

Memo



Metro

600 NE Grand Ave.
Portland, OR 97232-2736

Date: Wednesday, June 12, 2019

To: Gabriela Garcia
ODOT Region 1 STIP Coordinator
123 NW Flanders St
Portland, OR 97201

From: Ken Lobeck, Funding Programs Lead, 503-797-1785

Subject: June 2019 Bundle #1 MTIP Administrative Modification, #AB19-15-JUN1 Approval Request

Dear Gabriela:

In accordance with 23 CFR 450.328, Metro is submitting a Metro approved administrative modification bundle for ODOT review and approval for STIP inclusion. The June 2019 Administrative Modification #1 is under amendment number AB19-15-JUN1 and contains two projects as shown in the below table:

Proposed June 2019 Administrative Modification Bundle #1 Modification Number: AB19-15-JUN1 Total Number of Projects: 2				
ODOT Key	Lead Agency	Project Name	Description	Required Changes
Project #1 Key 17466	Metro (Parks)	LO-Portland Trail: Tyron Cove Park Area	Metro planning study to evaluate the feasibility and determine a multi-use trail in Tyron Cove Park Area	COST INCREASE: Final local overmatching funds are to the project. Project is moving towards close-out. The cost increase is a technical and historical correction for accounting purposes to the 2015 MTIP.
Project #2 Key 18339	TriMet	OR8: SW 192nd Ave (Aloha) - SW 160th Ave (Beaverton)	Sidewalk infill and improvements, Signal priority, bus stop relocations, bus pads, mobility improvements and enhanced pedestrian crossing	PHASE DELETION: The Admin Mod removes the UR phase and increases the ROW phase as UR will not be required. There are no reimbursable utilities on this project, therefore no need for a UR phase. The ROW phase is currently underfunded by \$26,551. This amendment cancels UR and moves the funds to ROW to address the shortage and ready ROW for a FY19 obligation

I certify Metro has completed all required review and approval steps as the MPO and IAW with 23 CFR 450.328 for the 2018 MTIP for this administrative modification bundle. A project narrative and support materials as applicable are also included.

Please direct any comments or questions concerning this amendment to Ken Lobeck, Funding Programs Lead at 503-797-1785, or via email at ken.lobeck@oregonmetro.gov.

Thank you for your time to review Metro's June 2019 Bundle #1, 2018 MTIP Administrative Modification approval request to the 2018 MTIP and STIP.

Kenneth F Lobeck

Kenneth F. Lobeck
Funding Programs Lead
Metro
600 NE Grand Avenue
Portland, OR 97232

2018-21 Metropolitan Transportation Improvement Program (MTIP)

Metro June 2019 Administrative Modification Bundle #1

Modification Number: **AB19-15-JUN1** Resolution: N/A

Number of projects within this amendment: **2 total**

Project Narratives



Proposed June 2019 Administrative Modification Bundle #1 Modification Number: AB19-15-JUN1 Total Number of Projects: 2				
ODOT Key	Lead Agency	Project Name	Description	Required Changes
Project #1 Key 17466	Metro (Parks)	LO-Portland Trail: Tyron Cove Park Area	Metro planning study to evaluate the feasibility and determine a multi-use trail in Tyron Cove Park Area	COST INCREASE: Final local overmatching funds are to the project. Project is moving towards close-out. The cost increase is a technical and historical correction for accounting purposes to the 2015 MTIP.
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2018-21 Metropolitan Transportation Improvement Program (MTIP)

Metro June 2019 Administrative Modification Bundle #1

Modification Number: **AB19-15-JUN1** Resolution: N/A

Number of projects within this amendment: **2 total**

Project Narratives



Project Summary (#1)

ODOT Key:	17466	MTIP ID: 70436
Project Type:	Existing	
Name:	LO-Portland Trail: Tyron Cove Park Area	
Lead Agency:	Metro	
Description:	Funding for Metro to meet Metropolitan Planning Organization mandates, established through the federal regulations and includes planning STBG, PL, plus 5303 funds for SFY 2020	
Amending:	COST INCREASE: Project is moving towards close-out and completing final reimbursements. As such, the 2015-18 MTIP is being re-opened to update the project's final costs for accounting purposes. This is a technical correction for historical purposes.	

