

METROPOLITAN EXPOSITION RECREATION COMMISSION

Resolution No. 15-12

For the purpose of approving and transmitting to the Metro Council budget amendments to the Metropolitan Exposition Recreation Commission (MERC) Fund Approved Budget for fiscal year 2015-16, and requesting amendment of the Capital Improvement Plan FY 2015-16 (CIP).

WHEREAS, Metro Code 6.01.050 provides that MERC shall annually prepare and approve an annual budget which shall, to the maximum extent permitted by law, consist of one commission-wide series of appropriations; and

WHEREAS, MERC previously approved and transmitted to the Metro Council the fiscal year 2015-16 budget for the MERC Fund; and

WHEREAS, MERC staff request certain budget amendments to the approved budget for fiscal year 2015-16 for the reasons described in the attached Staff Report.

BE IT THEREFORE RESOLVED THAT,

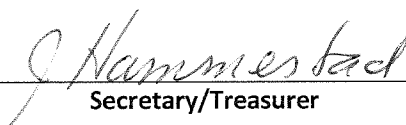
1. MERC approves the budget amendments to the MERC Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016 for inclusion as part of the total Metro budget for this period and approves the requested changes to the CIP as described in the attached Staff Report and Exhibit A.
2. MERC requests that the Metro COO present these amendments to the Approved Budget to Metro Council for ratification.

Passed by the Commission on June 3, 2015.




Chair

Approved as to Form:
Alison R. Kean, Metro Attorney



Secretary/Treasurer

By: 

Nathan A. S. Sykes, Deputy Metro Attorney

MERC Staff Report

Agenda Item/Issue:

For the purpose of approving and transmitting to the Metro Council a budget amendment to the MERC Fund for fiscal year 2014-15

Resolution No: 15-12

Presented By: Ben Rowe

Date: June 3, 2015

Background and Analysis:

At the end of each fiscal year, there are a few projects still in progress due to various reasons, or it is decided that they fit better in the next year's operations work plan. Additionally, some projects are combined or re-prioritized for efficiency. In order to facilitate the continuity of projects, OCC, Portland'5, and Expo request to carryover the budget items listed below. This action will amend the FY 2015-16 Approved Budget (prior to adoption) adding the line item amounts below.

OCC

The OCC's Capital Program achieved almost \$700,000 in savings on the second phase of the OCC Roof Replacement Project. OCC is expected to spend over 80% of its total FY 2014-15 Capital Program budget. Additionally, OCC is forecasted to spend 84% of its Hotel Project budget. The following items are requested to be carried over to FY 2015-16:

- The majority of the OCC Hotel Project carryover amount is budget expenses associated with bond financing which was delayed until next fiscal year due to the Project's legal cases.
- The digital signage and integrated door access controls design and engineering projects and budgets were combined with the Master Plan project to begin in earnest in FY 2015-16.
- \$582,000 of project savings from the OCC Original Roof Project Phase II is added to the Cucina Rosa Project as a place holder until the project can be more accurately scoped in FY 2015-16.
- All four lighting projects were delayed in part because of rapidly evolving and changing LED lighting technology and the process of testing lamps and fixtures to find the acceptable lumen output compared to existing lamps.
- The Closed Circuit TV Security Camera project is almost complete. The carryover of \$50,000 is a contingency to finalize the project.
- The two-way radio project carryover amount of \$50,000 is also a contingency amount to finalize the project.

Fund: 550 – Oregon Convention Center

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Undesignated Fund Balance	340000	550	55100	55990	0000		\$1,604,000
Total Resources							\$1,604,000

<i>Requirements:</i>							
M&S Items:							
OCC Hotel-Financing	524030	550	55950	55000	0000		145,000
OCC Hotel-Outreach	524040	550	55950	55000	0000		30,000
OCC Hotel-Consulting	524070	550	55950	55000	0000		10,000
OCC Master Plan	524070	550	55300	55910	0000	88170	255,000
Capital Project Items:							
Cucina Rosa Remodel	572000	550	55999	55950	0000	85100	582,000
Tower Lighting	572000	550	55999	55950	0000	8R052	124,000
Portland Bllrm Lighting	572000	550	55999	55950	0000	8R053	112,000
Oregon Bllrm Lighting	572000	550	55999	55950	0000	8R080	115,000
Loading Dock Lighting	572000	550	55999	55950	0000	8R081	46,000
MLK/OBR Holladay Plaza	572000	550	55999	55950	0000	8R082	50,000
Two-way Radio Dglt upgrd	574000	550	55999	55950	0000	8R083	50,000
Pickup Truck with Plow	574000	550	55999	55950	0000	8R031	35,000

