



METRO

SOLID WASTE FACILITY LICENSE
No. L-102-15

LICENSEE:	FACILITY NAME AND LOCATION:
Recology Portland, Inc. 4044 N. Suttle Road Portland, OR 97217 Tel. 503-285-8777 Fax. 503-285-3811	Suttle Road Recovery Facility 4044 N. Suttle Road Portland, OR 97217 Tel. 503-285-8777 Fax. 503-285-3811
OPERATOR:	PROPERTY OWNER:
Recology Portland, Inc. 4044 N. Suttle Road Portland, OR 97217 Tel. 503-285-8777 Fax. 503-285-3811	Recology Portland, Inc. 4044 N. Suttle Road Portland, OR 97217 Tel. 503-285-8777 Fax. 503-285-3811

This license replaces and supersedes the provisions of Metro Solid Waste Facility License No. L-102-11B. Metro grants this license to the Licensee named above. The Licensee is authorized to operate and maintain a solid waste facility and to accept the solid waste and perform the activities authorized by and subject to the conditions stated in this license.

ISSUED BY METRO:

Roy W. Brower

Solid Waste Compliance & Cleanup Manager

Date



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1.0	ISSUANCE	
1.1	Licensee	Recology Portland, Inc. 4044 N. Suttle Road Portland, OR 97217 Tel. 503-285-8777 Fax. 503-285-3811
1.2	Contact	Ame LeCocq Tel. 503-285-8777 E-mail. alecocq@recology.com
1.3	License number	When referring to this license, please cite: Metro Solid Waste Facility License No. L-102-15.
1.4	Term	The term will commence on July 1, 2015 and shall expire at midnight on June 30, 2020, unless terminated sooner under Section 12.0 of this license.
1.5	Renewal	The Licensee may apply for a license renewal as provided in Metro Code Section 5.01.055.
1.6	Facility name and mailing address	Suttle Road Recovery Facility 4044 North Suttle Road Portland, OR 97217
1.7	Operator	Recology Portland, Inc. 4044 N. Suttle Road Portland, OR 97217 Tel. 503-285-8777 Fax. 503-285-3811
1.8	Facility legal description	Tax lots R237942, R237943, Section 32, Township 2N, Range 1E, City of Portland, Multnomah County, State of Oregon
1.9	Property owner	Recology Portland, Inc. 4044 N. Suttle Road Portland, OR 97217 Tel. 503-285-8777 Fax. 503-285-3811
1.10	Permission to operate	The Licensee is the property owner.



2.0		CONDITIONS AND DISCLAIMERS
2.1	Guarantees	This license shall not vest any right or privilege in the Licensee to receive specific quantities of solid waste at the direction of Metro during the term of the license.
2.2	Non-exclusive license	This license shall not in any way limit Metro from granting other solid waste licenses within Metro's boundaries.
2.3	Property rights	This license does not convey any property rights in either real or personal property.
2.4	No recourse	The Licensee shall have no recourse whatsoever against Metro or its officials, agents or employees for any loss, costs, expense or damage arising out of any provision or requirement of this license or because of the enforcement of the license or in the event Metro determines that the license or any part thereof is invalid.
2.5	Indemnification	The Licensee shall indemnify Metro, the Council, the Chief Operating Officer (the "COO"), and any of their employees, or agents and save them harmless from any and all loss, damage, claim, expenses including attorney's fees, or liability related to or arising out of the granting of this license or the Licensee's performance of or failure to perform any of the obligations under the license or Metro Code Chapter 5.01, including without limitation patent infringement and any claims or disputes involving subcontractors.
2.6	Binding nature	This license is binding on the Licensee. The Licensee is liable for all acts and omissions of the Licensee's contractors and agents.
2.7	Waivers	To be effective, a waiver of any terms or conditions of this license must be in writing and signed by the COO.
2.8	Effect of waiver	Waiver of a term or condition of this license shall not waive nor prejudice Metro's right otherwise to require subsequent performance of the same term or condition or any other term or condition.
2.9	Choice of law	The license shall be construed, applied, and enforced in accordance with the laws of the State of Oregon.
2.10	Enforceability	If a court of competent jurisdiction determines that any provision of this license is invalid, illegal or unenforceable



		in any respect, the validity of the remaining provisions contained in this license shall not be affected.
2.11	License not a waiver	This license does not relieve any owner, operator, or the Licensee from the obligation to obtain all required permits, licenses, or other clearances and complying with all orders, laws, regulations, reports or other requirements of other regulatory agencies.
2.12	License not limiting	This license does not limit the power of a federal, state, or local agency to enforce any provision of law relating to the facility.
2.13	Definitions	<ol style="list-style-type: none">1. "Mixed Non-Putrescible Waste" means a mixture of more than one type of non-putrescible waste, including commingled recyclables other than residential curbside recyclable material. This category includes construction and demolition waste but excludes Cleanup Materials Contaminated by Hazardous Substances, Source-Separated Recyclable Material, special waste, land clearing debris and yard debris.2. "Residential Food Waste" means source-separated residential yard debris mixed with food waste from an approved local government program.3. Unless otherwise specified, all other terms are as defined in Metro Code Chapter 5.00.

