

Agenda



Metro

600 NE Grand Ave.
Portland, OR 97232-2736

Meeting: Natural Areas Program Performance Oversight Committee

Date: Wednesday, July 12, 2017

Time: 9 to 11 a.m.

Location Metro Regional Center, Room 270

- 8:45 **COFFEE AND PASTRIES**
- 9:00 **WELCOME/NEW MEMBER INTRODUCTIONS (5 minutes)** Peter Mohr
- 9:05 **CHANGES TO METRO CODE/COMMITTEE OVERSIGHT (30 minutes)** Brian Kennedy
- 9:35 **PARKS AND NATURE DIRECTOR RECRUITMENT (5 minutes)** Don Robertson
- 9:40 **PROGRAM UPDATES (15 minutes)** Brian Kennedy
 Acquisition
 Dashboards
 Financial report
 Stabilization update
 Local share and capital grant programs
- 9:55 **TRAILS UPDATE (30 minutes)** Dan Moeller
 Robert Spurlock
- 10:35 **END OF YEAR WRAP UP (25 minutes)** Brian Kennedy
 Use of unusual circumstances
 Budget, staff capacity, cost allocation
 Annual report issues/recommendations
- 11:00 **ADJOURN**

2017 WORK PLAN

September 2016

Willamette Falls Legacy Project
Finalize annual report
Program budgeting, staff capacity

January 2017

Capital projects update:
 Chehalem Ridge, Willamette Falls
Nature in Neighborhood capital grants:
 2016 grant awards and program progress report

April 2017

Capital projects update:
 Gabbert Butte, Tualatin River Launch
Target area progress report – land acquisition

June 2017

Welcome new members
Stabilization costs and progress report
Use of unusual circumstances – land acquisition
Budget, staff capacity, cost allocation policy
Annual report issues and recommendation

Metro Parks and Nature protects water quality, fish and wildlife habitat, and creates opportunities to enjoy nature close to home through a connected system of parks, trails and natural areas.

Meeting minutes



Metro

600 NE Grand Ave.
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Natural Areas and Capital Program Performance Oversight Committee

Wednesday, July 12, 2017 | 9 to 11 a.m.

Attendees

Mark Aasland, Caylin Barter, Drake Butsch, Kelsey Cardwell, Jon Horne, Chair Peter Mohr, Fritz Paulus, Lindsay Smith

Absent

Dean Alterman, Derek Johnson, Walt McMonies, Rick Mishaga, Shannon Shoul

Metro

Councilor Craig Dirksen, Kate Holleran, Brian Kennedy, Dan Moeller, Don Robertson, Robert Spurlock, Hope Whitney

Welcome and introductions

Peter Mohr welcomed the committee and thanked them for attending. He extended a special welcome to the new committee members.

Changes to Metro Code and committee oversight

The Metro Council recently approved several changes to the Metro Code, expanding the duties of the existing Natural Areas Program Performance Oversight Committee, updating membership terms and requirements, and changing the name of the committee to the “Natural Areas and Capital Program Performance Oversight Committee.” The Council agreed to expand the charge of the existing committee to include oversight of capital projects funded by Metro’s local option levy. This new oversight will begin with the onset of the second levy in July 2018, although staff will begin providing information and updates to the committee so they are fully informed prior to that date. Brian Kennedy gave a brief presentation about the types of capital projects that will be reviewed (attached).

Parks and Nature director recruitment

Interim Parks and Nature director Don Robertson spoke about the extensive recruitment process, during which staff were given the opportunity to meet with the three Parks and Nature director finalists and provide input to COO Martha Bennett. He announced that Jonathan Blasher has been chosen as the new director. Jon is a native Oregonian, born and raised in Eugene and currently living in Portland. He was most recently employed by Playworks, providing playground equipment for area schools. Jon is also a member of the Oregon State Parks Commission. He will start at Metro in late August.

