

msd^o METROPOLITAN SERVICE DISTRICT

1220 S.W. MORRISON, ROOM 300, PORTLAND, OREGON 97205
(503) 222-3671

MSD BOARD OF DIRECTORS MINUTES OF APRIL 8, 1977 MEETING

BOARD MEMBERS IN ATTENDANCE

Ray Miller, Chairman
Robert Schumacher
Sidney Bartels
Lyle Salquist
Mel Gordon
James Robnett

BOARD MEMBERS NOT IN ATTENDANCE

Connie McCready

ADVISORS IN ATTENDANCE

Bob Brown, DEQ
Dean Gisvold, Attorney

GUESTS IN ATTENDANCE

List attached.

STAFF IN ATTENDANCE

Charles Kemper
Merle Irvine
Cordell Ketterling
Anne Kelly
Warren Iliff
Don Flately
Jean Woodman

METROPOLITAN SERVICE DISTRICT BOARD ACTION

NO. 77-796 DATE 4-22-76

	YES	NO	ABST.
BARTELS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GORDON	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
McCREADY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ROBNETT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SALQUIST	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SCHUMACHER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MILLER, CHAIRMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dean Woodman
Clerk of the Board

The clerk called the roll, and there being a quorum present, the following items of business were considered:

77-784 MINUTES

Councilman Bartels moved to approve the minutes of March 25, 1977, as submitted. Commissioner Schumacher seconded the motion. The motion carried unanimously by roll call vote. (Commissioner Gordon and Mayor Robnett were not present for this agenda item.)

77-785 PUBLIC COMMUNICATIONS

Commissioner Miller asked if there was anyone in the audience that wished to address the Board on matters not listed on the meeting agenda. There was no response.

The Board took this opportunity to discuss the success of MSD's HB 2683 at the State Legislature.

77-786 CASH DISBURSEMENTS

Councilman Bartels moved to approve payment of Checks No. 2912 through 3047 in the total amount of \$59,294.14. Councilman Salquist seconded the motion. The motion carried unanimously by roll call vote. (Commissioner Gordon and Mayor Robnett were not present during this agenda item.)

77-787 FY 77-78 BUDGET PRESENTATION

Mr. Irvine formally presented the MSD FY 77-78 Budget document totalling all funds of \$9,880,043. The original budget figures with missions, goals and objectives were developed by the division directors. Mr. Irvine reviewed the General Fund, Solid Waste Fund, Solid Waste Debt Service Fund, Drainage Fund and Zoo Capital Improvement Fund, indicating modifications recommended by staff and the Budget Sub-committee and presented under separate cover item No. 1. Item No. 2 outlined organization charts for all three operating divisions and Item No. 4 contained comments by the Sub-committee. The Zoo Fund was set aside at this time for explanation by Warren Iliff on his proposed reorganization. Separate cover item No. 3 contained budget modifications relating to the reorganization.

In reviewing the Sub-committee's comments, there was some discussion on a payment split between the Zoo and Solid Waste Divisions for attorney fees dating back to 1970 and totalling \$43,000. Mr. Gisvold stated that as the fees covered general administrative and legislative matters, it would be appropriate to split payment between the divisions. There was also some discussion on depositing cost of living pay increases under the contingency line item, and Mr. Irvine stated that salary increases had been handled this way during the last fiscal year and had been done so on the advice of MSD's accounting consultant and the Tax Supervision and Conservation Commission.

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Mr. Iliff, at this point, reviewed the Zoo Fund with goals and objectives for the coming year. He felt these goals and objectives could be obtained with a reorganization of the Zoo departments and a new position of Assistant Director. The organization chart for the Zoo, presented under item No. 2, reduces the system to the following departments: 1) Animal Care and Grounds Management; 2) Education/Research; 3) Construction/Maintenance; and 4) Visitor Services, all found under the Assistant Director. The Assistant Director would also be responsible for accounting, budgeting, personnel, liaison with the MSD, and general management of the Zoo. The Public Information Department will remain under the Director. Mr. Iliff presented handout item No. 3 as a replacement of budget items beginning on Page 32 of the FY 77-78 budget previously given to the Board, stating that the overall budget amount had not been modified, but merely redistributed by combining the departments. Mr. Iliff also reviewed the new positions to be filled in the next fiscal year, one of which is a construction manager to supervise development of capital improvements at the Zoo.

