

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF AMENDING THE FY 2016-17 BUDGET AND APPROPRIATIONS SCHEDULE AND FY 2016-17 THROUGH FY 2020-21 CAPITAL IMPROVEMENT PLAN TO PROVIDE FOR A CHANGE IN OPERATIONS)

RESOLUTION NO 16-4746 Introduced by Martha Bennett, Chief Operating Officer, with the concurrence of Council President Tom Hughes

WHEREAS, the Metro Council has reviewed and considered the need to increase appropriations within the FY 2016-17 Budget; and

WHEREAS, Metro Code chapter 2.02.040 requires Metro Council approval to add any new position to the budget; and

WHEREAS, the need for the increase of appropriation has been justified; and

WHEREAS, adequate funds exist for other identified needs; and

WHEREAS, ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund's appropriations, if such transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction, and

WHEREAS, ORS 294.463(3) provides for transfers of appropriations or of appropriations and a like amount of budget resources between funds of the municipal corporation when authorized by an official resolution or ordinance of the governing body stating the need for the transfer, now, therefore,

BE IT RESOLVED,

- 1. That the FY 2016-17 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Resolution for the purpose of recognizing new grant funds, approving new FTE, and transferring funds from contingency to provide for increased appropriations.
2. That the FY 2016-17 through FY 2020-21 Capital Improvement Plan is hereby amended accordingly.

ADOPTED by the Metro Council this 10th day of November, 2016.

APPROVED AS TO FORM:

[Signature]
Alison Kean, Metro Attorney

[Signature]
Tom Hughes, Council President



Exhibit A
Resolution No. 16-4746

ACCT	DESCRIPTION	Current Budget	Revision	Amended Budget
General Fund				
General Fund - Total Resources				
	Total Beginning Fund Balance	27,926,217	-	27,926,217
	<u>Current Revenue</u>			
401000	Real Property Taxes-Current Yr	14,123,060	-	14,123,060
401500	Real Property Taxes-Prior Yrs	300,000	-	300,000
405000	Excise Taxes	18,275,740	-	18,275,740
405500	Construction Excise Tax	2,421,550	-	2,421,550
405600	CET Administration Fee	127,450	-	127,450
410000	Federal Grants - Direct	1,868,397	26,259	1,894,656
410500	Federal Grants - Indirect	5,766,710	10,000	5,776,710
411000	State Grants - Direct	225,000	-	225,000
412000	Local Grants - Direct	1,225,000	-	1,225,000
413500	Marine Board Fuel Tax	50,000	-	50,000
413700	Gain Share-OR Str Invest Prog	121,000	-	121,000
413900	Other Local Govt Shared Rev.	428,400	-	428,400
414000	Local Government Service Fee	14,579	-	14,579
414500	Government Contributions	7,493,988	-	7,493,988
415000	Contractor's Business License	475,000	-	475,000
416500	Boat Launch Fees	270,270	-	270,270
418000	Contract and Professional Servic	187,180	-	187,180
423000	Product Sales	16,541	-	16,541
428000	Cemetery Service Sales	124,000	-	124,000
428500	Cemetery Property Sales	220,000	-	220,000
428800	Cemetery Merchandise Sales	56,000	-	56,000
450000	Admission Fees	674,594	-	674,594
451000	Rentals - Equipment	9,730	-	9,730
452000	Rentals - Space	355,784	-	355,784
452100	Rentals - Building	623,034	-	623,034
453000	Golf Course Revenues	3,301,622	-	3,301,622
455000	Food and Beverage Service Revenue	14,292	-	14,292
459200	Commissions - Outside Catering	10,270	-	10,270
462000	Parking Fees	967,570	-	967,570
465000	Miscellaneous Charges for Svc	34,595	-	34,595
470000	Interest on Investments	200,000	-	200,000
489000	Miscellaneous Revenue	49,500	-	49,500
489100	Refunds/Reimbursements	1,294,465	-	1,294,465
	Total Current Revenue	61,325,321	36,259	61,361,580
	Total Interfund Transfers	20,711,937	-	20,711,937
	TOTAL RESOURCES	\$109,963,475	\$36,259	\$109,999,734

Exhibit A
Resolution No. 16-4746

ACCT	DESCRIPTION	Current Budget	Revision	Amended Budget
General Fund				
General Fund - Council Office				
<i>Personnel Services</i>				
	Total Personnel Services	3,917,766	-	3,917,766
<i>Materials and Services</i>				
520100	Office Supplies	73,181	-	73,181
520500	Operating Supplies	923	-	923
521000	Subscriptions and Dues	2,430	-	2,430
524000	Contracted Professional Svcs	612,145	-	612,145
524600	Sponsorship Expenditures	23,000	300,000	323,000
525100	Utility Services	1,816	-	1,816
526000	Maintenance and Repair Services	1,068	-	1,068
526500	Rentals	961	-	961
528000	Other Purchased Services	20,292	-	20,292
545000	Travel	56,948	-	56,948
545500	Staff Development	48,418	-	48,418
547000	Council Costs	26,166	-	26,166
549000	Miscellaneous Expenditures	7,220	-	7,220
	Total Materials and Services	874,568	300,000	1,174,568
TOTAL REQUIREMENTS		\$4,792,334	\$300,000	\$5,092,334
TOTAL FTE		30.00	0.00	30.00

Exhibit A
Resolution No. 16-4746

ACCT	DESCRIPTION	Current Budget	Revision	Amended Budget
General Fund				
General Fund - Finance and Regulatory Services				
	Total Personnel Services	4,117,209	-	4,117,209
	<u>Materials and Services</u>			
520100	Office Supplies	27,948	-	27,948
521000	Subscriptions and Dues	13,901	-	13,901
521500	Maintenance and Repairs Supplies	724	-	724
524000	Contracted Professional Svcs	162,169	-	162,169
524070	Contracted Prof Svcs - Management, Consulting and Communication Services	-	150,000	150,000
524600	Sponsorship Expenditures	20,149	-	20,149
526000	Maintenance and Repair Services	2,458	-	2,458
528000	Other Purchased Services	108,977	-	108,977
530000	Payments to Other Agencies	364,788	-	364,788
545000	Travel	28,867	-	28,867
545500	Staff Development	31,304	-	31,304
549000	Miscellaneous Expenditures	4,273	-	4,273
	Total Materials and Services	765,558	150,000	915,558
TOTAL REQUIREMENTS		\$4,882,767	\$150,000	\$5,032,767
TOTAL FTE		38.80	0.20	39.00

Exhibit A
Resolution No. 16-4746

ACCT	DESCRIPTION	Current Budget	Revision	Amended Budget
General Fund				
General Fund - Human Resources				
<i>Personnel Services</i>				
501000	Reg Employees-Full Time-Exempt	1,461,375	43,530	1,504,905
501500	Reg Empl-Full Time-Non-Exempt	225,671	-	225,671
502000	Reg Employees-Part Time-Exempt	55,492	-	55,492
503000	Temporary Employees - Hourly	47,940	-	47,940
511000	Fringe - Payroll Taxes	145,843	3,674	149,517
512000	Fringe - Retirement PERS	185,759	3,831	189,590
513000	Fringe - Health and Welfare	289,265	8,874	298,139
514000	Fringe - Unemployment	278	-	278
515000	Fringe - Other Benefits	6,922	179	7,101
519000	Pension Oblig Bonds Contrib	33,625	871	34,496
Total Personnel Services		2,452,170	60,959	2,513,129
Total Materials and Services		491,851	-	491,851
TOTAL REQUIREMENTS		\$2,944,021	\$60,959	\$3,004,980
TOTAL FTE		20.80	1.00	21.80

