



METROPOLITAN SERVICE DISTRICT

6400 S.W. CANYON COURT PORTLAND, OREGON 97221 (503) 297-3726

MSD BOARD OF DIRECTORS

Portland Water Bureau  
1800 SW 6th Ave.  
Auditorium

October 25, 1974  
2:00 P.M.

A G E N D A

- I. MINUTES
- II. PUBLIC COMMUNICATIONS  
    . PETITION FROM BUNCH TIRE BALERS, INC.
- III. SALVAGE CENTER ORDINANCE NO. 23 - SECOND HEARING
- IV. CRAG/MSD CONTRACT
- V. REQUEST FOR PROPOSAL DOCUMENT DEVELOPMENT AUTHORIZATION
- VI. CONTRACT SERVICES - COR-MET - EMERGENCY ORDINANCE NO. 24
- VII. CONTRACT SERVICES - STAFF - EMERGENCY ORDINANCE NO. 25
- VIII. NON-PROCESSIBLE PROGRAM AUTHORIZATION
- IX. PRE-DESIGN COSTS AND ALTERNATIVES - COR-MET
- X. SOURCE SEPARATION POLICY
- XI. DELINEATION OF ADMINISTRATIVE AND MANAGEMENT AUTHORITY -  
    POLICY
- XII. OTHER BUSINESS



OCTOBER 18, 1974

TO: MSD BOARD OF DIRECTORS  
FROM: MSD STAFF  
SUBJECT: STAFF REPORT FOR OCTOBER 25, 1974

PRESENTED TO THE BOARD FOR TRANSMITTAL AND RECOMMENDED ACTION ARE THE FOLLOWING ITEMS:

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- 1 I. MINUTES  
Action - Approval of the Minutes of October 11, 1974
- 8 II. PUBLIC COMMUNICATIONS  
. PETITION FROM BUNCH TIRE BALERS, INC.  
Action - Approve staff report
- 15 III. SALVAGE CENTER ORDINANCE NO. 23 - SECOND HEARING  
AN ORDINANCE TO BRING TIRE SALVAGE OPERATIONS UNDER THE REGULATORY PROGRAM OF THE MSD TIRE ORDINANCES; TO AUTHORIZE TIRE SALVAGE CENTERS; TO ASSESS AND COLLECT A FEE FOR SUPERVISION OF

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SCRAP TIRE SALVAGE; AND TO ESTABLISH CRITERIA AND PROCEDURES FOR AUTHORIZATION OF TIRE CENTERS.

Action - Hold second public hearing, receive testimony and if appropriate adopt ordinance

- 25 IV. MSD/CRAG CONTRACT  
Action - Approve MSD/CRAG Contract
- 31 V. REQUEST FOR PROPOSAL DOCUMENT DEVELOPMENT AUTHORIZATION  
Action - Approve staff recommendation
- 33 VI. CONTRACT SERVICES - COR-MET - EMERGENCY ORDINANCE NO. 24  
AN ORDINANCE APPROVING A CONTRACT BETWEEN MSD AND COR-MET TO PERFORM ENGINEERING SERVICES TO DEVELOP A REQUEST FOR PROPOSALS DOCUMENT  
Action - Hold public hearing and adopt ordinance
- 39 VII. CONTRACT SERVICES - STAFF - EMERGENCY ORDINANCE NO. 25  
AN ORDINANCE APPROVING A CONTRACT BETWEEN MSD AND WILLIAM DEMING FOR TECHNICAL SERVICES  
Action - Hold public hearing and adopt ordinance
- 44 VIII. NON-PROCESSIBLE PROGRAM AUTHORIZATION  
Action - Authorize staff to proceed with development of rate ordinance

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- 45 IX. PRE-DESIGN COSTS AND ALTERNATIVES - COR-MET  
Action - Discussion. No action required.
- 46 X. SOURCE SEPARATION POLICY  
Action - Approve Policy
- 48 XI. DELINEATION OF ADMINISTRATIVE AND MANAGEMENT  
AUTHORITY - POLICY  
Action - Review and if appropriate, approve  
policy for implementation by November 1,  
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I. MINUTES

THE FOLLOWING PAGES CONTAIN MINUTES FOR THE MSD BOARD MEETING AND PUBLIC HEARINGS OF OCTOBER 25, 1974. THE STAFF RECOMMENDS APPROVAL OF THE MINUTES.

