



**RECORDS & INFORMATION MANAGEMENT (RIM) PROGRAM  
RECORDS LIST**

**RECORDS FORMAT:** Hard Copy  Electronic  Other Media: \_\_\_\_\_  
**PURPOSE:** Records for On-Site Storage  Records for Off-Site Storage  Records for Destruction

**DEPARTMENT:** Planning and Development      **PROGRAM:** Corridor Planning      **PREPARED BY:** Alecia Giombolini  
**RECORD SERIES TITLE:** Corridor Planning Projects Records – Final Reports  
**RECORD SERIES NO:** M08-08-01(a)  
**MINIMUM RETENTION:** Permanent  
**DATE RANGE/FROM:** 10/28/1977  
**DATE RANGE/TO:** 9/24/2003

If you checked Records for Storage, complete the following information:  
**METRO BOX NO:** PLANN0463  
**ARCHIVE SYSTEMS BOX NO:** OREG38280  
**BOX TITLE:** Sharon Kelly - Special Collection

Complete the following section or attach an existing electronic list:

Folder No.	Description:	Comments:
	See attached spreadsheet for details	

Metro Records and Information Management (RIM) Program:  
Records Inventory

Box No.	Record Series	Box Title	Folder	Description/Contents	Date
PLANN0463	Final Reports	Sharon Kelly Special Collection	Folder 1	<b>High Capacity Transit (1/2)</b> - Correspondence: (2/13/1992 - 4/5/1996) - Meeting Notice / Agendas: Portland CBD Work Team and Regional High Capacity Transit TAC (2/18/1992 - 9/21/1993)	2/13/1992 - 4/5/1996
PLANN0463	Final Reports	Sharon Kelly Special Collection	Folder 2	<b>High Capacity Transit (2/2)</b> - Metro Council Resolution NO. 99-2806A: For the purpose of amending the locally preferred strategy for the South/North light rail project to define the interstate MAX project as the first construction segment and to amend the FY 2000 Unified Work Program - Document: Regional High Capacity Transit Study - Project Management Group Brief (2/4/1992) - Document: Testimony of Dr. Michael D. Meyer, PE - The House Interim Task Force on Light Rail - Report: Portland CBD Pre-AA Study: South-North Downtown Alignment Assessment (based on Previous Actions) - Metro/City of Portland - Background Report (5/1993) - Report: Portland CBD Pre-AA Study - Portland's Transit Mall Capacity Analysis - Draft Report (5/5/1993) - Report: Portland CBD Pre-AA Study - Street Characteristic Assessment (Draft Background Report) - City of Portland (5/1993) - Report: Portland CBD Pre-AA Study - First Screening on Candidate Alignments Technical Memorandum (3/9/1993) - Report: Regional High Capacity Transit Study - TMAC/PMG Meeting (3/12/1992) Report: Regional High Capacity Transit Study - Work Plan (1/16/1992)	1/16/1992 - 5/5/1993

Metro Records and Information Management (RIM) Program:  
Records Inventory

PLANN0463	Final Reports	Sharon Kelly Special Collection	Folder 3	<p><b>Water Transportation:</b></p> <ul style="list-style-type: none"> <li>- Packets of Letters from Portland/Oregon Legislators to Ken Rose [Chairman of Interstate Ferry Committee) Regarding Water Transportation in Portland Metro Area (10/28/1977)</li> <li>- Letter: To: Ken Rose [Interstate Ferry Committee]; From: R.V. Dubay; Subject: "Mass Transit by Way of Water" Proposal (10/28/1977)</li> <li>- Letter: To: Denton Kent [CRAG]; From: Senator Mark Hatfield [United States Senate]; Subject: Express interest in a proposal for "Mass Transit by Way of Water" (1/30/1978)</li> <li>- Letter: To: Mark Hatfield; From: Denton Kent; Subject: Water Transportation (2/14/1978)</li> <li>- Letter: To: Mark O. Hatfield; From: Denton U. Kent; Subject: Status Report on CRAG's coordination with Mr. Ken Rose concerning water transportation (2/28/1978)</li> <li>- Letter: To: Ken Rose; From: Douglas L. Wentworth; Subject: Water Transportation (3/28/1978)</li> <li>- Letter: To: Ken Rose; From: Rick Gustafson [Metro]; Subject: Position of Metro Staff concerning water transit (5/22/1979)</li> </ul>	10/28/1977 - 5/22/1979
PLANN0463	Final Reports	Sharon Kelly Special Collection	Folder 4	<p><b>I-5/ Eastbank Redevelopment:</b></p> <ul style="list-style-type: none"> <li>- Letter: To: Rena Cusma [Metro]; From: Vera Katz [Mayor- Portland] and Charlie Hales [Commissioner - Portland]; Subject: Willamette East bank Issues/ I-5 Southbound Access Alternatives Study (9/7/1994)</li> <li>- Memo: To: Metro Council; From: Andrew C. Cotugno; Re: Proposed Letter to Portland City Council regarding Water Avenue Ramp Project (1/24/1994)</li> <li>- DRAFT Letter: To: Vera Katz; From: Judy Wyers; Subject: Resolution 94-1890A (1/27/1994)</li> </ul>	1/24/1994 - 9/7/1994

