

Agenda



Metro

600 NE Grand Ave.
Portland, OR 97232-2736

Meeting: Natural Areas Program Performance Oversight Committee

Date: Monday, April 17, 2017

Time: 1 to 3 p.m.

Location Metro Regional Center, council chamber

12:45	COFFEE AND SNACKS	
1:00	WELCOME/INTRODUCTIONS (5 minutes)	Peter Mohr
1:05	PARKS AND NATURE DIRECTOR RECRUITMENT (5 minutes)	Don Robertson
1:10	PROGRAM UPDATES (30 minutes) Acquisition Dashboards Local share and capital grant programs Financial/stabilization reports	Brian Kennedy
1:40	RECRUITMENT UPDATE, CHANGES TO METRO CODE AND COMMITTEE OVERSIGHT (10 minutes)	Brian Kennedy
1:50	CAPITAL PROJECTS UPDATE Gabbert Butte (15 minutes) Tualatin River Launch (15 minutes)	Olena Turula Tannen Printz
2:20	ACQUISITION UPDATE (35 minutes)	Dan Moeller
2:55	WRAP UP/NEXT MEETING AGENDA (5 minutes)	Peter Mohr
3:00	ADJOURN	

2017 WORK PLAN

September 2016

Willamette Falls Legacy Project
Finalize annual report
Program budgeting, staff capacity

January 2017

Capital projects update:
Chehalem Ridge, Willamette Falls
Nature in Neighborhood capital grants:
2016 grant awards and program progress report

April 2017

Capital projects update:
Gabbert Butte, Tualatin River Launch
Target area progress report – land acquisition

June 2017

Welcome new members
Stabilization costs and progress report
Use of unusual circumstances – land acquisition
Budget, staff capacity, cost allocation policy
Annual report issues and recommendation

Metro Parks and Nature protects water quality, fish and wildlife habitat, and creates opportunities to enjoy nature close to home through a connected system of parks, trails and natural areas.

Meeting minutes



Metro

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Natural Areas Program Performance Oversight Committee

Monday, April 17, 2017 | 1 to 3 p.m.

Attendees

Mark Aasland, Derek Johnson, Chair Peter Mohr, Walt McMonies

Absent

Dean Alterman, Drake Butsch, Kelsey Cardwell, Bill Drew, Rick Mishaga

Metro

Councilor Craig Dirksen, Brian Kennedy, Dan Moeller, Heather Nelson Kent, Tannen Printz, Don Robertson, Olena Turula, Hope Whitney, Rod Wojtanik

Welcome and introductions

Peter Mohr welcomed the committee and thanked them for attending.

Parks and Nature director recruitment

Interim Parks and Nature director Don Robertson said the director recruitment was posted in mid-March and is scheduled to close on April 21. He anticipates a decision being made in mid-June, with a new director on board in late July or early August. Don will continue his role as interim director and is open to helping with the transition.

Program updates

Acquisition

Dan Moeller announced the following properties were acquired since the last committee meeting:

- A trail easement in the Westside Trail target area secures land needed to continue the development of the Westside Trail as it bypasses an extremely steep slope on the north side of Bull Mountain. Securing this trail segment ensures that the City of Tigard will be able construct this segment of the Westside Trail, connecting local residents to several natural areas and parks in the immediate vicinity including the future Sunrise Park and Cach Natural Area to the southwest, the Ascension Trail to the east, and Northview Park and Barrows Park to the north.
- A 1.4-acre property in the Deep Creek target area along the Cazadero Trail in Boring will further Metro's efforts to preserve the canyons and streams of Deep Creek. The acquisition contributes toward increasing the impact of the 40-acre Metro-owned Deep Creek Natural Area and also allows Metro to remove the remaining house immediately adjacent to the Cazadero trail, improving the safety and visitor experience on this portion of the regional trail.
- A small, three-acre property in the East Buttes target area is surrounded to the north by approximately 200 acres of open space owned by the City of Gresham. It is also near Metro-owned Gabbert Hill east and Gabbert Butte, forming an additional 100 contiguous acres of protected land. A significant amount of wildlife activity has been observed in and around

Gabbert Butte and the acquisition of this property provides additional protection of a habitat corridor. This property will also be included in the ongoing master planning effort for Gabbert Butte and it is expected that it will support a future formal trail alignment.

Dashboard reports

Brian Kennedy reviewed the dashboard reports. He noted staff are currently reviewing the trails dashboard to assess current progress and will report in more detail at the next committee meeting.

Local share and capital grant programs

The local share dashboard displays just those jurisdictions that have not yet completed their local share spending. Approximately 96 percent of local share funds have been spent to date. All of the capital grant funds have been awarded.

