



**RECORDS & INFORMATION MANAGEMENT (RIM) PROGRAM  
RECORDS LIST**

**RECORDS FORMAT:** Hard Copy  Electronic \_\_\_\_\_ Other Media: \_\_\_\_\_  
**PURPOSE:** Records for On-Site Storage \_\_\_\_\_ Records for Off-Site Storage  Records for Destruction \_\_\_\_\_

**DEPARTMENT:** MERC Commission      **PROGRAM:** MERC Commission      **PREPARED BY:** Becky Shoemaker  
**RECORD SERIES TITLE:** MERC Resolutions  
**RECORD SERIES NO:** M20-01-04  
**MINIMUM RETENTION:** Permanent  
**DATE RANGE/FROM:** 01/22/1992  
**DATE RANGE/TO:** 12/19/1994

If you checked Records for Storage, complete the following information:  
**METRO BOX NO:** MERC00182  
**ARCHIVE SYSTEMS BOX NO:** OREG91491  
**BOX TITLE:** Metropolitan Exposition Recreation Commission (MERC) Resolutions 161 to 94-83

Complete the following section or attach an existing electronic list:

Folder No.	Resolution No. and Title	Date Adopted
	See Attached List	

161	01/22/92	FY 92-93 Budget
162	02/18/92	Election of Officers/Confirmation
163	02/18/92	Personnel Policy Amendment
164	02/18/92	Checking Account Signers
165	02/20/92	FY 1992 - 93 Budget Adjustments
166	03/11/92	Civic Stadium No-Smoking Policy
167	03/11/92	MERC By-Law Change
168	03/11/92	NBA Rule Change - Contract Amendment
169	04/08/92	Borders, Perrin & Norrande, Inc.
170	04/08/92	Hollywood Lights, Inc.
171	04/08/92	Photo & Sound Company

**MERC Resolutions**  
**Page 2**

172	05/13/92	Capital Improvement Fund Policy
173	05/13/92	PCPA Rental Rates
174	05/13/92	Jake's Catering Price Changes
175	05/13/92	PCPA Mission Statement
176	05/13/92	PCPA Naming Policy
177	05/13/92	FY 91-92 Budget Adjustments
178	05/13/92	Parking and Towing Policy
179	05/13/92	Schedule of Extra Charges Labor
180	05/13/92	Coast-to-Coast (Peer Group Security)
181	05/13/92	MERC Mission Statement
182	05/13/92	Arts Plan 2000 - Endorsement
183	06/10/92	PCPA Three-Tier Rental Rate (Commercial Rates)
184	06/10/92	OSF Tickets
185	06/10/92	POVA 92-93 Budget Adjustments
186	06/10/92	Purchased Labor Contracts
187	06/10/92	Personnel Policy Revision (Employee Benefits)
188	07/08/92	Personnel Policies
189	07/08/92	Affirmative Action
190	07/08/92	Local 87 Contract Approval

## **MERC Resolutions**

191	08/12/92	Temporary Labor Services
192	09/09/92	Industrial Labor RFP
193	09/09/92	Intergovernmental Agreement (Police Services)
194	09/09/92	Smoking Areas (Memorial Coliseum)
195	09/09/92	Parking Rates (Memorial Coliseum)
196	09/09/92	Salary Adjustments
197	09/09/92	Schedule of Extra Charges
198	09/17/92	Accepting Resignation of General Manager
199	09/17/92	Appointed Jeffery A. Blosser Acting General Manager
200	10/08/92	Bank Signature Cards
201	10/14/92	Contract Awards for Temporary Industrial Labor Services
202	10/14/92	Coliseum/Civic Stadium Rental Rates
203	10/14/92	Coliseum Concession Menu Price Increases
204	10/14/92	OCC RFP Request for Escalator/Elevator Maintenance
205	10/14/92	Evaluations & Salary Adjustments for Senior Staff (5%)
206	10/14/92	Compensation for Assumption of Duties & Responsibilities for Acting General Manager
207	10/21/92	Amendment to Jakes Contract
208	11/18/92	Bingo/Raffle Policy
209	11/18/92	POVA Contract
210	11/18/92	Sports Authority Funding
211	01/13/93	Election of Officers (93)
212	01/13/93	FY 93-94 MERC Budget
213	01/25/93	No Smoking Policy - Coliseum
214	02/10/93	First Congregational Church of Portland
215	02/10/93	Supplemental Budgets for Spectator Facilities
216	02/10/93	Amend Existing Budget (No actual Resolution)
217	02/10/93	Stadium Oil Contamination Oil Clean-Up

