

COLUMBIA REGION ASSOCIATION of GOVERNMENTS

6400 S. W. CANYON COURT
PORTLAND, OREGON 97221

(503) 297-3726

CLACKAMAS COUNTY

Canby
Gladstone
Happy Valley
Lake Oswego
Milwaukie
Oregon City
West Linn

CLARK COUNTY

Camas
Vancouver
Washougal

COLUMBIA COUNTY

Clatskanie
Columbia City
Prescott
Rainier
Scappoose
St. Helens
Vernonia

MULTNOMAH COUNTY

Fairview
Gresham
Portland
Troutdale
Wood Village

WASHINGTON COUNTY

Beaverton
Cornelius
Durham
Forest Grove
Hillsboro
North Plains
Sherwood
Tigard
Tualatin

METROPOLITAN SERVICE DISTRICT

MEETING MINUTES OF

DECEMBER 18, 1972

ATTENDANCE

Eldon Hout, Chairman
Mel Gordon
Robert Schumacher
Gus Mohr
Harold Ruecker
Lloyd Anderson

Technical Committee Members

Bill Culham, Chairman
Bob Nordlander
Agnes Peterson

Staff

Homer Chandler
Chuck Kemper
Judy Corsi

There being a quorum present, the Board considered the following items of business:

I. MSD/CRAG AGREEMENT

Mr. Chandler stated that before MSD can begin the study DEQ is granting funds to implement, certain agreements and resolutions are necessary to clarify the role CRAG and MSD will have in coordinating the study.

One of the requirements of the Board prior to submittal is:

1. Approval of an MSD/CRAG Agreement in which
 - a. MSD will contract with CRAG for staff and authorize an expenditure of not over \$35,000 for administrative costs that CRAG will incur in the management of the program.
 - b. CRAG in turn agrees to provide necessary staff and return any comments and recommendations concerning the final product which MSD would then submit to DEQ by the final deadline.

The Board concurred in Mr. Gordon's suggestion that the MSD/CRAG Agreement be amended so that Section E should read:

The Metropolitan Service District will:

Consider for approval the Regional Solid Waste Plan and submit it to the CRAG Executive Board for review and comment as to its conformance with regional plans.

Mr. Mohr moved for approval of the agreement as amended; Mr. Ruecker seconded the motion; motion carried unanimously.

Mr. Anderson moved that the Board offer to Clark County, and any other area not covered by the MSD and CRAG Planning Area, an opportunity to become part of the study providing they have adequate funds available to cover their study area; motion seconded by Commissioner Schumacher; motion carried.

II. SUPPORT RESOLUTIONS

A. Resolution A - Budget

Mr. Chandler stated that the Technical Advisory Committee concurred in the budget resolution containing the proposition that of the \$325,000 MSD is seeking that \$290,000 of that amount will be allocated for consulting services and \$35,000 to be allocated to CRAG for administrative work.

Mr. Schumacher moved that Resolution A be adopted as submitted; Mr. Mohr seconded the motion; the motion carried unanimously.

B. Resolution B - Consultant

Mr. Schumacher moved that Resolution B be adopted and that the MSD Board reaffirm their previous decision to hire CH₂M Hill, Metcalf & Eddy. Motion seconded by Mr. Ruecker, motion carried unanimously.

III. DISCUSSION OF PLANNING APPLICATION SCHEDULE AND NOTIFICATION
TO DEQ

Mr. Chandler stated that to complete the application he needs

- (1) the Board's authorization for the Chairman and Executive Director to sign any documents that are now needed, plus
- (2) authority for the Executive Director to file for requisition of funds on a regular basis from DEQ to get the program implemented;

Mr. Schumacher moved that the Board authorize the Chairman and Executive Director to sign any documents necessary to complete the application.

- (3) authority for the consultant to prepare estimates of costs for each of the work elements within the total study cost of \$290,000 and submit along with the application;

Mr. Ruecker moved that the outline of expenditures of money by the consulting firm be submitted to DEQ by their deadline and that this be reviewed and amended if necessary at the January 12 meeting of MSD; motion seconded by Mr. Schumacher; motion carried unanimously.

- (4) Mr. Chandler stated that, inasmuch as the study may get underway prior to having a coordinator hired, CRAG be authorized to go ahead with the study until such time as the project manager is hired and on the job.