Bond capital projects

Brian reviewed the bond capital project dashboard. For some of the projects, planning efforts have taken a little longer to get started than others. All projects are on track except the Marine Drive Trail project, which has been delayed while an IGA is negotiated with the levee district.

Financial report

Brian noted Metro has paid more than \$1 million in local share reimbursements and \$1 million in capital grant reimbursements to date. Overall administrative costs are under 8.3 percent. There is still \$28.5 million in bonds yet to sell. Staff are working with the finance department to determine the best possible time to sell those bonds, targeting spring 2018.

Committee recruitment, changes to Metro Code

With passage of the second levy, the Metro Council required citizen oversight of that program. Instead of creating a new committee, staff are recommending adding that charge to the Natural Areas Program Performance Oversight Committee. Some of the requirements are embedded in Metro Code and legislation will be submitted recommending this change, as well as recommendations to reduce the minimum number of committee members from 13 to nine, and sunseting the capital grant review committee. Staff also anticipate adding several new committee members this summer. Council would still have authority to approve additional grants in the event current awards fall through.

Capital projects update

Parks Planning manager Rod Wojtanik talked about the work of the parks planning team. He shared a map showing developed and future park facilities. Discussion was held about the equity component and Connect with Nature program, which helps direct and facilitate parks planning conversations with underserved communities.

Gabbert Butte Natural Area

Parks planner Olena Turula provided an update on the Gabbert Butte Natural Area project (see attached presentation).

Farmington Paddle Launch

Parks planner Tannen Printz spoke about the Farmington Paddle Launch project (see attached presentation).

Acquisition update

Dan Moeller said during a discussion with Metro Council several months ago, they asked about staff's strategy for spending the remaining bond funds. The attached pie chart shows the projections for spending when the bond passed in 2006. The acquisition team meets weekly to discuss acquisition priorities and opportunities.

Next meeting

The next meeting will be in June 2017.

Adjournment

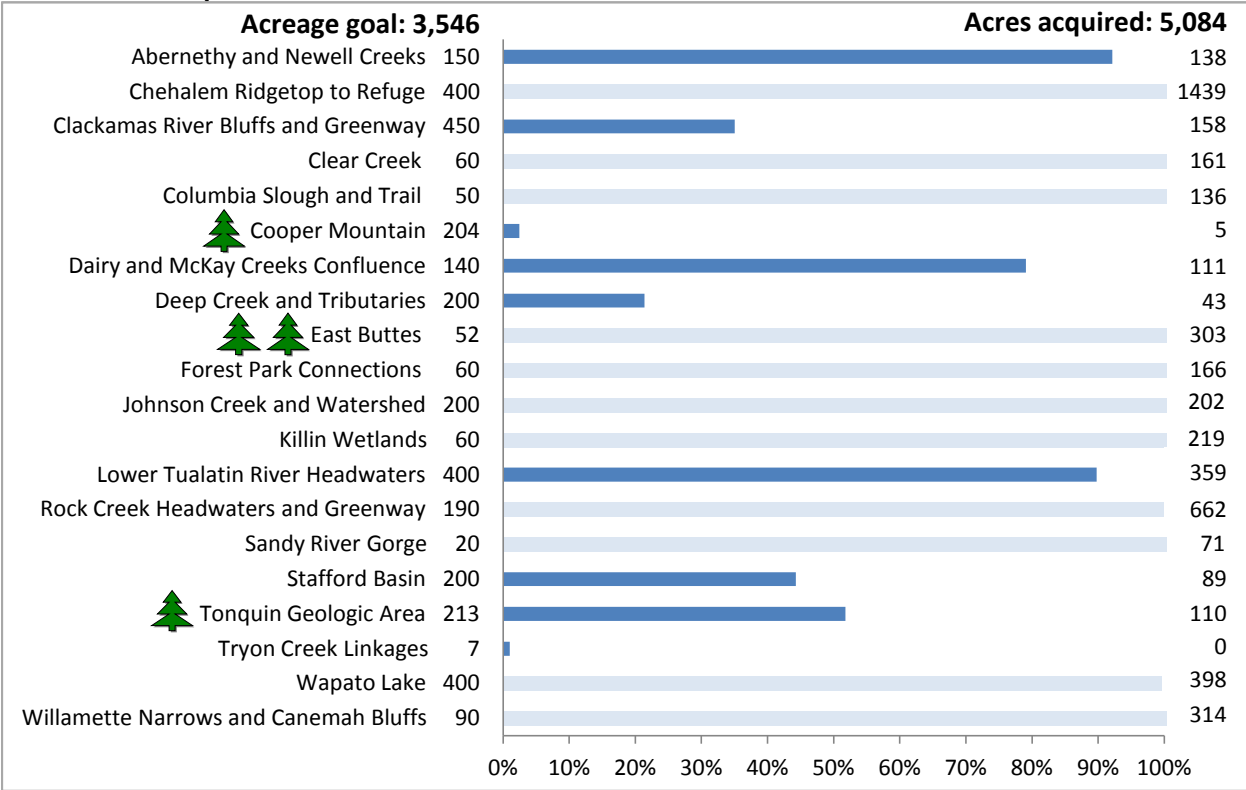
The meeting adjourned at 2:55 p.m.