Project Details

- No changes

Administrative Amendment

Justification

Cost increases which are below the 50% threshold for projects not exceeding \$500,000 may occur via an Administrative Modification as long as no major change also are not present

The additional \$15,000 of local overmatch = a 13.5% cost increase to the project and is below the 50% threshold.

Project Funding

Planning Phase:

- ADD local Other fund type code (OTH0 = overmatch) FY 2016 Planning phase cost of \$15,000
- Total Planning phase programming cost increases from \$111,445 to \$126,445
- Total project programming increases from \$111,445 to \$126,445

Funding Change Details

Amendment submission items:

- ✓ Email Request
- ✓ MTIP Worksheet
- ✓ ODOT Programming Request

A total of \$15,000 of local overmatch funds are being added to the project to reflect the final project costs for auditing purposes. This is a technical correction for historical purposes.

MTIP Review & Certification Details

- **Administrative Modification Authorized: Yes.** The Admin Mod adds the final local overmatch to the project for historical purposes as it now moves forward to close-out. The \$15k addition = a 13.5 % cost increase to the project and is allowed as an Admin Mod per the Amendment Matrix.
- **Metro Legislation Required: No**
- **MTIP Eligibility Verification: Yes**
 - Includes federal transportation funds: **Yes** – Authorized STBG originate from Metro
 - Located on the Metro roadway network: **N/A**
 - Provides transportation system improvement: **Yes.** Provides plans for future commuter trail improvements
- **Considered a Regionally Significant Project: Yes** – under the UPWP program
- **Fiscal Constraint Review and Verification: Yes**
- **RTP Consistency Review: Yes**
 - **In Current RTP: No** – but in 2014 RTP ID# 10087 – Lake Oswego to Portland Trail

2018-21 Metropolitan Transportation Improvement Program (MTIP)

Metro June 2019 Administrative Modification Bundle #1

Modification Number: **AB19-15-JUN1** Resolution: N/A

Number of projects within this amendment: **2 total**

Project Narratives



- **Description:** 3.15 mile multi-use pathway adjacent to existing Hwy 43 Corridor, increasing ROW. Connects Lake Oswego to Portland at Sellwood Bridge. Part of the Willamette River Greenway Trail.
- **Reason not in 2018 RTP:** Project was close to completion as of the approval date for the 2018 RTP and was not required to be carried over into the 2018 RTP.
- **RTP and MTIP Costs Consistent:** **Yes**
- **Considered Included in ODOT O&M RTP Project Grouping:** **No**
 - Bridge Rehabilitate & Repair
 - Culvert Replacement & Repair
 - Highway Pavement Maintenance
 - Safety and Operations Project
- **Project located on the National Highway System (NHS):** **N/A** – planning project
- **Capacity Enhancing Project:** **No:** The project is a non-capacity enhancing, exempt project per 40 CFR 93.126, Table 2, Other – Planning and Technical Studies.
- **Satisfies 2018 RTP Goals and Strategies:** **Yes.** Goal #3 – Transportation Choices
Objective 3.1 – Travel Choices: Plan communities and design and manage the transportation system to increase the proportion of trips made by walking, bicycling, shared rides and use of transit.
- **MPO Responsibilities/Public Notification included:** **No** Administrative Modifications are not subject to the 30 –day Public Notification/Opportunity to comment process.
- **OTC action required:** **No.** OTC approval was not required for this Administrative Modification
- **JPACT & Metro Council action required:** **No.** JPACT and Metro Council approval were not required for this Administrative Modification

