

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF CREATING THE) RESOLUTION NO. 17-4775
COMMITTEE ON RACIAL EQUITY TO ADVISE)
THE METRO COUNCIL AND STAFF,) Introduced by Council President Tom Hughes
APPROVING ITS CHARTER AND APPOINTING)
ITS FOUNDING OFFICERS)

WHEREAS, in 2010 the Metro Council adopted Equity as one of the six desired regional outcomes; and

WHEREAS, on June 23, 2016, the Metro Council approved the Strategic Plan to Advance Racial Equity, Diversity and Inclusion (“Strategic Plan”); and

WHEREAS, the creation of the Strategic Plan relied on the input and advice from the Equity Strategy Advisory Committee members; and

WHEREAS, the Equity Strategy Advisory Committee was appointed by the Metro Chief Operating Officer and was dissolved after the completion of the Strategic Plan, as per its charter; and

WHEREAS, a large number of community members who provided input for the creation of the Strategic Plan requested the establishment of a new advisory committee to oversee the implementation of the Strategic Plan; and

WHEREAS, for the reason stated above, the creation of a new “Metro Council-appointed body to provide community oversight on the implementation of the Strategic Plan” was included as an action item to be completed during the first year following approval of the Strategic Plan; and

WHEREAS, the charter for the proposed Committee on Racial Equity (“CORE”) has been extensively vetted and is in a form that all Metro Council believes is ready for Metro Council adoption and support; and

WHEREAS, the CORE charter calls for the appointment of two Co-Chairs for the Committee concurrently with the Metro Council consideration of the charter; and

WHEREAS, two outstanding community leaders with the knowledge, experience and skills to lead the proposed CORE have agreed to serve as its founding Co-Chairs; and

WHEREAS, it is important to highlight Metro’s commitment to using a racial equity approach to dismantle the institutional barriers that keep some communities from achieving equitable outcomes; and

WHEREAS, it is important to highlight Metro’s commitment to upholding its values of Respect, Teamwork, and Public service to all residents of the region and staff, regardless of race, gender, sexual orientation, gender expression, ability, creed, nationality, place of birth and immigrant and refugee status; now therefore,

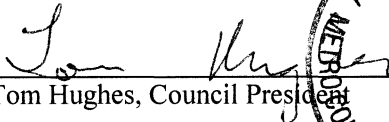
BE IT RESOLVED that the Metro Council establishes the Committee on Racial Equity, effective immediately; and

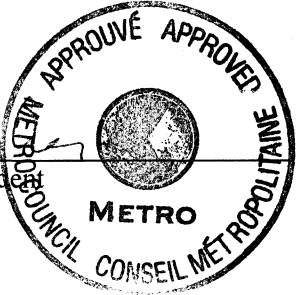
BE IT FURTHER RESOLVED that the Metro Council approves the CORE charter in the form attached as Exhibit A; and

BE IT FURTHER RESOLVED that the Metro Council confirms the appointments of Maria Caballero-Rubio and Sharon Gary-Smith as Co-Chairs of the CORE for a term of one year commencing with the Committee's kick-off meeting; and

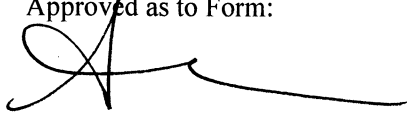
BE IT FURTHER RESOLVED that the Metro Council directs staff to start recruiting for the remaining members of the CORE and to provide the committee with the support that it needs to be successful.

ADOPTED by the Metro Council this 16th day of March, 2017.


Tom Hughes, Council President



Approved as to Form:


Alison R. Kean, Metro Attorney

Committee on Racial Equity Charter, Purpose and Operating Principles

Section I. Charter and authority

A. Purpose

The purpose of the Committee on Racial Equity (CORE) is to provide input and support to Metro Council and staff in advancing racial equity to fulfill the purpose of good government, which is to serve all people effectively and create greater opportunities for people of color to thrive in the region.

The CORE will achieve this purpose by:

- Providing input and advising on direction to Metro Council and staff for the successful implementation of the Strategic Plan to Advance Racial Equity, Diversity and Inclusion (Strategic Plan).
- Providing community oversight and opportunities for Metro to increase its accountability to the community in the implementation of the Strategic Plan.
- Providing an independent perspective to assess Metro's progress in implementing the Strategic Plan.
- Assisting Metro Council and staff in communicating the agency's progress in implementing the Strategic Plan.
- Assisting Metro staff in the creation and implementation of the Strategic Plan evaluation.
- Providing input, feedback and ideas to Metro Council and staff at times when significant changes to the Strategic Plan are contemplated or required.
- Making recommendations to, and communicating with, Metro Council about the subjects indicated above.

B. Formation

The Metro Council shall approve the formation of the Committee on Racial Equity .