Program updates

Acquisition

Dan Moeller announced the following properties were acquired since the last committee meeting:

- 82 acres in the Stafford Basin target area, right on the Tualatin River near its confluence with the Willamette.
- A 250-acre donation from The Nature Conservancy and Mary Wade Trust in the Sandy River Gorge target area. The donation allows Metro to connect public ownership in the area; Metro now oversees nearly three miles of stream frontage and several thousand acres in the Sandy River Gorge.
- 47.5 acres in the Deep Creek target area, including 5,000 feet of stream frontage. The acquisition nearly doubles the acreage total in the target area.

Dan also announced the retirement of acquisition supervisor Barbara Edwardson. During her 14-year career at Metro, Barb has worked to acquire 3,100 acres on more than 100 properties, spending approximately \$46 million over two bond measures.

Dashboard reports

Brian briefly reviewed the dashboard reports. The trails dashboard has been revised; see below for additional information.

Local share and capital grant programs

The local share dashboard displays just those jurisdictions that have not yet completed their local share spending. Approximately 96 percent of local share funds have been spent to date. All of the capital grant funds have been awarded.

Bond capital projects

All projects are on track except the Marine Drive Trail project, which has been delayed while an IGA is negotiated with the levee district.

Financial report

Brian reviewed the current financial report and noted nearly \$4.5 million was spent on land acquisition in FY17. Administrative costs total 8.34 percent for the life of the program. Drake Butsch expressed concern that administrative costs have been higher than 10 percent for the past four years. Brian said several staff have recently been transferred from bond to levy funding, and a multi-year plan is in place to shift staff off the bond as priorities change. Increased spending on capital projects and local share and capital grant reimbursements will also help reduce the percent of administrative costs. He also noted there are \$28 million in bonds that have not yet been issued.

Stabilization update

Kate Holleran, natural resource scientist, reported that a stabilization plan is developed for each new acquisition. A stabilization team meets to agree on the desired habitat conditions for the site and to outline major stabilization needs which are then documented in the plan. The plan provides a timeline, budget and benchmarks for determining when stabilization has been completed. The information in the stabilization plan has been modified over time to reflect feedback from the oversight committee. Currently, nearly 60 properties are in the stabilization phase, of which 25 are less than two years old and the focus of most of the stabilization work. The older natural areas generally have a minor amount of stabilization work remaining, often focused on care of new native plants installed as part of stabilization. The stabilization period is 3-5 years, with a few natural areas requiring longer than five years to stabilize due to unusual circumstances.

Trails update

Dan reviewed updates to the trails dashboard. Trails planner Robert Spurlock recently spent a considerable amount of time doing a quantitative analysis of the refinement plans to accurately reflect progress according to the goals set forth in the 2006 bond measure. Dan reviewed two charts, one showing progress of trails acquisition and other showing the overall completion status of regional trails (attached). Robert will present details about each trail project at the September meeting.

End of year wrap-up

Use of unusual circumstances

The recent Nature Conservancy donation went before council as an unusual circumstance because the remoteness and ruggedness of the properties made it impossible to conduct environmental investigations required by the land acquisition workplan on all of the properties. However, based on records from the Nature Conservancy and the results of the environmental investigations that were conducted, the Metro Council approved the donation.

Budget, staff capacity and cost allocation

There are no significant changes in the FY18 budget. A more thorough review of the program budget and staff capacity will be provided at the September meeting, including information on staff allocation related to levy capital projects.

Annual report/recommendations

Similar to last year's process, Heather Nelson Kent will draft an annual report memo, in coordination with Chair Peter Mohr, summarizing the committee's review of program operations and any recommendations. The memo will be distributed to the committee for approval prior to presentation to the Metro Council and inclusion in the Parks and Nature Department's annual report.

Next meeting

The next meeting will be in September 2017.

Adjournment

The meeting adjourned at 11 a.m.

Minutes recorded by Marybeth Haliski.