Mr. Anderson moved that the CRAG staff, with the assistance of TAC, proceed with the study, and serve as coordinator until such time as a project director is hired, and that Mr. Chandler be authorized to recruit a project manager with the advice and consent of the Technical Advisory Committee and to submit for the Board's review and approval the top three candidates. Mr. Anderson stated he felt this process is needed inasmuch as the MSD Board

may want to consider the project manager for a permanent position with MSD, therefore, the Board should have a voice in filling the position. Mr. Ruecker seconded the motion; the motion carried.

IV. CITIZEN APPOINTMENTS

The Board requested that a list of committee members be submitted for review and discussion at their January 12 meeting.

Mr. Anderson moved that the staff be authorized to draft charges for the citizen committee, and that that charge include a length of time of service of committee members and a process for appointment and reappointment. Motion seconded by Mr. Ruecker; motion carried unanimously.

V. ACKNOWLEDGEMENT OF FORMER COMMITTEE MEMBERS

The Metropolitan Service District Board thanked Mr. Sid Bartels, Mr. Gus Mohr, and Mr. Harold Ruecker for their past service to the Board.

VI. MEETINGS

Mr. Schumacher moved that the second Friday of every month at 1:30 p.m. be established as the regular meeting date of MSD. Mr. Anderson seconded the motion; the motion carried unanimously.

There being no further business, the meeting adjourned at 9 p.m.

RESOLUTION A

WHEREAS, the Metropolitan Service District (MSD) Board and the Columbia Region Association of Governments (CRAG) have agreed that CRAG Staff will direct and coordinate solid waste planning for a four-county area as part of the Oregon State Department of Environmental Quality's (DEQ) statewide solid waste implementation plan; and

WHEREAS, the DEQ has allocated at total budget of \$325,000 for this study; and

WHEREAS, the MSD has reviewed the proposed budget as submitted by the CRAG Staff;

THEREFORE BE IT RESOLVED: That the MSD Board does hereby accept this budget as submitted and give its approval that it should be submitted by application to the DEQ for state funds to accomplish solid waste planning for the Counties of Clackamas, Columbia, Multnomah, and Washington in Oregon.

ADOPTED BY THE Board of Directors of MSD on this _____ day
of _____, 1972.

Chairman

SOLID WASTE PLANNING BUDGET

Submitted to the MSD from CRAG Staff

CRAG STAFF BUDGET

| <u>Salaries</u> | <u>Jan. 1973-July 1973</u> | <u>July 1973-Dec. 1973</u> |
|-----------------------|----------------------------|----------------------------|
| Program Manager | \$11,000 | \$11,000 |
| Public Works Director | 5,000 | 3,000 |
| Secretary | 1,000 | 1,000 |
| | <hr/> | <hr/> |
| | \$17,000 | \$15,000 |

MATERIALS, SUPPLIES AND SERVICES

| | | |
|----------------------------------|---------|-------|
| Telephone | 400 | |
| Postage | 200 | |
| Supplies | 200 | |
| Training, Travel and Subsistance | 300 | |
| Publications and Memberships | 200 | 200 |
| Printing Costs | 200 | 300 |
| Reproduction (Blueprint) | 100 | 100 |
| | <hr/> | <hr/> |
| | \$1,600 | \$600 |

LEASE COSTS

| | |
|-------------------------|-------|
| Two Desks and Chairs | 300 |
| Two Bookcases | 100 |
| Office Equipment Rental | 300 |
| | <hr/> |
| | \$800 |

| | | |
|-------------|-------------|-------------|
| GRAND TOTAL | <hr/> <hr/> | <hr/> <hr/> |
| | \$19,400 | \$15,600 |

\$35,000

CONSULTANT BUDGET

GRAND TOTAL

\$290,000

Revised
CRAG Staff
November 28, 1972

RESOLUTION B

WHEREAS the Metropolitan Service District (MSD) and the Columbia Region Association of Governments (CRAG) have agreed that CRAG Staff will direct and coordinate solid waste planning for a four-county area including Clackamas, Columbia, Multnomah, and Washington Counties as part of the DEQ solid waste implementation plan; and

WHEREAS the MSD had previously selected the consulting firms of CH₂M-Hill/Metcalf-Eddy in conjunction with Bartle/Wells and have reevaluated work experience qualifications; and

WHEREAS the firms have continued interest and capabilities in performing the subject planning project;

THEREFORE BE IT RESOLVED: That the MSD reaffirm this selection and authorize the CRAG Staff to:

1. Develop work scopes to accomplish the task within the funds allocated (\$290,000.).
2. Negotiate with the above mentioned consulting firms and recommend the terms of contracts to the MSD Board.
3. Administer the contract work and payments under direction of the MSD Board.