3.0	AUTHORIZATIONS	
3.1	Purpose	This section of the license describes the wastes that the Licensee is authorized to accept at the facility, and the waste-related activities the Licensee is authorized to perform at the facility.
3.2	General conditions on solid waste	The Licensee is authorized to accept at the facility only the solid wastes described in Section 3.0 of this license. The Licensee is prohibited from knowingly receiving any solid waste not authorized in this section.
3.3	General conditions on activities	The Licensee is authorized to perform at the facility only those waste-related activities that are described in Section 3.0 of this license.



3.4	Acceptance and management of source-separated residential food waste from an approved local government program	<ol style="list-style-type: none">1. The Licensee is authorized to accept and reload source-separated residential food waste from an approved local government program ("residential food waste"). The Licensee is authorized to remove incidental amounts of contaminants from residential food waste provided that the contaminants can be easily separated from the remainder of the load.2. The Licensee shall receive, store, reload, and transfer all residential food waste on an impervious surface, for example asphalt or concrete, and inside a roofed building that is enclosed on at least three sides.3. Licensee shall reload and transfer all residential food waste to a Metro-approved facility within 48 hours of receipt, or sooner, as established in the operating plan required in Section 6.0 of this license.4. Licensee shall ensure that all food waste receiving areas, push walls and adjacent truck receiving bays are cleaned to remove all food waste residue and leachate at least once each week (every seven days) or more frequently, as established in the operating plan required in Section 6.0 of this license.5. Licensee shall ensure that all equipment that comes into contact with food waste is regularly cleaned and maintained in manner that prevents the accumulation of food waste residue and leachate, as established in the operating plan required in Section 6.0 of this license.6. Licensee shall ensure that the floor drains in the residential food waste receiving and reloading areas are regularly cleaned and maintained in manner that prevents the accumulation of food waste residue and leachate, as established in the operating plan required in Section 6.0 of this license.7. Licensee is authorized to mix residential food waste with other source-separated compost feedstocks such as clean, unpainted or untreated wood chips and source-separated yard debris, as established in the operating plan required in Section 6.0 of this license.
3.5	Acceptance and management of mixed non-putrescible solid waste	<ol style="list-style-type: none">1. The Licensee is authorized to accept loads of mixed non-putrescible solid wastes for the purpose of conducting material recovery.2. The Licensee shall receive, process, store, reload, and transfer all mixed non-putrescible waste on an



		<p>impervious surface, for example asphalt or concrete, and inside a roofed building that is enclosed on at least three sides. Unusually large vehicles, for example 30-foot tippers, may tip wastes outside, provided the tipped wastes are moved under cover prior to processing, within 12 hours of receipt, or by the end of the business day, whichever is earlier.</p> <p>3. The Licensee shall keep all mixed non-putrescible solid waste physically separated from and not mixed or commingled with source-separated recyclable materials, including wood waste, yard debris and other recyclables.</p>
3.6	Material recovery required	<p>1. The Licensee shall perform material recovery on mixed non-putrescible wastes at no less than the minimum level stipulated in Metro Code Chapter 5.01.</p> <p>2. The Licensee shall ensure that the facility is designed and operated to assure materials are recovered in a timely manner and to protect the quality of non-putrescible waste that has not yet undergone material recovery.</p> <p>3. The Licensee shall take quarterly samples of processing residual that are statistically valid and representative of the facility's residual. Each sample required by this section shall weigh at least 300 pounds.</p>
3.7	Management of processing residual from material recovery	<p>1. The Licensee shall store all non-putrescible waste processing residual on an impervious surface within a covered building or alternatively, inside watertight covered or tarped containers or within covered or tarped transport trailers.</p> <p>2. The Licensee shall keep all non-putrescible waste-processing residual physically separated from and not mixed or commingled with source-separated recyclable materials, including wood waste, yard debris and other recyclables.</p>
3.8	Acceptance and management of yard debris	<p>The Licensee is authorized to accept source-separated yard debris that has not reached a state of decomposition sufficient to produce malodors detectable beyond the boundaries of the facility. The Licensee shall remove all yard debris from the site within seven days of receipt. The Licensee may accept yard debris for grinding and reloading to authorized facilities for composting, use as hogged fuel, or other useful purposes as described in an</p>



