

METROPOLITAN SERVICE DISTRICT
BOARD OF DIRECTORS

MSD Office
6400 SW Canyon Ct.

March 22, 1974
2:00 P.M.

A G E N D A

- I. MINUTES
- II. ACCOUNTS PAYABLE
- III. REVIEW AND COMMENT CONCERNING THE MSD SOLID WASTE FINANCIAL PLAN
 - . Legal Counsel Report Regarding Funding Source
 - . Technical Advisory Committee Recommendations
 - . MSD Financial Plan Action
- IV. DEQ COMMENTS REGARDING THE MSD SOLID WASTE PLAN
- V. MSD/COUNTY AGREEMENTS - TIRE PROCESSING AND DISPOSAL PROGRAM
- VI. REVIEW AND COMMENTS - PROPOSED JOHNSON CREEK IMPLEMENTATION PLAN
- VII. DESIGNATION OF 1974-75 BUDGET OFFICER
- VIII. NEW BUSINESS

March 20, 1974

TO: Metropolitan Service District Board of Directors
FROM: MSD Staff
SUBJECT: STAFF REPORT FOR MARCH 22, 1974

Presented to the Board for transmittal information and recommended action are the following items:

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|----|---------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | I. MINUTES
Action - <u>Approval</u> |
| 5 | II. ACCOUNTS PAYABLE
Action - <u>Approval</u> |
| 17 | III. REVIEW AND COMMENTS CONCERNING THE MSD SOLID WASTE FINANCIAL PLAN
Action - <u>Approve</u> Financial Solid Waste Plan
in concept. |
| 21 | IV. DEQ COMMENTS REGARDING THE MSD SOLID WASTE PLAN
No action required |
| 22 | V. MSD/COUNTY AGREEMENTS - TIRE PROCESSING AND DISPOSAL PROGRAM
Action - <u>Postpone</u> until next meeting |

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- 23 VI. REVIEW AND COMMENTS - PROPOSED JOHNSON CREEK
IMPLEMENTATION PLAN
Action - Postpone until next meeting
- 24 VII. DESIGNATION OF 1974-75 BUDGET OFFICER
Action - Appoint Charles Kemper as Budget
Officer for 1974-75 budget
- VIII. NEW BUSINESS

I. MINUTES

The following pages contain the minutes of the Board meeting of March 8, 1974. The staff recommends approval of the minutes.

II. ACCOUNTS PAYABLE

The following pages contain the Accounts Payable by month for Phase I of the Solid Waste Management Plan. These accounts do not include staff salaries and overhead. The staff recommends approval of the Phase I Accounts Payable through January 1974.

APPROVED METROPOLITAN
SERVICE DISTRICT
BOARD OF DIRECTORS

ACTION NO. 74-103

DATE 3-22-74

BY Jean McWooden

MEMBER OF THE BOARD

METROPOLITAN SERVICE DISTRICT

CHARGES FOR JANUARY 1974

P H A S E I

CHARGE NUMBER	REQUISITION NUMBER	PAYMENT TO	AMOUNT
Q-001	692	Expenses	\$ 6.00
Q-005	100	File Cabinet	81.14
Q-005	637	Daily Journal of Commerce	4.88
Q-005	694	Andersons Delicatessen	6.25
Q-005	703	Andersons Delicatessen	21.70
Q-005	729	Daily Journal of Commerce	14.08
Q-005	740	The Printshop	19.75
Q-004 4a	665	Bartle-Wells	1,591.20
Q-004 4b	665	Bartle-Wells	705.60
Q-004 4c	665	Bartle-Wells	336.00
Q-004 4d	665	Bartle-Wells	222.38
Q-004 4a	665	Bartle-Wells Retained	(2,197.42)
TOTAL			\$ 811.56

METROPOLITAN SERVICE DISTRICT

CHARGES FOR DECEMBER 1973

P H A S E I

CHARGE NUMBER	REQUISITION NUMBER	PAYMENT TO	AMOUNT
Q-001	537	Expenses	1.50
Q-001	585	Daily Journal of Commerce	8.54
Q-001	588	Portland Hilton	170.23
Q-005	537	Expenses	.80
Q-005	551	Andersons Delicatessen	60.55
Q-005	585	Daily Journal of Commerce	4.15
Q-005	592	Expenses	14.60
Q-005	596	Portland State	11.05
Q-005	606	Andersons Delicatessen	9.05
Q-001	609	COR-MET	10,179.00
Q-002	609	COR-MET	7,211.00
Q-003 3g	609	COR-MET	8,700.00
Q-003 3h	609	COR-MET	7,975.00
Q-003 3i	609	COR-MET	18,444.00
Q-001	609	COR-MET Retained	(5,250.80)
TOTAL			\$47,538.67