MERC Resolutions  
3/10/93

218	3/10/93	Personnel Policy Changes - Transition Issues
219	3/10/93	Adopting Standards, Criteria & Policy directives to be used in hiring Metro ERC Interim General Manager.
220	3/31/93	Hiring of Interim General Manager Pat LaCrosse
221	4/14/93	Approval of Extending Advertising Contract
222	4/14/93	Proposed Concession Menu Price Increase Stadium
223	4/14/93	PCPA FY 1992-93 Supplemental Budget Phantom of the Opera
224	4/14/93	Establishing Separate Bank Account for OAC Events
225	5/12/93	Approval of PCPA Rental Rates
226	5/12/93	National Marketing Services Agreement (OCC)
227	5/12/93	Convention Services & Hospitality Training
228	5/12/93	Approval of Parking Lot Management
229	5/12/93	Approval of Peer Group Security Agreement
330	6/9/93	Approval of PCPA Scheduled Facility Charges
331	6/9/93	Extension of Temporary Personnel Services
332	6/9/93	Bank Signature Cards
333	6/9/93	Accepts bid/Portable Concert Stage - Civic Stadium
334	6/9/93	Rejects bid/Portable Canopied Grid System Civic Stadium
335	6/29/93	National Advertising & Marketing Agreement (POVA)
336	6/29/93	Bank Signature Cards

\*\*\*\*\*

New numbering system beginning fiscal year July 1, 1993.

93-1	7/14/93	Approval of Sports Authority Contract
93-2	7/14/93	COLA for MERC Non-Represented Employees FY 93-94 (Tabled until September meeting)
93-3	7/14/93	Approval of New Job Classifications & Transfer of Funds from Civic Stadium to PCPA

MERC Resolutions  
8/11/93 thru

93-04	8/11/93	Approval of Audio Visual Agreement
93-05	8/11/93	Lloyd District Street Improvement Payment of LID
93-06	8/11/93	Budget Adjustment Request -- Security Supervisor Secretary/Receptionist
93-07	8/11/93	Vacation Leave Credits Policy
93-08	8/11/93	Revised Family Medical Leave Policy
93-09	8/11/93	Bank Signature Cards
93-10	09/8/93	Minority Marketing RFP
93-11	09/8/93	Automated Ticketing Services Agreement
93-12	09/8/93	IATSE Local B-20 Tentative Agreement (Tabled 9-8-93)
93-13	09/8/93	COLA for MERC Non-Rep Employees FY 93-94 (Tabled 9-8-93)
93-14	09/8/93	Approval of Friends Contract
93-15	10/8/93	COLA for MERC Non-Rep Employees FY 93-94
93-16	10/13/93	Smoking Policy for PCPA Building
93-17	10/13/93	Supporting Triple A Territory Option for one year
93-18	10/13/93	IATSE Local B-20 Ushers
93-19	10/13/93	IATSE Local B-28 Stagehands
93-20	11/01/93	Minority Marketing Contract
93-21	11/01/93	Truck Marshalling Lot Contract
93-22	11/01/93	Clarifying the General Manager's Authority in Personnel Matters
93-23	11/10/93	Minority Marketing Services Agreement
93-24	11/10/93	Ratification of Tentative Agreement w/Local Operating Engineers 701
93-25	12/08/93	Approval of POVA Marketing Services Agreement
93-26	12/08/93	PCPA Rental Rate Increase
93-27	12/08/93	Civic Stadium Operational Statement
93-28	12/08/93	Expo Center Operational Statement
93-29	12/08/93	Adopting New Personnel Classification Utility Maintenance Specialist
93-30	12/10/93	Fiscal Year 94-95 Budget

MERC RESOLUTIONS  
01/12/94 thru 05/11/94

94-1	01/12/94	Oregon Tourism Alliance Agreement
94-2	01/12/94	RFP for Exclusive Concert Promotion at Civic Stadium
94-3	01/12/94	Establishment of Petty Cash at Portland Expo Center
94-4	01/12/94	Job Classification Change for Heather Teed
94-5	01/12/94	Authorizing the hiring of Harriet Sherburne as Interim Facility Director
94-6	02/09/94	Recommending Allocation of Hotel Tax (Tabled)
94-7	02/09/94	Check Signers/Bank Signature Cards
94-8	02/22/94	Election of Officers
94-9	03/15/94	Broadway Series Agreement
94-10	03/15/94	Hotel Tax Reallocation
94-11	03/30/94	Amend Oregon Tourism Alliance Marketing Contract by \$8,250.00
94-12	03/30/94	Contract w/"Double Tee" Promotions, Inc. for Summer Concert Series"
94-13	03/30/94	Amend FY 93-94 Budget
94-14	03/30/94	Adopt MERC Facility Business Plans
94-15	03/30/94	Approve Support Cost Analysis
94-16	04/20/94	Approval of AFSCME Contract
94-17	04/20/94	Amend Budget for Expo (Capital Funds for Improvement)
94-18	04/20/94	Extension of Parking Contract at Expo
94-19	04/20/94	Extension of Ticketing Agreement
94-20	04/20/94	Amend Support Cost Resolution (Revision)
94-21	05/02/94	Bid for McCoy Electric Company, Inc. (Lighting Controls for Oregon Convention Center)
94-22	05/11/94	Extension of OCC Parking Lot Agreement
94-23	05/11/94	Extension of Security Agreement
94-24	05/11/94	Extension of OTA Agreement
94-25	05/11/94	Approval of Contract w/PDX Sports Authority Marketing Contract
94-26	05/11/94	Approval of Calgary Cannons Triple A Baseball Agreement Deadline

