

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF AMENDING THE FY 2018-)
19 BUDGET AND APPROPRIATIONS SCHEDULE)
TO PROVIDE FOR A CHANGE IN OPERATIONS)
)
)

RESOLUTION NO 19-4953
Introduced by Martha Bennett, Chief
Operating Officer, with the concurrence of
Council President Lynn Peterson

WHEREAS, the Metro Council has reviewed and considered the need to increase appropriations within the FY 2018-19 Budget; and

WHEREAS, Metro Code chapter 2.02.040 requires Metro Council approval to add any new position to the budget; and

WHEREAS, the need for the increase of appropriations has been justified; and

WHEREAS, adequate funds exist for other identified needs; and

WHEREAS, ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund's appropriations, if such transfers are authorized by official resolution or ordinance of the governing body; now therefore,

BE IT RESOLVED that:

That the FY 2018-19 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Resolution for the purpose of approving new FTE, transferring funds from contingency and providing for increased appropriations.

ADOPTED by the Metro Council this 17th day of January, 2019.



Lynn Peterson, Council President

APPROVED AS TO FORM:



Nathan A. S. Sykes, Acting Metro Attorney

Exhibit A
Resolution 19-4953
Schedule of Appropriations

GENERAL FUND	<u>Current</u> <u>Appropriation</u>	<u>Revision</u>	<u>Revised</u> <u>Appropriation</u>
Council	5,368,816	171,894	5,540,710
Office of the Auditor	764,147		764,147
Office of Metro Attorney	2,733,469		2,733,469
Information Services	6,343,309		6,343,309
Communications	2,072,803		2,072,803
Finance and Regulatory Services	5,519,072		5,519,072
Human Resources	3,362,673		3,362,673
Property and Environmental Services	2,747,207		2,747,207
Parks and Nature	12,743,665		12,743,665
Planning and Development Department	22,921,733		22,921,733
Research Center	5,278,753		5,278,753
Special Appropriations	4,341,262		4,341,262
Non-Departmental			
Debt Service	2,090,587		2,090,587
Interfund Transfers	19,096,795		19,096,795
Contingency	2,126,202	(171,894)	1,954,308
<i>Total Appropriations</i>	97,510,493	-	97,510,493
Unappropriated Balance	34,348,822	-	34,348,822
Total Fund Requirements	\$131,859,315	\$0	\$131,859,315
Total Appropriations	573,730,150	-	573,730,150
Total Unappropriated Balance	111,789,917	-	111,789,917
TOTAL BUDGET	\$685,520,067	\$0	\$685,520,067

All Other Appropriations Remain as Previously Adopted

Exhibit B
Resolution 19-4953
Schedule of FTE

	Current		Revised
	<u>FTE</u>	<u>Revision</u>	<u>FTE</u>
GENERAL FUND			
TOTAL FUND FTE	312.26	4.00	316.26
AFFORDABLE HOUSING FUND			
TOTAL FUND FTE	4.00		4.00
TOTAL FTE	927.46	4.00	931.46

All Other FTE Remain as Previously Adopted

STAFF REPORT

FOR THE PURPOSE OF AMENDING THE FY 2018-19 BUDGET AND APPROPRIATIONS SCHEDULE FOR A CHANGE IN OPERATIONS

Date: January 17, 2019

Presented by: Lisa Houghton 503-797-1829

BACKGROUND

Council has identified the need for additional staff to provide greater capacity to lead the agency in accomplishing programs identified as priorities by the Council, department staff and the public. While the agency's portfolio has grown in breadth and complexity over the last several years, Council staffing levels have remained relatively constant. This amendment will add the following 4.00 FTE:

- 1.00 FTE for an Administrative Assistant IV to provide complex and specialized administrative support to the Council President. The individual will regularly interact with high level internal and external contacts on behalf of the Council President and handle highly sensitive and confidential information.
- 3.00 FTE for Policy Analysts to support Councilors they formulate policy and develop strategy. The individuals will provide all levels of support to Councilors and function as part of the Council Office.

The Diversity, Equity and Inclusion program is also requesting a two year extension of a limited duration Program Specialist position currently set to expire as of June 30, 2019. The position functions as the project manager for the Construction Careers Pathway Project. The extension will not result in increased appropriations or FTE in the current budget year.

This action requests the addition of 4.00 FTE, the extension of a limited duration 1.00 FTE and \$171,894 from the General Fund contingency.

ANALYSIS/INFORMATION

1. **Known Opposition:** None known.

Legal Antecedents: ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund's appropriation, if such transfers are authorized by official resolution or ordinance of the governing body. Metro code chapter 2.02.040 requires the Metro Council to approve the addition of any position to the budget.

2. **Anticipated Effects:** This action provides for changes in operations as described above, provides additional appropriations authority, adds 4.00 FTE and extends a limited duration 1.00 FTE.

3. **Budget Impacts:** This action has the following impacts on the FY 2018-19 budget:

- Adds 4.00 FTE in the Council Department of the General Fund and transfers \$171,894 from the General Fund contingency

RECOMMENDED ACTION

The Chief Operating Office recommends adoption of this Resolution.