ADOPTED BY The Board of Directors of MSD on this _____ day
of _____, 1972.

Chairman

JOB DESCRIPTION

Project Manager - MSD/CRAG Solid Waste Planning Program

Annual Salary - \$17,000 - \$20,000

Education - Bachelors Degree in Engineering or Science

Experience - Eight to twelve years of engineering experience with at least two years in a solid waste management program that included disposal. Registration preferred. Must be able to coordinate state, regional and local officials with engineering consultants. Must be able to provide consultants with needed technical information and have the capability of providing technical direction for the design of a Regional Solid Waste Management Action Plan.

Typical Duties - Provide liaison between consultants and local government officials to develop a Solid Waste Plan to serve a four county metropolitan area (Portland, Oregon) of one million people. Prepare and give oral presentations concerning the Solid Waste Management Plan to local government officials and citizens organization. Prepare technical calculations to support engineering and financial consultants planning efforts.

Job Duration - One year with possible extension for implementation by the Metropolitan Service District.

Suggested Members of the MSD Citizen Advisory Committee:

Forrest Sanders, Mayor of Scappoose

Palmer Torban

Merrie Buel, Sierra Club

Herb Leuten

Pete Schnell

Mike Gross, Washington County
Chamber of Commerce

Leo Thornton, Clackamas County

Betty Roberts, Multnomah County

David Eccles

Mrs. Mildred Siegel

Mick Brajavich

Carl Miller

Dee Keller

Tom Meek, Portland State
University Student

Jane Cease, League of Women
Voters

Bud Piccar, Sludge and Septic
Tank Operators

Richard Aherns, Hyster Equipment
Company

Ken Erickson, Clatskanie

Stanley Adam, Scappoose

Cap Jensen, Columbia County

Agnes Petersen, Columbia County

DALE M. HARLAN
ATTORNEY, P. C.
1108 MAIN STREET
MILWAUKIE, OREGON 97222

654-9533

October 18, 1972

MR. ELDON HOUT, Chairman
Metropolitan Service District
c/o CRAO
6400 S.W. Canyon Ct.
Portland, Oregon

Re: My client: METROPOLITAN DISPOSAL CORPORATION, INC.

Dear Mr. Hout:

I am directing this letter to you, with copies to each member of the Board of Metropolitan Service District, to request the help of MSD in Franchising Metropolitan Disposal Corporation, Inc. with an exclusive Franchise to dispose of all tires in the Metropolitan Service District.

As you are undoubtedly aware, Metropolitan Disposal Corporation, Inc., has spent a great deal of time looking into the problem of tire disposal. It has had the benefit of frequent and close contact with individuals in the tire industry, members of the staff of DEQ, and other interested parties.

The Corporation has purchased a machine known as a "Tire Hogg" locally manufactured by Pierce-Pacific Mfg. Inc. and the machine has been in operation on the site of Rossman's Landfill Inc. at Oregon City for some time.

The Board of Metropolitan Disposal Corporation, Inc. finds this to be a heavy investment for a new corporation, and much time has been spent in testing and learning how to use this completely new machine. Metropolitan Disposal Corporation, Inc. has the exclusive right to this machine in the area governed by MSD and will have the exclusive right to the use of this machine in the State of Oregon upon the purchase of an additional machine in accordance with the Contract.

Other government entities, as well as private parties, have indicated a great relief that private industry has gone ahead to meet this crucial disposal problem.

We now need your guidance and help in obtaining a Franchise to warrant this investment and the continued development of the machine and the best methods for its use, plus the contemplated purchase of the additional machine.

Your Board's early consideration of this matter and the guidance of your staff in submitting any additional needed information, will be greatly appreciated.

Very truly yours,



DALE M. HARLAN
Attorney for

METROPOLITAN DISPOSAL CORPORATION

DH:ie

CC: All Members MSD Board
HOWARD D. KELLER, President
Metropolitan Disposal Corporation, Inc.



