

APRIL 19, 1982

SOLID WASTE POLICY ALTERNATIVES
COMMITTEE

Members

John Trout
Michael Sievers
Bob Harris
Paul Johnson
Gary Newbore
John Gray
Dave Phillips
Dick Howard
Ed Sparks
Kelly Wellington
Shirley Coffin

Staff

Norm Wietting
Dennis O'Neil
Doug Drennen
Terilyn Anderson
Dave Sturtevant
Evelyn Brown
Dan LaGrande
Jim Parr
Don Carlson
Jennifer Sims
Bev Bailey

Guests

John Lorenz, Metropolitan Disposal Corporation
Jamie Cozzetto, Metropolitan Disposal Corporation
John Hayes, The Oregonian
Dean Miller, Miller's Sanitary Service
Henry Hortenstine, Washington County SWAC
Jane Rhodes, Metro Councilor
Bob Oleson, Metro Councilor
Bob Breihof, PRRO's
Merle Irvine, Alexander's Dispos-Haul
Ken Scholes, Alexander's Dispos-Haul
John Charles, OEC
Jeanne Roy, League of Women Voters
Frank Deaver, SWAC

Mr. John Trout called the meeting to order. The minutes of the April 5, 1982 meeting were approved as written. Mr. Trout introduced Mr. John Gray, the newest member of SWPAC.

The first item on the agenda under old business was Alexander's Dispos-Haul Systems, Inc. franchise application. Teri Anderson briefly reviewed their application. Mr. Merle Irvine of Alexander's commented on the application and answered a question on ownership of the company.

The Committee voted unanimously by a voice vote to go over the amendments before going over the franchise applications. Dave Phillips gave a report on the subcommittee's recommendations. The subcommittee consisted of Mr. Phillips, Mr. Sandberg, Mr. Howard, and Mr. Sievers. The subcommittee looked at two major problem areas. These areas dealt with local solid waste ordinances and the issue of paying bills. The subcommittee recommended that the Committee forward these as amendments to the Regional Services Committee. The first amendment would add language to the Disposal Franchise Ordinance requiring franchisees to comply with local jurisdiction's rules, regulations and ordinances. The second amendment dealt with delinquent payments. Dennis O'Neil explained that staff wants to stay out of any disputes regarding delinquent payments.

Mr. Howard moved that SWPAC adopt the proposed amendments and recommend the adoption of same to the Council. Mr. Harris seconded the motion.

Roll call vote:

Ms. Coffin:	Aye
Mr. Howard:	Aye
Mr. Harris:	Aye
Mr. Johnson:	Aye
Mr. Newbore:	Aye
Mr. Phillips:	Aye
Mr. Sievers:	Aye
Mr. Sparks:	Aye
Mr. Trout:	Aye
Mr. Wellington:	Aye
Mr. Gray:	Aye

The motion passed.

Mr. Newbore made a motion to recommend Alexander's franchise application to Council for approval. Mr. Wellington seconded the motion.

Roll call vote:

Ms. Coffin:	Aye
Mr. Howard:	No
Mr. Harris:	Aye
Mr. Johnson:	Aye
Mr. Newbore:	Aye
Mr. Phillips:	No
Mr. Sievers:	Aye
Mr. Sparks:	Aye
Mr. Trout:	No
Mr. Wellington:	Aye
Mr. Gray:	Abstain

The motion passed.

The next application was Sunflower Recycling. Teri Anderson reviewed the application for the Committee. Sunflower is requesting several variances: 1) Section 7(2)(a) of the Disposal Franchise Ordinance. This requires a \$25,000 surety bond. Sunflower asks that no bond be required. 2) Metro requires \$500,000 public liability insurance. Sunflower currently has \$300,000 insurance. They would like their current amount to be acceptable. 3) Sunflower has asked for a variance to the franchise fee which is \$200/year. 4) They have asked for a variance to the user fee requirement. At the last meeting, the Committee had asked if they could recommend a lesser surety bond. Ms. Anderson reported that the Disposal Franchise Ordinance would have to be changed.

Ms. Anderson explained, regarding the surety bond, that if the Committee still wanted the franchisee to obtain a surety bond, that it could cover only the cost of cleaning up the site. She said staff was satisfied with \$300,000 public liability insurance and also explained that if Sunflower receives more than ten cubic yards per week, the franchise would be subject to modification and review. Councilor Jane Rhodes said that waiving the surety bond would not be acceptable to the Council. The representative from Sunflower felt that \$500 would more than cover the cost of cleanup.

Mr. Dave Phillips moved approval of granting Sunflower's franchise application with requested variances, with the exception of the bond and that the bond amount be reasonable to cover the cost of clean-up. Staff would determine the amount, but it would be less than \$25,000. Mr. Wellington seconded the motion.

Roll call vote:

Ms. Coffin:	Aye
Mr. Howard:	Aye

Mr. Harris:	Aye
Mr. Johnson:	Aye
Mr. Newbore:	Aye
Mr. Phillips:	Aye
Mr. Sievers:	Aye
Mr. Sparks:	Aye
Mr. Trout:	No
Mr. Wellington:	Aye
Mr. Gray:	Aye

The motion passed.

Teri Anderson then reviewed the application from Metropolitan Disposal Corporation..

Mr. Howard made a motion to approve MDC's application. Mr. Sparks seconded the motion.

Roll call vote:

Ms. Coffin:	Aye
Mr. Howard:	Aye
Mr. Harris:	Aye
Mr. Johnson:	Aye
Mr. Newbore:	Aye
Mr. Phillips:	Aye
Mr. Sievers:	Aye
Mr. Sparks:	Aye
Mr. Trout:	No
Mr. Wellington:	Aye
Mr. Gray:	Aye

The motion passed.

The Committee moved on to new business, which was the Solid Waste budget for FY83. Don Carlson introduced himself and Jennifer Sims. Mr. Carlson gave a brief overview of the entire Metro proposed budget. He explained that there was \$39 million included in the proposed budget. He went on to say that there were nine funds; 4 Operating funds--General Planning, Zoo, and Solid Waste; two Capital funds--the Zoo and Solid Waste. There is a Debt fund dealing with Solid Waste and two Technical Assistance funds which are for Transportation and Criminal Justice. Mr. Carlson explained that there was a transfer from the Solid Waste Operating fund to the General fund for overhead services. The Operating fund for Solid Waste is about \$7.5 million, the Capital fund is about \$15.6 million, and the Debt fund is about \$0.8 million. All this is about \$24 million, which makes up about 61 percent of Metro's proposed \$39 million budget.

Solid Waste Policy Alternatives Committee
April 19, 1982
Page 5

Mr. Carlson turned the meeting over to Doug Drennen. Mr. Drennen explained that Solid Waste Operations includes administration and operation of the disposal facilities, administration and enforcement of the franchise and ordinances, and facilities planning and waste reduction. He went over the handouts on the budget with the Committee. Mr. Drennen explained what each program contained.

After the presentation, the Committee and staff discussed the transfer of funds for overhead and priorities of the Solid Waste program. There was some discussion on disposal fee and user fee, and the bond sale for the Energy Recovery Facility. The bond sale is to repay the Solid Waste Capital fund. Councilor Rhodes said that if the Council decides not to go with the Energy Recovery Facility that there will be no bonds and the money which has already been spent will have to be paid back some other way.

Mr. Norm Wietting explained that we have provided a minimum budget knowing that we have three major decisions in the first six months of this fiscal year. Those decisions include Energy Recovery, or involvement in transfer stations, and Multnomah County's decision on Wildwood.

The Committee decided to have a special meeting on Friday, April 23, at 9:30 a.m., to discuss the budget in more detail. Mr. Trout suggested Metro go to the public and ask for a tax base.

The meeting was adjourned.

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CENTRAL SERVICE COSTS.

