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DEPARTMENT: MERC Commission **PROGRAM:** MERC Commission **PREPARED BY:** Becky Shoemaker
RECORD SERIES TITLE: MERC Resolutions
RECORD SERIES NO: M20-01-04
MINIMUM RETENTION: Permanent
DATE RANGE/FROM: 01/23/2002
DATE RANGE/TO: 11/16/2005

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BOX TITLE: Metropolitan Exposition Recreation Commission (MERC) Resolutions 02-01 to 05-27

Complete the following section or attach an existing electronic list:

Folder No.	Resolution No. and Title	Date Adopted
	See Attached List	

Metropolitan Exposition-Recreation Commission Resolution Directory

MERC Resolutions 2002

02-01	1/23/02	Approval of Budget Amendment to FY 02-03 MERC Operating Fund
02-02	1/23/02	Approval of Sponsorship, Advertising and Naming Rights Assessment RFP
02-03	1/23/02	Approval of Parking Lot Labor & Limited Operational Management Services RFP
02-04	1/23/02	Ratification of Pacific Power and Light Agreement
02-05	1/23/02	Approval of Revising Expo Event Day/Space Parking Classification and Raising Parking Fees
02-06	2/27/02	Authorizing MERC GM to Set Ancillary Rates and Primary Rates for MERC Facilities
02-07	2/27/02	Approving the Testing and Balancing of Mechanical Systems for OCC Expansion Project
02-08	2/27/02	Approving the Selection of Alternates for OCC Expansion Project
02-09	3/27/02	Approval of MERC Parking Services Contractor
02-10	3/27/02	Approval of MERC Advertising, Sponsorship and Naming Rights Program Contractor
02-11	4/24/02	Approval of amendment of the Commission's by-laws so as to provide for election of officers in accordance with Metro's fiscal year
02-12	4/24/02	Approval of collective bargaining agreement with the Theatrical Employees Union Local B-20, International Alliance of Theatrical Stage Employees and Moving Picture Machine Operators of the Unites States and Canada (IATSE Local B-20)
02-13	4/24/02	Approval of Change Order #1 to GMP contract 922771
02-14	4/24/02	Approval of Change Order #2 to GMP contract 922771
02-15	6/19/02	Approval of a revision of MERC's contracting policies (approved on 7/24/02)
02-16	6/19/02	Approval of extension of POVA marketing contract
02-17	6/19/02	Approval of extension of OCVSN marketing contract
02-18	6/19/02	Approval of lease for I-5 lot
02-19	6/19/02	Approval of contract for concession stand "B" remodel
02-20	6/19/02	Approval of user fees and rental rates for PCPA, effective July 1, 2002
02-21	7/24/02	Approval of payment plan for local improvement district assessments
02-22	7/24/02	Approval of authorization for implementation of the Martech report and recommendations
02-23	7/24/02	Approval of RFP for peer security
02-24	7/24/02	Approval of contract for OCC Concession Stand "B"
02-25	7/24/02	Approval to issue request for bids for replacement of New Theatre Building carpet