Exhibit A
Resolution No. 16-4746

ACCT	DESCRIPTION	Current Budget	Revision	Amended Budget
General Fund				
General Fund - Parks and Nature				
<i>Personnel Services</i>				
501000	Reg Employees-Full Time-Exempt	2,412,402	-	2,412,402
501500	Reg Empl-Full Time-Non-Exempt	1,271,190	-	1,271,190
502000	Reg Employees-Part Time-Exempt	19,801	-	19,801
503000	Temporary Employees - Hourly	151,337	-	151,337
504000	Seasonal Employees	372,110	30,000	402,110
508000	Overtime	23,894	-	23,894
511000	Fringe - Payroll Taxes	312,416	-	312,416
512000	Fringe - Retirement PERS	439,930	-	439,930
513000	Fringe - Health and Welfare	643,514	-	643,514
514000	Fringe - Unemployment	35,004	-	35,004
515000	Fringe - Other Benefits	14,951	-	14,951
519000	Pension Oblig Bonds Contrib	74,068	-	74,068
Total Personnel Services		5,770,617	30,000	5,800,617
<i>Materials and Services</i>				
520100	Office Supplies	49,767	-	49,767
520110	Computer Equipment	8,094	-	8,094
520120	Meetings Expenditures	12,262	-	12,262
520130	Postage	262	-	262
520500	Operating Supplies	91,881	-	91,881
520510	Operating Supplies - Small Tools, Equip	22,512	-	22,512
520550	Operating Supplies - Telecommunications	6,282	-	6,282
520580	Operating Supplies - Uniforms	5,859	-	5,859
521000	Subscriptions and Dues	4,673	-	4,673
521100	Membership and Professional Dues	2,285	-	2,285
521200	Publications and Subscriptions	1,285	-	1,285
521400	Fuels and Lubricants - General	74,556	-	74,556
521500	Maintenance and Repairs Supplies	139,157	-	139,157
522500	Retail	13,612	-	13,612
524000	Contracted Professional Svcs	721,785	-	721,785
524050	Contracted Prof Svcs - Advertising	85,000	-	85,000
524500	Marketing Expenditures	7,000	-	7,000
524600	Sponsorship Expenditures	16,121	-	16,121
525000	Contracted Property Services	318,781	-	318,781
525100	Utility Services	213,840	100,000	313,840
525500	Cleaning Services	15,997	-	15,997
526000	Maintenance and Repair Services	239,446	-	239,446
526010	Maintenance and Repair Services - Building	12,564	-	12,564
526050	Maintenance and Repair Services - Vehicles	21,988	-	21,988
526500	Rentals	18,336	-	18,336
528000	Other Purchased Services	47,719	-	47,719
528010	Other Purchased Services - Commissions	111,000	-	111,000
528210	Credit Card Fees	60,000	-	60,000
528400	Other Purchased Services - Printing and Graphics	183,000	-	183,000
528500	Cemetery Services Expenditures	113,603	-	113,603
529800	Glendoveer Golf Ops Contract	2,648,000	-	2,648,000
530000	Payments to Other Agencies	51,687	-	51,687
530010	License and Permit Fees	523	-	523
531000	Taxes (Non-Payroll)	167,970	-	167,970
545000	Travel	16,337	-	16,337
545500	Staff Development	54,605	-	54,605
545520	Conference Fees	3,742	-	3,742
548000	Fee Reimbursements	50,000	-	50,000
Total Materials and Services		5,611,531	100,000	5,711,531
TOTAL REQUIREMENTS		\$11,382,148	\$130,000	\$11,512,148
TOTAL FTE		46.28	0.00	46.28

Exhibit A
Resolution No. 16-4746

ACCT	DESCRIPTION	Current Budget	Revision	Amended Budget
General Fund				
General Fund - Planning and Development Department				
<i>Personnel Services</i>				
501000	Reg Employees-Full Time-Exempt	4,570,331	-	4,570,331
501500	Reg Empl-Full Time-Non-Exempt	285,341	22,857	308,198
502000	Reg Employees-Part Time-Exempt	82,942	-	82,942
502500	Reg Empl-Part Time-Non-Exempt	62,985	-	62,985
503000	Temporary Employees - Hourly	191,916	-	191,916
511000	Fringe - Payroll Taxes	421,123	1,938	423,061
512000	Fringe - Retirement PERS	642,561	2,011	644,572
513000	Fringe - Health and Welfare	776,386	8,881	785,267
514000	Fringe - Unemployment	1,081	-	1,081
515000	Fringe - Other Benefits	20,123	115	20,238
519000	Pension Obliq Bonds Contrib	100,031	457	100,488
Total Personnel Services		7,154,820	36,259	7,191,079
Total Materials and Services		8,593,500	-	8,593,500
TOTAL REQUIREMENTS		\$15,748,320	\$36,259	\$15,784,579
TOTAL FTE		55.30	1.00	56.30

Exhibit A
Resolution No. 16-4746

ACCT	DESCRIPTION	Current Budget	Revision	Amended Budget
General Fund				
General Fund - General Expenses				
	<i><u>Interfund Transfers</u></i>			
580000	Transfer for Indirect Costs	485,676	-	485,676
581000	Transfer of Resources	17,436,590	1,000,000	18,436,590
582000	Transfer for Direct Costs	639,000	15,000	654,000
586900	Internal Loan Advances	-	-	-
	Total Interfund Transfers	18,561,266	1,015,000	19,576,266
	<i><u>Contingency</u></i>			
701001	Contingency - Opportunity Account	215,000	-	215,000
701002	Contingency - Operating	2,457,665	(1,295,000)	1,162,665
709000	Contingency - All Other	5,461,000	(360,959)	5,100,041
	Total Contingency	8,133,665	(1,655,959)	6,477,706
	Total Unappropriated Fund Balance	20,607,474	-	20,607,474
TOTAL REQUIREMENTS		\$47,302,405	(\$640,959)	\$46,661,446

Exhibit A
Resolution No. 16-4746

ACCT	DESCRIPTION	Current Budget	Revision	Amended Budget
General Asset Management Fund				
General Asset Management Fund				
<u>Revenues</u>				
	Total Beginning Fund Balance	10,861,601	-	10,861,601
	Total Current Revenue	290,902	-	290,902
	<i>Interfund Transfers</i>			
496900	Internal Loan Proceeds	2,000,000	-	2,000,000
497000	Transfer of Resources	2,974,605	-	2,974,605
498000	Transfer for Direct Costs	1,764,000	15,000	1,779,000
	Total Interfund Transfers	6,738,605	15,000	6,753,605
TOTAL RESOURCES		\$17,891,108	\$15,000	\$17,906,108
<u>Expenditures</u>				
	Total Personnel Services	342,302	-	342,302
	Total Materials and Services	2,328,520	-	2,328,520
	<i>Capital Outlay</i>			
571000	Improve-Other than Bldg	998,376	-	998,376
572000	Buildings and Related	2,597,053	-	2,597,053
574000	Equipment and Vehicles	102,146	-	102,146
574500	Vehicles	336,747	-	336,747
575000	Office Furn and Equip	813,192	-	813,192
579000	Intangible Assets	444,484	15,000	459,484
	Total Capital Outlay	5,291,998	15,000	5,306,998
	Total Interfund Transfers	214,625	-	214,625
	Total Contingency	9,713,663	-	9,713,663
	Total Unappropriated Fund Balance	-	-	-
TOTAL REQUIREMENTS		\$17,891,108	\$15,000	\$17,906,108
TOTAL FTE		3.30	-	3.30

