

METROPOLITAN EXPOSITION RECREATION COMMISSION

Resolution No. 19-01

For the purpose of approving and transmitting to the Metro Council budget amendments to the Metropolitan Exposition Recreation Commission (MERC) Fund Budget for FY2018-19, and requesting amendment of the FY 2018-19 through FY 2022-23 Capital Improvement Plan (CIP).

WHEREAS, Metro Code 6.01.050 provides that MERC shall annually prepare and approve an annual budget which shall, to the maximum extent permitted by law, consist of one commission-wide series of appropriations; and

WHEREAS, MERC previously approved and transmitted to the Metro Council the fiscal year 2018-19 budget for the MERC Fund; and

WHEREAS, MERC staff request certain budget amendments to the Proposed Budget for fiscal year 2018-19 for the reasons described in the attached Staff Report.


BE IT THEREFORE RESOLVED THAT,


1. MERC approves the budget amendments to the MERC Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019 for inclusion as part of the total Metro budget for this period.
2. MERC requests that the Metro COO present these amendments to the Proposed Budget to the Metro Council for ratification.

Passed by the Commission on February 6, 2019.


Chair

Approved as to Form:
Nathan A. S. Sykes, Acting Metro Attorney


Secretary/Treasurer

By: 
Nathan A. S. Sykes, Acting Metro Attorney

MERC Staff Report

Agenda Item/Issue: For the purpose of approving and transmitting to the Metro Council a FY 2018-19 Budget and Capital Improvement Plan (CIP) amendment to the MERC Fund.

Resolution No: 19-01

Presented By: Rachael Lembo, MERC Finance Manager

Date: February 6, 2019

Background and Analysis:

CIP Amendment – Portland Expo Center

The following amendment is a new project:

Expo Hall E Flat Roof

- New Project - \$150,000

Following the completion of the Hall D and E Roof Restoration Project, the Expo Center has some specific roofing products remaining that can be positively utilized for other roof areas that would increase the useful life of the existing roof systems. The product (Tremco) would be utilized on the flat roof section of Hall E, which was not included in the large barrel roof restoration, saving the cost of purchasing them later. This approach continues our sustainability efforts through restoration rather than replacement. The product, when expertly applied, will also come with a warranty for the applied roof system. Expo has funding for this project due to changes in other projects as shown below:

Hall C Roof Recoat

- The Hall C Roof was assessed by a third party and determined that a recoat would not be required for 3-5 years
- Total project budget change - \$125,000 deferred
- FY 2018-19 appropriation change – decrease of \$125,000

New Storage Building (Upper Lot 4)

- Expo has determined a Campus Master Plan should be conducted prior to major building changes
- Total project budget change - \$290,000 deferred
- FY 2018-19 appropriation change – decrease of \$25,000

FY 2018-19 Budget Impact

Project Description	Project #	FY 18-19 Current Budget	Amendment	FY 18-19 Amended Budget
Hall E Flat Roof	8R234	0	150,000	150,000
Hall C Roof Recoat	8R227	125,000	(125,000)	0
New Storage Building (UP4)	8N079	40,000	(25,000)	15,000
Total		165,000	0	165,000

Fiscal Impact: This action will amend the FY 2018-19 Adopted Budget as shown above. The revised five-year CIP is included as Attachment 1.

Recommendation: Staff recommends the Metropolitan Exposition Recreation Commission adopt Resolution 19-01.

**Portland Expo Center CIP Summary
Fiscal Year 2019**

	Mgmt	ID	Prior Years	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Total
Hall C Refurbishment	CPMO	8R172	35,000	300,000	-	-	-	-	335,000
Lower Parking lot Improvements	CPMO	8N072	-	200,000	-	-	-	-	200,000
Voice over Internet Protocol (VoIP)	IS	65701	50,000	198,000	-	-	-	-	248,000
Show Net	IS	8R211	-	165,000	-	-	-	-	165,000
Lighting Control review and install - Halls ABCDE	CPMO	8R169	20,000	150,000	-	-	-	-	170,000
Hall E Flat Roof	CPMO	8R234	-	150,000	-	-	-	-	150,000
Halls ABCDE HVAC Controls Replacement	Venue	8R173	-	60,000	-	-	-	-	60,000
Security Gates and Fencing	CPMO	8N078	-	42,000	50,000	-	-	-	92,000
UP4 New Storage Building	CPMO	8N079	-	15,000	-	-	-	-	15,000
Expo Website Update	Venue	8R229	-	40,000	100,000	-	-	-	140,000
Facility Wide Door review / install / security	CPMO	8R230	-	20,000	150,000	-	-	-	170,000
Hall A Carpet Paint	Venue	8R231	-	10,000	90,000	-	-	-	100,000
Halls ABC Interior and Exterior Paint (R&R)	CPMO	EXTBD12	-	-	120,000	120,000	-	-	240,000
Facility Wide Drinking Fountain replacement	Venue	EXTBD26	-	-	50,000	-	-	-	50,000
Hall D Storage Office Conversion	CPMO	EXTBD18	-	-	35,000	300,000	-	-	335,000
Hall D Kitchen Office Conversion	CPMO	EXTBD17	-	-	20,000	300,000	-	-	320,000
Electronic Reader Board Upgrade	CPMO	EXTBD59	-	-	-	100,000	-	-	100,000
Sustainability upgrades	CPMO	EXTBD56	-	-	-	75,000	-	-	75,000
Facility Wide Overhead Door review / install	CPMO	EXTBD28	-	-	-	35,000	250,000	-	285,000
Parking Lot Improvements	CPMO	EXTBD50	-	-	-	-	700,000	-	700,000
Hall D & E HVAC - Condition Analysis & Repair Budget	CPMO	EXTBD60	-	-	-	-	135,000	-	135,000
Hall D/E Compressed Air	Venue	EXTBD36	-	-	-	-	50,000	-	50,000
Hall E Flat Roofs	CPMO	EXTBD53	-	-	-	-	35,000	750,000	785,000
UP2 North Walkway Cover	CPMO	EXTBD22	-	-	-	-	25,000	50,000	75,000
Expo Road Relocation	CPMO	EXTBD21	-	-	-	-	-	25,000	25,000
Subtotal Capital Projects			105,000	1,350,000	615,000	930,000	1,195,000	825,000	5,020,000
Ongoing Capital Maintenance									
Security Cameras / Access Controls	CPMO	8R212		157,138	10,000	66,500	50,000	150,000	433,638
Parking Lot Asphalt Maintenance / Replacement	CPMO	8R040		60,000	62,000	64,500	67,080	69,763	323,343
Subtotal Ongoing				217,138	72,000	131,000	117,080	219,763	756,981
TOTAL Portland Expo Center				\$1,567,138	\$687,000	\$1,061,000	\$1,312,080	\$1,044,763	\$5,776,981
Total changes in proposed amendment				\$0	(\$250,000)	\$0	\$0	\$0	(\$250,000)