COMMISSIONER MEL GORDON'S STATEMENT TO THE MSD BOARD OF  
DIRECTORS ON OCTOBER 25, 1974 WITH REFERENCE TO THE COR-MET  
PRE-DESIGN COST DATA

I would like to formally for the record express the dissatisfaction of some of the information contained in the recent reports of the MSD Board and staff submitted by COR-MET. The fact that the most recent estimates of the costs of the milling/transfer facilities has increased some two to two and one-half time to eleven million dollars per station in costs documents my concern. While we all appreciate the impact of inflation, the cost discrepancies reported to us in various COR-MET studies appear to go far beyond the impact of inflation only. I feel an explanation by COR-MET officials is in order and I am forced to conclude that COR-MET did not sufficiently study and evaluate the system costs in the original action plans. The MSD Board is now placed in the awkward position of making vary important decisions which could have an affect on the future credibility of the Service District with deminished confidence that the costs estimates now before us are either reliable or accurate. I am not recommending that no further action be taken, I think we cannot just stop. I would request that the concerns be transmitted to the COR-MET officials in charge of this project. I am reminded that we have spent to date with COR-MET \$272,000; we have work performed by COR-MET for which we owe them \$42,000 now; in the next item we will be considering another request for \$11,000 for a contract pending with COR-MET; and then additionally we have a final two week contract to be considered also. I am not at all convinced that we got our monies worth. I think we have been ripped off. I think it is one of the worst studies I have ever seen, and I am concerned about it. I really don't know if we should even pay the other \$42,000 let alone contract for another \$11,000. I think there is a full explanation coming on this and I for one would like to see it.

I am very concerned with government spending all these hundreds of thousands of dollars for studies particularly getting the kind of work we have gotten out of this one. I think it is really deplorable.

KELL, ALTERMAN, RUNSTEIN & THOMAS

ATTORNEYS AT LAW

1107 COMMONWEALTH BUILDING  
PORTLAND, OREGON 97204

RAYMOND M. KELL  
CLIFFORD B. ALTERMAN  
TED E. RUNSTEIN  
CHRISTOPHER P. THOMAS  
LEE DAVIS KELL  
CHARLES R. WILLIAMSON

TELEPHONE 222-3531

LEON JOUROLMON  
OF COUNSEL

October 28, 1974

Mr. Robert Schumacher, Chairman  
Metropolitan Service District  
6400 S. W. Canyon Court  
Portland, Oregon 97221

RECEIVED  
OCT 29 1974

METRO SERVICE DISTRICT

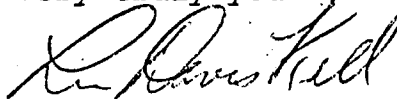
Re: Our File No. 1869-4  
Consolidated Waste Services, Inc.

Dear Mr. Schumacher:

This will confirm our statement to the Metropolitan Service District Board, October 25, 1974, that there is no conflict of interest between Mr. William Deming and Consolidated Waste Services, Inc.

There appears to be a legal controversy between Mr. Deming and a member of the Board of Directors of Consolidated Waste Services, Inc. This controversy does not involve the corporation or its interests before the Metropolitan Service District. We have no objections to Mr. Deming's employment by the Metropolitan Service District pursuant to emergency Ordinance No. 25.