Minutes recorded by Marybeth Haliski.

Natural Areas Program

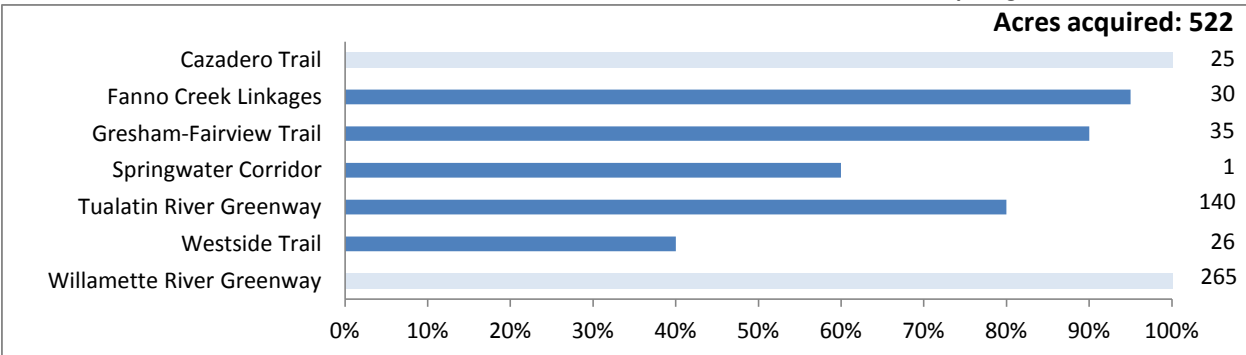
April 17, 2017

Natural area acquisition  **park built** ■ percent of 2006 refinement plan acreage goals met
■ 2006 refinement plan acreage goals met or exceeded



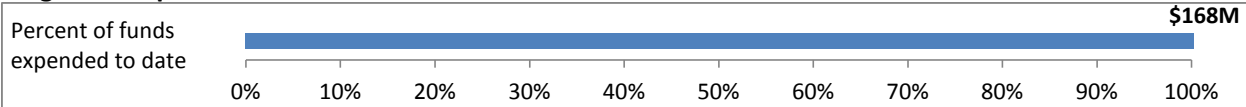
Trail/greenway corridors

■ percent of 2006 refinement plan goals met
■ 2006 refinement plan goals met or exceeded