Exhibit A
Resolution No. 16-4746

ACCT	DESCRIPTION	Current Budget	Revision	Amended Budget
Natural Areas Fund				
Natural Areas Fund				
Revenues				
	Total Beginning Fund Balance	40,459,986	-	40,459,986
	<u>Current Revenue</u>			
412000	Local Grants - Direct	-	275,000	275,000
470000	Interest on Investments	351,700	-	351,700
	Total Current Revenue	351,700	275,000	626,700
TOTAL RESOURCES		\$40,811,686	\$275,000	\$41,086,686
Expenditures				
	Total Personnel Services	2,488,306	-	2,488,306
	Total Materials and Services	2,500,000	-	2,500,000
	<u>Capital Outlay</u>			
570000	Land	7,000,000	5,373,000	12,373,000
571000	Improve-Other than Bldg	4,925,500	-	4,925,500
571500	Intangibles - Non-Depreciable	-	275,000	275,000
	Total Capital Outlay	11,925,500	5,648,000	17,573,500
	Total Interfund Transfers	3,120,936	-	3,120,936
	<u>Contingency</u>			
700000	Contingency	15,790,000	(5,373,000)	10,417,000
	Total Contingency	15,790,000	(5,373,000)	10,417,000
	Total Unappropriated Fund Balance	4,986,944	-	4,986,944
TOTAL REQUIREMENTS		\$40,811,686	\$275,000	\$41,086,686
TOTAL FTE		20.49	-	20.49

Exhibit A
Resolution No. 16-4746

ACCT	DESCRIPTION	Current Budget	Revision	Amended Budget
Oregon Zoo Asset Management Fund				
Oregon Zoo Asset Management Fund				
<u>Revenues</u>				
	Total Beginning Fund Balance	5,600,629	-	5,600,629
	Total Current Revenue	505,500	-	505,500
	<u>Interfund Transfers</u>			
497000	Transfer of Resources	964,900	32,408	997,308
498000	Transfer for Direct Costs	50,000	-	50,000
	Total Interfund Transfers	1,014,900	32,408	1,047,308
	TOTAL RESOURCES	\$7,121,029	\$32,408	\$7,153,437
<u>Expenditures</u>				
	Total Materials and Services	128,883	-	128,883
	<u>Capital Outlay</u>			
571000	Improve-Other than Bldg	62,029	-	62,029
572000	Buildings and Related	625,617	-	625,617
573000	Exhibits and Related	980,124	32,408	1,012,532
574000	Equipment and Vehicles	107,985	-	107,985
574500	Vehicles	163,093	-	163,093
575000	Office Furn and Equip	15,000	-	15,000
576000	Railroad Equip and Facilities	1,237,109	-	1,237,109
	Total Capital Outlay	3,190,957	32,408	3,223,365
	Total Contingency	1,804,299	-	1,804,299
	Total Unappropriated Fund Balance	1,996,890	-	1,996,890
	TOTAL REQUIREMENTS	\$7,121,029	\$32,408	\$7,153,437

Exhibit A
Resolution No. 16-4746

ACCT	DESCRIPTION	Current Budget	Revision	Amended Budget
Parks and Natural Areas Local Option Levy Fund				
Parks and Natural Areas Local Option Levy Fund				
<u>Revenues</u>				
	Total Beginning Fund Balance	4,413,031	-	4,413,031
	<u>Current Revenue</u>			
401000	Real Property Taxes-Current Yr	13,402,132	-	13,402,132
401500	Real Property Taxes-Prior Yrs	200,000	-	200,000
411000	State Grants - Direct	100,000	38,000	138,000
412000	Local Grants- Direct		750,000	750,000
470000	Interest on Investments	6,000	-	6,000
	Total Current Revenue	13,708,132	788,000	14,496,132
TOTAL RESOURCES		\$18,121,163	\$788,000	\$18,909,163

Exhibit A
Resolution No. 16-4746

ACCT	DESCRIPTION	Current Budget	Revision	Amended Budget
Parks and Natural Areas Local Option Levy Fund				
Parks and Natural Areas Local Option Levy Fund				
<u>Expenditures</u>				
<i>Personnel Services</i>				
501000	Reg Employees-Full Time-Exempt	1,022,837	-	1,022,837
501500	Reg Empl-Full Time-Non-Exempt	638,572	-	638,572
502000	Reg Employees-Part Time-Exempt	80,544	-	80,544
502500	Reg Empl-Part Time-Non-Exempt	55,077	-	55,077
504000	Seasonal Employees	-	-	-
511000	Fringe - Payroll Taxes	168,828	-	168,828
512000	Fringe - Retirement PERS	189,699	-	189,699
513000	Fringe - Health and Welfare	413,347	-	413,347
515000	Fringe - Other Benefits	8,428	-	8,428
519000	Pension Oblig Bonds Contrib	39,987	-	39,987
Total Personnel Services		2,617,319	-	2,617,319
Total Materials and Services		5,164,000	-	5,164,000
<i>Capital Outlay</i>				
570000	Land	-	675,000	675,000
571000	Improve-Other than Bldg	1,269,737	-	1,269,737
571500	Intangibles - Non-Depreciable	-	75,000	75,000
572000	Buildings and Related	980,000	-	980,000
575000	Office Furn and Equip	-	103,000	103,000
Total Capital Outlay		2,249,737	853,000	3,102,737
Total Interfund Transfers		4,836,420	-	4,836,420
<i>Contingency</i>				
701002	Contingency - Operating	3,253,687	(65,000)	3,188,687
Total Contingency		3,253,687	(65,000)	3,188,687
TOTAL REQUIREMENTS		\$18,121,163	\$788,000	\$18,909,163
TOTAL FTE		29.73	-	29.73

Exhibit A
Resolution No. 16-4746

ACCT	DESCRIPTION	Current Budget	Revision	Amended Budget
Risk Management Fund				
Risk Management Fund				
<u>Revenues</u>				
	Total Beginning Fund Balance	1,948,000	-	1,948,000
	Total Current Revenue	273,088	-	273,088
	<u>Interfund Transfers</u>			
497000	Transfer of Resources	-	1,000,000	1,000,000
497500	Transfer for Indirect Costs	1,673,704	-	1,673,704
	Total Interfund Transfers	1,673,704	1,000,000	2,673,704
TOTAL RESOURCES		\$3,894,792	\$1,000,000	\$4,894,792
<u>Expenditures</u>				
	<u>Materials and Services</u>			
520500	Operating Supplies	2,152	-	2,152
524000	Contracted Professional Svcs	56,018	-	56,018
527000	Insurance	1,128,750	-	1,128,750
528000	Other Purchased Services	5,253	-	5,253
547500	Claims Paid	610,000	-	610,000
547600	Actuarial Claims Expense	750,000	1,000,000	1,750,000
549000	Miscellaneous Expenditures	530	-	530
	Total Materials and Services	2,552,703	1,000,000	3,552,703
	Total Interfund Transfers	25,000	-	25,000
	Total Contingency	1,261,572	-	1,261,572
	Total Unappropriated Fund Balance	55,517	-	55,517
TOTAL REQUIREMENTS		\$3,894,792	\$1,000,000	\$4,894,792