Oregon		Department Of Transportation Region 1 Version	
DATE: June 3, 2019 TO: Gabriela Garcia FROM: Justin Berni RE: FUNDING AUTHORIZATION REQUEST		PHASE FOR THIS REQUEST <div style="border: 1px solid black; padding: 2px; display: inline-block;"> PLANNING </div>	
Project Data			
1. Key Number:	17466		
2. Project Name:	Lake Oswego-Portland trail: Tryon Cove Park area		
3. Urbanized Area:	PORTLAND - 027	US Congression District	5
4. Functional Class:	17-URBAN COLL.		
5. Environmental Class/FHWA concurred:			
6. Environmental Approval Level:			
7. Environmental Approval	Date	Document Attached	No
8. STIP:	2015-2018		
Cost Estimates for this Phase (determines subjobs such as 421, advanced deposits, etc.)			
9. Agency Responsible For Matching Federal Funds (if any):	Local		
10. Executed Local Agency Agreement No. (IGA) - if multiple, provide all in comment section:	27357		
ODOT Funding Information			
11. Estimate for ODOT work:	\$ 16,445		
12. Estimate for Consultant/Contractor work:	\$ 110,000		
Local Funding Information			
13. Estimate for Local Agency & Consultant (if local agency is paying consultant er	\$ -		
Local Bridge Information (if applicable)			
14. Request for Free Bridge Design in IGA?	No		
15. Free Bridge Design Estimate:			
Total Estimate		\$ 126,445	

2018-21 Metropolitan Transportation Improvement Program (MTIP)

Metro June 2019 Administrative Modification Bundle #1

Modification Number: **AB19-15-JUN1** Resolution: N/A

Number of projects within this amendment: **2 total**

Project Narratives



Metro 2018-21 Metropolitan Transportation Improvement Program (MTIP) PROJECT AMENDMENT DETAIL WORKSHEET

**Administrative Modification
Cost Increase
6th Amendment to Project**

Lead Agency:				Project Type: Planning		ODOT Key: 17466	
Project Name: LO-Portland Trail: Tyron Cove Park Area				ODOT Type: Planning		MTIP ID: 70436	
Project Status: G = Project close-out (final billings, reimbursements, etc.).				Capacity Enhancing: No		Status: G	
Short Description: Metro planning study to evaluate the feasibility and determine a multi-use trail in				Conformity Exempt: Yes		RTP ID: 10087	
				On State Hwy Sys: No		RFFA ID:	
				Mile Post Begin: N/A		RFFA Cycle:	
				Mile Post End: N/A		UPWP: No	
				Length: N/A		UPWP Cycle: N/A	
				1st Year Program'd: 2012		Past Amend: 5	
				Years Active: 8		OTC Approval: No	
Detailed Description: None							
STIP Description: N/A							
PROJECT FUNDING DETAILS							
Fund Type	Fund Code	Year	Planning	Preliminary Engineering	Right of Way	Other (Utility Relocation)	Total
Federal Funds							
STP-U		2016	\$ 100,000				\$ 100,000
							\$ -
							\$ -
						Federal Totals:	\$ 100,000
Federal Fund Obligations:			\$ 100,000				
EA Number:			C8035200				Federal Aid ID 0000(252)
Initial Obligation Date:			9/14/2011				
State Funds							
							\$ -
							\$ -
						State Total:	\$ -
State Fund Obligations:							
EA Number:							
Initial Obligation Date:							
Local Funds							
Local	Match	2016	\$ 11,445				\$ 11,445
Other	OVM	2016	\$ 15,000				\$ 15,000
							\$ -
							\$ -
						Local Total	\$ 26,445
Phase Totals Before Amend:			\$ 111,445	\$ -	\$ -	\$ -	\$ 111,445
Phase Totals After Amend:			\$ 126,445	\$ -	\$ -	\$ -	\$ 126,445
Year Of Expenditure (YOE):							\$ 126,445

2018-21 Metropolitan Transportation Improvement Program (MTIP)

