

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF AMENDING THE FY 2018-19 BUDGET AND APPROPRIATIONS SCHEDULE )

RESOLUTION NO 19-4973  
Introduced by Andrew Scott, Interim Chief Operating Officer, with the concurrence of Council President Lynn Peterson

WHEREAS, the Metro Council has reviewed and considered the need to increase appropriations within the FY 2018-19 Budget; and

WHEREAS, Metro Code chapter 2.02.040 requires Metro Council approval to add any new position to the budget; and

WHEREAS, the need for the increase of appropriations has been justified; and

WHEREAS, adequate funds exist for other identified needs; and

WHEREAS, ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund's appropriations, if such transfers are authorized by official resolution or ordinance of the governing body, and

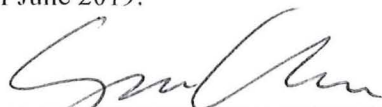
WHEREAS, ORS 294.463(3) provides for transfers of appropriations or of appropriations and a like amount of budget resources between funds of the municipal corporation when authorized by an official resolution or ordinance of the governing body stating the need for the transfer, and

WHEREAS, ORS 294.338(2) allows an increase in appropriations due to specific purpose grants or gifts when authorized by an official resolution or ordinance of the governing body stating the need for the recognition., now, therefore

BE IT RESOLVED,

1. That the FY 2018-19 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibit A to this Resolution for the purpose of recognizing new grants, approving new FTE, transferring funds from contingency and providing for increased appropriations.

ADOPTED by the Metro Council this 20<sup>th</sup> day of June 2019.

  
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Sam Chase, Deputy Council President

APPROVED AS TO FORM:



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Nathan A. S. Sykes, Acting Metro Attorney

**Exhibit A**  
**Resolution 19-4973**  
**Schedule of Appropriations**

	<u>Current Appropriation</u>	<u>Revision</u>	<u>Revised Appropriation</u>
<b>GENERAL FUND</b>			
Council	5,540,710	190,000	5,730,710
Office of the Auditor	764,147	-	764,147
Office of Metro Attorney	2,733,469	-	2,733,469
Information Services	6,343,309	-	6,343,309
Communications	2,072,803	-	2,072,803
Finance and Regulatory Services	5,519,072	150,000	5,669,072
Human Resources	3,402,673	-	3,402,673
Property and Environmental Services	2,747,207	-	2,747,207
Parks and Nature	12,743,665	-	12,743,665
Planning and Development Department	22,921,733	-	22,921,733
Research Center	5,278,753	-	5,278,753
Special Appropriations	4,341,262	-	4,341,262
Non-Departmental			
Debt Service	2,090,587	-	2,090,587
Interfund Transfers	19,096,795	-	19,096,795
Contingency	1,914,308	(340,000)	1,574,308
<i>Total Appropriations</i>	97,510,493	-	97,510,493
Unappropriated Balance	34,348,822	-	34,348,822
<b>Total Fund Requirements</b>	<b>\$131,859,315</b>	<b>\$0</b>	<b>\$131,859,315</b>
<b>OREGON ZOO OPERATING FUND</b>			
Visitor Venues - Oregon Zoo	40,222,317	500,000	40,722,317
Non-Departmental			
Interfund Transfers	4,656,862	-	4,656,862
Contingency	1,700,000	(500,000)	1,200,000
<i>Total Appropriations</i>	46,579,179	-	46,579,179
<b>Total Fund Requirements</b>	<b>\$46,579,179</b>	<b>\$0</b>	<b>\$46,579,179</b>
<b>Total Appropriations</b>	<b>573,756,950</b>	<b>-</b>	<b>573,756,950</b>
<b>Total Unappropriated Balance</b>	<b>111,789,917</b>	<b>-</b>	<b>111,789,917</b>
<b>TOTAL BUDGET</b>	<b>\$685,546,867</b>	<b>\$0</b>	<b>\$685,546,867</b>

All Other Appropriations Remain as Previously Adopted

## STAFF REPORT

### IN CONSIDERATION OF RESOLUTION 19-4973 FOR THE PURPOSE OF AMENDING THE FY 2018-19 BUDGET AND APPROPRIATIONS SCHEDULE FOR CHANGES IN OPERATIONS

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Date: 6.6.19

Prepared by: Lisa Houghton, 503.797.1829,  
Lisa.Houghton@oregonmetro.gov

Department: Finance and Regulatory Services

Presenter Lisa Houghton, 503.797.1829,  
Lisa.Houghton@oregonmetro.gov

Meeting date: 6.20.19

Length: 15 minutes

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#### ISSUE STATEMENT

This resolution will authorize increased appropriations in the FY 2018-19 Budget.

