

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF CONFIRMING THE ) RESOLUTION NO. 16-4752  
APPOINTMENT OF MIKE DAHLSTROM )  
TO THE METRO PUBLIC ENGAGEMENT ) Introduced by Chief Operating Officer Martha  
REVIEW COMMITTEE (PERC) ) Bennett in concurrence with Council  
President Tom Hughes

WHEREAS, in furtherance of Metro's Principles of Citizen Involvement, set forth in Resolution No. 97-2433, adopted January 23, 1997, and Ordinance No. 12-1294 amending Metro Code Chapter 2.19.030, the Metro Council established an advisory committee known as the Public Engagement Review Committee (PERC) to advise the Metro Council on the development and maintenance of programs and procedures to aid communication between the public and the Metro Council; and

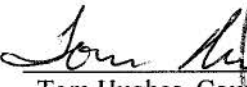
WHEREAS, by a fair and open process, Metro has recruited applicants for PERC and the Metro Council President has appointed selected applicants consisting of members of the public, representatives of community organizations, and public involvement staff from local jurisdictions; and


WHEREAS, Metro Code Chapter 2.19.030 requires that the Metro Council confirm appointments made by the Council President to Metro's advisory committees; and now therefore

BE IT RESOLVED that:


- (a) the appointment by the Metro Council President set forth on Exhibit A to this Resolution, is hereby confirmed, for a three year term;
- (b) the term of the position set forth on Exhibit A will run from September 2016 through October 2019; and
- (c) staff will begin recruitment to fill PERC vacancies caused by any expiring terms starting fall 2016, working toward new appointments by December 2016.

ADOPTED by the Metro Council this 27th day of October 2016.

  
Tom Hughes, Council President



Approved as to Form:

  
Alison R. Kean, Metro Attorney



September 9, 2016

Metro Council President Tom Hughes  
600 NE Grand Avenue  
Portland, OR 97232

RE: New Washington County representatives for Metro Public Engagement Review Committee

President Hughes:

Washington County recently created a new countywide Community Engagement Manager position, and I'm pleased to report that Mike Dahlstrom, formerly a Senior Planner in the Department of Land Use & Transportation (LUT), has been selected to fill that new position.

**I recommend that Metro Council appoint Mike Dahlstrom as Washington County's primary PERC representative.** In this new role, I believe Mike is best suited to represent Washington County on the PERC, where he will be able to continue the great work he has done in reaching out to our diverse communities through the Aloha-Reedville Study and Livable Community Plan and other efforts. **I also recommend appointing Melissa De Lyser, LUT Communications Coordinator, to serve as Mike's alternate,** in the event he is unable to attend a PERC meeting.

Both Mike and Melissa will ably represent the needs of Washington County residents, provide advice on the best communication tools to reach residents of the county, and provide input on how Metro can work collaboratively with the county and continue to improve its public engagement practices to reach all residents of the region.

I understand that PERC members are expected to:

- Attend all PERC meetings;
- Fully participate in PERC discussions, initiatives and in an annual region-wide community summit; and
- On an optional basis, participate in a regional public involvement peer group to share best practices

I will notify Metro if Washington County chooses to change its PERC designee(s) in the future.

We're looking forward to continued collaboration on our mutual agency goals of service and community engagement.

**County Administrative Office**

155 North First Avenue, Suite 300, MS 21, Hillsboro, OR 97124-3072  
phone: (503) 846-8685 • fax: (503) 846-4545

Regards,

A handwritten signature in blue ink that reads "Robert S. Davis". The signature is written in a cursive style with a horizontal line underlining the name.

Robert Davis  
County Administrator

cc: Martha Bennett, Metro COO  
Becca Uherbelau, Metro Community Relations Manager  
Rob Massar, Assistant County Administrator  
Sia Lindstrom, Senior Deputy County Administrator  
Philip Bransford, County Communications Officer  
Mike Dahlstrom, Community Engagement Manager  
Andrew Singelakis, Director of Land Use & Transportation  
Melissa De Lyser, LUT Communications Coordinator  
Stephen Roberts, LUT Special Projects Coordinator



## STAFF REPORT

IN CONSIDERATION OF RESOLUTION NO. 16-4752 FOR THE PURPOSE OF CONFIRMING THE APPOINTMENT OF MIKE DAHLSTROM TO THE METRO PUBLIC ENGAGEMENT REVIEW COMMITTEE (PERC).

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Date: October 27, 2016

Prepared by: Christopher Spencer, 503-813-7587

### BACKGROUND

Metro's Public Engagement Review Committee (PERC) convenes three times a year and consists of at-large community members, representatives from three community organizations, and public involvement staff from Clackamas, Multnomah and Washington counties.

### ANALYSIS/INFORMATION

The PERC serves as a key component of Metro's ongoing efforts to develop and implement successful public engagement processes. Members are appointed to three-year terms on a rotating schedule.

Staff opened an application process and engaged community stakeholders, local agencies and jurisdictions to recruit committee applicants with public involvement experience, strong community connections, and a diverse geographic and demographic representation.

Staff received a recommendation from Washington County to appoint a representative for the county that meets the following criteria:

- A commitment to community engagement
- Demonstrated skills, knowledge or experience that apply to principles of citizen involvement adopted by Metro
- Experience working with underrepresented communities.

The Metro Council President has appointed the following individuals to PERC for three-year terms: Mike Dahlstrom, member, and Melissa De Lyser, alternate.

### ANALYSIS/INFORMATION

1. **Known Opposition** None.
2. **Legal Antecedents** Resolution No. 97-2433 establishing Metro's Principles of Citizen Involvement: Metro Code Chapter 2.19.030; and Ordinance No. 12-1294 amending Metro Code Chapter 2.19.030.
3. **Anticipated Effects** The appointment will allow Metro to more successfully engage communities with Metro's initiatives, improve public engagement best practices, and prioritize projects for public outreach.
4. **Budget Impacts** No budget impacts. Program needs are accounted for in existing staff resources and accessing Communications M&S included in the COO proposed budget for FY 2016-2017.

### RECOMMENDED ACTION

Confirm appointing to the PERC Mike Dahlstrom as the jurisdictional representative for Washington County with Melissa De Lyser acting as alternate.