Commissioner Gordon questioned the adequacy of MSD's liability for possible exposure from the concessions, and Mr. Iliff assured him that while MSD's coverage had never been tested in court, it was considered adequate.

In discussing the combining of the Research and Education Departments, to be headed by Dr. Markowitz, Commissioner Gordon questioned the benefit to be realized against the expenditure of \$91,000 to operate this department, and whether the department would remain the same with the same salary items if Dr. Markowitz were not involved. Mr. Iliff stated that combining the departments was a natural move and would give benefit by scientific data developed, the entertainment capability for the public, the utilization of volunteers in most of the activities, and grant funds presently being utilized in support of electronic teaching and audio machines. He felt the reorganization would better utilize resources and personnel and give a higher degree of emphasis on education. Mr. Iliff also stated that the present staff did include well qualified personnel but could not state that Dr. Markowitz's position would be refilled at the present rate level.

The Board felt that with the numerous changes in the budget document, this agenda item should be set over to the next meeting for action.

Commissioner Miller requested comments from the public. There was no response.

77-788 CONTRACT 77-036 - PUBLISHERS PAPER CO. WORK SCOPE PHASE
I ENGINEERING

Mr. Ketterling presented a review of amendment No. 1 to Contract 77-036 with Publishers Paper, to begin Phase I engineering for design, construction and operation of the Oregon City solid waste processing facility. In consideration of the work scope and budget Commissioner Schumacher requested clarification on item No. 8 work scope as to whether staff would be locating an additional landfill and why. Mr. Ketterling stated that the Rossman site would be filled within two years and with the processing station not in operation until 1981, landfiling would be required as an interim. A new landfill location would also be needed for disposal of 30% residue left after processing. Mr. Ketterling clarified, however, that it was not the intent of this contract to provide a new landfill; but that the FY 77-78 budget allowed \$60,000 to analyze potential sites to provide for one regional landfill location. The site would be used for disposal of residue and as a backup for plant breakdown. Mr. Kemper indicated that with the passage of HB 2683, the MSD was in a responsible position to provide security in the event of a waste crisis in this area, and a regional landfill was a solution. He asked for the Board's support.

Mr. Ketterling reviewed a memo outlining legal counsel's concerns with the contract. Mr. Gisvold stated that there were some inconsistencies between the contract and the work scope that should be corrected. These inconsistencies are reflected in items 3 and 4 of the work scope.

Commissioner Gordon moved to approve staff recommendation for approval of Amendment No. 1 Work Scope and Budget to Contract 77-036 with Publishers Paper Co. Commissioner Schumacher seconded the motion.

During discussion, Mr. John Wight, of Commissioner Connie McCready's staff questioned item No. 5 of the work scope, stating that the City of Portland had a sludge disposal system and questioned why Clackamas County's was being studied. Mr. Ketterling stated that the work scope referred to paper sludge and not sewage sludge, and would be handled to some extent by the processing system.

Mr. Wight requested a time schedule for completion of Phase I, and Mr. Ketterling estimated a six to nine month period. There was also some discussion on the Project Advisory Committee (PAC) as an aid in development of a master schedule for completion of the processing station.

The question was called and the motion carried unanimously by roll call vote.

77-789 CONTRACT 77-060 - COOPERS & LYBRAND - User Fee Collection, Accounting, and Management System

Commissioner Gordon moved to approve Contract 77-060 with Coopers & Lybrand for development of a user fee collection, accounting and management system with an expenditure not to exceed \$8,000. Commissioner Schumacher seconded the motion. The motion carried unanimously by roll call vote.

