METROPOLITAN EXPOSITION RECREATION COMMISSION

Resolution No. 18-07

For the purpose of approving Facility Rental Rates for the Fiscal Years 2020 and 2021 at the Portland Expo Center (Expo).

WHEREAS the Metropolitan Exposition Recreation Commission (Commission) sets the rental rates for Commission facilities; and

WHEREAS, Expo staff recommends that the Commission increase Expo's rental rates in accordance with market and other considerations regarding discounted space.

BE IT THEREFORE RESOLVED, that the Commission approves the Expo's facility rental rates for fiscal years 2020 and 2021 as set forth in Exhibit A.

Passed by the Commission on April 4, 2018.

<u>Approved as to form</u>: Alison R. Kean, Metro Attorney

Nathan A. S. Sykes, Deputy Metro Attorney

Secretary/Treasurer

MERC Staff Report

Agenda Item/Issue: For the purpose of approving Facility Rental Rates for the Fiscal Years 2020 & 2021 at the Portland Expo Center

Date: April 4, 2018

Background and Analysis: As previously described at the MERC Commission meeting held on October 7, 2015, the Portland Expo Center facility rates have undergone a full review and evaluation. Staff completed an industry rate review of comparable venues and determined that the Expo Center remains very competitive in the region while still offering a significant value for a myriad of customers. In addition, staff will continue utilizing a set of standard discount and yield management methods for the sales team to utilize with new and developing events. This ensures that the Expo Center remains competitive in the market now, and into the future.

During the development of the fiscal year 2019 budget, with increased revenue enhancement as a core goal, staff formulated these recommendations to attract new business to the Expo Center during offpeak times. These techniques are to be used at the discretion of the Expo Sales & Marketing Manager and with the approval of the Expo Center Executive Director.

The Commission previously took steps to develop a multi-year rental rate recommendation. These efforts have proven very successful for qualified events that are both 180,000 square feet or larger and with clients who have contracted with MERC facilities for ten continuous years or longer. Having multiple year agreements in place has saved countless hours of staff time, allowing the sales team to focus on bringing new business to Expo and allowing Expo to plan advance marketing campaigns for the benefit of all our clients and the facility.

In keeping with this methodology, staff has reviewed the previously approved the rate detail for fiscal years 2017-2019 and has provided a schedule of rental rates for fiscal years 2020 and 2021 for your consideration. Overall, this allows for standard 3 percent increases for individual areas, no increase for outdoor exhibition space (to remain competitive in the market), and includes multi-hall discounts. This also secures Expo's major client base while focusing sales efforts on developing new business. We feel these rate increases are prudent to drive top sales revenues into the future.

<u>Fiscal Impact:</u> This action anticipates an overall increase in rental revenues through focused attention on combination hall discounting, multi-year pricing procedures and standard room rental increases of 3 percent per year from FY2020 to FY2021. The prior 3 year agreement produced over \$3.3 million in rental revenues.

Attachments to Resolution and/or Staff Report: Attachment A Rental Rates and Discount Package.

<u>Recommendation:</u> Staff recommends that the Metropolitan Exposition-Recreation Commission adopt Resolution 18-07, Portland Expo Center Rental Rates for fiscal years 2020 and 2021.

