



**RECORDS & INFORMATION MANAGEMENT (RIM) PROGRAM  
RECORDS LIST**

**RECORDS FORMAT:** Hard Copy  Electronic  Other Media: \_\_\_\_\_

**PURPOSE:** Records for On-Site Storage  Records for Off-Site Storage  Records for Destruction

**DEPARTMENT:** Planning and Development      **PROGRAM:** Land Use Planning      **PREPARED BY:** Alecia Giombolini

**RECORD SERIES TITLE:** Boundary Appeals Commission Records – Applicant Submittals, Staff Reports, and Commission Decisions

**RECORD SERIES NO:** M08-02-08

**MINIMUM RETENTION:** Permanent

**DATE RANGE/FROM:** 4/7/1987

**DATE RANGE/TO:** 6/14/2006

If you checked Records for Storage, complete the following information:

**METRO BOX NO:** PLANN0462

**ARCHIVE SYSTEMS BOX NO:** OREG38277

**BOX TITLE:** Clackamas County vs Damascus Water District / Happy Valley vs City of Damascus

Complete the following section or attach an existing electronic list:

Folder No.	Description:	Comments:
	See attached spreadsheet for details	

Metro Records and Information Management (RIM) Program:  
Records Inventory

Box No.	Record Series	Box Title	Folder	Description/Contents	Date
PLANN 0462	Boundary Appeals Commission Records - Applicant Submittals, Staff Reports, and Commission Decisions	Clackamas County vs Damascus Water District / Happy Valley vs City of Damascus	Folder 1	Case 05-02 City of Happy Valley v City of Damascus & Sunrise Water Authority v City of Damascus - Memo: To: Dan Cooper; From: Richard Benner; Subject: Damascus/Happy Valley (2/1/2006) - Memo: To: Council; From: Dick Benner; Subject: Boundary Appeals Commission [Happy Valley v. Damascus] (10/6/2005) - Document: Affidavit of Publication - Claudia Stewart/Gresham Outlook - Meeting Notification (7/21/2005) - News Clipping: <i>The Oregonian</i> , "Six of 11 annexation areas favors joining Damascus," (9/21/2005) - Letter: Hand Delivered Via Courier to Timothy O'Brien; From: Spencer Q. Parsons; Re: City of Happy Valley v. City of Damascus (9/26/2005) - Photocopy of Check - Document: Notice of Intent to Appeal - "Before the Metro Boundary Appeals Commission: Sunrise Water Authority vs. City of Damascus" (7/29/2005)	7/29/2005 - 2/1/2006
PLANN 0462	Boundary Appeals Commission Records - Applicant Submittals, Staff Reports, and Commission Decisions	Clackamas County vs Damascus Water District / Happy Valley vs City of Damascus	Folder 2	Cassette Tapes - Damascus City Council Meeting (4/18/2005) - Damascus City Council Meeting (5/10/2005)	4/18/2005 - 5/10/2005
PLANN 0462	Boundary Appeals Commission Records - Applicant Submittals, Staff Reports, and Commission Decisions	Clackamas County vs Damascus Water District / Happy Valley vs City of Damascus	Folder 3	Unfolded Legal Documents: -Document: Order - "Before the Metro Boundary Appeals Commission: City of Happy Valley v. City of Damascus (8/4/2005) - Letter: To: Michael Jordan [Metro]; From: Eileen G. Eakins [Jordan and Schrader]; Re: City of Happy Valley v. City of Damascus Our File No. 48929-34807 (7/25/2005) - Notice of Meeting & Agenda - Metro Boundary Appeals Commission (7/20/2005) - Metro Boundary Appeals Commission Resolution No. 2005-01 "For the purpose of Adopting Rules Complete of Procedure for the Metro Boundary Appeals Commission" - Introduced by the Metro Boundary Appeals Commission (7/20/2005) - Letter: To: Metro Boundary Appeals Commission; From: Spencer Q. Parsons; Re: City of Happy Valley V. City of Damascus, Appeal of Damascus Resolution 05-22 (7/20/2005)	5/16/2005 - 8/4/2005

Metro Records and Information Management (RIM) Program:  
Records Inventory

				<p>Continued</p> <p>Letter: To: Michael Jordan; From: David Doughman; Re: City of Valley v. City of Damascus Response to Damascus's Amended Motion to Dismiss (7/15/2005)</p> <p>Memo: To: Boundary Appeals Commissioners; From: Tim O'Brien [Metro]; Re: Record for Case File 05-01, City of Happy Valley v. City of Damascus (7/15/2005)</p> <p>Letter: To: Michael Jordan; From: Jordan Schrader; Re: City of Happy Valley v. City of Damascus Our File No. 48929-34807 (6/24/2005)</p> <p>Letter: To: Michael Jordan; From: Jordan Schrader; Re: City of Happy Valley v. City of Damascus Our File No. 48929-34807 (6/21/2005)</p> <p>Letter: To: Michael Jordan; From: Jordan Schrader; Re: City of Happy Valley v. City of Damascus Our File No. 48929-34807 (6/7/2005)</p>	
				<p>Continued</p> <ul style="list-style-type: none"> <li>- Memo: To: Richard Benner; From: Spencer Parsons; Subject: RE: Happy Valley Appeal of Damascus Annexation Decision (6/10/2005)</li> <li>- Letter: To: Michael Jordan; From: Spencer Q. Parsons; Re: City of Happy Valley v. City of Damascus Appeal to Metro Boundary Appeals Commission (6/2/2005)</li> <li>- Document: Notice of Appeal - City of Happy Valley vs. City of Damascus (6/3/2005)</li> <li>-City of Damascus Resolution No. 05-22 - "Resolution Initiating Annexation of Contiguous Properties to the City" (Introduced and Adopted 5/16/2005)</li> <li>-Certificate of Service - Spencer Parsons - Attorney for Petitioner-City of Happy Valley (6/2/2005)</li> <li>- Proposal NO. AN-01-05 - City of Damascus - Annexation (7/11/2005)</li> <li>- News Clipping: The Oregonian "Damascus-Happy Valley dispute heads to court" (7/7/2005)</li> </ul>	
PLANN 0465	Land Use Planning - Boundary Appeals Commission Records - Applicant Submittals, Staff	Clackamas County vs Damascus Water District / Happy Valley vs City of	Folder 4	7.13.3.1 Damascus, et al. v. Clackamas County - (1 of 5) -Meeting Notes	1999 -2000