		operating plan and approved in writing by the COO.
3.9	Acceptance and management of land clearing debris	The Licensee is authorized to accept source-separated land clearing debris, for example brush and stumps. The Licensee may accept land clearing debris for grinding and reloading to authorized facilities for composting, use as hogged fuel, or other useful purposes as described in an operating plan and approved in writing by the COO.
3.10	Acceptance and management of untreated wood	The Licensee is authorized to accept source-separated, untreated and unpainted ("clean") wood waste (e.g. untreated lumber and wood pallets). The Licensee may accept clean wood waste only for grinding and reloading to authorized facilities for composting, use in paper production, use as hogged fuel, or other useful purposes as described in an operating plan and approved in writing by the COO.
3.11	Acceptance and management of painted and treated wood	The Licensee is authorized to accept painted and treated wood waste, other than creosote-treated wood waste, for grinding and reloading to authorized facilities for use as hogged fuel or other useful purposes as described in an operating plan and approved in writing by the COO. The Licensee shall not use or incorporate painted and treated wood into mulch, animal bedding, compost feedstock, or any other landscaping or agricultural products unless otherwise described in an operating plan and approved in writing by the COO. The Licensee shall post signs that clearly designate the different locations for painted and treated wood waste from that of composting feedstock.
3.12	Production of hogged fuel	<ol style="list-style-type: none">1. As authorized by Section 3.0 of this license, the Licensee is authorized to accept and process only yard debris, untreated wood, painted wood, and incidental quantities of treated wood for delivery to facilities with industrial boilers for use as hogged fuel.2. The Licensee is prohibited from mixing any other solid waste with the wastes listed above in Section 3.12.1 for the production of hogged fuel.
3.13	Acceptance and management of electronics devices	The Licensee is authorized to accept source-separated electronic devices for the purpose of sorting, classifying, consolidating, baling, temporary storage, transfer and the performance of other similar functions related to preparing these materials for reuse and recycling.



3.14	Acceptance and management of appliances	The Licensee is authorized to accept appliances (such as refrigerators, freezers, and air conditioners) for the purpose of classifying, consolidating, temporary storage, transfer and other similar functions related to preparing these materials for reuse and recycling as described in an operating plan and approved in writing by the COO.
3.15	Acceptance of source-separated recyclable materials	The Licensee is authorized to accept source-separated recyclable materials for the purpose of sorting, classifying, consolidating, baling, temporary storage, transfer and other similar functions related to preparing these materials for reuse or recycling.

4.0	LIMITATIONS AND PROHIBITIONS	
4.1	Purpose	This section of the license describes limitations and prohibitions on the wastes handled at the facility and waste-related activities performed at the facility.
4.2	Prohibited waste	The Licensee shall not knowingly receive, process, reload or dispose of any solid waste not authorized in this license. The Licensee shall not knowingly accept or retain any material amounts of the following types of wastes: non-putrescible waste and putrescible waste other than that specifically allowed in Section 3.0 of this license, special wastes as defined in Metro Code Chapter 5.00, creosote-treated wood or timbers, materials contaminated with or containing friable asbestos; lead acid batteries; liquid waste for disposal; vehicles; infectious, biological or pathological waste; radioactive waste; hazardous waste; any waste prohibited by the Oregon Department of Environmental Quality ("DEQ").
4.3	Prohibition on mixing	Except as provided in Section 3.4 of this license, the Licensee shall not mix any source-separated recyclable materials, source-separated yard debris or wood wastes brought to the facility with any other solid wastes.
4.4	Prohibition of size reduction on non-putrescible waste	Except as provided in Section 3.0 of this license, the Licensee shall not crush, grind or otherwise reduce the size of non-putrescible waste except when such size reduction constitutes a specific step in the facility's material recovery operations, reload operations, or processing residual consolidation or loading operations, and such size reduction is described in an operating plan



		and approved in writing by the COO.
4.5	No disposal of recyclable materials	The Licensee shall not transfer source-separated recyclable materials to a disposal site.
4.6	Composting prohibited	<ol style="list-style-type: none">1. The Licensee shall not keep yard debris on site long enough for more than negligible biological decomposition to begin.2. Licensee shall reload and transfer all yard debris to a Metro-approved facility within seven days of receipt, or sooner, as established in the operating plan required in Section 6.0 of this license.
4.7	Limits not exclusive	This License shall not be construed to limit, restrict, curtail, or abrogate any limitation or prohibition contained elsewhere in this license document, in Metro Code, or in any federal, state, regional or local government law, rule, regulation, ordinance, order or permit.

5.0	OPERATING CONDITIONS	
5.1	Purpose and general performance goals	<p>This section of the license describes criteria and standards for the operation of the facility. The Licensee shall meet the following general performance goals:</p> <ol style="list-style-type: none">a) Environment. The Licensee shall design and operate the facility to preclude the creation of undue threats to the environment including, but not limited to, stormwater or groundwater contamination, air pollution, and improper acceptance and management of hazardous waste asbestos and other prohibited wastes.b) Health and safety. The Licensee shall design and operate the facility to preclude the creation of conditions that may degrade public health and safety including, but not limited to, fires, vectors, pathogens and airborne debris.c) Nuisances. The Licensee shall design and operate the facility to preclude the creation of nuisance conditions including, but not limited to, litter, dust, odors, and noise.
5.2	Qualified operator	<ol style="list-style-type: none">1. The Licensee shall, during all hours of operation, provide an operating staff employed by the facility, and



