

Meeting minutes



Metro

600 NE Grand Ave.
Portland, OR 97232-2736

Meeting: TOD Steering Committee
Date/time: Wednesday, June 28, 2017, 2:00 – 4:00 p.m.
Place: Room 270, Metro Regional Center

Committee members present:

Chair Mark Ellsworth
Councilor Carlotta Collette
Derek Abe
Casey Bauman
Puja Bhutani
Alisa Pyszka
John Southgate
Dave Unsworth

Staff and guests

Jose Bustillos, Metro Intern
Paulette Copperstone, Metro
Megan Gibb, Metro
Anyeley Hallova, The Framework Project
Patrick McLaughlin, Metro
Joel Morton, Metro
Tim O'Brien, Metro
Kadin Pasley, Metro Intern
Jon Williams, Metro

I. CALL TO ORDER, WELCOME AND INTRODUCTIONS

Chair Mark Ellsworth called the meeting to order at 2:05 p.m and welcomed committee members and guests.

II. APPROVAL OF MAY 10, 2017 MEETING SUMMARY

Chair Ellsworth asked if there were any changes or corrections to the meeting summary which he said were thorough and well detailed. Hearing none, he asked if there was a motion to approve the May 10, 2017 meeting summary.

Action taken: Alisa Pyszka moved to approve the meeting summary. Derek Abe seconded the motion. Casey Bauman and Puja Bhutani abstained. The May 10, 2017 meeting record was approved.

III. PRESENTATIONS: FRAMEWORK, PROJECT GALAXY, FURNITURE STORE SITE DDA

Patrick McLaughlin introduced and explained Framework, a proposed TOD project. Anyeley Hallova, The Framework Project, explained the project further. The Committee and staff discussed the Framework project, including:

- How utilities would be installed.

- 55% of the wood comes from DR Johnson in Riddle, Oregon.
- Testing would be done and then code would be written. The State of Oregon will write the code and then the cities will adopt it.
- Framework has already gone through design review and received an award.
- Financial funding and various partners involved.

IV. EXECUTIVE SESSION

Chair Ellsworth declared an Executive Session pursuant to 192.660(1)(e), for the purpose of deliberating with persons authorized to negotiate real property transactions to discuss the Framework project.

Members present: Chair Ellsworth, Councilor Collette, Derek Abe, Casey Bauman, Puja Bhutani, Alisa Pyszka, John Southgate and Dave Unsworth (John Southgate left during the Executive Session).

Staff present: Megan Gibb, Pat McLaughlin, Joel Morton, Jon Williams and Paulette Copperstone.

Time executive session started: 2:40 p.m.

Time executive session ended: 3:49 p.m.

V. ACTION ITEMS: FRAMEWORK, PROJECT GALAXY, FURNITURE STORE DDA

Action taken: Dave Unsworth moved, seconded by Councilor Collette to approve staff's recommendation on the Framework project. The motion was approved. Casey Bauman abstained from the vote.

Action taken: Councilor Collette moved, seconded by Dave Unsworth, to approve staff's recommendation for Project Galaxy with the recommendation not to exceed 77 parking spots. The motion was approved unanimously.

The Committee discussed the Furniture Store Site DDA. David Unsworth asked if they should move forward with a caveat or if they should move to table at this time. Issues discussed included:

- Would it hurt the project if it was approved in July instead of June?
- An e-mail vote could be held if necessary.
- The committee discussed funding gaps.

Chair Ellsworth declared an Executive Session pursuant to 192.660(1)(e), for the purpose of deliberating with persons authorized to negotiate real property transactions to discuss the Framework project.

Members present: Chair Ellsworth, Councilor Collette, Derek Abe, Casey Bauman, Puja Bhutani, Alisa Pyszka, and Dave Unsworth.

Staff present: Megan Gibb, Pat McLaughlin, Joel Morton, Jon Williams and Paulette Copperstone.

Time executive session started: 3:58 p.m.

Time executive session ended: 4:02 p.m.

Chair Ellsworth said the Committee would take no action on the Furniture Store project at this time.

VI. DISCUSSION: UPDATE TO TOD WORK PLAN

Megan Gibb explained that the update to the TOD work plan was informational for the committee but that Chief Operating Officer Martha Bennett had to approve changes to the work plan.

VII. STAFF UPDATES

Staff updates were deferred due to lack of time.

VIII. ADJOURN

Chair Ellsworth adjourned the meeting at 4:19 p.m.

Respectfully submitted by
Paulette Copperstone

Attachments to the record:

Items	Topic	Document Date	Description	Document Number
1	TOD FY 2016-17 Budget Report	Period ending 05/31/17	Chart	062817tsc-01
2	METRO TOD Program Cost Per Induced Rider Report	6/27/17	Chart	052817tsc-02