Metro Records and Information Management (RIM) Program:  
Records Inventory

PLANN0463	Final Reports	Sharon Kelly Special Collection	Folder 5	<p><b>Public Private Task Force - Central City:</b></p> <ul style="list-style-type: none"> <li>- Report: Central City Subcommittee Report to the Public/Private Task Force (7/1988)</li> <li>- Document: Public Private Task Force Westside Subcommittee Report</li> <li>Memo: To: Distribution: From: Richard Brandman; Re: LUFO Hearing (10/26/1999) - Attached: Final Version of the Script for the LUFO hearing - "South/North Light Rail Project - Resolution No 99-2853A - Opening Remarks Metro Council LUFO Hearing" (10/28/1999)</li> <li>- Memo: To: File; From: Andrew Cotugno; Re: Public-Private Task Force Contracts (7/24/1989)</li> <li>- Document: Public-Private Task Force Follow-Up (Undated)</li> </ul>	7/1988 - 10/28/1999
				<p><b>Continued -</b></p> <ul style="list-style-type: none"> <li>- Report: Public - Private Task Force on Transit Finance - Prepared by Barney &amp; Worth Inc.; Prepared for Metro/JPACT (9/1988)</li> <li>- Report: East Subcommittee - Public-Private Finance Task Force (7/12/1988)</li> </ul>	
PLANN0463	Final Reports	Sharon Kelly Special Collection	Folder 6	<p><b>I-205/Milwaukie Corridor</b></p> <ul style="list-style-type: none"> <li>- Document: Request to Initiate An Alternatives Analysis/ DEIS In the I-205 Corridor - Metro (6/1989)</li> <li>- Document: I-205, Milwaukie and I-5 North Corridor Chronology of Transit Actions (4/11/1995)</li> <li>- Document: I-205/Milwaukie High Capacity Transit Study (undated)</li> <li>- Document: I-205 Alternatives Analysis: How to Proceed (1/18/1990)</li> <li>- Staff Report: "Consideration of Resolution No. 86-632 for the Purpose of Adopting a McLoughlin Boulevard Improvement Program and Allocating Interstate Transfer Funds Accordingly" (3/27/1986)</li> <li>- Staff Report: Consideration of Resolution No. 83-382 for the Purpose of Reserving the McLoughlin Boulevard Interstate Transfer Funding and Establishing a Decision Process (1/27/1983)</li> <li>- Maps - Milwaukie Extension/ Proposed Transit Center - Milwaukie, Oregon</li> <li>- Correspondence (11/22/1981 - 5/9/1992)</li> <li>- Agendas (11/8/1984 - 9/10/1992)</li> </ul>	11/22/1981 - 4/11/1995