Very truly yours,



Lee Davis Kell

LDK/js

cc Chuck Kemper  
Dean Gisvold



## II. PUBLIC COMMUNICATIONS

### . PETITION FROM BUNCH TIRE BALERS, INC.

THE FOLLOWING PAGES CONTAIN A PETITION FROM BUNCH TIRE BALERS, INC. CONCERNING A REQUEST TO STORE BALED TIRES AT MICKEY'S LANDFILL, IN COLUMBIA COUNTY, OREGON. ALSO PRESENTED IS A STAFF REPORT THAT HAS BEEN REVIEWED BY THE MSD SOLID WASTE COMMITTEE. THE STAFF RECOMMENDS APPROVAL OF THE STAFF REPORT AS THE BOARD ACTION REGARDING BUNCH TIRE BALERS, INC., PETITION.



October 21, 1974

TO: MSD Board of Directors

FROM: MSD Staff

SUBJECT: REQUEST FROM BUNCH TIRE BALERS, INC.

Mr. Gene Bunch has submitted the attached petition requesting that Bunch Tire Balers, Inc., be authorized to store baled tires at Mickey's Landfill in Columbia County. He has further requested this matter be placed on the October 25, 1974 agenda of the MSD Board of Directors. Mr. Bunch has indicated that these baled tires will be stored at the landfill until needed for use in the construction of artificial reefs. In the event that the artificial reef program is not approved, or, after implementation is discontinued, then the baled tires will be landfilled.

It should be noted that the Mickey's Landfill permit would require revision by DEQ. The present permit requires that all scrap tires be covered weekly. Further, Columbia County has indicated they have no objections to the storage of baled tires at Mickey's for future use in the artificial reef program. However, the county commissioners make no mention of the possibility of using their landfill for the disposal of scrap tires from MSD.

The State of Washington has indicated that they will accept baled tires at their compound north of Lacy, Washington, between now and January 1, 1975. Further, the State will furnish MSD a monthly accounting of all tires accepted.

The State of Oregon, in a letter to Gene Bunch, has stated that upon approval from the Corps of Engineers and the Division of State Lands they plan to construct a reef in Tillamook Bay using 1000 bales. In addition, during 1975 one or two reefs will be constructed off the Oregon Coast. They also indicated that they would require the tires be delivered to a site on the Oregon Coast north of Coos Bay. The State stresses that approval must be obtained from the proper authorities before the artificial reefs could be built.

The intent of the MSD Tire Ordinances is to solve the problem of tire disposal by processing the tires to meet certain standards. Provisions have been made in the existing ordinances and by the proposed amendments that will allow the transporting of scrap tires out of the District for salvaging once authorization has been obtained. This authorization is based on an established salvage market and is required to insure that the tires will in fact be salvaged and not just discarded or placed in piles for future use. To grant the request from Bunch Tire Balers, Inc. for possible disposal of scrap tires by landfilling would require amendments to the existing ordinance.

In summary, Mr. Bunch's request is to store baled tires at Mickey's for an interim period until a salvage market can be established or to landfill the tires if no salvage market is available. The State of Washington will presently accept baled tires for their reef program and submit the necessary accounting information. This would indicate that the necessity for storing baled tires at Mickey's Landfill until a market can be established is not valid.

Therefore, it is the Solid Waste Committee's recommendation that the request from Gene Bunch to store baled tires at Mickey's Landfill in Columbia County on the assumption that a salvage market will materialize, be denied.

*Brian W. O'Brien*

*Attorney at Law*

4036 N.E. SANDY BLVD.  
HOLLYWOOD BLDG. ROOM 5  
PORTLAND, OREGON 97212

Phone 288-7056

October 11, 1974

Metropolitan Service District  
6400 S. W. Canyon Court  
Portland, Oregon 97221

Gentlemen:

Enclosed is a petition in behalf of the Bunch Tire Bailer Inc. requesting authorization and approval of the Metropolitan Service District Board wherein the corporation in process tires as requested in the petition. I request the board to have this matter on the agenda for October 25, 1974. In the event authorization has not been given prior to that date.

I wish to thank you for your courtesy in this matter.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Brian W. O'Brien", written in dark ink.

Brian W. O'Brien

BWO:jd

PETITION OF BUNCH TIRE BAILER INC.