METROPOLITAN SERVICE DISTRICT

CHARGES FOR NOVEMBER 1973

P H A S E I

<u>CHARGE NUMBER</u>	<u>REQUISITION NUMBER</u>	<u>PAYMENT TO</u>	<u>AMOUNT</u>
Q-001	494	Daily Journal of Commerce	\$ 5.50
Q-003	474	Manpower	134.56
Q-004	477	Bartle-Wells	3,062.03
Q-005	465	Expenses	2.60
Q-005	526	Audio Visual	31.25
		TOTAL	<u>\$3,235.94</u>

METROPOLITAN SERVICE DISTRICT

CHARGES FOR OCTOBER 1973

P H A S E I

CHARGE NUMBER	REQUISITION NUMBER	PAYMENT TO	AMOUNT
Q-005	381	Yaden Associates	\$ 31.25
Q-005	385	Expenses	2.00
Q-005	385	Expenses	3.20
Q-005	389	Andersons Delicatessen	14.80
Q-005	396	The Times Publication	4.60
Q-005	406	Expenses	16.05
Q-005	421	Enterprise Courier	5.43
Q-005	424	Daily Journal of Commerce	6.60
Q-005	437	Daily Journal of Commerce	3.66
Q-001	382	COR-MET	3,016.00
Q-002	382	COR-MET	2,436.00
Q-003 3g	382	COR-MET	14,500.00
Q-003 3h	382	COR-MET	4,350.00
Q-003 3i	382	COR-MET	5,220.00
Q-001	382	COR-MET Retained	(2,952.20)
Q-001	431	COR-MET	377.00
Q-002	431	COR-MET	203.00
Q-003 3c	431	COR-MET	870.00
Q-003 3d	431	COR-MET	4,350.00
Q-003 3e	431	COR-MET	3,712.00
Q-003 3f	431	COR-MET	5,220.00
Q-003 3g	431	COR-MET	27,840.00
Q-003 3h	431	COR-MET	145.00
Q-003 3i	431	COR-MET	696.00
Q-001	431	COR-MET Retained	(4,341.30)
Q-004 4a	383	Bartle-Wells	294.00
Q-004 4b	383	Bartle-Wells	5,380.20
Q-004 4d	383	Bartle-Wells	1,092.35
TOTAL			\$72,495.64

METROPOLITAN SERVICE DISTRICT

CHARGES FOR SEPTEMBER 1973

P H A S E I

CHARGE NUMBER	REQUISITION NUMBER	PAYMENT TO	AMOUNT
Q-003	301	Manpower	\$232.28
Q-003	305	Expenses	3.19
Q-003	301	Manpower	24.00
Q-005	308	Northwest, Inc.	7.49
Q-005	350	Audio Visual	73.83
Q-005	315	Expenses	6.35
Q-005	308	Boise Cascade	31.15
Q-005	318	Metro. SW Chamber of Commerce	1.00
Q-005	321	Industrial Leasing Corp.	55.70
Q-005	315	Andersons	24.20
Q-005	318	Daily Journal of Commerce	7.30
Q-005	308	Boise Cascade	109.70
TOTAL			\$576.19

METROPOLITAN SERVICE DISTRICT

CHARGES FOR AUGUST 1973

P H A S E I

CHARGE NUMBER	REQUISITION NUMBER	PAYMENT TO	AMOUNT
Q-003 3c	88	Manpower	\$210.45
Q-003 3c	125	Manpower	110.40
Q-003 3d	139	Manpower	266.41
Q-005	78	Expenses	26.50
Q-005	131	Daily Journal of Commerce	9.50
Q-005	132	Enterprise Courier	8.40
Q-005	141	Audio Visual	266.84
Q-005	144	The Times	5.52
Q-005	151	Daily Journal of Commerce	6.60
Q-001	103	COR-MET	1,131.00
Q-002	103	COR-MET	6,496.00
Q-003 3b	103	COR-MET	8,305.00
Q-003 3c	103	COR-MET	3,480.00
Q-003 3d	103	COR-MET	4,350.00
Q-003 3e	103	COR-MET	6,148.00
Q-003 3f	103	COR-MET	7,482.00
Q-003 3g	103	COR-MET	4,060.00
Q-003 3h	103	COR-MET	290.00
Q-003 ei	103	COR-MET	696.00
Q-001	103	COR-MET Retained	(4,243.80)
Q-004 4b	137	Bartle-Wells	1,153.09
TOTAL			\$40,257.91