Parks and natural areas
local option levy

**OVERSIGHT COMMITTEE
UPDATE**



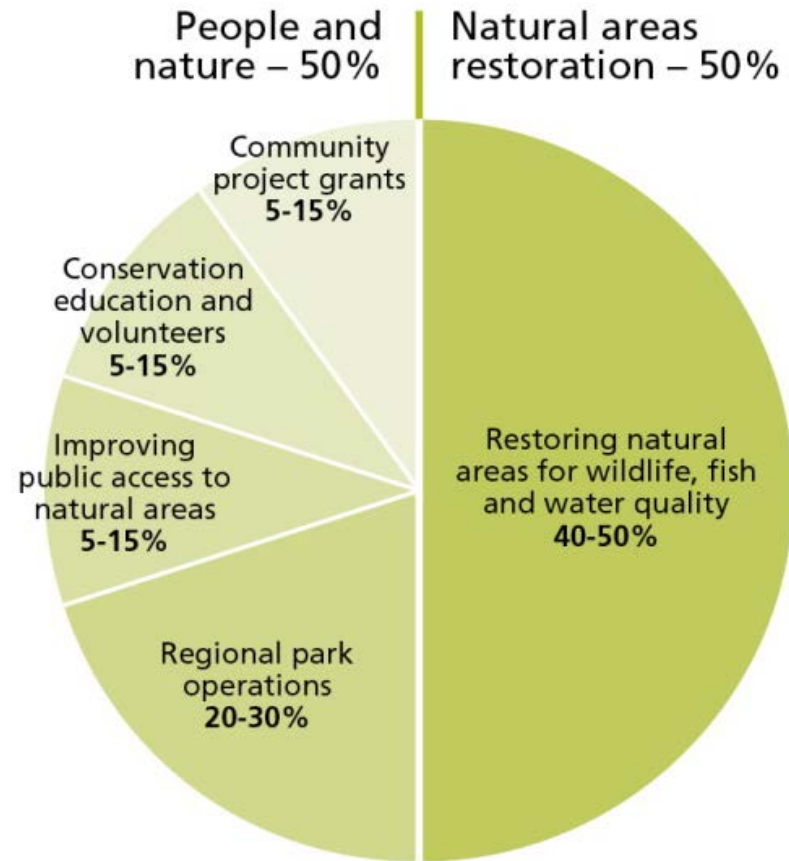
Metro | *Making a great place*

Parks and natural areas levy

Overview

Where levy funds will go

All percentages are approximate





Parks and natural areas levy

Program areas

Restoring natural areas for wildlife, fish, water quality

- Large-scale restoration projects
- Smaller-scale restoration projects
- Natural area maintenance

Improving parks and natural areas for people

- Regional park operations
- Improving natural areas for people

Volunteer program

Conservation education

- Interpretive opportunities for all visitors
- Education and skill-building for youth

Nature in neighborhoods community grants



Parks and natural areas levy

Restoring natural areas

CRITERIA

- Contributes to protection of watershed health and water quality.
- Supports species/habitats identified in conservation strategies or recovery plans.
- Provides opportunity for successful ecological improvement within levy time constraints.
- In a regionally important location, including potential for enhancing connectivity.
- Potential to engage diverse partners, increase funding, reduce costs and create more sustainable projects.
- Engages diverse communities through volunteer/workforce development; provides education/interpretation opportunities.

Parks and natural areas levy

Regional park operations

CRITERIA

- Improves sustainability features that increase resource efficiency and facility longevity.
- Replaces or upgrades facilities or amenities that have reached the end of their life expectancy.
- Supports continued high quality customer service.
- Reduces maintenance costs.
- Improves safety and security.
- Responds to regulatory requirements such as ADA compliance.





Parks and natural areas levy

Improving parks and natural areas

CRITERIA

- Reduces or eliminates visitors' negative impact on sensitive habitats.
- Addresses safety concerns with current or future site access.
- Includes basic improvements such as trails and signage.
- Not capital intensive; avoids significant increase to ongoing operating costs.
- Provides access for volunteer/environmental education groups.
- Improves access to a natural area with high quality experience.
- Improves opportunities to connect with nature in areas with high concentration of low-income people and people of color who currently have poor access.