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A request of Metropolitan Service District board for authorization to remove baled tires from the metropolitan service district to a site outside the Metropolitan Service District for purposes of storage or scrap disposal:

The storage and disposal site outside the Metropolitan Service District will be Mickey Sanitary Fill in Columbia County.

The proposed program would be to bale the tires in a condition for fish habitat on off shore reefs where the ultimate owner of the reefs would be either the State of Oregon or the State of Washington.

The method of operation would be baled tires stored at a specified location at Mickey Sanitary Fill and at the time the tires were delivered to Mickey Sanitary Fill for storage, Mickey Sanitary Fill would be paid a disposal fee for disposing the tires in the land fill. In the event for some reason the parties who use the baled tires in the reef program should cancel the acceptance of further delivery of baled tires, and when tires are removed from Mickey Sanitary Fill the disposal fee received by Mickey Sanitary Fill would be considered storage fee instead of a disposal fee.

This prepaid storage or disposal fee at a land fill operation would eliminate the risk of a possibility of an expensive removal problem of baled tires.

Attached is a photo copy of a letter marked Exhibit # 1 from Columbia County, indicating the county has no objection to Mickey Sanitary Fill being used in this fashion.

Attached hereto is a copy of a letter from Mickey Sanitary Fill Marked Exhibit # 2 to the Department of Environmental Quality requesting permission for the storage and disposal of such tires.

Attached to this request are copies of letters from the Department of Environmental Quality indicating they have no objection to Mickey Sanitary Fill being used in this fashion, subject to the approval of Metropolitan Service District. A letter is marked Exhibit # 3.


Attached hereto is a copy of letter from the State of Washington, marked Exhibit # 4, showing their desire and interest in obtaining the tires.


It appears the only approval that is now necessary is the approval of the Metropolitan Service District board to transport the tires for storage, salvage or disposal to a disposal site or user outside the Metropolitan Service District.

Action requested of the board by this Petitioner is that the board order Staff Personnel to cooperate with Bunch Tire Bailer Inc and approving that the tires be removed from the District for salvage purposes to be stored at Mickey Sanitary Fill, and in the event the ultimate user of the tires should for some reason at any time discontinue accepting the tires that Mickey Sanitary Fill would then dispose of the tires in the land fill operation.

BUNCH TIRE BAILER INC.

By

  
\_\_\_\_\_  
GENE BUNCH, President

  
\_\_\_\_\_  
Brian W. O'Brien, Attorney

BWO:1e

III. SALVAGE CENTER ORDINANCE NO. 23 - SECOND PUBLIC HEARING

AN ORDINANCE TO BRING TIRE SALVAGE OPERATIONS UNDER THE REGULATORY PROGRAM OF THE MSD TIRE ORDINANCES; TO AUTHORIZE TIRE SALVAGE CENTERS; TO ASSESS AND COLLECT A FEE FOR SUPERVISION SCRAP TIRE SALVAGE; AND TO ESTABLISH CRITERIA AND PROCEDURES FOR AUTHORIZATION OF TIRE CENTERS.

THE FOLLOWING PAGES CONTAIN THE REVISED ORDINANCE No. 23 FROM THE FIRST PUBLIC HEARING. AFTER THE SECOND HEARING AND IF APPROPRIATE, THE STAFF RECOMMENDS THE BOARD ADOPT ORDINANCE No. 23.

APPROVED METROPOLITAN  
SERVICE DISTRICT  
BOARD OF DIRECTORS

ACTION NO. 74-233

DATE 10-25-74

BY Paul Wood  
CLERK OF THE BOARD



ORDINANCE NO. 23

An ordinance to bring tire salvage operations under the regulatory program of the MSD Tire Ordinances; to authorize tire salvage centers; to assess and collect a fee for supervision of scrap tire salvage; and to establish criteria and procedures for authorization of tire salvage centers.

ORDINANCE NO. 23

An ordinance to bring tire salvage operations under the regulatory program of the MSD tire ordinances; to authorize tire salvage centers; to assess and collect a fee for supervision of scrap tire salvage; and to establish criteria and procedures for authorization of tire salvage centers.