THIS TYPE OF PLAN IS USED TO DISTRIBUTE THE COST OF SUPPORTIVE SERVICES PROVIDED BY CENTRALIZED DEPARTMENTS TO THE OPERATING DEPARTMENTS CONDUCTING FEDERAL PROGRAMS. EXAMPLES OF CENTRAL SERVICE COST ARE:

PROCUREMENT

PAYROLL

PERSONNEL

MAINTENANCE AND OPERATION OF SPACE

DATA PROCESSING

ACCOUNTING

BUDGETING

AUDITING

LEGAL

MAILROOM

MOTOR POOL

UNDER FMC 74-4, THE COSTS OF SUPPORTING CENTRALIZED DEPARTMENT SERVICES, EITHER DIRECTLY BILLED TO OPERATING DEPARTMENTS OR ALLOCATED THROUGH AN ALLOCATION PLAN, CAN BE CHARGED TO FEDERAL PROGRAMS.

SUGGESTED BASES FOR COST DISTRIBUTION

FOLLOWING ARE SUGGESTED BASES FOR DISTRIBUTING JOINT COSTS OF CERTAIN CENTRAL-TYPE SERVICES TO LOCAL GOVERNMENT DEPARTMENTS OR AGENCIES AND TO PROJECTS AND PROGRAMS UTILIZING THESE SERVICES. THE SUGGESTED BASES ARE NOT MANDATORY FOR USE IF THEY ARE NOT SUITABLE FOR THE PARTICULAR SERVICES INVOLVED. ANY METHOD OF DISTRIBUTION CAN BE USED WHICH WILL PRODUCE AN EQUITABLE DISTRIBUTION OF COST. IN SELECTING ONE METHOD OVER ANOTHER, CONSIDERATION SHOULD BE GIVEN TO THE ADDITIONAL EFFORT REQUIRED TO ACHIEVE A GREATER DEGREE OF ACCURACY.

<u>TYPE OF SERVICE -</u>	<u>SUGGESTED BASES FOR ALLOCATION</u>
ACCOUNTING	TOTAL DOLLAR VOLUME OR NUMBER OF TRANSACTIONS PROCESSED
AUDITING	DIRECT AUDIT HOURS
BUDGETING	DIRECT HOURS OF IDENTIFIABLE SERVICES OF EMPLOYEES OF CENTRAL BUDGET
BUILDING LEASE MANAGEMENT	NUMBER OF LEASES
DATA PROCESSING	SYSTEM USAGE
DISBURSING SERVICE	NUMBER OF CHECKS OR WARRANTS ISSUED
EMPLOYEES RETIREMENT SYSTEM ADMINISTRATION	NUMBER OF EMPLOYEES CONTRIBUTING
INSURANCE MANAGEMENT SERVICE	DIRECT HOURS
MAIL AND MESSENGER SERVICE	NUMBER OF DOCUMENTS HANDLED OR EMPLOYEES SERVED
MOTOR POOL COSTS INCLUDING AUTOMOTIVE MANAGEMENT	MILES DRIVEN AND/OR DAYS USED
OFFICE SPACE USE AND RELATED COSTS (HEAT, LIGHT, JANITOR SERVICE, ETC.)	SQ. FT. OF SPACE OCCUPIED
ORGANIZATION & MANAGEMENT SERV.	DIRECT HOURS
PAYROLL SERVICES	NUMBER OF EMPLOYEES
PERSONNEL ADMINISTRATION	NUMBER OF EMPLOYEES
PRINTING & REPRODUCTION	DIRECT HOURS, JOB BASIS, PAGES PRINTED, ETC.
PROCUREMENT SERVICE	NUMBER OF TRANSACTIONS PROCESSED
LOCAL TELEPHONE	NUMBER OF TELEPHONE INSTRUMENTS
HEALTH SERVICES	NUMBER OF EMPLOYEES
FIDELITY BONDING PROGRAM	EMPLOYEES SUBJECT TO BOND OR PENALTY AMOUNTS

ALLOCATION WORKSHEET

1. FUND GENERAL

2. DEPARTMENT FINANCE AND ADMINISTRATION

3. DIVISION ACCOUNTING

4. DESCRIPTION Personnel Services

5. TOTAL BUDGET \$ 198,088

6. LESS: UNALLOWED _____

EXPLANATION _____

7. LESS: ELIMINATION _____

EXPLANATION _____

8. DIRECT COST _____

9. INDIRECT COST \$ 198,088

10. ALLOCATION DESCRIPTION :

Specific cost allocation is based on # of transactions for 3 months (Feb, July, Oct) for Accts payable Accts rcble and Payroll

Pooled costs - were spread on same basis as exec man personnel

	<u>spec</u>	<u>pooled</u>	<u>total</u>	
plan	15,847	9508	25,355	13%
sw	47,541	11410	58,951	30%
ZOO	110,929	2853	113,782	57%
			<u>198088</u>	<u>100%</u>

	INITIALS	DATE	REFERENCE
PREPARED BY			4-16-82
CHECKED BY			R. V. S. D.
APPROVED BY			

LINE NO.	(1)	(2)	(3)	(4)	LINE NO.
	3 month review Feb, July, Oct 81	Total Payroll	Total Acct Pay	Total Act Reble	Total
1					1
2					2
3	General Fund-	239	390	198	827 12%
4					4
5	Planning Fund	332	100	54	486 8%
6					6
7	Solid Waste	184	231	1117	1532 24%
8					8
9	ZOO	998	890	1706	3594 56%
10					10
11					11
12					64.39
13					13
14					14
15					15
16	Costs 198,088				16
17	Specific Costs				17
18		15,847			18
19	PLAN 8%				19
20					20
21	Solid Waste 24%	47,541			21
22					22
23	ZOO 56%	110,929			23
24					24
25	POOLED COSTS = \$23,771				25
26	ALLOCATION BASED ON SAME SPREAD AS EXEC MAN PERS				26
27	PLAN 40%	9,508			27
28	SW 48%	11,410			28
29	ZOO 12%	2,853			29
30					30
31					31
32					32
33					33
34					34
35					35
36					36
37					37
38					38
39					39
40					40



Fund: OPERATING

Department: SOLID WASTE

DEPARTMENT PURPOSE (General Statement of Goals & Objectives)

DEPARTMENT PROGRAMS

4. Clackamas Transfer and Recycling Center
5. Transfer Station Planning
6. Landfill Siting
7. Waste Reduction

MAJOR OBJECTIVES FOR YEAR

To provide a convenient, environmentally and economically sound facility to receive solid waste generated in the southern portion of the Metro district, when Rossman's Landfill closes, and to provide recycling of source separated material.

As a result of existing landfills reaching capacity, provide facilities between the point of generation and a disposal site for the purpose of reducing hauling costs; achieving lowest total system costs and to provide flow control.

To select and obtain permits for the most environmentally sound site for use as a new sanitary landfill considering protection of public health, safety and welfare.

To maximize waste reduction by providing a variety of supportive services to existing and future recycling efforts and by providing recycling opportunities at Metro facilities.

To demonstrate a publicly acceptable and feasible alternative for the recovery of yard debris in the Portland metropolitan area. Based on a final evaluation of this project to design and recommend a viable long-term program for recovery and processing of yard debris in the Metro region.



DEPARTMENT PURPOSE (General Statement of Goals & Objectives)

Metro's Solid Waste Department is responsible for regional solid waste planning and implementation.

Department Goals:

1. Reducing the amount of solid waste generated, top priority
2. Recycling and reuse is the best use of solid waste rather than mechanical processing or landfilling
3. The processing of solid waste for the recovery of energy and materials is a better option for disposal than landfilling

DEPARTMENT PROGRAMS

1. General Solid Waste

To provide overall administration and support services to all of Solid Waste's programs and coordination with Metro Council.