Parks and natural areas levy

Year 3 accomplishments | RESTORATION

82 natural areas **restoration and maintenance** projects completed or underway



Multnomah Channel spillway construction

Parks and natural areas levy

Restoration and natural areas maintenance



Parks and natural areas levy

Restoring natural areas for wildlife, fish and water quality



Parks and natural areas levy

Improving parks and natural areas for people – regional park operations



Parks and natural areas levy

Year 3 accomplishments | PARKS OPERATIONS

26 regional **parks operations** projects completed or underway



Chinook Landing boat dock replacement

Parks and natural areas levy

Year 3 accomplishments | ACCESS TO NATURE

12 parks and natural areas **access** projects completed or underway



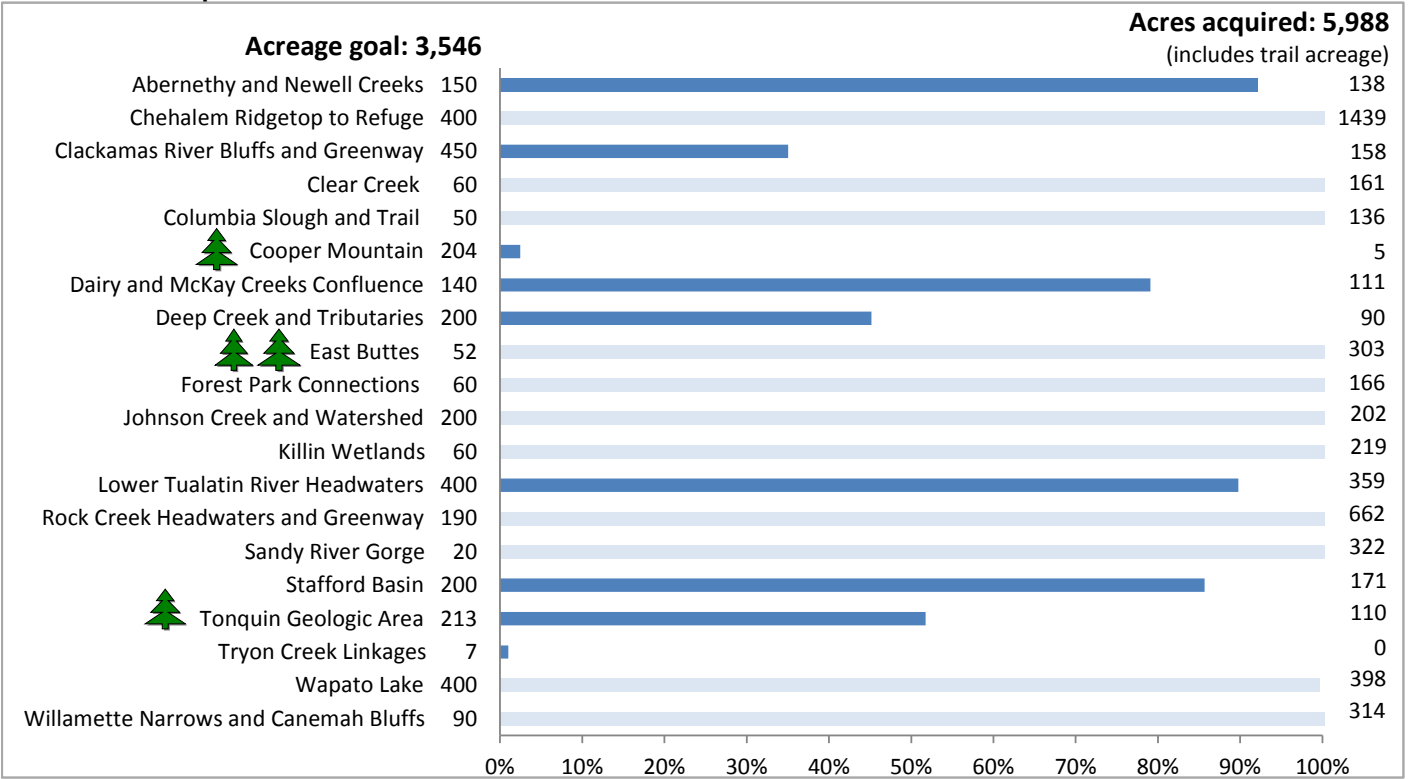
Canemah Bluff overlook

Natural Areas Program

July 12, 2017

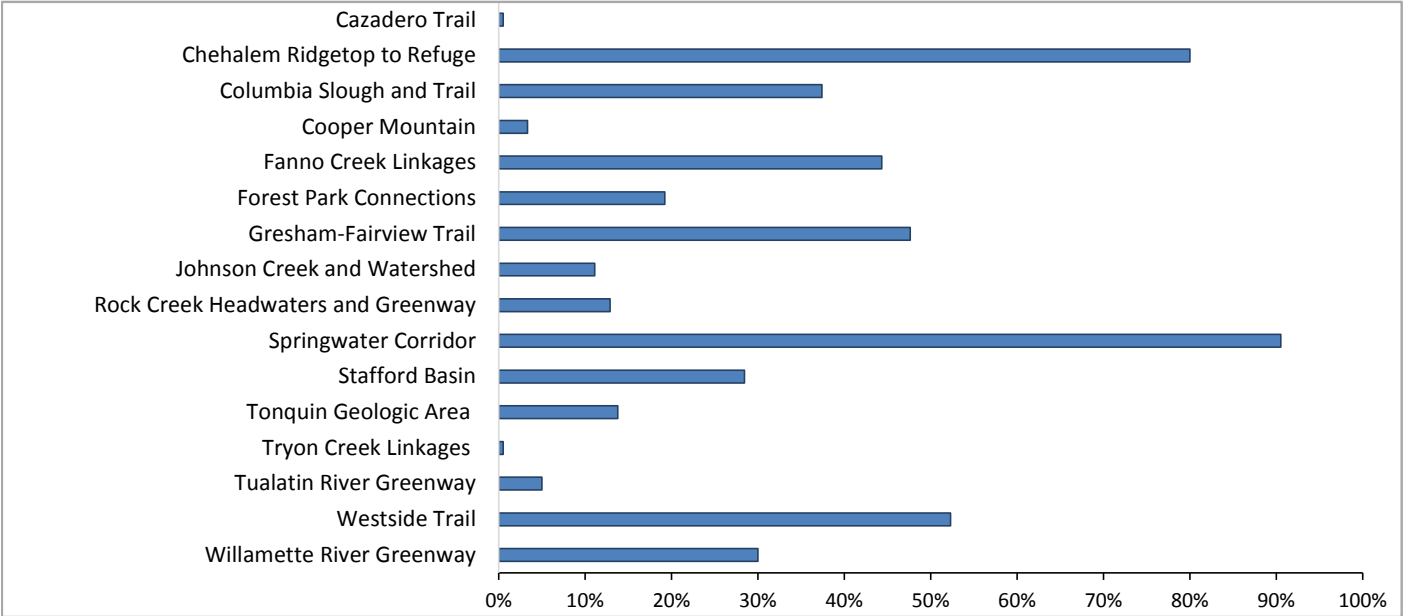
■ percent of 2006 refinement plan acreage goals met
 ■ 2006 refinement plan acreage goals met or exceeded