Metro Records and Information Management (RIM) Program:  
Records Inventory

PLANN0463	Final Reports	Sharon Kelly Special Collection	Folder 7	<p><b>Bi-State Corridor</b></p> <ul style="list-style-type: none"> <li>- Memo: To: Bi-State LRT TAC; From: Neil McFarlane [Metro]; Re: I-205 LRT to Clark County (1/29/1985)</li> <li>- Memo: To: Ted Spence; From: Jerald E. Backstrand; Subject: I-205 Columbia River Bridges - Structural Capacity Under LRT Loadings (4/26/1985)</li> <li>- Memo: To: Ted Spence [Metro Region]; From: Jerald E. Backstrand; Subject: I-205 Columbia River Bridges - Structural Capacity Under LRT Loadings (4/26/1985)</li> <li>- Letter: To: Andy Cotugno; From: Ed W. Ferguson [State of Washington - Department of Transportation] ; Re: LRT Feasibility of I-205 Bridge (5/8/1985)</li> <li>- Letter: To: JPACT; From: Andrew C. Cotugno; Re: LRT Feasibility on I-205 Bridge (5/8/1985)</li> </ul>	1/29/1985 - 2/1989
				<p><b>Continued:</b></p> <ul style="list-style-type: none"> <li>- Letter: To: Richard Brandman; From: Mike Houck [Audubon Society of Portland]; Subject: Concerns with Transportation Projects (10/13/1988)</li> <li>- Letter: To: Andy Cotugno; From Steve Fosler [Northwest District Association]; Subject: Westside Bypass and third bridge proposal (11/24/1988)</li> <li>- Letter: To: Commissioner Earl Blumenauer [City of Portland]; From: Cleve Williams [City of Portland - [Parks and Recreation]; Subject: Supports action taken by TPAC at its November 30th meeting recommending against funding (12/5/1988)</li> <li>- Letter: To: Robert Bothman; From: Lee Weinstein [Goose Hollow Foothills League]; Subject: Highway 26 Noise Levels (12/5/1988)</li> <li>- Letter: To: Jeffrey Booth; From: Craig Greenleaf; Subject: Concerns regarding North Phase of Westside Bypass and Third Columbia Bridge (12/27/1988)</li> <li>- Packet of Letters (Photocopied) - PUBLIC COMMENTS ON BI-STATE STUDY (11/1988 - 2/1989)</li> </ul>	

Metro Records and Information Management (RIM) Program:  
Records Inventory

PLANN0463	Final Reports	Sharon Kelly Special Collection	Folder 8	<b>Southwest Corridor Study</b> - Document: Prepared Statement: Bonnie Hays [Washington County Board of County Commissioners] - Southwest Corridor Study JPACT Public Hearing (4/15/1987) - Document: Prepared Statement: Gary L. Conkling [Director, Public Affairs - Tektronix, INC] - Southwest Corridor Study JPACT Public Hearing (4/15/1987) - Document: Southwest Corridor Study - Adoption Requirements (5/12/1987) - Document: Attachment A - Southwest Corridor Study Conclusions and Recommendations - Resolutions/ Staff Reports: 4/1987 - 5/1987 - Correspondence - (4/14/1987 - 7/30/1987)	4/14/1987 - 7/30/1987
PLANN0463	Final Reports	Sharon Kelly Special Collection	Folder 9	<b>Westside Corridor Project - Light Rail (1/2)</b> - Correspondence (1/22/1988 - 1/17/1996)	1/22/1988 - 1/17/1996