To ensure an optimum number of environmentally sound and economically feasible disposal facilities to service commercial haulers and the general public; to establish disposal rates in the public interest and to enforce provisions of the Metro Code.

2. Energy Recovery Facility

To provide a facility to maximize energy production from solid waste and reduce dependency on landfilling.

To develop sufficient local community acceptance and support of Metro's Resource Recovery Facility and to ensure proper permits are granted and the ongoing operation into the local community.

3. St. Johns Landfill

To operate the St. Johns Landfill in an environmentally sound and economical manner in accordance with existing permits and conditions; to achieve maximum use of the site as a sanitary landfill and finish the site for future use according to an agreement with the City of Portland.

To provide for the efficient recovery of methane gas generated at the St. Johns Landfill for energy utilization by industry and to provide maximum revenue to Metro.



Materials & Services, Capital Outlay, General Expense

Fiscal Year 1983

Fund: Solid Waste-Operating
Department: Solid Waste
Division:

ACCOUNT #	ITEM	CURRENT BUDGET	CHANGE	REQUESTED AMOUNT	JUSTIFICATION
	Transfer to Debt Service			385,800	129,400 - SW117 St. Johns Expansion 88,100 - SW118 Site Development during Construction 72,800 - St. Johns Rates 95,500 - CTRC Rates
	Transfer to General Fund			598,400	469,000 - User Fee 92,400 - St. Johns 37,000 - CTRC
	Transfer to Capital Improvement Fund			344,000	St. Johns Final Cover
	Contingency			298,014	
				<u>1,626,214</u>	

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Fiscal Year 1983

DEPARTMENT SUMMARY WORKSHEET

Form 7

METRO

FUND Solid Waste- Operating DEPARTMENT Solid Waste

CATEGORY	DIVISIONS OR PROGRAMS							TOTAL DEPARTMENT
	General S. W.	ERF	Transfer Stations	Landfill Siting	St. Johns	CTRC	Waste Reduction	
<u>REVENUE</u>								
User Fee (1.33)	734,255				93,100		322,645	1,150,000
User Fee(.35) 1/1/83	150,000							150,000
Franchise Fee	750							750
Carry Over	300,000	80,000						380,000
Disposal Fees 15% St. Johns					4,169,093	831,126	18,550	5,018,769
Transfer from Capital		345,915	138,037	204,595		31,235		719,782
EPA Grant							59,000	59,000
Salvage Revenue					3,500	2,000		5,500
Interest	60,000							60,000
TOTAL REVENUE	1,245,005	425,915	138,037	204,595	4,265,693	864,361	400,195	7,543,801
<u>EXPENDITURES</u>								
Personnel Services	217,151	141,385	67,127	59,835	180,703	76,026	118,091	860,318
Materials & Services	107,840	284,530	70,910	131,760	3,500,690	624,600	272,104	4,992,434
Capital Outlay	2,000	-0-	-0-	13,000	8,600	31,235	10,000	64,835
General Expense	918,014	-0-	-0-	-0-	575,700	132,500	-0-	1,626,214
TOTAL EXPENDITURES	1,245,005	425,915	138,037	204,595	4,265,693	864,361	400,195	7,543,801



PROGRAM PURPOSE (General Statement of Goals & Objectives)

General Solid Waste is responsible for regional solid waste planning and implementation.

Program Goals: 1) reducing the amount of solid waste generated, top priority; 2) recycling and reuse is the best use of solid waste rather than mechanical processing or landfilling; and 3) the processing of solid waste for the recovery of energy and materials is a better option for disposal than landfilling.

Disposal Franchise: To administer and enforce the Solid Waste Disposal Franchise Ordinance including rate setting, franchise monitoring, and enforcement leading to compliance.

Administration: To provide overall administration and support service to all Solid Waste's programs and coordination with the Metro Council.

Facilities Implementation Plan: To continue development and updating the cost of the solid waste system, for the purpose of evaluating alternatives and maintaining long-term financial planning including administering capital funds.

SUBPROGRAM

MAJOR OBJECTIVES FOR YEAR

Disposal Franchise

Evaluate Rate Proposals

Set rates for CTRC and St. Johns Landfill by December 1982. Set rates for other landfills. Set rates for two limited purpose landfills within 3 months after rate adjustment requests are received.

Monitor/Audit Franchisees

Determine compliance with financial and other requirements of ordinance and franchise conditions.

Enforcement

Detect unauthorized disposal sites and other prohibited activities. Enforce compliance with franchise ordinance.

New Franchises

Evaluate applications for new franchisees when received.

Ordinance Amendments

Evaluate administration and enforcement program. Recommend any necessary changes in Ordinance by May 1983.

Administration

1. Budget

1. To effectively and efficiently monitor the FY83 budget.
2. To develop the Solid Waste Department's budget for FY84.

2. Solid Waste Management Plan

1. Obtain Council adoption of Updated Solid Waste Management Plan.



<u>SUBPROGRAM</u>	<u>MAJOR OBJECTIVES FOR YEAR</u>
3. General	<ol style="list-style-type: none"> 1. To establish and maintain Internal Task Responsibilities and Critical Task Schedule. 2. To establish Internal Organization, Monitoring and Reporting Channels. 3. To establish and maintain Procedures for Monitoring Design, Construction and Operational Contracts, State-Federal Grant/Loan Contracts. 4. To perform Sensitivity Analysis of Implementation Schedule for Various Solid Waste Components. 5. To establish and maintain Accounting/Billing Procedures for Commercial Charge Accounts. 6. To establish Uniform Disposal Fee.
Facilities Implementation Plan	Prepare report summarizing cost impacts of providing solid waste facilities.
Prepare FIP - Management Plan	Secure coordination of construction activities and investments of capital funds and coordinate with DEQ loans and grants for CTRC, Wildwood, and Transfer Stations.
Administer Capital Funds	Continue to update cost factors and landfill capacities to monitor cost and schedules of solid waste landfills.
Annual Update of Cost and Schedules	

PROGRAM PURPOSE (General Statement of Goals & Objectives)

Energy Recovery Facility
To assist Metro Council in review of Energy Recovery Project, maintain a field office in Oregon City, analyze disposal and/or use option for ash residue and determine the route and funding source for the steam pipeline.

Energy Recovery Facility - Council Project Review Process
To assist the Metro Council in providing a comprehensive, thorough review of the Energy Recovery Project proposal prior to decision.

Energy Recovery Facility - Oregon City Field Office
Maintain the field office as the information center for the CTRC and ERF, and as the focus of the community outreach program; seek approval of necessary local permits for the project.

Energy Recovery Facility - Ash Residue
To further develop a market or use of the ash residue and/or secure a site to place material that would be cost effective to the system if the decision is made to proceed with ERF.

<u>SUBPROGRAM</u>	<u>MAJOR OBJECTIVES FOR YEAR</u>
<u>Energy Recovery Facility</u>	
1. Council Project Review Process	1. Complete information package for Council review and decision on Energy Recovery Facility. 2. Provide an independent review of the project to the Council. 3. Provide presentations and consultations by project team of the project to the Council.
<u>Oregon City Field Office</u>	
1. Operate and Maintain Field Office	1. Maintain "hotline" for information on CTRC and ERF. 2. Continue liaison with local governments and community groups. 3. Provide information to local news media. 4. Coordinate with other Metro departments on solid waste program. 5. Provide photographic record of project development. 6. Coordinate development of first source hiring program. 7. Provide monthly reports on ERF as required by conditional use permit.



Oregon City Field Office (cont.)

8. Coordinate with construction management program as it affects local community.
9. Continue local schools program.
10. Provide signs for all stages of construction.
11. Provide educational program on "how to use CTRC" for haulers and citizens.

Ash Residue

1. Market Analysis
2. Identify Potential Sites for Disposing of Ash

Continue to work with local industry to develop use of material.