METROPOLITAN SERVICE DISTRICT

CHARGES FOR JULY 1973

P H A S E I

<u>CHARGE NUMBER</u>	<u>REQUISITION NUMBER</u>	<u>PAYMENT TO</u>	<u>AMOUNT</u>
Q-005	33	Andersons Delicatessen	\$ 18.00
Q-005	42	Rubber Stamps	8.32
Q-005	52	Publication	16.85
Q-005	74	Expenses	1.40
		TOTAL	\$ 44.57

METROPOLITAN SERVICE DISTRICT
CHARGES FOR JUNE 1973

P H A S E I

CHARGE NUMBER	REQUISITION NUMBER	PAYMENT TO	AMOUNT
Q-003 3c	3660	Russell Brown	\$276.25
Q-003 3c	3679	Russell Brown	222.63
Q-005	3607	Daily Journal of Commerce	12.46
Q-005	3612	Andersons	27.30
Q-005	3637	Rose's Rest.	14.75
Q-005	3641	Portland State	3.00
Q-005	3656	Expenses	1.00
Q-005	3656	Expenses	7.10
Q-005	3665	Andersons Delicatessen	10.35
Q-001	3594	COR-MET	1,131.00
Q-002	3594	COR-MET	2,030.00
Q-003 3b	3594	COR-MET	2,869.00
Q-003 3c	3594	COR-MET	2,610.00
Q-003 3d	3594	COR-MET	2,030.00
Q-003 3e	3594	COR-MET	1,044.00
Q-003 3f	3594	COR-MET	2,958.00
Q-003 3g	3594	COR-MET	580.00
Q-001	3594	COR-MET Retained	(1,525.20)
Q-004 4b	3617	Bartle-Wells	2,469.60
Q-004 4d	3617	Bartle-Wells	427.78
TOTAL			\$17,199.02

METROPOLITAN SERVICE DISTRICT

CHARGES FOR MAY 1973

P H A S E I

CHARGE NUMBER	REQUISITION NUMBER	PAYMENT TO	AMOUNT
Q-005	3545	Andersons Delicatessen	\$ 14.60
Q-005	3547	Daily Journal of Commerce	5.85
Q-005	3568	Boise Cascade	77.91
Q-005	3574	Expenses	.75
Q-005	3574	Expenses	10.00
Q-001	3521	COR-MET	1,508.00
Q-002	3521	COR-MET	812.00
Q-003 3a	3521	COR-MET	145.00
Q-003 3c	3521	COR-MET	1,740.00
Q-003 3d	3521	COR-MET	18,270.00
Q-003 3e	3521	COR-MET	696.00
Q-003 3f	3521	COR-MET	1,740.00
Q-003 3g	3521	COR-MET	2,320.00
Q-003 3h	3521	COR-MET	725.00
Q-003 3i	3521	COR-MET	1,044.00
Q-001	3521	COR-MET	
Q-003 3b	3521	COR-MET	
		Retained	(2,386.60)
		Retained	(5,134.00)
Q-004 4a	3522	Bartle-Wells	882.00
Q-004 4b	3522	Bartle-Wells	1,692.00
Q-004 4c	3522	Bartle-Wells	210.00
Q-004 4d	3522	Bartle-Wells	1,139.50
TOTAL			\$25,512.01

METROPOLITAN SERVICE DISTRICT
CHARGES FOR APRIL 1973

P H A S E I

CHARGE NUMBER	REQUISITION NUMBER	PAYMENT TO	AMOUNT
Q-001	3486	Portland State	\$ 5.10
Q-001	3488	Boise Cascade	20.56
Q-001	3507	Expenses	27.70
Q-001	3508	Expenses	12.50
Q-005	3474	OSPIRG	1.50
Q-005	3508	Expenses	.60
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		TOTAL	\$ 67.96

METROPOLITAN SERVICE DISTRICT

CHARGES FOR MARCH 1973

P H A S E I

CHARGE NUMBER	REQUISITION NUMBER	PAYMENT TO	AMOUNT
Q-003	3468	Expenses	\$.40
Q-005	3432	Expenses	10.27
Q-005	3452	Andersons Delicatessen	21.10
Q-005	3468	Expenses	15.47
Q-001	3465	COR-MET	1,508.00
Q-002	3465	COR-MET	812.00
Q-003 3a	3465	COR-MET	2,755.00
Q-003 3b	3465	COR-MET	9,060.00
Q-001	3465	COR-MET Retained	(1,413.50)
TOTAL			\$12,768.74

III. REVIEW AND COMMENTS CONCERNING THE FINANCIAL PLAN

The MSD Financial Report has been reviewed within the last month and Bartle-Wells is in the process of rewriting portions of that report. The MSD Technical Advisory Committee this week reviewed and approved several recommended policies and action points as presented on the following pages. In addition, the TAC recommended the Board approve the MSD Solid Waste Financial Plan in concept including the recommended policies.