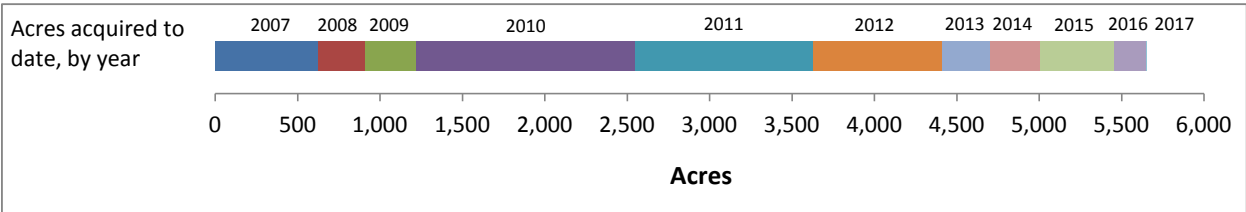
Regional acquisition

■ regional acquisition funds spent to date



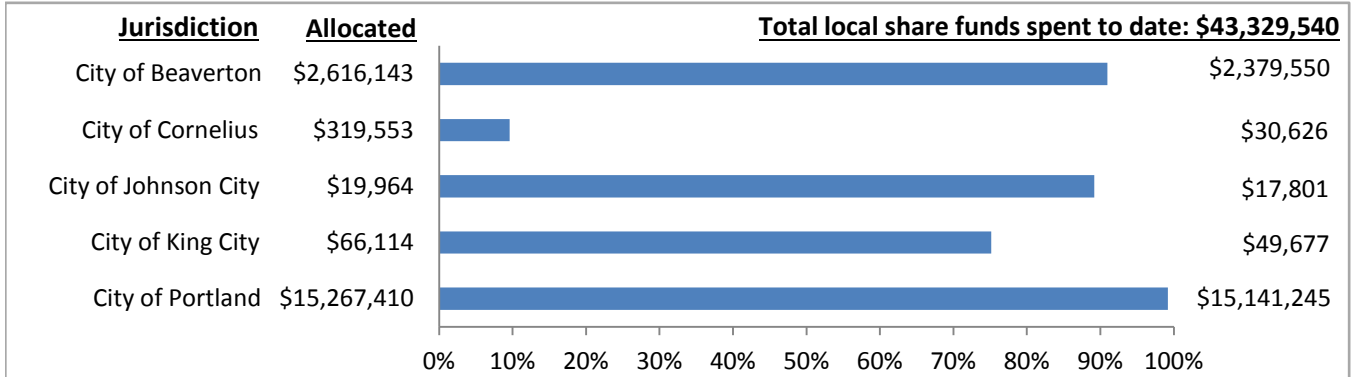
Regional acquisition

acres acquired to date, by year (5,606)



Local share*

■ percent of local share allocation spent

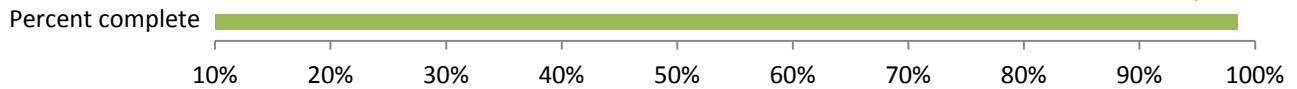


* Chart shows only those jurisdictions that have not expended 100% of their local share funds to date.

Local share

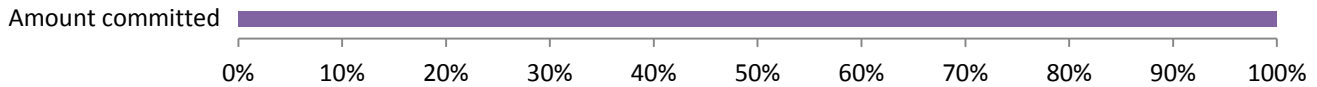
119 acquisitions 18 trails enhanced 51 parks improved

\$44M



Nature in Neighborhoods capital grants

\$15M



Bond capital projects	Scope	Schedule	Budget	Project budget	Spent to date*	Remaining budget
Chehalem Ridge Natural Area	■	■	■	\$2,900,000	\$15,942	\$2,884,058
Columbia Blvd. Bridge	■	■	■	\$1,900,000	\$51,354	\$1,848,646
Fanno Creek Trail	■	■	■	\$800,000	\$0	\$800,000
Farmington Paddle Launch	■	■	■	\$888,500	\$733,754	\$154,746
Gabbert Butte Natural Area	■	■	■	\$1,800,500	\$0	\$1,800,500
Marine Drive Trail	■	■	■	\$2,500,000	\$0	\$2,500,000
River Island Natural Area	■	■	■	\$7,027,000	\$5,628,682	\$1,398,318
Willamette Falls Riverwalk	■	■	■	\$4,322,000	\$1,036,444	\$3,285,556
	■ on-track ■ caution ■ off-track			\$22,138,000	\$7,466,176	\$14,671,824

Notes

Marine Drive Trail - project delayed per levee district; working to secure IGA

*Expenses to date reflect bond funds spent only. Previous reports had included encumbrances (funds obligated through a purchase order). Additionally, projects with multiple funding sources had reflected spent-to-date numbers for all funding sources (bond, levy, grants). Moving forward the spent-to-date amounts will reflect only the actuals spent; encumbrances and other funding sources will not be represented.

2006 Natural Areas Bond Fund

Summary of Resources, Requirements and Changes in Fund Balance
(Unaudited)

