16,000,000	200,000
New	To be determined	Wayfinding Construction and Installation	PUB	07/01/15 - 06/30/19	725,000	300,000
<b>OREGON ZOO- Living Collections</b>						
New	To be determined, multiple	Animal Food	G&S	07/01/15 - 06/30/18	400,000	150,000
New	To be determined	Animal Bedding	G&S	07/01/15 - 06/30/18	200,000	75,000

Contract number	Vendor	Description	Type	Duration	Contract Total	FY 2015-16 Amount
<b>OREGON ZOO- Facilities and Horticulture</b>						
New	To be determined - multiple	On-Call A&E services	PS	07/01/15 - 06/30/18	450,000	150,000
New	To be determined - multiple	Fencing and Caging	PS	07/01/15 - 06/30/18	300,000	100,000
New	To be determined - multiple	Street and Path Paving	PS	07/01/15 - 06/30/18	150,000	75,000
New	To be determined - multiple	Roofing Projects	PS	07/01/15 - 06/30/17	250,000	150,000
<b>OREGON ZOO- Marketing</b>						
New	To be determined, multiple	Advertising and Promotion	PS	07/01/15 - 06/30/18	400,000	125,000
<b>OREGON ZOO- Guest services</b>						
New	To be determined - multiple	Food for Resale	G&S	07/01/15 - 06/30/18	3,500,000	1,500,000
New	To be determined - multiple	Beer & Wine Supply	G&S	07/01/15 - 06/30/18	600,000	200,000
New	To be determined - multiple	Baked Goods	G&S	07/01/15 - 06/30/18	125,000	45,000
New	To be determined - multiple	Concessions and Vending	G&S	07/01/15 - 06/30/18	125,000	45,000
New	To be determined - multiple	Produce	G&S	07/01/15 - 06/30/18	400,000	150,000
New	To be determined - multiple	Meat Supply for Resale	G&S	07/01/15 - 06/30/18	750,000	250,000
New	To be determined	Flash Frozen Ice Cream	G&S	07/01/15 - 06/30/18	125,000	45,000
New	To be determined	Ticketing Services	PS	01/01/16 - 12/31/19	100,000	50,000
<b>PARKS AND NATURAL AREAS - Land Conservation: Science and Stewardship - Operating Account</b>						
New	TBD - Multiple	Vegetation Management	PUB	TBD - TBD	297,858	297,858
<b>PARKS AND NATURAL AREAS - Land Conservation: Science and Stewardship - Local Option Levy Fund</b>						
New	TBD - Multiple	Natural Area Restoration and Maintenance	PUB	TBD - TBD	2,744,392	2,744,392
<b>PARKS AND NATURAL AREAS - Land Conservation: Natural Areas Fund</b>						
New	TBD	Nature in Neighborhoods Capital Grants	PS/IGA	TBD - TBD	2,150,000	2,150,000
New	TBD	Local Share	IGA	TBD - TBD	5,000,000	5,000,000
<b>PARKS AND NATURAL AREAS - Parks Planning - Natural Areas Fund</b>						
New	TBD	Orengo Nature Parks	PUB/PS	TBD - TBD	200,000	200,000
New	TBD	Tualatin River Boat Launch	PUB/PS	TBD - TBD	90,000	90,000
New	TBD	Chimney Park Trail/Columbia Blvd B	PUB/PS	TBD - TBD	350,000	350,000
New	TBD	Marine Drive	PUB/PS	TBD - TBD	250,000	250,000
New	TBD	East Buttes	PUB/PS	TBD - TBD	120,000	120,000
<b>PARKS AND NATURAL AREAS - Natural Areas Management - Smith Bybee Fund</b>						
New	TBD	Smith & Bybee Forested Wetland Restoration	PUB	TBD - TBD	65,000	65,000
New	TBD	Various	PUB	TBD - TBD	185,000	185,000
New	TBD	Nature Parks Improvements	PUB	TBD - TBD	50,000	50,000
<b>PARKS AND NATURAL AREAS - Natural Areas Management - Operating Account</b>						
New	TBD	Vegetation Management	PUB	TBD - TBD	80,067	80,067

Contract number	Vendor	Description	Type	Duration	Contract Total	FY 2015-16 Amount
<b>PARKS AND NATURAL AREAS - Natural Areas Management - Local Option Levy Fund</b>						
New	TBD - Multiple	Natural Area Vegetation Management	PUB	TBD - TBD	750,000	750,000
New	TBD - Multiple	Community - Partners in Nature	PS	TBD - TBD	250,000	250,000
New	TBD	Borland Infrastructure	PUB	TBD - TBD	400,000	400,000
New	TBD	Parks Volunteer Management	PS	TBD - TBD	95,000	95,000
<b>PARKS AND NATURAL AREAS - Nature in Neighborhoods - Local Option Levy Fund</b>						
New	TBD - Multiple	Nature in Neighborhoods Grant Awards	PS	TBD - TBD	1,500,000	1,500,000
<b>PARKS AND NATURAL AREAS - Parks Planning - Operating Account</b>						
New	TBD - Multiple	Intertwine Signage	PUB/PS	TBD - TBD	242,000	242,000
New	TBD	Parks Planning and Design	PS	TBD - TBD	137,552	137,552
<b>PARKS AND NATURAL AREAS - Parks Planning - Local Option Levy Fund</b>						
New	TBD	Blue Lake Master Plan - LA	PS	TBD - TBD	100,000	100,000
New	TBD	Chehalem Ridge Comprehensive Planning - LA	PS	TBD - TBD	120,000	120,000
New	TBD - Multiple	Newell Canyon Design & Construction - LA	PUB/PS	TBD - TBD	320,000	320,000
New	TBD - Multiple	Killin Wetland Design & Construction	PUB/PS	TBD - TBD	515,000	515,000
New	TBD	Scouters Mtn. Park Trail	PUB	TBD - TBD	50,000	50,000
New	TBD	Tualatin Forest - LA	PS	TBD - TBD	102,000	102,000
New	TBD	Canemah North Design & Construction - LA	PS	TBD - TBD	225,000	225,000
New	TBD	System Plan - LA	PS	TBD - TBD	124,000	124,000
New	TBD	Barriers to Access - LA	PS	TBD - TBD	120,000	120,000
New	TBD	Blue Lake Restroom Improvements - LI	PUB	TBD - TBD	1,200,000	1,200,000
New	TBD	Blue Lake Wetlands Trail System Renovations - LI	PUB	TBD - TBD	250,000	250,000
New	TBD	Blue Lake Solar Power Installation - Curry Bldg - LI	PUB	TBD - TBD	100,000	100,000
New	TBD	Blue Lake Utility Replacements - LI	PUB	TBD - TBD	350,000	350,000
New	TBD	Oxbow Park Septic Improvements - LI	PUB	TBD - TBD	75,000	75,000
New	TBD	Oxbow Park Cabins - LI	PUB	TBD - TBD	200,000	200,000
New	TBD	Sauvie Island Boat Ramp Dock Replacement - LI	PUB	TBD - TBD	125,000	125,000
New	TBD	Owbow Play Area Renovation - LI	PUB	TBD - TBD	65,000	65,000
New	TBD	Misc. Consulting Services - LI	PS	TBD - TBD	100,000	100,000
<b>PARKS AND NATURAL AREAS - Parks Planning - Parks Capital Account</b>						
New	TBD - Multiple	Owbow Park Campground Road	PUB	TBD - TBD	115,750	115,750
New	TBD	Willamette Falls Riverwalk Trail Design	PS	TBD - TBD	135,000	135,000
<b>PARKS AND NATURAL AREAS - Administration - Local Option Levy Fund</b>						
New	TBD	Misc. Consulting Services	PS	TBD - TBD	50,000	50,000

Contract number	Vendor	Description	Type	Duration	Contract Total	FY 2015-16 Amount
<b>PARKS AND NATURAL AREAS - Parks and Property Stewardship - Renewal &amp; Replacement</b>						
New	TBD	Blue Lake Park Shelters 1, 2, 3	PUB	07/01/15 - 06/30/16	160,000	160,000
New	TBD	Blue Lake Wetlands Trail Renovations	PUB	07/01/15 - 06/30/16	350,000	350,000
New	TBD	Glendoveer Clubhouse Fire Suppression System	PUB	07/01/15 - 06/30/16	65,000	65,000
<b>PARKS AND NATURAL AREAS - Property Stewardship: Pioneer Cemeteries - Operating Account</b>						
New	TBD	Professional Services	PS	07/01/15 - 06/30/16	105,755	105,755
New	TBD	Other Purchased Services	PS	07/01/15 - 06/30/16	111,375	111,375
<b>PLANNING &amp; DEVELOPMENT - Administration</b>						
New	ODOT, PL/STP/5303/Support	General Planning funds for transportation and research projects	IGA, REV	07/01/15 - 06/30/16	6,073,098	6,073,098
New	TriMet	General Planning funds for transportation and research projects	IGA, REV	07/01/15 - 06/30/16	225,000	225,000
<b>PLANNING &amp; DEVELOPMENT - Resource Development</b>						
New	To be determined	RTO Contracted Professional Services	PS, EXP	07/01/15 - 06/30/16	492,769	492,769
New	FTA	RTO Funding	GRANT, REV	07/01/15 - 06/30/16	1,603,578	1,603,578
New	To be determined	Grants & Loans to carry out Regional Travel Options strategic plan goals	IGA, GRANT, EXP	07/01/15 - 06/30/16	1,067,520	1,067,520
New	To be determined	MTIP Database Tracking	PS, EXP	07/01/15 - 06/30/16	50,000	50,000
<b>PLANNING &amp; DEVELOPMENT - Transportation &amp; Land Use Planning</b>						
New	To be determined	Various Agreements Focused on 2040 Implementation and Technical Assistance in Local Jurisdictions	PS/IGA, EXP	07/01/15 - 06/30/16	60,000	60,000
New	To be determined	Community Planning & Development Grants (Cycle 4)	GRANT, EXP	07/01/15 - 06/30/16	6,000,000	6,000,000
<b>PLANNING &amp; DEVELOPMENT - Investment Areas</b>						
New	To be determined	Various Consultant Contracts for Southwest Corridor Refinement Plan - Analysis & Design	PS, EXP	07/01/15 - 06/30/16	1,000,000	1,000,000
New	To be determined	Various IGAs for Regional Partners Assistance with Southwest Corridor Refinement Plan	IGA, REV, EXP	07/01/15 - 06/30/16	2,570,000	2,570,000
New	To be determined	Various Consultant Contracts for Powell/Division Transit Project	PS, EXP	07/01/15 - 06/30/16	200,000	200,000
New	To be determined	Various IGAs for Regional Partners Assistance with the Powell/Division Transit Project	IGA, REV, EXP	07/01/15 - 06/30/16	1,000,000	1,000,000

Contract number	Vendor	Description	Type	Duration	Contract Total	FY 2015-16 Amount
<b>PLANNING &amp; DEVELOPMENT - Development Center</b>						
New	To be determined	Various TOD Program Purchases	PS/AGA, EXP	07/01/15 - 06/30/16	5,000,000	5,000,000
New	To be determined	Various Consultant Contracts for TOD Policy Development and Purchases	PS, EXP	07/01/15 - 06/30/16	250,000	250,000
New	To be determined	Various Contracts for Enterprising Places Development Opportunities	PS/AGA	07/01/15 - 06/30/16	570,000	570,000
New	To be determined	Grants & Loans for Enterprising Places Development Opportunities	PS/AGA, EXP	07/01/15 - 06/30/16	200,000	200,000
New	To be determined	Various Contracts for Equitable Housing Strategies	PS/AGA, EXP	07/01/15 - 06/30/16	200,000	200,000
<b>PROPERTIES AND ENVIRONMENTAL SERVICES- Solid Waste Operations - Operating Account</b>						
New	TBD	Supply plastic five-gallon pails	G & S	02/15/16 - 02/15/18	50,000	50,000
New	TBD	Facilitation Services - Stewardship Dialogue	PS	07/01/15 - 06/30/16	50,000	50,000
New	TBD	Marketing - Ask Metro Campaign	PS	07/01/15 - 06/30/16	65,100	65,100
New	TBD	Consulting Services - PaintCare Assessment	PS	07/01/15 - 06/30/16	60,000	60,000
New	TBD	Misc. Technical Services	PS	07/01/15 - 06/30/16	192,000	192,000
New	TBD - Multiple	Consulting Services - Solid Waste Roadmap (Road Map)	PS	07/01/15 - 06/30/16	408,500	408,500
<b>PROPERTIES AND ENVIRONMENTAL SERVICES - Solid Waste Operations - General Account</b>						
New	TBD-Multiple	Various Non-CIP Projects	PUB	07/01/15 - 06/30/16	100,000	100,000
New	TBD	Metro Central Organics/Food Handling Area Improvements	PUB	07/01/15 - 06/30/16	75,000	75,000
New	TBD	Metro Central Storm Water Improvements	PUB	07/01/15 - 06/30/16	1,000,000	1,000,000
New	TBD	Metro South - Camera Expansion	PUB	07/01/15 - 06/30/16	100,000	100,000
New	TBD	Metro Central - Camera Expansion	PUB	07/01/15 - 06/30/16	100,000	100,000
New	TBD	Disposal System ( Road Map) Software	PS	07/01/15 - 06/30/16	100,000	100,000
<b>PROPERTIES AND ENVIRONMENTAL SERVICES - Solid Waste Operations - Closure Account</b>						
New	TBD	Landfill Remediation	PUB	07/01/15 - 06/30/16	400,000	400,000
New	TBD	Habitat Restoration - Subproject	PUB	07/01/15 - 06/30/16	50,000	50,000
New	TBD	Replace PLC - Carryover	PUB	07/01/15 - 06/30/16	50,000	50,000
New	TBD	Change to: Re-establish proper drainage	PUB	07/01/15 - 06/30/16	100,000	100,000