Natural area acquisition park built



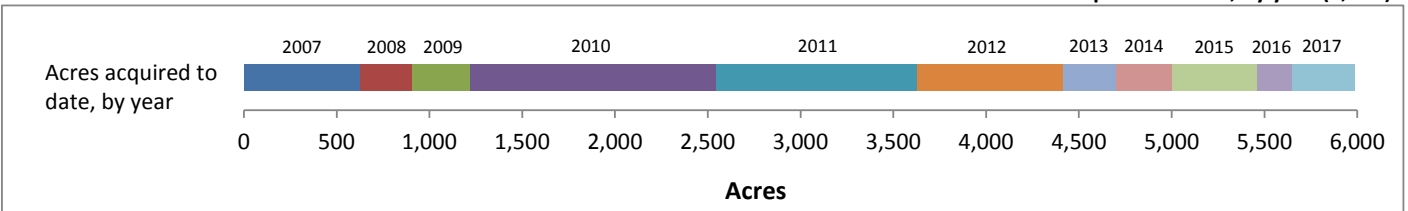
Trail/greenway corridors

■ percent of 2006 refinement plan trail goals met



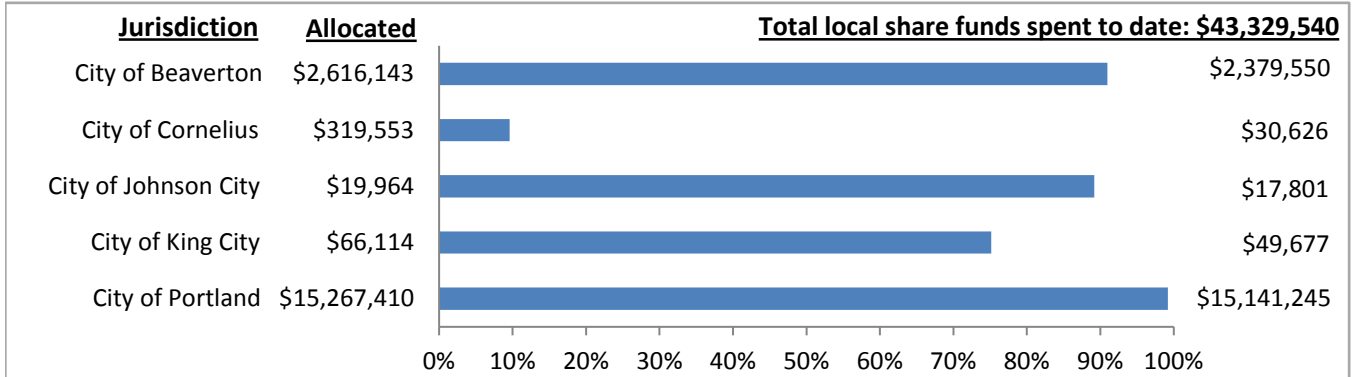
Regional acquisition

acres acquired to date, by year (5,988)



Local share*

■ percent of local share allocation spent

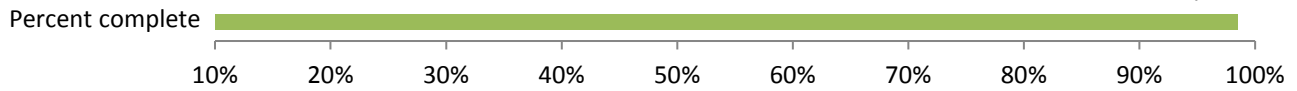


* Chart shows only those jurisdictions that have not expended 100% of their local share funds to date.

Local share

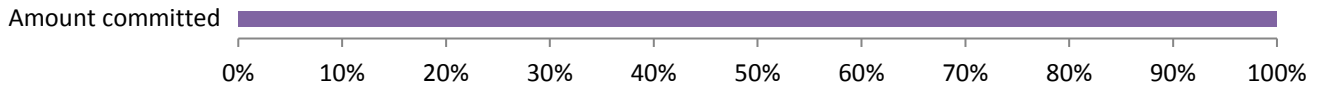
119 acquisitions 18 trails enhanced 51 parks improved

\$44M



Nature in Neighborhoods capital grants

\$15M



Bond capital projects	Scope	Schedule	Budget	Project budget	Spent to date*	Remaining budget
Chehalem Ridge Natural Area	■	■	■	\$2,900,000	\$29,693	\$2,870,307
Columbia Blvd. Bridge	■	■	■	\$1,900,000	\$51,354	\$1,848,646
Fanno Creek Trail	■	■	■	\$800,000	\$129,451	\$670,549
Farmington Paddle Launch	■	■	■	\$888,500	\$820,005	\$68,495
Gabbert Butte Natural Area	■	■	■	\$1,800,500	\$21,172	\$1,779,328
Marine Drive Trail	■	■	■	\$2,500,000	\$0	\$2,500,000
River Island Natural Area	■	■	■	\$7,027,000	\$5,420,618	\$1,606,382
Willamette Falls Riverwalk	■	■	■	\$4,322,000	\$1,220,692	\$3,101,308
				\$22,138,000	\$7,692,985	\$14,445,015