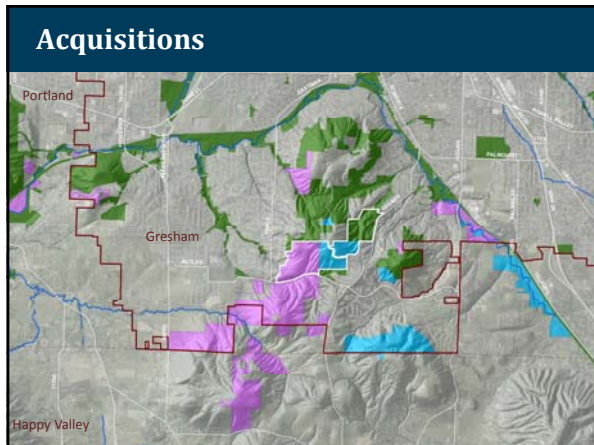
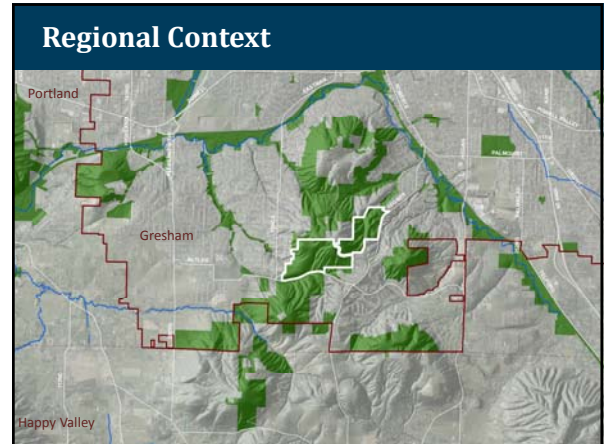
	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	Through 3/31/2017	Program Total
	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>
Beginning Fund Balance	0	#####	93,979,814	77,117,027	56,792,607	36,469,224	98,783,002	78,247,452	65,755,472	52,348,611	36,934,540	-
Resources												
Bond Proceeds	130,678,369	-	-	-	-	90,015,894	-	-	-	-	-	220,694,263
Interest Earnings	1,301,230	5,600,503	2,538,906	940,859	322,830	139,417	180,451	551,006	404,005	325,517	146,414	12,451,137
Other Resources	10,000	27,380	5,322,056	385,730	414,009	964,004	882,461	3,038,628	2,679	590,211	1,994,528	13,631,686
Subtotal Resources	131,989,599	5,627,883	7,860,962	1,326,589	736,839	91,119,314	1,062,911	3,589,634	406,684	915,728	2,140,942	246,777,086
Requirements												
Land Acquisition												
Staff Costs	117,956	206,692	425,072	465,329	512,240	658,515	514,455	625,344	617,960	682,467	540,104	5,366,133
Materials & Services	6,786	2,599	334,980	328,153	8,506	3,907	31,450	4,037	10,452	6,016	5,557	742,443
Land Costs	7,596,372	25,224,753	14,517,160	10,282,293	8,416,742	14,616,212	7,802,932	5,500,237	6,429,224	3,148,085	2,838,977	106,372,986
Due Diligence												
Staff Costs	0	412,029	492,589	455,774	430,237	464,571	438,935	498,527	529,928	603,792	441,042	4,767,424
Materials & Services	96,539	199,756	183,474	299,244	315,358	412,112	699,814	246,354	199,088	137,362	106,217	2,895,319
Stabilization												
Staff Costs	19,578	116,534	190,606	290,234	388,887	430,992	441,095	431,361	507,678	512,779	305,281	3,635,026
Materials & Services	294	177,441	345,330	284,874	643,569	681,557	1,251,803	1,344,431	1,559,795	2,415,241	1,126,756	9,831,091
Local Share												
Staff Costs	0	36,269	43,872	47,458	49,759	56,434	57,341	59,700	62,704	65,137	49,327	528,002
Materials & Services	0	25	188	3,500	0	0	1,488	0	0	0	0	5,201
Payments to Jurisdictions	400,000	4,798,366	4,316,165	5,399,109	6,312,927	8,563,477	6,230,760	3,629,160	911,948	640,322	1,022,893	42,225,126
Capital Grants												
Staff Costs	0	63,831	89,352	125,466	91,744	111,876	94,896	92,017	96,385	118,485	101,847	985,900
Materials & Services	0	1,400	1,363	811	114	180	25	0	2,923	0	21	6,838
Grant Payments	0	0	49,750	534,899	1,287,039	195,282	1,510,360	747,233	744,792	922,969	1,003,270	6,995,593
Capital Construction												
Staff Costs	0	84,071	113,921	115,064	100,643	115,884	142,649	128,057	48,379	257,693	290,191	1,396,551
Capital	455,072	1,513,347	2,503,147	1,841,075	917,019	(9,098)	301,099	808,810	48,233	4,658,279	4,554,525	17,591,508
Administration												
Bond Issuance Costs	295,889	-	-	-	-	325,046	43	-	-	-	-	620,978
Refinement												
Staff Costs	1,477	5,426	-	-	-	-	-	-	-	-	-	6,903
Materials & Services	382,030	85,882	-	-	-	-	-	-	-	-	-	467,912
Direct Admin Costs												
Staff Costs	230,815	527,644	490,722	750,704	868,127	677,019	694,589	739,338	524,683	610,092	431,145	6,544,876
Materials & Services	25,980	152,422	51,490	56,082	263,857	890,303	533,379	399,297	455,907	235,698	131,577	3,195,991
Indirect Admin Costs*	60,971	339,422	574,569	370,939	453,567	611,267	851,346	827,713	1,063,468	1,315,383	1,080,524	7,549,169
Other Requirements	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal Requirements	9,689,759	33,947,909	24,723,748	21,651,009	21,060,337	28,805,536	21,598,461	16,081,614	13,813,545	16,329,799	14,029,253	221,730,971
Ending Fund Balance	122,299,840	93,979,814	77,117,027	56,792,607	36,469,109	98,783,002	78,247,452	65,755,472	52,348,611	36,934,540	25,046,230	25,046,230
	<u>FY07</u>	<u>FY08</u>	<u>FY09</u>	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17 YTD</u>	<u>Total</u>
Administration as % of Total Expenditures	10.29%	3.27%	4.52%	5.44%	7.53%	8.69%	9.63%	12.23%	14.80%	13.23%	11.71%	8.29%

