

# MSD METROPOLITAN SERVICE DISTRICT

1220 S.W. MORRISON, ROOM 300, PORTLAND, OREGON 97205 222-3671

## MSD BOARD OF DIRECTORS

### MINUTES OF SEPTEMBER 10, 1976 MEETING

#### BOARD MEMBERS IN ATTENDANCE

Ray Miller, Chairman  
Miller Duris, Vice Chairman  
Mel Gordon  
Connie McCready  
James Robnett  
Charles Becker

#### BOARD MEMBERS NOT IN ATTENDANCE

Robert Schumacher

#### GUESTS IN ATTENDANCE

List attached

#### STAFF IN ATTENDANCE

Charles Kemper  
Merle Irvine  
Warren Iliff  
Jean Woodman  
John Wilson

#### METROPOLITAN SERVICE DISTRICT BOARD APPROVAL

NO. 76-663 DATE 9-24-76

	YES	NO	ABST.
BECKER			
DURIS			
GORDON	/		
MCCREADY	/		
ROBNETT	/		
SCHUMACHER			
MILLER, CHAIRMAN	/		

*Jean Woodman*  
Clerk of the Board

The clerk called the roll and there being a quorum present, the Board considered the following items of business:

#### 76-656 MINUTES

Commissioner Gordon moved to approve the minutes of August 27, 1976. Mayor Duris seconded the motion. The motion carried unanimously by roll call vote. (Councilman Becker was not present.)

#### 76-657 PUBLIC COMMUNICATIONS

Commissioner Miller asked if there was anyone in the audience that wished to address the Board on matters not listed on the meeting agenda. There was no response.

76-658 CASH DISBURSEMENTS

Commissioner Gordon moved to approve Checks No. 1480 through 1613 for payment in the total amount of \$67,720.93. Commissioner McCready seconded the motion. The motion carried unanimously by roll call vote. (Councilman Becker was not present.)

76-659 ORDINANCE NO. 43 - FIRST PUBLIC HEARING

An ordinance amending Ordinance No. 40; establishing an Administrative Division with the General Fund; and establishing a Grants Division with the Zoo Fund.

Commissioner Miller opened the public hearing and asked if there was anyone in the audience that wished a copy of the ordinance and did not have one. There was no response.

Motion 76-659.A: Commissioner Gordon moved to read Ordinance No. 43 by title only. Mayor Duris seconded the motion. The motion carried unanimously by roll call vote. (Councilman Becker was not present.)

The clerk read Ordinance No. 43 by title.

Mr. Irvine reviewed the ordinance sections providing for salary adjustments for union and non-union employees for the FY 76-77; providing for the establishment of an Administrative Division within the General Fund; and the establishment of a Grants Division within the Zoo Fund to allow receipt of a grant from the Department of Health, Education and Welfare and to allow receipt of future grants. In discussion, Commissioner Gordon questioned whether the ordinance allowed a mechanism for transferring of grant funds to other entities should this become appropriate, and Mr. Kemper stated that a budget change would be necessary and thereby another ordinance change.

There was no further discussion by the Board and Commissioner Miller requested public testimony. There was no response from the audience.

Motion 76-659.B: Commissioner Gordon moved to set the second hearing date for Ordinance No. 43 for September 24, 1976. Commissioner McCready seconded the motion. The motion carried unanimously by roll call vote. (Councilman Becker was not present.)

76-660 NON-UNION EMPLOYEE CLASSIFICATION STUDY AND SALARY  
ADJUSTMENTS

Mr. Irvine reviewed the classification chart and salary adjustments proposed for the MSD non-union employees for FY 76-77, indicating that the ranges had been briefly compared to those of the City of Portland, the Port of Portland, Tri-Met, and the counties as directed by the Board, and were found to be compatible. Mr. Irvine also indicated that it was staff's intent to give an in-depth study of job descriptions, classification levels, and salaries using the entities for comparison prior to the budgetary process for FY 77-78; however, time prohibited such a study for the FY 76-77 process. Mr. Iliff stated that three salary increase adjustments had been made since the Board's review on August 27, 1976, and that he felt the increases were well deserved. The Board discussed the division directors' salaries and it was agreed to increase Mr. Kemper's and freeze Mr. Iliff's. It was also agreed to freeze Dr. Markowitz's salary at \$26,500.

76-660.A: Commissioner Gordon moved to provide Mr. Kemper with an annual salary of \$27,500. Commissioner McCready seconded the motion. The motion carried unanimously by roll call vote.

76-660.B: Commissioner Gordon moved to approve the proposed non-union employee classification and salary adjustments as provided on page 14 of the staff report as amended by Mr. Kemper's salary increase and Mr. Iliff's and Dr. Markowitz's frozen salaries. Commissioner McCready seconded the motion. The motion carried unanimously by roll call vote.

76-661 AMERICAN ASSOCIATION OF ZOOLOGICAL PARKS AND AQUARIUM  
CONFERENCE - Travel Authorization

Mr. Iliff requested authorization for himself and Joey Cross, the Zoo Volunteer and Education Coordinator, to attend the American Association of Zoological Parks and Aquariums Conference, in Baltimore, Maryland, October 3 through 7. He further requested authorization for a stopover in Chicago, October 1 and 2, and in Washington D.C., October 8 and 9, for himself to view exhibits at Brookfield Zoo and the graphics, restaurant and souvenir programs. Mr. Iliff felt that the trip would also lend itself to interviewing for the curator position available at the Zoo, which to this date has not been filled. Commissioner Gordon questioned the appropriateness of investigating restaurant and souvenir

operations when the disposal of the Portland Zoo's facilities was to be determined after completion of the on-going study. Mr. Iliff answered that the Washington D. C. facility was only 20 miles away from the conference and would easily lend itself to investigation. There was some discussion on the number of trips the Zoo Division had budgeted, and Commissioner Gordon stated that some priorities should be made for fiscal year trip allowances. Mr. Iliff stated that the American Association of Zoological Parks and Aquarium Conference was of the highest priority and that he anticipated about three other trips for the remainder of the fiscal year.

Mayor Duris moved to approve attendance of the American Association of Zoological Parks and Aquarium Conference October 3 through 7, 1976, by Joey Cross and Warren Iliff with the additional stopover for Mr. Iliff in Chicago October 1 and 2, and Washington D.C., October 8 and 9, 1976, with a total expenditure of up to \$1,710. Commissioner Gordon seconded the motion. The motion carried unanimously by roll call vote.

#### OTHER BUSINESS

Commissioner Gordon moved to consider one item of other business, 76-662, Revised Travel Authorization. Mayor Duris seconded the motion. The motion carried unanimously by roll call vote.

#### 76-662 Revised Travel Authorization

Mr. Kemper reviewed the staff report outlining the mis-calculations in costs for a trip to San Diego by six Zoo keepers, as authorized under Action Record No. 76-640. The major increases in expenditure were trailer costs to transport a prong-horned antelope to Portland, the hitch for the rental car, and a return trip expense for the trailer to San Diego. The staff was requesting approval of the unanticipated additional expenditure.

Commissioner Gordon moved to approve an additional expenditure of up to \$545 on Action Record No. 76-640. Councilman Becker seconded the motion. The motion carried unanimously by roll call vote.

There being no further business to come before the Board, the meeting adjourned at 2:55 P.M.