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02-26	8/28/02	Approval of phase II of Front Row Marketing personal services agreement
02-27	8/28/02	Approval of renewal of agreement with the Friends of the Performing Arts Center
02-28	8/28/02	Approval to accept the adjusted bid of Pacific Modular, Inc. of Beaverton, Oregon, as negotiated with MERC staff following the bid opening, for PCPA's New Theatre Building carpet replacement project (REMOVED FROM AGENDA)
02-29	8/28/02	Approval to reject the bid of Pacific Modular, Inc. of Beaverton, Oregon, following the bid opening, for PCPA's New Theatre Building carpet replacement project
02-30	9/25/02	Approval of change order #2 to MERC contract 921818 with ZGF Architects
02-31	9/25/02	Approval of the implementation of a user fee and facility rental rates for fiscal years 03-04, 04-05 and 05-06 at the Portland Metropolitan Exposition Center
02-32	9/25/02	Authorizing Chair and Secretary-Treasurer to negotiate and execute contract amendments
02-33	10/23/02	Approval of revision to Change Order #2, MERC Contract 922771, with Hoffman Construction Company
02-34	10/23/02	Approval of Change Order #3, MERC Contract 922771, with Hoffman Construction Company
02-35	10/23/02	Approval of rental rates for Brunish Hall
02-36	11/20/02	Approval and Transmission of the MERC Operating Fund, the MERC Pooled Capital Fund and Oregon Convention Center Capital Project Fund for Fiscal Year 2003-2004.
02-37	11/20/02	Authorization of the Chair and Secretary-Treasurer to negotiate an Interim General Manager Agreement with Sheryl Manning
02-38	11/20/02	Ratifying Amendments to the Automated Ticketing Services Agreements with Fastixx and Ticketmaster between the Commission and its authorized ticket agents

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MERC Resolutions 2003

03-01	01/22/03	Authorizing the ratification of a collective bargaining agreement with the International Union of Operating Engineers, Local 701-1 (IUOE), tentative agreement
03-02	01/22/03	Approving negotiated contract terms for the extension of the current food and beverage management contract with ARAMARK/Giacometti Partners, and authorizes the MERC General Manager to negotiate final documents to provide for such extension to this contract
03-03	01/22/03	Authorizing change order #4 for GMP contract 922771 with Hoffman Construction Company of Oregon for the Oregon Convention Center expansion and authorizing the MERC General Manager to execute GMP change order #4 on behalf of the Commission
03-04	2/26/03	Authorizing a budget amendment to the fiscal year 02-03 adopted budget for the MERC Operating Fund to authorize the expenditures of funds from "Contingency" in the fiscal year 02-03 budget
03-05	2/26/03	Approving and transmitting a revised budget for the fiscal year 03-04 MERC Operating Fund and MERC Pooled Capital Fund budget to Metro Council
03-06	2/26/03	Establishing a MERC employee-paid parking program and including MERC employees in the Metro Transportation Demand Management program
03-07	2/26/03	Approving the Regulation of Unscheduled Activities at Metropolitan Exposition-Recreation Commission Facilities
03-08	2/26/03	Selecting "JT Stephens Construction Company," Salem, OR, as the lowest responsive and responsible bidder in response to Request for Bids, relating to the "Keller Orchestra Level Remodel Project," and authorizing the General Manager to execute a contract with "JT Stephens Construction Company," Salem, OR
03-09	3/26/03	Approving and adopting revised and updated personnel policies
03-10	3/26/03	Approving and transmitting a revised budget for fiscal year 03-04 MERC Operating Fund and MERC Pooled Capital Fund budget to Metro Council
03-11	3/26/03	Approving rates for exclusive booth cleaning services offered at the Oregon Convention Center
03-12	3/26/03	Authorizing staff to execute a contract with Virco, Inc. for general use chairs for the Oregon Convention Center Expansion Project and authorizing Oregon Convention Center staff to execute the contract on behalf of the Commission
03-13	3/26/03	Authorizing staff to execute a contract with Midwest Folding Products for general use tables for the Oregon Convention Center Expansion Project and authorizing Oregon Convention Center staff to execute the contract on behalf of the Commission
03-14	3/26/03	Authorizing staff to execute a contract with SICO America, Inc. for a dance floor for the Oregon Convention Center Expansion Project and authorizing Oregon Convention Center staff to execute the contract on behalf of the Commission
03-15	3/26/03	Authorizing staff to execute a contract with StageRight for stage, risers and accessories for the Oregon Convention Center Expansion Project and authorizing Oregon Convention Center staff to execute the contract on behalf of the Commission
03-16	3/26/03	Accepting artwork from Carl Morris as a dedicated gift to the Oregon Convention Center

