

# Memo



**Metro**

600 NE Grand Ave.  
Portland, OR 97232-2736

Date: Thursday, December 27, 2018

To: Gabriela Garcia  
ODOT Region 1 STIP Coordinator  
123 NW Flanders St  
Portland, OR 97201

From: Ken Lobeck, Funding Programs Lead, 503-797-1785

Subject: November 2018 Bundle #2 MTIP Administrative Modification, #AB19-05-DEC2  
Approval Request

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Dear Gabriela:

In accordance with 23 CFR 450.328, Metro is submitting a Metro approved administrative modification bundle for ODOT review and approval for STIP inclusion. The December 2018 Administrative Modification #2 is under amendment number AB19-05-DEC2 and contains one project as shown in the below table:

Project List				
ODOT Key	Lead Agency	Project Name	Project Description	Modification/Changes
Project #1 18838	TriMet	OR99W: SW Lane St (Portland) - SW Naeve St (Tigard)	Sidewalk infill enhanced pedestrian crossings bus shelters and pads bike and pedestrian facilities retaining walls and drainage improvements <del>transit</del> priority signals	<b>FUND SHIFT &amp; SWAP:</b> A total of \$181,272 de-obligated and shifted from PE to construction. Project description updated and tweaked. Phase fund type codes adjusted for actual obligations

I certify Metro has completed all required review and approval steps as the MPO and IAW with 23 CFR 450.328 for the 2018 MTIP for this administrative modification bundle. A project narrative and support materials are also included.

Please direct any comments or questions concerning this amendment to Ken Lobeck, Funding Programs Lead at 503-797-1785, or via email at [ken.lobeck@oregonmetro.gov](mailto:ken.lobeck@oregonmetro.gov).

Thank you for your time to review Metro's December Bundle #2, 2018 MTIP Administrative Modification approval request to the 2018 MTIP and STIP.

*Kenneth F Lobeck*

Kenneth F. Lobeck  
Funding Programs Lead  
Metro  
600 NE Grand Avenue  
Portland, OR 97232

## Metro December 2018 – Administrative Mod Bundle #2

Modification Number: **AB19-05-DEC2**, Resolution: N/A  
 Number of projects within this Administrative Modification: 1  
 Project Narratives



Project List				
ODOT Key	Lead Agency	Project Name	Project Description	Modification/Changes
<b>Project #1 18838</b>	TriMet	OR99W: SW Lane St (Portland) - SW Naeve St (Tigard)	Sidewalk infill enhanced pedestrian crossings bus shelters and pads bike and pedestrian facilities retaining walls and drainage improvements <del>transit priority signals</del>	<b>FUND SHIFT &amp; SWAP:</b> A total of \$181,272 de-obligated and shifted from PE to construction. Project description updated and tweaked. Phase fund type codes adjusted for actual obligations

Project Summary (#1)	
ODOT Key:	<b>18838</b>
MTIP ID:	70799
Project Type:	Existing
Name:	<b>OR99W: SW Lane St (Portland) - SW Naeve St (Tigard)</b>
Lead Agency:	<b>TriMet</b>
Description:	Sidewalk infill enhanced pedestrian crossings bus shelters and pads bike and pedestrian facilities retaining walls and drainage improvements <del>transit priority signals</del>
Amending:	FUND SHIFT AND SWAP: \$181,272 de-obligated and shifted to construction phase. Fund type codes corrected for actual obligations in PE and ROW. Virtually no project cost change as a result,
Project Details	
<div> <div> <div>Administrative Modification</div> <div>Matrix</div> <div>                     Minor technical corrections to make the printed STIP consistent with prior approvals, such as typos or missing data.                      Fund shifts update PE and construction phases with less than a 1% cost change as a result                 </div> </div> <div> <ul style="list-style-type: none"> <li>UPDATE MTIP Short Description by deleting “<del>transit priority signals</del>”. Remaining description is unchanged and is now: Sidewalk infill enhanced pedestrian crossings bus shelters and pads bike and pedestrian facilities retaining walls and drainage improvements</li> <li>ADJUST MTIP Detailed Description to reflect deletion of “<del>transit priority signals at five project site locations</del>”. Updated description is now: “On OR99W from SW Lane St in Portland to SW Naeve St in Tigard, Sidewalk infill, enhanced pedestrian crossings, bus shelters and pads, bike and pedestrian facilities, retaining walls and drainage improvements”</li> </ul> </div> </div>	
Project Funding	
<div> <div> <div>Funding Change Details Included:</div> <div> <ul style="list-style-type: none"> <li>✓ Email Admin Mod request</li> <li>✓ STIP Impacts Worksheet</li> <li>✓ STIP Summary Report</li> <li>✓ FMIS De-obligation Mod Report</li> </ul> </div> </div> <div> <p>A Cost to Complete analysis done on 11/9/18 revealed anticipated savings in the PE phase. Given the recent history of bids coming in higher than expected, the decision has been made to de-obligate \$181,272 from PE and shift it to the Construction phase in preparation for bid</p> </div> </div>	
<div> <div> <div>Preliminary Engineering (PE):</div> <div> <ul style="list-style-type: none"> <li>DELETE federal State STP-FLX fund type code (M240) FY 2017 PE phase cost of \$418,246</li> <li>DELETE Local fund type code (match to State STP-FLX) FY 2017 PE phase cost of \$47,870</li> <li>ADD federal TAP-U &gt;200K fund type code (Z301) FY 2017 PE phase cost of \$255,591</li> <li>ADD Local fund type code (match to TAP-U) FY 2017 PE phase cost of \$29,253</li> <li>Total PE phase cost decreases from \$1,157,645 to \$976,373</li> </ul> </div> </div> </div>	

