

COLUMBIA REGION ASSOCIATION OF GOVERNMENTS

BOARD OF DIRECTORS

MINUTES OF MAY 25, 1978

Members in Attendance

Chairman, Corky Kirkpatrick
Vice Chairman, Jim Larkins
Mayor Neil Goldschmidt
Comm. Dennis Buchanan
Coun. Paula Bentley
Comm. Connie Kearney
Coun. Rose Besserman
Comm. Miller Duris
Mr. Robert Burco
Mr. Clifford Hudsick

Staff in Attendance

Denton Kent
Pamela Hulse
Andy Jordan
Judy Bieberle
Keith Lawton
Jim Sitzman
Bill Ockert
Dan Hodge
Terry Waldele
Herb Beals
Marilyn Holstrom
Bob McAbee
Jennifer Sims
Vickie Grimes
Jim Laubenthal
Evelyn Brown
Barbara Zeller
John Gregory
Ray Bartlett
Lorelle Bennett
Jack Bails
Sue Klobertanz
Bob Haas
Gary Spanovich
Greg LeFever

Others in Attendance

Steve Lockwood
Marge Abbott
Ted Spence
Bob Bothman
Dick Arenz
Ron Stutevanh-Stuart
Henry Keller
James Duncan
Frank Angelo
Michael Alesko
Margaret Lewis-Williamson
Tom VanderZanden
Jim Robnett
Sam Mamet
Eldon Hout
Donald Lamb
David McBride
Paul Bay
David Seigneur
Tom Zelenka
Linda Macpherson

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CALL TO ORDER

After declaration of a quorum, the May 25, 1978, meeting of the Board of Directors of the Columbia Region Association of Governments was called to order by Chairman Corky Kirkpatrick at 5:30 PM in Conference Room "C" of the CRAG offices.

ANNOUNCEMENTS

- A. Chairman Kirkpatrick announced that the CRAG public service announcement prepared last year by Ted Hallock, Inc. took first place as the most creative public service entry at the Portland Advertising Federation annual awards banquet.
- B. In response to the passage of Ballot Measure #6 and the upcoming merger of CRAG and the Metropolitan Service District, Chairman Kirkpatrick indicated it was essential to form a Transition Committee to plan the future work of the new agency. She reported she will be contacting current CRAG and MSD Board members to serve on the Committee.
- C. As a follow-up to an earlier study summarizing interviews of CRAG Board members, Chairman Kirkpatrick recommended including MSD Board members in a combination session, tentatively a weekend retreat. CRAG Board members generally concurred with this suggestion, with councilwomen Paula Bentley encouraging members to continue to actively serve on the Board during the transition period.

1. WRITTEN COMMUNICATIONS TO BOARD OF DIRECTORS

There were no written communications to the Board at this time.

2. CITIZEN COMMUNICATIONS TO THE BOARD ON NON-AGENDA ITEMS

There were no citizens present who wished to make a presentation to the Board at this time.

3. CONSENT AGENDA

Coun. Larkins moved, seconded by Comm. Kearney, that the following items of the Consent Agenda be approved:

3.1 Minutes of Meeting of April 27, 1978

3.2 A-95 Reviews

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- 3.3 Amendments to Transportation Improvement Program
 - 3.3.1 Willamette River (Marquam Bridge) Protective Barrier (BD 780501)
 - 3.3.2 Change of Project Limits (BD 780502)
 - 3.3.3 Gladstone-Milwaukie Subarea (BD 780502)
 - 3.3.4 Changes to Achieve Consistency with ODOT's Six Year Program (BD 780504)
- 3.4 Amendment to Federal Aid Urban System Designation-- North Cook at Fremont Bridge Ramps and North Kirby Avenue (BD 780505)

There were no comments or questions raised on any of the above items. The question was called on the motion and the motion carried unanimously.

4. REPORTS

4.1 Northwest Oregon Health System Report

Marking the anniversary of his appointment to NOHS by the CRAG Board, Dr. David McBride briefly reported NOHS activities and his involvement in that agency. He noted that NOHS has achieved full designation as a health service agency, giving them a good deal more control over all forms of health expenditures in this part of the state. Their health service plan and their annual plan have been approved and they will proceed accordingly. Dr. McBride will serve another one-year term as CRAG representative to NOHS.