Identify existing gravel pits and evaluate impacts on site specific basis based on cost, environmental soundness and as part of overall system. Field test for certain sites may be required.



PROGRAM PURPOSE (General Statement of Goals & Objectives)

- St. Johns Landfill
To operate the St. Johns Landfill in an environmentally sound and economical manner in accordance with existing permits and conditions to achieve maximum use of the site as a sanitary landfill, determine the feasibility of mining methane gas and develop an end use plan for the St. Johns Landfill.
- St. Johns Landfill-Operation- To operate the St. Johns Landfill in an environmentally sound and economical manner in accordance with existing permits and conditions.
- St. Johns Landfill-End Use- In conjunction with developing the procurement options and implementations of the methane gas project develop conceptual plan for the end use of St. Johns Landfill.
- St. Johns Landfill-Methane Gas- To develop for approval by Council a total implementation and procurement package including an energy sales agreement.*

<u>SUBPROGRAM</u>	<u>MAJOR OBJECTIVES FOR YEAR</u>
<u>St. Johns Landfill - Operation</u>	
1. Gatehouse operations	<ul style="list-style-type: none"> 1. To administer operation contracts (i.e., Genstar yard debris, recycling) at the St. Johns Landfill. 2. Operation of the gatehouse and maintenance and improvements to financial control systems. 3. To implement two billing improvements - add a battery/generator power supply for the data storage console and a direct computer link from St. Johns to Metro. 4. To complete several planned improvements (e.g., wash rack flood light, improvement of gatehouse area electrical and telephone lines; improvement of front area lawn drainage, final cover and grass for 20-26 acres of Area 2 and final cover on the balance of the 53 acre Area 2).
2. Expansion Area and Area 1	<ul style="list-style-type: none"> 1. To monitor and maintain the expansion area and expansion area.
3. Tree Study	<ul style="list-style-type: none"> 1. To complete a growing experiment and study of growing trees on Area 1.
4. Coordination with the City of Portland	<ul style="list-style-type: none"> 1. To coordinate with the City of Portland regarding matters of the St. Johns Landfill.
5. New Disposal Rate at St. Johns Landfill	<ul style="list-style-type: none"> 1. To determine a new disposal rate for the St. Johns Landfill.

*Procurement options will be developed and approved in conjunction with city of Portland.



**Department
Overview**

METRO Fiscal Year 1983

Fund. Solid Waste - Operating

PROGRAM: St. Johns Landfill

St. Johns Landfill - Operation, cont

- 6. St. Johns Landfill Perimeter Drain

- 1. To determine the necessity of a perimeter drain for the St. Johns Landfill.

St. Johns Landfill - End Use

Product

- 1. Prepare conceptual plan relating the end use of St. Johns to methane gas system.

Develop cooperation with City of Portland a list of potential uses for St. Johns Landfill. Prepare landscape/conceptual plan.

St. Johns Landfill - Methane Gas

- 1. Develop procurement options and presentation for Council
- 2. Obtain (either royalty or direct agreement) energy sales contract to guarantee revenue to continue project.

List options and work with city staff to evaluate and recommend alternative implementation strategy for project to assure greatest return on project.

Issue RFP for full service/royalty payment package or enter into negotiations for the purpose of selling energy with potential markets.



PROGRAM PURPOSE (General Statement of Goals & Objectives)

To construct, start-up and operate a convenient, environmentally and economically sound facility (Clackamas Transfer and Recycling Center) to receive solid waste generated in the southern portion of the Metro district, when Rossman's Landfill closes, and to provide recycling of source separated material.

<u>SUBPROGRAM</u>	<u>MAJOR OBJECTIVES FOR YEAR</u>
1. Manage Construction of Facility	1. To assure construction proceeds within cost, on schedule and according to specifications.
2. Select Operations Contractor	2. To coordinate the transition from the construction contract to operations contract.
3. Coordinate Start-up Gatehouse	1. To select and execute a contract for the operations of the CTRC.
4. Start-up Gatehouse	1. To coordinate the transfer operations with St. Johns Landfill.
5. Establish Rate	1. To establish operational procedures for gate operation.
6. Manage operations contract	2. Hire personnel
7. Manage gatehouse	1. To establish disposal rate for the CTRC.
	1. To manage and administer the operations contract
	1. To manage the gatehouse in an effective and efficient manner.



Department Overview

METRO Fiscal Year 1983

Fu. . . Solid Waste-Operating
PROGRAM: Transfer Station Planning

PROGRAM PURPOSE (General Statement of Goals & Objectives)

To work in conjunction with local agencies and private haulers to site transfer stations to provide service as determined by these groups and present Council with alternatives to implement and construct the west station either by exclusive franchise or by Metro.

SUBPROGRAM

1. West Station
 - . Siting and evaluation
 - . Design/Construction
2. East Station
 - . Siting and evaluation

MAJOR OBJECTIVES FOR YEAR

Activities

To work with local agencies and private haulers to evaluate potential sites and to obtain approval and permits.

To proceed with design and construction of a west station upon a decision by Council. Project at this point is funded by capital.

To work with local agencies and private haulers to determine service needs and to proceed with general siting as required.



PROGRAM PURPOSE (General Statement of Goals & Objectives)

To obtain land use authorization from Multnomah County for the Wildwood landfill followed by additional studies leading to a preliminary design and operation plan.

SUBPROGRAM

MAJOR OBJECTIVES FOR YEAR

Land use authorization from Multnomah County

Positive hearings officer's recommendation by August. Favorable county commissioners' action by late fall. Favorable ruling by LCDC Land Use Board of Appeals by Spring, 1983 if opponents appeal County authorization.

Other permits

Other permits and easements (DEQ, Greenway, Corps of Engineers, Highway, etc.) obtained or applied for during FY 1983.

Further technical studies and preliminary design

Consultant selected to perform these tasks after a favorable ruling by Multnomah County Commissioners. Geotechnical and other studies completed and preliminary design underway by mid-spring 1983.

Site ownership or lease arrangements

Negotiations begun for most favorable site ownership or lease arrangements.

Public involvement

Public kept currently and accurately informed about landfill siting development.



PROGRAM PURPOSE (General Statement of Goals & Objectives)

To increase the Metropolitan Region's:

- a) Awareness of recycling significance.
- b) Participation rate.
- c) Amount of material collected.

<u>SUBPROGRAM</u>	<u>MAJOR OBJECTIVES FOR YEAR</u>
Residential recycling	<ol style="list-style-type: none"> 1. To administer recycling grant programs. 2. To administer and implement the yard debris prog. 3. To further the intent of cooperative marketing. 4. To operate the recycling switchboard. 5. To establish a systematic reporting system for material collected and participation rate.
<ol style="list-style-type: none"> a) Curbside pick up b) Monthly project c) Cooperative marketing d) Drop off centers 	<ol style="list-style-type: none"> 6. To establish a systematic contact and follow-up system to promote commercial/institutional recycling.
Commercial/Institutional Recycling	<ol style="list-style-type: none"> 7. To select areas and implement a systematic education program for curbside pickup <ol style="list-style-type: none"> a) School education program. b) Community presentation program. c) Promotional program.
<ol style="list-style-type: none"> a) Recycling information kit 	<ol style="list-style-type: none"> 8. Assist in the overall preparation of promotional/educational strategies.
General waste reduction	<ol style="list-style-type: none"> 9. To provide technical assistance to local government, industry and general public.
<ol style="list-style-type: none"> a) Recycling switchboard b) Recycling newsletter c) Yard debris program 	<ol style="list-style-type: none"> 10. To promote better communication and coordination among all participants in the waste reduction area.



