

MINUTES OF THE METRO COUNCIL MEETING

Thursday, April 21, 2005
Metro Council Chamber

Councilors Present: Rex Burkholder (Deputy Council President), Carl Hosticka, Rod Park
Robert Liberty,

Councilors Absent: David Bragdon (excused), Brian Newman (excused) and Susan McLain
(excused)

Deputy Council President Burkholder convened the Regular Council Meeting at 2:02 p.m.

1. INTRODUCTIONS

There were none.

2. CITIZEN COMMUNICATIONS

There were none.

3. AUDITOR PRESENTATION PROPOSED BUDGET

Alexis Dow, Metro Auditor, presented her budget (a copy of the power point presentation is included in the meeting record). She said she would be highlighting objectives for next year as well as performance measures. She talked about what the Office of the Auditor did. She noted their responsibilities for both internal and external audits. She talked about how she chose audits, questions audits answered, contributions to Metro revenue, contributions to Metro's effectiveness including best practices, the 2004-05 Auditor achievements, 2005-06 Auditor objectives, performance measures which included how many recommendations were implemented, and stakeholders. She then addressed her budget and how she developed this budget. She spoke to the Council's strategic planning goals and the need to accomplish the Metro's Charter responsibilities. She had proposed retaining the staff she had in addition to including another .5 FTE. She talked about the increased risks with the number of changes in the agency. She also acknowledged the difference in the materials and services amounts in the budget document. She spoke to outstanding matters for Metro's Auditor budget for future, which included the contract for annual financial statement audit. She said having management do this audit was contrary to best practices and to the will of the citizens. Councilor Liberty said he had looked at the Charter. He spoke to the auditor's duties outlined in the Charter. Michael Jordan, Chief Operating Officer (COO), said he had checked with the Office of the Metro Attorney to see if management could oversee the agency financial audit. The Metro Attorney indicated that management could oversee the outside independent budget. Councilor Liberty asked about best practices for preparing the independent annual audit. Mr. Cooper responded to his question.

Ms. Dow continued with her presentation. She spoke to risks with all of the changes and the need to step up the audits. The Office of the Auditor was a citizen demanded activity, to provide independent auditing. She requested Council support the Auditor's proposed budget. She would be submitting proposed amendments. She detailed those amendments.

4. RE-USE PRESENTATION

Councilor Burkholder introduced the topic. Metro was trying to reduce, reuse and recycle as much as possible. He introduced the groups that were doing this kind of work in the community: Roz Babener, Oregon Community Warehouse, Shane Endicott, ReBuilding Center, and Oso Martin, Free Geek. Deputy Council President Burkholder recognized the efforts of these non-profit organizations. Jan O'Dell, Solid Waste and Recycling Department, talked about their re-use programs, a component of the waste reduction program. They referred, through the hotline, information about organizations that re-use materials. They also provide grants and scholarships for these efforts. She also talked about the food re-use program. She said the thrifts in the region-diverted materials, hazardous waste facilities also diverted materials, and Metro Paint was a wonderful example of recycled paint.

Oso Martin, Free Geek, talked about the computer recycling organization. He explained how they process these materials. He noted the two interfaced programs, which include learning to rebuilding computers and disassemble the computer. There were about 4000 volunteers who had come through the system. He also talked about the tonnage of recycled materials.

Councilor Liberty asked about self-supporting recovery. Mr. Martin said they did incur a cost but with the volunteer labor they were able to pay the rent on the warehouse. The personnel had increased from three to twelve paid employees. Deputy Council President Burkholder asked about limitations as the programs increased.

Roz Babener, Oregon Community Warehouse, said they offered furniture to people who didn't have these items. She talked about the organizations they worked with. They asked the community to donate items and then her organization gave these items away. They saw about 60 households every week. These households were brought to their organization by social service agencies. They thought it was important to offer things to families that were in good condition. They were the only place in the region currently doing this service. They provided this service beyond the tri-county area.

Shane Endicott, ReBuilding Center, said they recycled building materials for re-use. The facility diverted on average of 5 tons a day. There was an average of 200 people who came though every day. They also had a deconstruction service. They were able to provide a tax-deductible receipt as a non-profit. They had over 40 full-time individuals working for them. Everything stayed locally. Councilor Park asked about the deconstruction site and what the geographic area included. Mr. Endicott said 80% of their work was in the region. Ms. O'Dell added that this September at the Home Improvement Show they would be having a rebuilding center.

Deputy Council President Bragdon asked each organization what they would need to grow. Mr. Martin said they would benefit greatly from a large centralized facility. Ms. Babener said they were limited by supply. They had a truck that picked up donations three days a week. They would like to add another day for pick up. They had 80 families waiting for items. They could serve more families if they could get more donations. They had a major fundraiser every two to three months. They had an estate sale which helped pay for operational costs. Mr. Endicott said he would focus on education that would focus on showing the public how choices impacted the community.