Metro Records and Information Management (RIM) Program:  
Records Inventory

PLANN0463	Final Reports	Sharon Kelly Special Collection	Folder 10	<p><b>Westside Corridor Project - Light Rail (2/2)</b></p> <ul style="list-style-type: none"> <li>- Report: Westside Corridor Project - Travel Demand and Transit Patronage Forecast - Summary of Results - Metro (2/26/1990)</li> <li>- Report: The Westside Preliminary Engineering Service and Patronage Impacts - Derivation of Inputs and Results - Metro (12/1988)</li> <li>- Report: Westside Corridor Project - Opening Day Travel Forecasts - Summary of Results (6/21/1991)</li> <li>- Document: Fact Sheet: Westside Light Rail Design, Development and Consensus</li> <li>- Draft: Public-Private Task Force Westside Subcommittee Report (Undated)</li> <li>- Metro Council Resolution No. 90-1326: "For the purpose of authorizing entering into an intergovernmental agreement regarding coordination for the Westside Corridor Project and Hillsboro Project (9/27/1990)</li> <li>-Metro Council Resolution No. 90-1300: "For the Purpose of Establishing a Regional Compact Defining the Policy Framework for Determining How to Meet the Regional Share of the Funding Requirements for Light Rail Projects and Endorsing a Funding Plan for the Westside Corridor Project and Initiation of an East Portland/Clackamas County Project (7/26/1990)</li> <li>- Document: Westside Transit Corridor Planning Coordination Agreement (8/31/1990)</li> <li>- Agenda: Westside Light Rail Project Management Group Agenda (5/30/1990)</li> <li>- Westside Tunnel Feasibility Maps (9/15/1988)</li> <li>- Newsletter: Westside Max Facts (Fall/1991)</li> </ul>	9/15/1988 - 6/21/1991
PLANN0463	Final Reports	Sharon Kelly Special Collection	Folder 11	<p><b>Report:</b> An Archaeological Reconnaissance of the Westside Light Rail Transit Corridor - City of Portland, Multnomah County and Washington County, Oregon [Robert W. Keeler Ph.D Cultural Resources Consultant] (12/18/1989) Not to be publically disclosed – contains archeologically sensitive information</p>	12/18/1989

Metro Records and Information Management (RIM) Program:  
Records Inventory

PLANN0463	Final Reports	Sharon Kelly Special Collection	Folder 12	<p><b>South/North Corridor Study</b></p> <ul style="list-style-type: none"> <li>- Correspondence: (10/26/1990 - 10/22/1998)</li> <li>- Testimony on the DEIS for the South/North Light Rail Project - Jim Howell [Citizens for Better Transit/ Association of Oregon Rail and Transit Advocates, and former Tri-Met Planner and Project Architect (4/13/1998)</li> <li>- Testimony of Keith Bartholomew [Staff Attorney 1000 Friends of Oregon on the South/North Transit Study Draft Environmental Impact Statement] (4/13/1998)</li> <li>- Testimony to the South/North Light Rail Downtown Oversight Committee: Jim Howell (4/14/1998)</li> <li>- Undated Testimony from Tom Kelly [President of Neil Kelly Company]</li> <li>- Letter: To: To Whom it may Concern; From: The Lynch Company; Subject: Potential Impact of S/N Corridor Project on Lynch Company (4/13/1998)</li> <li>- Letter: To: South/North Steering Committee; From: Tad Winiecki [Higherway Transit Research] ; Subject: On-demand Personal Rapid Transit (4/13/1998)</li> </ul>	10/26/1990 - 10/22/1998
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Metro Records and Information Management (RIM) Program:  
Records Inventory

PLANN0463				<p>Continued:  Document: South/North Locally Preferred Strategy Steering Committee Recommendation (6/5/1998)  - Draft Report: The North South Transit Corridor Study - Preliminary Alternatives Analysis Draft Communications Plan (11/6/1992)  - Pamphlet: Max Facts - South/North Light Rail - Measure 26-13  - Document: South/North Decision-Making Process and Organizational Structure  - Document: South/North Transit Corridor Study - Public Involvement Plan - Tier II - DEIS Preliminary Engineering - Step One (January 1996 through Spring 1997)  - TriMet Resolution 98-07-42 "Authorizing the filing of an application for land use final order for the South-North light Rail Project (7/1/1998)  - Metro Council Resolution No. 98-2674 - For the Purpose of Adopting the Locally Preferred Strategy for the South/North Light Rail Project (7/23/1998)  - Metro Council Resolution No. 98-2673 "For the purpose of adopting the land use final order establishing the light rail route, stations, lots and maintenance facilities and the related highway improvements for the South/North light rail project (7/23/1998)</p>	
PLANN0463	Final Reports	Sharon Kelly Special Collection	Folder 13	<p><b>North Corridor Light Rail:</b>  - Letter: To: Mike Burton [Metro Executive Officer]; From: Fred Hansen [TriMet]; Subject: Interstate Max Project (5/20/1999)  - Letter: To: John Gray [Metro Regional Government]; From: Robert W. Hadlow [State of Oregon - Senior Environmental Coordinator, Region 1]; Subject: North Denver Ave Viaduct Statement of Ineligibility for the National Register of Historic Places (9/15/1999)  Letter: To: Interested Persons; Subject: North Corridor Interstate MAX Light Rail Project, Portland, Oregon Final Environmental Impact Statement (FEIS) (10/27/1999)  Report: Draft - Summary of the Capital Financial Plan for the Interstate Light Rail Project - IMAX - Prepared by Tri-Met (7/1999)  Document: Revised Memorandum of Understanding Pursuant to 36 CFR Part 800 (Protection of Historic Properties for the North Corridor Interstate MAX Light Rail Project (7/11/2001)  - Evaluation of Effect on Historical, Archaeological or Other Cultural Resource [Including original Photographs] - Project: North Corridor Light Rail Project x11</p>	5/20/1999 - 10/27/1999