4.2 Status of Urban Growth Boundary Findings

Jim Sitzman, Director of Natural Resources, brought the Board up-to-date on establishing findings for the Urban Growth Boundary to satisfy the requirements of Goal #14 (Urbanization) prior to submitting the CRAG Land Use Framework Element to LCDC for acknowledgement. Based on the January Board action adopting a timeframe for completing the findings, all the work is to be completed by February, 1979. If, as a result of the findings it became necessary to amend the boundary in any place, up to another six months was approved to complete the process.

Mr. Sitzman indicated that CRAG and local staff have agreed to work toward an August completion of findings.

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Necessary amendment would then be included in the regular land use amendment process in September and October. The accelerated time schedule will allow jurisdictions and CRAG to achieve an earlier conclusion to the urban growth boundary effort and go forward with other work.

Coun. Bentley mentioned that it was long over due that the region have a buildable lands inventory and that she was pleased to see the close timeframe.

4.3 CRAG Energy Program

Mr. Sitzman pointed out that two years ago few people in the region knew much about energy supply, demand or conservation and that as a result of staff and consultant work, along with increased public awareness, a new appreciation for the need of an energy planning program in the region is emerging.

CRAG staff and consultant planning had considered the energy components of local plans and of the regional plan. Mr. Sitzman indicated that a methodology has been included in the transportation/land use planning program necessary to evaluate the various alternatives for their impact on energy use. In addition, incorporated in the housing planning and policies are methodologies for implementing energy conservation in housing.

At a local level, Mr. Sitzman reported that local planners have requested that CRAG prepare for their use a handbook on energy programs that will help them in their planning, zoning, subdivision work, and in evaluating development proposals. In June or July, CRAG staff will report back to the Board with a program based upon suggestions from the jurisdictions.

The energy program's objective will focus on energy conservation, getting good clear data and developing tools that can be used at a local level.

4.4 Abstentions in Board Voting Procedure

Andy Jordan, CRAG legal counsel, explained that the present voting procedure provides three requirements, all of which must be met, for passage of a measure before the Board:

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1. Majority of votes present
2. At least thirteen affirmative votes
3. At least three directors (city/county) voting aye

Due to some dissatisfaction with the present voting procedure, he outlined a proposal to amend the procedure by replacing the "majority of votes present" requirement with a "majority of votes cast." An amendment would require a change to the Charter and approval by the General Assembly. It was recommended that the Board review the suggestion and include the item in the June Board agenda if further action is desired.

Executive Director Denton Kent urged Board members to review the proposal and discuss it with their legal counsels. He explained that there are other ways to relieve the problem such as using the simple majority of the votes cast without a requirement for three city/county directors present.

4.5 Criminal Justice Planning

Jack Bails, Director of Criminal Justice Division, reported that the Oregon Law Enforcement Council has approved the 1979 Criminal Justice Plan for Oregon Administrative District II. When the appropriation for LEAA funds is made at the national level there will be funds available for local agencies to implement projects. The Criminal Justice Advisory Committee has distributed copies of the plan and they are available for interested Board members. The Board should receive recommendations for priorities and funding levels for projects in June.

4.6 Small Cities Assistance Program

In trying to provide services to local jurisdictions, Marilyn Holstrom, CRAG Local Government Assistant, reported that there are many tasks small cities are not able to complete because they have limited budgets and/or staff. To help solve this problem, starting in June, there will be a pool of students from Portland State University who will be assigned to CRAG to go out to small cities to perform tasks of short duration. Ms. Holstrom noted that requests will be accepted from all cities in the region with a population of 50,000 or less, with priority going to those cities with a population of 10,000 and under. Supervision will be supplied by both CRAG and appropriate personnel within the cities.

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Cliff Hudsick, Port of Portland, expressed hope that CRAG's experience with this type of program will be as good as the Port's. He mentioned that it was necessary to set up some sort of criteria to prioritize the requests. Ms. Holstrom responded that the CRAG staff will be prioritizing as the requests come in and letting the jurisdictions know what type of students are available.

Coun. Bentley stated that she was pleased to see the local jurisdiction's receiving specific services from CRAG.

4.7 Status of Happy Valley

Andy Jordan reported that the final order on the Happy Valley case had been issued by LCDC invalidating the 1977 CRAG resolution designating it a "Rural" city. LCDC ordered that the findings for that designation were inadequate. The order also provided findings necessary in order to designate a city something other than urban. Mr. Jordan proposed that the CRAG staff review the case and the findings they had at the time of the original designation. Staff will come back to the Board in June with a recommendation for a designation of Happy Valley. Happy Valley has now reverted to the status of a Study Area.