COLUMBIA REGION ASSOCIATION of GOVERNMENTS

6400 S. W. CANYON COURT
PORTLAND, OREGON 97221

(503) 297-3726

October 20, 1972

CLACKAMAS COUNTY

Canby
Gladstone
Happy Valley
Lake Oswego
Milwaukie
Oregon City
West Linn

CLARK COUNTY

Camas
Vancouver
Washougal

COLUMBIA COUNTY

Clatskanie
Columbia City
Prescott
Rainier
Scappoose
St. Helens
Vernonia

MULTNOMAH COUNTY

Fairview
Gresham
Portland
Troutdale
Wood Village

WASHINGTON COUNTY

Beaverton
Cornelius
Durham
Forest Grove
Hillsboro
North Plains
Sherwood
Tigard
Tualatin

TO: Metropolitan Service District
Technical Advisory Committee

FROM: Charles C. Kemper,
Regional Engineer

SUBJECT: Adopted MSD Solid Waste Planning Proposal

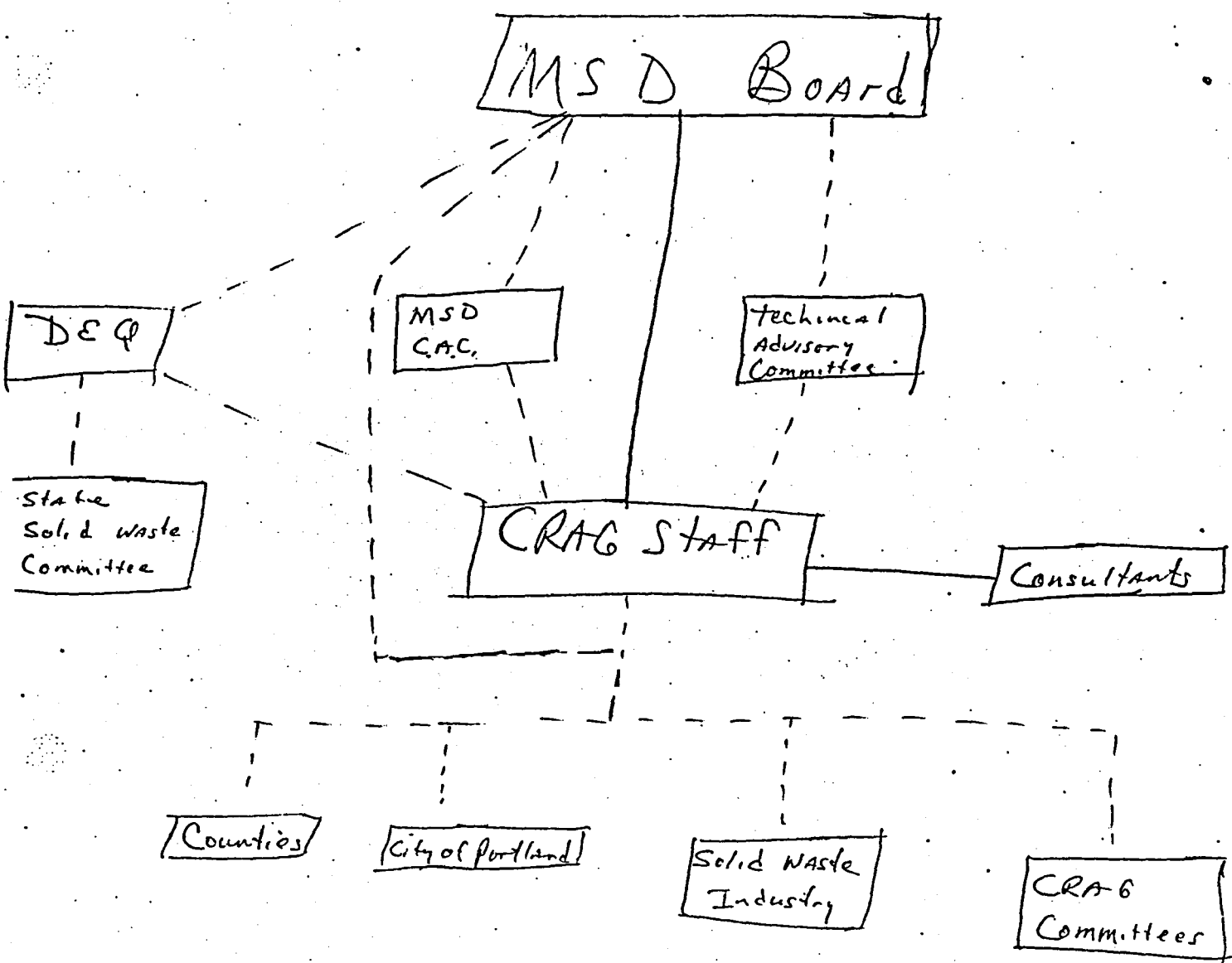
Enclosed is a revised copy of the MSD-CRAG Solid Waste Planning Proposal that was adopted by the MSD Board on September 29, 1972.