Notes

Marine Drive Trail - project delayed per levee district; working to secure IGA

2006 Natural Areas Bond Fund

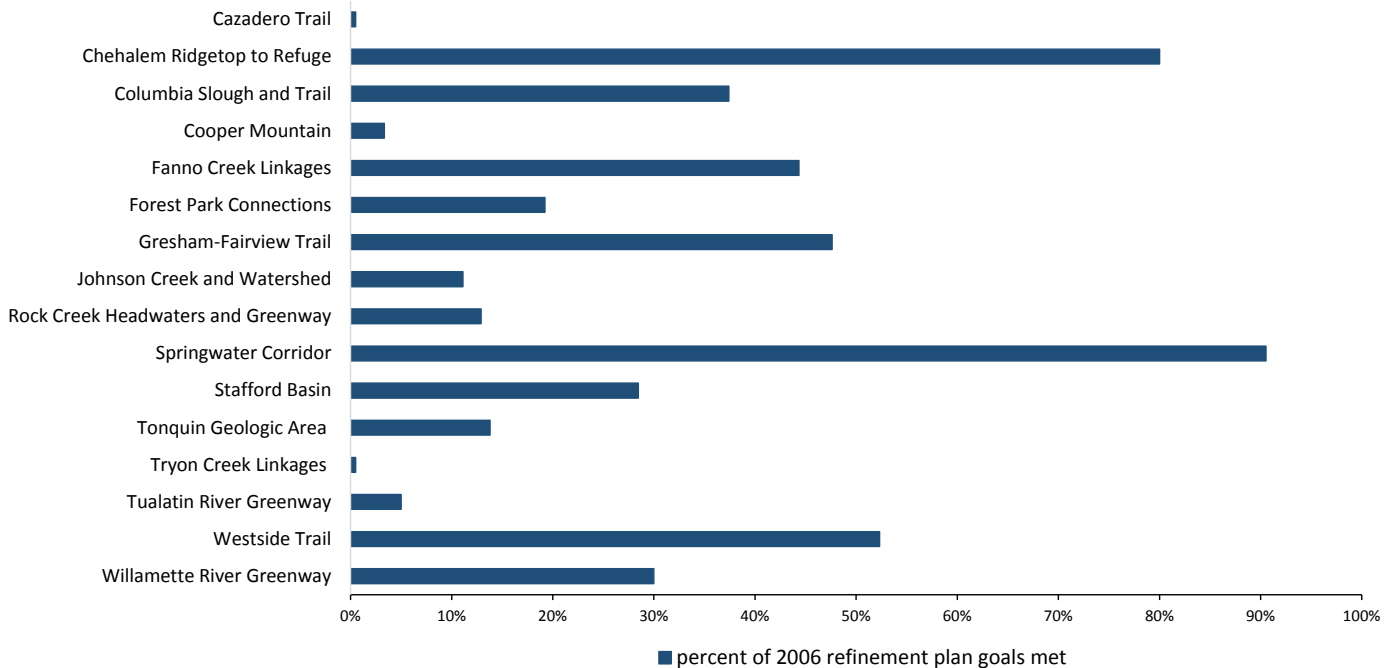
Summary of Resources, Requirements and Changes in Fund Balance
(Unaudited)