MERC Resolutions  
05/11/94 thru 9/14/94

94-27	05/11/94	Extension of Food & Beverage Agreement
94-28	05/11/94	Employment Contract for Harriet Sherburne
94-29	05/11/94	Authorizing Acceptance of Credit Cards at Civic Stadium
94-30	06/08/94	Creation of Assistant Security Supervisor Classification
94-31	06/08/94	Local 701 Operating Engineers Contract
94-32	06/08/94	Invitation for Bids for Temporary Labor Industry Labor for MERC Facility
94-33	06/08/94	Development Project Manager Position for Pam Erickson
94-34	06/29/94	Approval of Cost of Living Adjustment (COLA) Increase
94-35	07/13/94	Approval of Advertising Contractor/Marketing
94-36	07/13/94	Approval of Concessions Contract Extension
94-37	07/13/94	Schedule of Extra Charges for All Facilities (OCC, PCPA and Civic Stadium)
94-38	07/13/94	Approval of Scheduling Policy & Procedures for Broadway & Musical Theatre Series at Civic Auditorium
94-39	07/13/94	Approval of Portland Opera/Jujamcyn Productions Company for a Musical Theatre Series Agreement
94-40	07/13/94	Approval of Portland Expo Manager (Chris Bailey)
94-41	08/10/94	Approval of Policies & Procedures Change for Scheduled Events/Civic Auditorium
94-42	08/10/94	Civic Auditorium Restroom Additions/Budget Amendment (On Hold)
94-43	08/10/94	Authorizing a RFP for Janitorial Services
94-44	08/10/94	MERC Bylaw Changes (Will Pass/September Mtg)
94-45	08/10/94	Approval of Contract Award for Temporary Industrial Labor Services
94-46	08/10/94	Approval of I.A.T.S.E. B-20 Agreement
94-47	00/00/00	Recommend adding name of "J.E. Bud Clark" to the Oregon Convention Center (Taken off Agenda/On Hold)
94-48	09/14/94	Approval of Concession Improvements at OCC
94-49	09/14/94	Approval of Civic Auditorium Restroom Additions



MERC Resolutions  
09/14/94 thr  
u 11/09/94

94-50	09/14/94	Approval of Land Lease for PCPA
94-51	09/14/94	Approval of Baseball Club for Civic Stadium
94-52	09/14/94	Reclassification for Expo Manager Chris Bailey
94-53	09/14/94	Amending MERC Resolution 113, to cover unscheduled activity at Expo
94-54	09/14/94	Establishment of Petty Cash for PCPA Operations
94-55	09/14/94	Establishment of Bank Accounts for Broadway and Musical Theatre Series'
94-56	09/14/94	MERC ByLaw Change
94-57	09/14/94	Adopting New Job Classification of Purchasing Systems Manager Jim Waki
94-58	09/14/94	Approval of \$10.95 per serving for the Jake's Backstage buffet supper at PCPA
94-59	09/14/94	Authorizing Metro's Office of General Counsel to defend the case of Sunset Productions Inc. v. Metro ERC
94-60	09/14/94	Approval of General Manager/Patrick LaCrosse contract extension (Resolution not valid) <u>Technical error</u>
94-61	10/19/94	Election of MERC officers
94-62	10/19/94	Approval of "Friends of the PCPA" 2nd Year Contract; and Progress Report (On Hold)
94-63	10/19/94	Approval of Economic Improvement District Assessment Agreement
94-64	10/19/94	Approval of Baseball Contract at Civic Stadium
94-65	10/19/94	Approval of Janitorial Services Agreement at Expo
94-66	10/19/94	Approval of Ticketing Proposals & Staff Report
94-67	10/19/94	Approval of General Manager/Patrick LaCrosse Contract Extension
Report	11/09/94	Draft RFP for Automated Ticket Services at the Oregon Convention Center/Expo
94-69	11/09/94	Approval of 2 New Positions in Operations Department
94-70	11/09/94	Approval of "Friends of the PCPA" 2 year Contract Extension
94-71	11/09/94	Recommending that City and Metro Examine the future of Civic Stadium

MERC Resolutions  
11/09/94 thru 12/19/94

94-72	11/09/94	Approval of Fiscal Year 95-96 Budget
94-73	11/09/94	Approval of MERC Public Records Request, Procedures and Fees
94-74	11/09/94	Recommending that City & Metro resolve the final transfer and consolidation of certain City facilities at Metro
94-75	12/14/94	Approving Salary Increase for Non-Represented Employees
94-76	12/14/94	Approving the International Union of Operating Engineers (IUOE) Local 701 Amended Agreement
94-77	12/14/94	Approving the AFSCME Local 3580-01 Agreement
94-78	12/14/94	Approval of Extension of Ticketing Agreement
94-79	12/14/94	Approval of Public Records Request Addendum
94-80	12/14/94	Approval of Tax Deductible Status of Employees 6% Contribution
94-81	12/14/94	Approval of Action Limiting OCC Food Selection
94-82	12/19/94	Approval of Bid for Civic Auditorium Restroom Project
94-83	12/19/94	Approval of Adding the name of "J.E. Bud Clark" to the Oregon Convention Center Ballroom