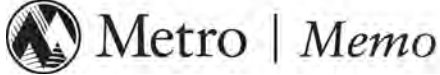
Contract number	Vendor	Description	Type	Duration	Contract Total	FY 2015-16 Amount
<b>PROPERTIES AND ENVIRONMENTAL SERVICES - Solid Waste Operations - Renewal &amp; Replacement Account</b>						
New	TBD-Multiple	Various Non-CIP Projects	PUB	07/01/15 - 06/30/16	300,000	300,000
New	TBD	Metro South Breakroom Trailer	PUB	07/01/15 - 06/30/16	50,000	50,000
New	TBD	Metro South Lighting Fixtures	PUB	07/01/15 - 06/30/16	50,000	50,000
New	TBD	Metro South Concrete Floor Repair Bay 3	PUB	07/01/15 - 06/30/16	50,000	50,000
New	TBD	Metro South Bays - MSS Bays 1 & 2 Lighting Replacement	PUB	07/01/15 - 06/30/16	60,000	60,000
New	TBD	Metro South Lighting - MSS Commercial Building	PUB	07/01/15 - 06/30/16	80,000	80,000
New	TBD	Metro Central Station - Group of Lighting	PUB	07/01/15 - 06/30/16	50,000	50,000
New	TBD	Metro Central Annual Concrete Repair	PUB	07/01/15 - 06/30/16	50,000	50,000
New	TBD	Metro South- HHW Roof	PUB	07/01/15 - 06/30/16	175,000	175,000
New	TBD-Multiple	4 Trailers, 1 Forklift	PUB	07/01/15 - 06/30/16	76,875	76,875
<b>PROPERTIES AND ENVIRONMENTAL SERVICES - Solid Waste Compliance and Cleanup - Operating Account</b>						
933505	Multnomah County	Investigative Services	IGA	07/01/15 - 06/30/16	142,995	142,995
933504	Multnomah County	Inmate Work Crews Cleanup	IGA	07/01/15 - 06/30/16	229,390	229,390
933506	City of Tigard	Tigard Officer Illegal Dumping	IGA	07/01/15 - 06/30/16	291,245	291,245
<b>PROPERTY AND ENVIRONMENTAL SERVICES - Metro Regional Center - Operating Account</b>						
New	TBD - Multiple	Contracted Property Services	PUB	07/01/15 - 06/30/16	210,000	210,000
New	TBD - Multiple	Maintenance & Repair Services	PUB	07/01/15 - 06/30/16	208,000	208,000
<b>PROPERTIES AND ENVIRONMENTAL SERVICES - Metro Regional Center - Renewal &amp; Replacement</b>						
New	TBD	MRC Fire Sprinkler Replacement	PUB	07/01/15 - 06/30/16	160,000	160,000
New	TBD	MRC Electrical Lighting Panels - Central Environmental System Project	PUB	07/01/15 - 06/30/16	216,800	216,800
New	TBD	MRC Security System	PUB	07/01/15 - 06/30/16	68,000	68,000
New	TBD	Fleet	PUB	07/01/15 - 06/30/16	128,687	128,687
New	TBD	MRC Roof	PUB	07/01/15 - 06/30/16	465,000	465,000
New	TBD	VOIP - MRC Phone System Upgrade	PUB	07/01/15 - 06/30/16	140,400	140,400
<b>PROPERTIES AND ENVIRONMENTAL SERVICES - Metro Regional Center - Parks Capital Account</b>						
New	TBD	MRC Building Envelope	PUB	07/01/15 - 06/30/16	186,000	186,000
New	TBD	MRC Space Plan Remodel	PUB	07/01/15 - 06/30/16	440,000	440,000

Contract number	Vendor	Description	Type	Duration	Contract Total	FY 2015-16 Amount
<b>PROPERTIES AND ENVIRONMENTAL SERVICES - Resource Conservation and Recycling - Operating Account</b>						
New	City of Beaverton	Waste Reduction & Recycle At Work Program Implementation	IGA	07/01/15 - 06/30/16	87,780	87,780
New	Clackamas County	Waste Reduction & Recycle At Work Program Implementation	IGA	07/01/15 - 06/30/16	300,768	300,768
New	City of Gresham	Waste Reduction & Recycle At Work Program Implementation	IGA	07/01/15 - 06/30/16	77,595	77,595
New	City of Portland	Waste Reduction & Recycle At Work Program Implementation	IGA	07/01/15 - 06/30/16	619,584	619,584
New	Washington County	Waste Reduction & Recycle At Work Program Implementation	IGA	07/01/15 - 06/30/16	385,740	385,740
New	Washington County	Commercial food scraps collection system development	IGA	07/01/15 - 06/30/16	55,000	55,000
New	Oregon DEQ	DEQ waste composition study for region	IGA	07/01/15 - 06/30/17	198,000	198,000
New	TBD	Region-wide salvage brokerage partnership	PS	07/01/15 - 06/30/18	219,000	219,000
New	TBD	Analysis to inform multifamily strategic plan	PS	07/01/15 - 06/30/16	50,000	50,000
New	TBD	Printing of Metro Construction, Salvage and Recycling Toolkit	PS	07/01/15 - 06/30/16	50,000	50,000
New	TBD	Find A Recycler enhancements and user testing	PS	07/01/15 - 06/30/16	50,000	50,000
New	TBD	Media for Minority Outreach	PS	07/01/15 - 06/30/16	50,000	50,000
New	TBD	Potential clean fuels project partnership with NW Natural	PS	07/01/15 - 06/30/16	80,000	80,000
<b>PROPERTIES AND ENVIRONMENTAL SERVICES - Enhancement Grants - Community Enhancement Account</b>						
New	TBD-- multiple	Enhancement Grants Awarded by Metro Central Enhancement Committee	PS	01/01/16 - 12/30/16	278,000	278,000
New	TBD-- multiple	Enhancement Grants Awarded by North Portland Enhancement Committee	PS	07/01/15 - 06/30/16	350,000	350,000

Contract number	Vendor	Description	Type	Duration	Contract Total	FY 2015-16 Amount
<b>RESEARCH CENTER</b>						
New	To be determined	Model Improvement/ Enhancement	PS/IGA, EXP	07/01/15 - 06/30/16	128,000	128,000
New	To be determined	Population Forecasts	IGA, EXP	07/01/15 - 06/30/16	50,000	50,000
New	To be determined	Data Commons & MetroScope Update	IGA, EXP	07/01/15 - 06/30/16	50,000	50,000
New	To be determined	LCP Tool Development	IGA, EXP	07/01/15 - 06/30/16	100,000	100,000
New	To be determined	Various Revenue Agreements for Technical Assistance	PS/IGA, REV	07/01/15 - 06/30/16	150,000	150,000
New	To be determined	Aerial Photo Services	PS, EXP	07/01/15 - 06/30/16	500,000	500,000
New	To be determined	Various Revenue Agreements for Technical Assistance	PS/IGA, REV	07/01/15 - 06/30/16	510,000	510,000

DRAFT





Date: June 5, 2015

To: Tom Hughes, Council President  
Sam Chase, Councilor  
Carlotta Collette, Councilor  
Shirley Craddick, Councilor  
Craig Dirksen, Councilor  
Kathryn Harrington, Councilor  
Bob Stacey, Councilor

From: Tim Collier, Director of Finance and Regulatory Services

Cc: Martha Bennett, Chief Operating Officer  
Scott Robinson, Deputy Chief Operating Officer  
Senior Leadership Team  
Finance Team  
Council Policy Coordinators

Re: **Department Requested Amendments to FY 2015-16 Budget**

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Attached are the department requests for amendments to the FY 2015-16 budget. There are 13 amendments that are generally technical in nature and propose recommended changes to the budget as a result of updating projections or carrying over funds from the previous fiscal year for approved but as yet uncompleted projects. The five-year Capital Improvement Plan will also be amended to reflect changes, if any, to capital or renewal & replacement projects greater than \$100,000.

In addition, there are 9 substantive amendments that either request the approval of additional FTE or additional appropriation for an item that was not previously included in the budget.

The amendments will be reviewed with Council at the work session on June 9, 2015, and will be considered for vote at the Council meeting on June 11, 2015, prior to adoption of the budget on June 18, 2015.

**NOTE:** At the work session we will not be presenting the amendments individually. We will provide a general overview and ask if anyone wishes to discuss a specific amendment. When you review the packet prior to the meeting and have questions, please call or e-mail Kathy Rutkowski or Tim Collier. We will make sure we have an answer and/or available experts at the meeting.

At the conclusion of the Tuesday work session, we will ask if the Council is prepared to consider the department amendments in a block on June 11th, or if there are any amendments that the Council wishes to be considered separately. You will also have an additional opportunity to remove specific amendments from the block consideration at the June 11<sup>th</sup> meeting.

A summary table of contents of the amendments is included with this memo.

**FY 2015-16 Budget  
Department Amendments to Approved Budget**

Page #	Amend #	Purpose
<b><i>Substantive Amendments</i></b>		
3	HR #1	Increase Program Analyst 1 (#949, worker comp) from 0.70 to 0.80 FTE
4	ZOO #2	Increase Food Service/Retail Specialist (#0661) from 0.75 to 0.80 FTE
5	P&D #3	Increase Principal Regional Planner (#340) from 0.80 to 1.0 FTE
6	P&D #4	Add 1.0 FTE Assoc Transportation Planner to Investment Area section
8	P&D #5	Add 0.80 FTE Program Assistant II. Reduce pos #975 from 1.0 to 0.50 FTE. Net increase of 0.30 FTE
9	PES #6	Add 1.0 FTE Administrative Supervisor and 1.0 FTE Sr. SW Planner (Community Partnership Program Project Manager)
11	PES #7	Add 1.0 FTE Construction Coordinator; allocate portions of existing CPMO staff to Zoo; transfer funding from Zoo R&R account
13	COUNCIL #8	Willamette Locks Sponsorship; Jan – Jun 2016
22	PARKS #21	Add 1.0 FTE Intertribal Cultural Resource Specialist 1-year LD
<b><i>Technical Amendments</i></b>		
25	HR #9	Carryover \$25,000 for Kronos consulting fees
26	COUNCIL #10	Carryover funding for program discussion groups
27	MERC #11	Multiple MERC Project carryovers
30	PARKS #12	Increase Glendoveer Golf Course revenues and related expenditures
31	PARKS #13	Transfer Canemah North Trail project funding from General Fund to Capital Account
32	PES #14	Carryover MRC Building Controls Replacement project
33	PES #15	Carryover funding for minority outreach campaign
34	PES #16	Carryover funding for Ask Metro campaign
35	PES #17	Carryover funding for region-wide salvage brokerage partnership
36	PES #18	Carryover funding for least toxic alternatives assessment project
38	PES #19	Carryover funding for green fleet and fuels study and recommendations for Metro fleet
40	PARKS #20	Carryover Blue Lake Restroom Improvement Project
41	COUNCIL #22	Carryover Equity Strategy Plan Development

# *Substantive Amendments*



<i>For FP Use Only</i>	
<b>Dept</b>	<b>#</b>
HR	1

**DEPARTMENT AMENDMENT  
FY 2015-16 BUDGET**

**DEPARTMENT:** Human Resources

**DATE:** May 15, 2015

**PREPARED BY:** Mary Rowe

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input checked="" type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input checked="" type="checkbox"/>
Technical	<input type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

**AMENDMENT TITLE:** INCREASE OF A PROGRAM ANALYST I POSITION (#949) BY .1 FTE

**PROPOSED AMENDMENT:**

The position responsible for workers compensation was budgeted at .7 FTE when in FRS. Due to workload and the ability for this person to assist in other areas of benefits the position was increased to .8 FTE when it moved to HR, borrowing .1 FTE from the Program Analyst IV position responsible for Training and organizational development as that person has been working .8 for the prior 2 years. The program Analyst IV has announced her departure effective July 2015 and I would like to fill that position at 1.0 FTE. Therefore I am asking for an additional .1 FTE to increase the FTE status on an ongoing basis for the Program Analyst I position in benefits/workers compensation. I am not asking for any additional money at this time as I believe with the funding made available to HR for the 2015-16 fiscal year we will be able to absorb the cost.

**BUDGET DETAIL:**

**Fund:** General Fund

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
	502500	010	00421	00600			
<i>Total Resources</i>							
<i>Requirements:</i>							
	502500	010	00421	00600			
<i>Total Requirements</i>							

**PROGRAM/STAFFING IMPACTS:**

Would allow for an ongoing .8 FTE program analyst I in benefits to focus on workers compensation and assist with other aspects of leave management in the benefits division.

<i>For FP Use Only</i>	
Dept	#
ZOO	2

**DEPARTMENT AMENDMENT  
FY 2015-16 BUDGET**

**DEPARTMENT:** Oregon Zoo

**DATE:** 5/26/2015

**PREPARED BY:** Caleb Ford

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input checked="" type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input checked="" type="checkbox"/>
Technical	<input type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

**AMENDMENT TITLE:** STANDARDIZE FOOD SERVICE POSITIONS

**PROPOSED AMENDMENT:**

This amendment proposes to increase position #0661, Food Service/Retail Specialist, from 0.75FTE to 0.80FTE. No additional appropriation authority is requested.