4.8 LCDC Planning Assistance Grants

Eldon Hout, Field Division Manager for LCDC, presented a status report on the planning assistance grant situation. LCDC staff had recommended to LCDC Commission that a difference of approximately \$500,000 initially be made up through an appearance before the Emergency Board. The Commission did not favor this recommendation and instructed LCDC staff to provide them with some alternatives based on resources available. LCDC has been able to adjust the deficit to \$282,194 by transferring some of the funds. One jurisdiction who has not agreed to a compliance date and will get no funding, and about \$104,000 which had been earmarked for groundwater studies, will be put into the planning assistance grant pot. Mr. Hout listed three alternatives to allocate the available funds:

1. An across the board reduction - about 11.83 percent reduction of each grant.
2. Decreasing the grants by 15 percent to those jurisdictions who have not met conditions imposed by the Commission (primarily relating to the

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establishment of Urban Growth Boundaries and protection of agricultural land). Since this would not meet the deficit, remaining jurisdiction grants would be decreased by 7.2 percent.

3. Combination of factors:

- (a) Failure to meet conditions - 15 percent reduction
- (b) Those jurisdictions who have slipped in their compliance schedules - 5 percent reduction slipped by three to six months and 10 percent if over six months
- (c) Reduce amount of grants to jurisdictions late in scheme of things referred to as "front end loading": Compliance date between July, 1979 and January, 1980 receive 5 percent reduction; if compliance date between February and July, 1979 receive 9 percent reduction

This would still not meet the deficit and a 2.8 percent reduction across the board would be necessary.

Mr. Hout stated that the alternatives would be presented to the Commission on June 9 for their consideration.

Coun. Bentley questioned if the Commission had ruled out going to the Emergency Board. Mr. Hout indicated that it was not totally ruled out, but the Commission is extremely reluctant to go to the Emergency Board. Coun. Bentley expressed great concern about any more cuts in local jurisdiction's planning grants. She suggested it would help to have a member of the CRAG Board speak to the Commission at the June 9 meeting in Cannon Beach.

Director Kent noted that a substantial number of CRAG jurisdictions would be affected by the suggested alternatives. He listed those jurisdictions with compliance schedules that fall past July of 1979 as: Oregon City, Washington County, Canby, Beaverton, Milwaukie, Wilsonville, North Plains, Sherwood, Clackamas County, Gresham, Portland, Forest Grove and Hillsboro. They would all receive an automatic cut under the front end loading situation. He asked Mr. Hout to consider amending the procedures for cuts by taking into consideration the amount of local funds that have gone into the planning process to accomplish LCDC goals over and above the amount provided by LCDC. This could possibly result in a greater amount of money coming to the CRAG jurisdictions. Mr. Hout suggested this request should be put into the form of a resolution.

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Coun. Bentley moved to request the CRAG staff to draw up a resolution adopting Mr. Kent's suggestion to be presented to the Board later in the meeting. The motion was seconded by Coun. Larkins. Chairman Kirkpatrick suggested that a CRAG Board member attend the Commission meeting and present the resolution to them at that time. Coun. Bentley indicated she would amend her motion to include that suggestion. The motion unanimously passed. (See page 11 of these minutes for further action.)

5. OLD BUSINESS

5.1 Air Quality Designation

Terry Waldele, Director of Public Facilities, summarized the progress of air quality planning coordination. He noted that in January DEQ had been designated the "lead agency" for air quality planning in this area, rather than CRAG, due to lack of funding commitment from the federal government. Subsequently EPA has made a commitment of funds to the Portland area based upon passage of legislation pending in Congress. A two-year work plan and schedule for a regional air quality planning program has been drafted by DEQ, CRAG and the City of Portland.

Mr. Waldele presented the Board with Resolution BD 780507 which asks Governor Straub to designate CRAG as the lead agency for air quality planning; extends the January 1 deadline for revising the state implementation plan to March 31, 1979 and seeks Governor Ray's support in carrying out the program. When the money is available the FY 1979 budget will be revised to reflect more federal funds but will not involve increasing the local jurisdiction's share.