| Locations | Fiscal Year FY19 | Percentage Increase | Dollar Increase | Total with Increase | Total Rounded | Percentage Increase | Dollar Increase | Square Footage | Cost Per Square Footage |
|---------------|---------------------|------------------------|--------------------|------------------------|------------------|------------------------|--------------------|-------------------|-------------------------------|
| Exhibit Halls | | | | | 1 | | | | |
| A | 2,960 | 3.00% | 89 | 3,049 | 3,050 | 3.04% | 90 | 48,000 | 0.064 |
| В | 2,340 | 3.00% | 70 | 2,410 | 2,410 | 2.99% | 70 | 36,000 | 0.067 |
| С | 3,850 | 3.00% | 116 | 3,966 | 3,965 | 2.99% | 115 | 60,000 | 0.066 |
| D1 | 3,140 | 3.00% | 94 | 3,234 | 3,330 | 6.05% | 190 | 36,000 | 0.093 |
| D2 | 3,140 | 3.00% | 94 | 3,234 | 3,330 | 6.05% | 190 | 36,000 | 0.093 |
| D | 6,280 | 3.00% | 188 | 6,468 | 6,660 | 6.05% | 380 | 72,000 | 0.093 |
| E1 | 4,645 | 3.00% | 139 | 4,784 | 4,785 | 3.01% | 140 | 54,000 | 0.089 |
| E2 | 4,645 | 3.00% | 139 | 4,784 | 4,785 | 3.01% | 140 | 54,000 | 0.089 |
| E | 9,290 | 3.00% | 279 | 9,569 | 9,570 | 3.01% | 280 | 108,000 | 0.089 |
| Meeting Rooms | | | | | | | | | |
| A101 | 235 | 3.00% | 7 | 242 | I 240 | 2.13% | 5 | 700 | 0.343 |
| D101 | 170 | 3.00% | 5 | 175 | 175 | 2.94% | 5 | 494 | 0.354 |
| D102 | 145 | 3.00% | 4 | 149 | 150 | 3.45% | 5 1 | 330 | 0.455 |
| D101-2 | 315 | 3.00% | 9 | 324 | 325 | 3.17% | 10 | 824 | 0.394 |
| D201 | 430 | 3.00% | 13 | 443 | 440 | 2.33% | 10 | 1,300 | 0.338 |
| D202 | 235 | 3.00% | 7 | 242 | I 240 | 2.13% | 5 | 784 | 0.306 |
| D203 | 235 | 3.00% | 7 | 242 | 240 | 2.13% | 5 | 812 | 0.296 |
| D204 | 235 | 3.00% | 7 | 242 | 240 | 2.13% | 5 | 784 | 0.306 |
| D205 | 175 | 3.00% | 5 | 180 | 180 | 2.86% | 5 I | 204 | 0.882 |
| D202-3 | 470 | 3.00% | 14 | 484 | 480 | 2.13% | 10 | 1,596 | 0.301 |
| D202-4 | 705 | 3.00% | 21 | 726 | 720 | 2.13% | 15 | 2,380 | 0.303 |
| D203-4 | 470 | 3.00% | 14 | 484 | 480 | 2.13% | 10 | 1,596 | 0.301 |
| D201-4 | 1,135 | 3.00% | 34 | 1,169 | 1,160 | 2.20% | 25 | 3,680 | 0.315 |
| D201-5 | 1,310 | 3.00% | 39 | 1,349 | 1,340 | 2.29% | 30 I | 3,884 | 0.345 |
| E101 | 180 | 3.00% | 5 | 185 | 185 | 2.78% | 5 l | 525 | 0.352 |
| E102 | 210 | 3.00% | 6 | 216 | 215 | 2.38% | 5 | 600 | 0.358 |
| E101-2 | 390 | 3.00% | 12 | 402 | 400 | 2.56% | 10 | 1,125 | 0.356 |

| Locations | Fiscal Year FY19 | Percentage Increase | Dollar Increase | Total with Increase | Total Rounded | Percentage Increase | Dollar Increase | Square Footage | Cost Per Square Footage |
|---------------------------|---------------------|------------------------|--------------------|------------------------|------------------|------------------------|--------------------|-------------------|-------------------------------|
| Miscellaneous | | | | | | | | | |
| Connector | I 390 | 3.00% | 12 | 402 | 400 | 2.56% | 10 | 4,500 | 0.089 |
| East Hall | 850 | 3.00% | 26 | 876 | 875 | 2.94% | 25 | 4,400 | 0.199 |
| A Lobby | 510 | 3.00% | 15 | 525 | 525 | 2.94% | 15 I | 4,400 | 0.119 |
| A Lounge | 240 | 3.00% | 7 | 247 | 245 | 2.08% | 5 | 1,500 | 0.163 |
| D Lobby | 2,185 | 3.00% | 66 | 2,251 | 2,250 | 2.97% | 65 | 6,400 | 0.352 |
| D Lounge | 610 | 3.00% | 18 | 628 | 625 | 2.46% | 15 | 1,240 | 0.504 |
| E Lobby | 2,460 | 3.00% | 74 | 2,534 | 2,535 | 3.05% | 75 | 7,200 | 0.352 |
| Parking Lots | | | | | | | ı | | |
| All Parking Lots | 18,480 | 0.00% | - | 18,482 | 18,480 | 0.00% | _ I | 803,556 | 0.023 * |
| Boneyeard | 390 | 3.00% | 12 | 402 | 400 | 2.56% | 10 | 16,000 | 0.025 |
| Lower Parking Lot 1 East | 1,685 | 0.00% | - | 1,686 | 1,685 | 0.00% | - | 73,300 | 0.023 * |
| Lower Parking Lot 1 West | 3,190 | 0.00% | - | 3,188 | 3,190 | 0.00% | - 1 | 138,600 | 0.023 * |
| Lower Parking Lot 1 | 4,875 | 0.00% | - | 4,874 | 4,875 | 0.00% | - 1 | 211,900 | 0.023 * |
| Lower Parking Lot 2 | 2,255 | 0.00% | - | 2,254 | 2,255 | 0.00% | - I | 98,000 | 0.023 * |
| Lower Parking Lot 3 | 3,380 | 0.00% | - | 3,381 | 3,380 | 0.00% | _ I | 147,000 | 0.023 * |
| Lower Parking Lot 1-2 | 7,130 | 0.00% | - | 7,128 | 7,130 | 0.00% | - | 309,900 | 0.023 * |
| Lower Parking Lot 1-2-3 | 10,510 | 0.00% | - | 10,509 | 10,510 | 0.00% | - | 456,900 | 0.023 * |
| Lower Parking Lot 1W-2 | 5,440 | 0.00% | - | 5,442 | 5,440 | 0.00% | - [| 236,600 | 0.023 * |
| Lower Parking Lot 1W-2-3 | 8,820 | 0.00% | - | 8,823 | 8,820 | 0.00% | - I | 383,600 | 0.023 * |
| Upper Parking Lot 1 | 1,980 | 0.00% | - | 1,978 | 1,980 | 0.00% | _ I | 86,000 | 0.023 * |
| Upper Parking Lot 2 | 995 | 0.00% | - | 994 | 995 | 0.00% | - | 43,200 | 0.023 * |
| Upper Parking Lot 3 | 910 | 0.00% | - | 911 | 910 | 0.00% | - | 39,600 | 0.023 * |
| Upper Parking Lot 4 | 4,090 | 0.00% | - | 4,091 | 4,090 | 0.00% | - j | 177,856 | 0.023 * |
| Upper Parking Lot 4 South | 480 | 0.00% | - | 483 | 480 | 0.00% | - I | 21,000 | 0.023 * |
| Upper Parking Lot 1-2 | 2,970 | 0.00% | - | 2,972 | 2,970 | 0.00% | _ 1 | 129,200 | 0.023 * |
| Upper Parking Lot 2-3 | 1,905 | 0.00% | - | 1,904 | 1,905 | 0.00% | - ! | 82,800 | 0.023 * |
| Upper Parking Lot 1-2-3 | 3,880 | 0.00% | - | 3,882 | 3,880 | 0.00% | - 1 | 168,800 | 0.023 * |
| Upper Parking Lot 1-2-3-4 | 7,970 | 0.00% | - | 7,973 | 7,970 | 0.00% | - i | 346,656 | 0.023 * |
| Upper Parking Lot Plaza | 390 | 3.00% | 12 | 402 | 400 | 2.56% | 10 | 11,300 | 0.035 |