**BUDGET DETAIL:**

**Fund:** Oregon Zoo Operating Fund

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
<i>Total Resources</i>							
<i>Requirements:</i>							
<i>Total Requirements</i>							

**PROGRAM/STAFFING IMPACTS:**

The increase of 0.05FTE will make this position consistent with similar positions in the department and better meets organizational needs by providing four full days of staffing. This change is budget neutral; the position has been working higher hours due to operational requirements and is currently vacant due to a retirement.

<i>For FP Use Only</i>	
Dept	#
P&D	3

**DEPARTMENT AMENDMENT  
FY 2015-16 BUDGET**

**DEPARTMENT:** Planning & Development

**DATE:** 5/18/15

**PREPARED BY:** Ben Ruef

<i>Amendment Type:</i>	<i>Purpose:</i>	<i>Status:</i>
Substantive <input checked="" type="checkbox"/>	Operating <input checked="" type="checkbox"/>	Ongoing <input checked="" type="checkbox"/>
Technical <input type="checkbox"/>	Capital Project <input type="checkbox"/>	One-time <input type="checkbox"/>
	Renewal & Replacement <input type="checkbox"/>	

**AMENDMENT TITLE:** INVESTMENT AREAS FTE ADJUSTMENT

**PROPOSED AMENDMENT:**

Increase Principal Regional Planner, position number 340 by 0.20 FTE to make position whole (1.00FTE) in Investment Areas Section. No additional appropriation authority is requested

**BUDGET DETAIL:**

<b>Fund:</b>							
<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
<i>Total Resources</i>							
<i>Requirements:</i>							
<i>Total Requirements</i>							

**PROGRAM/STAFFING IMPACTS:** *(Optional for Technical; discuss any program or staffing impacts of amendment)*

The Investment Areas Section, which is responsible for implementing the region’s corridor planning priorities, temporarily borrowed 0.20 FTE from another Planning & Development position for the purpose of hiring the Principal Reg Planner (Position #340) at 1.00 FTE. Previously the incumbent filled the position at 0.80 and has since been hired into a full time position. The department would like to permanently make this position 1.0 FTE. This request is budget neutral as the salary for the 0.8 FTE position was budgeted higher than that new hire at 1.0 FTE.

<i>For FP Use Only</i>	
Dept	#
P&D	4

**DEPARTMENT AMENDMENT  
FY 2015-16 BUDGET**

**DEPARTMENT:** Planning & Development

**DATE:** 5/18/15

**PREPARED BY:** Ben Ruef

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input checked="" type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input checked="" type="checkbox"/>
Technical	<input type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

**AMENDMENT TITLE:** INVESTMENT AREAS CAPACITY INCREASE

**PROPOSED AMENDMENT:**

Add one Associate Transportation Planner (1.00 FTE) to Investment Areas Section

**BUDGET DETAIL:**

**Fund:**

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Local Grants – Direct	412000	140					50,705
Intergovernmental Misc Revenue	414200	140					50,706
<i>Total Resources</i>							101,411
<i>Requirements:</i>							
Reg Employees-Full Time-Exempt	501000	140	01230	80110		42000	71,600
Fringe – Payroll Taxes	511000	140	01230	80110		42000	6,023
Fringe – Retirement PERS	512000	140	01230	80110		42000	6,874
Fringe – Fringe Health & Welfare	513000	140	01230	80110		42000	15,552
Fringe – Other Benefits	515000	140	01230	80110		42000	289
PERS Reserve	519000	140	01230	80110		42000	1,074
							101,411

*Note: actual numbers may vary slightly pending calculation of salary and benefits in TeamBudget*

**PROGRAM/STAFFING IMPACTS:**

The Investment Areas Section, which is responsible for implementing the region’s corridor planning priorities, seeks to add one Associate Transportation Planner to support the work programs of two major projects.

The Powell Division Transit Project is anticipated to enter into a two year work phase starting in July 2015 to complete federal planning requirements under the National Environmental Policy Act (NEPA) so that the region can invest in the first Bus Rapid Transit project. At the same time the Southwest Corridor Plan is defining a Preferred Package of transportation investments, development priorities and a high capacity transit investment to move forward into NEPA by mid-2016.

Since the last time Metro led a federal transit planning process over five years ago, federal transportation requirements for these projects have changed. Staff reductions and reorganizations have left this section without the capacity and skill set to deliver the work required in these complex federal processes. Additional staff capacity and expertise is needed to deliver these high priority projects.



<i>For FP Use Only</i>	
<b>Dept</b>	<b>#</b>
P&D	4

These planning projects depend on funding from Regional Flexible Funds Allocations and from matching contributions from participating local jurisdictions. Agreements with participating funding partners will be complete by FY 2015-16 which will provide a funding source that will support this position for the next phase of the projects.

<i>For FP Use Only</i>	
Dept	#
P&D	5

**DEPARTMENT AMENDMENT  
FY 2015-16 BUDGET**

**DEPARTMENT:** Planning & Development

**DATE:** 5/18/15

**PREPARED BY:** Ben Ruef

<i>Amendment Type:</i>	<i>Purpose:</i>	<i>Status:</i>
Substantive <input checked="" type="checkbox"/>	Operating <input checked="" type="checkbox"/>	Ongoing <input checked="" type="checkbox"/>
Technical <input type="checkbox"/>	Capital Project <input type="checkbox"/>	One-time <input type="checkbox"/>
	Renewal & Replacement <input type="checkbox"/>	

**AMENDMENT TITLE:** DEVELOPMENT CENTER ADMINISTRATIVE SUPPORT

**PROPOSED AMENDMENT:**

Create 0.80 FTE Program Assistant II position using existing 0.50 FTE from position #975 (currently at 1.00 FTE) and an increase of 0.30 FTE. Incumbent for position #975 will go to part-time (0.50 FTE) beginning July 1, 2015.

**BUDGET DETAIL:**

**Fund:** General Fund

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Requirements:</i>							
Reg Employees-Full Time-Exempt	501000	140	01240	80110		42000	(100,357)
Reg Employee-Part Time-Exempt	502000	140	01240	80110		42000	50,178
Reg Employee-Part Time-Non-Exempt	502500	140	01240	80110		42000	36,663
Fringe – Payroll Taxes	511000	140	01240	80110		42000	(1,122)
Fringe – Retirement PERS	512000	140	01240	80110		42000	(4,307)
Fringe – Fringe Health & Welfare	513000	140	01240	80110		42000	4,666
Fringe – Other Benefits	515000	140	01240	80110		42000	(25)
PERS Reserve	519000	140	01240	80110		42000	(202)
Contracted Prof Svcs – Management	524070	140	01240	82310			14,506
<i>Total Requirements</i>							0

*Note: actual numbers may vary slightly pending calculation of salary and benefits in TeamBudget*

**PROGRAM/STAFFING IMPACTS:**

This request is for a new position that will provide administrative and technical support to two new programs (Enterprising Places and Equitable Housing) and two new FTE within the Development Center in Planning.

Staff and managers expect an increased need for administrative and technical support for Southwest Corridor and Powell Division projects. Currently, one administrative support person supports both those projects as well as the Transit-Oriented Development program. With an increase in support needed for the transportation planning projects next year and the addition of two new projects and planning staff in the Development Center, there is a need to increase program support staff. One TOD staff member will be reducing their FTE from 1.0 to 0.5 July 1, 2015. We would like to utilize this available 0.5 FTE, and request an additional 0.3 FTE for a 0.8 FTE staff person that will provide program support for the Development Center projects and programs.

<i>For FP Use Only</i>	
<b>Dept</b>	<b>#</b>
PES	6

**DEPARTMENT AMENDMENT  
FY 2015-16 BUDGET**

**DEPARTMENT:** Property and Environmental Services (PES)

**DATE:** May 18, 2015

**PREPARED BY:** Paul Slyman and Maria Roberts

<i>Amendment Type:</i>	<i>Purpose:</i>	<i>Status:</i>
Substantive <input checked="" type="checkbox"/>	Operating <input checked="" type="checkbox"/>	Ongoing <input checked="" type="checkbox"/>
Technical <input type="checkbox"/>	Capital Project <input type="checkbox"/>	One-time <input type="checkbox"/>
	Renewal & Replacement <input type="checkbox"/>	

**AMENDMENT TITLE:** PROGRAMMATIC IMPROVEMENTS TO PROPERTY & ENV SERVICES

**PROPOSED AMENDMENT:**

This amendment supports continued and improved service delivery of Property & Environmental Services by ensuring the important execution of the following:

1. Administrative Supervisor (Program Supervisor II): This position mirrors a similar position in Planning Department and Sustainability Center and is responsible for ensuring the successful completion of the following: Leading and supervision PES administrative team, overseeing Main Reception and Mail courier operations, Building services such as laptops, easels, flipcharts, room policies, Orienting and Onboarding new employees, creation of Internship, Mentoring and Job-shadowing relationships, tracking sponsorships, collection and management of PACE forms, administration/implementation of Project and Portfolio Management System, cPMO programmatic support such as coordination of the Project Management Tune-ups, furthering general project management maturity, Tracking 1% of Arts and 1% for Solar/Green. Supervise approx 7 FTE and many issues.
2. Community Partnerships Program Project Manager (Senior Solid Waste Planner): This position helps maximize the benefit of Metro’s solid waste investments in our communities. Develops, organizes, and coordinates work with community, governmental, and non-governmental organizations; leads and coordinates the PES development and implementation of projects with community-based organizations; and coordinates and promotes department participation in agency-wide diversity, equity, and inclusion efforts. Additionally, this position oversees the existing and developing solid waste community enhancement work and, depending upon committee: organizes committee meetings, develops application materials, administers proposal review and selection process, assists in reviewing proposals, conducts community outreach, monitors projects, and prepares annual reports and Council presentations. This position may also manage outreach to communities impacted by illegal dumping, assistance to homeless campers on Metro-properties, and other community support efforts.

**BUDGET DETAIL:**

**Fund:** Solid Waste Operating/General Fund

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Requirements:</i>							
Regular Employees – Full Time Exempt	501000	530	31301	36310			\$73,096
Fringe – Payroll Taxes	511000	530	31301	36310			\$6,147
Fringe – Retirement PERS	512000	530	31301	36310			\$7,018
Fringe – Health & Welfare	513000	530	31301	36310			\$15,552
Fringe – Other Benefits	515000	530	31301	36310			\$294
Pension Obligation Bond Contr	519000	530	31301	36310			\$1,096
Regular Employees – Full Time Exempt	501000	530	35000	12450			\$72,332

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<b>Dept</b>	<b>#</b>
PES	6

Fringe – Payroll Taxes	511000	530	35000	12450		\$6,080
Fringe – Retirement PERS	512000	530	35000	12450		\$6,944
Fringe – Health & Welfare	513000	530	35000	12450		13,997
Fringe – Other Benefits	515000	530	35000	12450		\$285
Pension Obligation Bond Contr	519000	530	35000	12450		\$1,085
Regular Employees – Full Time Exempt	501000	010	00490	12450		\$8,037
Fringe – Payroll Taxes	511000	010	00490	12450		\$676
Fringe – Retirement PERS	512000	010	00490	12450		\$772
Fringe – Health & Welfare	513000	010	00490	12450		\$1,555
Fringe – Other Benefits	515000	010	00490	12450		\$32
Pension Obligation Bond Contr	519000	010	00490	12450		\$120
Unappropriated Fund Balance	805900	530	31100	12480		(\$203,926)
Unappropriated Fund Balance	805900	010	9999	00600		(\$11,192)
<i>Total Requirements</i>						\$0

*Note: actual numbers may vary slightly pending calculation of salary and benefits in TeamBudget*

**PROGRAM/STAFFING IMPACTS:**

This amendment will add a 1.00 FTE Program Supervisor II funded 90% from the Solid Waste Fund and 10% from the General Fund. In addition, this amendment will add a 1.00 FTE Senior Solid Waste Planner funded 100% from the Solid Waste Fund.

<i>For FP Use Only</i>	
Dept	#
PES	7

**DEPARTMENT AMENDMENT  
FY 2015-16 BUDGET**

**DEPARTMENT:** Parks and Environmental Services (PES)

**DATE:** May 8, 2015

**PREPARED BY:** April Siebenaler/Maria Roberts

<i>Amendment Type:</i>	<i>Purpose:</i>	<i>Status:</i>
Substantive <input checked="" type="checkbox"/>	Operating <input checked="" type="checkbox"/>	Ongoing <input checked="" type="checkbox"/>
Technical <input type="checkbox"/>	Capital Project <input type="checkbox"/>	One-time <input type="checkbox"/>
	Renewal & Replacement <input type="checkbox"/>	

**AMENDMENT TITLE:** CONSTRUCTION PROJECT MANAGEMENT OFFICE STAFFING REQUEST

**PROPOSED AMENDMENT:**

The Construction Project Management Office (cPMO) has begun supporting the Zoo with Project Management for Capital projects, and Renewal and Replacement projects. An existing cPMO staff person, who previously oversaw general fund projects associated with the Metro Regional Center and various parks, will now be supporting Zoo projects full-time. This amendment requests a direct cost transfer from the Zoo Renewal and Replacement Fund to the General Fund cPMO to support the full cost of \$141,888 for this position. In addition, this amendment requests a transfer of \$56,520 to cover the direct costs for management oversight and procurement support for the Zoo projects.