**Department
Overview**

Fiscal Year 1983

Fund: Capital Improvement Fund

PROGRAM: Solid Waste

PROGRAM PURPOSE (General Statement of Goals & Objectives)

To acquire land for future facilities and design and construct solid waste facilities which provide service and assure the disposal of solid waste in a cost effective and environmentally acceptable manner.

<u>SUBPROGRAM</u>	<u>MAJOR OBJECTIVES FOR YEAR</u>
CTRC and Site Development	The contracts to construct and manage the construction of the Clackamas Transfer and Recycling Center should be completed by January, 1983, to coordinate with Rossman's closure. Also, Metro will acquire property from Southern Pacific Railroad to maximize the building area for CTRC. Funds have been appropriated to Metro for the project from DEQ.
Transfer Stations	Metro has budgeted the purchase of property for 2 transfer stations in the region. Construction of a transfer station in Washington County would begin later this FY.*
St. Johns Landfill	Repay to the City of Portland cost to prepare St. Johns plans. Program includes maintaining a fund for final cover.
Wildwood Landfill	Metro, upon receiving permits will acquire property necessary to develop Wildwood Landfill as a regional disposal site. Preliminary construction and operation plans could begin.*
Transfer to Operating Fund	Funds from the initial Solid Waste Plan Implementation Funds (S. W. 115) will be transferred to Personnel, and Materials and Services for the Energy Recovery Project. Also, this includes capital outlay to equipment for CTRC.

*Fund available but need authorization from Council to acquire.



REVENUE

METRO Fiscal Year 1983

CAPITAL IMPROVEMENT FUND

Fund: Capital

Department: Solid Waste

Division:

ACCOUNT #	ITEM	CURRENT BUDGET	CHANGE	REQUESTED AMOUNT	JUSTIFICATION
	Carry Over			3,087,750	Available Funds from SW118, SW115, Landfill Cover and SW117 Funds plus Interest
	DEQ Loan			10,351,900	Existing Loan for SW118 and New Loans Including Wildwood and Transfer Station Projects
	DEQ Grant			709,510	Grant monies for CTRC and Site Development
	Transfer from Operating			344,000	Final Cover Funds as Generated by St. Johns Rates
	Interest			100,000	Interest earned on SW118, Final Cover Fund and Fund Balances
	Revenue from Bond Sale ERF			1,078,346	Bond sale of ERF includes repaying SW-115 capital funds for S.W.M.P. implementation
	Total			15,671,506	



EXPENDITURES

METRO Fiscal Year 1983

CAPITAL IMPROVEMENT FUND

Fund: Capital

Department: Solid Waste

Division:

FORM 6

ACCOUNT #	ITEM	CURRENT BUDGET	CHANGE	REQUESTED AMOUNT	JUSTIFICATION
	CTRC and Site Development				
	Land			35,000	Purchase of Railroad Property
	Construction			3,430,000	Complete Site Fill & Construct CTRC
	Engineering			200,000	Construction Management
	Transfer Stations				
	Land			1,306,800	Purchase of 2 sites for 2 stations
	Construction			4,000,000	Construction of one Transfer Station
	Engineering			530,000	Design of Transfer Station and Construction Management Services
	St. Johns Leachate System Methane Gas Design			72,000	Repay City of Portland for St. Johns Plans
	Final Cover			984,000	Final Cover Placed During FY 83-Area 2
	Final Cover Reserve			150,000	Reserve Fund for Areas 3,4,5 and 6
	Wildwood Land Engineering			2,450,000	Purchase of Landfill Site
				375,000	Preliminary Construction & Operation Plans
	Transfer to Operating Fund			719,782	Transfer of SW115 Funds for Resource Recovery & Purchase of Equipment For CTRC
	Transfer to Debt Service			424,400	Debt service payment for site dev. and CTRC for 1st half of FY and for SW-115
	Contingency			994,524	
	Total			15,671,506	

17



**Department
Overview**
Fiscal Year 1983

Fund: Debt Service

PROGRAM: Solid Waste

PROGRAM PURPOSE (General Statement of Goals & Objectives)

Generate sufficient funds to repay outstanding loans and bonds for capital projects necessary for the solid waste management system.

SUBPROGRAM

DEQ Loan S. W. 115

DEQ Loan S. W. 117 and
117 adjustment

DEQ Loan S. W. 118

MAJOR OBJECTIVES FOR YEAR

Initial loan of \$2,150,000 from DEQ to implement solid waste management system. Paid by user fee.

Loan of \$1,300,000 for the expansion of St. Johns landfill and gate house improvements. Adjusted upon the approval of grant portion by E-Board. Repayment is through user fees for the expansion and rates for other improvements.

Loan of \$4,487,700 to construct engineered fill at Energy Recovery Facility and construct a transfer station and recycling center in Clackamas County to service area as a result of the Rossman Landfill closing. Repayment of site development is through user fees and CTRC with rates at the site.



METRO

Materials & Services, Capital Outlay, General Expense

Fiscal Year 1983

Fund: Debt Service
Department: Solid Waste
Division:

ACCOUNT #	ITEM	CURRENT BUDGET	CHANGE	REQUESTED AMOUNT	JUSTIFICATION
	SW115-Implementa- tion	211,985		210,000	Annual principle and interest payment to DEQ for initial loan of \$2,150,000 made in 1977, loan matures in 1992. Monies to be used for implementation of solid waste management program.
	SW116-Bottle Wash Loan	10,600		-0-	Loan made January 1978 to Metro for bottle-washing facilities at PRT center, debt has been retired.
	SW117-St. Johns Expansion	190,000		192,200	Annual principle and interest payment to DEQ for St. Johns Expansion Project.
	SW117A-St. Johns	8,893		10,000	Initial loan was \$1,300,000 made in January 1980 and adjusted by 60,870 in August 1980. Total loan (70%) and grant (30%) is \$1,944,100 and will mature in October 1987.
	SW118-Site Develop- ment and CTRC	169,349		398,000	Total loan is \$4,487,700. Grant is \$1,923,300. Annual principle and interest payments are based on loans as necessary for construction. In FY 82, only \$2,930,000 of total loan was requested. Resulting in repayments FY 83 total loan and grant (\$6,411,000) will be expended. Loan will be repaid August 2000.

20



**Materials & Services, Capital Outlay,
General Expense**
Fiscal Year 1983

Fund: Debt Service
Department: Solid Waste
Division:

ACCOUNT #	ITEM	CURRENT BUDGET	CHANGE	REQUESTED AMOUNT	JUSTIFICATION
	<u>EXPENDITURES</u>				
	DEQ Loan SW115			210,000	Repay Loan for Solid Waste Planning and Implementation
	DEQ Loan SW117 SW117A			192,200 10,000	Repayment of Loan for Expansion of St. Johns Landfill
	DEQ Loan SW118			398,000	Repayment of Loan for Site Development and CTRC
	TOTAL			810,200	
	<u>REVENUE</u>				
	St. Johns Rates			72,800	Debt Service on Gatehouse Improvements
	CTRC Rates			95,500	Debt Service Payment for CTRC Portion of SW118
	User Fees-Landfill			217,500	Debt Service for Site Development, St. Johns Expansion and Solid Waste Management Plan Implementation
	Transfer From Capital			424,400	Debt Service for Site Development and CTRC for first half of FY83 and for SW115.
	TOTAL			810,200	



Budget Summary

METROPOLITAN SERVICE DISTRICT

For the fiscal year beginning July 1, 1982 and ending June 30, 1983

BUDGET RECOMMENDATIONS

General Solid Waste

1. No funds budgeted for cost of living adjustment.
2. Reclassification upward of six positions, including Director of Solid Waste.
3. The addition of gatehouse staff for CTRC, a part-time landfill attendant for St. Johns Landfill, and a senior accountant.
4. Increase user fee to cover debt service requirements for site development project. (Estimated to be 35%)
5. Proceed with current programs under close budgeting monitoring, especially during the first six months. Make budget adjustments as program decisions are made.