		<p>qualified and competent to carry out the functions required by this license and to otherwise ensure compliance with Metro Code Chapter 5.01.</p> <ol style="list-style-type: none">2. Facility personnel, as relevant to their job duties and responsibilities, shall be familiar with the relevant provisions of this license and the relevant procedures contained within the facility's operating plan.3. A qualified operator must be an employee of the facility with training and authority to reject prohibited waste that is discovered during load checks and to properly manage prohibited waste that is inadvertently received.
5.3	Fire prevention	<p>The Licensee shall provide fire prevention, protection, and control measures, including but not limited to, adequate water supply for fire suppression, and the isolation of potential heat sources and/or flammables from the processing and storage areas.</p>
5.4	Adequate vehicle accommodation	<p>The Licensee shall:</p> <ol style="list-style-type: none">a) Provide access roads of sufficient capacity to adequately accommodate all on-site vehicular traffic. Access roads shall be maintained to allow the orderly egress and ingress of vehicular traffic when the facility is in operation, including during inclement weather.b) Take reasonable steps to notify and remind persons delivering solid waste to the facility that vehicles shall not park or queue on public streets or roads except under emergency conditions or as provided by local traffic ordinances.c) Post signs to inform customers not to queue on public roadways.d) Provide adequate off-street parking and queuing for vehicles, including adequate space for on-site tarping and untarpping of loads.
5.5	Managing prohibited wastes	<ol style="list-style-type: none">1. The Licensee shall reject prohibited waste upon discovery and shall properly manage and dispose of prohibited waste when inadvertently received.2. The Licensee shall implement a load-checking program to prevent the acceptance of waste that is prohibited by the license. This program must include at a minimum:<ol style="list-style-type: none">a) Visual inspection. As each load is tipped, a qualified operator shall visibly inspect the load to prevent the acceptance of waste that is prohibited



		<p>by the license.</p> <p>b) Containment area. A secured or isolated containment area for the storage of prohibited wastes that are inadvertently received. Containment areas shall be covered and enclosed to prevent leaking and contamination.</p> <p>c) Record maintenance. Records of the training of personnel in the recognition, proper handling, and disposition of prohibited waste shall be maintained in the operating record and be available for review by Metro.</p> <p>3. Upon discovery, the Licensee shall remove all prohibited or unauthorized wastes or manage the waste in accordance with DEQ requirements and procedures established in the operating plan. All such wastes the Licensee inadvertently receives shall be removed from the site and transported to an appropriate destination within 90 days of receipt, unless required to be removed earlier by the DEQ or local government.</p>
5.6	Storage and exterior stockpiles	<p>The Licensee shall:</p> <p>a) Manage, contain, and remove at sufficient frequency stored materials and solid wastes as required by this license and as necessary to avoid creating nuisance conditions, vector or bird attraction or harborage, or safety hazards;</p> <p>b) Maintain storage areas in an orderly manner and keep the areas free of litter;</p> <p>c) Position exterior stockpiles within footprints identified on the facility site plan or operating plan; and</p> <p>d) Not stockpile non-putrescible recovered or source-separated materials for longer than 180 days (6 months).</p>
5.7	Dust, airborne debris and litter	<p>The Licensee shall operate the facility in a manner that minimizes and mitigates the generation of dust, airborne debris and litter, and shall prevent its migration beyond property boundaries. The Licensee shall:</p> <p>a) Take reasonable steps, including signage, to notify and remind persons delivering solid waste to the facility that all loads must be suitably secured to prevent any material from blowing off the load during transit;</p>



		<ul style="list-style-type: none">b) Maintain and operate all vehicles and devices transferring or transporting solid waste from the facility to prevent leaking, spilling or blowing of solid waste on-site or while in transit;c) Maintain and operate all buildings used for waste receiving, processing, storage, and reloading in such a manner as to prevent the leaking, spilling, or blowing of solid waste from the roof or side enclosures;d) Maintain and operate all access roads and receiving, processing, storage, and reload areas in such a manner as to minimize dust and debris generated on-site and prevent such dust and debris from blowing or settling off-site;e) Keep all areas within the site and all vehicle access roads within ¼ mile of the site free of litter and debris generated directly or indirectly as a result of the facility's operation;f) Maintain on-site facility access roads to prevent or control dust and to prevent or control the tracking of mud off-site; andg) Provide access to the facility for the purpose of uncovered load enforcement. During all times that solid waste or recyclable materials are being accepted, authorized representatives of Metro, including law enforcement personnel on contract to Metro, shall be permitted access to the premises of the facility for the purpose of making contact with individuals they have observed transporting uncovered loads of solid waste or recyclable materials on a public road right-of-way in violation of Metro Code Section 5.09.040.
5.8	Odor	<ol style="list-style-type: none">1. The Licensee shall operate the facility in a manner that prevents the generation of odors that are detectable off-site.2. As provided in Section 6.8, the Licensee shall establish and follow procedures in the operating plan for minimizing odor at the facility.3. If Metro determines that the odor management procedures are inadequate, the Licensee shall implement additional odor control measures that may include, but are not limited to, the installation of an effective negative ventilation system for the food waste tipping and reloading areas so that any malodorous air