The proposal is being integrated into the Department of Environmental Quality's Statewide Solid Waste Plan for presentation to the State Emergency Board in November of 1972.

If additional copies are required, please contact me.

Ck
CCK/jw

encl.



———— Authority

- - - - - Advisory

AGREEMENT BETWEEN
METROPOLITAN SERVICE DISTRICT AND
COLUMBIA REGION ASSOCIATION OF GOVERNMENTS
TO DEVELOP SOLID WASTE PLANNING AND MANAGEMENT PROGRAM

WHEREAS the Metropolitan Service District (MSD) was formed by the voters under Statute ORS 268 for the purpose of administering programs in solid waste and sanitary waste disposal, storm drainage and mass transit in portions of Clackamas, Washington and Multnomah Counties in Oregon; and

WHEREAS the State of Oregon Department of Environmental Quality (DEQ) is to develop a statewide solid waste management action plan, funded by \$1,129,630 of State Pollution Bonds, and administered on a regional basis and more specifically by MSD in the Portland area; and

WHEREAS the Columbia Region Association of Governments (CRAG) has been authorized to perform regional planning for a five-county district including Clackamas, Columbia, Multnomah and Washington Counties in Oregon and Clark County in Washington, and will have staff capabilities to coordinate said task; and

WHEREAS CRAG has the authority to perform solid waste planning in areas outside the MSD jurisdiction and limited to Administrative District #2 - i.e., Columbia, Clackamas, Multnomah and Washington Counties; and

WHEREAS the MSD does not have a staff capable of completing this assignment within its jurisdictions now; and

WHEREAS it is recognized that MSD will have planning funds supplied by DEQ and that it is desirable to have the CRAG Staff direct and coordinate this study;

THEREFORE BE IT RESOLVED: That the Metropolitan Service District and The Columbia Region Association of Governments do hereby agree that:

1. THE METROPOLITAN SERVICE DISTRICT WILL:

- A. Develop a Solid Waste Management Action Program for their jurisdiction and the remainder of the area in Oregon within the jurisdiction of CRAG for an estimated total budget of \$325,000.
- B. Authorize the CRAG Staff to direct and coordinate the development of the Solid Waste Management Action Program and reimburse CRAG for expenses incurred not to exceed a budget of \$35,000 for the period of January 1, 1973 to January 1, 1974.
- C. Negotiate with and authorize CRAG Staff to direct and coordinate the retained consultants in developing the Solid Waste Management Action Program.
- D. Have the authority for payment of all bills in connection herewith.
- E. Approve the Regional Solid Waste Plan and submit it to the CRAG Executive Board for approval as to its conformance with regional plans.
- F. Submit the adopted plan to DEQ.

2. THE COLUMBIA REGION ASSOCIATION OF GOVERNMENTS WILL:

- A. Authorize MSD to develop a Solid Waste Management Action Plan for the area outside of MSD's jurisdiction and within the CRAG Area in Oregon.
- B. Authorize the CRAG Staff to direct and coordinate the study for a budget of \$35,000 of an estimated total budget of \$325,000 to cover a period from January 1, 1973 to January 1, 1974.
- C. Review and comment on the plan as approved by the MSD Board as to its conformance to regional plans.
- D. Submit the Solid Waste Management Plan to the necessary local government units for approval of those portions of the plan to be implemented outside MSD's jurisdiction.
- E. Refer the plan with all comments to MSD for submittal to DEQ.