Exhibit A
Resolution No. 16-4746

ACCT	DESCRIPTION	Current Budget	Revision	Amended Budget
Solid Waste Fund				
Solid Waste Operating Account (Property and Environmental Services)				
Expenditures				
<i>Personnel Services</i>				
501000	Reg Employees-Full Time-Exempt	5,574,670	-	5,574,670
501500	Reg Empl-Full Time-Non-Exempt	2,775,423	167,159	2,942,582
502000	Reg Employees-Part Time-Exempt	85,154	-	85,154
502500	Reg Empl-Part Time-Non-Exempt	480,606	(70,292)	410,314
503000	Temporary Employees - Hourly	411,730	(95,268)	316,462
508000	Overtime	175,774	-	175,774
511000	Fringe - Payroll Taxes	741,394	8,190	749,584
512000	Fringe - Retirement PERS	1,216,281	8,525	1,224,806
513000	Fringe - Health and Welfare	1,556,642	26,796	1,583,438
514000	Fringe - Unemployment	10,245	-	10,245
515000	Fringe - Other Benefits	35,629	432	36,061
519000	Pension Oblig Bonds Contrib	175,759	1,938	177,697
Total Personnel Services		13,239,307	47,480	13,286,787
Total Materials and Services		47,490,239	-	47,490,239
TOTAL REQUIREMENTS		\$60,729,546	\$47,480	\$60,777,026
TOTAL FTE		111.96	1.70	113.66

Exhibit A
Resolution No. 16-4746

ACCT	DESCRIPTION	Current Budget	Revision	Amended Budget
Solid Waste Fund				
Solid Waste Revenue Fund - Landfill Closure				
	Total Materials and Services	48,500	-	48,500
	Total Capital Outlay	625,000	-	625,000
TOTAL REQUIREMENTS		\$673,500	\$0	\$673,500
Solid Waste Revenue Fund - Renewal and Replacement				
	Total Materials and Services	800,000	-	800,000
	Total Capital Outlay	2,491,050	-	2,491,050
TOTAL REQUIREMENTS		\$3,291,050	\$0	\$3,291,050
Solid Waste Revenue Fund - General Account				
	Total Materials and Services	100,000	-	100,000
	Total Capital Outlay	1,750,000	-	1,750,000
TOTAL REQUIREMENTS		\$1,850,000	\$0	\$1,850,000
Solid Waste Revenue Fund - General Expenses				
<i>Interfund Transfers</i>				
580000	Transfer for Indirect Costs	5,150,099	-	5,150,099
581000	Transfer of Resources	200,500	32,408	232,908
582000	Transfer for Direct Costs	888,607	-	888,607
586900	Internal Loan Advances	2,000,000	-	2,000,000
Total Interfund Transfers		8,239,206	32,408	8,271,614
<i>Contingency</i>				
701002	Contingency - Operating	2,000,000	(79,888)	1,920,112
705000	Contingency - Landfill Closure	5,401,736	-	5,401,736
706000	Contingency - Renew and Replacement	7,591,280	-	7,591,280
Total Contingency		14,993,016	(79,888)	14,913,128
Total Unappropriated Fund Balance		28,772,838	-	28,772,838
TOTAL REQUIREMENTS		\$52,005,060	(\$47,480)	\$51,957,580

Exhibit B
Resolution 16-4746
Schedule of Appropriations

	<u>Current Appropriation</u>	<u>Revision</u>	<u>Revised Appropriation</u>
GENERAL FUND			
Council	4,792,334	300,000	5,092,334
Office of the Auditor	701,182	-	701,182
Office of Metro Attorney	2,458,903	-	2,458,903
Information Services	4,968,788	-	4,968,788
Communications	1,846,982	-	1,846,982
Finance and Regulatory Services	4,882,767	150,000	5,032,767
Human Resources	2,944,021	60,959	3,004,980
Property and Environmental Services	2,624,973	-	2,624,973
Parks and Nature	11,382,148	130,000	11,512,148
Planning and Development Department	15,748,320	36,259	15,784,579
Research Center	4,556,613	-	4,556,613
Special Appropriations	3,822,000	-	3,822,000
Debt Service	1,932,038	-	1,932,038
Interfund Transfers	18,561,266	1,015,000	19,576,266
Contingency	8,133,665	(1,655,959)	6,477,706
<i>Total Appropriations</i>	89,356,000	36,259	89,392,259
Unappropriated Balance	20,607,474	-	20,607,474
Total Fund Requirements	\$109,963,474	\$36,259	\$109,999,733
GENERAL ASSET MANAGEMENT FUND			
Asset Management Program	7,962,820	15,000	7,977,820
Interfund Transfers	214,625	-	214,625
Contingency	9,713,663	-	9,713,663
<i>Total Appropriations</i>	17,891,108	15,000	17,906,108
Unappropriated Balance	-	-	-
Total Fund Requirements	\$17,891,108	\$15,000	\$17,906,108
NATURAL AREAS FUND			
Parks and Nature	16,913,806	5,648,000	22,561,806
Interfund Transfers	3,120,936	-	3,120,936
Contingency	15,790,000	(5,373,000)	10,417,000
<i>Total Appropriations</i>	35,824,742	275,000	36,099,742
Unappropriated Balance	4,986,944	-	4,986,944
Total Fund Requirements	\$40,811,686	\$275,000	\$41,086,686
OREGON ZOO ASSET MANAGEMENT FUND			
Visitor Venues - Oregon Zoo	3,319,840	32,408	3,352,248
Contingency	1,804,299	-	1,804,299
<i>Total Appropriations</i>	5,124,139	32,408	5,156,547
Unappropriated Balance	1,996,890	-	1,996,890
Total Fund Requirements	\$7,121,029	\$32,408	\$7,153,437
PARKS AND NATURAL AREAS LOCAL OPTION LEVY			
Parks and Nature	8,531,056	853,000	9,384,056
Special Appropriations	1,500,000	-	1,500,000
Interfund Transfers	4,836,420	-	4,836,420
Contingency	3,253,687	(65,000)	3,188,687
<i>Total Appropriations</i>	18,121,163	788,000	18,909,163
Total Fund Requirements	\$18,121,163	\$788,000	\$18,909,163
RISK MANAGEMENT			
Finance and Regulatory Services	2,552,703	1,000,000	3,552,703
Non-Departmental			
Interfund Transfers	25,000	-	25,000
Contingency	1,261,572	-	1,261,572
<i>Total Appropriations</i>	3,839,275	1,000,000	4,839,275
Unappropriated Balance	55,517	-	55,517
Total Fund Requirements	\$3,894,792	\$1,000,000	\$4,894,792

SOLID WASTE FUND

Property and Environmental Services	66,544,096	47,480	66,591,576
Finance and Regulatory Services	98,178	-	98,178
Non-Departmental			
Interfund Transfers	8,239,206	32,408	8,271,614
Contingency	14,993,016	(79,888)	14,913,128
<i>Total Appropriations</i>	89,874,496	-	89,874,496
Unappropriated Balance	28,772,838	-	28,772,838
Total Fund Requirements	\$118,647,334	\$0	\$118,647,334
Total Appropriations	540,360,003	2,146,667	542,506,670
Total Unappropriated Balance	95,743,931	-	95,743,931
TOTAL BUDGET	\$636,103,934	\$2,146,667	\$638,250,601

All Other Appropriations Remain as Previously Adopted

STAFF REPORT

FOR THE PURPOSE OF AMENDING THE FY 2016-17 BUDGET AND APPROPRIATIONS SCHEDULE AND FY 2016-17 THROUGH FY 2020-21 CAPITAL IMPROVEMENT PLAN TO PROVIDE FOR A CHANGE IN OPERATIONS

Date: November 10, 2016

Presented by: Lisa Houghton 503-797-1829

BACKGROUND

Several items have been identified that necessitate amendment to the budget.

