

RECORDS & INFORMATION MANAGEMENT (RIM) PROGRAM RECORDS LIST

RECORDS FORMAT:	Hard Copy X	Electronic	Other Media:					
PURPOSE:	Records for On-Sit	e Storage	Records for Off-Site Storage X	Records for Destruction				
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DEPARTMENT: Metro	Council	PRO	OGRAM: Metro Council	PREPARED BY: Becky Shoemaker				
RECORD SERIES TITLE: Metro Council Meeting Records: Agendas, Meeting Packets, Minutes and Exhibits								
RECORD SERIES NO: M04-00-06(a)								
MINIMUM RETENTION: Permanent								
DATE RANGE/FROM: 12/06/2018								
DATE RANGE/TO: 02/26/2019								
METRO BOX NO: COUNC0527								
ACCESS, INC. BOX NO: OREG133791								
BOX TITLE: Metro Council Meeting Records: Meeting Packets – Folders No. 1(a) – 24								

Complete the following section or attach an existing electronic list:

Fold	der No.	Description:	Meeting Date:
		See Attached List	

CM Record No.	Folder No.:	Classification Description	Meeting	Meeting Date	Retain Until:
MP18/77	1(a) - 1c	Metro Council - Council Meeting Records - Meeting Packets	Council Meeting Packet	12/6/2018	Permanent
MP18/78	2	Metro Council - Council Meeting Records - Meeting Packets	Council Work Session Meeting Packet	12/11/2018	Permanent
MP18/79	3	Metro Council - Council Meeting Records - Meeting Packets	Council Meeting Packet	12/13/2018	Permanent
MP18/83	4	Metro Council - Council Meeting Records - Meeting Packets	Council Meeting Packet	12/18/2018	Permanent
MP18/80	5	Metro Council - Council Meeting Records - Meeting Packets	Council Work Session Meeting Packet	1/8/2019	Permanent
MP18/82	6	Metro Council - Council Meeting Records - Meeting Packets	Council Meeting Packet	1/10/2019	Permanent
MP18/81	7	Metro Council - Council Meeting Records - Meeting Packets	Council Work Session Meeting Packet	1/10/2019	Permanent
MP19/25	8	Metro Council - Council Meeting Records - Meeting Packets	Council Work Session Meeting Packet	1/15/2019	Permanent
MP19/20	9	Metro Council - Council Meeting Records - Meeting Packets	Council Meeting Packet	1/17/2019	Permanent
MP19/2	10	Metro Council - Council Meeting Records - Meeting Packets	Council Priority Setting Session Meeting Packet	1/22/2019	Permanent
MP19/3	11	Metro Council - Council Meeting Records - Meeting Packets	Council Work Session Meeting Packet	1/22/2019	Permanent
MP19/4	12	Metro Council - Council Meeting Records - Meeting Packets	Council Work Session Meeting Packet	1/24/2019	Permanent
MP19/32	13	Metro Council - Council Meeting Records - Meeting Packets	Council Work Session Meeting Packet	1/29/2019	Permanent
MP19/21	14	Metro Council - Council Meeting Records - Meeting Packets	Council Meeting Packet	1/31/2019	Permanent
MP19/5	15	Metro Council - Council Meeting Records - Meeting Packets	Council Work Session Meeting Packet	1/31/2019	Permanent
MP19/6	16	Metro Council - Council Meeting Records - Meeting Packets	Council Work Session Meeting Packet	2/5/2019	Permanent
MP19/7	17	Metro Council - Council Meeting Records - Meeting Packets	Council Meeting Packet	2/7/2019	Permanent
MP19/18	18	Metro Council - Council Meeting Records - Meeting Packets	Council Priority Setting Session Meeting Packet	2/12/2019	Permanent
MP19/37	19	Metro Council - Council Meeting Records - Meeting Packets	Council Work Session Meeting Packet	2/12/2019	Permanent
MP19/8	20	Metro Council - Council Meeting Records - Meeting Packets	Council Meeting Packet	2/14/2019	Permanent
MP19/10	21	Metro Council - Council Meeting Records - Meeting Packets	Council Work Session Meeting Packet	2/14/2019	Permanent
MP19/11	22	Metro Council - Council Meeting Records - Meeting Packets	Council Work Session Meeting Packet	2/19/2019	Permanent
MP19/19	23	Metro Council - Council Meeting Records - Meeting Packets	Council Strategic Planning Discussion Meeting Packet	2/26/2019	Permanent
MP19/41	24	Metro Council - Council Meeting Records - Meeting Packets	Council Work Session Meeting Packet	2/26/2019	Permanent