

MSD BOARD OF DIRECTORS
 SPECIAL MEETING

MINUTES OF AUGUST 18, 1977 MEETING

BOARD MEMBERS IN ATTENDANCE

Ray Miller, Chairman
 Lyle Salquist
 Sidney Bartels
 Mel Gordon
 Connie McCready

BOARD MEMBERS NOT IN ATTENDANCE

Robert Schumacher
 James Robnett

STAFF & ADVISORS IN ATTENDANCE

Jan Stewart, Attorney
 Bob Brown, DEQ
 Charles C. Kemper, Staff
 Cordell Ketterling, Staff
 Bob Keech, Staff
 Charles Estes, Staff
 Warren Iliff, Staff
 A. McKay Rich, Staff
 Steve McCusker, Staff
 Jean Woodman, Staff

METROPOLITAN SERVICE DISTRICT
 BOARD ACTION

NO. 77-893 DATE 8-26-77

	YES	NO	ABST.
BARTELS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GORDON	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
McCREADY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ROBNETT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SALQUIST	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SCHUMACHER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MILLER, CHAIRMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

GUESTS IN ATTENDANCE

List Attached.

Jean M. Woodman
 Clerk of the Board

The clerk called the roll, and there being a quorum present, the Board considered the following items of business:

77-878 MINUTES

Councilman Bartels moved to approve the minutes of July 22, 1977, as submitted. Commissioner Gordon seconded the motion. The motion carried unanimously by roll call vote. (Commissioner McCready was not present during this agenda item).

77-879 PUBLIC COMMUNICATIONS

Commissioner Miller asked if there was anyone in the audience that wished to address the Board on matters not listed on the meeting agenda. There was no response.

Commissioner Miller introduced Sally McCracken, presently working with the State Health and Family Services and is interested in developing a background and knowledge of MSD.

Commissioner Miller also requested that a discussion of H.B. 3308 be listed on the August 26, 1977, Board agenda. Mr. Kemper stated that the present manager of the Coliseum was proceeding with a City ordinance to transfer authority of the facility to the Exposition and Recreation Committee, after which they plan to hire an engineering firm to look at alternatives for remodeling or rebuilding. He also stated that the Exposition and Recreation Committee had indicated they would like to meet informally with the MSD Board to discuss financing and developing an areawide committee for reviewing these possibilities.

77-880 CASH DISBURSEMENTS

Councilman Bartels moved to approve payment of Checks 3861 through 4046 in the total amount of \$208,122.97. Commissioner Gordon seconded the motion. The motion carried unanimously by roll call vote. (Commissioner McCready was not present).

77-881 NON-UNION COST OF LIVING INCREASE

Mr. Kemper reviewed staff's recommendation to allow the 6.5% cost of living increase to non-union staff, stating that this was the figure approved by the Board for the union contract with Local 483. Mr. Kemper also stated that with approval of the employee classification plan as outlined in the staff report, the cost of living increases would retain all salaries within the maximum class levels.

Commissioner Gordon moved to approve a 6.5% increase for all non-union employees, and approve the amended classification and compensation plan as shown on pages 12 and 13 of the staff report. Councilman Bartels seconded the motion. The motion carried unanimously by roll call vote. (Commissioner McCready was not present during this agenda item).

77-882 NON-UNION INSURANCE PACKAGE PROPOSALS

Mr. Estes reviewed the staff report outlining four companies that submitted proposals for life, long-term disability, and accidental death, to be considered for non-union employees. The proposals were solicited in an attempt to reinstate these benefits lost by MSD employees at the time MSD began management of the Zoo. Staff was recommending that the Standard Insurance package be selected.

Commissioner Gordon moved to approve selection of the Standard Insurance Company proposal for non-union employee benefits, and authorize the Chairman to sign all necessary documents after legal counsel review. Councilman Bartels seconded the motion. The motion carried unanimously by roll call vote.