THE MSD BOARD OF DIRECTORS ordains as follows:

SECTION I. Definition

Subsection 7 of Section I of Ordinance No. 3, as amended, is amended to read:

"'Salvage' means the use of a scrap tire in a new form or in its original form for purposes approved by the Metropolitan Service District other than as a motor vehicle tire."

SECTION II Delivery of Tires to a Tire Salvage Center

Section V of Ordinance No. 3, as amended, is amended to read:

"1. Tire Carriers subject to the permit requirements of this ordinance must deliver all those scrap tires picked up or transported by them for the purposes of disposal only to:

- a. A disposal site authorized by the Metropolitan Service District to accept tires in the form they are delivered;
- b. A processing center authorized by the Metropolitan Service District; or
- c. A tire salvage center authorized by the Metropolitan Service District.

2. Tire carriers shall obtain authorization from MSD for the removal of scrap tires for salvage outside of the MSD boundaries."

SECTION III. Delivery to Retreader

Subsection 3 of Section VI of Ordinance No. 3, as amended, is amended to read:

"Tires intended for retreading rather than disposal or salvage may be delivered to a retreading business; a tire retreading

business shall be considered a scrap tire generator for the purposes of this ordinance with respect to any tires disposed of by such business as waste."

SECTION IV.

Section V is added to and made a part of Ordinance No. 3, as amended.

SECTION V. Authorization of Tire Salvage Centers

Section XI A. The MSD Program Manager may issue certificates of authorization to accept tires for salvage to those tire salvage centers which demonstrate the technical and economic capacity to salvage scrap tires.

SECTION VI. Records Required for Tire Salvage Centers

Section XIV of Ordinance No. 3, as amended, is amended to read: "Every tire carrier, tire retailer, scrap tire generator, or owner of a disposal site, processing center, or tire salvage center shall keep such records or pertinent papers in such form as the Board may require and shall deliver such records or papers to the Board when requested. The Board or their designated agent may at any reasonable time enter onto the business premises of any carrier, retailer, disposal site or processing center for the purpose of inspecting such records or papers."

SECTION VII.

Section VIII is added to and made a part of Section I of Ordinance No. 11, as amended.

SECTION VIII. Definition of Tire Salvage Center

6. "Tire salvage center" means a place or piece of equipment authorized pursuant to Ordinance No. 3, as amended, to salvage scrap tires by means other than those required of a scrap tire processing center.

SECTION IX. Fee for Salvaged Tires

Section II of Ordinance No. 11, as amended, is amended to read:

"1. The fees approved and authorized in this section shall be used for the establishment and administration of the MSD Tire Processing and Disposal Program.

2. The Board of the Metropolitan Service District authorizes and approves a fee of 3 cents for the first 18 months after the effective date of MSD Ordinance No. 3 and a fee of 2 cents for the next 12 months, to be paid by the individual, general and special project processing centers, tire salvage centers and persons carrying scrap tires outside of the MSD boundaries for the purpose of salvage to the Metropolitan Service District for each motor vehicle tire."

SECTION X. Penal Bond for Tire Salvage Centers

Section IV of Ordinance No. 11, as amended, is amended to read:

"Every applicant for authorization to operate a special project processing center or tire salvage center shall execute a bond in the penal sum of \$1,000 in favor of the Metropolitan Service District. Said bond shall be executed by the applicant as principal and by a surety company authorized to transact surety business within the State of Oregon. Such bond shall be filed with the Board in accordance with the following conditions: In the carrying out of the business of special project processing center or tire salvage center, as the case may be, the principal shall comply with all of the provisions of this ordinance, Ordinance No. 3, as amended and Ordinance No. 4, and Ordinance No. 12, as amended, and any person injured by a failure so to comply may have a right of action on said bond in his own name; provided that such action be commenced within one year after the injury; but the surety on such bond shall not be liable thereunder to any person in an amount in excess of \$1,000."

SECTION XI.

Section XII is added to and made a part of Ordinance No. 12.