Program Analyst III

Human Resources is requesting an additional 1.00 FTE Program Analyst III to support Metro's Strategic Plan to Advance Racial Equity, Diversity and Inclusion. The additional FTE will allow Human Resources to support the Strategic Plan's core concepts through:

- Recruitment outreach activities, including building relationships with community based organizations, colleges and universities with diverse student bodies.
- Providing training and support to hiring managers in order to attract a more diverse applicant pool and promote diversity in hiring in a sound and legal manner.

The Chief Operating Officer approved the proposed FTE addition during the FY 2016-17 budget development pending adoption of the Strategic Plan to Advance Racial Equity, Diversity and Inclusion. This action is submitted with the concurrence of the Diversity, Equity and Inclusion Program Director. The annual cost of the proposed FTE is \$105,100. The cost for FY 2016-17 is \$60,959 based on a December 1st hiring date.

This action requests the addition of 1.00 FTE and a transfer of \$60,959 from the General Fund contingency.

Administrative Specialist II

Planning and Development is requesting an additional 1.0 FTE Administrative Specialist II to support the following Investment Areas programs. The programs' activities are increasing due to the receipt of new grant funds in the current fiscal year.

- Economic Value Atlas: The Economic Value Atlas is being developed in consultation with stakeholders across the region. Administrative support will be needed to support a technical advisory committee as well as speaker events and forums scheduled over the next two years.
- Brownfields: Metro received a \$600,000 grant from the Environmental Protection Agency (EPA) for Brownfields assessment. Staff is currently taking a resolution to Council to create a Brownfields Advisory Group, a group comprised of people from the McLoughlin corridor and regional experts, that will meet to award the grant funds to specific projects. Administrative support will be needed to support the efforts of the committee as well as the planned public engagement activities for the project.
- SouthWest Economic Development Strategy: Metro received an \$895,000 grant from USDOT FTA to support planning work around the SW Corridor. The grant specifically supports development of the SouthWest Economic Development Strategy designed to develop typologies

around housing, employment and transportation needs, identify strategies to support each typology and implement them as possible. Administrative support will be needed to support efforts of staff, workgroups as well as the public engagement activities for the project.

The annual cost of the proposed FTE is \$62,513. The cost for FY 16-17 is \$36,259 based on a December 1st hiring date.

This action requests the addition of 1.00 FTE, the recognition of Federal grants of \$36,259 and additional appropriations of \$36,259 in the Planning and Development Department.

Accountant III

Finance and Regulatory Services is requesting an additional 0.20 FTE to increase an existing position from 0.80 FTE to 1.00 FTE.

The position is budgeted as a 0.80 FTE Investment Coordinator. Since Metro now contracts with an investment advisory firm to perform many of the responsibilities previously assigned to the position, it was determined the agency would be better served by reclassifying the position to an Accountant III and increasing the position to full time. The reclassified 1.00 FTE position will provide additional higher-level accounting functions including agency wide internal control reviews and back up to the Financial Reporting Supervisor.

This action requests the additional 0.20 FTE and does not request additional appropriations. The department will absorb the additional personnel service costs of the increased FTE within existing appropriations.

South Central Hazardous Waste Technicians

A recent review of temporary staff use at Metro South Hazardous Waste facility identified an increasing reliance on temporary employees. It was determined some of these hours should be shifted to regular staffing. In order to provide for more efficient operations at the facility this action requests the increase of three existing part-time positions to full time and the creation of a new 0.50 FTE part-time position. The costs associated with this request will be partially offset by a reduction of \$95,268 in the amount budgeted for temporary staff.

This action requests an increase of 1.70 FTE new Hazardous Waste Technicians and a transfer of \$47,480 from the Solid Waste Fund contingency.

Natural Areas - River Island Restoration, Springwater Trail and other Program Acquisitions

At the time the FY 2016-17 budget was adopted, the Parks and Nature Department submitted a technical amendment for the Natural Areas Bond Fund to recognize \$5.29 million in additional beginning fund balance as a result of funding received from local partners on several projects. The amount received was significantly larger than the amount allowed under the limitation of Oregon Budget Law. The technical amendment that was approved – PARKS #15 – placed the vast majority of the additional funding in contingency pending review of project timing and need.

This action requests the transfer of funds from contingency as follows:

- River Island Restoration Project - \$4.5 million from contingency to improve fish and wildlife habitat in the Clackamas River at the River Island site. This project was included in the FY 2016-17 through FY 2020-21 Capital Improvement Plan approved by Council in June 2016. This project was included in the FY 2016-17 through FY 2020-21 Capital Improvement Plan adopted by the Council in June 2016.

- \$873,000 from contingency for additional program acquisitions. Through mid October, the department has spent or committed over 86 percent of the amount budgeted for land acquisitions in FY 2016-17.

Oregon Budget Law allows for a maximum transfer from contingency of 15 percent of the value of the fund's appropriations without a supplemental budget. This action requests a total of \$5,373,000 from contingency. This represents the maximum that may be transferred from the Natural Areas Fund contingency during FY 2016-17 without a supplemental budget. If this action is approved as requested a balance of about \$10 million will remain in the Natural Areas Fund contingency. A supplemental budget will be required to access any portion of this remaining balance.

Risk Management Claims Expenses and Increases to Reserve Balances

Metro self insures for liability and property claims up to pre-established limits. During FY 2015-16, the agency experienced unusually high claims which reduced the Risk Management Fund's actual ending fund balance to approximately \$500,000 rather than the anticipated \$1.95 million.

To address the situation, Finance and Regulatory Services has developed a multi-year plan that includes:

- An increase in FY 2016-17 appropriations to allow for the possibility of similarly high claims costs in the current year.
- A reconfigured direct cost transfers plan effective FY 2017-18 that will gradually increase the Risk Management Fund's reserves to more appropriate levels. The higher reserves will allow the agency to mitigate future fluctuations in both paid and actuarially determined claims costs.

This action requests the transfer of \$1.0 million dollars from the General Fund contingency to the Risk Management Fund.

Community Partnership Coordination Team- Pilot Partnerships

Metro adopted its Strategic Plan to Advance Racial Equity, Diversity and Inclusion in June 2016. Since adoption, the agency's Community Partnership Coordination Team has worked to develop processes for entering into agency wide financial partnerships in support of the Strategic Plan's core concepts. Based on that work, the Diversity Equity and Inclusion Program and several agency departments are now poised to enter into pilot partnerships with various non-profit, community based organization to achieve the following goals:

- Meaningfully engage communities of color
- Hire, train and promote a racially diverse workforce.

The agency's Chief Operating Officer placed \$300,000 in the FY 2016-17 General Fund contingency to fund implementation of the Strategic Plan's goals once appropriate processes were in place. \$150,000 of the amount placed in contingency was provided through a transfer from the Solid Waste Fund.

Attachment 1 provides a detailed description of the Community Partnership Coordination Team's purpose, goals and program elements.

This action requests the transfer of \$300,000 from the General Fund's contingency.

Development of the Asset Management and Capital Planning Frameworks

Finance and Regulatory Services will be contracting with a consulting firm for services related to the Asset Management & Capital Planning Frameworks Development Project. The consultants will advise and assist the project team in developing best practice asset management and capital planning processes, policies, and procedures.