		can be quickly vented through a biofilter specifically designed and constructed to remove odors.
5.9	Vectors (e.g. birds, rodents, insects)	<ol style="list-style-type: none">1. The Licensee shall operate the facility in a manner that is not conducive to the harborage of rodents, birds, insects, or other vectors capable of transmitting, directly or indirectly, infectious diseases to humans or from one person or animal to another.2. Licensee shall implement effective vector prevention methods that shall include meeting the requirements in Section 3.4.3. If vectors are present or detected at the facility, the Licensee shall implement vector control measures. The Licensee shall ensure that such vector control measures will not harm or have adverse impacts on the resident wildlife in the nearby natural areas.4. Licensee shall not classify or consider wildlife from the nearby natural areas as a vector problem. In particular, coyotes shall not be considered, classified or treated as a vector control issue. If coyotes and other wildlife become attracted to the facility, the facility shall report such occurrence to Metro at (503) 235-3000 within 24 hours of such discovery to discuss the implementation of additional management practices that will prevent the facility from attracting coyotes and other wildlife.
5.10	Noise	The Licensee shall operate the facility in a manner that prevents the creation of noise sufficient to cause adverse off-site impacts and to the extent necessary to meet applicable regulatory standards and land-use regulations.
5.11	Water quality	<p>The Licensee shall operate the facility consistent with an approved DEQ stormwater management plan, or equivalent, and shall:</p> <ol style="list-style-type: none">a) Operate and maintain the facility to prevent contact of solid wastes with storm water runoff and precipitation; andb) Dispose of or treat water contaminated by solid waste generated onsite in a manner complying with local, state, and federal laws and regulations.
5.12	Access control	<ol style="list-style-type: none">1. The Licensee shall control access to the facility as necessary to prevent unauthorized entry and dumping.2. The Licensee shall maintain a gate or other suitable barrier at potential vehicular access points to prevent



		unauthorized access to the site when an attendant is not on duty.
5.13	Signage	<p>The Licensee shall post signs at all public entrances to the facility, and in conformity with local government signage regulations. These signs shall be easily and readily visible, and legible from off-site during all hours and shall contain at least the following information:</p> <ul style="list-style-type: none">a) Name of the facilityb) Address of the facility;c) Emergency telephone number for the facility;d) Operating hours during which the facility is open for the receipt of authorized waste;e) Fees and charges;f) Metro's name and telephone number (503) 234-3000;g) A list of authorized and prohibited wastes;h) Vehicle / traffic flow information or diagram;i) Covered load requirements; andj) Directions not to queue on public roadways.
5.14	Nuisance complaints	<ol style="list-style-type: none">1. The Licensee shall respond to all nuisance complaints in timely manner (including, but not limited to, blowing debris, fugitive dust or odors, noise, traffic, and vectors), and shall keep a record of such complaints and any action taken to respond to the complaints, including actions to remedy the conditions that caused the complaint.2. If the facility receives a complaint, the Licensee shall:<ul style="list-style-type: none">a) Attempt to respond to that complaint within one business day, or sooner as circumstances may require, and retain documentation of its attempts (whether successful or unsuccessful); andb) Log all such complaints as provided by the operating plan. Each log entry shall be retained for one year and shall be available for inspection by Metro.
5.15	Access to license document	<p>The Licensee shall maintain a copy of this license on the facility's premises, and in a location where facility personnel and Metro representatives have ready access to it.</p>



6.0	OPERATING PLAN	
6.1	Purpose	This section lists the requirements associated with preparing and implementing a facility operating plan, and lists the procedures that must be included in the required facility operating plan.
6.2	Plan compliance	The Licensee must operate the facility in accordance with an operating plan approved in writing by the COO. The operating plan must include sufficient detail to demonstrate that the facility will be operated in compliance with this license. The Licensee may amend or revise the operating plan from time to time, subject to written approval by the COO.
6.3	Plan maintenance	The Licensee shall submit an updated operating plan to the COO by October 1, 2015 as provided in Section 6.0 of this license. The Licensee must revise the operating plan as necessary to keep it current with facility conditions, procedures, and requirements. The Licensee must submit revisions of the operating plan to the COO for written approval prior to implementation.
6.4	Access to operating plan	The Licensee shall maintain a copy of the operating plan on the facility premises and in a location where facility personnel and Metro representatives have ready access to it.
6.5	Procedures for inspecting loads	The operating plan shall establish: <ul style="list-style-type: none">a) Procedures for inspecting incoming loads for the presence of prohibited or unauthorized wastes;b) A set of objective criteria for accepting and rejecting loads; andc) An asbestos testing protocol for all material that appears as if it may contain friable asbestos.
6.6	Procedures for processing and storage of loads	The operating plan shall include procedures for: <ul style="list-style-type: none">a) Processing authorized solid wastes;b) Reloading and transfer of authorized solid wastes;c) Managing stockpiles to ensure that they remain within the authorized limits;d) Storing authorized solid wastes;e) Minimizing storage times and avoiding delay in



