

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF CONFIRMING) RESOLUTION NO. 18-4946
APPOINTMENTS TO THE METRO PUBLIC)
ENGAGEMENT REVIEW COMMITTEE.) Introduced by Chief Operating Officer Martha
Bennett in concurrence with Council
President Tom Hughes

WHEREAS, in furtherance of Metro’s Principles of Citizen Involvement, set forth in Resolution No. 97-2433, adopted January 23, 1997, and Ordinance No. 12-1294 amending Metro Code Chapter 2.19.030, the Metro Council established an Advisory Committee known as the Public Engagement Review Committee (PERC) to advise the Metro Council on the development and maintenance of programs and procedures to aid communication between the public and the Metro Council; and

WHEREAS, by a fair and open process, Metro has recruited applicants for PERC and the Metro Council President has appointed selected applicants consisting of members of the public, representatives of community organizations, and public involvement staff from local jurisdictions; and

WHEREAS, Metro Code Chapter 2.19.030 requires that the Metro Council confirm appointments made by the Council President to Metro’s Advisory Committees; and now therefore

BE IT RESOLVED that:

(a) the following appointments by the Metro Council President, set forth on exhibit A to this resolution, are hereby confirmed;

At-large representatives from the region

- Lee Helfend – Union organizer, community organizer and resident of Multnomah County
- Vicki Guinn – Community relations at Legacy Emmanuel Medical Center
- Max Wedding – Community engagement and public outreach at Clackamas Community College

Community organization representative

- Sumitra Chhetri – Community engagement program coordinator at IRCO
- Ana Munoz – Associate Director of Family and Community Engagement at Latino Network

(b) each community member’s term will run for 3 years, from January 2019 through December 2021; and
(c) Staff will begin recruitment to fill PERC vacancies caused by any expiring terms starting fall 2019, working toward new appointments by December 2019.

ADOPTED by the Metro Council this 13th day of December, 2018.

Shirley Ledford, Deputy

Tom Hughes, Council President

Approved as to Form:

Nathan Sykes

Nathan Sykes, Metro Attorney

STAFF REPORT

IN CONSIDERATION OF RESOLUTION NO. 18-4946 FOR THE PURPOSE OF CONFIRMING APPOINTMENTS TO THE METRO PUBLIC ENGAGEMENT REVIEW COMMITTEE.

Date: Nov. 21, 2018

Prepared by: Clifford Higgins, 503-797-1932

BACKGROUND

Metro's Public Engagement Review Committee (PERC) convenes three to four times per year and consists of at-large community members, representatives from three community organizations and public involvement staff from Clackamas, Multnomah and Washington counties.

ANALYSIS/INFORMATION

The PERC serves as a key component of Metro's ongoing efforts to develop and implement broad, inclusive, informed and effective public engagement processes. Community members are appointed to three-year terms on a rotating schedule.

The PERC bylaws call for at least three at-large community members and at least three representatives from a community organization. A conversation with PERC members led staff to recommend a membership consisting of at least six at-large community members through 2019.

Terms for one at-large community representative and one representative from a community organization have expired. In addition, the member from Washington County has retired from the county.

Staff opened an application process and engaged community stakeholders, local agencies and jurisdictions to recruit committee applicants with public involvement experience, strong community connections, and a diverse geographic and demographic representation.

Staff received 18 applications and recommended three new at-large community members and two new member from a community organization that best meet the following criteria:

- a commitment to community engagement
- demonstrated skills, knowledge or experience that apply to principles of citizen involvement adopted by Metro
- experience working with underrepresented communities.

After consulting with councilors, the communications director and staff, the Metro Council President has appointed the following individuals to PERC for three-year terms: Vicki Guinn (at-large), Max Wedding (at-large), Lee Helfend (at-large), Sumitra Chhetri (community organization) and Ana Munoz (community organization).

ANALYSIS/INFORMATION

1. **Known Opposition** None

2. **Legal Antecedents** Resolution No. 97-2433 establishing Metro's Principles of Citizen Involvement: Metro Code Chapter 2.19.030; and Ordinance No. 12-1294 amending Metro Code Chapter 2.19.030.
3. **Anticipated Effects** The appointments to the PERC will allow Metro to more successfully engage communities with Metro's initiatives, improve public engagement practices, and prioritize projects for public outreach.
4. **Budget Impacts** No budget impacts. Program needs are accounted for in existing staff resources and accessing Communications M&S included in the COO proposed budget for FY 2018-2019.

RECOMMENDED ACTION

Confirm appointment of:

- three at-large community representatives to the PERC for three-year terms: Lee Helfend, Max Wedding and Vicki Guinn.
- two community organization representative to the PERC for three-year terms: Ana Munoz, Latino Network and Sumitra Chhetri, IRCO.