| Locations | Fiscal Year FY19 | Percentage Increase | Dollar Increase | Total with Increase | Total Rounded | Percentage Increase | Dollar Increase | Square Footage | Cost Per Square Footage |
|---------------|---------------------|------------------------|--------------------|------------------------|------------------|------------------------|--------------------|-------------------|-------------------------------|
| Exhibit Halls | | | | | ı | | | | |
| A | 3,630 | 3.00% | 109 | 3,739 | 3,740 | 3.03% | 110 | 48,000 | 0.078 |
| В | 2,710 | 3.00% | 81 | 2,791 | 2,790 | 2.95% | 80 | 36,000 | 0.078 |
| С | 4,560 | 3.00% | 137 | 4,697 | 4,700 | 3.07% | 140 | 60,000 | 0.078 |
| D1 | 3,740 | 3.00% | 112 | 3,852 | 3,850 | 2.94% | 110 | 36,000 | 0.107 |
| D2 | 3,740 | 3.00% | 112 | 3,852 | 3,850 | 2.94% | 110 | 36,000 | 0.107 |
| D | 7,480 | 3.00% | 224 | 7,704 | 7,700 | 2.94% | 220 | 72,000 | 0.107 |
| E1 | 5,475 | 3.00% | 164 | 5,639 | 5,640 | 3.01% | 165 | 54,000 | 0.104 |
| E2 | 5,475 | 3.00% | 164 | 5,639 | 5,640 | 3.01% | 165 | 54,000 | 0.104 |
| Е | 10,950 | 3.00% | 329 | 11,279 | 11,280 | 3.01% | 330 | 108,000 | 0.104 |
| Meeting Rooms | | | | | ı | | | | |
| A101 | 235 | 3.00% | 7 | 242 | 240 | 2.13% | 5 | 700 | 0.343 |
| D101 | 170 | 3.00% | 5 | 175 | 175 | 2.94% | 5 | 494 | 0.354 |
| D102 | 145 | 3.00% | 4 | 149 | 150 | 3.45% | 5 | 330 | 0.455 |
| D101-2 | 315 | 3.00% | 9 | 324 | 325 | 3.17% | 10 | 824 | 0.394 |
| D201 | 430 | 3.00% | 13 | 443 | 440 | 2.33% | 10 | 1300 | 0.338 |
| D202 | 235 | 3.00% | 7 | 242 | 240 | 2.13% | 5 | 784 | 0.306 |
| D203 | 235 | 3.00% | 7 | 242 | 240 | 2.13% | 5 | 784 | 0.306 |
| D204 | 235 | 3.00% | 7 | 242 | 240 | 2.13% | 5 | 784 | 0.306 |
| D205 | 175 | 3.00% | 5 | 180 | 180 | 2.86% | 5 | 204 | 0.882 |
| D202-3 | 470 | 3.00% | 14 | 484 | 480 | 2.13% | 10 | 1568 | 0.306 |
| D202-4 | 705 | 3.00% | 21 | 726 | 720 | 2.13% | 15 | 2352 | 0.306 |
| D203-4 | 470 | 3.00% | 14 | 484 | 480 | 2.13% | 10 | 1568 | 0.306 |
| D201-4 | 1,135 | 3.00% | 34 | 1,169 | 1,160 | 2.20% | 25 | 3652 | 0.318 |
| D201-5 | 1,310 | 3.00% | 39 | 1,349 | 1,340 | 2.29% | 30 | 3856 | 0.348 |
| E101 | 180 | 3.00% | 5 | 185 | 185 | 2.78% | 5 | 525 | 0.352 |
| E102 | 210 | 3.00% | 6 | 216 | 215 | 2.38% | 5 | 600 | 0.358 |
| E101-2 | 390 | 3.00% | 12 | 402 | 400 | 2.56% | 10 | 1125 | 0.356 |