Councilor Liberty asked what they had concluded about people's consumption patterns. Mr. Martin said for computers there was an accelerated consumer use. He recommended use of open sources, which would allow using computers for longer periods of time. Ms. Babener responded as well. Mr. Endicott talked about reusing materials, which reduced the use of new materials.

5. FINANCIAL STATEMENT AUDIT MANAGEMENT RECOMMENDATIONS

Alexis Dow, Metro Auditor, and David Biedermann, IT Director, presented the Financial Statement Audit Management Recommendations. Ms. Dow spoke to Network Security Laws. It documented events that may have security risks. She said Grant Thornton felt that the IT Department should implement a process for this type of review annual. Mr. Biedermann responded to the auditor's recommendation. They had discussed that they were in the midst of developing a coherent approach to log monitoring. They utilizing every possibility for open source software as well as doing this with existing staff. They needed to ensure that all access to the network was monitored. The good news was they were already starting to do this when the auditor notified them of this need. Deputy Council President Burkholder talked about his personal experience. Mr. Biedermann spoke to their security firewalls. They had a secure network which they monitored daily. Councilor Park talked about his experience with getting in to the system. Mr. Biedermann noted the spam issue. They were working towards a solution.

6. CONSENT AGENDA

6.1 Consideration of minutes of the April 14, 2005 Regular Council Meetings.

Motion:

Councilor Park moved to adopt the meeting minutes of the April 14, 2005 Regular Metro Council.
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Vote:

Councilors Burkholder, Liberty, Park, Hosticka voted in support of the motion. The vote was 4 aye, the motion passed.

7. RESOLUTIONS

7.1 **Resolution No. 05-3541**, For the Purpose of Approving the FY 2006 Unified Planning Work Program

Motion:	Councilor Burkholder moved to adopt Resolution No. 05-3541.
Seconded:	Councilor Hosticka seconded the motion

Councilor Burkholder introduced the resolution. This continued the planning in the region for 2006. Adoption of the resolution was a prerequisite for receiving federal funds for all of the planning organizations in the region. He urged support. Councilor Park asked Andy Cotugno, Planning Director, to explain the resolution and the connection to the following resolution. Mr. Cotugno said the second resolution documents the various regulations we were required to meet. It also dealt with internal structure, public access to the decision making process, and other federal requirements, which were laid out. He explained the approval process for the grant funding. Councilor Burkholder asked Councilors about their concerns. Councilor Hosticka said his general concern was the relationship between this program and the budget. Mr. Cotugno said the Metro portion of this program was the same as it related to the grant-funded portion of the budget. He explained what would happen if there was budget amendments. Councilor Liberty said he felt he needed to have six weeks to review this document. Councilor Burkholder said he agreed with some of the concerns. He said there were three Councilors who sit on Joint Policy Advisory Committee on Transportation (JPACT) to represent the Council. He explained the JPACT process before the resolution came to Council. The three Councilors hopefully

represented the Council's interest. Councilor Park suggested delaying this resolution one week. Councilor Liberty spoke to his expectations to review large documents.

7.2 **Resolution No. 05-3542, For the Purpose of Certifying That the Portland Metro Area is in Compliance With Federal Transportation Planning Requirements**

Deputy Council President Burkholder suggested delaying this resolution until next week as well.

8. OREGON LEGISLATIVE UPDATE

Dan Cooper, Metro Attorney, talked about what was happening in the legislature. There were some hearings next week

9. CHIEF OPERATING OFFICER COMMUNICATION

Michael Jordon, COO, had nothing to say.

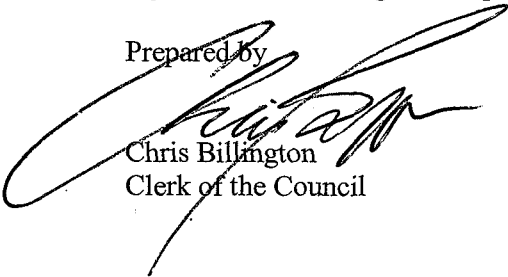
10. COUNCILOR COMMUNICATION

There were none.

11. ADJOURN

There being no further business to come before the Metro Council, Council President Bragdon adjourned the meeting at 3:35 p.m.

Prepared by



Chris Billington
Clerk of the Council

ATTACHMENTS TO THE PUBLIC RECORD FOR THE MEETING OF APRIL 21, 2005

Item	Topic	Doc Date	Document Description	Doc. Number
6.1	Minutes	4/14/05	Metro Council Meeting Minutes of April 14, 2005	042105c-01
7.1 & 7.2	Certification Report	4/5/05	To: Metro Council From: Andy Cotugno, Planning Director, Re: 2004 Portland and Vancouver Area Planning Certification Review Report Metro Response	042104c-02