Metro Records and Information Management (RIM) Program:  
Records Inventory

PLANN 0462	Boundary Appeals Commission Records - Applicant Submittals, Staff Reports, and Commission Decisions	Clackamas County vs Damascus Water District / Happy Valley vs City of Damascus	Folder 5	7.13.3.1 Damascus, et al. v. Clackamas County - BAC Appeal - (2 of 5) - Notice of Meeting - Metro Boundary Appeals Commission (5/24/2006) - Notice of Meeting - Metro Boundary Appeals Commission (6/14/2006) - Document - Metro Boundary Appeals Commission Guide for Decision-Making - Letter: To Richard P. Benner; Re: City of Oregon City and South Fork Water Board v. Clackamas County - Metro Boundary Appeals Commission Case No. 05-03 (12/7/2005) - Letter: To Richard P. Benner; From: John H. Hammond; Re: City of Oregon City and South Fork Water Board v. Clackamas County (12/6/2005) -Document: Motion to Intervene - City of Oregon City and the South Fork Water Board (petitioners) v. Clackamas County (respondent) (7/6/2005)	7/6/2005 - 6/14/2006
PLANN 0462	Boundary Appeals Commission Records - Applicant Submittals, Staff Reports, and Commission	Clackamas County vs Damascus Water District / Happy Valley vs City of	Folder 6	7.13.3.1 Damascus, et al. v. Clackamas County - (3 of 5) - Record of Proceedings - Before the Metro Boundary Appeals Commission - City of Happy Valley v. City of Damascus	6/20/2005
PLANN 0462	Boundary Appeals Commission Records - Applicant Submittals, Staff Reports, and Commission Decisions	Clackamas County vs Damascus Water District / Happy Valley vs City of Damascus	Folder 7	7.13.3.1 Damascus, et al. v. Clackamas County - (4 of 5) - Misc Unfolded Documents - Document: Order - Before the Metro Boundary Appeals Commission - Damascus Water District City of Happy Valley, and Mt. Scott Water District (Petitioners) v. Clackamas County Board of Commissioners (respondent) (10/5/2000) - Letter: To: Sallie Edmunds; From: Lydia M. Neill; Subject: Title 3 Compliance (1/14/2000) - Letter: To: Mayor Vera Katz; From: Jim Hinman (Department of Land Conservation and Development); Subject: Approval of Final Work Tasks(s) and Periodic Review Completion (Order#001132) (1/25/2000) - Notes	1/14/2000 - 1/25/2000

Metro Records and Information Management (RIM) Program:  
Records Inventory

PLANN 0462	Boundary Appeals Commission Records - Applicant Submittals, Staff Reports, and Commission Decisions	Clackamas County vs Damascus Water District / Happy Valley vs City of Damascus	Folder 8	7.13.3.1 Damascus, et al. v. Clackamas County - (5 of 5) Letter: To: Thomas Donaca, Christine Cook & Robert Traverso [Metro Boundary Appeals Commission]; From: Laurel Butman; Subject: CL 0399, For October 5, 2000 Hearing Record (10/5/2000) Document: Findings and Conclusions - In the matter of the Damascus Water District, city of Happy Valley, and Mt. Scott Water District v. Clackamas County Board of Commissioners Letter: To: Marvin D. Fjordbeck; From: John H. Hammond Jr [Board Attorney]; Re: Damascus Water District, City of Happy Valley, and Mt. Scot Water District v. Clackamas County Board of Commissioners Order and Findings and Conclusions (10/2/2000) Document: Notice of Hearing - Board of County Commissioners of Clackamas County - Petition for the Formation of the Sunrise Water Authority (10/16/200) Letter: To: Robert Traverso, Christine Cook, Thomas Donaca; From: Kathleen A. Juergens (10/18/2000) - Minutes of the Metro Boundary Appeals Commission Hearing (10/5/2000) - News Clippings - <i>Oregonian</i> "Water authorities avoid annexation negatives" (9/22/2000) - News Clippings - <i>Oregonian</i> "Water authority fixes annexation negatives" (9/22/2000) - Interoffice Memos (9/21/2000 - 10/5/2000) - Notice of Meeting & Agenda: Metro Boundary Appeals Commission (9/7/2000)	2/24/2000 - 10/18/2000
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PLANN 0462	Boundary Appeals Commission Records - Applicant Submittals, Staff Reports, and Commission	Clackamas County vs Damascus Water District / Happy Valley vs City of	Folder 9	Boundary Change Proposal No. 2345 - Annexation of Territory to the City of Hillsboro (4/7/1987)	4/7/1987