METROPOLITAN EXPOSITION RECREATION COMMISSION

Resolution No. 18-08

For the purpose of approving and transmitting to the Metro Council budget amendments to the Metropolitan Exposition Recreation Commission (MERC) Fund Budget for FY2017-18, and requesting amendment of the FY 2017-18 through FY 2021-22 Capital Improvement Plan (CIP).

WHEREAS, Metro Code 6.01.050 provides that MERC shall annually prepare and approve an annual budget which shall, to the maximum extent permitted by law, consist of one commission-wide series of appropriations; and

WHEREAS, MERC previously approved and transmitted to the Metro Council the fiscal year 2017-18 budget for the MERC Fund; and

WHEREAS, MERC staff request certain budget amendments to the Proposed Budget for fiscal year 2017-18 for the reasons described in the attached Staff Report.

BE IT THEREFORE RESOLVED THAT,

- 1. MERC approves the budget amendments to the MERC Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018 for inclusion as part of the total Metro budget for this period.
- 2. MERC requests that the Metro COO present these amendments to the Proposed Budget to the Metro Council for ratification.

Passed by the Commission on May 2, 2018.

Approved as to Form:
Alison R. Kean, Metro Attorney

Secretary/Treasurer

Bv:

Nathan A. S. Sykes, Deputy Metro Attorney

MERC Staff Report

<u>Agenda Item/Issue</u>: For the purpose of approving and transmitting to the Metro Council a FY 2017-18 Budget and Capital Improvement Plan (CIP) amendment to the MERC Fund.

Resolution No: 18-08 Presented By: Rachael Lembo, MERC Finance Manager

Date: May 2, 2018

Background and Analysis:

FY 2017-18 Budget Amendment - Portland'5 Centers for the Arts

Box office costs related to Hamilton ticket sales were more than expected due to price level of tickets. Ticket prices are set by the presenter, Broadway Across America, and were not known at the time of FY 2017-18 budget development. The higher ticket prices also resulted in increased box office revenues.

This amendment will increase the budget for ticket agency and credit card fees by \$220,000.

FY 2017-18 CIP Amendment – Portland'5 Centers for the Arts

The following amendments are budget adjustments in existing projects:

Point of Sale (POS)

- Total project budget change increase from \$130,000 to \$172,000
- FY 2017-18 budget appropriation change no change, costs can be absorbed within current budget

Pacificwild and the MERC venues have been working towards a solution to replace the end-of-life point of sale (POS) software, upgrade to portable devices and implement PCI compliance. During planning pacificwild identified high priority locations for additional devices at Portland'5. These additional devices will have additional cost, requiring an increase to the total project budget. However, the costs will be covered by pacificwild's existing budget for capital items, so no change in appropriation is necessary.

The following amendments are timing adjustments on the five-year CIP schedule.

Arlene Schnitzer Concert Hall (ASCH) Elevators

- Total project budget change no change, timing only
- FY 2017-18 budget appropriation change increase from \$0 to \$560,000

The ASCH back of house and front of house elevator project will begin this summer when the ASCH is dark for the shell replacement. It was initially planned for the project to start in July, but due to availability on the schedule it will begin in June. The bulk of the costs are for materials which will now be incurred in FY 2017-18. There is no change to the overall project budget, this amendment only shifts the budget from FY 2018-19 to FY 2017-18.

Keller Electrical Infrastructure Update

- Total project budget change no change, timing only
- FY 2017-18 budget appropriation change increase from \$0 to \$300,000

The Keller electrical infrastructure update project is scheduled to occur in FY 2018-19. To ensure installation prior to the busy spring season at the Keller, some equipment must be purchased this fiscal year. This amendment requests a timing change to shift a portion of the budget to FY 2017-18.

FY 2017-18 Budget Impact

	Project	FY 17-18 Current		FY 17-18 Amended	
Project Description	#	Budget	Amendment	Budget	
Box office ticket fees		1,750,279	220,000	1,970,279	
ASCH Elevators	8R204/5	0	560,000	560,000	
Keller Electrical Infrastructure	8R155	0	300,000	300,000	
Subtotal		1,750,279	1,080,000	2,830,279	
Contingency		9,808,200	(1,080,000)	8,728,200	
Net Amendment			0	_	

<u>Fiscal Impact</u>: This action will amend the FY 2017-18 budget as shown above. The revised five year CIP is included as Attachment 1.

Recommendation: Staff recommends the Metropolitan Exposition Recreation Commission adopt Resolution 18-08.

MERC Resolution 18-08 Attachment 1

Portland'S Centers for the Arts Projects Port Capital projects < \$100k 8	Portland'5 Amended CIP Summary	ID	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	Tota
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ASCH - Portland Sign Assessment & Refurb Scoping			,	-	_	_	_	200,0
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