		<p>processing of authorized solid wastes;</p> <p>f) A contingency plan for delivering reloaded food waste to a transfer station if Licensee is unable to deliver the residential food waste to a composting facility under Metro authorization; and,</p> <p>g) Performing facility cleaning and maintenance. Such procedures shall include an established day and time for the facility to perform its cleaning activities for the purpose of meeting the cleaning and maintenance requirements described in Section 3.4 of this license.</p>
6.7	Procedures for managing prohibited wastes	<p>The operating plan shall establish procedures for managing, reloading, and transferring to appropriate facilities or disposal sites each of the prohibited or unauthorized wastes if they are discovered at the facility. In addition, the operating plan shall establish procedures and methods for notifying generators not to place hazardous wastes or other prohibited wastes in drop boxes or other collection containers destined for the facility.</p>
6.8	Procedures for odor prevention	<p>The operating plan shall establish procedures for preventing all objectionable odors generated at the facility from being detected off the premises of the facility. The plan must include:</p> <p>a) A management plan that will be used to monitor and manage all odors of any derivation including malodorous loads delivered to the facility; and</p> <p>b) Procedures for receiving and recording odor complaints, immediately investigating any odor complaints to determine the cause of odor emissions, and remedying promptly any odor problem at the facility.</p>
6.9	Procedures for dust prevention	<p>The operating plan shall establish procedures for preventing dust from blowing off the premises of the facility. The plan must include:</p> <p>a) A management plan that will be used to monitor and manage dust of any derivation; and</p> <p>b) Procedures for receiving and recording dust complaints, immediately investigating any dust complaints to determine the cause of dust emissions, and remedying promptly any dust problem at the facility.</p>



6.10	Procedures for emergencies	The operating plan shall establish procedures to be followed in case of fire or other emergency.
6.11	Procedures for nuisance complaints	<ol style="list-style-type: none">1. For every nuisance complaint (e.g. odor, dust, vibrations, litter) received, the Licensee shall record:<ol style="list-style-type: none">a) The nature of the complaint;b) The date the complaint was received;c) The name, address and telephone number of the person or persons making the complaint; andd) Any actions taken by the operator in response to the complaint (whether successful or unsuccessful).2. The Licensee shall make records of such information available to Metro upon request. The Licensee shall retain each complaint record for a period of not less than one year.
6.12	Community outreach plan related to the food waste operations	<ol style="list-style-type: none">1. The Licensee shall develop and implement a community outreach plan with surrounding communities that may be impacted by the facility food waste operations.2. The community outreach plan shall, at a minimum, describe how the Licensee will hear and respond to local concerns about facility operations.3. The Licensee shall submit a copy of the community outreach plan to Metro and shall provide Metro with an updated plan within 15 days of any revision to the plan.4. The Licensee shall provide an annual written report to Metro on the status of the community outreach plan and its implementation, including, but not limited to, community concerns and actions taken by the Licensee. The reports shall be submitted to Metro by January 30 each year and include updates on the facility activities with respect to the community outreach plan during the previous calendar year.5. A copy of the community outreach plan shall be kept on the facility's premises, and in a location where facility personnel and Metro representatives have ready access to it.6. The community outreach plan shall not limit, or in any way restrict, Metro's ability to enforce the provisions of



		this license
6.13	Closure protocol	The Licensee shall establish protocol for closure and restoration of the site in the event of a cessation of operations as provided in Metro Code Section 5.01.052 (c)(3). The plan shall establish procedures for: <ul style="list-style-type: none">a) Short term closure (duration of time that is more than seven consecutive days but less than 30 consecutive days in length); andb) Long term closure (duration of time that is 30 consecutive days or more in length).
6.14	Financial assurance	Licensee has certified that the cost to implement a closure plan will be less than \$10,000, therefore the financial assurance requirement is waived as provided in Metro Code Section 5.01.052(c)(4).

7.0	FEES AND RATE SETTING	
7.1	Purpose	This section of the license specifies fees payable by the Licensee, and describes rate regulation by Metro.
7.2	Annual fee	The Licensee shall pay an annual license fee, as established in Metro Code Chapter 5.01. Metro reserves the right to change the license fee at any time by action of the Metro Council.
7.3	Rates not regulated	The tipping fees and other rates charged at the facility are exempt from rate regulation by Metro.
7.4	Metro fee and tax imposed on disposal	The Licensee is liable for payment of the Metro Regional System Fee, as provided in Metro Code Title V, and the Metro Excise Tax, as provided in Metro Code Title VII, on all solid wastes delivered to a disposal site.
7.5	Community enhancement fee	Effective July 1, 2015, the Licensee shall collect and remit to Metro a community enhancement fee, as provided in Metro Code Chapter 5.06, in an amount equal to \$1.00 per ton for all residential food waste accepted at the facility. The Licensee shall remit the community enhancement fees to Metro on a monthly basis and may do so in conjunction with other fees provided for in Section 7.4.



