

# **Metro**

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**Metro**

## **Minutes**

**Thursday, March 21, 2019**

**2:00 PM**

**Metro Regional Center, Council chamber**

**Council meeting**

**1. Call to Order and Roll Call**

Council President Peterson called the Metro Council meeting to order at 2:02 p.m.

**Present:** 5 - Councilor Sam Chase, Councilor Craig Dirksen, Councilor Bob Stacey, Council President Lynn Peterson, and Councilor Juan Carlos Gonzalez

**Excused:** 2 - Councilor Shirley Craddick, and Councilor Christine Lewis

**2. Safety Briefing**

Council President Peterson called on Ms. Sara Farrokhzadian, Metro staff, to provide a safety briefing. Ms. Farrokhzadian provided a safety briefing for the meeting including information on the location of emergency exits, fire extinguishers and automated external defibrillators.

**3. Public Communication**

There was none.

**4. Presentations**

## 4.1 Information Security and Technology Audit Presentation

Council President Peterson called on Mr. Brian Evans, Metro Auditor, to provide a brief presentation on the Information Security and Technology Audit. Mr. Evans explained that the purpose of the audit was to determine if Metro's governance structure was effective for managing information services resources and security risks. He noted that the audit examined surveillance camera usage, payment card data protections and cloud executing applications. Mr. Evans discussed the context and background of the audit, including previous internal audits and an external assessment conducted in 2017.

Mr. Evans introduced Ms. Simone Rede, Metro Senior Management Auditor, to provide detailed results of the audit. Ms. Rede outlined the criteria used including standard practices in the three areas examined. She stated that while Metro had governance best practices partially in place for both management of information technology (IT) resources and risks, the audit found more was needed to improve the governance of IT. Ms. Rede reviewed the audit results for surveillance camera usage, payment card data protections and cloud computing technology.

Mr. Evans shared the audit's seven recommendations to improve the governance of IT including the creation of a governance body, developing policies and procedures for surveillance camera usage and strengthening contracts for cloud computing applications.

Council President Peterson called on Ms. Rachel Coe, Director of Information Services, to provide the management response to the audit. Ms. Coe noted that Metro had a number of security measures embedded in its systems to protect information and recognized the value

of creating a strong governance structure. She reviewed the department's efforts to address the audit recommendations including reconvening the governance committee and a fit gap assessment of the payment card data standards currently underway.

*Council Discussion:*

Councilor Stacey asked how the Information Services Department was managing the proper use and access of surveillance footage when the department did not have direct authority over personnel and procedures at the venues. Councilor Gonzalez asked what the biggest challenges were for payment card processing across a system with many different service points. Council President Peterson asked about the timeline for completion of next steps.

**5. Consent Agenda**

**A motion was made by Councilor Dirksen, seconded by Councilor Gonzalez, that these items be adopted. The motion passed by the following vote:**

**Aye:** 5 - Councilor Chase, Councilor Dirksen, Councilor Stacey, Council President Peterson, and Councilor Gonzalez

**Excused:** 2 - Councilor Craddick, and Councilor Lewis

5.1 Resolution No. 19-4970, For the Purpose of Authorizing Metro to Apply for a Local Government Grant from the Oregon Parks and Recreation Department and Delegating Authority to the Parks and Nature Director to Sign the Application

5.2 Considerations of the Council Meeting Minutes for March 14, 2019

**6. Ordinances (Second Reading)**

- 6.1 Ordinance No. 19-1433, For the Purpose of Adopting Solid Waste Charges and User Fees for FY 2019-20

Council President Peterson stated that the first reading and public hearing for Ordinance No. 19-1433 took place on Thursday, March 14. She informed the Metro Council that Metro staff were available for questions.

*Council Discussion:*

There was none.