Waste Reduction

1. Continue the Recycling Switchboard at existing levels.
2. Budget funds for curbside recycling collection program with specific program elements to be developed by January 1.
3. Continue funding of drop-off centers.
4. Establish system to monitor waste reduction progress in the region.
5. Administer and implement a yard debris program to be funded by disposal fees after September.

St. Johns Landfill

1. Approval of rate adjustment for inflation and the establishment of a final cover fund (estimated to be 15 percent on January 1, 1983).
2. Pay for the methane gas and end use program from user fee funds.

CTRC

1. Recover the debt service for the CTRC after the facility begins operation.
2. Establish rates to recover costs for operating CTRC.

SOLID WASTE OPERATIONS FUND

Source	REVENUE	
	FY 82 Revised	FY 83 Proposed
Grants/Loas	\$ 206,500	\$ 59,000
Enterprise Revenue	3,980,000	6,325,519 6,319,519
Interest		60,000
Fund Balance	749,396	380,000
Transfers		145,782 719,782
Other	1,447,230	5,500
Total Revenue	\$6,303,126	\$7,532,191 7,543,801

Category	EXPENDITURE	
	FY 82 Revised	FY 83 Proposed
Personnel Services	\$ 729,059	\$ 860,318
Materials & Services	4,214,578	4,992,434
Capital Outlay	14,500	64,835
Transfers	985,144	1,328,200 1,328,200
Contingency	209,845	329,004 298,014
Unappropriated Balance	150,000	0
Total Requirements	\$6,303,126	\$7,575,791 7,543,801

5660B/257-15



Budget Summary

METROPOLITAN SERVICE DISTRICT

For the fiscal year beginning July 1, 1982 and ending June 30, 1983

FUND: SOLID WASTE OPERATIONS

DEPARTMENT:

DIVISION:

CURRENT REVISED FY 82 BUDGET		PROPOSED BUDGET FY 83				COORDINATING COMMITTEE RECOMMENDATION		COUNCIL APPROVED		COUNCIL ADOPTED	
FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
			Resources								
	\$749,396	5900	Fund Balance		\$380,000						
	1,100,000	5500/20	User Fees		1,300,000						
		5530	Franchise Fee		750						
	2,800,000	5560	Disposal Fees		5,024,769		5,018,769				
		5840	Transfer from Solid Waste Capital		745,752		719,782				
	206,500	5120	Grants		59,000						
		5570	Salvage Revenue		5,500						
		5600	Interest		60,000						
	<u>1,447,230</u>		Other		<u>0</u>						
	\$6,303,126		Total Resources		\$7,575,771		7,543,801				



Budget Summary

METROPOLITAN SERVICE DISTRICT

For the fiscal year beginning July 1, 1982 and ending June 30, 1983

FUND: SOLID WASTE OPERATIONS
 DEPARTMENT: SOLID WASTE
 DIVISION:

CURRENT REVISED FY 82 BUDGET		PROPOSED BUDGET FY 83			COORDINATING COMMITTEE RECOMMENDATION		COUNCIL APPROVED		COUNCIL ADOPTED	
FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	
			Personnel Services							
1.0	\$35,756		Solid Waste Director	1.0	\$50,000					
1.0	31,650		Operations Manager	1.0	35,599					
1.0	28,704		Engineering Manager	1.0	30,472					
			Senior Planner	1.0	30,729					
2.58	63,513		Solid Waste Coordinator	2.25	58,977					
3.0	67,454		Solid Waste Engineer	2.0	49,337					
2.0	31,634 32,855		Solid Waste Technician	2.0	36,052					
1.0	16,028 16,827		Engineer Technician	3.0	40,808					
1.0	22,464		Operations Assistant	1.0	24,068					
			Regional Planner 3	1.0	24,068					
			Facilities Supervisor	1.0	18,018					
.5	6,373		Information Services Assistant	1.0	14,040					
1.0	17,665		Public Information Specialist	1.0	18,928					
1.0	19,468		Public Involvement Coordinator	1.0	19,856					
1.0	27,219		Field Office Manager	1.0	27,219					
.5	10,370		Senior Accountant	1.0	21,824					
2.75	34,273		Secretary 1	2.75	35,786					
4.6	52,404		Landfill Attendant	6.9	80,427					
1.5	15,519		Clerk Typist 2	1.0	10,483					
			Administrative Assistant 2	1.0	19,582					
1.0	13,770		Chief Landfill Clerk							
1.0	16,433		Administrative Assistant 1							
1.0	21,403		Environmental Planner							
.5	14,897		Assistant Legal Counsel							
2.0	19,632		Staff Assistant							



Budget Summary

METROPOLITAN SERVICE DISTRICT

For the fiscal year beginning July 1, 1982 and ending June 30, 1983

FUND: SOLID WASTE OPERATING
 DEPARTMENT: GENERAL EXPENSE
 DIVISION:

CURRENT REVISED FY 82 BUDGET		PROPOSED BUDGET FY 83				COORDINATING COMMITTEE RECOMMENDATION		COUNCIL APPROVED		COUNCIL ADOPTED	
FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
			General Expense								
	\$544,407	9000	Transfer to General Fund		\$598,400						
	440,737	9300	Transfer to Debt Service Fund		385,800						
		9500	Transfer to Capital Projects Fund		344,000						
	209,845	9700	Contingency		329,984						
	150,000	9800	Unappropriated Balance				298,014				
	<u>\$1,344,989</u>		Total General Expense		<u>\$1,658,284</u>		1,626,214				
30.93	\$6,303,126		Total Fund	32.9	\$7,575,221		7,543,801				



Budget Summary

METROPOLITAN SERVICE DISTRICT

For the fiscal year beginning July 1, 1982 and ending June 30, 1983

FUND: SOLID WASTE CAPITAL
DEPARTMENT:
DIVISION:

CURRENT REVISED FY 82 BUDGET		PROPOSED BUDGET FY 83				COORDINATING COMMITTEE RECOMMENDATION		COUNCIL APPROVED		COUNCIL ADOPTED	
FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
			Resources								
	\$9,010,000		Fund Balance		\$3,087,750						
	4,300,000	5700	DEQ Loan		10,351,900						
	2,000,000	5120	DEQ Grant		709,510						
			Transfer from Solid Waste Operating		344,000						
	150,000	5600	Interest		100,000						
			Revenue from ERF Bond Sale		1,094,846						
	<u>\$15,660,000</u>		Total Resources		<u>\$15,687,506</u>						
			Requirements								
			Clackamas Center								
			Land		\$35,000						
	\$5,981,000		Construction		3,430,000						
	430,000		Engineering Design		200,000						
			Transfer Stations								
	1,000,000		Land		1,306,800						
	3,000,000		Construction		4,000,000						
	550,000		Engineering Design		530,000						
			St. Johns								
	2,370,000		Construction								
	240,000		Engineering Design		72,000						
			Final Cover		984,000						
			Final Cover Reserve		150,000						
			Wildwood								
			Land		2,450,000						
			Engineering		375,000						

1,078,346
15,671,506



Budget Summary

METROPOLITAN SERVICE DISTRICT

For the fiscal year beginning July 1, 1982 and ending June 30, 1983

SOLID WASTE CAPITAL FUND

The Solid Waste Capital Fund provides funding for five major solid waste construction or capital projects:

- Clackamas Transfer & Recycling Center;
- Transfer Stations;
- St. Johns Methane Gas Design and Final Cover;
- Wildwood Landfill; and
- Completion of the ERP proposal for Council decision.

If any or all of these projects do not move ahead, the loans and/or ERP reimbursements indicated as revenue will not be obtained. As those decisions are made, the Solid Waste Capital and Operating budgets will be adjusted as necessary.