Metro June 2019 Administrative Modification Bundle #1

Modification Number: **AB19-15-JUN1** Resolution: N/A

Number of projects within this amendment: **2 total**

Project Narratives



Project Summary (#2)		
ODOT Key:	18839	MTIP ID: 70780
Project Type:	Existing	
Name:	OR8: SW 192nd Ave (Aloha) - SW 160th Ave (Beaverton)	
Lead Agency:	TriMet	
Description:	Sidewalk infill and improvements, Signal priority, bus stop relocations, bus pads, mobility improvements and enhanced pedestrian crossing	
Amending:	DELETE PHASE: No UR actions are required. ROW phase is slightly short funding. UR funding is being deleted and transferred to ROW phase.	
Project Details		Administrative Amendment Justification
- No changes		Deleting a project phase (other than construction) where there is no change in cost is allowable via an Administrative Modification
Project Funding		Funding Change Details
<u>Preliminary Engineering (PE) phase:</u> <ul style="list-style-type: none">- DELETE federal ADVCON fund type code (ACP0) FY 2016 PE phase cost of \$425,500- ADD in its place federal State TAP-FLEX fund type code (Z300) FY 2016 PE phase cost of \$425,500- No change to local match- TAP replaces ADVCON as actual fund obligation for PE phase- Total PE phase programming amount remains unchanged at \$797,000		Amendment submission items: <ul style="list-style-type: none">✓ Email Notifications✓ MTIP Worksheet✓ STIP Summary Report✓ STIP Impacts Worksheet <p>This admin mod removes the UR phase and increases the ROW phase as UR will not be required. There are no reimbursable utilities on this project, therefore no need for a UR phase. The ROW phase is currently underfunded by \$26,551. This amendment cancels UR and moves the funds to ROW to address the shortage and ready ROW for a FY19 obligation.</p>
<u>Right-of-Way (ROW) Phase:</u> <ul style="list-style-type: none">- INCREASE federal ADVCON fund type code (ACP0) FY 2019 ROW phase cost from \$145,363 to \$176,768- INCREASE Local fund type code (match to ADVCON) FY 2019 ROW phase cost from \$16,637 to \$20,232- Total ROW phase programming cost increases from \$162,000 to \$197,000		
<u>Other (Utility Relocation - UR) Phase:</u> <ul style="list-style-type: none">- DELETE federal ADVCON fund type code (ACP0) FY 2019 Other/UR phase cost of \$31,406- DELETE Local fund type code (match to ADVCON) FY 2019 Other/UR phase cost of \$3,595- Total Other/UR phase programming amount decreases from \$35,001 to \$0		
<u>Construction Phase:</u> <ul style="list-style-type: none">- No changes to construction phase.		

Metro June 2019 Administrative Modification Bundle #1

Modification Number: **AB19-15-JUN1** Resolution: N/A

Number of projects within this amendment: **2 total**

Project Narratives



- Construction phase remains programmed at \$704,000
- Total project programming remains unchanged at \$1,698,000

MTIP Review & Certification Details

- **Administrative Modification Authorized: Yes.** The Admin Mod deletes the UR phase and transfers the funds to ROW resulting in no net cost change which is authorized as an Admin Mod under the Amendment Matrix.
- **Metro Legislation Required: No**
- **MTIP Eligibility Verification: Yes**
 - Includes federal transportation funds: **Yes**
 - Located on the Metro roadway network: **Yes** – OR8 in the project limits is defined as a Major Arterial in the Metro Motor Vehicle road network
 - Provides transportation system improvement: **Yes**
- **Considered a Regionally Significant Project: Yes**
- **Fiscal Constraint Review and Verification: Yes**
- **RTP Consistency Review: Yes**
 - **In Current RTP: Yes.** ID# 18839 - MTIP ID as project was planned to be in implementation phases upon approval of 2018 RTP.
 - **Description:** Sidewalk infill and improvements, bus stop relocations, bus pads, mobility improvements and enhanced pedestrian crossing.
 - **RTP and MTIP Costs Consistent: Yes**
- **Considered Included in ODOT O&M RTP Project Grouping: No**
 - Bridge Rehabilitate & Repair
 - Culvert Replacement & Repair
 - Highway Pavement Maintenance
 - Safety and Operations Project
- **Project located on the National Highway System (NHS): Yes.** OR 8 is defined on the NHS as a “Other NHS Route”
- **Capacity Enhancing Project: No.** The project is a non-capacity enhancing, exempt project per 40 CFR 93.126, Table 2, Air Quality – Pedestrian and Bicycle Improvements.
- **Satisfies 2018 RTP Goals and Strategies: Yes.** Goal #3 – Transportation Choices
 - **Objective 3.1 – Travel Choices:** Plan communities and design and manage the transportation system to increase the proportion of trips made by walking, bicycling, shared rides and use of transit.
 - **Objective 3.3 – Access to Transit:** Increase household and job access to current and planned frequent transit service
- **MPO Responsibilities/Public Notification included: No** Administrative Modifications are not subject to the 30 –day Public Notification/Opportunity to comment process.
- **OTC action required: No.** OTC approval was not required for this Administrative Modification
- **JPACT & Metro Council action required: No.** JPACT and Metro Council approval were not required for this Administrative Modification