| Locations | Fiscal Year FY19 | Percentage Increase | Dollar Increase | Total with Increase | Total Rounded | Percentage Increase | Dollar Increase | Square Footage | Cost Per Square Footage |
|---------------------------|---------------------|------------------------|--------------------|------------------------|------------------|------------------------|--------------------|-------------------|-------------------------------|
| Miscellaneous | | | | | ı | | | | |
| Connector | 390 | 3.00% | 12 | 402 | 400 | 2.56% | 10 | 4,500 | 0.089 |
| East Hall | 850 | 3.00% | 26 | 876 | 875 | 2.94% | 25 | 4,400 | 0.199 |
| A Lobby | 510 | 3.00% | 15 | 525 | 525 | 2.94% | 15 | 4,400 | 0.119 |
| A Lounge | 240 | 3.00% | 7 | 247 | 245 | 2.08% | 5 | 1,500 | 0.163 |
| D Lobby | 2,185 | 3.00% | 66 | 2,251 | 2,250 | 2.97% | 65 | 6,400 | 0.352 |
| D Lounge | 610 | 3.00% | 18 | 628 | 625 | 2.46% | 15 | 1,240 | 0.504 |
| E Lobby | 2,460 | 3.00% | 74 | 2,534 | 2,535 | 3.05% | 75) | 7,200 | 0.352 |
| Parking Lots | | | | | | | ı | | |
| All Parking Lots | 18,480 | 0.00% | - | 18,482 | 18,480 | 0.00% | -) | 803,556 | 0.023 * |
| Boneyard | 390 | 3.00% | 12 | 360 | 400 | 2.56% | 10 | 16,000 | 0.025 |
| Lower Parking Lot 1 East | 1,685 | 0.00% | - | 1,686 | 1,685 | 0.00% | _) | 73,300 | 0.023 * |
| Lower Parking Lot 1 West | 3,190 | 0.00% | - | 3,188 | 3,190 | 0.00% | _) | 138,600 | 0.023 * |
| Lower Parking Lot 1 | 4,875 | 0.00% | - | 4,874 | 4,875 | 0.00% | -) | 211,900 | 0.023 * |
| Lower Parking Lot 2 | 2,255 | 0.00% | - | 2,254 | 2,255 | 0.00% | - 1 | 98,000 | 0.023 * |
| Lower Parking Lot 3 | 3,380 | 0.00% | - | 3,381 | 3,380 | 0.00% | - [| 147,000 | 0.023 * |
| Lower Parking Lot 1-2 | 7,130 | 0.00% | - | 7,128 | 7,130 | 0.00% | - | 309,900 | 0.023 * |
| Lower Parking Lot 1-2-3 | 10,510 | 0.00% | - | 10,509 | 10,510 | 0.00% | - | 456,900 | 0.023 * |
| Lower Parking Lot 1W-2 | 5,440 | 0.00% | - | 5,442 | 5,440 | 0.00% | - | 236,600 | 0.023 * |
| Lower Parking Lot 1W-2-3 | 8,820 | 0.00% | - | 8,823 | 8,820 | 0.00% | - | 383,600 | 0.023 * |
| Upper Parking Lot 1 | 1,980 | 0.00% | - | 1,978 | 1,980 | 0.00% | - | 86,000 | 0.023 * |
| Upper Parking Lot 2 | 995 | 0.00% | - | 994 | 995 | 0.00% | - | 43,200 | 0.023 * |
| Upper Parking Lot 3 | 910 | 0.00% | - | 911 | 910 | 0.00% | - 1 | 39,600 | 0.023 * |
| Upper Parking Lot 4 | 4,090 | 0.00% | - | 4,091 | 4,090 | 0.00% | - 1 | 177,856 | 0.023 * |
| Upper Parking Lot 4 South | 480 | 0.00% | - | 483 | 480 | 0.00% | - j | 21,000 | 0.023 * |
| Upper Parking Lot 1-2 | 2,970 | 0.00% | - | 2,972 | 2,970 | 0.00% | -) | 129,200 | 0.023 * |
| Upper Parking Lot 2-3 | 1,905 | 0.00% | - | 1,904 | 1,905 | 0.00% | - | 82,800 | 0.023 * |
| Upper Parking Lot 1-2-3 | 3,880 | 0.00% | - | 3,882 | 3,880 | 0.00% | -) | 168,800 | 0.023 * |
| Upper Parking Lot 1-2-3-4 | 7,970 | 0.00% | - | 7,973 | 7,970 | 0.00% | - 1 | 346,656 | 0.023 * |
| Upper Parking Lot Plaza | 390 | 3.00% | 12 | 402 | 400 | 2.56% | 10 | 11,300 | 0.035 |