#### ACTION REQUESTED

Council adoption of Resolution 19-4973

#### IDENTIFIED POLICY OUTCOMES

Council approval will authorize the additional appropriations requested by departments for FY 2018-19.

#### POLICY QUESTION

Do the requests for additional appropriations appear reasonable and in alignment with programs and functions of the agency?

#### POLICY OPTIONS FOR COUNCIL TO CONSIDER

- Adoption of the Resolution will provide sufficient appropriations to accommodate the changes in operations outlined by the departments.
- Disapproval of the Resolution could result in expenditures in excess of appropriations which is a violation of Oregon Budget Law.

#### STAFF RECOMMENDATIONS

The Chief Operating Officer recommends adoption of Resolution 19-4973

#### STRATEGIC CONTEXT & FRAMING COUNCIL DISCUSSION

**Known Opposition:** None known.

**Legal Antecedents:** ORS 294.463(1) provides for transfers of appropriations within a fund, including transfers from contingency that do not exceed 15 percent of a fund's appropriation, if such transfers are authorized by official resolution or ordinance of the governing body. ORS 294.463(3) provides for transfers of appropriations or of appropriations and a like amount of budget resources between funds of the municipal corporation when authorized by an official resolution or ordinance of the governing body stating the need for the transfer. ORS 294.338(2) allows an increase in appropriations due to specific purpose grants or gifts when authorized by an official resolution or ordinance of the governing body stating the need for the recognition. Metro

code chapter 2.02.040 requires the Metro Council to approve the addition of any position to the budget. Metro's adopted financial policies require any project exceeding \$100,000 or an existing CIP project increasing greater than 20 percent to receive Council approval.

**Anticipated Effects:** This action provides for changes in operations as described above and provides additional appropriations authority.

**Budget Impacts:** This action has the following impacts on the FY 2018-19 budget:

- Provides \$150,000 to Finance and Regulatory Services through a transfer from the General Fund contingency
- Provides \$190,000 to Council through a transfer from the General Fund contingency
- Provides \$500,000 to Oregon Zoo Guest Services through a transfer from the Oregon Zoo Operating Fund contingency.

## **BACKGROUND**

The following amendments have been proposed for Council review and action:

### *Fair Labor Standards Act- Contracted Professional Services*

Finance and Regulatory Services is requesting \$150,000 in appropriation for the FLSA/Payroll review project. The intended outcome of the project is full compliance with the Fair Labor Standards Act, specifically as it relates to the appropriate calculation of overtime. The purpose of these funds is for the review and configuration of Metro's payroll software, the recalculation of historical overtime, and communications with affected employees.

This action requests a \$150,000 transfer from the General Fund contingency.

### *Personnel Services Costs Increases due to staff changes*

Council is requesting \$190,000 in appropriations for additional personnel services costs due to staffing changes.

This action requests a \$190,000 transfer from the General Fund contingency.

### *Zoo Concerts*

The Oregon Zoo Guest Services Division has confirmed the 2019 Summer Concert lineup. Historically, there have been an average of three concerts scheduled in June as reflected in the original budget. This summer the promoter was able to confirm five concerts: Rain - A Tribute to the Beatles, Indigo Girls, Lucinda Williams, Jim James & The Claypool Lennon Delirium, and Greensky Bluegrass. This amendment requests additional appropriation to account for the additional cost associated with the additional concerts. The concerts will also result in additional revenues to the Zoo.

This action requests a \$500,000 transfer from the Oregon Zoo Operating Fund contingency.

## **ATTACHMENTS**

- Resolution 19-4973
- Exhibit A – Schedule of Appropriations