

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF AMENDING THE FY 2017-18 BUDGET AND APPROPRIATIONS SCHEDULE AND FY 2017-18 THROUGH FY 2021-22 CAPITAL IMPROVEMENT PLAN TO PROVIDE FOR A CHANGE IN OPERATIONS)

RESOLUTION NO 18-4889
Introduced by Martha Bennett, Chief Operating Officer, with the concurrence of Council President Tom Hughes

WHEREAS, the Metro Council has reviewed and considered the need to increase appropriations within the FY 2017-18 Budget; and

WHEREAS, Metro Code chapter 2.02.040 requires Metro Council approval to add any new position to the budget; and

WHEREAS, the need for the increase of appropriations has been justified; and

WHEREAS, adequate funds exist for other identified needs; and

WHEREAS, ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund's appropriations, if such transfers are authorized by official resolution or ordinance of the governing body, and


WHEREAS, ORS 294.463(3) provides for transfers of appropriations or of appropriations and a like amount of budget resources between funds of the municipal corporation when authorized by an official resolution or ordinance of the governing body stating the need for the transfer, and

WHEREAS, ORS 294.338(2) allows an increase in appropriations due to specific purpose grants or gifts when authorized by an official resolution or ordinance of the governing body stating the need for the recognition., now, therefore

BE IT RESOLVED,

1. That the FY 2017-18 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibit A to this Resolution for the purpose of recognizing new grants, transferring funds from contingency and providing for increased appropriations.
2. That the FY 2017-18 through FY 2021-22 Capital Improvement Plan is hereby amended accordingly.

ADOPTED by the Metro Council this 21st day of June, 2018.



Tom Hughes, Council President

APPROVED AS TO FORM:



Nathan Sykes, Deputy Metro Attorney

Exhibit A
Resolution 18-4889
Schedule of Appropriations

	<u>Current Appropriation</u>	<u>Revision</u>	<u>Revised Appropriation</u>
GENERAL FUND			
Council	4,870,875	10,000	4,880,875
Office of the Auditor	751,334	-	751,334
Office of Metro Attorney	2,602,771	-	2,602,771
Information Services	5,527,411	-	5,527,411
Communications	1,933,422	-	1,933,422
Finance and Regulatory Services	5,499,377	-	5,499,377
Human Resources	3,061,714	-	3,061,714
Property and Environmental Services	2,798,484	-	2,798,484
Parks and Nature	11,724,456	-	11,724,456
Planning and Development Department	16,599,483	375,000	16,974,483
Research Center	4,523,501	-	4,523,501
Special Appropriations	4,329,429	-	4,329,429
Non-Departmental			
Debt Service	2,011,850	-	2,011,850
Interfund Transfers	17,721,136	-	17,721,136
Contingency	1,369,028	(10,000)	1,359,028
<i>Total Appropriations</i>	85,324,271	375,000	85,699,271
Unappropriated Balance	28,642,989	-	28,642,989
Total Fund Requirements	\$113,967,260	\$375,000	\$114,342,260
MERC FUND			
MERC	73,744,642	1,080,000	74,824,642
Non-Departmental			
Interfund Transfers	5,830,412	-	5,830,412
Contingency	54,801,238	(1,080,000)	53,721,238
<i>Total Appropriations</i>	134,376,292	-	134,376,292
Total Fund Requirements	\$134,376,292	\$0	\$134,376,292
OREGON ZOO OPERATING FUND			
Visitor Venues - Oregon Zoo	36,597,364	603,811	37,201,175
Non-Departmental			
Interfund Transfers	4,646,724	-	4,646,724
Contingency	1,074,189	(603,811)	470,378
<i>Total Appropriations</i>	42,318,277	-	42,318,277
Total Fund Requirements	\$42,318,277	\$0	\$42,318,277
Total Appropriations	564,066,135	375,000	564,441,135
Total Unappropriated Balance	83,051,096	-	83,051,096
TOTAL BUDGET	\$647,117,231	\$375,000	\$647,492,231