| Locations | Fiscal Year FY20 | Percentage Increase | Dollar Increase | Total with Increase | Total Rounded | Percentage Increase | Dollar Increase | Square Footage | Cost Per Square Footage |
|---------------|---------------------|------------------------|--------------------|------------------------|------------------|------------------------|--------------------|-------------------|-------------------------------|
| Exhibit Halls | | | | | i | | | | |
| A | 3,050 | 3.00% | 92 | 3,142 | 3,140 | 2.95% | 90 | 48,000 | 0.065 |
| В | 2,410 | 3.00% | 72 | 2,482 | 2,480 | 2.90% | 70 | 36,000 | 0.069 |
| С | 3,965 | 3.00% | 119 | 4,084 | 4,085 | 3.03% | 120 | 60,000 | 0.068 |
| D1 | 3,330 | 3.00% | 100 | 3,430 | 3,430 | 3.00% | 100 | 36,000 | 0.095 |
| D2 | 3,330 | 3.00% | 100 | 3,430 | 3,430 | 3.00% | 100 | 36,000 | 0.095 |
| D | 6,660 | 3.00% | 200 | 6,860 | i 6,860 | 3.00% | 200 | 72,000 | 0.095 |
| E1 | 4,785 | 3.00% | 144 | 4,929 | 4,930 | 3.03% | 145 | 54,000 | 0.091 |
| E2 | 4,785 | 3.00% | 144 | 4,929 | 4,930 | 3.03% | 145 | 54,000 | 0.091 |
| E | 9,570 | 3.00% | 287 | 9,857 | 9,860 | 3.03% | 290 | 108,000 | 0.091 |
| Meeting Rooms | | | | | İ | | | , | |
| A101 | 240 | 3.00% | 7 | 247 | 1 245 | 2.08% | 5 | 700 | 0.350 |
| D101 | 175 | 3.00% | 5 | 180 | 180 | 2.86% | 5 | 494 | 0.364 |
| D102 | 150 | 3.00% | 5 | 155 | 155 | 3.33% | 5 1 | 330 | 0.470 |
| D101-2 | 325 | 3.00% | 10 | 335 | 335 | 3.08% | 10 | 824 | 0.407 |
| D201 | 440 | 3.00% | 13 | 453 | 450 | 2.27% | 10 | 1,300 | 0.346 |
| D202 | 240 | 3.00% | 7 | 247 | 245 | 2.08% | 5 | 784 | 0.313 |
| D203 | 240 | 3.00% | 7 | 247 | 245 | 2.08% | 5 | 812 | 0.302 |
| D204 | 240 | 3.00% | 7 | 247 | 245 | 2.08% | 5 | 784 | 0.313 |
| D205 | 180 | 3.00% | 5 | 185 | 185 | 2.78% | 5 I | 204 | 0.907 |
| D202-3 | 480 | 3.00% | 14 | 494 | 490 | 2.08% | 10 | 1,596 | 0.307 |
| D202-4 | 720 | 3.00% | 22 | 742 | 735 | 2.08% | 15 | 2,380 | 0.309 |
| D203-4 | 480 | 3.00% | 14 | 494 | 490 | 2.08% | 10 | 1,596 | 0.307 |
| D201-4 | 1,160 | 3.00% | 35 | 1,195 | 1,185 | 2.16% | 25 | 3,680 | 0.322 |
| D201-5 | 1,340 | 3.00% | 40 | 1,380 | 1,370 | 2.24% | 30 I | 3,884 | 0.353 |
| E101 | 185 | 3.00% | 6 | 191 | 190 | 2.70% | 5 I | 525 | 0.362 |
| E102 | 215 | 3.00% | 6 | 221 | 220 | 2.33% | 5 | 600 | 0.367 |
| E101-2 | 400 | 3.00% | 12 | 412 | 410 | 2.50% | 10 | 1,125 | 0.364 |