Metro Records and Information Management (RIM) Program:  
Records Inventory

PLANN0463	Final Reports	Sharon Kelly Special Collection	Folder 14	<p><b>South Corridor Light Rail:</b></p> <ul style="list-style-type: none"> <li>- Document: DRAFT - Milwaukie to Portland Citizen Working Group - Recommendation to Project Staff on Which Transportation Alternatives Should Be Forwarded for Further Study in the Phase of the South Corridor Transportation Alternatives Study (11/9/2000)</li> <li>- Report: South Corridor Project - Locally Preferred Alternative Report (Metro Council) 4/17/2003</li> <li>- Report: Request for Proposal for a Public Opinion Research Consultant: South Corridor Transportation Alternatives Study (2/16/2000)</li> <li>- News release: "Metro Council Takes the Final Vote on South/North Alignment" (7/23/1998)</li> <li>- Correspondence: (10/5/1999 - 9/24/2003)</li> </ul>	7/23/1998 - 9/24/2003
PLANN0463	Final Reports	Sharon Kelly Special Collection	Folder 15	<p><b>Hillsboro Corridor - Westside Light Rail Light Rail Transit Extension (1/2)</b></p> <ul style="list-style-type: none"> <li>- Newsletters: "Hillsboro Choices - Hillsboro Alternatives Analysis - Metropolitan Service District and Tri-Met" (Fall 1991 - Spring 1994)</li> <li>- Correspondence: (9/13/1990 - 10/26/1994)</li> <li>- Agendas: (4/30/1993 - 7/28/1993)</li> </ul>	9/13/1990 - 10/26/1994
PLANN0463	Final Reports	Sharon Kelly Special Collection	Folder 16	<p><b>Hillsboro Corridor - Westside Light Rail Light Rail Transit Extension (2/2)</b></p> <ul style="list-style-type: none"> <li>- Document: Traveling Transcript - Public Hearing by the Hillsboro/Westside Steering Group (5/24/1993)</li> <li>- Document: Public Information for July 28, 1993 - Land Use Hearing/ Land Use Criteria</li> <li>- Document: Public Information for July 28, 1993 Land Use Hearing - On the Hillsboro Extension to the Westside Corridor Project - Tri-Met Board Hearing Procedures</li> <li>- Document: Scope of Work for an Evaluation of the Banfield Transit Station Area Planning Program (Revised 3/3/1992)</li> <li>- Document: Draft Record of Decision - Hillsboro Extension of the Westside Corridor Project in Washington County, Oregon by TriMet and Metro</li> <li>- Document: Alignment Chronology (10/14/1991)</li> <li>- Legislative Document: Recommendation of the Westside/Hillsboro Citizens Advisory Committee (6/8/1993 - 6/9/1993)</li> </ul>	10/14/1991 - 7/28/1993