All Other Appropriations Remain as Previously Adopted

STAFF REPORT

FOR THE PURPOSE OF AMENDING THE FY 2017-18 BUDGET AND APPROPRIATIONS SCHEDULE AND FY 2017-18 THROUGH FY 2021-22 CAPITAL IMPROVEMENT PLAN TO PROVIDE FOR A CHANGE IN OPERATIONS

Date: June 21, 2018

Presented by: Lisa Houghton 503-797-1829

BACKGROUND

The following amendments have been proposed for Council review and action:

Rose Festival Float

Councilor Dirksen is requesting \$10,000 from the Council Opportunity Account in the General Fund contingency to support the creation of a mini-float so Metro can participate in the 2018 Rose Festival Grand Floral Parade. This amount would cover costs associated with the creation and maintenance of a mini-float including materials for decoration, entry fees for the float, and other costs associated with construction and storage.

For more than 100 years, the Grand Floral Parade has been a beloved Portland and Oregonian tradition. The parade draws hundreds of thousands of cheering viewers of every age, along a 4.2 mile route that winds through city streets and across the river. The Rose Festival Organization offers a mini-float program that allows individuals, groups and organizations to participate in the parade at a smaller scale and cost.

Metro's participation in the Grand Floral Parade will provide an opportunity to educate the broader community about Metro as an organization and our work. Utilizing a float in the Grand Floral Parade will allow Metro to connect with individuals in our region that might not typically be exposed to Metro communications in a new and exciting way. Furthermore, some of the infrastructure purchased to create this float can be used for future Grand Floral Parades or other parades.

This action requests a \$10,000 transfer from the Council Opportunity Account in the General Fund contingency.

Zoo Concerts

The Oregon Zoo Guest Services Division has confirmed the 2018 Summer Concert lineup. Historically, there have been two concerts scheduled in June as reflected in the original budget. This summer the promoter was able to confirm five concerts: Ziggy Marley, Violent Femmes, Indigo Girls, Trampled by Turtles and Deer Tick, and Belle & Sebastian with Japanese Breakfast. This amendment requests additional appropriations to account for the costs associated with the additional concerts.

This action requests a \$603,811 transfer from the Zoo Operating Fund contingency.

Federal Grants

The Planning & Development Department recently received two additional federal grants (Brownfields and SWEDS) that were not anticipated when the current budget was developed. The Brownfields grant provides funding to Metro to develop and conduct cleanup planning and community involvement activities for Brownfields sites along the McLoughlin Boulevard corridor. The Southwest Corridor

Equitable Development Strategy (SWEDS) grant provides funding to Metro to produce an equitable development strategy for the Southwest Corridor, where a light rail project is being planned.

This action requests the recognition of a \$375,000 in Federal grant revenues and provides additional associated appropriations authority.

Box Office Costs

Portland's Centers for the Arts box office costs related to Hamilton ticket sales were more than expected due to price level of tickets. Ticket prices, set by the presenter, Broadway Across America, were not known at the time of the fiscal year 2017-18 budget development. The higher ticket prices also resulted in increased box office revenues.

This action requests a \$220,000 transfer from the Portland's Center for the Arts Fund contingency.

Portland's Centers for the Arts Capital Improvement Plan Changes

The following Capital Improvement projects require revision as follows:

- The Point of Sale (POS) total project budget requests an increase from \$130,000 to \$172,000. Pacificwild and the MERC venues have been working towards a solution to replace the end-of-life point of sale (POS) software, upgrade to portable devices and implement PCI compliance. During planning PacificWild identified high priority locations for additional devices at Portland's. These additional devices will have additional cost, requiring an increase to the total project budget. However, the costs will be covered by PacificWild's existing budget for capital items, so no change in appropriation is necessary.
- The Arlene Schnitzer Concert Hall (ASCH) Elevators project requests an increase from \$0 to \$560,000. The ASCH back of house and front of house elevator project will begin this summer when the ASCH is dark for the shell replacement. It was initially planned for the project to start in July, but due to availability on the schedule it will begin in June. The bulk of the costs are for materials which will now be incurred in FY 2017-18. There is no change to the overall project budget, this amendment only shifts the budget from FY 2018-19 to FY 2017-18.
- The Keller electrical infrastructure update project requests an increase from \$0 to \$300,000. The project is scheduled to occur in FY 2018-19. To ensure installation prior to the busy spring season at the Keller, some equipment must be purchased this fiscal year. This amendment requests a timing change to shift a portion of the budget to FY 2017-18.