| Locations | Fiscal Year FY20 | Percentage Increase | Dollar Increase | Total with Increase | Total Rounded | Percentage Increase | Dollar Increase | Square Footage | Cost Per Square Footage |
|---------------------------|---------------------|------------------------|--------------------|------------------------|------------------|------------------------|--------------------|-------------------|-------------------------------|
| Miscellaneous | | | | | | | | | rootage |
| Connector | I 400 | 3.00% | 12 | 412 | 410 | 2.50% | 10 | 4,500 | 0.091 |
| East Hall | l 875 | 3.00% | 26 | 901 | 900 | 2.86% | 25 | 4,400 | 0.205 |
| A Lobby | 525 | 3.00% | 16 | 541 | 540 | 2.86% | 15 l | 4,400 | 0.123 |
| A Lounge | 245 | 3.00% | 7 | 252 | 250 | 2.04% | ₅ I | 1,500 | 0.167 |
| D Lobby | 2,250 | 3.00% | 68 | 2,318 | 2,315 | 2.89% | 65 | 6,400 | 0.362 |
| D Lounge | 625 | 3.00% | 19 | 644 | 640 | 2.40% | 15 | 1,240 | 0.516 |
| E Lobby | 2,535 | 3.00% | 76 | 2,611 | 2,610 | 2.96% | 75 | 7,200 | 0.363 |
| Parking Lots | | | | | | | 1 | | |
| All Parking Lots | 18,480 | 0.00% | - | 18,482 | 18,480 | 0.00% | - 1 | 803,556 | 0.023 * |
| Boneyeard | 400 | 3.00% | 12 | 412 | 400 | 0.00% | - ! | 16,000 | 0.025 |
| Lower Parking Lot 1 East | 1,685 | 0.00% | - | 1,686 | 1,685 | 0.00% | | 73,300 | 0.023 * |
| Lower Parking Lot 1 West | 3,190 | 0.00% | - | 3,188 | 3,190 | 0.00% | - | 138,600 | 0.023 * |
| Lower Parking Lot 1 | 4,875 | 0.00% | - | 4,874 | 4,875 | 0.00% | - 1 | 211,900 | 0.023 * |
| Lower Parking Lot 2 | 2,255 | 0.00% | - | 2,254 | 2,255 | 0.00% | - Î | 98,000 | 0.023 * |
| Lower Parking Lot 3 | 3,380 | 0.00% | - | 3,381 | 3,380 | 0.00% | _ | 147,000 | 0.023 * |
| Lower Parking Lot 1-2 | 7,130 | 0.00% | - | 7,128 | i 7,130 | 0.00% | - | 309,900 | 0.023 * |
| Lower Parking Lot 1-2-3 | 10,510 | 0.00% | - | 10,509 | 10,510 | 0.00% | - | 456,900 | 0.023 * |
| Lower Parking Lot 1W-2 | 5,440 | 0.00% | - | 5,442 | 5,440 | 0.00% | - 1 | 236,600 | 0.023 * |
| Lower Parking Lot 1W-2-3 | 8,820 | 0.00% | - | 8,823 | 8,820 | 0.00% | - I | 383,600 | 0.023 * |
| Upper Parking Lot 1 | 1,980 | 0.00% | - | 1,978 | 1,980 | 0.00% | - ! | 86,000 | 0.023 * |
| Upper Parking Lot 2 | ı 995 | 0.00% | - | 994 | ı 995 | 0.00% | - | 43,200 | 0.023 * |
| Upper Parking Lot 3 | 910 | 0.00% | - | 911 | 910 | 0.00% | | 39,600 | 0.023 * |
| Upper Parking Lot 4 | 4,090 | 0.00% | - | 4,091 | 4,090 | 0.00% | - i | 177,856 | 0.023 * |
| Upper Parking Lot 4 South | 480 | 0.00% | - | 483 | 480 | 0.00% | - I | 21,000 | 0.023 * |
| Upper Parking Lot 1-2 | 2,970 | 0.00% | - | 2,972 | 2,970 | 0.00% | - | 129,200 | 0.023 * |
| Upper Parking Lot 2-3 | 1,905 | 0.00% | - | 1,904 | ı 1,905 | 0.00% | - | 82,800 | 0.023 * |
| Upper Parking Lot 1-2-3 | 3,880 | 0.00% | - | 3,882 | 3,880 | 0.00% | - | 168,800 | 0.023 * |
| Upper Parking Lot 1-2-3-4 | 7,970 | 0.00% | - | 7,973 | 7,970 | 0.00% | - [| 346,656 | 0.023 * |
| Upper Parking Lot Plaza | 400 | 3.00% | 12 | 412 | 400 | 0.00% | - I | 11,300 | 0.035 |