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03-17	3/26/03	Approving an amendment and extension to the Agreement For Use Of The Intermediate Theatre Of The Portland Center For The Performing Arts between MERC and Portland Center Stage, and authorizing the MERC General Manager to execute the amendment and extension
03-18	3/26/03	Approving an Intergovernmental Agreement between Metro, by and through the Metropolitan Exposition-Recreation Commission (MERC), and the Tri-County Metropolitan Transportation District of Oregon (Tri-Met) for the Expo Center Interstate Max Project Improvements
03-19	3/26/03	Approving the terms of an amendment to the Broadway Series Agreement, authorizing the general manager to prepare an amendment containing the approved terms, and authorizing the general manager to sign the amendment on behalf of the Commission
03-20	4/23/03	Approving additional terms for the amendment to the Broadway Series Agreement, authorizing the general manager to prepare an amendment containing the approved terms, and authorizing the general manager to sign the amendment on behalf of the Commission
03-21	4/23/03	Recognizing the contributions of Sheryl Manning to the Metropolitan Exposition Recreation Commission as Interim General Manager
03-22	5/28/03	Approving implementation of Milliman, USA trending recommendations
03-23	5/28/03	Approving Construction Fund expenditures for staff-identified projects
03-24	6/25/03	Approving Change Order #2 to contract 923781 with Northwest Engineering Services, Inc., authorizing the MERC General Manager to execute Change Order #2 on behalf of the Commission, and authorizing the MERC General Manager to execute any additional amendments necessary to complete the project up to a total maximum contract price of \$283,460
03-25	6/25/03	Approving selection of CMJ Construction, Inc. as the lowest responsive and responsible bidder in response to a request for bids relating to the Oregon Convention Center expansion operations remodel (Phase I), and authorizing the MERC General Manager to execute a contract with CMJ Construction
03-26	6/25/03	Approving selection of Shaw Contract Flooring Services, Inc. dba Spectra Contract Flooring as the lowest responsive and responsible bidder in response to a request for bids relating to the Keller Auditorium lobby carpet replacement and authorizing the MERC General Manager to execute a contract With Shaw Contract Flooring Services, Inc. dba Spectra Contract Flooring
03-27	6/25/03	Approving selection of Robert Gray Partners, Inc. of Sherwood, Oregon as the lowest responsive and responsible bidder in response to a request for bids relating to the Expo walkways and canopy project and authorizing the MERC General Manager to execute a contract with Robert Gray Partners, Inc.
03-28	6/25/03	Recognizing the contributions of George Bell to the regional facilities of the Portland metropolitan region
03-29	7/23/03	Electing the Commission's officers for fiscal year 2003-04
03-30	7/23/03	Thanking Judy Rice for her service as Chair of the Commission
03-31	7/23/03	Approving the ratification of two collective bargaining agreements under one cover with the International Longshore and Warehouse Union (I.L.W.U.) Local 28, tentative agreement
03-32	7/23/03	Approving the ratification of a collective bargaining agreement with the International Union of Operating Engineers, Local No. 701 (I.U.O.E.), AFL-CIO
03-33	7/23/03	Adopting the recommendations made as a result of the First Opportunity Target Area (FOTA) assessment