77-790 ORDINANCE NO. 45 - THIRD PUBLIC HEARING

Commissioner Miller opened the public hearing to give third consideration to Ordinance No. 45 setting rules and regulations for the Washington Park Zoo.

Commissioner Miller asked if there was anyone in the audience that wished a copy of the ordinance and did not have one. There was no response.

Motion 77-790.A: Commissioner Gordon moved to read Ordinance No. 45 by title only. Councilman Bartels seconded the motion. The motion carried unanimously by roll call vote.

The clerk read the ordinance title.

Mr. Gisvold present an amended Ordinance No. 45 stating that the amendments outlined in the staff report should be disregarded as they are included in the amended ordinance. There was some discussion on the penalties section, and whether some rules should be set out for staff in giving violators their rights. Mr. Gisvold stated that he has had excellent cooperation from the Police Department and the District Attorney in discussing police powers for MSD and that he has prepared a draft for inclusion in SB 591. He also stated that he was preparing a memo to be sent to Mr. Iliff to use for interim enforcement of the rules and regulations. Mr. Gisvold was not recommending an ordinance amendment at this time dealing with police powers. If appropriate, the ordinance would be amended at a later date.

77-790.B: Commissioner Schumacher moved to adopt Ordinance No. 45 as amended. Commissioner Gordon seconded the motion. The motion carried unanimously by roll call vote.

77-791 FOOD SERVICES CAPITAL IMPROVEMENT PROGRAM

Mr. Iliff submitted a draft proposal and budget for capital improvements to the Zoo concessions, stating that the program is being developed with the aid of Mr. Boday, of Burger King, and Don Flatley the new Visitor Services Manager. He indicated that the program would deal with clean up and transfer of equipment and possible installation of ice cream carts. The Zoo staff was not requesting approval at this time, but would bring back a completed plan April 22, 1977.

77-792 CONTRACT 76-014 - UNION LOCAL 483 - AMENDMENT

Mr. Iliff requested approval of an amendment to Contract 76-014 with Union Local 483 creating a new job classification for a Maintenance Worker III. Schedule A of Contract 76-014 would have to be amended by eliminating an "Engineer-Railroad" position and adding "Maintenance Worker III" position. Commissioner Schumacher felt the job description for the Maintenance Worker III should be amended to show some training and ability to operate the train.

Commissioner Gordon moved to approve the amendment to Contract 76-014, Schedule A, as shown in the staff report and include training and ability in the job description. Councilman Bartels seconded the motion. The motion carried unanimously by roll call vote.

77-793 CONTRACTS 77-062 and 77-063 - CETA VI

Commissioner Schumacher moved to approve Contracts 77-062 and 77-063 with the City of Portland for CETA VI funding. Commissioner Gordon seconded the motion. The motion carried unanimously by roll call vote.

77-794 SAN DIEGO WILD ANIMAL PARK ACCREDITATION INSPECTION TRIP

Commissioner Gordon moved to approve administrative leave for Warren Iliff to participate in an accreditation inspection tour of the San Diego Zoo, April 26 through April 28, 1977. Councilman Bartels seconded the motion. The motion carried unanimously by roll call vote.

OTHER BUSINESS

Commissioner Gordon moved to consider item 77-795 under other business. Councilman Bartels seconded the motion. The motion carried unanimously by roll call vote.

77-795 Contract 77-066 - City of Portland - CETA VI Waste Oil Program

Mr. Kemper reviewed the staff request for CETA VI funding to perform staff work on waste oil disposal for the Solid Waste Division.

Commissioner Schumacher moved to approve Contract 77-066 with the City of Portland for CETA VI funding. Councilman Salquist seconded the motion. The motion carried unanimously by roll call vote.

There being no further business to come before the Board, the meeting adjourned at 4:10 P.M.