Furthermore, this amendment proposes the addition of 1.00 FTE Construction Coordinator in the cPMO General Fund Division effective July 1, 2015 to provide project management services for those projects associated with the Metro Regional Center and various parks previously overseen by the cPMO staff person that now supports Zoo projects. No additional funding is required from the General Fund as the transfer from the Zoo Renewal and Replacement fund for the position assigned to the Zoo projects will cover the total \$111,789 annual cost, including salary and fringe benefits of the new Construction Coordinator position for FY 2015-16. In addition, the transfer will cover \$30,091 Materials and Services expenditures, mainly office supplies, computer equipment, and staff development associated with the new position.

**BUDGET DETAIL:**

Line Item Title	Account	Fund	Dept	Prog	Class	Proj	Amount
<b>Fund:</b> General Fund / Zoo Capital Asset Management Fund							
<i>Resources:</i>							
Transfer for Direct Costs	498000	010	99999	00600	8326		\$56,520
Transfer for Direct Costs	498000	010	99999	00600	8326		\$141,880
<i>Total Resources</i>							<i>\$198,400</i>
<i>Requirements:</i>							
Transfer for Direct Costs	582000	326	27000	00840	8010		\$198,400
Contingency	700000	326	27000	00840			(\$198,400)
Regular Employee – FT Exempt	501000	010	03382	12416			\$80,270
Fringe – Payroll Taxes	511000	010	03382	12416			\$6,740
Fringe Retirement PERS	512000	010	03382	12416			\$7,706
Fringe – Health & Welfare	513000	010	03382	12416			\$15,552
Fringe – Other Benefits	515000	010	03382	12416			\$317
Pension Obligation Bond Contr	519000	010	03382	12416			\$1,204
Office Supplies	520100	010	03382	12416			\$5,000
Staff Development	545500	010	03382	12416			\$25,091
Unappropriated Fund Balance	805900	010	99999	00600			\$56,520
<i>Total Requirements</i>							<i>\$198,400</i>

*Note: actual numbers may vary slightly pending calculation of salary and benefits in TeamBudget*

<i>For FP Use Only</i>	
<b>Dept</b>	<b>#</b>
PES	7

**PROGRAM/STAFFING IMPACTS:**

The addition of 1.00 FTE Construction Coordinator will continue to provide the same level of services for design and construction project management support that was provided across Metro prior to the addition of the Zoo projects.

<i>For FP Use Only</i>	
Dept	#
COUNCIL	8

**DEPARTMENT AMENDMENT  
FY 2015-16 BUDGET**

**DEPARTMENT:** Office of the COO – Government Affairs and Policy  
Development (GAPD)

**DATE:** May 7, 2015

**PREPARED BY:** Andy Cotugno

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input checked="" type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input checked="" type="checkbox"/>
Technical	<input type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

**AMENDMENT TITLE:** Provide \$26,000 for 1/3<sup>rd</sup> of the cost of state and federal lobbying in support of the repair and reopening of the Willamette Locks for the period January 1, 2016 to June 30, 2016.

**PROPOSED AMENDMENT:**

Consistent with the amendment to the FY 2014-15 budget, this proposed amendment is in support of state and federal lobbying for the repair and reopening of the Willamette Falls Locks. This is a 1/3<sup>rd</sup> funding contribution that is predicated upon 1/3<sup>rd</sup> to be committed by Clackamas County and 1/3<sup>rd</sup> from other smaller public and private donors. This is the second 6-month increment for the period January 1, 2016 to June 30, 2016 and is subject to a future decision on whether to proceed based upon the circumstances at the time.

On-going support in future fiscal years may be needed depending upon the circumstances to be reviewed every six months.

The expenditure is proposed to be budgeted in Special Appropriations of the General Fund until such time as this contribution is deemed to be an ongoing department expenditure at which time it will be transferred to the appropriate department budget. The request will be funded via a \$26,000 transfer from the FY 2015-16 Council Opportunity Account, a component of the General Fund contingency, currently budgeted at \$500,000

A copy of the FY 2014-15 request is attached for reference. The request is included in Resolution 15-4621 the FY 2014-15 June budget amendment to be presented to the Council for adoption on June 18, 2015.

**BUDGET DETAIL:**

**Fund:** General Fund

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Requirements:</i>							
Sponsorship	524600	010	99999	00600			\$26,000
Opportunity Account (Contingency)	701001	010	99999	00600			(\$26,000)
<i>Total Requirements</i>							\$0

**MID-YEAR AMENDMENT TO FY 2014-15 BUDGET  
Department Request**

**DEPARTMENT:** Office of the COO – Government Affairs and Policy  
Development (GAPD)

**DATE:** May 7, 2015

**PREPARED BY :** Andy Cotugno

Type of Amendment:

Consolidated	Yes	Targeted Amendment Date:	Adoption June 2015
Stand Alone *		Targeted Adoption Date:	

**PROPOSED AMENDMENT:**

In 2005, the Corps of Engineers budget to operate the Willamette Falls Locks was reduced to provide minimal maintenance and the Locks were reclassified to “care-taker status” due to drastically reduced usage. With that action, Governor Kulongoski established an Oregon Solutions Project to pursue a collaborative effort to support re-opening of the Locks by the Corps. Metro has been a member of that Oregon Solutions Project and its successor, the One Willamette River Coalition, since the inception.

The coalition was quite successful from 2006-2011 in securing funds from a variety of sources (public, private, federal, state and local) for engineering studies, economic studies, inspections, repairs and seasonal operations. However, in 2011, due to the deteriorated condition of the Locks, the Corps reclassified the Locks to “non-operational status” due to life/safety concerns for the potential of catastrophic failure. In 2014, with the urging of the National Trust for Historic Preservation, the Corps initiated a consultation process under the National Historic Preservation Act with stakeholders, the State Historic Preservation Office, the (federal) Advisory Council on Historic Preservation and the Native American Tribes to assess whether continued closure has an adverse impact on this federal facility on the National Register of Historic Places. To date, the Corps has concluded that there is an adverse impact and has solicited input on mitigation measures.

Under the leadership of the Clackamas County Commission, a Willamette Locks Working Group has been formed to direct local efforts to advocate for the repair and reopening of the Locks and to serve as the point of contact for negotiations with the Corps. Membership includes elected officials from Clackamas County, Metro, the cities of Wilsonville, West Linn, Lake Oswego and Milwaukie and community representatives from the National Trust for Historic Preservation, the One Willamette River Coalition and impacted businesses. Through the Working Group, input has been provided to the Corps that the preferred method for mitigating the adverse impact of closure is to implement needed repairs and re-open the Locks for public commercial and recreational watercraft. Also through the Working Group, legislation is being pursued to establish a state Task Force to address alternative ownership, financing and operating models. To date, resolutions of support have been adopted by the Metro Council, the Clackamas County Commission, numerous city and county governing bodies, the Confederated Tribes of the Grand Ronde and the Association of Oregon Counties.

Since 2012, the advocacy efforts in support of the Locks has received significant technical, legal and lobbying assistance from the national Trust for Historic Preservation as a result of their designation of the Locks as a “National Treasure” (a limited set of historic locations nationally that are threatened and prioritized for support from the Trust). This proposed budget amendment is intended as a cost-sharing partnership to continue the effective lobbying through the Trust and its contract lobbyist, Hooley & Naito LLC. As described in the attached proposal from Commissioner Tootie Smith and Councilor Carlotta Collette, funding support is proposed to be split 1/3<sup>rd</sup> each from Clackamas County, Metro and other smaller public and private partners. In addition, the proposal calls for proceeding with the funding contribution in 6-month increments to allow for a decision on whether to proceed based upon the needs at the time. This budget amendment is for the first \$35,000 contribution for the period May 1, 2015 to December 31, 2015. There is a companion FY 2015-16 budget amendment for \$26,000 for the period January 1, 2016 to June 30, 2016. If desired, future budgets will deal with future contributions, currently estimated at about \$26,000 per 6-month period.

The effort to repair and re-open the Locks is part of an integrated strategy focused on Willamette Falls (see Fact Sheet). Through the Natural Areas Bond Measure contribution of \$5 million and local sponsorship for the Oregon Department of Parks and Recreation’s \$5 million contribution of lottery funds, Metro is playing a significant partnership role in advancing the Willamette Falls Legacy Project. This is a multi-faceted effort to redevelop the defunct Blue Heron paper-mill site, restore important natural habitat and provide public access to the site. In addition, the Willamette Falls Heritage Area Coalition, which includes membership by Metro, is seeking to have the area designated by the US Department of Interior,



National Park Service as a national Heritage Area to provide programming for historic preservation and interpretation. The success of the three initiatives are inextricably intertwined and lobbying support is being closely coordinated.

The expenditure is proposed to be budgeted in Special Appropriations of the General Fund until such time as this contribution is deemed to be an ongoing department expenditure at which time it will be transferred to the appropriate department budget. The request will be funded via a transfer from the FY 2014-15 Council Opportunity Account, a component of the General Fund contingency. If this action is approved by the Council, a balance of \$265,000 will remain in the Opportunity Account. If not used, this amount will drop to the ending balance and be carried forward in the General Fund undesignated balance and be used as partial funding for the FY 2015-16 Council Opportunity Account currently budgeted at \$500,000.

Is additional information attached? (i.e. detailed work plan, MERC resolution)  Yes

If yes, please list file name of attachments:

Resource materials attached are:

- Smith-Collette National Trust lobbying contributions
- Regional significance of Metro funding toward the Willamette Locks lobbying
- WFLocks TIMELINE History Advocacy
- Willamette Falls Heritage Locks and Legacy Fact Sheet

**BUDGET DETAIL(an excel spreadsheet attachment is acceptable):**

**Fund:** General Fund

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Requirements:</i>							
Sponsorship	524600	010	99999	00600			\$35,000
Opportunity Account (Contingency)	701001	010	99999	00600			(\$35,000)
<i>Total Requirements</i>							\$0



To: Willamette Falls Locks Working Group  
From: Commissioner Tootie Smith and Councilor Carlotta Collette  
Re.: State and Federal Lobbying on behalf of the Willamette Falls Locks  
Date: April 15, 2015

The Willamette Falls Locks Working Group's effort to re-open the historic Willamette Falls Locks to tourism and commerce is off to a good start. In order to successfully continue this course, we propose contracting with the National Trust for Historic Preservation to continue their valuable advocacy.

To date, our accomplishments have been:

- Enthusiastic visits in Oregon and Washington DC with the Oregon Congressional delegation. They are eager to help. Site visits have been arranged for a number of the members and/or their staff and more are on the way.
- Adoption of SJM 10 by the Oregon Senate encouraging positive federal action on the Willamette Locks and the Willamette Falls designation as a National Heritage Area and support for revitalization of the area for historic, cultural, educational and economic purposes .
- Approval by the Senate Business and Transportation Committee of the Oregon Legislature of SB 131 to establish a Task Force to address the operation and financing of the Willamette Falls Canal and Locks.
- Designation of Clackamas County as the lead negotiator with the US Army Corps of Engineers on behalf of local and regional interests.
- Development of a proposed Memorandum of Agreement with the US Army Corps of Engineers in response to their obligation to consult with the community to address adverse impacts on a federal facility on the National Register of Historic Places. Within that draft agreement, we have supported the work needed to evaluate alternative approaches for financing and operating the locks which allows us to take the necessary steps to permanently repair and reopen the Locks. In the meantime, the draft agreement proposes interim approaches to provide minimal public and commercial access.
- Development of an "Appropriations Request" in response to Senator Merkley for a USACE appropriation to carry out the study of alternative operating and financing approaches and begin the needed repair work.
- Adoption of resolutions of support by Clackamas County, Metro, West Linn, Oregon City, Wilsonville, Milwaukie, Lake Oswego, Gladstone, Portland, Polk County, Confederated Tribes of the Grand Ronde, and the Association of Oregon Counties, with more underway.