The MSD legal counsel will also discuss with the Board this week the potential of utilizing State Pollution Control Bonds to finance design, construction and operation of the Regional Solid Waste System.

In summary, after review and comments for over one month by appropriate people, the staff recommends the Board approve the MSD Solid Waste Financial Plan in concept with the stipulation that additional financial work be performed to define rates and costs for the approved amended engineering plan.

BOARD ACTION MODIFICATION: Adoption of the plan in concept with the stipulation that additional financial work be performed to define rates and costs for the approved amended engineering plan and subject to legal review of policy decision points 5 and 6.

APPROVED METROPOLITAN
SERVICE DISTRICT
BOARD OF DIRECTORS

ACTION NO. 74-105

DATE 3-22-74

BY Jean M. Wooler
CLERK OF THE BOARD

MSD SOLID WASTE FINANCIAL PLAN

P O L I C Y D E C I S I O N S

Policy Decision No. 1 - Does the MSD Board wish to emphasize tax exempt public financing which was used as a basis for developing the Financial Plan?

Technical Advisory Committee Action - Motion to inform the Board that the committee agrees with the emphasis on tax exempt public financing as set forth in the plan, however, further consideration should be given to other comparable financing if later determined.

Policy Decision No. 2 - Does the MSD Board wish to rely on DEQ grants and loans?

Technical Advisory Committee Action - Motion to recommend that MSD utilize first, grants and second, loans from any appropriate DEQ, EPA or other agencies for this program, as pointed out in the report.

Policy Decision No. 3 - Does the MSD Board wish to base the fee structure on 85% generated waste?

Technical Advisory Committee Action - Motion to inform the Board that the TAC concurs with the 85% figure utilized in the report, but feels that it should be pointed out that policing may be necessary.

Policy Decision No. 4 - Does the MSD Board wish to utilize a substantial diversion of processible waste from non-processible sites?

Technical Advisory Committee Action - Motion to adopt in concept diversion of processible waste from non-processible sites as indicated in the report, but that the Board be advised that it will require diversion of approximately 2/3 of the waste from non-processible sites, and will involve cost in policing.

Policy Decision No. 5 - Does the MSD Board wish to use capacity charges and differential gate fees to allocate transport costs on county-wide basis?

Technical Advisory Committee Action - Motion to concur with this policy.

Policy Decision No. 6 - Does the MSD Board wish to use gate fees to allocate initial land, construction and equipment disposal costs on a county-wide basis?

Technical Advisory Committee Action - Motion to concur with this policy.

Policy Decision No. 7 - Is the MSD Board in favor of equipment replacement on a lease purchase basis?

Technical Advisory Committee Action - Motion for approval of equipment replacement on a lease purchase basis as set forth in the report.

MSD SOLID WASTE FINANCIAL PLAN

A C T I O N P O I N T S

1. Approval of pre-final plan concepts.
2. Conduct Public Hearings.
3. Submit final plan to DEQ for technical and policy approval.
4. Adopt final plan.
5. Request remaining Phase II funds.
6. Evaluate interim revenue sources.
7. Evaluate EPA grants for air separation equipment.
8. Confer with industry and affected land owners to determine basis for incorporating existing sites and establish basis for comparing any private financing proposals that may be advanced.
9. Begin negotiations with involved local agencies.
10. Implement plan.
11. Re-submit plan to DEQ for approval.
12. Submit grant/loan application.

Technical Advisory Committee Action - Motion to adopt Action Points 1 through 12.

IV. DEQ COMMENTS REGARDING THE MSD SOLID WASTE PLAN

This agenda item is provided for DEQ to discuss their review and recommendations regarding the MSD Solid Waste Management Plan. No action is required.

V. MSD/COUNTY AGREEMENTS - TIRE PROCESSING AND DISPOSAL PROGRAM

This item postponed until the next meeting.

VI. REVIEW AND COMMENTS - PROPOSED JOHNSON CREEK IMPLEMENTATION
PLAN

This item is postponed until the next meeting.

VII. DESIGNATION OF 1974-75 BUDGET OFFICER

In order to develop the Fiscal Year 1974-75 budget, it is recommended that Charles Kemper be designated as MSD Budget Officer.

APPROVED METROPOLITAN
SERVICE DISTRICT
BOARD OF DIRECTORS

ACTION NO. 74-109

DATE 3-22-74

BY Jean M Wood
CLERK OF THE BOARD