The projects noted above and the site development and/or construction are consistent with the Solid Waste Management Plan.

BUDGET RECOMMENDATIONS

1. Finish the site development contract and proceed with the construction of the CTRC.
2. The budget allow for the purchase of sites for both the East and West Transfer Stations and the construction of the West Station if approved in FY 83.
3. The Capital Fund will continue to repay the City of Portland loan for St. Johns Expansion engineering.

4. Final cover for St. Johns Landfill will be paid from the Capital Improvement Fund.
5. A reserve fund will be established for Final Cover expected to be required in early FY 84.
6. The Energy Recovery Facility, Transfer Station Planning and Wildwood expenses will be funded by the Capital Improvement Fund.
7. If the Energy Recovery Facility bonds are issued, sold all planning funds spent to date will be repaid to the Capital Improvement Fund.
8. Debt Service payment for site development, the first half of payment for CTRC and the Solid Waste Implementation loan will be paid from the Capital Fund.

Source	REVENUE	
	FY 82 Revised	FY 83 Proposed
Fund Balance	\$ 9,010,000	\$ 3,087,750
Grants/Loans	6,500,000	11,061,410
Transfers		344,000
Interest	150,000	100,000
Other		1,078,346
Total Revenue	\$15,660,000	\$15,681,506
		1,078,346
		15,671,506
Category	EXPENDITURE	
	FY 82 Revised	FY 83 Proposed
Transfers		\$ 1,170,150
Capital Projects		13,532,800
Contingency		994,524
Total Expenditure		\$15,687,506
		1,144,182
		994,524
		15,678,506



Budget Summary

METROPOLITAN SERVICE DISTRICT

For the fiscal year beginning July 1, 1982 and ending June 30, 1983

FUND: SOLID WASTE CAPITAL
 DEPARTMENT:
 DIVISION:

CURRENT REVISED FY 82 BUDGET		PROPOSED BUDGET FY 83				COORDINATING COMMITTEE RECOMMENDATION		COUNCIL APPROVED		COUNCIL ADOPTED	
FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
	\$1,201,685		Requirements - continued								
			Transfer to Solid Waste								
	150,000	9300	Operating		9745,752 719,782						
			Transfer to Solid Waste								
			Debt Service		424,400						
	737,315	9700	Contingency		984,334 994,524						
	\$15,660,000		Total Requirements		\$15,687,506		15,671,506				

PROPOSED BUDGET
COST ALLOCATION PLAN
DISTRIBUTION OF INDIRECT COSTS¹

APRIL 1982

	Total Indirect Costs	PLANNING FUND ³			Solid Waste Fund ⁴			Zoo Funds ⁴			General Fund Supported ⁵
		Specific Costs	Pooled Costs	Total Costs	Specific Costs	Pooled Costs	Total Costs	Specific Costs	Pooled Costs	Total Costs	
Council											
Personnel Services	55,812					23,999	23,999		11,162	11,162	20,651
Materials & Services											
Council Per Diem	25,920					11,146	11,146		5,184	5,184	9,590
Councilor Expense	18,000					7,740	7,740		3,600	3,600	6,660
Meetings & Conf.	5,000					2,150	2,150		1,000	1,000	1,850
Supplies	300					129	129		60	60	111
	<u>105,032</u>					<u>45,164</u>	<u>45,164</u>		<u>21,006</u>	<u>21,006</u>	<u>38,862</u>
Executive Management											
Personnel Services	214,909		51,148	51,148		103,156	103,156		25,789	25,789	34,816
Materials & Services											
Auto and Travel	4,500					2,160	2,160		540	540	1,800
Meetings & Conf.	3,000					1,440	1,440		360	360	1,200
Training & Tuition	100					48	48		12	12	40
Dues, Fees, Pub.	3,395					1,630	1,630		407	407	1,358
Supplies	300		72	72		144	144		36	36	48
Outside Legal	2,500					1,200	1,200		300	300	1,000
	<u>228,704</u>		<u>51,220</u>	<u>51,220</u>		<u>109,778</u>	<u>109,778</u>		<u>27,444</u>	<u>27,444</u>	<u>40,262</u>
Public Affairs											
Personnel Services	220,402		85,824	85,824		114,609	114,609		6,612	6,612	13,357
Materials & Services											
Auto and Travel	525					273	273		16	16	236
Meetings & Conf.	3,600					1,872	1,872		108	108	1,620
Training & Tuition	450					234	234		13	13	203
Dues, Fees, Pub.	8,200					4,264	4,264		246	246	3,690
Ads, Prom., Legal Notices	2,800					1,456	1,456		84	84	1,260
Printing	4,588					2,385	2,385		138	138	2,065
Supplies	3,850		1,497	1,497		2,002	2,002		115	115	236
Contractual Services	5,900					3,068	3,068		177	177	2,655
Miscellaneous	2,700					1,404	1,404		81	81	1,215
	<u>253,015</u>		<u>87,321</u>	<u>87,321</u>		<u>131,567</u>	<u>131,567</u>		<u>7,590</u>	<u>7,590</u>	<u>26,537</u>
Finance & Administration											
Accounting											
Personnel Services	198,088	15,847	9,508	25,355	47,541	11,410	58,951	110,929	2,853	113,782	
Materials & Services											
Training & Tuition	1,200	96	58	154	288	69	357	672	17	689	
Dues, Fees and Pub.	200	16	10	26	48	12	60	112	2	114	
Supplies	2,000	160	100	260	480	120	600	1,120	20	1,140	
Contractual	40,000	3,200	1,920	5,120	9,600	2,300	11,900	22,400	580	22,980	
	<u>241,488</u>	<u>19,319</u>	<u>11,596</u>	<u>30,915</u>	<u>57,957</u>	<u>13,911</u>	<u>71,868</u>	<u>135,233</u>	<u>3,472</u>	<u>138,705</u>	
Budget & Central Services											
Personnel Services	189,091	33,260	53,522	86,782	10,384	43,967	54,351	31,182	16,776	47,958	
Materials & Services											
Auto & Travel	500					145	145		125	125	230
Meeting & Conf.	200					58	58		50	50	92
Dues, Fees, Pub.	12,600		51	51		4,561	4,561		5,113	5,113	2,875
Advertising	5,000	565	270	835	545	324	869	3,215	81	3,296	
Printing	25,000	13,000	2,354	15,354	1,750	2,799	4,549	4,250	847	5,097	
Telephone	50,000	20,000	7,665	27,665	9,000	9,930	18,930		3,405	3,405	
Postage	31,000	7,440	5,624	13,064	6,820	8,609	15,429		2,507	2,507	
Maintenance & Repairs	17,880	460	8,638	9,098	290	6,876	7,166	10	1,606	1,616	
Equipment Rental	50,634		27,343	27,343		16,809	16,809		6,482	6,482	
Supplies	16,000		4,876	4,876		7,063	7,063		1,198	1,198	2,863
Contractual Services	13,045		6,080	6,080		6,062	6,062		903	903	
Insurance	31,120		13,175	13,175		2,524	2,524		15,421	15,421	
Lease Payment/Rent	263,132	82,280	54,366	136,646	49,090	58,177	107,267		19,219	19,219	
	<u>705,202</u>	<u>157,005</u>	<u>183,964</u>	<u>340,969</u>	<u>77,879</u>	<u>167,904</u>	<u>245,783</u>	<u>38,657</u>	<u>73,733</u>	<u>112,390</u>	<u>6,060</u>
Data Processing	<u>154,608</u>	<u>12,369</u>	<u>7,421</u>	<u>19,790</u>	<u>37,106</u>	<u>8,905</u>	<u>46,011</u>	<u>86,580</u>	<u>2,227</u>	<u>88,807</u>	
TOTAL	<u>1,688,049</u>	<u>188,693</u>	<u>341,522</u>	<u>530,215</u>	<u>172,942</u>	<u>477,229</u>	<u>650,171</u>	<u>260,470</u>	<u>135,472</u>	<u>395,942</u>	<u>111,721</u>
ADJUSTED BUDGET AMOUNT^{4, 5}	<u>1,688,049</u>			<u>378,933</u> ⁶			<u>598,400</u>			<u>377,252</u>	<u>333,464</u>

¹ More detailed information on the distribution of indirect costs or eligible grant overhead costs is available on request.