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03-34	7/23/03	Approving change order #5 to contract 922771 with Hoffman Construction Company of Oregon to reduce the guaranteed maximum price (GMP) specified in the contract by \$1,500,000, and authorizing the General Manager to execute change order #5 on behalf of the Commission
03-35	8/27/03	Approving ratification of a Collective Bargaining Agreement with the International Alliance of Theatrical Stage Employees, Moving Picture Technicians, Artists, and Allied Crafts of the United States, its Territories and Canada (I.A.T.S. E.) Local 28
03-36	8/27/03	Authorizing MERC to serve as the controlling entity of the Portland Convention Center Hotel Fund, a Delaware limited liability company (the "Company"), for purposes of certifying the Company as a Community Development Entity, and for purposes of applying for and managing investment decisions related to New Market Tax Credits
03-37	8/27/03	Approving Change Order #6 to contract #922771 with Hoffman Construction Company of Oregon to reduce the guaranteed maximum price (GMP) specified in the contract by \$1,196,349.45, and authorizing the General Manager to execute Change Order #6 on behalf of the Commission
03-38	8/27/03	Approving selection of Hollywood Lights as the lowest responsive and responsible bidder in response to Request For Bids, relating to lighting instruments and ancillary equipment for, the Arlene Schnitzer Concert Hall, Newmark Theater and Winningstad Theatre, and authorizing the General Manager to execute a contract with Hollywood Lights
03-39	8/27/03	Amending the Personal Services Agreement between the Metropolitan Exposition Recreation Commission and Front Row Marketing Services and to extend the agreement
03-40	10/22/03	Approving amendment #2 to contract #924754 with Signtech, authorizing the MERC General Manager to execute amendment #3 on behalf of the Commission, and authorizing the MERC General Manager to increase the total contract price to \$263,253.00
03-41	11/19/03	Adopting sponsorship and naming policies consistent with the provisions of the Metro Code
03-42	12/17/03	Authorizing an amendment to the Convention Center Project Capital Fund FY 03-04 Budget and Appropriation schedule by transferring \$70,000 of appropriation from Capital Outlay to Personal Services, and approving transmittal of the amendment to the Metro Council
03-43	12/17/03	Approving sponsorship and exclusive non-alcoholic beverage rights for all MERC facilities with the Pepsi Bottling Group
03-44	12/17/03	Approving fiscal year 2003-04 Goals and Objectives for the Portland Oregon Visitors Association (POVA) Marketing Services Agreement and establishing FY 2003-04 Revised Budgeted Contract Amount
03-45	12/17/03	Recommending that the Metro Council name the Oregon Convention Center Operations Department Break Room the "Richard Chambers Break Room"
03-46	12/17/03	Approving the Third Amendment to the Concessions and Catering Management Agreement between the Metropolitan Exposition Recreation Commission and Aramark/Giacometti Joint Venture
03-47	12/17/03	Approving Urban Wineworks, Your NorthWest and Kinko's Retail Leases for the Oregon Convention Center
03-48	12/17/03	Accepting and forwarding on to Metro Council the Oregon Convention Center Expansion CM/GC delivery project report
03-49	12/17/03	Approving and transmitting the MERC Operating Fund and the MERC Pooled Capital Fund for Fiscal Year 04-05