Coun. Larkins moved for adoption of Resolution BD 780507 and Comm. Kearney seconded the motion.

Cliff Hudsick questioned what part of the program would be increased if more federal funds were available. Denton Kent noted that the additional federal funds would be applied to Phase II and would not change any activity in Phase I. Mr. Hudsick stated that during the past six months the Port had spent approximately \$75,000 in air quality analysis in the area which related to transportation. He requested the opportunity to review the proposal and at this time gave the designation preliminary approval. He expressed concern that the Port had not had enough time to review the breakdown

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in the resolution and in the work element of such items as economic development analysis and public facilities and services alternatives.

Director Kent responded that he would prefer approving the resolution with the understanding that if the Board wished to modify it after examination, they would proceed at the next meeting. The timing for both DEQ and CRAG is important to get the work plan in to EPA. He assured Mr. Hudsick that the CRAG staff would work closely with him in the review.

Robert Burco, Oregon Department of Transportation, noted the Unified Work Program as a source of \$250,000, and questioned if major dollars would be taken away from other aspects of the transportation process. Bill Ockert responded that this transportation allocation related closely to the air quality work which EPA could recognize as ODOT funds built into the overall program.

Mayor Goldschmidt expressed concern that CRAG may not have the resources to complete this project. He questioned what the Board and CRAG staff would do if the federal dollars did not come through. Director Kent responded that he did not have a direct answer to that, but felt optimistic that the federal money would come. He said he was encouraged that the Portland area would get consideration on whatever funds were available.

The motion to adopt BD 780507 was unanimously approved.

5.2 Resolution of Smith/Bybee Lakes Study Area Hearing

There was no testimony on the Study Area and the resolution was held over for a later time in the meeting. (See page 10 of these minutes.)

5.3 Adoption of FY 1979 Budget (Order No. 78-3)

Coun. Jim Larkins, Chairman of the Budget Committee, noted that the merger with MSD does not diminish the need for a thorough and progressive budget to carry out the CRAG work program through the first half of the fiscal year and beyond. He urged adoption of the Budget with the clear proviso that members initially be billed for their share of the dues assessment through December 31 and that prior to December 31, the Transition Committee will have developed any proposed budgetary adjustments and billing procedures for the period January 1 through June 30, 1979.

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Coun. Larkins moved for adoption of the Budget and Comm. Buchanan seconded the motion.

Mayor Goldschmidt questioned what would happen when the new agency takes over on the 1st of January with no money. Director Kent indicated an amendment would be in order from the MSD budget with thirty days notice to go through the proper procedures to absorb the CRAG resources. Coun. Bentley questioned if there would be an increase in dues to the members remaining within the MSD boundary. Director Kent responded that at this point the population within the new districts had not been distributed, but any change should not be substantial.

Mayor Goldschmidt further commented that CRAG had been deriving data that was never used and he was concerned that these research products should be put to better use. He urged the CRAG staff to talk to Ken Jones of the Policy Section of the City of Portland regarding use of the population projections. Director Kent stated that staff would pursue this matter and reported that CRAG is engaged in a project to reexamine population numbers and go into an allocation of both economic and population growth in the area.

Mayor Goldschmidt expressed doubt that MSD could spend money allocated for the zoo or for the solid waste program for any other purpose. Director Kent explained that one other means of flexibility was provided in the Charter which authorized the Board, after formal adoption of the work program, to make adjustments in the Budget.

The Board unanimously approved the Budget and recommended adoption by the General Assembly.

At 7:10 PM the Board adjourned for dinner and the General Assembly meeting.

GENERAL ASSEMBLY MEETING

The General Assembly meeting was called to order at 7:40 PM by Chairman Corky Kirkpatrick, roll was called and a quorum was established.

Coun. Larkins again explained that the new budget billing will cover two time periods. The first installment will be from July 1 to December 31, 1978 and all current members will receive billings. The second installment will cover January 1 to June 30, 1979 and will involve the adjustment necessary to accommodate the reorganized Metropolitan Service District. He urged the General Assembly to approve the Budget.

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Director Kent explained to the General Assembly members the various benefits jurisdictions receive from CRAG, such as small cities assistance program and transportation technical assistance.

Coun. Larkins moved for approval of the FY 1979 Budget and Comm. Buchanan seconded the motion. The General Assembly approved the proposed budget as presented.