The project's goal is to develop an agency-wide asset management and capital planning program framework that will allow the agency to employ an integrated business approach involving planning, finance, engineering, and operations. This integrated approach will facilitate effective management of existing and new infrastructure to maximize benefits, reduce risk, and deliver satisfactory levels of service to users in a socially equitable, environmentally, and economically sustainable manner. Anticipated FY 2016-17 costs are included in this proposed action; the remaining costs of the consulting firm's contract will be budgeted in FY 2017-18 through the normal budget development process.

This action requests the transfer of \$150,000 from the General Fund contingency.

Parks Operations Fixed Utility Costs

Parks Operations requests an additional \$100,000 to address new, increased and unexpected fixed cost utilities expenditures. These costs include an increase to all utilities and more specifically a new storm water assessment from the City of Portland, new telecom charges for internet services, and increased sewer charges from the Blue Lake spray pad. The department has taken action to mitigate the cost increases by addressing repair and replacement of some infrastructure. At Blue Lake Park, improvements to the storm water drainage and maintenance at the splash pad were completed by converting the single system to a dual system. This conversion allows the system to operate on a recirculation system as well as direct sewer system. This design minimizes sanitary sewer costs when the splash pad utilization is at its peak use and also ensures the safety of our guests.

This action requests a transfer of \$100,000 from the General Fund contingency.

Parks Operations Seasonal Personnel

Parks Operations requests \$30,000 for the equivalent of 2,400 hours of seasonal labor park workers to operate and maintain Scouter's Mountain Nature Park, Canemah Bluff Nature Park, M James Gleason Boat Ramp, Chinook Landing Boat Ramp, and Broughton Beach for the period of April 1, 2017 – June 30, 2017. The growth of Metro's system has also strained Park Operations staffing levels. The opening of Scouter's Mountain Nature Park and Canemah Bluff Nature Park and the impending opening of the Farmington Natural Area Paddle Launch requires additional seasonal staff. Hiring seasonal staff to adequately address daily operational issues at the Columbia River sites (M James Gleason Boat Ramp, Broughton Beach and Chinook Landing Boat Ramp) will result in salary savings overall as a way to mitigate against overtime frequently incurred by full-time rangers. These seasonal positions will conduct safety inspections, collect fees where applicable, report visitor misconduct, vandalism, and illegal camping, monitor for encroachment, complete routine maintenance and repairs and provide customer service.

This action requests a transfer of \$30,000 from the General Fund contingency.

Oregon Zoo Educational Center Interpretive Displays

The Resource Conservation and Recycling department is fulfilling a \$32,408 pledge of support for interpretive displays at the Oregon Zoo Education Center. The pledged amount will enhance the bond-funded interpretive displays, adding four garden sculptures with four flip signs containing conservation messaging. The garden sculptures represent four native species that will benefit from wildlife-friendly gardening practices.

This action requests a \$32,408 transfer from the Solid Waste Fund's contingency to the Oregon Zoo Asset Management Fund.

This action also amends the FY 2016-17 through FY 2020-21 Capital Improvement Plan. Attachment 2 outlines the Capital Project Details changes requested.

Project Portfolio Management Software Project Cost Increases

Since implementing the project portfolio management software (Honey Badger) in FY 2015, the Construction Project Management Office has converted all of its new and active projects into the software. We are now ready to progress to the next stage of implementation, which includes several items vital to the next phase of Metro's project maturity. These include an interface to PeopleSoft Financials, an interface for Microsoft Project, project close out functionality, and other role and workflow customizations.

\$75,000 was added to the Information Services budget for phase two of the project. The Project Management Steering Committee, which is comprised of the Deputy Chief Operating Officer, the General Manager of Visitor Venues, the Property and Environmental Services Director, and the Information Services Director, reviewed the list of requirements and recommended two additional requirements for the project.

This action requests a \$15,000 transfer from the General Fund contingency.

This action also amends the FY 2016-17 through FY 2020-21 Capital Improvement Plan. Attachment 3 outlines the Capital Project Details changes requested.

Interactive Parks Map at the Oregon Zoo Education Center

In late June 2016 the Parks and Nature Department received \$38,000 in grant funds from the US Fish & Wildlife Service for an interactive parks map. FIND YOUR NATURE is an interactive map experience intended to engage audiences in exploring places around the region where they can get out in nature. Visitors can choose activities they like to do, then get a recommendation for the places where they can do those activities, and touch "hotspots" to activate fun, dynamic, short videos and photo carousels about sites of particular interest. Additional nature sites can be previewed via pop-up still images and text.

This action requests the recognition of the grant funds and the transfer of \$65,000 from the Parks and Natural Area Local Option Levy Fund contingency.

This action also amends the FY 2016-17 through FY 2020-21 Capital Improvement Plan. Attachment 4 outlines the Capital Project Details changes requested.

Portland General Electric Grant - Richardson Creek Stream Restoration and Bakers Ferry Stream Stabilization Projects

In July 2016 Metro received a \$1.025 million grant from Portland General Electric (PGE) as part of their Clackamas River Hydroelectric project and mitigation and enhancement fund. The grant will provide significant funding for two restoration and stabilization projects – the Richardson Creek stream restoration and Bakers Ferry stabilization.

Richardson Creek stream restoration (project #LR031 contract 934269) – The Richardson Creek project implements a series of actions to improve floodplain function and habitat to enhance the Clackamas River Floodplain. This project will enhance at least 2,000 feet of lower Richardson Creek and 2,300 feet of the unnamed perennial tributary through channel re-alignment, improved fish passage, addition of significant quantities of instream and floodplain wood, removal of berms and structures from the floodplain, and control of noxious weeds. Significant water quality improvements

are also anticipated through realignment of farm boundaries and expansion of riparian buffers. The \$675,000 of grant funds allocated to this project allow Metro to leverage the investment of \$615,000 of Parks and Natural Areas Local Option Levy funds which have been dedicated to this natural area restoration project.

Bakers Ferry Stream Stabilization (project #G18044 contract 934270) – The Bakers Ferry Stream Restoration project will enhance a Clackamas River main stem alcove and at least 1,700 feet of side channel through installation of large wood, and improve passage and habitat complexity in 1,500 feet of an unnamed perennial tributary through the addition of in-stream and floodplain wood, culvert replacement and berm removal. The project will also expand or re-establish native riparian buffers on both waterways. A total of \$350,000 of grant funds has been allocated to this project. Metro will utilize \$275,000 of the total \$350,000 of grant funds in the Natural Areas Bond Fund and \$75,000 will be allocated in the Parks and Natural Areas Levy Fund for work which is not bond eligible. The grant funds allow to Metro to leverage the investment of \$310,000 of the Natural Areas Bond funds for this natural area restoration project.

This action requests the recognition of \$1,025,000 of local grant funds, \$750,000 in the Parks and Natural Areas Local Option Levy Fund and \$275,000 in the Natural Areas Bond Fund, and provides additional associated appropriation authority.

This action also amends the FY 2016-17 through FY 2020-21 Capital Improvement Plan. Attachment 4 outlines the Capital Project Details changes requested.

Parks and Nature Capital Improvement Plan Changes

The following changes have been made to the capital budget for Parks and Nature:

- Curry Yard Improvements (LI202) was budgeted in FY 2016-17 at \$800,000. Due to shifting department priorities this project budget has been reduced by \$350,000 for a current budget amount of \$450,000.
- Blue Lake Office Renovations (LI213) was budgeted in FY 2016-17 at \$480,000. Due to shifting department priorities this project budget has been reduced by \$400,000 for a current budget amount of \$80,000.
- Oxbow Office Renovations (LI005) was budgeted in FY 2016-17 at \$50,000. Due to land use issue resolutions this project budget has been increased by \$750,000 for a current budget amount of \$800,000.