## SECTION XII. Authorization for Tire Salvage Centers

### 2.4 Tire Salvage Centers

2.4.1 Application. Application for authorization to act as a tire salvage center or to carry scrap tires outside of the MSD boundaries for the purpose of salvage shall be completed on forms furnished by the MSD Program Manager. In addition to such other information as the MSD Program Manager may require, the applicant shall set forth:

1. The approximate number and size of tires to be salvaged or carried;
2. The estimated duration of the salvage operation;
3. Where and how the salvage operation will be carried out; and
4. A plan for disposal of any tires not salvaged.

2.4.2 Recipient of Salvaged Tires. Applicants shall furnish the MSD Program Manager a letter from the person accepting salvaged tires indicating:

1. The quantity desired;
2. Proposed use of the salvaged tires;
3. Willingness to furnish the MSD with a monthly accounting of tires accepted, certified as accurate; and
4. The eventual destination of the salvaged tires.

2.4.3 Permits. The MSD Program Manager shall evaluate all applications for tire salvage centers and grant authorization pursuant to Section XIA of MSD Ordinance No. 3, as amended. Permits shall be granted for a specified period of time but shall be revoked for failure to comply with MSD Ordinances No. 3, 4, 11, and 12, all as amended. A tire salvage center shall comply with applicable laws, regulations, ordinances, and permits and franchise agreements to which the tire salvage center is a party respecting the collection, transportation, and disposal of scrap tires.

2.4.4 Processing Fee. The tire salvage center shall make a monthly accounting to the MSD of the number of tires salvaged and transmit the appropriate funds to the MSD pursuant to Section II of Ordinance No. 11, as amended, with each accounting.

2.4.5 Records. All tire salvage centers shall submit on a monthly basis a certified count of all tires processed. The certified count shall be determined by an approved electronic or mechanical device. The tire salvage center shall also provide, on a monthly basis, an accounting of all tires disposed and not salvaged. All records pertaining to the salvage and disposal of tires shall be made available for inspection by the MSD at reasonable hours in accordance with Section XIV of MSD Ordinance No. 3, as amended.

2.4.6 Site Operation. The MSD Program Manager may require as part of its authorization of a tire salvage center that the tire salvage site be fenced by a site obscuring fence approved by the MSD Program Manager. Salvage of tires shall occur only during normal working hours.

2.4.7 Acceptance of Tires. A tire salvage center shall accept only tires that are capable of being salvaged.

2.4.8 Disposal of Tires Not Salvaged. The tire salvage center shall deliver all tires inadvertently accepted by it and not salvageable to a permitted general scrap tire processing center.

2.4.9 Variance. The Metropolitan Service District Program Manager may grant a variance of these standards of service on a temporary basis if an unplanned event occurs and upon written request from the tire salvage center or person carrying tires for salvage outside of the MSD boundaries.

SECTION XIII.

Section VI of Ordinance No. 17 is amended to read:

"Applications for authorization to act as a tire processing center or tire salvage center shall be made on forms supplied by the MSD. Applications must be completed. Incomplete applications will be returned to the applicant. A separate application shall be filed for each processing center or tire salvage center, though only one application must be filed where two or more processing machines or salvage operations are in the same location."

SECTION XIV

Section VII of Ordinance No. 17 is amended to read:

"The MSD Program Manager shall give notice of the receipt of the application to all cities and counties within the MSD boundaries, to all other persons holding current authorizations for tire processing centers or tire salvage centers, as the case may be, and to any interested party who has requested such notice from the MSD and shall publish the notice in a newspaper having a general circulation greater than 50,000. The notice shall state the name of the applicant, the type of authorization requested, the number of machines or salvage operations involved in the service area applied for and shall state that the recipient of the notice and the public have 30 days from the date thereof to file written comment pertinent to the application."

