

RECORDS & INFORMATION MANAGEMENT (RIM) PROGRAM

**RECORDS LIST**

**Records Format**: Hard Copy **X** Electronic \_\_\_\_\_ Other Media: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Purpose**: Records for On-Site Storage \_\_\_\_\_ Records for Off-Site Storage **X** Records for Destruction \_\_\_\_\_

**DEPARTMENT:** MERC Commission **PROGRAM:** MERC Commission **PREPARED BY**: Becky Shoemaker

**RECORD SERIES TITLE**: MERC Resolutions

**RECORD SERIES NO**: M20-01-04

**MINIMUM RETENTION**:Permanent

**DATE RANGE/FROM**:01/25/2006

**DATE RANGE/TO**: 12/01/2010

If you checked Records for Storage, complete the following information:

**METRO BOX NO**: MERC00186

**ARCHIVE SYSTEMS BOX NO**:OREG91501

**BOX TITLE**: Metropolitan Exposition Recreation Commission (MERC) Resolutions 06-01 to 10-27

Complete the following section or attach an existing electronic list:

|  |  |  |
| --- | --- | --- |
| **Folder No.** | Resolution No. and Title | Date Adopted |
|  | See Attached List |  |