

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF AMENDING THE FY	)	ORDINANCE NO. 05-1085
2004-05 BUDGET AND APPROPRIATIONS	)	
SCHEDULE FOR EXPENSES ASSOCIATED	)	Introduced by Mike Jordan, Chief Operating
WITH THE VOLUNTARY SEPARATION	)	Officer, with the concurrence of the Council
PROGRAM; AND DECLARING AN	)	President
EMERGENCY	)	

WHEREAS, the Metro Council has reviewed and considered the need to transfer appropriations within the FY 2004-05 Budget; and

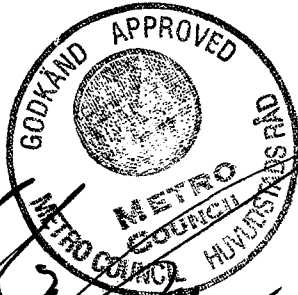
WHEREAS, the need for the transfer of appropriation has been justified; and

WHEREAS, adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 2004-05 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of funding costs associated with the voluntary separation program.
2. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 23rd day of June, 2005.



*[Signature]*  
 \_\_\_\_\_  
 David Bragdon, Council President

Attest:

Approved as to Form:

*[Signature]*  
 \_\_\_\_\_  
 Christina Billington, Recording Secretary

*[Signature]*  
 \_\_\_\_\_  
 Daniel B. Cooper, Metro Attorney

**Exhibit A**  
**Ordinance No. 05-1085**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Planning Fund</b>							
<b><u>Resources</u></b>							
<i>BEGBAL Beginning Fund Balance</i>							
	* Prior year ending balance		477,552		0		477,552
	* Prior year PERS Reserve		150,000		0		150,000
<i>GRANTS Grants</i>							
4100	Federal Grants - Direct		1,338,873		0		1,338,873
4105	Federal Grants - Indirect		5,991,188		0		5,991,188
4110	State Grants - Direct		423,034		0		423,034
4120	Local Grants - Direct		672,627		0		672,627
4125	Local Grants - Indirect		57,923		0		57,923
<i>CHGSVC Charges for Service</i>							
4180	Contract & Professional Service		5,079,088		0		5,079,088
4200	UGB Fees		50,000		0		50,000
<i>INCGRV Internal Charges for Service</i>							
4670	Charges for Service		55,000		0		55,000
<i>MISCRV Miscellaneous Revenue</i>							
4890	Miscellaneous Revenue		31,000		0		31,000
<i>INTSRV Internal Service Transfers</i>							
4980	Transfer for Direct Costs						
	* from Regional Parks		87,000		0		87,000
	* from Open Spaces		31,796		0		31,796
	* from Smith & Bybee Lakes		0		0		0
	* from SW Revenue Fund		339,349		0		339,349
<i>EQTREV Fund Equity Transfers</i>							
4970	Transfer of Resources						
	* from General Fund (general allocation)		4,066,611		0		4,066,611
	* from General Fund (project allocation)		75,234		336,000		411,234
<b>TOTAL RESOURCES</b>			<b>\$18,926,275</b>		<b>\$336,000</b>		<b>\$19,262,275</b>

**Exhibit A**  
**Ordinance No. 05-1085**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Planning Fund</b>							
<b><u>Requirements</u></b>							
<b>Total Personal Services</b>		<b>78.15</b>	<b>\$7,019,486</b>	<b>0.00</b>	<b>\$0</b>	<b>78.15</b>	<b>\$7,019,486</b>
<b>Total Materials &amp; Services</b>			<b>\$8,890,860</b>		<b>\$0</b>		<b>\$8,890,860</b>
<b>Total Capital Outlay</b>			<b>\$47,000</b>		<b>\$0</b>		<b>\$47,000</b>
<b>Total Interfund Transfers</b>			<b>\$2,189,991</b>		<b>\$0</b>		<b>\$2,189,991</b>
<b><u>Contingency and Ending Balance</u></b>							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency						
	* General contingency		376,675		336,000		712,675
	* Prior Year PERS Reserve		150,000		0		150,000
	* Current Year PERS Reserve		162,263		0		162,263
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance						
	* Computer Replacement Reserve		90,000		0		90,000
<b>Total Contingency and Ending Balance</b>			<b>\$778,938</b>		<b>\$336,000</b>		<b>\$1,114,938</b>
<b>TOTAL REQUIREMENTS</b>		<b>78.15</b>	<b>\$18,926,275</b>	<b>0.00</b>	<b>\$336,000</b>	<b>78.15</b>	<b>\$19,262,275</b>