SECTION XV

Section VIII of Ordinance No. 17 is amended to read:

"The MSD Program Manager shall after time for comment has expired review the application and any comments filed thereon. He may make investigation of the applicant or his plant and equipment. The Program Manager may deny the authorization if:

- a. Applicant's penal bond, if required, is not in the proper amount or is legally inadequate;
- b. Applicant has not complied with applicable laws, regulations or ordinances, and permits and franchise

agreements to which the applicant is a party respecting the collection, transportation and disposal of scrap tires;

- c. Applicant has knowingly made any false statements to the MSD staff or board;
- d. Applicant has at any time been convicted of a felony;
- e. Applicant is not of good repute and moral character;
- f. Applicant is not possessed of or has not demonstrated financial responsibility or technical capability to meet the requirements of a tire processing center or salvage center, as the case may be; or
- g. In the case of an application for authorization to act as a tire processing center, the authorization of the tire processing center would jeopardize the operation and validity of any other tire processing center currently authorized by the MSD."

#### SECTION XVI

Section IX of Ordinance No. 17 is amended to read:

"If the Program Manager finds that an application for authorization to act as a tire processing center or tire salvage center has caused or might cause if granted public controversy or raises questions of public policy, he may refer the application to the MSD Board of Directors for public hearing at a regular or special meeting. The applicant, all holders of current authorizations to operate processing centers or tire salvage centers, as the case may be and all those filing timely written comments on the application shall be given no less than four days and not more than ten days written notice of the time and place of hearing by mail. At the hearing, any member of the public may appear and be heard on the application."

#### SECTION XVII

Section X of Ordinance No. 17 is amended to read:

- "1. If the Program Manager or the Board of Directors, as the case may be, denies the application for authorization to act as a tire processing center or tire salvage center,



the Program Manager shall promptly send notice of the denial to the applicant at the address shown on his application. The applicant shall have 15 days from the mailing of the notice of denial to the applicant to make an appeal to the Board of Directors. The appeal period shall commence the day after the notice of denial is put in the United States mail, postage prepaid to the address shown on the application. The notice of denial shall state that the application was denied and that the applicant has a right to appeal the denial to the Board of Directors within the time allowed and the right to a contested case hearing under the procedures set out in ORS Chapter 183.

2. The appeal shall be heard by the Board or a hearings officer designated by the Board, and shall be heard and conducted as a contested case hearing under the procedures set out in ORS Chapter 183."

#### SECTION XVIII

This Ordinance shall take effect upon passage.

Date of Adoption:

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Robert Schumacher, Chairman

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James Robnett, Vice Chairman

IV. MSD/CRAG CONTRACT

THE ATTACHED IS A REVISED CONTRACT THAT WAS PREPARED BY THE MSD LEGAL COUNSEL AFTER REQUEST BY MSD STAFF. THE CONTRACT APPROVED IN ORDINANCE No. 20 ON SEPTEMBER 13, 1974, WAS TRANSMITTED TO CRAG. THAT CONTRACT WAS REJECTED BY CRAG STAFF. IN ORDER TO RESOLVE THE DIFFERENCES, THE MSD STAFF REQUESTED MSD LEGAL COUNSEL TO PREPARE A CONTRACT THAT WOULD BE ACCEPTABLE TO BOTH PARTIES. IT IS OUR UNDERSTANDING THAT THE FOLLOWING CONTRACT FULFILLS THAT REQUIREMENT.

THE STAFF RECOMMENDS THE BOARD APPROVE THIS CONTRACT TO BECOME EFFECTIVE NOVEMBER 1, 1974. IN ADDITION, THE BOARD SHOULD AUTHORIZE STAFF TO FILE THIS CONTRACT AS REVISED WITH ORDINANCE No. 20.