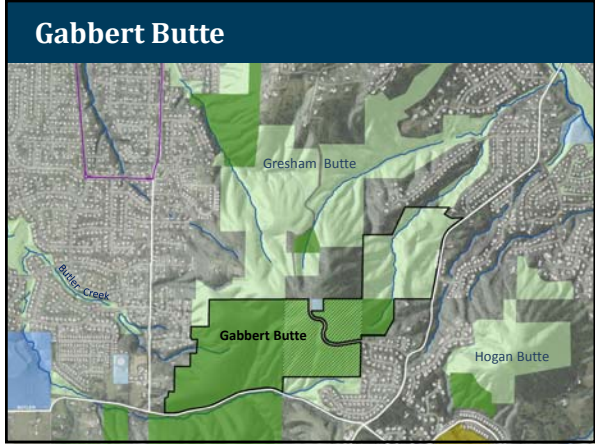
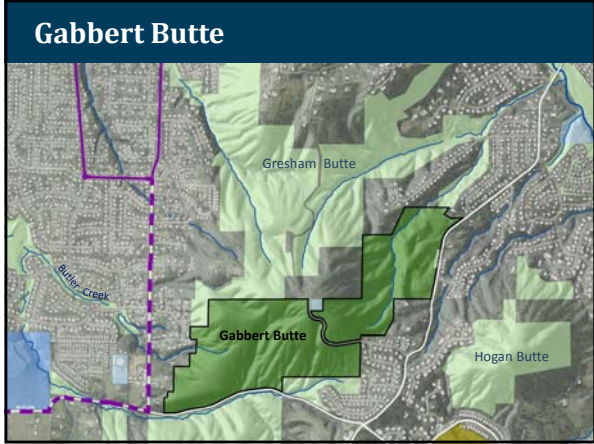
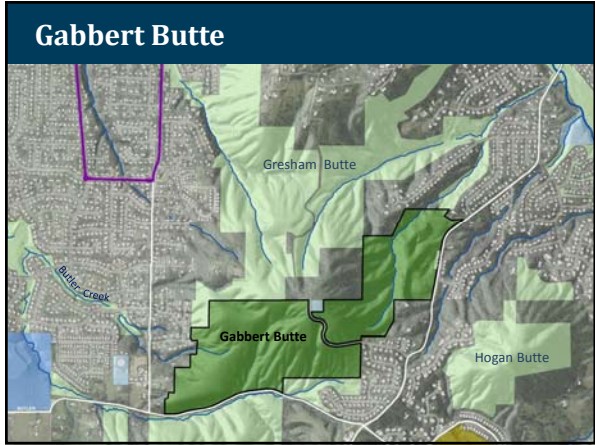
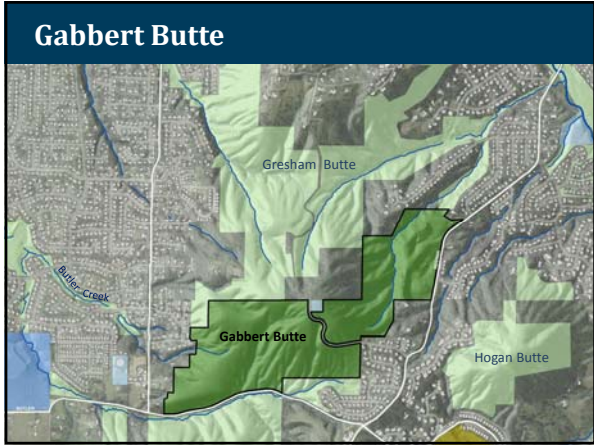
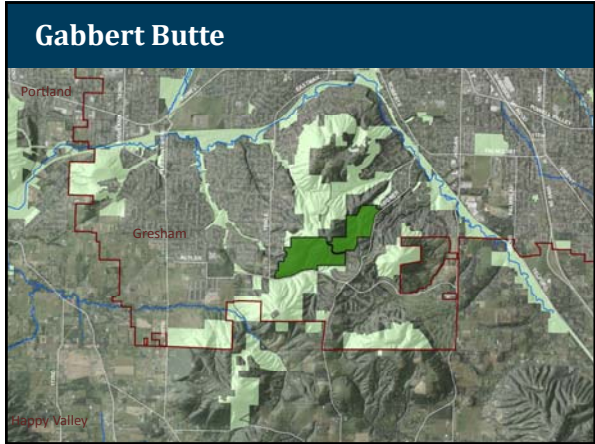
* Indirect Administrative Expenses are those charged through internal allocation, and include services such as Human Resources, risk management, payroll, building rents, etc.