8.0	RECORD KEEPING AND REPORTING	
8.1	Purpose	This section of the license describes record keeping and reporting requirements. The Licensee shall effectively monitor facility operation and maintain accurate records of the information described in this section.
8.2	Record keeping requirements	For all solid waste and materials the Licensee is authorized to receive under Section 3.0 of this license, the Licensee shall keep and maintain accurate records of the amount of such materials the Licensee receives, recovers, recycles, reloads and disposes. These records include the information specified in <u>Reporting Requirements and Data Standards for Metro Solid Waste Licensees, Franchisees, and Parties to Designated Facility Agreements</u> .
8.3	Reporting requirements	Licensee shall transmit to Metro the records required under Section 8.2 no later than fifteen days following the end of each month in the form and format prescribed by Metro.
8.4	Hauler account number listing	Within five business days of Metro's request, Licensee shall provide Metro with a listing that cross-references the account numbers used in the transaction database with the company's name and address.
8.5	Transactions based on scale weights	Except for minimum fee transactions for small, lightweight loads, the Licensee shall record each transaction electronically based on actual and accurate scale weights using the Licensee's on-site scales.
8.6	DEQ submittals	The Licensee shall provide Metro with copies of all correspondence, exhibits, or documents submitted to the DEQ relating to the terms or conditions of the DEQ solid waste permit or this license within two business days of providing such information to DEQ.
8.7	Copies of enforcement actions provided to Metro	The Licensee shall send to Metro, upon receipt, copies of any notice of violation or noncompliance, citation, or any other similar enforcement actions issued to the Licensee by any federal, state, or local government other than Metro, and related to the operation of the facility.
8.8	Unusual occurrences	1. The Licensee shall keep and maintain accurate records of any unusual occurrences (such as fires or any other significant disruption) encountered during operation,



		<p>and methods used to resolve problems arising from these events, including details of all incidents that required implementing emergency procedures.</p> <p>2. If a breakdown of the Licensee's equipment occurs that will substantially impact the ability of the facility to remain in compliance, or create off-site impacts, the Licensee shall notify Metro within 24 hours.</p> <p>3. The Licensee shall report any facility fires, accidents, emergencies, and other significant incidents to Metro at (503) 234-3000 within 12 hours of the discovery of their occurrence.</p>
8.9	Changes in ownership	The Licensee may not lease, assign, mortgage, sell, or otherwise transfer control of the license unless the Licensee follows the requirements of Metro Code Section 5.01.056.
8.10	Material recovery reporting	The Licensee shall provide the results of its quarterly sampling of processing residual, as provided in Section 3.6 of this license, to Metro as a component of its monthly report no later than fifteen days following the end of the each quarter in a format prescribed by Metro.

9.0	INSURANCE REQUIREMENTS	
9.1	Purpose	This section describes the types of insurance that the Licensee shall purchase and maintain at the Licensee's expense, covering the Licensee, its employees, and agents. Licensee shall provide Metro with certification of all insurance coverage required in Section 9.0.
9.2	General liability	The Licensee shall carry the most recently approved ISO (Insurance Services Office) Commercial General Liability policy, or its equivalent, written on an occurrence basis, with limits not less than \$1,000,000 per occurrence and \$1,000,000 aggregate. The policy will include coverage for bodily injury, property damage, personal injury, death, contractual liability, premises and products/completed operations. Contractor's coverage will be primary as respects Metro.
9.3	Automobile	The Licensee shall carry automobile bodily injury and property damage liability insurance.
9.4	Coverage	Insurance coverage shall be a minimum of \$1,000,000 per



		occurrence and \$1,000,000 aggregate.
9.5	Additional insureds	Metro, its elected officials, departments, employees, and agents shall be named as ADDITIONAL INSUREDS.
9.6	Worker's Compensation Insurance	The Licensee, its subcontractors, if any, and all employers working under this license, are subject employers under the Oregon Workers' Compensation Law and shall comply with ORS 656.017, which requires them to provide Workers' Compensation coverage for all their subject workers. The Licensee shall provide Metro with certification of Workers' Compensation insurance including employer's liability. If the Licensee has no employees and will perform the work without the assistance of others, a certificate to that effect may be attached in lieu of the certificate showing current Workers' Compensation.
9.7	Notification	The Licensee shall give at least 30 days written notice to the COO of any lapse or proposed cancellation of insurance coverage.

10.0	ENFORCEMENT	
10.1	Generally	Enforcement of this license shall be as specified in Metro Code Chapter 5.01.
10.2	Authority vested in Metro	The power and right to regulate, in the public interest, the exercise of the privileges granted by this license shall at all times be vested in Metro. Metro reserves the right to establish or amend rules, regulations or standards regarding matters within Metro's authority, and to enforce all such requirements against Licensee.
10.3	No Enforcement Limitations	This license shall not be construed to limit, restrict, curtail, or abrogate any enforcement provision contained in Metro Code or administrative procedures adopted pursuant to Metro Code Chapter 5.01, nor shall this license be construed or interpreted so as to limit or preclude Metro from adopting ordinances that regulate the health, safety, or welfare of any person or persons within the District, notwithstanding any incidental impact that such ordinances may have upon the terms of this license or the Licensee's operation of the facility.
10.4	Penalties	Each violation of a license condition shall be punishable by penalties as established in Metro Code Chapter 5.01.



