



**RECORDS & INFORMATION MANAGEMENT (RIM) PROGRAM  
RECORDS LIST**

**RECORDS FORMAT:** Hard Copy  Electronic \_\_\_\_\_ Other Media: \_\_\_\_\_  
**PURPOSE:** Records for On-Site Storage \_\_\_\_\_ Records for Off-Site Storage  Records for Destruction \_\_\_\_\_

**DEPARTMENT:** Metro Council **PROGRAM:** Metro Council **PREPARED BY:** Becky Shoemaker  
**RECORD SERIES TITLE:** Metro Council Meeting Records: Agendas, Meeting Packets, Minutes and Exhibits  
**RECORD SERIES NO:** M04-00-06(a)  
**MINIMUM RETENTION:** Permanent  
**DATE RANGE/FROM:** 02/28/2019  
**DATE RANGE/TO:** 06/06/2019

**METRO BOX NO:** COUNC0529  
**ACCESS, INC. BOX NO:** OREG133916  
**BOX TITLE:** Metro Council Meeting Records: Meeting Packets – Folders No. 1 – 23(b)

Complete the following section or attach an existing electronic list:

| Folder No. | Description:      | Meeting Date: |
|------------|-------------------|---------------|
|            | See Attached List |               |

**Metro Council Meeting Records - Meeting Packets**

**Metro Internal Box No. COUNC0529**

| <b>CM Record No.</b> | <b>Folder No.:</b> | <b>Classification Description</b>                         | <b>Meeting</b>                      | <b>Meeting Date</b> | <b>Retain Until:</b> |
|----------------------|--------------------|---|-------------------------------------|---------------------|----------------------|
| MP19/22              | 1                  | Metro Council - Council Meeting Records - Meeting Packets | Council Meeting Packet              | 2/28/2019           | Permanent            |
| MP19/13              | 2(a) and 2(b)      | Metro Council - Council Meeting Records - Meeting Packets | Council Meeting Packet              | 3/7/2019            | Permanent            |
| MP19/43              | 3                  | Metro Council - Council Meeting Records - Meeting Packets | Council Work Session Meeting Packet | 3/12/2019           | Permanent            |
| MP19/24              | 4                  | Metro Council - Council Meeting Records - Meeting Packets | Council Meeting Packet              | 3/14/2019           | Permanent            |
| MP19/14              | 5                  | Metro Council - Council Meeting Records - Meeting Packets | Council Work Session Meeting Packet | 3/19/2019           | Permanent            |
| MP19/15              | 6                  | Metro Council - Council Meeting Records - Meeting Packets | Council Meeting Packet              | 3/21/2019           | Permanent            |
| MP19/23              | 7                  | Metro Council - Council Meeting Records - Meeting Packets | Council Work Session Meeting Packet | 3/21/2019           | Permanent            |
| MP19/16              | 8                  | Metro Council - Council Meeting Records - Meeting Packets | Council Work Session Meeting Packet | 4/2/2019            | Permanent            |
| MP19/17              | 9                  | Metro Council - Council Meeting Records - Meeting Packets | Council Meeting Packet              | 4/4/2019            | Permanent            |
| MP19/26              | 10                 | Metro Council - Council Meeting Records - Meeting Packets | Council Meeting Packet              | 4/11/2019           | Permanent            |
| MP19/44              | 11                 | Metro Council - Council Meeting Records - Meeting Packets | Council Work Session Meeting Packet | 4/16/2019           | Permanent            |
| MP19/45              | 12                 | Metro Council - Council Meeting Records - Meeting Packets | Council Work Session Meeting Packet | 4/23/2019           | Permanent            |
| MP19/31              | 13                 | Metro Council - Council Meeting Records - Meeting Packets | Council Meeting Packet              | 4/25/2019           | Permanent            |
| MP19/27              | 14                 | Metro Council - Council Meeting Records - Meeting Packets | Council Work Session Meeting Packet | 4/30/2019           | Permanent            |
| MP19/28              | 15                 | Metro Council - Council Meeting Records - Meeting Packets | Council Meeting Packet              | 5/2/2019            | Permanent            |
| MP19/47              | 16                 | Metro Council - Council Meeting Records - Meeting Packets | Council Work Session Meeting Packet | 5/7/2019            | Permanent            |
| MP19/34              | 17                 | Metro Council - Council Meeting Records - Meeting Packets | Council Meeting Packet              | 5/9/2019            | Permanent            |
| MP19/29              | 18                 | Metro Council - Council Meeting Records - Meeting Packets | Council Work Session Meeting Packet | 5/14/2019           | Permanent            |
| MP19/30              | 19(a) and 19(b)    | Metro Council - Council Meeting Records - Meeting Packets | Council Meeting Packet              | 5/16/2019           | Permanent            |
| MP19/35              | 20                 | Metro Council - Council Meeting Records - Meeting Packets | Council Work Session Meeting Packet | 5/28/2019           | Permanent            |
| MP19/36              | 21                 | Metro Council - Council Meeting Records - Meeting Packets | Council Meeting Packet              | 5/30/2019           | Permanent            |
| MP19/48              | 22                 | Metro Council - Council Meeting Records - Meeting Packets | Council Work Session Meeting Packet | 6/4/2019            | Permanent            |
| MP19/46              | 23(a) and (b)      | Metro Council - Council Meeting Records - Meeting Packets | Council Meeting Packet              | 6/6/2019            | Permanent            |