| Locations | Fiscal Year FY20 | Percentage Increase | Dollar Increase | Total with Increase | Total Rounded | Percentage Increase | Dollar Increase | Square Footage | Cost Per Square Footage |
|---------------|---------------------|------------------------|--------------------|------------------------|------------------|------------------------|--------------------|-------------------|-------------------------------|
| Exhibit Halls | | | | | | | | | |
| Α | 3,740 | 3.00% | 112 | 3,852 | 3,850 | 2.94% | 110 | 48,000 | 0.080 |
| В | 2,790 | 3.00% | 84 | 2,874 | 2,875 | 3.05% | 85 | 36,000 | 0.080 |
| С | 4,700 | 3.00% | 141 | 4,841 | 4,840 | 2.98% | 140 | 60,000 | 0.081 |
| D1 | 3,850 | 3.00% | 116 | 3,966 | 3,965 | 2.99% | 115 | 36,000 | 0.110 |
| D2 | I 3,850 | 3.00% | 116 | 3,966 | 3,965 | 2.99% | 115 | 36,000 | 0.110 |
| D | 7,700 | 3.00% | 231 | 7,931 | 7,930 | 2.99% | 230 | 72,000 | 0.110 |
| E1 | 5,640 | 3.00% | 169 | 5,809 | 5,810 | 3.01% | 170 | 54,000 | 0.108 |
| E2 | 5,640 | 3.00% | 169 | 5,809 | 5,810 | 3.01% | 170 | 54,000 | 0.108 |
| E | 11,280 | 3.00% | 338 | 11,618 | 11,620 | 3.01% | 340 | 108,000 | 0.108 |
| Meeting Rooms | | | | | 1 | | 1 | | |
| A101 | l 240 | 3.00% | 7 | 247 | 245 | 2.08% | 5 | 700 | 0.350 |
| D101 | l 175 | 3.00% | 5 | 180 | 180 | 2.86% | 5 | 494 | 0.364 |
| D102 | 150 | 3.00% | 5 | 155 | 155 | 3.33% | 5 1 | 330 | 0.470 |
| D101-2 | 325 | 3.00% | 10 | 335 | 335 | 3.08% | 10 | 824 | 0.407 |
| D201 | 440 | 3.00% | 13 | 453 | 450 | 2.27% | 10 | 1300 | 0.346 |
| D202 | 240 | 3.00% | 7 | 247 | 245 | 2.08% | 5 | 784 | 0.313 |
| D203 | 240 | 3.00% | 7 | 247 | 245 | 2.08% | 5 | 784 | 0.313 |
| D204 | 240 | 3.00% | 7 | 247 | 245 | 2.08% | 5 | 784 | 0.313 |
| D205 | 180 | 3.00% | 5 | 185 | 185 | 2.78% | 5 | 204 | 0.907 |
| D202-3 | 480 | 3.00% | 14 | 494 | 490 | 2.08% | 10 | 1568 | 0.313 |
| D202-4 | 720 | 3.00% | 22 | 742 | 735 | 2.08% | 15 | 2352 | 0.313 |
| D203-4 | I 480 | 3.00% | 14 | 494 | 490 | 2.08% | 10 | 1568 | 0.313 |
| D201-4 | 1,160 | 3.00% | 35 | 1,195 | 1,185 | 2.16% | 25 | 3652 | 0.324 |
| D201-5 | 1,340 | 3.00% | 40 | 1,380 | 1,370 | 2.24% | 30 | 3856 | 0.355 |
| E101 | 185 | 3.00% | 6 | 191 | 190 | 2.70% | 5 j | 525 | 0.362 |
| E102 | 215 | 3.00% | 6 | 221 | 220 | 2.33% | 5 I | 600 | 0.367 |
| E101-2 | 400 | 3.00% | 12 | 412 | 410 | 2.50% | 10 | 1125 | 0.364 |