While there have been important contributions from many individuals from many organizations, public and private, these accomplishments are significantly as a result of the National Trust for Historic Preservation through their central staff, field staff and contracted lobbyists. We have an uncertain and

potentially long future ahead as we work through the issues with the Corps. In order to be successful, it is apparent that continued support from the National Trust is important to maintain. Toward that end, we recommend continuing the effort initiated by the Trust and set up a funding mechanism that carries us through the end of 2016. If there is general agreement to proceed, we can implement the proposal in 6-month increments, adjusting as we go to the circumstances at hand. At the end of 2016, we can evaluate how to proceed into the future. The Clackamas County Board of Commissioners are supportive of proceeding with this approach if a cost-sharing arrangement with other partners can be agreed to. Costs and proposed funding contributions would be as follows:

<p><b>September 2014 – April 30, 2015</b>                  \$80,000 cost                  Trust contribution - \$45,000                  Willamette Falls Heritage Foundation contribution - \$25,000                  KJD Properties contribution - \$5,000                  J&amp;A Fuel contribution - \$5,000</p>	<p><b>May 1, 2015 – December 31, 2015</b>                  \$105,000 cost                  Clackamas County contribution - \$35,000                  Metro contribution - \$35,000                  Other contributions - \$35,000</p>
<p><b>January 1, 2016 – June 30, 2016</b>                  \$78,000 cost                  Clackamas County contribution - \$26,000                  Metro contribution - \$26,000                  Other contributions - \$26,000</p>	<p><b>July 1, 2016 – December 31, 2016</b>                  \$78,000 cost                  Clackamas County contribution - \$26,000                  Metro contribution - \$26,000                  Other contributions - \$26,000</p>

These costs are based upon the following estimates:

**BALL-PARK ANTICIPATED MONTHLY COSTS:**

2 lobbyists & travel hired by the Trust	\$ 7250
2 p/t local consultants: 1@ Trust & One Willamette River Coalition	\$ 2000
Trust staffing, resources, travel and indirect costs	\$ 3500
Willamette Falls Heritage Foundation administrative & project fees	<u>\$ 250</u>
<b>TOTAL MONTHLY ANTICIPATED ADVOCACY COSTS</b>	<b>\$13,000</b>

The effort to repair and operate the Willamette Falls Locks has been a long endeavor, largely carried out under the auspices of the Willamette Falls Heritage Foundation and their affiliate the One Willamette River Coalition. They have managed numerous fund raising activities to commission an engineering study, a study to guide transfer of the Locks to local ownership, an economic opportunity study, a tourism impact study and various lobbying efforts. Noteworthy contributors in the past will need to be approached to complete the final one-third of the budget:

<p>Public Contributions:</p> <ul style="list-style-type: none"> <li>• Clackamas County</li> <li>• Clackamas County Tourism</li> <li>• West Linn</li> <li>• Oregon City</li> <li>• Keizer</li> <li>• Wilsonville</li> <li>• Metro</li> <li>• Oregon State Parks</li> <li>• Oregon State Marine Board</li> <li>• ODOT</li> </ul>	<p>Private Contributions:</p> <ul style="list-style-type: none"> <li>• Portland General Electric</li> <li>• Wilsonville Concrete</li> <li>• J&amp;A Fuels</li> <li>• Portland Spirit</li> <li>• Kinsman Foundation</li> <li>• Travel Oregon</li> </ul>
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**Regional significance of Metro funding toward the Willamette Locks lobbying**

- It is proposed that Metro provide 1/3<sup>rd</sup> funding toward the lobby effort to repair and reopen the Willamette Falls Locks. Clackamas County would also be a 1/3<sup>rd</sup> contributor with other interests providing smaller contributions. Clackamas County is providing the full cost of lobbying for the Willamette Falls Legacy Project for which Metro is also a partner.
- Willamette Locks were listed on the National Register of Historic Places in 1974 recognizing their national significance.
- Repair and reopening of the Willamette Locks is on part of the designation of a State Heritage area (under the Oregon State Parks Department) and a National Heritage area (under the national Parks Service, Department of Interior). The case for the heritage area designation is due to the significance of Oregon City and the Willamette Falls as the birthplace of Oregon.
- The Locks enabled shipment of timber and agriculture products from the Willamette Valley to ports in Portland. This facilitated the growth of the Valley based upon production of these products and the growth of Portland as a shipping terminal.
- Metro's Resolution No. 14-4576 established the Metro Council's acknowledgement of the regional significance of repairing and reopening the Locks.
- Metro's Resolution No. 15-4616 adopted the region's priorities on federal transportation policy including identification of the Locks repair and reopening as one of several projects that will need the assistance of the Congressional delegation.
- Metro contributed toward the report: "Willamette Locks Economic Potential Report" (August 2014) providing information about potential commercial and recreational benefits of repair and reopening.
- Commercial benefits of reopening the Locks include passage of passenger vessels (the Canby and Wheatland Ferries and Willamette Queen Dinner Cruise in Salem, OR) to access Portland dry docks, passage of gravel barges and marine construction equipment to upriver sites.
- Recreational benefits of reopening the Locks include accommodation of motorized and non-motorized vessels. According to the Oregon Department of Parks and Recreation, there are 2.6 million motorized vessel trips on the north Willamette River (from Salem to Portland) involving nearly 13% of the area population and 1.7 million non-motorized vessel trips representing nearly 10% of the area's population. There are frequent queries to the state and the Willamette Riverkeeper on access to the Locks for passage past Willamette Falls.
- The Locks are an historical destination that would be a popular site to visit. In the North Willamette Valley, according to the Oregon Department of Parks and Recreation, there are 4.2 million visits per year to sites of historical significance involving over 43% of the area's population. This represents a large segment of the population interested in visiting historic sites like the Locks.
- The Locks are viewed as a backup system for movement of freight to the Metro region in the event of catastrophic failure of the region's freeways and bridges due to a major seismic event.
- Metro is a co-sponsor of the Willamette Falls Legacy Project, one of many regionally significant sites funded through the natural areas bond measures. The success of this redevelopment project is more favorable if part of a larger Willamette Falls area that includes an operating Locks.
- In the 2013 Legislature, widespread support from throughout the Metro area was expressed for the \$5 million state parks commitment to the Legacy Project, including from the Washington County Board of Commissioners.

## HISTORICAL TIMELINE of the WILLAMETTE FALLS CANAL & LOCKS & ADVOCACY EFFORTS to KEEP the LOCKS REPAIRED & OPEN



The Locks opened January 1, 1873 to expedite the settlement and commerce of the 200-mile long Willamette Valley. Gates are based upon a leaf-lock design by Leonardo da Vinci; wickets in the gates create waterfall effect, unlike newer locks with buried fill valves. The canal, made of stone, timber, concrete and steel, is 2,500 feet long and 40 feet wide with four connecting lift locks, each 210 feet in length, plus a guard lock and the canal basin. Material was towed by steam tugs for hand-fitting and layup without mortar by European masons and Chinese laborers. Local native tribal members also worked on Locks construction. Early sternwheeler steamships were designed to fit in the lock chambers. This was the first significant navigational improvement on the Columbia/Snake drainage.

- **1871-73:** Built by private investors, “Willamette Lock & Canal Company”, with a \$200k subsidy from the State of Oregon, 1/3 of the total cost. Willamette Falls Navigation Canal and Locks opened on Jan 1, 1873.
- **1912:** Serious consideration by the Corps of Engineers to construct a competing canal at Oregon City on the opposite side of the falls.
- **1915:** Bought by the Corps of Engineers (\$375k) and the State of Oregon (\$300k) to provide free transit.
- **1916:** Deepened to 6 feet.
- **1938:** Corps planned to renovate/destroy old locks and build a single-lift canal to expedite literal logjams created by huge rafts of abundant logs being transported downstream. Engineering could not be worked out.
- **1970s:** Timber industry slowed and log rafts transiting the Locks started declining.
- **1974:** Listed on the National Register of Historic Places by the Corps, bringing the protective mandates of the National Historic Preservation Act (NHPA) on federal stewardship.
- **1991:** State Historic Civil Engineering Landmark, American Society of Civil Engineers.
- **1993:** The ‘Spruce Goose’, Howard Hugh’s ‘Flying Boat’ was transported through the Locks en route to Evergreen Aviation Museum in McMinnville, Oregon.
- **1996:** West Linn Paper stopped barging materials and product through the Locks, using truck transit instead.
- **1999:** River named an American Heritage River.
- **2000ish:** Locks usage dropped precipitously and closure threatened.
- **2002-04:** Opened seasonally due to reduced Corps budget.
- **2002:** Willamette Falls Heritage Foundation (WFHF) organized by volunteers to advocate for Willamette Falls Locks and falls-area industrial heritage structures and stories.
- **2004-2010, 2013, 2014:** Site of six WFHF-sponsored Lock Fests, to advocate for preservation & future funding of maintenance and operations, and to introduce the public to the Locks.
- **2004:** Congresswoman Hooley hosted a flotilla to illustrate the importance of one continuous river
- **2005:** No federal budget funding; Locks moved to “caretaker-status” which provided minimal maintenance; seasonally opened via earmarks.
  - Congresswoman Hooley convened *Willamette River United* Conference to promote efforts to keep the Locks open.
  - Gov Kulongowski designated as Oregon Solution project; Verne Duncan convener.
  - River designated as Willamette River Water Trail.
- **2006, 2007:** Locks open May –Sept thanks to funding from ODOT, WFHF and Clackamas County.
- **2007:** WFHF funded updating of National Register nomination with hopes of achieving National Historic Landmark status.
  - WFHF raised \$50k for INCA engineering study.
  - Travel Oregon spent \$27k on media outreach for the Locks; named WFHF Locks’ advocacy affiliate One Willamette River Coalition (OWRC).
  - Corps closed Locks until Hydraulic Structural Steel (HSS) study could be done.
  - Corps dam safety engineers determined the Locks as DSAC-1: “high risk of life-threatening injuries”. [See DSAC-1 explanation page.]
- **2009:** HSS study began with \$511k Corps funding and \$118k ODOT funds
  - Received \$1.8mil federal stimulus money (ARRA) and additional \$570k from partners to complete HSS, inspect and repair all gates.

- OWRC raised \$29k for a study of potential transfer of the Locks to a local entity conducted by the Center for Economic Development and Research (CEDER), the non-profit arm of The Pacific Northwest Waterways Association.
- Oregon Solutions deemed the project successful and turned it over to ORWC.
- **2010:** Congressional funding for seasonal operations.
- **2011:** Limited subsequent lockages under a Caretaker Status budget; special commercial needs served once a month while exercising the gates.
  - INCA completed a Facilities Evaluation Report which noted mechanical and electrical deficiencies, seepage, stability and deteriorating gudgeon anchors. According to Corps engineers, gudgeon inspection requires hands-on inspection of possible fracture of critical components for loss-of-life risks. All gudgeons on gates 2, 3 & 4 were “red tagged” due to corrosion or inability to see/inspect. Outside engineers insist that the gudgeon arms can be simply, thoroughly and inexpensively tested.
  - Transferred to “non-operational” status by the Corps of Engineers and closed to all river traffic. Public access to the Locks, grounds and interpretive center also closed.
- **2012:** River selected as the National Water Trail System’s Willamette River Water Trail.
  - Locks selected as National Treasure by National Trust for Historic Preservation (NTHP).
  - Locks listed on “Most Endangered List” by Historic Preservation League of Oregon (now Restore Oregon)
  - Willamette River received the Theiss International Riverprize, worlds’ most prestigious environmental award, via Meyer Memorial Trust in recognition of environmental river restoration.
  - ODOT’s Director stated that the Locks are important as redundant transportation in a Cascadia event
- **2013:** Corps allowed two unmanned lockages of the Canby Ferry by Marine Industrial Construction to get the ferry downstream for necessary retrofitting and inspections; Clackamas County estimates that transit via the Locks saved them \$500k.
  - OWRC raised \$67k to fund an economic potential report by EcoNW that cited pent up recreational demand for Locks’ transit, and potential growing commercial use once the Locks have been dependably and consistently open.
- **2014:** Mandated National Historic Preservation Act (NHPA) Section 106 assessment begun belatedly by the Corps for 2011 closure. Corps acknowledged adverse effects caused by closure, began mitigation discussions with stakeholders. Development of an MOA or PA is in negotiation with the State Historic Preservation Office (SHPO), Advisory Council on Historic Preservation (ACHP), NTHP, OWRC, and 20+ stakeholders.
  - NTHP hired Hooley&Natio LLC as Locks champions.
  - Resolutions to repair and reopen the Locks passed unanimously by Clackamas County, Metro, cities of West Linn, Oregon City and Wilsonville.
  - Corps spent \$10k to clear debris from the headgate; Wilsonville Concrete offered to do it for free.
- **2015:** Association of Oregon Counties unanimously passed a Resolution to repair and reopen the Locks.
  - Clackamas County Commissioners convened a Workgroup of potential partner agencies to investigate owning and/or operating the Locks.
  - Sen Devlin and co-signers introduced SB131 to create a state Locks Task Force.
  - Corps has requested funds to belatedly start mandated National Environmental Protection Act (NEPA) assessment in March. (ACHP and internal Corps policies recommend NEPA and Sec106 be done simultaneously.)
  - Corps will request FY17 funds for a feasibility study to look at status quo, deauthorization, reauthorization, and for a long-term-disposition general investigation including consideration of Corps operation, lease to third party or transfer of ownership to third party.

Since 1975, this is the oldest and smallest operational navigation canal and locks used for commerce. It is also smallest and oldest operational **by-pass** canal in US, with continuous use for nearly 140 years. The structure still boasts a high degree of integrity over time, with adaptations that mirror the evolution of technology, function and repairs since construction. Our work continues. We are hopeful that the Willamette Falls Locks will again be open for commercial, recreation and tourism travel. [www.savingplaces.org](http://www.savingplaces.org) [www.willamettefalls.org](http://www.willamettefalls.org)

Updated 1/2015 PS

Willamette Falls churns at the end of the Oregon Trail. Native Americans gathered here from time immemorial, and the falls powered the first long distance electric lines in the world. Multiple efforts are underway today to ensure that the legacy of this place is recognized and honored into the future.



# Willamette Falls Heritage Area Coalition

**Goal:** To become a National Heritage Area that draws visitors from all over the world to Willamette Falls and the surrounding area to experience the end of the Oregon Trail and the stories, activities and gorgeous landscape that surrounds it.

Willamette Falls Heritage Area was recently designated as Oregon's first state heritage area. Heritage areas promote both heritage conservation and economic development. The coalition is currently conducting a feasibility study for national heritage area recognition which will be submitted to the National Park Service for approval, and then presented for Congressional designation.

*Learn more at [wfheritage.com](http://wfheritage.com)*



**Goal:** To provide public access to Willamette Falls for the first time in more than 100 years and to spur redevelopment of the 23-acre former Blue Heron Paper Co. site.

The project is a partnership between Oregon City, Clackamas County, Metro and the State of Oregon. Four core values guide the project, public access, economic redevelopment, healthy habitat and historic and cultural interpretation.

The first step to achieving the goal was completed in fall 2014 with the land-use zoning change that will allow for multimodal, mixed-use development of the site.

The project is starting the design process for a public riverwalk to bring people to the falls and catalyze redevelopment of the site adjacent to the falls.

*Learn more at [rediscoverthefalls.com](http://rediscoverthefalls.com)*



## Willamette Falls Locks

**Goal:** To re-open the 1873 Willamette Falls Locks to allow boats, barges and paddlers to by-pass the 43-foot-tall Willamette Falls.