C. Scope and authority

The scope and authority of the CORE is to convene periodically to support the implementation of Metro's Strategic Plan, provide constructive comments and input to Metro Council and staff, assist staff in evaluation of the Strategic Plan, and provide community oversight and accountability.

The CORE shall deliver input and advice to the Metro Council primarily through the Council members who will serve as non-voting members of the committee, and through presentations at Metro Council work sessions or meetings, as needed.

The CORE shall deliver input and advice to the Metro Chief Operating Officer, Senior Leadership Team members, Diversity, Equity and Inclusion Program staff and other Metro staff implementing the Strategic Plan in several ways:

- At the CORE meetings
- Through additional communications with the Metro staff identified above.

Throughout all of its activities, the CORE members will strive to provide oversight on the implementation of Metro’s Strategic Plan in order to increase transparency and accountability to local communities, especially to people of color and other historically marginalized groups. Metro staff will work proactively with CORE members to support the community oversight and accountability function of this body.

The CORE will foster positive communication outside of the committee regarding Metro’s progress and outcomes in the Strategic Plan implementation, suggest other resources and approaches to implementation and evaluation, and act as a resource to the program team.

D. Period of time necessary for the CORE to carry out its purpose

The CORE shall work indefinitely, without a deadline to complete its charter.

E. Membership

This volunteer committee shall be comprised of up to 15 members, and two (2) non-voting Metro Council liaisons to the committee, to be appointed by the Metro Council President and confirmed by a vote of the entire Metro Council.

The primary criteria for selection of CORE members are:

- Demonstrated connections to local historically marginalized communities
- Demonstrated ability to communicate Metro’s work to advance racial equity to the communities with whom they have connections, and to bring feedback from those communities back to Metro
- Ability to provide insights and advice to Metro in the implementation of its Strategic Plan work
- Ability to contribute to the evaluation of Metro’s Strategic Plan.

Members will also be selected to balance the representation of all districts in the Metro region.

Members serve on the advisory committee as individuals, not as representatives of their respective agency, organization or company.

Terms

The CORE members will be appointed to a two-year term. They will be eligible to be reappointed to a second term but may not serve any additional terms on the CORE.

F. Co-Chairs

The CORE shall have two Co-Chairs, who shall preside over meetings of the CORE. When the CORE is not in session, the Co-Chairs’ duties include acting as its representatives and spokespersons. The Metro Council President shall designate two individuals to serve as the initial Co-Chairs of the CORE for the first year of the committee’s existence.

At the first regular meeting after the one-year anniversary of the creation of the CORE, its regular members will elect Co-Chairs by a vote. The Co-Chairs shall serve for a one-year term and can be reelected as many times as possible while they are members of the CORE.

G. Expected work results

The CORE shall provide written and oral reports to Metro Council on the following items:

- Implementation of Metro-wide Strategic Plan goals, objectives and action items
- Successes, challenges and adjustments in the implementation of the Strategic Plan and department- and venue-specific action plans
- Development and implementation of evaluation measures for the Strategic Plan at the goal, objective and action item levels.

The CORE shall make at least one annual presentation on the results of the committee's work to the Metro Council. This presentation will take place during a Metro Council work session scheduled toward the end of each calendar year.

H. Metro responsibilities for providing necessary support

Metro will provide managerial and support staff as well as the facilities, supplies, and external consultants (as needed) to support the successful completion of activities of the CORE.

Metro intends to provide a monthly stipend to CORE members in recognition of their expertise, services to and participation on the committee. This stipend will be aligned with future agency-wide guidelines for offering stipends to volunteers, which are under development. The CORE members will have the option of declining the stipend.

Metro will also pay reasonable costs associated with accommodations for people when such costs are directly associated with the conduct of the CORE meetings and related activities. Examples of accommodations include access to the meetings for people with disabilities, and translation and interpretation services.

Section II. Operating principles

In order to effectively conduct its work, the CORE agrees to the following operating principles to guide its meetings and decision making processes as follows:

A. Productive communication

- We will work to make CORE meetings and other business a safe space for members and other participants to speak their truth from their lived experiences.
- We value communications that allow for differences in perspectives.
- We acknowledge the power differential among members and will work to minimize it while conducting the work of the CORE.
- We assume committee members come with the best of intentions.
- We promote an openness that supports us in communicating our feelings.
- We make the commitment to stay engaged in the work of the CORE.
- We expect to experience discomfort as the results of discussing challenging issues related to race and other forms of oppression.
- We respect each other by focusing on issues and ideas, not individuals.
- We listen for understanding.
- We allow ourselves to take risks when participating in the CORE.

B. Collaboration

We all benefit from a collaborative working relationship between CORE members, program manager, Metro staff, and other individuals associated with the committee.