	<u>FY07</u>	<u>FY08</u>	<u>FY09</u>	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>Through 6/15/2017</u>	<u>Program Total</u>
	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>
Beginning Fund Balance	0	#####	93,979,814	77,117,027	56,792,607	36,469,224	98,783,002	78,247,452	65,755,472	52,348,611	36,934,540	0
Resources												
Bond Proceeds	130,678,369	0	0	0	0	90,015,894	0	0	0	0	0	220,694,263
Interest Earnings	1,301,230	5,600,503	2,538,906	940,859	322,830	139,417	180,451	551,006	404,005	325,517	185,724	12,490,448
Other Resources	10,000	27,380	5,322,056	385,730	414,009	964,004	882,461	3,038,628	2,679	590,211	2,091,245	13,728,403
Subtotal Resources	131,989,599	5,627,883	7,860,962	1,326,589	736,839	91,119,314	1,062,911	3,589,634	406,684	915,728	2,276,970	246,913,113
Requirements												
Land Acquisition												
Staff Costs	117,956	206,692	425,072	465,329	512,240	658,515	514,455	625,344	617,960	682,467	691,608	5,517,637
Materials & Services	6,786	2,599	334,980	328,153	8,506	3,907	31,450	4,037	10,452	6,016	6,612	743,498
Land Costs	7,596,372	25,224,753	14,517,160	10,282,293	8,416,742	14,616,212	7,802,932	5,500,237	6,429,224	3,148,085	4,497,995	108,032,003
Due Diligence												
Staff Costs	0	412,029	492,589	455,774	430,237	464,571	438,935	498,527	529,928	603,792	563,415	4,889,796
Materials & Services	96,539	199,756	183,474	299,244	315,358	412,112	699,814	246,354	199,088	137,362	169,055	2,958,157
Stabilization												
Staff Costs	19,578	116,534	190,606	290,234	388,887	430,992	441,095	431,361	507,678	512,779	390,297	3,720,042
Materials & Services	294	177,441	345,330	284,874	643,569	681,557	1,251,803	1,344,431	1,559,795	2,415,241	1,533,697	10,238,032
Local Share												
Staff Costs	0	36,269	43,872	47,458	49,759	56,434	57,341	59,700	62,704	65,137	63,045	541,721
Materials & Services	0	25	188	3,500	0	0	1,488	0	0	0	0	5,201
Payments to Jurisdictions	400,000	4,798,366	4,316,165	5,399,109	6,312,927	8,563,477	6,230,760	3,629,160	911,948	640,322	1,102,090	42,304,323
Capital Grants												
Staff Costs	0	63,831	89,352	125,466	91,744	111,876	94,896	92,017	96,385	118,485	131,814	1,015,868
Materials & Services	0	1,400	1,363	811	114	180	25	0	2,923	0	43	6,860
Grant Payments	0	0	49,750	534,899	1,287,039	195,282	1,510,360	747,233	744,792	922,969	1,807,422	7,799,745
Capital Construction												
Staff Costs	0	84,071	113,921	115,064	100,643	115,884	142,649	128,057	48,379	257,693	374,269	1,480,629
Capital	455,072	1,513,347	2,503,147	1,841,075	917,019	(9,098)	301,099	808,810	48,233	4,658,279	5,847,029	18,884,012
Administration												
Bond Issuance Costs Refinement	295,889	0	0	0	0	325,046	43	0	0	0	0	620,978
Staff Costs	1,477	5,426	0	0	0	0	0	0	0	0	0	6,903
Materials & Services	382,030	85,882	0	0	0	0	0	0	0	0	0	467,912
Direct Admin Costs												
Staff Costs	230,815	527,644	490,722	750,704	868,127	677,019	694,589	739,338	524,683	610,092	550,131	6,663,862
Materials & Services	25,980	152,422	51,490	56,082	263,857	890,303	533,379	399,297	455,907	235,698	165,470	3,229,885
Indirect Admin Costs*	60,971	339,422	574,569	370,939	453,567	611,267	851,346	827,713	1,063,468	1,315,383	1,483,582	7,952,227
Other Requirements	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal Requirements	9,689,759	33,947,909	24,723,748	21,651,009	21,060,337	28,805,536	21,598,461	16,081,614	13,813,545	16,329,799	19,377,575	227,079,293
Ending Fund Balance	122,299,840	93,979,814	77,117,027	56,792,607	36,469,109	98,783,002	78,247,452	65,755,472	52,348,611	36,934,540	19,833,935	19,833,935
	<u>FY07</u>	<u>FY08</u>	<u>FY09</u>	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17 YTD</u>	<u>Total</u>
Administration as % of Total Expenditures	10.29%	3.27%	4.52%	5.44%	7.53%	8.69%	9.63%	12.23%	14.80%	13.23%	11.35%	8.34%

* Indirect Administrative Expenses are those charged through internal allocation, and include services such as Human Resources, risk management, payroll, building rents, etc.

Note: Due Diligence staff costs have been removed from "Indirect Admin Costs" and the FTE for these positions is shown as a direct expense.

Trail acquisition progress



Trail completion status