Closed Circuit TV Security	574000	550	55999	55950	0000	8R032	50,000
Total Requirements							\$1,604,000

Portland'5

Portland'5 is expected to spend over 75% of its total FY 2014-15 Capital Program budget. Almost all of the schedules of the projects requested to be carried over to FY 2015-16 were delayed due solely to the Keller Electrical Buss Replacement Project (\$350,000) which was both unexpected and consumed tremendous staff time and resources.

Fund: 554 – Portland'5 Centers for the Arts
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<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Undesignated Fund Balance	340000	554	58100	55990	0000		\$716,500
Total Resources							\$716,500

<i>Requirements:</i>							
Capital Project Items:							
Loading Dock Screening Fence	572000	554	58999	55950	0000	8R063	48,500
Keller Cooling Tower	572000	554	58999	55950	0000	8R069	32,000
Keller Acoustical Treatment	572000	554	58999	55950	0000	8R091	50,000
Orchestra Shell Rigging	572000	554	58999	55950	0000	8R092	27,000
Keller LED Lighting	572000	554	58999	55950	0000	8R094	50,000
ASCH Chandelier Winches	572000	554	58999	55950	0000	8R096	18,000
AHH Digital Signage	572000	554	58999	55950	0000	8R097	75,000
Keller Roof Drains	572000	554	58999	55950	0000	8R098	245,000
ASCH Portland Sign Asssmnt.	572000	554	58999	55950	0000	8R099	20,000
Elevators Design & Scoping	572000	554	58999	55950	0000	8R100	25,000
Stage Door & Box Offices	572000	554	58999	55950	0000	8R101	50,000
Loading Dock Extension	574000	554	58999	55950	0000	8N034	31,000
Stagehand Payroll Sys upgrd	597000	554	58999	55950	0000	8R088	45,000
Total Requirements							\$716,500

Expo

Expo is expected to spend 57% of its total FY 2014-15 Capital Program budget. The following items are requested to be carried over to FY 2015-16:

The Marketing and Communication Plan and Hall Truss Repair work conducted in the current year did not use the entire FY 2014-15 allocated budget, these amounts reflect the remaining unspent budget amount wished to be carried over to FY 2015-16. The Halls A, B, & C assessment budget was deliberately postponed to await the outcomes of the Expo Market Study. The Expo Capital projects listed below were delayed for various reasons and fit better with the event schedule in FY 2015-16.

Fund: 556 – Portland Expo Center

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Undesignated Fund Balance	340000	556	56100	55990	0000		\$514,000
Total Resources							\$514,000

<i>Requirements:</i>							
M&S Items:							
Marketing & Comm. Plan	524050	556	56100	55910	0000	88165	\$15,000
Halls A,B,C, Assessment	524070	556	56100	55910	0000	88166	33,000
Expo Hall Truss Repair	526100	556	56300	53000	0000	87M007	20,000
Capital Project Items:							
Storm water Bioswale	571000	556	56999	55950	0000	8R045	50,000
Strom water Wall	572000	556	56999	55950	0000	8R032	17,000
Hall D Carpet & Paint	572000	556	56999	55950	0000	8R042	175,000

Hall E Roof, Lobby, Rooms	572000	556	56999	55950	0000	8R108	3,000
Audio Visual Equipment	574000	556	56999	55950	0000	8N020	50,000
Plastic Fldng Chairs (1of3)	574000	556	56999	55950	0000	8R111	3,000
Security Cameras	574000	556	56999	55950	0000	8R112	48,000
Electronic Reader Board	574000	556	56999	55950	0000	8N011	40,000
Ticketing Hardware	575000	556	56999	55950	0000	8R113	10,000
Voice over internet Protocol	575000	556	56999	55950	0000	65701B	50,000
Total Requirements							\$514,000

Fiscal Impact:

This action will amend the FY 2015-16 Approved Budget (prior to adoption) adding the line items amounts above to the already Approved FY 2015-16 Budget amounts.

Recommendation:

Staff recommends that the Metropolitan Exposition Recreation Commission adopt Resolution 15-12.