2018-21 Metropolitan Transportation Improvement Program (MTIP)

Metro June 2019 Administrative Modification Bundle #1

Modification Number: **AB19-15-JUN1** Resolution: N/A

Number of projects within this amendment: **2 total**

Project Narratives



Metro		2018-21 Metropolitan Transportation Improvement Program (MTIP)		Administrative Modification Delete Phase 6th Amendment to Project				
PROJECT AMENDMENT DETAIL WORKSHEET								
Lead Agency: TriMet		Project Type: Active Trns		ODOT Key: 18839				
Project Name: OR8: SW 192nd Ave (Aloha) - SW 160th Ave (Beaverton)		ODOT Type: BikePed		MTIP ID: 70780				
Project Status: 4 = (PS&E) Planning Specifications, & Estimates (final design 30%, 60%, 90% design activities initiated).		Capacity Enhancing: No		Status: 4				
Short Description: Sidewalk infill and improvements, Signal priority, bus stop relocations, bus pads, mobility improvements and enhanced pedestrian crossing		Conformity Exempt: Yes		RTP ID: 18839				
		On State Hwy Sys: OR8		RFFA ID: N/A				
		Mile Post Begin: 5.36		RFFA Cycle: N/A				
		Mile Post End: 7.00		UPWP: No				
		Length: 1.64		UPWP Cycle: N/A				
		1st Year Program'd: 2016		Past Amend: 5				
		Years Active: 4		OTC Approval: No				
Detailed Description: Sidewalk infill and improvements, Signal priority, bus stop relocations, bus pads, mobility improvements and enhanced pedestrian crossing								
STIP Description: Sidewalk infill and improvements, bus stop relocations, bus pads, mobility improvements and enhanced pedestrian crossing.								
PROJECT FUNDING DETAILS								
Fund Type	Fund Code	Year	Planning	Preliminary Engineering	Right of Way	Other (Utility Relocation)	Construction	Total
Federal Funds								
HSIP	MS3E	2016		\$ 289,648				\$ 289,648
ADVCON	ACP0	2016		\$ 425,500				\$ -
State TAP-FLEX	Z300	2016		\$ 425,500				\$ 425,500
ADVCON	ACP0	2019			\$ 145,363			\$ -
ADVCON	ACP0	2019			\$ 176,768			\$ 176,768
ADVCON	ACP0	2019				\$ 31,406		\$ -
ADVCON	ACP0	2020					\$ 425,320	\$ 425,320
								\$ -
								\$ -
Federal Totals:								\$ 1,317,236
Federal Fund Obligations:				\$ 715,148				
EA Number:				PE002657				
Initial Obligation Date:				3/21/2016				
State Funds								
								\$ -
								\$ -
State Total:								\$ -
State Fund Obligations:								
EA Number:								
Initial Obligation Date:								
Local Funds								
Local	Match	2016		\$ 33,152				\$ 33,152
Local	Match	2016		\$ 48,700				\$ 48,700
Local	Match	2019			\$ 16,637			\$ -
Local	Match	2019			\$ 20,232			\$ 20,232
Local	Match	2019				\$ 3,595		\$ -
Local	Match	2020					\$ 48,680	\$ 48,680
Other	OTH0	2020					\$ 230,000	\$ 230,000
								\$ -
								\$ -
								\$ -
Local Total:								\$ 380,764
Phase Totals Before Amend:			\$ -	\$ 797,000	\$ 162,000	\$ 35,001	\$ 704,000	\$ 1,698,001
Phase Totals After Amend:			\$ -	\$ 797,000	\$ 197,000	\$ -	\$ 704,000	\$ 1,698,000
Year Of Expenditure (YOE):								\$ 1,698,000