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MERC Resolutions 2004

04-01	2/19/04	Approving the Third Amendment to the Concessions and Catering Management Agreement between the Metropolitan Exposition Recreation Commission and ARAMARK/GIACOMETTI JOINT VENTURE
04-02	2/25/04	Approving a revision to the Oregon Convention Center scheduling policies
04-03	3/24/04	Approving a revised third amendment to the personal services agreement with Front Row Marketing Services, LP, and authorizing the MERC General Manager to execute the revised third amendment
04-04	5/26/04	Approving maintaining the integrity of the pay-for performance program
04-05	5/26/04	Approving adjusting pay-for-performance market targets [TABLED]
04-06	5/26/04	Approving automated ticketing services contract for PCPA
04-07	6/23/04	Electing the Commission's officers for fiscal year 2004-05
04-08	6/23/04	Recognizing the contributions of Judy Rice to the regional facilities of the Portland metropolitan area
04-09	6/23/04	Recognizing the contributions of Kay Toran to the regional facilities of the Portland metropolitan area
04-10	6/23/04	Approving a sponsorship agreement with Clarity Visual Systems for digital display signage at the Oregon Convention Center and authorizing the General Manager to execute the contract
04-11	7/28/04	Approval of ratification of a collective bargaining agreement with the Theatrical Employees Union Local B-20, International Alliance of Theatrical Stage Employees and Moving Picture Machine Operators of the United States and Canada (IATSE Local B-20)
04-12	7/28/04	Approval of ratification of a Collective Bargaining Agreement with the International Alliance of Theatrical Stage Employees, Moving Picture Technicians, Artists, and Allied Crafts of the United States, its Territories and Canada (IATSE Local 28)
04-13	7/28/04	Approval of adjusting pay-for-performance market targets
04-14	7/28/04	Setting a revised rate structure for all Theater Lobbies and Brunish Hall for the Portland Center for the Performing Arts, effective August 1, 2004
04-15	8/25/04	Recommending to the Metro Council a policy for establishing a process and criteria for proposed investments from the new Tourism Opportunity and Competitiveness Account
04-16	8/25/04	Authorizing a rent adjustment for the New Theater Building land lease as prescribed in the Ground Lease, Parking Rights Agreement and Agreement to Lease Space with the First Congregational Church for the period of November 1, 2004 through October 31, 2009
04-17	8/25/04	Authorizing the Chair and Secretary-Treasurer to negotiate and execute contract amendments
04-18	8/25/04	Reconfirming the General Manager's authority in labor relations matters
04-19	9/22/04	Recognizing the contributions of Mark B. Williams to the Metropolitan Exposition Recreation Commission as MERC General Manager
04-20	10/4/04	Authorizing the Chair and Secretary-Treasurer to negotiate an Interim General Manager agreement with Sheryl Manning

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04-21	10/4/04	Electing George Forbes to the office of Secretary-Treasurer for the remainder of fiscal year 2004-05
04-22	10/27/04	Approving a 2% wage equity increase for non-represented part-time classifications that have not received a general pay increase since November 1, 2001
04-23	10/27/04	Ratifying a collective bargaining agreement with the American Federation of State, County and Municipal Employees (AFSCME), Local 3580-1, tentative agreement
04-24	10/27-04	Recommending to the Metro Council a proposal for an investment funded by the Metro Tourism Opportunity and Competitiveness Account (MTOCA), recommending a budget amendment to the fiscal year 2004-05 adopted Metro budget to authorize the transfer of \$504,000 from Metro's general fund contingency to MERC pooled capital fund capital outlay and the transfer of \$150,000 from MERC pooled capital contingency to MERC capital outlay, and approving transmittal of the recommended amendment to the Metro Council
04-25	12/15/04	Approving and transmitting the MERC Operating Fund and the MERC Pooled Capital Fund for fiscal year 2005-06
04-26	12/30/04	For the purpose of appointing acting General Managers for the Metropolitan Exposition Recreation Commission and delegating to the Chair the authority to schedule the dates of service of the acting General Managers