² Total indirect costs are General Fund expenses minus direct revenues, transfers, contingency and any unappropriated balance.

³ Only those charges which are considered to be federal grant eligible are charged to the planning fund.

⁴ Because of a more accurate distribution of indirect costs to the Solid Waste and Zoo Funds, the total amount of costs charged in FY 83 is increased from previous years. To offset the increase, the Solid Waste and Zoo Funds have only budgeted a 10 percent increase from FY 82. Dues will support the difference between the amount budgeted and costs incurred.

	Solid Waste Fund	Zoo Fund
FY 83 Indirect Costs	\$650,171	\$395,942
FY 83 Budgeted Transfer to General Fund	598,400	377,252
Amount to be General Fund Supported	\$51,771	\$18,690

⁵ See Footnotes 3, 4 and 6.

Unallowed Grant Costs	\$111,721
Solid Waste Fund Support	51,771
Zoo Fund Support	18,690
Planning Fund Support	151,282
Total General Fund Supported Amount	\$333,464

⁶ A lower overhead rate was calculated to insure receipt of total revenue budgeted in the General Fund. This is a conservative estimate.

Grant Eligible Costs	\$530,215
Budgeted Grant Overhead	378,933
General Fund Support of Planning	\$151,282

Microfilm Master List:

ID# 1000 - Avalokiteshvara Mani Mantra: 685,809,230 per 2000 foot roll

Om mani padme hum

ID# 1001 - Long Avalokiteshvara Mantra: 425,397 per 2000 foot roll

ID# 1002 - Four Dharmakaya Relic Mantras: 185,089 per 2000 foot roll

Contains:

Stainless Pinnacle: 185,089

Dharani of the Exalted Completely Pure Stainless Light: 185,089

Secret Relic: 185,089

100,000 Ornaments: 185,089

ID# 1003 - Padmasambhava (Guru Rinpoche) Mantra: 28,966,617 per 2000 foot roll

ID# 1004 - Five Powerful Deity Mantras: 1,849,807 per 2000 foot roll

Contains:

Mitrugpa: 369,961

Stainless Pinnacle: 246,641

Kunrig: 123,320

Namgyalma: 493,282

Lotus Pinnacle of Amogapasha: 616,602

ID# 1005 - Namgyalma Mantra: approximately 1,116,000 per 2000 foot roll

ID# 1006 - Dharani of the Exalted Completely Pure Stainless Light: approximate 2,170,000 per 2000

ID# 1007 - Stainless Pinnacle, Tsugtor Drime: 3,038,000 per 2000 foot roll

ID# 1008 - Kurukulla Mantra: 44,909,235 per 2000 foot roll

ID# 1009 - Dependent Related Heart Mantra: 12,303,900 per 2000 foot roll

ID# 1010 - Amitayus Long Life Sutra: 480,168 per 2000 foot roll

ID# 1011 - Medicine Buddha Mantra - 34,560,000 per 2000 foot roll

GARCHEN RINPOCHE'S students have produced the following mantras available on microfilm: TBD (we haven't counted yet but it's comparable to the ones above)

ID# 2100 - Long Vajrayogini Mantra: 4,560,000 per 2000 foot roll

ID# 2101 - Red Tara Mantra and Prayer:

Contains:

18,304,000 Mantras per 2000 foot roll

1,600,000 Prayers per 2000 foot roll

METROPOLITAN SERVICE DISTRICT

MATERIALS AND SERVICES
PROPOSED BUDGET - PRELIMINARY
FISCAL YEAR 1983

	Council	Executive Management	Public Affairs	Finance & Administ.	Transp.	Development Services	Criminal Justice	Zoo Operating	Solid Waste Operating	Totals
Advertising, Promotion, Legal Notices			2,800	5,000		13,750		23,606	78,550	123,706
Animal Purchases								20,000		20,000
Auto & Travel Expenses		4,500	525	1,500	5,000	4,000	1,000	16,544	20,990	54,059
Bad Debts									17,740	17,740
Contractual Services		2,500	5,900	58,045	158,420	65,000		223,391	4,148,204	4,661,460
Councilor Expenses	18,000									18,000
Data Processing				63,427		11,034			26,880	101,341
Dues, Fees & Publications		3,395	8,200	13,100	400	250	250	12,083	15,710	53,388
Equipment Rental				50,634		500		2,530	4,650	58,314
Insurance				31,120				84,676	3,000	118,796
Lease Payments/Rent				302,372				3,000	185,500	490,872
Maintenance & Repairs				30,380				60,347	101,700	192,427
Meetings & Conferences	5,000	3,000	3,600	1,700	2,250	1,500	500	7,775	14,980	40,305
Merchandise for Resale								390,000		390,000
Miscellaneous			2,700	2,000	12,000	6,250		6,755	263,850	293,555
Per Diem	25,920									25,920
Postage				31,000		87		6,600	3,560	41,247
Printing			4,588	25,000	17,500	2,652	250	26,934	59,560	136,484
Supplies	300	300	3,850	22,000	1,000	750	500	300,553	25,480	354,733
Telephone				51,500				37,816	10,180	99,496
Training & Tuition		100	450	2,200	2,400	350		5,690	6,500	17,690
Utilities - Electricity								63,862	4,400	68,262
Utilities - Other								64,866	1,000	65,866
Utilities - Water								155,901		155,901
Total	49,220	13,795	32,613	690,978	198,970	106,123	2,500	1,512,929	4,992,434	7,599,562

5660B/257-20

SOLID WASTE ADVISORY COMMITTEE
GUESTS AND ADVISORS IN ATTENDANCE

DATE 4-23-82

GUEST OR ADVISOR	AFFILIATION
JOHN TROUT	COLLECTION INDUSTRY
Bob Harris	Public - Clackamas Co.
Howard Johnson	Fairhill Wash. Co.
Jane Phillips	Clackamas County
Mike Sandberg	Washington City
John Gray	Mull Co.
Doug Dronnen	Metro
DENNIS ONGIL	Metro
Norm Wietting	Metro
Sue Klobertanz	Metro
DON CARLSON	METRO
TIM R. CAULLER	METRO
Cheryl K. Morales	METRO
Brian Heiberg	
Joe W. Cancilla Jr	PASSO
MERLE IRVINE	ALEXANDER'S DISPOS-HAUL
Mark Hope	DEQ
William R. Bue	DEQ
Bob Brown	DEQ
LEE BARRETT	ASSOCIATION OF OREGON RECYCLERS

SOLID WASTE ADVISORY COMMITTEE

ATTENDANCE AND VOTE RECORD

Meeting Date 4-23-82

ATTENDANCE RECORD			VOTING RECORD															
member	here	not here*	item	yes	no	abst	item	yes	no	abst	item	yes	no	abst	item	yes	no	abst
COZZETTO	X	X																
COFFIN		E																
GRABHORN	X																	
GRAY	X																	
HARRIS	X																	
HOWARD		E																
JOHNSON	X	X																
NEWBORE	X	X																
PHILLIPS	X																	
SANDBERG	X																	
SIEVERS	X	X																
SPARKS		E																
TROUT	X																	
WELLINGTON	X	X																
			MOTION BY: SEC.				MOTION BY: SEC.				MOTION BY: SEC.				MOTION BY: SEC.			

* = Excused Absence U = Unexcused Absence