The General Assembly was adjourned.

The CRAG Board of Directors meeting reconvened at 8:10 PM.

5.2 Resolution of Smith/Bybee Lakes Study Area (Order NO. 78-2)

Jim Sitzman pointed out the Study Area to the Board and explained that part of the area surrounding it is currently under a court action with regard to an annexation approved by the Boundary Commission. The Study Area is primarily lakes and shoreline and does not extend greatly into the surrounding lands. As a result of the CRAG staff review of the area, staff finds that an urban designation is consistent with the CRAG Goals and Objectives and Land Use Framework Element and has recommended an urban designation. The City of Portland, Multnomah County and the Port of Portland also favor an urban designation for this area. He further noted that the area is consistent with LCDC Goal No. 14 and meets the criteria for immediate growth boundary findings set by LCDC.

Staff requested that the Board approve the findings as presented and adopt Order No. 78-2 designating the Smith/Bybee Lakes Study Area as Urban.

Comm. Buchanan moved and Coun. Larkins seconded that the Board adopt the staff findings on the Study Area. The motion was unanimously approved.

Coun. Larkins moved and Comm. Buchanan seconded that the Board adopt Order No. 78-2 to resolve the Study Area. The motion was unanimously approved.

5.4 Annexations Outside Urban Growth Boundary for Water Service (Rule No. 78-3)

Andy Jordan reported that as a result of the last annual amendment to the Framework Plan, CRAG staff was asked to prepare an amendment which would allow annexations of property outside, but abutting the Urban

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Growth Boundary for the purpose of extending water. Hearings were held on the amendment, with minimal testimony received from two jurisdictions. Staff recommended that the Rule not be approved since there are other solutions which should be explored first.

Coun. Larkins moved and Comm. Buchanan seconded the motion to adopt Rule No. 78-3. Mr. Kent explained that an appropriate action would be to move to adopt the Rule and the Board could vote down the motion.

Coun. Larkins questioned if there had been any cases in the region which would make this amendment necessary. Mr. Jordan explained that in the northwest corner of the City of Portland, a property owner had difficulty with his well, and had asked CRAG to change the Urban Growth Boundary so that he could get an annexation to enable him to get public water from the City of Portland. The City would not extend water extraterritorially and the Boundary Commission would not annex without the approval of CRAG. CRAG finally indicated they would not amend the Urban Growth Boundary for that purpose.

A role call vote was called and the motion failed with 15 no votes. Mayor Goldschmidt, Comm. Kearney and Coun. Besserman abstained.

4.8 LCDC Planning Assistance Grants (see page 5 of these minutes for previous action)

As directed by the Board, CRAG staff drafted a resolution proposing to LCDC that local financial effort be included in the formula for distribution of planning assistance grants. Mr. Jordan presented Resolution BD 780508 to the Board at this time.

Coun. Larkins moved and Comm. Buchanan seconded a motion to adopt Resolution BD 780508.

Coun. Bentley expressed concern that LCDC had not addressed need, growth and where there have been some strong impacts. She would like LCDC to look at where the real need is. Director Kent pointed out that areas of substantial decline in population have needs for planning assistance. Director Kent also suggested sending a letter expressing this concern. It was the consensus of the Board to send a letter on this matter.

The motion was unanimously approved to adopt Resolution BD 780508.

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6. NEW BUSINESS

6.1 Prospectus for Transportation Planning (BD 780506)

Bill Ockert, Director of Transportation, explained that this report was written in response to Federal Department of Transportation requirements that CRAG had a document describing the organization and management of the Transportation Planning Process. The Transportation Technical Advisory Committee has recommended approval of the Prospectus. Mr. Ockert pointed out that this basically documents the present program and that nothing new has been added. The Prospectus will allow CRAG to be certified by USDOT for Transportation funds.

Coun. Bentley moved and Coun. Larkins seconded a motion to adopt Resolution BD 780506.

In response to Bob Burco's question regarding the MSD/CRAG merger impact, Mr. Ockert noted that the Prospectus may have to be revised in order to recognize the new organization. Mr. Burco mentioned he did not understand the role in the new agency of ODOT and Tri-Met in the transportation policy level. He doubted the Transition Committee would focus on those issues.