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MERC Resolutions 2005

05-01	1/26/05	For the purpose of amending the Metropolitan Exposition Recreation Commission's by-laws to eliminate outdated references to superseded Metro ordinances and to conform the by-laws to recent changes to the Metro Charter and the Metro Code
05-02	1/26/05	For the purpose of approving an amendment to the marketing services agreement with the Portland Oregon Visitors Association
05-03	1/26/05	For the purpose of approving an amendment to the marketing services agreement with the Oregon Convention and Visitor Services Network
05-04	1/26/05	For the purpose of approving an at-will employment agreement for the MERC General Manager, and authorizing the Chair and Secretary-Treasurer to sign the agreement on behalf of the Commission
05-05	2/23/05	For the purpose of adopting contracting and purchasing rules
05-06	3/23/05	For the purpose of selecting Ungerboeck Systems International as the successful proposer in response to the Request For Proposals For Event Management Software and Event Business Management Software Implementation services, and authorizing the General Manager to execute contracts with Ungerboeck Systems International
05-07	3/23/05	For the purpose of rejecting all bids for the Keller Auditorium chillers replacement project
05-08	3/23/05	For the purpose of selecting Contract Flooring & Interiors, Inc. as the lowest responsive and responsible bidder in response to a Request For Bids, relating to the Arlene Schnitzer Concert Hall carpet replacement, and authorizing the General Manager to execute a contract with Contract Flooring & Interiors, Inc.
05-09	4/27/05	For the purpose of adopting the MERC capital asset management policy
05-10	4/27/05	For the purpose of approving a request for proposals for national sales, marketing and convention services for the Oregon Convention Center, and authorizing the General Manager to issue the request for proposals
05-11	4/27/05	For the purpose of approving the fourth amendment to the concessions and catering management agreement with Aramark/Giacometti Joint Venture, and authorizing the General Manager to execute the fourth amendment on behalf of the Commission
05-12	5/25/05	For the purpose of adopting revised personnel policies – This resolution was tabled at the meeting.
05-13	5/25/05	For the purpose of approving the revised Affirmative Action policy and program for the Metropolitan Exposition-Recreation Commission
05-14	5/25/05	For the purpose of approving the trending of the pay ranges included in the Pay-For-Performance program, and authorizing the General Manager to implement the new pay ranges effective July 1, 2005.
05-15	5/25/05	For the purpose of approving retail lease between Pacific Continental Bank and the Oregon Convention Center
05-16	6/22/05	For the purpose of electing the Commission's officers for fiscal year 2005-2006.
05-17	6/22/05	For the purpose of adopting revised Personnel Policies
05-18	6/22/05	For the purpose of setting lobby rental rates for the Portland Center for the Performing Arts, effective 7/1/05
05-19	8/24/05	For the purpose of submitting to the Metro Council a proposal to fund the replacement of the Oregon Convention Center Audio Visual Head End Room equipment with an investment of \$636,208 from the Metro Tourism Opportunity and Competitiveness Account (MTOCA).

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MERC Resolutions 2005

05-20	8/24/05	For the purpose of recognizing the dedicated service and contributions of Robert Spier to MERC and to the Oregon Convention Center.
05-21	8/24/05	For the purpose of approving a fundraising and marketing cooperation agreement between MERC and Friends of the Performing Arts Center, an authorizing the MERC General Manger to execute the agreement on behalf of MERC. (DID NOT GO BEFORE THE COMMISSION)
05-22	9/28/05	For the Purpose of Approving the Award of the National Sales, Marketing and Convention Services Agreement for the Oregon Convention Center to the Portland Oregon Visitors Association ("POVA"), and Authorizing the General Manager to Execute the Agreement on Behalf of the Commission.
05-23	9/28/05	For the Purpose of Approving a Fundraising and Marketing Cooperation Agreement Between MERC and Friends of the Performing Arts Center, and Authorizing the MERC General Manager to Execute the Agreement on behalf of MERC.
05-24	9/28/05	For the Purpose of Authorizing the Chair and Vice Chair to Negotiate and Execute an Amendment to the At Will Employment Agreement with the MERC General Manager.
05-25	10/26/05	For the purpose of selecting Environmental Control Corp. as the lowest responsive and responsible bidder in response to a Request For Bids relating to the Oregon Convention Center (OCC) "Chillers Retrofit Project," and authorizing the General Manager to execute a contract with Environmental Control Corp. (PULLED FROM AGENDA DUE TO BID PROTEST)
05-26	10/26/05	For the purpose of selecting Johnson Controls, Inc. as the lowest responsive and responsible bidder in response to a Request For Bids relating to the Portland Center for the Performing Arts (PCPA), Keller Auditorium "Chiller Replacement Project," and authorizing the General Manager to execute a contract with Johnson Controls, Inc.
05-27	11/16/05	For the purpose of selecting Environmental Control Corp. as the lowest responsive and responsible bidder in response to a Request For Bids relating to the Oregon Convention Center (OCC) "Chillers Retrofit Project," and authorizing the General Manager to execute a contract with Environmental Control Corp