



**RECORDS & INFORMATION MANAGEMENT (RIM) PROGRAM  
RECORDS LIST**

**RECORDS FORMAT:** Hard Copy  Electronic \_\_\_\_\_ Other Media: \_\_\_\_\_  
**PURPOSE:** Records for On-Site Storage \_\_\_\_\_ Records for Off-Site Storage  Records for Destruction \_\_\_\_\_

**DEPARTMENT:** Metropolitan Exposition-Recreation Commission (MERC) **PROGRAM:** MERC Commission **PREPARED BY:** Becky Shoemaker  
**RECORD SERIES TITLE:** Commission Meeting Records – Meeting Agendas, Packets and Minutes  
**RECORD SERIES NO:** M20-01-01(a)  
**MINIMUM RETENTION:** Permanent  
**DATE RANGE/FROM:** 01/22/2003  
**DATE RANGE/TO:** 12/30/2004

If you checked Records for Storage, complete the following information:  
**METRO BOX NO:** MERC00168  
**ARCHIVE SYSTEMS BOX NO:** OREG38203  
**BOX TITLE:** MERC Meeting Agendas, Packets and Minutes – Folders No. 1 to 33

Complete the following section or attach an existing electronic list:

Folder No.	Description	Meeting Date
	<b>2003</b>	
1	MERC Commission Regular Meeting	01/22/2003
2	MERC Commission Regular Meeting	02/26/2003
3	MERC Commission Regular Meeting	03/26/2003
4	MERC Commission Regular Meeting	04/23/2003
5	MERC Commission Regular Meeting	05/28/2003
6	MERC Commission Regular Meeting	06/25/2003

Folder No.	Description	Meeting Date
7	MERC Commission Regular Meeting	07/23/2003
8	MERC Commission Regular Meeting [Note: agenda not found; missing]	08/15/2003
9	MERC Commission Regular Meeting	08/27/2003
10	MERC Commission Budget Meeting [Note: minutes only]	09/23/003
11	MERC Commission Regular Meeting	09/24/003
12	MERC Commission Budget Meeting [Note: minutes only]	10/01/2003
13	MERC Commission Regular Meeting	10/22/2003
14	MERC Commission Budget Meeting [Note: minutes only]	11/05/2003
15	MERC Commission Regular Meeting	11/19/2003
16	MERC Commission Regular Meeting	12/17/2003
<b>2004</b>		
17	MERC Commission Regular Meeting [Note: minutes not found; missing]	01/28/2004
18	MERC Commission Special Meeting	02/19/2004
19	MERC Commission Regular Meeting	02/25/2004
20	MERC Commission Regular Meeting	03/24/2004
21	MERC Commission Regular Meeting	05/26/2004
22	MERC Commission Regular Meeting	06/23/2004
23	MERC Commission Regular Meeting	07/28/2004
24	MERC Commission Regular Meeting	08/25/2004
25	MERC Commission Regular Meeting	09/22/2004
26	MERC Commission Budget Meeting	09/29/2004
27	MERC Commission Special Meeting	10/04/2004
28	MERC Commission Regular Meeting	10/27/2004
29	MERC Commission Budget Meeting	11/02/2004
30	MERC Commission Regular Meeting	11/17/2004
31	MERC Commission Budget Meeting	11/29/2004
32	MERC Commission Regular Meeting	12/15/2004
33	MERC Commission Special Meeting	12/30/2004