Note: Due Diligence staff costs have been removed from "Indirect Admin Costs" and the FTE for these positions is shown as a direct expense.

Access to nature



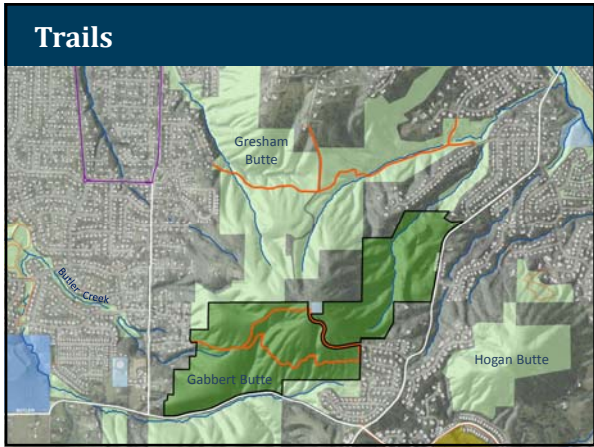
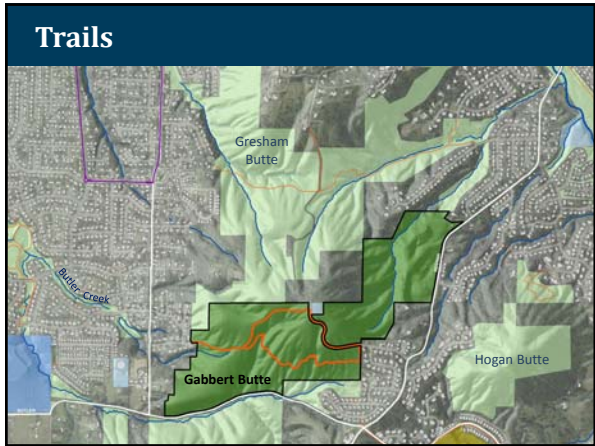




Project Goals



- **Protect wildlife habitat and water quality**
- **Provide meaningful experiences of nature**
- *Entry to welcome visitors*
- *Improve trail alignments and identify key connections*
- *Identify activities/facilities*
- *Identify program opportunities*