Metro Records and Information Management (RIM) Program:  
Records Inventory

PLANN0463	Final Reports	Sharon Kelly Special Collection	Folder 17	<p><b>Airport / I-205 Light Rail Transit</b></p> <ul style="list-style-type: none"> <li>- Letter: To: Cayla Morgan [Seattle Airport District Office]; From: Terry Whisler [Metro]; Subject: Cascade Station Air Quality Conformity Determination (1/29/1999)</li> <li>- - - Attachment: Document: CS/PIC Plan District - Recommended Draft (12/15/1998)</li> <li>- - - Attachment: Report: Airport Area Transportation Study - Report to Port of Portland - Prepared by DKS Associates (11/1988)</li> </ul>	11/1988 - 1/29/1999
PLANN0463	Final Reports	Sharon Kelly Special Collection	Folder 18	<p><b>Materials from Other Projects (1/2)</b></p> <ul style="list-style-type: none"> <li>- Pamphlet: "L.O.T.I. [Loop Oriented Transit-Mall Intermodal] Portland can build a light rail to Oregon City!"</li> <li>- Testimony Presented to Portland City Council - Regarding: LUR 95-00660 CU DZ: Block 216/Tri-Met Carpool Proposal (1/3/1996)</li> <li>- Document: Technical Memorandum Documenting the Results of the Downtown Lents Traffic and Conceptual Design Analysis (9/23/2003)</li> <li>- Memorandum: To: Michal Wert [CH2M Hill]; From: John Cullerton; Re: Comments on I-5 Project (7/17/1986)</li> <li>- Letter: To: Brian Clymer [UMTA]; From: Mike Ragsdale [JPACT]; Subject: High Capacity Improvement (6/13/1990)</li> <li>- Letter: To: Larry Cole; From: Andrew Cotugno; Subject: Light Rail Bond Measure Vote (1/2/1991)</li> <li>- Memo: To: Leora Yeager [LJS Consulting]; From: Tim Collins [Metro]; Re: Data on Regional LRT Corridors (8/6/1991)</li> </ul>	7/17/1986 - 6/19/2003

Metro Records and Information Management (RIM) Program:  
Records Inventory

PLANN0463				<p><b>Continued:</b></p> <ul style="list-style-type: none"> <li>- Letter: To: John Osterberg; From: Gina S. Whitehill-Baziuk; Subject: "Southern Pacific Route" for a possible "eastside" Light Rail Alignment (9/23/1992)</li> <li>- Letter: To: Christopher Kopca [Downtown Development Group]; From: Leon Skiles [Metro]; Subject: Response to Questions about Rail Corridors (6/5/1995)</li> <li>- Letter: To: Michael Minor and Hugh Saurenman; From: David Unsworth; Re: LRT Speeds (5/30/1996)</li> <li>- Letter: To: Anne Sylvester; From: Sharon Kelly; Subject: Scope and Budget Revision for Expo Center Bus Access Analysis (2/8/2000)</li> <li>- Memo: To: Corridor Initiatives Technical Advisory Committee (TAX and Corridor Initiatives Project Management Group (PMG); From: Tim Collins and Bridget Wiegarts [Metro]; Re: Updated Technical Evaluation Criteria and Measures for Corridors (5/15/2001)</li> <li>- Letter: To: Tom Tushner; From: Carter MacNichol; Subject: Portland Streetcar Project (11/6/2002)</li> <li>- Letter: To: Carter Mac Nichols [Shiels Obletz Johnsen]; From: Neil McFarlane [TriMet]; Subject: Background Description of the Lincoln Street Alignment/ Hillside Site (6/19/2003)</li> </ul>	
PLANN0463	Final Reports	Sharon Kelly Special Collection	Folder 19	<p><b>Materials from Other Projects (2/2)</b></p> <ul style="list-style-type: none"> <li>- Letter: To: Metro JPACT; From: Monroe A. Jubitz (Jubitz); Re: Community Bridge and Road Program (1/3/1996)</li> <li>- Letter: To: Mike Burton [Metro]; From: Daniel B. Griffith and Bruce E. Burns [Burns Bros. Inc]; Subject: Diesel Tax (1/15/1996)</li> <li>- Memo: To: Community Road and Bridge Fund Staff Group; From: Andrew Cotugno; Re: Cancellation of January 31 Meeting (1/30/1996)</li> <li>- Document: Sign-up Sheet for Viewing Focus Groups</li> <li>- Document: Community Bridge and Road Programs (2/26/1996)</li> <li>- Document: Community Bridge and Road Program - Public Comment Report (1/4/1996)</li> <li>- Document: Community Bridge and Road Program (2/26/1996)</li> <li>- Agendas: Community Road and Bridge Fund Staff Group (1/3/1996 - 5/15/1996)</li> </ul>	1/3/1996 - 5/15/1996