## Metro December 2018 – Administrative Mod Bundle #2

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### Right of Way (ROW) Phase:

- DELETE Federal ADVCON fund type code (ACP0) FY 2019 ROW phase cost of \$131,903
- DELETE Local fund type code (match to ADVCON) FY 2019 ROW phase cost of \$15,097
- ADD federal State STP-FLX fund type code (M240) FY 2018 ROW phase cost of \$131,903
- ADD Local fund type code (match to State STP-FLX) FY 2018 ROW phase cost of \$15,097  
(ROW phase obligation occurred in 2018 with State STP)
- Total ROW phase cost remains unchanged at \$147,000

### Construction Phase:

- DELETE federal State STP-FLX fund type code (M240) FY 2019 Construction phase cost of \$2,063,790
- DELETE Local fund type code (match to State STP-FLX) FY 2019 Construction phase cost of \$236,210
- ADD federal ADVCON fund type code (ACP0) FY 2019 Construction phase cost of \$2,226,763
- ADD Local fund type code (match to ADVCON) FY 2019 Construction phase cost of \$254,863
- Total Construction phase programming amount increases from \$2,300,000 to \$2,481,626
- Total project programming amount slightly increases from \$3,604,645 to \$3,604,999

let in February 2019. The PE de-obligation was completed on 12/13/18.

In addition, "transit priority signals" as stated in the STIP description are no longer part of this project's scope. This is a minor scope change that does not trigger a full amendment. The STIP description is being updated as part of the Admin Mod.

### MTIP Review Details

- **Administrative Modification Eligible:** Yes. Per the Amendment Matrix, technical corrections such as fund phase swap or fund shifts where the net cost change is less than the Matrix threshold amount, are allowable as an Administrative Modification.
- **Metro Legislation Required:** No.
  - **MTIP Eligibility Verification:** Project has awarded federal funds and is required to be included in the MTIP.
  - **Fiscal Constraint Review and Verification:** Yes, via STIP FP obligation confirmation and FMIS de-obligation report modification
- **Regionally Significant Project:** Yes. The scope provides improvements along OR99W which is identified in the Arterials and Throughways road network, Transit network, and pedestrian network
- **Eligible as a Project Grouping Bucket:** No
- **RTP Consistency Review:**
  - **In Current Constrained RTP:** Yes, Project ID 11412
  - **RTP Description:** Corridor Safety and Access to Transit: Barbur-99W.
  - **RTP and MTIP Costs Consistent:** Yes
- **Capacity Enhancing Project:** No.
- **Included in Metro roadway modeling network:** Yes. The project improvements are included as applicable in the Metro Transit, Pedestrian, & Bicycle networks

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- **Satisfies 2018 RTP Goals and Strategies:** Yes, Goal #3, Transportation Choices – Objective 3.1 – Travel Choices - Plan communities and design and manage the transportation system to increase the proportion of trips made by walking, bicycling, shared rides and use of transit.
- **MPO Responsibilities/Public Notification included:** No. Administrative modifications do not require a formal 30 day public notification period.
- **OTC Approval Required:** Not required