77-883 PERSONNEL MANUAL RULES & PROCEDURES REVISIONS

Mr. Estes submitted under separate cover, modifications staff was proposing for the MSD Personnel Manual. The modifications would be submitted to all MSD staff for comments and appear on the Board agenda on September 9, 1977.

Commissioner Gordon moved to refer the personnel manual modifications to the Board Management Committee for review and recommendation. Commissioner McCready seconded the motion. The motion carried unanimously by roll call vote.

The Management Committee will meet on September 7, 1977.

77-884 FIXED ASSETS & EQUIPMENT APPRAISAL

Mr. Estes submitted a staff report again requesting approval for a \$3,800 expenditure to appraise fixed assets and equipment of the MSD. He also submitted letters written by Coopers & Lybrand, auditors, Fred S. James, insurance agents, and Marshall and Stevens, appraisers, substantiating the need for the appraisal. Of the \$3,850 expenditure, \$1,450 would be for appraisal only, and \$2,400 for tagging and inventory at both MSD locations. Commissioner Gordon suggested that staff contact Multnomah County to see if their services would be less expensive. Staff will check with the County and place this item on the next Board agenda.

No action taken.

77-885 TRAVEL REQUEST - IBM Data Processing Manager Conference

Commissioner McCready moved to approve travel for Charles Estes to attend the Data Processing Manager's Conference, September 19 through 22, at Salishan Lodge, at a cost not to exceed \$202. Councilman Salquist seconded the motion.

Commissioner McCready called for discussion of the motion objecting to the use of luxury accommodations such as Salishan Lodge for governmental seminars.

Commissioner Gordon stated that he felt IBM was a monopoly and for this reason would vote against any use of IBM products, and as such intended to vote against the motion before the Board.

The question was called and the motion carried with Commissioner Gordon voting no.

77-886 LANDFILL ALTERNATIVES STRATEGY

Mr. Ketterling stated that staff had received a letter from DEQ requesting landfill siting alternatives. It was DEQ's feeling that with the City of Portland and Oregon City landfills due for fill capacities by July 1979, and with the MSD facility not operational until 1981, a disposal crisis may occur. In order to adequately address DEQ's request, staff developed a work scope outline shown in the staff report and requested approval to proceed with the specific work tasks. Mr. Ketterling stated that it was staff's intention to provide the best possible technical support for the Board to make a decision for either expansion of present sites or designation of a new site, and to provide a strong case to DEQ in favor of the designation. Commissioner Gordon was concerned that DEQ might not follow through with actual determination of a landfill site after completion of the work by MSD and suggested that staff involve DEQ in the work process. The Board was in agreement.

Commissioner McCready did not object to proceeding with the work scope. She felt that the time frame would be beneficial to the City's application for expansion of the St. Johns fill, and that a goal should be set for final use of the site.

Mr. Brown, of DEQ, stated that DEQ's regional office would work with MSD and would have a hydrologist available to MSD full time.

The Board discussed anticipated citizen opposition to landfill siting, and it was agreed that the public should be approached in advance explaining procedures and possible final uses of the site.

Commissioner Gordon moved for staff approval to proceed with specific work tasks proposed including issuance of a "request for landfill siting information"; to inform DEQ of the proposed plan for handling DEQ concerns and MSD responsibilities; to request staff aid from DEQ; and to return to the Board with a plan. Councilman Bartels seconded the motion. The motion carried unanimously by roll call vote.

77-887 ORDINANCE NO. 55 - SECOND PUBLIC HEARING

Commissioner Miller opened the public hearing on Ordinance No. 55, an ordinance amending Ordinance No. 41 establishing other group admittance fees at the Zoo.

Commissioner Miller asked if there was anyone in the audience that wished a copy of Ordinance No. 55. There was no response.

Motion 77-887.A: Commissioner McCready moved to read Ordinance No. 55 by title only. Councilman Salquist seconded the motion. The motion carried unanimously by roll call vote.

The clerk read the ordinance title.

Mr. Iliff reviewed the staff report stating that adoption of Ordinance No. 55 would allow staff to participate in a package tour with the Forestry Center and OMSI for larger groups and conventions. He also stated that negotiations were still under way for development of the package program.