The U.S. Army Corps of Engineers has managed and maintained the locks since 1915. In 2011, the Corps moved the locks to a "non-operational" status.

Re-opening the locks again ensures connected navigation up and down the river, fulfilling the river's designation as a National Water Trail and an American Heritage River for commerce, recreation and tourism. Each commercial barge eliminates the need for 60 semi-trucks. A study on the locks' economic potential also revealed a pent-up demand by recreational users.

Advocacy efforts are underway to repair and reopen the locks.

*Learn more at [bit.ly/1GnBYG7](http://bit.ly/1GnBYG7)*

<i>For FP Use Only</i>	
Dept	#
PARKS	21

**DEPARTMENT AMENDMENT  
FY 2015-16 BUDGET**

**DEPARTMENT:** Parks and Natural Areas

**DATE:** May 28, 2015

**PREPARED BY:** Amy Croover, Office of the COO

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input checked="" type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input type="checkbox"/>
Technical	<input type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

**AMENDMENT TITLE:** Intertribal Cultural Resource Specialist FTE one-year LD position

**PROPOSED AMENDMENT:**

One of the core outcomes of the 2013 Parks and Natural Areas Levy includes finding ways to “increase opportunities for communities of color and children from low income families to experience the region’s parks and natural areas.” ***Metro (2013) Council Resolution, No. 12-4398.*** As a part of this effort, Metro facilitated a conversation with members from the Native American Community to better understand how to increase opportunities for Native people to experience the region’s natural areas to help preserve unique tribal culture and identity. Members of the Native American community identified a project that includes identifying, cataloguing and assessing cultural resources on a Metro managed property in a way that honors Native American history and acknowledges contemporary use of natural areas. Creating this inventory will position Metro to increase Native American utilization of Metro parks and natural areas as places of cultural stewardship and community learning. This request adds a one-year limited duration Administrative Specialist effective through 6/30/16.

**BUDGET DETAIL:**

**Fund:** Parks and Natural Areas Levy Fund

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Requirements:</i>							
FT Employee Non-Exempt	501500	165	03100	12450			33,363
Payroll taxes	511000	165	03100	12450			2,823
Retirement	512000	165	03100	12450			3,203
Health & Welfare	513000	165	03100	12450			15,552
Other Benefits	515000	165	03100	12450			167
PERS Bond Contribution	519000	165	03100	12450			500
Contracted Property Services (not project specific)	525000	165	03210	18100			(55,608)
<i>Total Requirements</i>							\$0

*Note: actual numbers may vary slightly pending calculation of salary and benefits in TeamBudget. Final position classification is dependent upon HR determination.*

**PROGRAM/STAFFING IMPACTS:** *(Optional for Technical; discuss any program or staffing impacts of amendment;)*



# *Technical Amendments*



For FP Use Only	
Dept	
HR	9

**DEPARTMENT AMENDMENT  
FY 2015-16 BUDGET**

**DEPARTMENT:** Human Resources

**DATE:** May 15, 2015

**PREPARED BY:** Mary Rowe

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input type="checkbox"/>	Operating	<input type="checkbox"/>	Ongoing	<input type="checkbox"/>
Technical	<input checked="" type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

**AMENDMENT TITLE:** CARRY FORWARD CONSULTING FEES

**PROPOSED AMENDMENT:** *(provide brief explanation of amendment)*

\$25,000 was budgeted for consulting services to assist with Kronos alignment project. This project was approved as a result of an audit of payroll and benefit practices. This project goal is to ensure that Kronos set up rules are aligned with contracts and policies. This project has not been completed. Part of the rationale for moving payroll to FRS included freeing up staff time in HR to complete this project. With the transition of payroll to FRS near completion, we anticipate this project to move forward in FY 2015-16 with the changes to Kronos beginning in the 3<sup>rd</sup> and 4<sup>th</sup> quarter. The money would be used to fund contracting with Kronos for technical assistance regarding set up issues.

**BUDGET DETAIL:**

**Fund:** 010

Line Item Title	Account	Fund	Dept	Prog	Class	Proj	Amount
<i>Resources:</i>							
Beginning Fund Balance	349000	010	99999	00600	X	65641	25,000
<i>Total Resources</i>							
<i>Requirements:</i>							
Professional Services	524000	010	00420	00600	X	65641	
<i>Total Requirements</i>							25,000

**PROGRAM/STAFFING IMPACTS:** *(Optional for Technical; discuss any program or staffing impacts of amendment:)*

The money was originally budgeted in Payroll when payroll was in HR. This request would retain the \$25,000 in the HR director budget for this project when the rest of the payroll budget moves to FRS this year.

<i>For FP Use Only</i>	
Dept	#
COUNCIL	10

**DEPARTMENT AMENDMENT  
FY 2015-16 BUDGET**

**DEPARTMENT:** COO/DEI

**DATE:** 05/19/15

**PREPARED BY:** Cassie Salinas, ext 7586

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input type="checkbox"/>
Technical	<input checked="" type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

**AMENDMENT TITLE:** EQUITY PROGRAM DISCUSSION GROUPS

**PROPOSED AMENDMENT:**

The DEI program is contracting with Multicultural Collaborative (RFP 2941) to conduct a series of discussion groups to help inform the Equity Strategy and Action Plan. The discussion groups will be held in June 2015 and again in September 2015. We will need to carry forward \$45,500 from the Equity program (00065) to cover the expenses in FY 2015-16.

**BUDGET DETAIL:**

**Fund:** General

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Fund balance – unassigned-reserved	349000	010	99999	00065	x	x	\$45,500
<i>Total Resources</i>							\$45,500
<i>Requirements:</i>							
Contracted professional services	524000	010	00130	00065	x	x	\$45,500
<i>Total Requirements</i>							\$45,500

**PROGRAM/STAFFING IMPACTS:** *(Optional for Technical; discuss any program or staffing impacts of amendment:)*

<i>For FP Use Only</i>	
Dept	#
MERC	11

**DEPARTMENT AMENDMENT  
FY 2015-16 BUDGET**

**DEPARTMENT:** MERC – OCC, Expo, Portland’5

**DATE:** 05. 27. 15

**PREPARED BY:** Ben Rowe

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input type="checkbox"/>
Technical	<input checked="" type="checkbox"/>	Capital Project	<input checked="" type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

**AMENDMENT TITLE:** MERC FY 15 BUDGET CARRYOVERS TO FY 16

**PROPOSED AMENDMENT:** *(provide brief explanation of amendment)*

At the end of each fiscal year, there are a few projects still in progress due to various reasons, or it is decided that they fit better in the next year’s operations work plan. Additionally, some projects are combined or re-prioritized for efficiency. In order to facilitate the continuity of projects, OCC, Portland’5, and Expo request to carryover the budget items listed below.

**OCC**

The OCC’s Capital Program achieved almost \$700,000 in savings on the second phase of the OCC Roof Replacement Project. Additionally, OCC is forecasted to spend 84% of its Hotel Project budget. The following items are requested to be carried over to FY 2015-16:

- The majority of the OCC Hotel Project carryover amount is budget expenses associated with bond financing which was delayed until next fiscal year due to the Project’s legal cases.
- The digital signage and integrated door access controls design and engineering projects and budgets were combined with the Master Plan project to begin in earnest in FY 2015-16.
- \$582,000 of project savings from the OCC Original Roof Project Phase II is added to the Cucina Rosa Project as a place holder until the project can be more accurately scoped in FY 2015-16.
- All four lighting projects were delayed in part because of rapidly evolving and changing LED lighting technology and the process of testing lamps and fixtures to find the acceptable lumen output compared to existing lamps.
- The Closed Circuit TV Security Camera project is almost complete. The carryover of \$50,000 is a contingency to finalize the project.
- The two-way radio project carryover amount of \$50,000 is also a contingency amount to finalize the project.

**BUDGET DETAIL:**

**Fund:** 550 – Oregon Convention Center

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Undesignated Fund Balance	340000	550	55100	55990	0000		\$1,603,900
<b>Total Resources</b>							<b>\$1,603,900</b>

<i>Requirements:</i>							
<b>M&amp;S Items:</b>							
OCC Hotel-Financing	524030	550	55950	55000	0000		145,000
OCC Hotel-Outreach	524040	550	55950	55000	0000		30,000
OCC Hotel-Consulting	524070	550	55950	55000	0000		10,000
OCC Master Plan	524070	550	55300	55910	0000	88170	255,000

<b>Capital Project Items:</b>							
Cucina Rosa Remodel	572000	550	55999	55950	0000	85101	582,000
Tower Lighting	572000	550	55999	55950	0000	8R052	123,900
Portland Bllrm Lighting	572000	550	55999	55950	0000	8R053	112,000
Oregon Bllrm Lighting	572000	550	55999	55950	0000	8R080	115,000
Loading Dock Lighting	572000	550	55999	55950	0000	8R081	46,000
MLK/OBR Holladay Plaza	572000	550	55999	55950	0000	8R082	50,000
Two-way Radio Dgtl upgrd	574000	550	55999	55950	0000	8R083	50,000
Pickup Truck with Plow	574000	550	55999	55950	0000	8R029	35,000
Closed Circuit TV Security	574000	550	55999	55950	0000	8R032	50,000
<b>Total Requirements</b>							<b>\$1,603,900</b>

### Portland'5

Portland'5 is expected to spend over 75% of its total FY 2014-15 Capital Program budget. Almost all of the schedules of the projects requested to be carried over to FY 2015-16 were delayed due solely to the Keller Electrical Buss Replacement Project (\$350,000) which was both unexpected and consumed tremendous staff time and resources, causing these projects listed below to be postponed.

**Fund: 554 – Portland'5 Centers for the Arts**

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Undesignated Fund Balance	340000	554	58100	55990	0000		\$715,500
<b>Total Resources</b>							<b>\$715,500</b>

<i>Requirements:</i>							
<b>Capital Project Items:</b>							
Loading Dock Screening Fence	572000	554	58999	55950	0000	8R063	48,400
Keller Cooling Tower	572000	554	58999	55950	0000	8R069	31,700
Keller Acoustical Treatment	572000	554	58999	55950	0000	8R091	50,000
Orchestra Shell Rigging	572000	554	58999	55950	0000	8R092	27,000
Keller LED Lighting	572000	554	58999	55950	0000	8R094	50,000
ASCH Chandelier Winches	572000	554	58999	55950	0000	8R096	18,000
AHH Digital Signage	572000	554	58999	55950	0000	8R097	75,000
Keller Roof Drains	572000	554	58999	55950	0000	8R098	244,400
ASCH Portland Sign Assmnt.	572000	554	58999	55950	0000	8R099	20,000
Elevators Design & Scoping	572000	554	58999	55950	0000	8R100	25,000
Stage Door & Box Offices	572000	554	58999	55950	0000	8R101	50,000
Loading Dock Extension	574000	554	58999	55950	0000	8N034	31,000
Stagehand Payroll Sys upgrd	597000	554	58999	55950	0000	8R088	45,000
<b>Total Requirements</b>							<b>\$715,500</b>

### Expo

Expo is expected to spend 57% of its total FY 2014-15 Capital Program budget. The following items are requested to be carried over to FY 2015-16:

The Marketing and Communication Plan and Hall Truss Repair work conducted in the current year did not use the entire FY 2014-15 allocated budget, these amounts reflect the remaining unspent budget amount wished to be carried over to FY 2015-16. The Halls A, B, & C assessment budget was deliberately postponed to await the outcomes of the Expo Market Study. The Expo Capital projects listed below were delayed for various reasons and fit better with the event schedule in FY 2015-16.

**Fund: 556 – Portland Expo Center**

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Undesignated Fund Balance	340000	556	56100	55990	0000		\$462,100
<b>Total Resources</b>							<b>\$462,100</b>

<i>Requirements:</i>							
<b>M&amp;S Items:</b>							
Marketing & Comm. Plan	524050	556	56100	55910	0000	88165	\$15,000
Halls A,B,C, Assessment	524070	556	56100	55910	0000	88166	33,000
Expo Hall Truss Repair	526100	556	56300	53000	0000	87M007	19,800
<b>Capital Project Items:</b>							
Storm water Bioswale	571000	556	56999	55950	0000	8R045	50,000
Strom water Wall	572000	556	56999	55950	0000	8N032	16,800
Hall D Carpet & Paint	572000	556	56999	55950	0000	8R042	173,600
Hall E Roof, Lobby, Rooms	572000	556	56999	55950	0000	8R108	3,000
Audio Visual Equipment	574000	556	56999	55950	0000	8N020	50,000
Plastic Fldng Chairs (1of3)	574000	556	56999	55950	0000	8R111	2,900
Security Cameras	574000	556	56999	55950	0000	8R112	48,000
Electronic Reader Board	574000	556	56999	55950	0000	8N011	40,000
Ticketing Hardware	575000	556	56999	55950	0000	8R113	10,000
<b>Total Requirements</b>							<b>\$462,100</b>

**PROGRAM/STAFFING IMPACTS:** *(Optional for Technical; discuss any program or staffing impacts of amendment;)*

<i>For FP Use Only</i>	
<b>Dept</b>	<b>#</b>
PARKS	12

**DEPARTMENT AMENDMENT  
FY 2015-16 BUDGET**

**DEPARTMENT:** Parks and Natural Areas – General Fund

**DATE:** May 18, 2015

**PREPARED BY:** Maria Roberts

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input type="checkbox"/>
Technical	<input checked="" type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

**AMENDMENT TITLE:** Glendoveer Golf Course

**PROPOSED AMENDMENT:**

The financial FY 2014-15 third quarter results for the Glendoveer Golf Course show an upward trend on rounds played bringing an increase in both golf course revenues and golf course operational expenditures. Utilizing a combination of recent analysis and the anticipation that this trend will persist next fiscal year, this budget amendment seeks to recognize additional revenues and associated operational expenditures expected for FY 2015-16 due to the recent trends observed.