Director Kent stated he has received the name of someone to contact at the US Department of Transportation who would be of guidance in this matter. He felt it was important to establish the designations that carry with them the planning responsibilities not only in the MPO but in other federal designations as soon as possible. At this point the procedural process would be subject to final approval by the new MSD Board. In the interim it would serve CRAG best to go forward with the proposed Prospectus.

The motion was approved unanimously to adopt Resolution BD 780506.

6.2 Board Markup Session on Proposed Waste Treatment Management Component ("208" Plan)

The mark-up was being held to review comments received from local jurisdictions on the Proposed Waste Treatment Management Component and CRAG's recommendations regarding those comments. Chairman Kirkpatrick stated her intent not to receive comments from the audience unless the Board specifically requested them. She chose to go through the Component on a section-by-section basis to speed up the process, as the comments were limited.

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Mr. Terry Waldele, Director of the Public Facilities Division, noted that in addition to the agenda management summary, letters from local jurisdictions expressing concerns were included. He then passed out a list of staff recommended revisions to be made to the Component. Most changes were of a minor nature, with a few map changes and clarifications on policy matters.

Mr. Waldele summarized the comments received by local jurisdictions. Mayor Goldschmidt pointed out that the Board was primarily interested in unresolved issues. He asked if other jurisdictions had had an opportunity to review the plan and what objections they had that CRAG staff did not concur with. Mr. Waldele responded that the principal unresolved issue involved Oak Lodge Sanitary District. The District submitted data to support their position that they be allowed to expand their treatment plant on an independent basis, rather than carrying out detailed studies of the regionalization proposal recommended by the "208" consultants. The city of Milwaukie has supported Oak Lodge in this contention.

Mayor Goldschmidt asked if the consequence of adopting this amendment would be to prevent Oak Lodge from being granted EPA funds for independent expansion.

Director Kent responded that Oak Lodge's proposal is to expand independently. The consequence of adopting the staff and Task Force recommendations is to keep the option open for Oak Lodge to expand independently or regionally based upon the results of a study that would be undertaken. If Oak Lodge should apply for funds, CRAG would require a demonstration of how that alternative related to possible regional alternatives.

Mr. Waldele added that the Task Force felt the conclusions of the consultants should be borne out by more detailed engineering analysis.

Mr. Tom Sandwick, Chairman of the Oak Lodge Sanitary District and a Water Resources Task Force member, then received permission from the Board to offer testimony. He stated that Oak Lodge's main concern was the cost to its constituents. Oak Lodge has already conducted two studies which support their position and he felt a third was unnecessary. He said the financial consultants used data which they told the Task Force was accurate within 10 percent, and that it would be difficult to determine which alternative was more accurate.

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Mayor Goldschmidt asked when a study would be undertaken and Mr. Waldele replied that, when Oak Lodge makes a proposal for more capacity, the process of a more detailed study will be started.

Mayor Goldschmidt then asked if CRAG were required by law to analyze sewers and sanitary treatment facilities and Mr. Waldele replied that, if federal money were required for construction, CRAG was required to analyze the alternatives.

Coun. Bentley expressed concern that one service district would expand without considering the regional implications.

The Board decided to continue with the mark-up session even though there was no quorum present, and make recommendations to the full Board as part of the recommendation for adoption. Coun. Bentley suggested that the Board submit the plan to the full Board as recommended by staff. It was the consensus of the Board to allow the staff to amend the plan by including the staff recommendations.

Mayor Goldschmidt asked the Board to look at Section 4, page 34, on review of violations of the Waste Treatment Management Component. The Component states that, "The decision on whether or not to accept a petition filed under this section may be by vote or by poll and each Director shall have one vote. Acceptance shall require a simple majority." Mayor Goldschmidt was concerned that this wording did not fulfill the goal of the Board to vote regionally. He didn't feel this was in accordance with CRAG's statute. He suggested the wording be changed to read: "A majority of Directors shall vote for review on the basis of each Director having one vote or a majority vote for review based on the weighted votes."

Coun. Bentley moved, seconded by Mayor Goldschmidt, that this language be added to the Component. All Board members present voting aye, the motion was unanimously approved.

The Board decided that staff would incorporate the recommendations as proposed and present the revised Component to the Board for adoption on June 22 without a section-by-section mark-up.

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**There being no further business the meeting was adjourned at
9:00 PM.**

Respectfully submitted,

Pamela J. Hulse

Communications Assistant

**PH:gh:02
3/1-16**