**Exhibit A**  
**Ordinance No. 05-1085**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>General Expenses</b>							
<i><b>Interfund Transfers</b></i>							
<i>INDTEX Interfund Reimbursements</i>							
5800	Transfer for Indirect Costs						
	* to Building Management Fund		337,777		0		337,777
	* to Support Services Fund		680,958		0		680,958
	* to Risk Mgmt Fund-Liability		5,660		0		5,660
	* to Risk Mgmt Fund-Worker Comp		7,550		0		7,550
<i>EQTCH Fund Equity Transfers</i>							
5810	Transfer of Resources						
	* to Planning Fund (general allocation)		4,066,611		0		4,066,611
	* to Planning Fund (project allocation)		75,234		336,000		411,234
	* to Zoo Operating Fund		62,280		0		62,280
	* to Reg. Parks Fund (general allocation)		476,847		0		476,847
	* to Reg. Parks Fund (earned on SW reve		730,198		0		730,198
	* to Reg. Parks Fund (\$1 per ton on SW)		1,235,149		0		1,235,149
	* to Reg. Parks Fund (\$1.50 per ton on S'		1,512,917		0		1,512,917
	* to Reg. Parks Fund (landbanking)		231,008		0		231,008
	* to MERC Pooled Capital Fund		504,000		0		504,000
	* to MERC Operating Fund (OCC - VDI		182,129		0		182,129
<b>Total Interfund Transfer:</b>			<b>\$10,108,318</b>		<b>\$336,000</b>		<b>\$10,444,318</b>
<i><b>Contingency and Ending Balance</b></i>							
<i>CONT Contingency</i>							
5999	Contingency						
	* General Contingency		500,720		(336,000)		164,720
	* Prior Year PERS Reserve		58,550		0		58,550
	* Current Year PERS Reserve		86,758		0		86,758
	* Tourism Opportunity & Competitivene:		307		0		307
<i>UNAPP Unappropriated Fund Balance</i>							
5990	Unappropriated Fund Balance						
	* Ending balance		902,361		0		902,361
	* Recovery Rate stabilization reserve		412,042		0		412,042
<b>Total Contingency and Ending Balanc</b>			<b>\$1,960,738</b>		<b>(\$336,000)</b>		<b>\$1,624,738</b>
<b>TOTAL REQUIREMENTS</b>		<b>23.00</b>	<b>\$14,435,248</b>	<b>0.00</b>	<b>\$0</b>	<b>23.00</b>	<b>\$14,435,248</b>

**Exhibit B**  
**Ordinance No. 05-1085**  
**FY 2004-05 SCHEDULE OF APPROPRIATIONS**

	<u>Current Appropriation</u>	<u>Revision</u>	<u>Amended Appropriation</u>
<b>GENERAL FUND</b>			
Council Office/Public Affairs			
Operating Expenses (PS & M&S)	\$2,101,192	\$0	\$2,101,192
<u>Subtotal</u>	<u>2,101,192</u>	<u>0</u>	<u>2,101,192</u>
Special Appropriations			
Operating Expenses (PS & M&S)	265,000	0	265,000
<u>Subtotal</u>	<u>265,000</u>	<u>0</u>	<u>265,000</u>
General Expenses			
Interfund Transfers	10,108,318	336,000	10,444,318
Contingency	646,335	(336,000)	310,335
<u>Subtotal</u>	<u>10,754,653</u>	<u>0</u>	<u>10,754,653</u>
Unappropriated Balance	1,314,403	0	1,314,403
<b>Total Fund Requirements</b>	<b>\$14,435,248</b>	<b>\$0</b>	<b>\$14,435,248</b>
<b>PLANNING FUND</b>			
Operating Expenses (PS & M&S)	\$15,910,346	\$0	\$15,910,346
Capital Outlay	47,000	0	47,000
Interfund Transfers	2,189,991	0	2,189,991
Contingency	688,938	336,000	1,024,938
Unappropriated Balance	90,000	0	90,000
<b>Total Fund Requirements</b>	<b>\$18,926,275</b>	<b>\$336,000</b>	<b>\$19,262,275</b>

## STAFF REPORT

IN CONSIDERATION OF ORDINANCE NO. 05-1085, FOR THE PURPOSE OF AMENDING THE FY 2004-05 BUDGET AND APPROPRIATIONS SCHEDULE FOR FUNDING COSTS ASSOCIATED WITH THE VOLUNTARY SEPARATION PROGRAM; AND DECLARING AN EMERGENCY

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Date: May 24, 2005

Prepared by: Kathy Rutkowski and Brad Stevens

### BACKGROUND

Of the thirty-three employees who participated in the Voluntary Separation Program, thirteen are budgeted within the Planning Fund. The majority of funding for these thirteen positions is from grants received on a reimbursement basis. Most of the costs of the separation program are disallowed under grant agreements and must be paid with excise tax. This amendment would allow for the additional transfer of up to \$336,000 in excise tax from the General Fund to the Planning Fund to pay for these disallowed costs. The amendment provides excise tax funding to cover the full cost of the Voluntary Separation Program within the Planning Fund and includes the costs of vacation buyout and fringe, in addition to the incentive costs. The actual disallowed portion of these costs will not be known until the final year-end reconciliation. At year-end, only that amount needed to cover actual costs will be transferred.

### ANALYSIS/INFORMATION

- 1. Known Opposition** None known.
- 2. Legal Antecedents** ORS 294.450 provides for transfers of appropriations within a fund, including transfers from contingency, if such transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction.

ORS 294.450(3) provides for transfers of appropriations and a like amount of budget resources from the general fund to another fund, if such transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction.

- 3. Anticipated Effects** This action provides excise tax funding for Voluntary Separation Program expenses that cannot be charged to federal grants.
- 4. Budget Impacts** This action would reduce contingency in the General Fund by \$336,000, with a corresponding increase to interfund transfers out. In the Planning Fund, interfund transfers in and contingency would increase by \$336,000. Detailed information on the budget impacts of this amendment can be found in Exhibits A and B of the ordinance.

### RECOMMENDED ACTION

The Chief Operating Officer recommends adoption of this Ordinance.