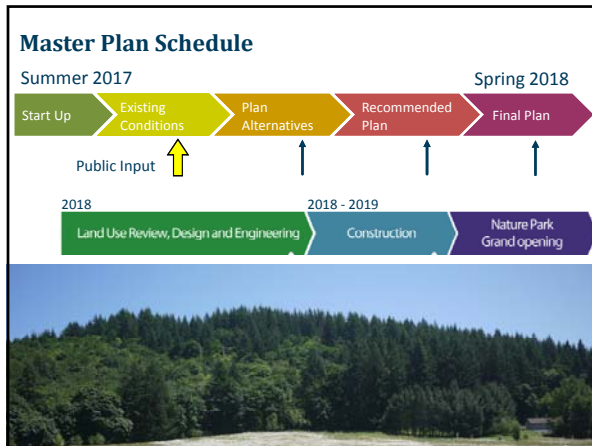


Community Engagement



- Open houses
- Stakeholder committee
- Project website
- Social media

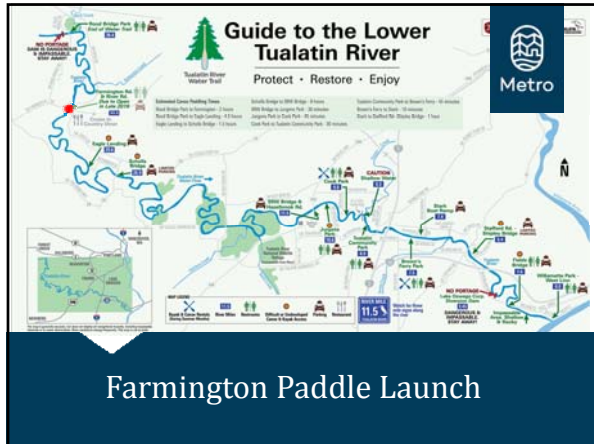




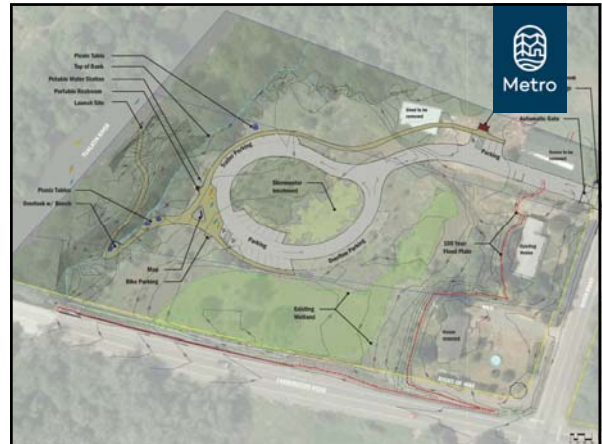
Next Steps

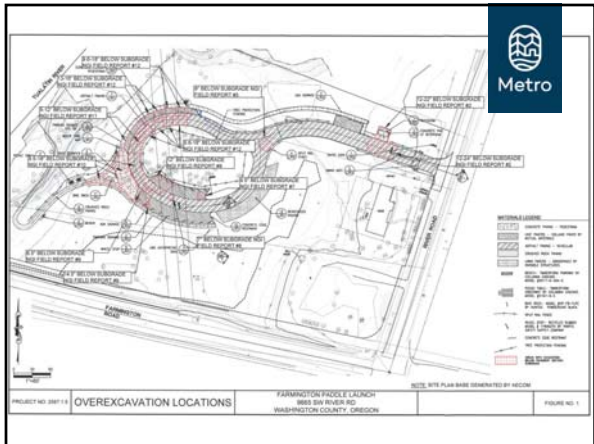
- Metro – Gresham IGA
- Meet with stakeholders
- Open house 1 - existing conditions


Gabbert Butte Master Plan
www.oregonmetro.gov/gabbertbutte



Farmington Paddle Launch





Budget Worksheet
Metro Parks and Recreation

Project Name: Tualatin River Water Trail Access Study Date entered: 4/19/2016

Project # Project Code:

Account Fund Dept CD Prog Sublinea Project
53000-010-0240-17800-000 71500-000

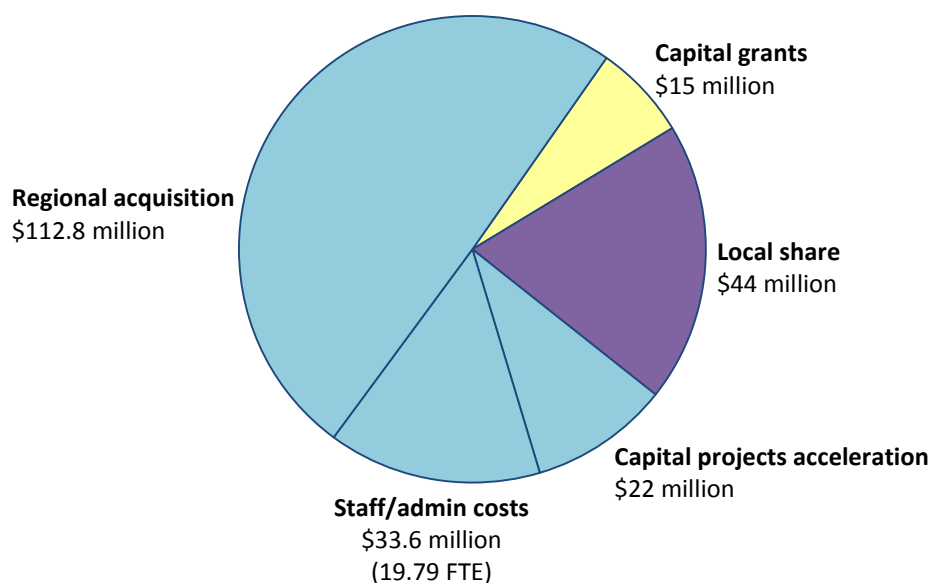
Life-to-Date Revenues		Date	CIP Funds
County Appropriation	2015/0012 Budget Amendment		\$100,000.00
Bond Appropriation			\$500,000.00
Tualatin River Keepers	Cash		\$1,000.00
State of Oregon	Local Govt Grant - LG14-006	Completion date: 1/31/2016	\$387,500.00
Total CIP Budget			\$988,500.00



2006 Natural Areas bond program

The 2006 natural areas bond measure has funded 52 Nature in Neighborhood capital grant projects, and more than 100 additional community projects through the local share component. Regional acquisition in 27 target areas has focused on high-quality habitat and closing trail gaps. Capital improvement projects are underway at several Metro sites.

2006 natural areas bond total allocation: **\$227.4 million**



Bond funds remaining: **\$55.8 million**

Capital grant disbursements remaining: **\$8.3 million**

Local share disbursements remaining: **\$2.7 million**

Capital project costs remaining: **\$13.9 million**

Staff and administrative costs through June 2020: **\$12.2 million**

Funds remaining for acquisition and stabilization: **\$18.7 million**

Regional acquisition