Attachment 4 outlines the Capital Project Details changes requested.

Oregon Convention Center Capital Improvement Plan Changes

The following changes have been made to the capital budget for the Oregon Convention Center:

- Break out the OCC Parking Garage Lighting Replacement (8R167) scope of work from the OCC Loading Dock Lighting Replacement Project (8R081) and designate a separate budget amount for it. This action will facilitate better logistics and tracking for both areas for Energy Trust of Oregon rebates. The project scope remains the same for the projects; they are merely separated into two projects instead of one.
- Reduce the budget allocation in the FY 2016-17 OCC CIP for the OCC Holliday Plaza Landscape Design Project (8R082) and increase the budget allocation to the following three lighting projects whose secondary estimates came in significantly higher than preliminary estimates:
 - 8R052 OCC Tower Lighting Replacement

- 8R080 OCC Oregon Ballroom Lighting Replacement
- 8R167 OCC Parking Garage Lighting Replacement

Attachment 5 outlines the Capital Project Details changes requested.

ANALYSIS/INFORMATION

1. **Known Opposition:** None known.
2. **Legal Antecedents:** ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund's appropriation, if such transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction. ORS 294.463(3) provides for transfers of appropriations or of appropriations and a like amount of budget resources between funds of the municipal corporation when authorized by an official resolution or ordinance of the governing body stating the need for the transfer. Metro code chapter 2.02.040 requires the Metro Council to approve the addition of any position to the budget. Metro's adopted financial policies require any project exceeding \$100,000 or an existing CIP project increasing greater than 20 percent to receive Council approval.
3. **Anticipated Effects:** This action provides for changes in operations as described above – recognizes and appropriates new grant funds, provides additional appropriations for changes in operations, and adds 3.7 FTE.
4. **Budget Impacts:** This action has the following impact on the FY 2016-17 budget:
 - Adds 1.0 FTE Program Analyst II in the Human Resources Department funded via a \$60,959 transfer from the General Fund contingency
 - Adds 1.0 FTE Administrative Specialist II to the Planning and Development Department funded via recognition of \$36,259 of new grant revenues.
 - Adds 0.2 FTE Accountant III to the Finance and Regulatory Services Department. There are no additional appropriations requested in support of the FTE.
 - Adds 1.7 FTE Hazardous Waste Technicians in the Parks and Environmental Services Department funded via a \$47,480 transfer from the Solid Waste Fund contingency.
 - Provides \$5.373 million for Natural Areas restoration and acquisition projects via a transfer from the Natural Areas Bond Fund contingency. This transfer represents the maximum amount that can be transferred from the fund's contingency during FY 2016-17 without a supplemental budget.
 - Provides \$1 million for Risk Management claims expenses through a transfer from the General Fund contingency.
 - Provides \$300,000 for the Community Partnership Coordination Team's pilot partnerships via a \$300,000 transfer from the General Fund contingency.
 - Provides \$150,000 for the Asset Management and Capital Planning Frameworks project via a transfer from the General Fund contingency.
 - Provides \$100,000 for Parks Operations fixed utilities cost via a transfer from the General Fund contingency.

- Provides \$30,000 for Parks Operations seasonal personnel costs via a transfer from the General Fund contingency.
- Provides \$65,000 for Natural Areas seasonal personnel costs via a transfer from the Parks and Natural Areas Local Option Levy Fund contingency.
- Provides \$32,408 for Interpretive Displays at the Oregon Zoo Educational Center via a transfer from the Solid Waste Fund contingency.
- Provides \$15,000 for the Project Portfolio Management Software Project via a transfer from the General Fund contingency.
- Provides \$65,000 for an interactive Parks map at the Oregon Zoo Education Center via a transfer from the Parks and Natural Areas Local Option Levy Fund contingency.
- Recognizes \$1.025 million in new grant revenues and additional associated appropriations authority in two funds; \$750,000 in the Parks and Natural Areas Local Option Levy Fund and \$275,000 in the Natural Areas Bond Fund.
- Approves Capital Improvement Plan amendments for the Oregon Zoo Education Center project, the Project Portfolio Management Software project, four projects at the Oregon Convention Center and seven projects in the Parks and Natural Areas.

RECOMMENDED ACTION

The Chief Operating Office recommends adoption of this Resolution.

Memo



Metro

600 NE Grand Ave.
Portland, OR 97232-2736

Attachment 1
Resolution 16-4746

Date: Oct. 13, 2016
To: Martha Bennett, Chief Operating Officer
From: Patty Unfred, Diversity, Equity and Inclusion Program Director
Becca Uherbelau, Community Relations Manager
Molly Chidsey, Community Partnerships Project Manager, PES
Subject: Budget amendment proposal

Background:

Metro seeks to meaningfully engage experts, stakeholders and the broader community to help guide, inform and improve our work, projects, policies, programs and plans. At any given time, Metro enters into financial partnerships and contractual relationships with Community Based Organizations (CBO) for this purpose.

Over the past few years, an informal group of Metro staff have been meeting to coordinate our financial partnership work with CBOs. Through this coordination process, it has become apparent that there are opportunities for current and future partnerships that are or will be held by CBOs with individual projects, program areas, or departments or as agency-wide financial partnerships.

In July of 2016, the Metro Council adopted the Strategic Plan to Advance Racial Equity, Diversity and Inclusion. The Plan outlines a series of five goals and accompanying outcomes and recommended actions.

At the same time, Metro's Chief Operating Officer convened a group of Metro staff, identified as the Community Partnership Coordination Team (CPCT), to develop a process and procedure for entering into agency-wide financial partnerships with CBOs.

Metro's CPCT are developing goals and criteria for partnership selection and program implementation for the agency-wide partnership program. The goals and criteria direct how the community partnership dollars approved in this budget amendment will be invested.

Purpose:

The approved budget dollars will allow the agency to enter into pilot partnerships with non-profit, community based organizations for the purposes of achieving the goals of Metro's Strategic Plan to Advance Racial Equity, Diversity and Inclusion.

The pilot partnerships will focus on and forward the following goals, objectives and recommended actions of Metro's Strategic Plan:

Goal B – Metro meaningfully engages communities of color.

Objective 1: Establish and strengthen relationships with communities of color

- Action: Develop and apply criteria to consistently partner and invest in existing community leadership programs that have greatest benefit to community. Criteria will include considerations for new partnerships.
- Action: Identify and propose ways to improve youth engagement and youth involvement in Metro decision-making.

Objective 3: Increase participation of communities of color in Metro decision-making.

- Action: Identify and propose the creation of new opportunities within public engagement activities for emerging community leaders to work with decision-makers to help drive plan, policy and program outcomes.
- Action: Identify and propose the creation of new opportunities with public engagement activities for decision-makers to receive direct community input and to meaningfully consider and discuss what they've heard.
- Action: Create financially support volunteer seats on advisory boards and committees for youth of color, community members, and community-based organization representatives.

Goal C - Metro hires, trains and promotes a racially diverse workforce.

Objective 3: Racial makeup of Metro staff at every level more closely resembles the demographics of the region.

- Action: Partner with and invest in local communities of color and CBOs to attract more diverse applicant pools.
- Action: Identify and propose ways to connect existing community leadership programs with career opportunities at Metro.