This budget amendment requests an additional recognition of \$338,000 in Golf Course revenues received by Metro under the contract with the operator of the Glendoveer Golf Course and an additional appropriation of \$270,000 for operating costs paid to the operator. The additional revenues are expected to more than offset the additional expenses by \$68,000 and are recognized as an additional ending balance in the General Fund.

**BUDGET DETAIL:**

<b>Fund:</b>	General Fund						
<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Golf Course Revenues	453000	010	03371	12400			\$338,000
<i>Total Resources</i>							\$338,000
<i>Requirements:</i>							
Glendoveer Golf Course Operations Contract	529800	010	03371	12400			\$270,000
Unappropriated Fund Balance	805900	010	99999	00600			\$68,000
<i>Total Requirements</i>							\$338,000

**PROGRAM/STAFFING IMPACTS:** *(Optional for Technical; discuss any program or staffing impacts of amendment;)*

n/a



<i>For FP Use Only</i>	
<b>Dept</b>	<b>#</b>
PARKS	13

**DEPARTMENT AMENDMENT  
FY 2015-16 BUDGET**

**DEPARTMENT:** Parks and Natural Areas

**DATE:** May 8, 2015

**PREPARED BY:** Maria Roberts/Melissa Bergstrom

<i>Amendment Type:</i>	<i>Purpose:</i>	<i>Status:</i>
Substantive <input type="checkbox"/>	Operating <input type="checkbox"/>	Ongoing <input type="checkbox"/>
Technical <input checked="" type="checkbox"/>	Capital Project <input type="checkbox"/>	One-time <input checked="" type="checkbox"/>
	Renewal & Replacement <input type="checkbox"/>	

**AMENDMENT TITLE:** Canemah North Trail

**PROPOSED AMENDMENT:** *(provide brief explanation of amendment)*

The Parks and Natural Areas Planning Division is working with the RISE program on the Willamette Falls Legacy Project’s Riverwalk Schematic Design. The four goals of the Willamette Falls Legacy Project include bring people to the falls, restore habitat, honor the history and culture of the site and drive economic development. The Parks Capital Account within the General Asset Management Fund is utilized for revenues and expenditures related to the Willamette Falls Riverwalk project.

The FY 2015-16 budget includes \$80,000 for planning efforts at the Canemah North Trail as part of the Parks and Natural Areas Planning Division’s General Fund budget. It was determined that the Canemah North Trail was a component of the larger Willamette Falls Riverwalk project. This amendment requests a transfer of \$80,000 for the Canemah North Trail project from the General Fund to the Parks Capital Account in the General Asset Management Fund in order to centralize all components of the Willamette Falls Riverwalk project under one Fund.

**BUDGET DETAIL**

<b>Fund:</b>							
<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Transfer of Resources	497000	360	03430	17000	8010	WF000	\$80,000
<i>Total Resources</i>							\$80,000
<i>Requirements:</i>							
Contracted Professional Services	524000	010	03400	17310			(\$80,000)
Transfer of Resources	581000	010	99999	00600	8360	WF000	\$80,000
Contracted Professional Services	524000	360	03430	17000		WF010	\$80,000
<i>Total Requirements</i>							\$80,000

**PROGRAM/STAFFING IMPACTS:** *(Optional for Technical; discuss any program or staffing impacts of amendment;)*

<i>For FP Use Only</i>	
<b>Dept</b>	<b>#</b>
PES	14

**DEPARTMENT AMENDMENT  
FY 2015-16 BUDGET**

**DEPARTMENT:** Property and Environmental Services (PES)

**DATE:** 4/9/15

**PREPARED BY:** Rory Greenfield

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input type="checkbox"/>	Operating	<input type="checkbox"/>	Ongoing	<input type="checkbox"/>
Technical	<input checked="" type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input checked="" type="checkbox"/>		

**AMENDMENT TITLE:** MRC BUILDING CONTROLS REPLACEMENT

**PROPOSED AMENDMENT:** *(provide brief explanation of amendment)*

This amendment requests that FY 2014-15 R&R funds dedicated to the replacement of the “Niagra 8000 Central Environmental System” with a dollar amount of \$126,800 and “Electrical-Lighting Panels” with a dollar amount of \$90,000 total be rolled over to FY 2015-16. These items are part of a project to replace critical equipment within the MRC that control HVAC and Lighting operation and schedules. The project’s start has been delayed due to staff capacity issues and the need for additional consultation with mechanical engineers.

Total amount requested to be rolled over: \$216,800

**BUDGET DETAIL:**

<b>Fund:</b>							
<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Beginning Fund Balance	340000	611	99999	00830			\$216,800
<i>Total Resources</i>							\$216,800
<i>Requirements:</i>							
Capital Maintenance - CIP	526100	611	00434	00820		01324	\$216,800
<i>Total Requirements</i>							\$216,800

**PROGRAM/STAFFING IMPACTS:** *(Optional for Technical; discuss any program or staffing impacts of amendment:)*

n/a

<i>For FP Use Only</i>	
Dept	#
PES	15

**DEPARTMENT AMENDMENT  
FY 2015-16 BUDGET**

**DEPARTMENT:** Resource Conversation and Recycling

**DATE:** May 18, 2015

**PREPARED BY:** Katie Edlin/Matt Korot

<i>Amendment Type:</i>	<i>Purpose:</i>	<i>Status:</i>
Substantive <input type="checkbox"/>	Operating <input checked="" type="checkbox"/>	Ongoing <input type="checkbox"/>
Technical <input checked="" type="checkbox"/>	Capital Project <input type="checkbox"/>	One-time <input checked="" type="checkbox"/>
	Renewal & Replacement <input type="checkbox"/>	

**AMENDMENT TITLE:** MINORITY OUTREACH - HAZ TU PARTE (DO YOUR PART) CAMPAIGN

**PROPOSED AMENDMENT:**

The Resource Conservation & Recycling budget for FY 2014-15 included \$50,000 for the *Haz tu parte* campaign, which helps people find resources related to waste prevention, recycling and disposal, getting around, MetroPaint and healthier homes in Spanish. These outreach efforts promote Metro’s Tools for Living with radio and digital advertising and event and community partnership outreach from May through September.

The funds requested for carryover are necessary to pay for summer and fall media buys, and their supporting work, to which Metro has already committed. Those seasons are critical times to talk to the *Haz tu parte* audiences.

**BUDGET DETAIL:**

**Fund:** Solid Waste Operations

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Fund Balance Unassigned/Undesignated -537 Solid Waste Rate Stabilization sub-fund	340000	537	31100	12480			\$42,350
<i>Total Resources</i>							\$42,350

<i>Requirements:</i>							
Contracted Professional Services - Media buy	524000	530	33600	36350			\$29,000
Contracted Professional Services - Consulting, event outreach	524000	530	33600	36350			\$13,350
<i>Total Requirements</i>							\$42,350

**PROGRAM/STAFFING IMPACTS:** *(Optional for Technical; discuss any program or staffing impacts of amendment;)*

<i>For FP Use Only</i>	
<b>Dept</b>	<b>#</b>
PES	16

**DEPARTMENT AMENDMENT  
FY 2015-16 BUDGET**

**DEPARTMENT:** Resource Conversation and Recycling

**DATE:** May 18, 2015

**PREPARED BY:** Katie Edlin/Matt Korot

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input type="checkbox"/>
Technical	<input checked="" type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

**AMENDMENT TITLE:** ASK METRO

**PROPOSED AMENDMENT:**

The Resource Conservation & Recycling budget for FY 2014-15 included \$315,837 for the *Ask Metro* campaign coordinated by the Communications Department. *Ask Metro* helps people find resources related to waste prevention, recycling and disposal, getting around, MetroPaint and healthier homes. Its outreach efforts promote Metro’s Tools for Living with radio, print, digital and out-of-home advertising from May through September.

The funds requested for carryover are necessary to pay for summer and fall media buys, and their supporting work, to which Metro has already committed. Those seasons are critical times to talk to Metro's key audiences about the *Ask Metro* content.

**BUDGET DETAIL:**

**Fund:** Solid Waste Operating

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Fund Balance Unassigned/Undesignated -537 Solid Waste Rate Stabilization sub-fund	340000	537	31100	12480			\$247,500
<i>Total Resources</i>							\$247,500
<i>Requirements:</i>							
Contracted Professional Services – Media buy	524000	530	33600	36350			\$170,000
Contracted professional Services - Design	524000	530	33600	36350			\$5,000
Contracted professional Services - Digital strategy, campaign, analytics	524000	530	33600	36350			\$72,500
<i>Total Requirements</i>							\$247,500

**PROGRAM/STAFFING IMPACTS:** *(Optional for Technical; discuss any program or staffing impacts of amendment;)*

<i>For FP Use Only</i>	
Dept	#
PES	17

**DEPARTMENT AMENDMENT  
FY 2015-16 BUDGET**

**DEPARTMENT:** Property and Environmental Services

**DATE:** May 18,2015

**PREPARED BY:** Bryce Jacobson

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input type="checkbox"/>
Technical	<input checked="" type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

**AMENDMENT TITLE:** REGION-WIDE SALVAGE BROKERAGE PARTNERSHIP

**PROPOSED AMENDMENT:**

One of the most effective strategies for preventing waste from the regions’ construction and demolition projects is to remove and reuse building materials before or during the demolition process. While the practice of deconstruction and salvage has been adopted by some of the region’s construction companies, Metro staff believes there is significant opportunity to expand this practice to a much larger proportion of the thousands of construction and demolition projects taking place annually throughout the metro region.

This project provides funding to hire and manage an independent Used Building Materials Broker that directly engages and facilitates connections between property owners, developers/contractors and the region’s growing network of for-profit and non-profit entities that purchase or accept used building materials for reuse. The Broker will work one on one with contractors and developers on individual projects while they are in the early stages of project redevelopment and present the option of deconstruction and/or material reuse before the decision is made to demolish. This is an important project for meeting the Resource Conservation and Recycling Division’s waste reduction goals in the construction and demolition sector.

This project was delayed due to mid-course changes in the procurement process resulting from input from OMA. Therefore, we are requesting to carry over the FY 2014-15 funding for this project to FY 2015-16. The Request for Proposals for this project is in the review phase and the RFP will be issued by May 31, 2015.

**BUDGET DETAIL:**

**Fund:** Solid Waste Operating

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Fund Balance	340000	537	31100	12480			\$89,000
Unassigned/Undesignated -537 Solid Waste Rate Stabilization sub-fund							
<i>Total Resources</i>							\$89,000
<i>Requirements:</i>							
Contracted Professional Services - Region-wide salvage brokerage partnership	524000	530	33700	36102		75661C	\$89,000
<i>Total Requirements</i>							\$89,000

**PROGRAM/STAFFING IMPACTS:** *(Optional for Technical; discuss any program or staffing impacts of amendment;)*

<i>For FP Use Only</i>	
Dept	#
PES	18

**DEPARTMENT AMENDMENT  
FY 2015-16 BUDGET**

**DEPARTMENT:** Property and Environmental Services

**DATE:** May 18, 2015

**PREPARED BY:** Molly Chidsey and Matt Korot

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input type="checkbox"/>
Technical	<input checked="" type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

**AMENDMENT TITLE:** Least Toxic Alternatives Assessment Project

**PROPOSED AMENDMENT:** *(provide brief explanation of amendment)*

The Sustainability Program budget for FY 2014-15 included \$10,000 for this project. The project is dependent on completion of an update to Metro’s product inventory at facilities and venues. The inventory update process, led by FRS Risk Management, is in progress and is scheduled to be completed in December 2015. Therefore, staff requests that funds for the Least Toxic Alternatives Assessment Project be carried over to FY15-16. The funding will enable Metro to identify alternative, least-toxic products which could be used in place of most toxic products in Metro’s product inventory.

This work directly ties to Metro’s Council-adopted [Sustainability Plan](#), which calls for action in the area of toxics reduction from products that Metro purchases.

Toxics reduction strategy 2: Take action to reduce and/or eliminate the most toxic products and materials first.

Action 2.1 Identify the most toxic products in Metro’s inventory and target them for replacement with less-toxic alternatives.

**BUDGET DETAIL:**

**Fund:** Solid Waste Operating

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Fund Balance Unassigned/Undesignated -537 Solid Waste Rate Stabilization sub-fund	340000	537	31100	12480			\$10,000
<i>Total Resources</i>							\$10,000

<i>Requirements:</i>							
Contracted Professional Services - Identify least toxic alternatives for most toxic products in Metro inventory	524000	530	39020	36940			\$10,000
<i>Total Requirements</i>							\$10,000

**PROGRAM/STAFFING IMPACTS:** *(Optional for Technical; discuss any program or staffing impacts of amendment)*

No staffing impacts.

Program impacts:

This project supports Metro’s sustainability goal of toxics reduction by focusing on the most toxic products used at facilities and venue operations. This project addresses the 141 products (6% of Metro’s product inventory) which are the “worst of the worst” most hazardous (see chart below).