Metro		Metro 2018-21 Metropolitan Transportation Improvement Program (MTIP) PROJECT AMENDMENT DETAIL WORKSHEET		Admin Modification Fund Shift 4th Amendment to Project				
Lead Agency:	TriMet	Project Type:	Highway	ODOT Key:	18838			
Project Name:	OR99W: SW Lane St (Portland) - SW Naeve St (Tigard)	ODOT Type:	Enhance	MTIP ID:	70799			
Short Description:	Sidewalk infill enhanced pedestrian crossings bus shelters and pads bike and pedestrian facilities retaining walls and drainage improvements <del>transit-priority-signals</del>	Capacity Enhancing:	No	RTP ID:	11412			
		Conformity Exempt:	Yes	RFFA ID:	N/A			
		On State Hwy Sys:	OR99W	RFFA Cycle:	N/A			
		Mile Post Begin:	1.96	UPWP:	No			
		Mile Post End:	11.07	UPWP Cycle:	N/A			
		Length:	Seg					
<b>Detailed Description:</b> On OR99W from SW Lane St in Portland to SW Naeve St in Tigard, Sidewalk infill, enhanced pedestrian crossings, bus shelters and pads, bike and pedestrian facilities, retaining walls and drainage improvements, <del>transit-priority-signals at five project site locations</del>								
<b>STIP Description:</b> Sidewalk infill, enhanced pedestrian crossings, bus shelters and pads, bike and pedestrian facilities, retaining walls and drainage improvements, <del>transit-priority-signals</del>								
PROJECT FUNDING DETAILS								
Fund Type	Fund Code	Year	Planning	Preliminary Engineering	Right of Way	Other (Utility Relocation)	Construction	Total
<b>Federal Funds</b>								
STP>200K	Z230	2017		\$ 620,509				\$ 620,509
State-STP	M240	2017		<del>\$ 418,246</del>				
TAP-U > 200K	Z301	2017		\$ 255,591				\$ 255,591
ADVCON	ACP0	2019			<del>\$ 131,903</del>			
State STP-FLX	M240	2018			\$ 131,903			\$ 131,903
State-STP-FLX	M240	2019					<del>\$ 2,063,790</del>	
ADVCON	ACP0	2019					\$ 2,226,763	\$ 2,226,763
								\$ -
							Federal Total:	\$ 3,234,766
<b>State Funds</b>								
								\$ -
								\$ -
							State Total:	\$ -
<b>Local Funds</b>								
Local	Match	2017		\$ 71,020				\$ 71,020
Local	Match	2017		<del>\$ 47,870</del>				
Local	Match	2017		\$ 29,253				\$ 29,253
Local	Match	2019			<del>\$ 15,097</del>			
Local	Match	2018			\$ 15,097			\$ 15,097
Local	Match	2019					<del>\$ 236,210</del>	
Local	Match	2019					\$ 254,863	\$ 254,863
								\$ -
							Local Total	\$ 370,233
Phase Totals Before Amend:			\$ -	<del>\$ 1,157,645</del>	\$ 147,000	\$ -	<del>\$ 2,300,000</del>	<del>\$ 3,604,645</del>
Phase Totals After Amend:			\$ -	\$ 976,373	\$ 147,000	\$ -	\$ 2,481,626	\$ 3,604,999
Year Of Expenditure (YOE):								\$ 3,604,999

## Metro December 2018 – Administrative Mod Bundle #2

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Run Date: 12/19/2018  
Run Time: 19:20:03

### U.S. DEPARTMENT OF TRANSPORTATION FEDERAL HIGHWAY ADMINISTRATION FEDERAL-AID PROJECT MODIFICATION

Report: FMISD06A  
Page 1 of 2

RECIPIENT: 41-Oregon      FEDERAL PROJECT NO: 0000239      NO: 4  
RECIPIENT PROJ. NO(S): 18838  
PROJECT TITLE: OR99W: CORRIDIR SAFETY & ACCESS TO TRANSIT  
PROJECT DESCRIPTION: IMPROVE SAFETY, ACTIVE TRANSPORTATION & TRANSIT OPERATIONS  
CLASSIFICATION OF PHASE OF WORK: ROW

THE PROJECT AGREEMENT FOR THE ABOVE REFERENCED PROJECT ENTERED INTO BETWEEN THE UNDERSIGNED PARTIES  
AND EXECUTED BY THE DIVISION ADMINISTRATOR ON 12/01/2016 IS HEREBY MODIFIED AS FOLLOWS:

PROGRAM CODE	FAIN	URBAN / WITH		FORMER AMOUNT	REVISED AMOUNT
M240	410000239M240		ESTIMATED TOTAL OF THE PROJECT	\$147,000.00	\$147,000.00
			FEDERAL FUNDS	\$131,903.10	\$131,903.10
			ADV CONSTRUCTION FUNDS	\$0.00	\$0.00
			PERCENT FEDERAL SHARE	89.73%	89.73%
Z230	410000239Z230	71317	ESTIMATED TOTAL OF THE PROJECT	\$691,529.00	\$691,529.00
			FEDERAL FUNDS	\$620,508.97	\$620,508.97
			ADV CONSTRUCTION FUNDS	\$0.00	\$0.00
			PERCENT FEDERAL SHARE	89.73%	89.73%
Z301	410000239Z301	71317	ESTIMATED TOTAL OF THE PROJECT	\$466,116.00	\$284,844.00
			FEDERAL FUNDS	\$418,245.89	\$255,590.52
			ADV CONSTRUCTION FUNDS	\$0.00	\$0.00
			PERCENT FEDERAL SHARE	89.73%	89.73%

#### RECIPIENT REMARKS:

Modification to decrease PE obligation to recognize savings in the budget for consultant design services and oversight by ODOT. The de-ob'd funds will be added back to the project via STIP amendment to address an identified shortage in the CN phase estimate; CH 12/7/18

MODIFICATION TO ADD FUNDS TO THE PE PHASE DUE TO OUTSOURCING DESIGN TO A CONSULTANT. 5-23-18 LKL

MODIFICATION TO ADD THE RIGHT OF WAY PHASE. WORK TO BE DONE INCLUDES THE PURCHASE OF RIGHT OF WAY. NO  
STATE ICAP. 1-12-18 LKL.

PE END DATE 12-31-21

CFDA# 20.205

NO STATE ICAP

WORK TO BE DONE:

PRELIMINARY DESIGN FOR SAFETY AND IMPROVED ACCESS TO TRANSIT ALONG BARBUR BLVD.

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