Once released, the funds held in contingency will remain in the General Fund and be applied to the following three program areas, following the guidelines established by the agency-wide partnership program:

PES Community Partnerships

PES implemented a new department-wide Community Partnerships program in FY15-16 intended to help maximize the benefit of Metro's solid waste investments in our communities. The PES Community Partnerships program coordinates implementation of Metro's diversity, equity and inclusion (DEI) goals within the Property and Environmental Services department. To support implementation of the department's DEI work plan for FY16-17, PES will utilize approved solid waste budget dollars on programs and partnerships that support the goals of Metro's Strategic Plan to Advance Equity, Diversity and Inclusion. Community partnerships will support the strategy's goals to meaningfully engage communities of color and to hire, train and promote a racially diverse workforce.

PES coordinates community partnership development closely with Metro's DEI program, Community Relationships program and other Metro departments. Selected partnership areas for this FY include increasing job opportunities in the regional solid waste system and culturally-responsive community engagement for creating the next Regional Waste Plan.

Partners for the job opportunities strategy will be non-profit organizations that work with people of color and women who are underrepresented in the region's solid waste industry. This partnership will help PES to identify barriers and opportunities to careers in the solid waste industry, identify Metro's

role to create economic opportunities for people of color in this industry and support a pilot project to train people in skills needed to successfully obtain a career path job in this industry.

Partners for the community engagement strategy will be culturally-specific community based organizations working with communities of color in the metro region. These partnerships will help shape the development of the next 10-year Regional Waste Plan by identifying community needs, best practices for inclusive engagement and inform incorporation of the Racial Equity Guidance Questionnaire (equity lens) from Metro's Strategic Plan to Advance Equity, Diversity and Inclusion.

Program elements

Inclusive outreach for existing PES programs	\$ 10,000
Research and development of jobs strategy	\$ 30,000
Develop program goals, strategies and measurable outcomes	\$ 10,000

Community partnerships

Minimum of two pilot partnerships with community-based organizations	\$ 100,000
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PES total **\$ 150,000**

Communications

Effectively engaging youth of color was a consistent priority voiced by community throughout the development of Metro's Strategic Plan to Advance Racial Equity, Diversity and Inclusion. A focus on coordinated youth engagement has also been identified as a priority by Metro staff and leaders.

The funds will be invested in a partnership focused on youth development, engagement and empowerment. It will allow us to implement recommended actions from Goal B of the Equity Strategy: to identify and propose ways to improve youth engagement and youth involvement in Metro decision-making. The investment and the partnership selection will be determined by the agency-wide partnership criteria developed by the Community Partnership Coordination Team.

Program elements

	\$ 75,000
Communications total	\$ 75,000

Diversity, Equity and Inclusion Program and Communications

As staff engaged community based organizations and community leaders during the development of the Strategic Plan to Advance Racial Equity, Diversity and Inclusion, we heard consistent calls for investing in existing leadership development programs for communities of color, rather than create a Metro-led program. Collaborating with these programs addresses several DEI and agency goals, including meaningful community engagement in decision-making, creating a pipeline for more diverse participants on Metro committees and also a potential pipeline and outreach for diversifying Metro's workforce.

Communications and DEI staff have been meeting regularly with the Bridges program, a cohort organized through the Coalition of Communities of Color that includes leadership development programs in six culturally-specific CBOs. The DEI program intends to contract this fall with participants in these leadership development programs to provide input to shape the development of a new equity advisory committee as well as potentially provide input on the review of the Diversity Action Plan. A longer-term and more strategic partnership with community-based leadership development programs will help meet the goals identified in the equity strategy as well as open the doors to a more effective two-way communication and engagement channel with emerging leaders of color.

Program elements

Invest in existing community leadership development programs	\$ 75,000
DEI total	\$ 75,000

Mid-year Amendment TO FY 2016-17 BUDGET
Capital Project Detail

Attachment 2

Resolution 16-4746

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	Est. End Date	Revised Project Budget					Source/s of Funding (Carry Fwd, Grant, etc.)	Other Project Comments
							2016-17	2017-18	2018-19	2019-20	2020-21		
N	ZIP006	Education Center	573000	325	27000	6/30/2017	727,538					Bond/ SWTransfer	\$32,043 transfereed from Solid Waste to help fund interpretives

Mid-year Amendment TO FY 2016-17 BUDGET
Capital Project Detail

Attachment 3

Resolution 16-4746

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	Est. End Date	Revised Project Budget					Source/s of Funding (Carry Fwd, Grant, etc.)	Other Project Comments
							2016-17	2017-18	2018-19	2019-20	2020-21		
N	1555	Honey Badger Phase II	579000	612	444	6/30/2017	90,000					\$75,000 existing in current budget	\$15,000 requested for requirements approved by project management steering committee

Mid-year Amendment TO FY 2016-17 BUDGET
Capital Project Detail

Attachment 4

Resolution 16-4746

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	Est. End Date	Revised Project Budget					Source/s of Funding (Carry Fwd, Grant, etc.)	Other Project Comments
							2016-17	2017-18	2018-19	2019-20	2020-21		
N	LI202	Curry Yard Improvements	572000	165	03430		450,000						Project was budgeted in FY16-17 at \$800,000 but department priorities have shifted and budget has been reduced by \$350,000 for FY16-17.
N	LI213	Blue Lake Office Renovation	572000	165	03430		80,000						Project was budgeted in FY16-17 at \$480,000 but department priorities have shifted and budget has been reduced by \$400,000 for FY16-17.
N	LI005	Oxbow Office Renovation	572000	165	03430		800,000						Project was budgeted in FY16-17 at \$50,000 but department priorities have shifted to increase the budget \$750,000.
Y	LS020	Interactive Parks Map (Zoo)	575000	165	03100		103,000					Grant and Levy	Metro received a grant from USFWS in the amount of \$38,000 to fund an interactive map of Metro Natural Areas and Federal Natural areas within the region. Metro's match of \$65,000 is coming from the Levy.
Y	LR031	Richardson Creek Restoration	570000	165	03210		675,000					Grant and Levy	Metro received PGE grant of \$1.025M of which a total of \$675,000 was allocated to this project. Metro will use \$615,000 of levy funds.
Y	LR062	Bakers Ferry Stream Stabilization	571500	165	03210		75,000					Grant, Levy & Bond	Metro received PGE grant of \$1.025M of which a total of \$350,000 has been allocated to this project. Metro will allocate \$75,000 to the Levy fund and \$275,000 to the Natural Areas Bond. This grant will be leveraged to use \$310,000 of Natural Areas Bond funds for restoration.
Y	G18044	Bakers Ferry Stream Stabilization	571500	351	03210		275,000					Grant, Levy & Bond	Metro received PGE grant of \$1.025M of which a total of \$350,000 has been allocated to this project. Metro will allocate \$75,000 to the Levy fund and \$275,000 to the Natural Areas Bond. This grant will be leveraged to use \$310,000 of Natural Areas Bond funds for restoration.

Capital Project Detail

Attachment 5

Resolution 16-4746

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	Est. End Date	Revised Project Budget	Other Project Comments
							2017	
N	8R082	OCC - MLK/OBR/Holladay Plaza Lar	571000	550	55999	8/31/2020	1,700,000	Revised Budget
N	8R052	OCC Tower Lighting Replacement	572000	550	55999	8/31/2018	650,000	Revised Budget
N	8R080	OCC Oregon Ballroom Lighting Rep	572000	550	55999	8/31/2018	220,000	Revised Budget
Y	8R167	OCC Parking Garage Lighting Repla	572000	550	55999	8/31/2018	90,000	Revised Budget