This action requests \$860,000 transfer from the Portland's Center for the Arts contingency. Attachment 1 outlines the Capital Project changes requested.

Oregon Zoo Capital Improvement Plan Changes

The following Capital Improvement project requires revision as follows:

The AfriCafe Restroom renovation project, originally scheduled for fiscal year 2019-20, will be rescheduled to the current year due to recently noted evidence of mold. This revision will not increase current year appropriations but will instead move \$115,000 from amounts budgeted for other projects under \$100,000.

This action does not impact appropriations. Attachment 2 outlines the Capital Project changes requested.

ANALYSIS/INFORMATION

1. **Known Opposition:** None known.
2. **Legal Antecedents:** ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund's appropriation, if such transfers are authorized by official resolution or ordinance of the governing body. ORS 294.463(3) provides for transfers of appropriations or of appropriations and a like amount of budget resources between funds of the municipal corporation when authorized by an official resolution or ordinance of the governing body stating the need for the transfer. ORS 294.338(2) allows an increase in appropriations due to specific purpose grants or gifts when authorized by an official resolution or ordinance of the governing body stating the need for the recognition. Metro code chapter 2.02.040 requires the Metro Council to approve the addition of any position to the budget. Metro's adopted financial policies require any project exceeding \$100,000 or an existing CIP project increasing greater than 20 percent to receive Council approval.
3. **Anticipated Effects:** This action provides for changes in operations as described above and provides additional appropriations authority.
4. **Budget Impacts:** This action has the following impacts on the FY 2017-18 budget:
 - Provides \$10,000 to Council through a transfer from Council Opportunity Account in the General Fund contingency.
 - Provides \$603,811 to Oregon Zoo Guest Services through a transfer from the Oregon Zoo Operating Fund contingency.
 - Recognizes \$375,000 of specific purpose grants and provides additional associated appropriations authority in the General Fund Planning and Development department.
 - Provided \$220,000 to the Portland's Centers for the Arts operations through a transfer from the Portland's Centers for the Arts Fund contingency
 - Provides \$860,000 to the Portland's Centers for the Arts through a transfer from the Portland's Centers for the Arts Fund contingency and amends the FY 2021-22 Capital Improvement Plan.
 - Amends the FY 2017-18 through FY 2021-22 Capital Improvement Plan for projects at the Oregon Zoo.

RECOMMENDED ACTION

The Chief Operating Office recommends adoption of this Resolution.

**Mid-Year Amendment to FY 2017-18
Capital Project Detail**

Portland'5 Centers for the Arts

Attachment 1

Resolution 18-4889

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	Est. End Date						Source/s of Funding (Carry Fwd, Grant, etc.)	Other Project Comments
							2018	2019	2020	2021	2022		
N	8R204	ASCH elevators - front of house	526100	554	58999	8/31/2018	240,000	60,000				move budget from FY 2018-19	
N	8R205	ASCH elevators - back of house	526100	554	58999	8/31/2018	320,000	80,000				move budget from FY 2018-19	
N	8R155	Keller electrical	526100	554	58999	6/30/2019	300,000	300,000				move budget from FY 2018-19	
N	85110	Point of Sale	575000	554	58999	12/31/2018	172,000					decrease in F&B costs	

**Mid-Year Amendment to FY 2017-18
Capital Project Detail**

Oregon Zoo Asset Management Fund

Attachment 2

Resolution 18-4889

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	Est. End Date	Revised Project Budget					Source/s of Funding (Carry Fwd, Grant, etc.)	Other Project Comments
							2018	2019	2020	2021	2022		
Y		AfriCafe restroom renovation	526100	326	27000	6/30/2018	115,000						
N		TBD ZOO R&R Projects	varies	326	27000	6/30/2018	71,973						