**A motion was made by Councilor Stacey, seconded by Councilor Gonzalez, that this item be adopted. The motion passed by the following vote:**

**Aye:** 5 - Councilor Chase, Councilor Dirksen, Councilor Stacey, Council President Peterson, and Councilor Gonzalez

**7. Resolutions**

- 7.1 Resolution No. 19-4967, For the Purpose of Amending the FY 2018-19 Budget and Appropriations Schedule and FY 2018-19 Through FY 2022-23 Capital Improvement Plan to Provide for a Change in Operations

Council President Peterson called on Ms. Lisa Houghton, Metro Financial Planning Manager, to provide a brief presentation on the resolution. Ms. Houghton explained that the resolution was the second of three consolidated budget amendments to the current fiscal year budget. She highlighted the budgetary implications of the action including increases in program staff for the Oregon Zoo, Information Services and Property and Environmental Services departments. She noted a request from the Human Resources department for increased costs for contracted services and reviewed changes to the capital improvements plan. Ms. Houghton shared four additional actions to the capital improvement plan, noting that these changes did not require increases in appropriations or transfers from contingencies.

*Council Discussion:*

Councilor Gonzalez asked for clarification on the original cost estimates for the contracted services. Ms. Houghton introduced Ms. Robin Briggs, Metro staff, to explain the original budgeted cost for the pay equity study.

**A motion was made by Councilor Stacey, seconded by Councilor Chase, that this item be adopted. The motion passed by the following vote:**

- 7.2 Resolution No. 19-4975, For the Purpose of Approving the City of Beaverton's Request for a Phase I Project Concept Endorsement for the Mary Ann Apartments

Council President Peterson called on Ms. Emily Lieb, Metro Housing Bond Program Manager, to provide a brief presentation on the resolution. Ms. Lieb discussed the role of phase one projects in the overall housing bond implementation plan, explaining that the phase one projects provided early opportunities to respond to the need for urgent need for housing while local implementation strategies were being developed. She stated that the resolution, if approved, would provide a preliminary commitment of \$3 million in Metro housing bond funds to support construction of the Mary Ann Apartments in downtown Beaverton.

Ms. Lieb explained that this was a preliminary development concept that would undergo further planning and due diligence prior to full funding authorization. She shared that REACH CDC was the project sponsor and highlighted that this project would achieve 25% of the City of Beaverton's share of the total unit production target. Ms. Lieb noted that City of Beaverton was working on a full local implementation strategy and was committed to aligning the project with strategies for advancing racial equity. She discussed the funding sources for the project including potential federal low-income housing tax credit.

*Councilor Discussion:*

Councilor Chase expressed his appreciation for the flexibility of the program in responding to opportunities in the community to meet urgent housing need. Councilor Dirksen stated the importance of phase one projects in fulfilling the commitment to voters to move forward with projects as

quickly as possible. Councilor Gonzalez highlighted the partnership and responsiveness of local governments to the housing crisis. Councilor Stacey asked how many more phase one projects could be considered. Ms. Lieb explained that each eligible jurisdiction could bring one phase one project forward and noted that not every jurisdiction was expected to do so.

Councilor Stacey and Council President Peterson expressed their appreciation for the City of Beaverton in bringing this project forward.

**A motion was made by Councilor Dirksen, seconded by Councilor Chase, that this item be adopted. The motion passed by the following vote:**

**Aye:** 5 - Councilor Chase, Councilor Dirksen, Councilor Stacey, Council President Peterson, and Councilor Gonzalez

#### **8. Chief Operating Officer Communication**

Mr. Andrew Scott, Deputy Chief Operating Officer, provided an update on the following events or items: the Regional Illegal Dumping Patrol clean up numbers for 2018 and Metro's acquisition of 80 acres of flood plain.

#### **9. Councilor Communication**

Councilors provided updates on the following meetings and events: the Joint Policy Advisory Committee on Transportation and the Solid Waste Liaison meeting.



**10. Adjourn**

There being no further business, Council President Peterson adjourned the Metro Council meeting at 2:50 p.m. The Metro Council will convene the next regular council meeting on April 4, 2019 at 2:00 p.m. at the Metro Regional Center in the council chamber.

Respectfully submitted,



Sara Farrokhzadian, Legislative and Engagement  
Coordinator

**ATTACHMENTS TO THE PUBLIC RECORD FOR THE MEETING OF MARCH 21, 2019**

<b>ITEM</b>	<b>DOCUMENT TYPE</b>	<b>DOC DATE</b>	<b>DOCUMENT DESCRIPTION</b>	<b>DOCUMENT No.</b>
5.2	Minutes	3/21/19	Council Meeting Minutes for March 14, 2019	32119c-01