From Metro’s 2014 Sustainability Report:

<b><u>FY13-14 Toxicity of Metro SDS inventory using different methodologies</u></b>		
Total Safety Data Sheets (SDS) in Metro inventory	2190	
SDS with high hazard rating in health, environment or physical categories (old methodology)	847	39%
SDS with high hazard rating in any category: health, environment, physical, persistent, bioaccumulative OR toxic (see graph above)	1649	75%
<b>"Worst of the Worst", SDS with high hazard rating in all categories: health, environment, physical, persistent, bioaccumulative AND toxic (new methodology)</b>	<b>141</b>	<b>6%</b>

<i>For FP Use Only</i>	
<b>Dept</b>	<b>#</b>
PES	19

**DEPARTMENT AMENDMENT  
FY 2015-16 BUDGET**

**DEPARTMENT:** Property and Environmental Services

**DATE:** May 18, 2015

**PREPARED BY:** Molly Chidsey and Rory Greenfield

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input type="checkbox"/>
Technical	<input checked="" type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

**AMENDMENT TITLE:** Green Fleet and Fuels Study and Recommendations for Metro Fleet

**PROPOSED AMENDMENT:**

The Sustainability Program budget for FY 2014-15 included \$10,000 for this project, however the project was delayed until FY 2015-16 to allow for a more comprehensive and competitive procurement process for consultant services. This carry-over request will enable Metro Fleet Services to include a fleet fuel efficiency and low-carbon fuels analysis in a planned project to evaluate the efficiency and effectiveness of Metro’s fleet program.

This work directly ties to Metro’s Council-adopted [Sustainability Plan](#), which calls for action in the area of carbon reduction from fleet fuels.

GHG Strategy 2: Reduce consumption of carbon-intensive fuels, including emissions related to business travel, fleet vehicles, and other fuel-consuming equipment.

2.1 Implement green fleet program to reduce fuel usage by Metro’s fleet.

2.2 Reduce emissions from the consumption of carbon-intensive fuel related to business operations by adopting sustainable fuel use standards.

**BUDGET DETAIL:**

**Fund:** Solid Waste Operating

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Fund Balance Unassigned/Undesignated -537 Solid Waste Rate Stabilization sub-fund	340000	537	31100	12480			\$10,000
<i>Total Resources</i>							\$10,000
<i>Requirements:</i>							
Contracted Professional Services - Green fleet and fuels standards development	524000	530	39020	36940			\$10,000
<i>Total Requirements</i>							\$10,000



**PROGRAM/STAFFING IMPACTS:** *(Optional for Technical; discuss any program or staffing impacts of amendment;)*

No staffing impacts.

Program impacts:

A [GHG emissions inventory](#) completed by Metro for fiscal year 2012-2013 (FY 12-13) provides data of GHG emissions from owned vehicles and equipment, reported in metric tons of carbon dioxide equivalent (MT CO<sub>2</sub>e).

These emissions increased from 2008 to the most recent analysis completed for FY12-13. As an emissions source within Metro's direct control, Metro should take action to reduce fuel usage through vehicle fuel efficiency and use of alternative, low-carbon fuels wherever possible.

The analysis of the study this amendment funds would give Metro's Fleet Services team the tools necessary to take action to reduce fuel use and costs to Metro and to support Metro's sustainability goal of reducing greenhouse gas emissions from this source.

<i>For FP Use Only</i>	
Dept	#
PARKS	20

**DEPARTMENT AMENDMENT  
FY 2015-16 BUDGET**

**DEPARTMENT:** Parks and Natural Areas

**DATE:** 5/29/15

**PREPARED BY:** Justin Patterson

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input type="checkbox"/>	Operating	<input type="checkbox"/>	Ongoing	<input type="checkbox"/>
Technical	<input checked="" type="checkbox"/>	Capital Project	<input checked="" type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

**AMENDMENT TITLE:** BLUE LAKE RESTROOM PROJECT

**PROPOSED AMENDMENT:**

*Blue Lake Restroom Improvements (project LI2031)*

The Blue Lake restroom improvements (project LI2031) were originally anticipated to be completed in FY 2014-15, but after consulting with the successful bidder, it was determined that constructing the project during the summer would be very disruptive for parks visitors. Construction has been moved to the fall to minimize the impact on visitor experience. This request carries forward \$850,000 in the Parks and Natural Areas Levy Fund for this project.

**BUDGET DETAIL:**

**Fund:** Parks Levy Fund

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Beginning Fund Balance	349000	165	03100	12480			\$850,000
<i>Total Resources</i>							\$850,000
<i>Requirements:</i>							
Improvements	571000	165	03430	12416		LI2031	\$850,000
<i>Total Requirements</i>							\$850,000

**PROGRAM/STAFFING IMPACTS:** *(Optional for Technical; discuss any program or staffing impacts of amendment;)*

<i>For FP Use Only</i>	
Dept	#
COUNCIL	22

**DEPARTMENT AMENDMENT  
FY 2015-16 BUDGET**

**DEPARTMENT:** COO/DEI

**DATE:** 05/29/15

**PREPARED BY:** Cassie Salinas, ext 7586

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input type="checkbox"/>
Technical	<input checked="" type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

**AMENDMENT TITLE:** EQUITY STRATEGY PLAN DEVELOPMENT

**PROPOSED AMENDMENT:** *(provide brief explanation of amendment)*

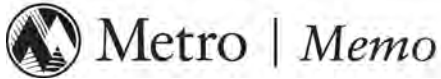
The DEI program will be contracting with a consultant (RFP 2912) to develop the framework for the Equity Strategy Plan. The consultant will be hired by June 2015, but the work will not begin until July 2015. We will need to carry forward \$20,000 from the Equity program (00065) to cover the expenses in FY 15-16.

**BUDGET DETAIL:**

**Fund:** General

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Fund balance – unassigned-reserved	349000	010	99999	00065	x	x	\$20,000
<i>Total Resources</i>							\$20,000
<i>Requirements:</i>							
Contracted professional services	524000	010	00130	00065	x	x	\$20,000
<i>Total Requirements</i>							\$20,000

**PROGRAM/STAFFING IMPACTS:** *(Optional for Technical; discuss any program or staffing impacts of amendment:)*



Date: June 5, 2015

To: Tom Hughes, Council President  
Sam Chase, Councilor  
Carlotta Collette, Councilor  
Shirley Craddick, Councilor  
Craig Dirksen, Councilor  
Kathryn Harrington, Councilor  
Bob Stacey, Councilor

From: Tim Collier, Director of Finance and Regulatory Services

Cc: Martha Bennett, Chief Operating Officer  
Scott Robinson, Deputy Chief Operating Officer  
Senior Leadership Team  
Finance Team  
Council Policy Coordinators

Re: **Councilor Amendments to the FY 2015-16 Budget**

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Attached are two Councilor amendments to the FY 2015-16 budget. The amendments will be reviewed and discussed with Council at the work session on June 9, 2015, and will be considered for vote at the Council meeting on June 11, 2015 prior to adoption of the budget on June 18, 2015.



**FY 2015-16 Council Proposals  
For Budget Amendment Discussion**

Councilor Collette #1
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Enter in the information under appropriate area. If you don't use all the space in an area, snug up unused lines. You can delete the descriptions under each header to save space.

**Short Title**

**Metropolitan Policy Advisory Committee Speakers Bureau**

**Concise Description**

Please describe the proposal, sufficient in scope that the cost and/or level of effort can be evaluated.

**The purpose of this budget amendment is to build more engaging and useful meetings for the Metropolitan Policy Advisory Committee (MPAC). Over the last several years, many MPAC members have complained that these meetings are not currently addressing the needs of our members and therefore the Metro Council. This has subsequently resulted in poor attendance, mistrust in our processes, and a general frustration from our regional partners.**

**At the MPAC meeting on May 13, 2015, the MPAC Chair, Mayor Pete Truax, took up this topic and opened a dialogue about ways in which these meetings might be improved. Several suggestions were offered including allowing more time for discussions, revising ways in which decisions are communicated to the Metro Council, periodically altering the format to allow small group discussions and roundtables, and the exploration of topics of regional interest that might not necessarily be affiliated with Metro work programs (e.g. infrastructure finance, marijuana, brownfields).**

**Additional funding will address the latter suggestion by allowing staff to identify and contract with speakers from around the country who have expertise in issues of regional importance. Funding could also be used to contract with experts in public engagement to periodically change the format of these meetings in a way that elicits productive dialogue on tough issues.**

**Objective**

Clear statement of what this proposal is intended to accomplish.

What is the desired outcome? How will you tell if the proposal reaches the desired outcome?

**The proposed budget amendment provides the resources needed to make MPAC more engaging, interesting, and relevant to policymakers around the region. Success can be measured through attendance and general opinions from members and other partners.**

**If successful, funding should be allocated on an ongoing basis.**

**Duration** (put an 'x' in the appropriate line, for specific length write in the length)

One time

Specific length: \_\_\_\_\_

On-going

## Cost Estimate

How much are you willing to spend to achieve your desired outcome? What is the estimated cost or effort to implement this proposal? Give as much information about the cost as you can. Categories of expense (staffing, number of positions, outside services, necessary equipment) are helpful; line item detail is not required. Does this proposal generate revenue now? In some later period?

**\$50,000 for materials and services related to contracts for speakers and public engagement specialists. Estimate is \$2,500-5,000 per speaker for 12-15 speakers in FY2015-16.**

## Funding Options

How will you fund this proposal? Sources might include:

- a. Redeployment or elimination of existing effort by reassigning staff or eliminating an equivalent dollar amount from the proposed operating budget (be specific);  
This option is cost neutral in FY 2014-15; depending on selection, it may or may not be 100 percent cost neutral in subsequent years.
- b. **Use of one-time money from Opportunity Fund (\$500,000 total available);  
The five-year plan anticipates that the Opportunity Fund will be funded each year. Committing the fund now may limit ability to respond to new opportunities that occur during the year.**
- c. Use of one-time money from a specified reserve.  
This option follows the financial policies of using one-time money to fund one-time (not permanent) expenses. Funding for multi-year proposals would all come from this year's reserves. Depending on the chosen reserve, this may require replenishing the reserve next year under the "pay yourself first" principal for maintaining specified reserves.

## Relationship to other programs

How does this proposal relate to, enhance or complement existing programs or projects?

**Speakers would complement Metro work programs, offering varying perspectives and best practices from around the country. Better engagement and participation amongst MPAC members would enhance Metro's ability to solicit constructive and collaborative feedback on many of the issues we face.**

## Stakeholders

Who will be affected, positively or negatively, by this proposal? What known groups or coalitions will have interest in this?

**This budget proposal would help positively address concerns expressed by MPAC members and other elected stakeholders from around the region.**

## **FY 2015-16 Council Proposals For Budget Amendment Discussion**

Councilor Stacey #1

Enter in the information under appropriate area. If you don't use all the space in an area, snug up unused lines. You can delete the descriptions under each header to save space.

### **Short Title**

Integrate Least Cost Planning (LCP) Principles into Regional Transportation Planning

### **Concise Description**

This budget amendment funds development of a regional LCP tool for this metropolitan area, either by refining the ODOT Mosaic tool (described below) or developing an MPO-specific tool that makes use of the more detailed transportation modeling capacity already in use by Metro staff, as well as specific metrics Metro has already developed for Regional Transportation Plan analysis (e.g., system performance, active transportation measurement, safety, and public health). Once developed, the LCP tool could be used (as directed by JPACT and Metro Council) to assess transportation project and expenditure choices (e.g., proposed changes in the RTP project list or prioritization of projects for regional funding).

Detailed development of the project will await the June 8, 2015 arrival of new Research Center Director Jeff Frkonja. Thereafter, Research Center and Planning and Development staff will collaboratively design a pilot project that will inform development of a Metro-specific LCP tool. Application of the tool, and thus the design of its parameters, will be based on policy guidance from JPACT and Metro Council.

### **Objective**

Least Cost Planning is an advanced alternatives analysis process that has been used in the electric utility industry for decades. It permits a comparison of alternative solutions or designs by assessing the costs and benefits of each alternative. LCP tools allow parallel consideration of monetized costs and benefits (e.g., construction cost or energy savings) with those costs and benefits that can be quantified but have no readily-known monetized measure (e.g., greenhouse gas emissions); and comparison of both monetized and quantified costs and benefits with those that are neither quantified nor monetized, but can be estimated by other means (e.g., impact on or service to disadvantaged communities).

This analytical capacity has made LCP tools attractive for transportation system planning as well. Metropolitan Planning Organizations, including the San Francisco Bay Area Metropolitan Transportation Council, have developed LCP processes to guide regional transportation planning decisions, and the Oregon Department of Transportation Planning has developed and begun to implement its own LCP tool, known as Mosaic.

By comparing alternative solutions, decision makers can dedicate finite resources to the transportation projects that best meet the desired outcomes of the region.



**Duration** (put an 'x' in the appropriate line, for specific length write in the length)

  X   One time                      Specific length: \_\_\_\_\_                      \_\_\_\_\_ On-going

**Cost Estimate**

Departments of Planning and Research scoping and pilot project testing                      \$150,000

**Funding Options**

Council Opportunity Fund

**Relationship to other programs**

This program would enhance the analytical tools currently used by staff for the development of the Regional Transportation Plan. LCP could be used to better determine other transportation investments, as well, such as MTIP RFFA or future funding packages at the state or regional level.

**Stakeholders**

Local, regional and state decision makers  
Transportation advocacy groups  
Regional taxpayers

## **CURRENT COMMITMENTS**

Investments currently planned for and funded by either the 2006 Natural Areas Bond or the 2013 Parks and Natural Areas Levy

## **STRATEGIC EXPANSION**

Investments envisioned in current plans or policy (such as target area refinement plans or trail master plans), but not currently funded

## **ASPIRATIONAL GROWTH**

Big ideas beyond current policy and not currently funded