Commissioner Miller requested public testimony. There was none.

Motion 77-887.B: Commissioner McCready moved to adopt Ordinance No. 55. Commissioner Gordon seconded the motion. The motion carried unanimously by roll call vote.

77-888 PLAYBOX PLAYERS REPORT

Mr. Iliff reviewed a report submitted by the Zoo Advisory Committee showing their findings for recommending approval of a contract with the Playbox Players at a fee to MSD of \$1.00. Mr. Iliff stated the committee's feeling that a charge set up would unnecessarily burden the group, and charging on a portion of their net would be unfeasible. He felt the Players should be placed under

a rental agreement making them responsible for utilities and cleaning of the area, production and personnel costs, and their own insurances. In return, the Players would provide the Zoo with children's programs, birthday parties, and puppet shows. The agreement and their performance would be reviewed at the end of the year and other proposers solicited.

Commissioner McCready felt the proposal was a good one and answered her concerns; however, she felt that approval of the rates should be by MSD Board and this should be stipulated in the agreement. Commissioner McCready also stated that her approval of the proposal was in no way influenced by comments and quotes made by members of the Playbox Players of MSD ignorance of the situation, that she was approving the proposal in spite of these comments.

Commissioner Gordon was concerned that contracting with this group would set a precedence for other groups such as Krishna to solicit on the grounds. Ms. Stewart, MSD Attorney, assured him of the distinction in that MSD was entering into a contract with the Playbox Players who would be providing a service to MSD in return.

Commissioner McCready moved to approve the Playbox Players report as shown in the staff report, and authorize the Chairman to sign an agreement with Playbox Players to be effective September 1, 1977, and run for one year, with the contract to include a termination clause and MSD's authority in setting admission rates, and subject to legal counsel review. Councilman Bartels seconded the motion. The motion carried unanimously by roll call vote.

77-889 CARNIVORES FEED BID AWARD CONTRACT

Commissioner Gordon moved to approve staff recommendation to reject the bid for carnivores feed of Central Nebraska and accept the bid of Zu/Preem authorizing the Chairman to sign the appropriate contract after legal counsel review. Commissioner McCready seconded the motion.

Ms. Stewart reminded the Board that they were approving the high bid rather than the low bid, and the Board indicated that they were aware of this.

The question was called and the motion carried unanimously by roll call vote.

77-890 SEAL POOL PROTECTIVE WALL CONTRACT

Taken off the agenda.

77-891 REMODELING OF EDUCATION DEPARTMENT OFFICES

Commissioner Gordon moved to approve Contract 77-097 with Skilcraft Construction Company at a cost not to exceed \$1,675, and Contract 77-098 with Portland State Electric Company at a cost not to exceed \$1,707, subject to legal counsel review. Councilman Bartels seconded the motion.

Commissioner McCready asked what purchasing procedure was followed for developing the contracts. Mr. Kemper answered that written quotes were received on both contracts, which, because the contract amounts were under \$5,000, complied with the State Purchasing Law.

The question was called and the motion carried unanimously by roll call vote.

77-892 CONTRACT 77-096 - SANTOSH DISPOSAL

Mr. Kemper reviewed the staff report discussing the Santosh site located outside the MSD area and accepting wastes generated within the MSD area. As per the staff report, during Phase I design and construction of the south processing facility, solid waste may be disposed at sites not within the District without adversely affecting the overall solid waste management program, and that this site would be assessed the MSD user fee on accepted MSD generated wastes.

Commissioner Gordon moved to approve Contract 77-096 with Phil Holsheimer, Jr., Santosh Disposal. Councilman Bartels seconded the motion.

Commissioner McCready requested assurance that the contract contained language that MSD can control the wastes even though it is being removed from the area. Mr. Kemper assured her that it did.

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The question was called, and the motion carried unanimously by roll call vote.

This being a special meeting of the Board, not allowing Other Business, the meeting adjourned at 1:30 P.M.