



**RECORDS & INFORMATION MANAGEMENT (RIM) PROGRAM
RECORDS LIST**

RECORDS FORMAT: Hard Copy ☒ Electronic _____ Other Media: _____
PURPOSE: Records for On-Site Storage _____ Records for Off-Site Storage ☒ Records for Destruction _____

DEPARTMENT: Metro Council **PROGRAM:** Metro Council **PREPARED BY:** Becky Shoemaker
RECORD SERIES TITLE: Metro Council Meeting Records: Agendas, Meeting Packets, Minutes and Exhibits
RECORD SERIES NO: M04-00-06(a)
MINIMUM RETENTION: Permanent
DATE RANGE/FROM: 07/10/2018
DATE RANGE/TO: 10/25/2018

METRO BOX NO: COUNC0522
ACCESS, INC. BOX NO: OREG91488
BOX TITLE: Metro Council Meeting Records: Meeting Packets – Folders No. 1(a) – 23(c)

Complete the following section or attach an existing electronic list:

Folder No.	Description:	Meeting Date:
1(a) - 1(d)	Council Work Session	July 10, 2018
2(a)	Council / MERC Joint Meeting	July 11, 2018
2(b)	Council Work Session	July 17, 2018
3	Council Regular Meeting	July 19, 2018
4	Council Work Session	July 24, 2018
5	Council Regular Meeting	July 26, 2018
6	Council Regular Meeting	July 31, 2018

Folder No.	Description:	Meeting Date:
7	Council Regular Meeting	August 2, 2018
8	Council Work Session	August 7, 2018
9	Council Work Session	August 14, 2018
10	Council Work Session	September 4, 2018
11	Council Work Session	September 6, 2018
12	Council Work Session	September 11, 2018
13	Council Regular Meeting	September 13, 2018
14	Council Work Session	September 18, 2018
15	Council Regular Meeting	September 20, 2018
16	Council Regular Meeting	September 27, 2018
17	Council Work Session	October 2, 2018
18	Council Regular Meeting	October 4, 2018
19	Council Work Session	October 9, 2018
20	Council Retreat	October 11, 2018
21	Council Work Session	October 16, 2018
22	Council Regular Meeting	October 18, 2018
23(a) – 23(c)	Council Regular Meeting	October 25, 2018