| Locations | Fiscal Year FY20 | Percentage Increase | Dollar Increase | Total with Increase | Total Rounded | Percentage Increase | Dollar Increase | Square Footage | Cost Per Square Footage |
|---------------------------|---------------------|------------------------|--------------------|------------------------|------------------|------------------------|--------------------|-------------------|-------------------------------|
| Miscellaneous | | | | | | | | | Ü |
| Connector | I 400 | 3.00% | 12 | 412 | I 410 | 2.50% | 10 | 4,500 | 0.091 |
| East Hall | I 875 | 3.00% | 26 | 901 | 900 | 2.86% | 25 | 4,400 | 0.205 |
| A Lobby | I 525 | 3.00% | 16 | 541 | 540 | 2.86% | 15 | 4,400 | 0.123 |
| A Lounge | 245 | 3.00% | 7 | 252 | 250 | 2.04% | 5 | 1,500 | 0.167 |
| D Lobby | 2,250 | 3.00% | 68 | 2,318 | 2,315 | 2.89% | 65 | 6,400 | 0.362 |
| D Lounge | 625 | 3.00% | 19 | 644 | 640 | 2.40% | 15 | 1,240 | 0.516 |
| E Lobby | 2,535 | 3.00% | 76 | 2,611 | 2,610 | 2.96% | 75 | 7,200 | 0.363 |
| Parking Lots | | | | | | | | | |
| All Parking Lots | 18,480 | 0.00% | - | 18,482 | 18,480 | 0.00% | - [| 803,556 | 0.023 * |
| Boneyard | 400 | 3.00% | 12 | 360 | 400 | 0.00% | - j | 16,000 | 0.025 |
| Lower Parking Lot 1 East | 1,685 | 0.00% | - | 1,686 | 1,685 | 0.00% | - 1 | 73,300 | 0.023 * |
| Lower Parking Lot 1 West | 3,190 | 0.00% | - | 3,188 | 3,190 | 0.00% | _ ! | 138,600 | 0.023 * |
| Lower Parking Lot 1 | 4,875 | 0.00% | - | 4,874 | 4,875 | 0.00% | _ ! | 211,900 | 0.023 * |
| Lower Parking Lot 2 | 2,255 | 0.00% | - | 2,254 | 2,255 | 0.00% | - | 98,000 | 0.023 * |
| Lower Parking Lot 3 | 3,380 | 0.00% | - | 3,381 | 3,380 | 0.00% | - | 147,000 | 0.023 * |
| Lower Parking Lot 1-2 | 7,130 | 0.00% | - | 7,128 | 7,130 | 0.00% | - | 309,900 | 0.023 * |
| Lower Parking Lot 1-2-3 | I 10,510 | 0.00% | - | 10,509 | 10,510 | 0.00% | - | 456,900 | 0.023 * |
| Lower Parking Lot 1W-2 | I 5,440 | 0.00% | - | 5,442 | 5,440 | 0.00% | - | 236,600 | 0.023 * |
| Lower Parking Lot 1W-2-3 | I 8,820 | 0.00% | - | 8,823 | 8,820 | 0.00% | - | 383,600 | 0.023 * |
| Upper Parking Lot 1 | I 1,980 | 0.00% | - | 1,978 | 1,980 | 0.00% | | 86,000 | 0.023 * |
| Upper Parking Lot 2 | I 995 | 0.00% | - | 994 | 995 | 0.00% | - | 43,200 | 0.023 * |
| Upper Parking Lot 3 | 910 | 0.00% | - | 911 | 910 | 0.00% | - 1 | 39,600 | 0.023 * |
| Upper Parking Lot 4 | 4,090 | 0.00% | - | 4,091 | 4,090 | 0.00% | - 1 | 177,856 | 0.023 * |
| Upper Parking Lot 4 South | 480 | 0.00% | - | 483 | 480 | 0.00% | -) | 21,000 | 0.023 * |
| Upper Parking Lot 1-2 | 2,970 | 0.00% | - | 2,972 | 2,970 | 0.00% | - j | 129,200 | 0.023 * |
| Upper Parking Lot 2-3 | 1,905 | 0.00% | - | 1,904 | 1,905 | 0.00% | - I | 82,800 | 0.023 * |
| Upper Parking Lot 1-2-3 | 3,880 | 0.00% | - | 3,882 | 3,880 | 0.00% | - 1 | 168,800 | 0.023 * |
| Upper Parking Lot 1-2-3-4 | 7,970 | 0.00% | - | 7,973 | 7,970 | 0.00% | _ l | 346,656 | 0.023 * |
| Upper Parking Lot Plaza | 400 | 3.00% | 12 | 412 | 400 | 0.00% | _ | 11,300 | 0.035 |

Expo Center Discounting Package FY2020 – 2021:

The following yield-management techniques will be utilized at the discretion of the Sales & Marketing Manager and at the approval of the Expo Center Executive Director in order to maximize revenue at the Portland Expo Center:

- New business booked in the months of December and July August
 - o 25% rental discount for the 1st year booked
 - 15% rental discount for 2nd year booked
 - 5% rental discount for 3rd year booked
 - Discount would go away in the 4th year
- New business booked on Labor Day or Memorial Day Weekends
 - o 30% rental discount in 1st year
 - o 20% rental discount in 2nd year
 - o 10 rental discount in 3rd year
 - Discount would go away in the 4th year
- Incentive discount for booking a new consumer/public event to be used at Executive Director and Expo Sales & Manager's discretion
 - Same discount as the 1st option, but can be applied to any new consumer/public event at any point in the calendar
 - The idea behind this package is based on the idea of diversifying our calendar example, if comparable venues around the country have a dinosaur show and we don't, this is how we can entice that type of business to come our way.
- Tradeshow incentive rental credit
 - o 15% rental credit given for new weekday tradeshow business with food orders over \$30,000 in 1st year
 - o 10% rental credit given for new weekday tradeshow business with food orders over \$30,000 in 2nd year
 - o 5% rental credit given for new weekday tradeshow business with food orders over \$30,000 in 3rd year
 - o Rental credit would go away in 4th year