	Each day a violation continues constitutes a separate violation.
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11.0 AMENDMENT, MODIFICATION, SUSPENSION, REVOCATION AND TERMINATION	
11.1	Amendment <p>At any time during the term of the license, either the COO or the Licensee may propose amendments to this license. The COO has the authority to approve or deny any such amendments provided that the activities authorized in the amended license do not require a Metro Solid Waste Facility Franchise under Metro Code Chapter 5.01. When applicable, the Licensee shall comply with Metro Code Section 5.01.057. No amendment pursuant to this section shall be effective unless in writing and executed by the COO.</p>
11.2	Modification, suspension or revocation by Metro <p>The COO may, at any time before the expiration date, modify, suspend, or revoke this license in whole or in part, in accordance with Metro Code Chapter 5.01, for reasons including but not limited to:</p> <ul style="list-style-type: none">a) Violation of the terms or conditions of this license, Metro Code, or any applicable statute, rule, or standard;b) Changes in local, regional, state, or federal laws or regulations that should be specifically incorporated into this license;c) Failure to disclose fully all relevant facts;d) A significant release into the environment from the facility;e) Significant change in the character of solid waste received or in the operation of the facility;f) Any change in ownership or control, excluding transfers among subsidiaries of the Licensee or Licensee's parent corporation;g) A request from the local government stemming from impacts resulting from facility operations; andh) Compliance history of the Licensee.
11.3	Termination <p>The COO may, at any time before the expiration date, terminate this license upon the request of the Licensee or in the event of a long term closure of the facility as described in Section 6.13(b) of this license.</p>



12.0	GENERAL OBLIGATIONS	
12.1	Compliance with law	The Licensee shall fully comply with all applicable local, regional, state and federal laws, rules, regulations, ordinances, orders and permits pertaining in any manner to this license, including all applicable Metro Code provisions and administrative procedures adopted pursuant to Chapter 5.01 whether or not those provisions have been specifically mentioned or cited herein. All conditions imposed on the operation of the facility by federal, state, regional or local governments or agencies having jurisdiction over the facility shall be deemed part of this license as if specifically set forth herein. Such conditions and permits include those cited within or attached as exhibits to the license document, as well as any existing at the time of the issuance of the license but not cited or attached, and permits or conditions issued or modified during the term of the license.
12.2	Deliver waste to appropriate destinations	The Licensee shall ensure that solid waste transferred from the facility goes to the appropriate destinations under Metro Code Chapters 5.01 and 5.05, and under applicable local, state and federal laws, rules, regulations, ordinances, orders and permits.
12.3	Right of inspection and audit	<ol style="list-style-type: none">1. Authorized representatives of Metro may take photographs, collect samples of materials, and perform such inspection or audit as the COO deems appropriate, and shall be permitted access to the premises of the facility at all reasonable times during business hours with or without notice or at such other times upon giving reasonable advance notice (not less than 24 hours).2. Metro inspection reports, including site photographs, are public records subject to disclosure under Oregon Public Records Law.3. Subject to the confidentiality provisions in Section 12.4 of this license, Metro's right to inspect shall include the right to review all information from which all required reports are derived including all books, maps, plans, income tax returns, financial statements, contracts, and other similar written materials of Licensee that are directly related to the operation of the Facility.4. The Licensee shall permit access to the facility



		<p>premises to authorized representatives of Metro, including personnel on contract to Metro, at all reasonable times during business hours with or without notice to determine whether the Licensee meets the minimum level of recovery as provided in Section 3.6 of this license. The Licensee shall provide:</p> <ul style="list-style-type: none">a) Access to all areas where it generates, manages, stores, and reloads processing residual, including without limitation to transfer vehicles;b) Access to facility personnel and equipment to collect, segregate, contain, and weigh individual samples of processing residual; andc) A safe, covered location away from working areas and vehicle traffic where authorized representatives of Metro may conduct an analysis of the Licensee's processing residual.
12.4	Confidential information	<p>The Licensee may identify as confidential any reports, books, records, maps, plans, income tax returns, financial statements, contracts and other similar written materials of the Licensee that are directly related to the operation of the facility and that are submitted to or reviewed by Metro. The Licensee shall prominently mark any information that it claims confidential with the mark "CONFIDENTIAL" prior to submittal to or review by Metro. Metro shall treat as confidential any information so marked and will make a good faith effort not to disclose such information unless Metro's refusal to disclose such information would be contrary to applicable Oregon law, including, without limitation, ORS Chapter 192. Within five (5) days of Metro's receipt of a request for disclosure of information identified by Licensee as confidential, Metro shall provide Licensee written notice of the request. The Licensee shall have three (3) days within which time to respond in writing to the request before Metro determines, at its sole discretion, whether to disclose any requested information. The Licensee shall pay any costs incurred by Metro as a result of Metro's efforts to remove or redact any such confidential information from documents that Metro produces in response to a public records request. This Section 12.0 shall not limit the use of any information submitted to or reviewed by Metro for regulatory purposes or in any enforcement proceeding. In addition, Metro may share any confidential information with representatives of other governmental agencies provided that, consistent with Oregon law, such representatives agree to continue to</p>



		treat such information as confidential and make good faith efforts not to disclose such information
12.5	Compliance by agents	The Licensee shall be responsible for ensuring that its agents and contractors operate in compliance with this license.

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