C. Role of the program manager and support staff

- The equity strategy program manager shares input and facilitates check-ins as needed with Metro Council members, especially in regard to the development of any recommendations from the CORE.
- Metro staff keeps momentum going and helps advance the discussion by developing materials and content for CORE consideration.
- Metro staff provides outside resources that can inform the work of CORE members.
- Metro staff synthesizes discussions, tracks progress, and determines next steps and points of action needed.

D. Decision-making process

- We support an open, transparent and inclusive decision-making process.
- The Committee on Racial Equity will strive to reach decisions through consensus.
- Consensus means that all parties can live with a recommendation, though they may not agree with it in its entirety.
- If consensus is not achievable in a specific decision, the CORE members will reach decisions by simple majority voting.
- When decisions are made by the CORE, Metro staff captures the discussion, synthesizes the comments, and sends all notes and materials back to the committee in a timely manner.

E. Meeting logistics

Attendance

We assume that since committee members agreed to serve on the Committee on Racial Equity, they understand the importance of regular attendance in order to be heard and have their opinion factored into the process and decisions. The CORE members will be allowed a maximum of three excused absences or two unexcused absences in a calendar year.

Multiple options for committee participation

While it is preferred that committee members attend in person, members will have the following options for participation (determined in advance of meetings, allowing Metro staff time to accommodate meeting needs):

- Conference calls
- Video conferencing
- Meeting at other locations beyond Metro to accommodate committee members in other parts of the region.

F. Date of Charter, Purpose and Operating Principles

The charter, purpose and operating principles of the Committee on Racial Equity were formally approved by the Metro Council on March 16, 2017.

STAFF REPORT

IN CONSIDERATION OF RESOLUTION NO. 17-4775, FOR THE PURPOSE OF CREATING THE COMMITTEE ON RACIAL EQUITY TO ADVISE THE METRO COUNCIL AND STAFF, APPROVING ITS CHARTER AND APPOINTING ITS FOUNDING OFFICERS

Date: February 23, 2017

Prepared by: Juan Carlos Ocaña-Chiu,
Equity Strategy Program Manager,
x 1774

BACKGROUND

In July 2013, Martha Bennett, Metro Chief Operating Officer, appointed the Equity Strategy Advisory Committee (“ESAC”) to provide input and support for the creation of Metro’s Strategic Plan to Advance Racial Equity, Diversity and Inclusion (“Strategic Plan”). ESAC members were community leaders who have an interest and experience in equity. They were a diverse group of individuals in terms of race, gender, age, geographic representation, background and interests. The ESAC charter required the committee to be dissolved upon the completion of the Strategic Plan, which took place in June, 2016.

During the creation of the Strategic Plan, Metro staff conducted an extensive process of community engagement and reached out to a significant number of people, especially from historically marginalized communities (primarily people of color and youth). One frequent request from members of those communities, and from ESAC members, was to ensure that the community was able to provide oversight and advice on the implementation of the Strategic Plan through the creation of a Metro Council-appointed committee. This item was included in the first-year action items in the Strategic Plan.

Metro staff from the Diversity, Equity and Inclusion (DEI) Program have been working on the creation of this new, Metro Council-appointed body. The process has included identifying a name for this proposed body: the Committee on Racial Equity (CORE), creating a proposal, obtaining feedback on the CORE proposal from emerging leaders of color and former ESAC members, creating the charter for CORE, and vetting it with Councilors and the appropriate staff.

DEI Program staff have incorporated recommendations from the Metro Council to enhance the Committee and the process. Two of those suggestions include (1) bringing the CORE charter up for a vote by the Metro Council in order to elevate the importance of racial equity, diversity and inclusion for the agency, and (2) appointing the founding officers of the CORE in conjunction with the approval of the Committee charter. The remaining members will be recruited through a process open to any resident of the region, which will begin shortly after Metro Council’s approval of this Resolution No 17-4775. Staff anticipates that the roster of remaining CORE members will be presented to the Metro Council for approval in May, 2017.

ANALYSIS/INFORMATION

1. **Known Opposition** No known opposition to the creation of the CORE, approval of its charter and appointment of its founding officers has been identified to date.

2. **Legal Antecedents** Metro Code, Section 2.19 authorizes the Metro Council to establish advisory committees and codifies the process to create them. The creation of the CORE follows Metro Code's stipulations.
3. **Anticipated Effects** If Metro Council approves Resolution No. 17-4775, the mechanism to provide community advice, oversight and greater accountability on the implementation of the Strategic Plan will be in place. This will result in better results and greater transparency and community support for the implementation of Metro's racial equity, diversity and inclusion work.
4. **Budget Impacts** The anticipated cost of materials and services for having a CORE is \$20,000 per fiscal year. This cost is included in the current DEI Program budget. There are no additional staff costs associated with the creation and functioning of the CORE.

RECOMMENDED ACTION

Staff recommends that the Metro Council approve this Resolution No. 17-4775.