APPROVED METROPOLITAN  
SERVICE DISTRICT  
BOARD OF DIRECTORS

ACTION NO. 74-234

DATE 10-25-74

BY Jean M. Woods  
CLERK OF THE BOARD

**HARDY, BUTTLER, MCEWEN, WEISS & NEWMAN**

(FOUNDED AS CAKE & CAKE-1886)

**ATTORNEYS AT LAW**

1408 STANDARD PLAZA

**PORTLAND, OREGON 97204**

TELEPHONE 226-7321  
AREA CODE 503

RALPH H. CAKE  
(1891-1973)  
NICHOLAS JAUREGUY  
(1896-1974)

HERBERT C. HARDY  
JOHN H. BUTTLER  
DONALD W. MCEWEN  
ROBERT L. WEISS  
JONATHAN U. NEWMAN  
JOHN R. FAUST, JR.  
JOSEPH J. HANNA, JR.  
DEAN P. GISVOLD  
GEORGE C. REINMILLER  
ROBERT D. RANKIN  
THOMAS L. GALLAGHER, JR.  
VICTOR W. VANKOTEN  
ALBERT J. BANNON  
ROBERT B. SMITH  
LEROY H. HEMMINGWAY  
JOSEPH S. VOBORIL  
LINDA L. JANIK

October 18, 1974

Mr. Chuck Kemper  
Program Manager  
Metropolitan Service District  
6400 S. W. Canyon Court  
Portland, Oregon 97221

Re: MSD - CRAG Agreement


Dear Chuck:

Enclosed is a draft of the agreement between the MSD and CRAG. We believe it contains all of the provisions agreed to by you and Larry Rice at your meeting here last week.

If you have any questions on this matter, please do not hesitate to call.

Very truly yours,

HARDY, BUTTLER, MCEWEN, WEISS & NEWMAN

  
Leroy H. Hemmingway

LHH:pw  
Encls.

AGREEMENT FOR SERVICES BETWEEN THE MSD AND CRAG

WHEREAS, the Metropolitan Service District (MSD) has in the past purchased services from the Columbia Region Association of Governments (CRAG) and desires to continue purchasing such services for a limited time in the future; and

WHEREAS, the MSD is an independent municipal corporation organized by a vote of the people of the Portland metropolitan area pursuant to ORS Ch. 268; and

WHEREAS, it is the intent of the MSD to become self-sufficient in the types of services it has purchased from CRAG in the past; and

WHEREAS, CRAG is willing to continue providing such services for a limited time in the future and desires to aid MSD to become self-sufficient;

NOW THEREFORE BE IT RESOLVED, that MSD and CRAG agree that:

1. MSD shall continue to purchase and CRAG shall supply the following items and services at the prices listed:
  - a. Postage -- at cost to CRAG;
  - b. Duplicating services -- at cost to   
CRAG
  - c. Transportation -- 15 cents per mile by automobile, otherwise at cost to CRAG;
  - d. Employee fringe benefit package for MSD employees -- at cost to CRAG;

- e. Payroll accounting -- at cost to CRAG;
- f. General accounting -- at cost to CRAG;
- g. Petty cash -- at cost to CRAG.

2. Pursuant to 1(f) above, CRAG shall maintain separate books of accounts for MSD of a form and content that shall satisfy the needs and requirements of MSD, CRAG, the State of Oregon, and the Multnomah County Tax Supervising and Conservation Commission. MSD funds shall be kept separate from and not co-mingled with CRAG funds. All checks written on the MSD account must be signed by both the Executive Director of CRAG or his designated representative and the Program Manager of the MSD or his designated representative. The accounting department of CRAG shall prepare a monthly status report on the MSD budget and cash flow, which shall be forwarded to the Executive Director of CRAG and the Program Manager of the MSD.

3. For accounting services provided under 1(d), 1(f) and 2 above, CRAG may include in its statement of actual costs to the MSD an amount reasonably calculated to cover administrative overhead.

4. During the term of this agreement, the MSD will review the possibility of establishing its own payroll accounting and general accounting systems. MSD may during the term of this agreement establish its own payroll accounting and general accounting systems and terminate the rights and obligations of both parties to this agreement under 1(e), 1(f), and 2 above by giving at least 15 days notice to CRAG of its intention to do so.

5. CRAG shall purchase supplies and equipment for use by the MSD upon concurrence of the MSD Program Manager or his designated representative.

6. In the event any dispute arises under this agreement that cannot be resolved to the satisfaction of CRAG or the MSD, the Executive Director of CRAG and the Program Manager of the MSD shall each appoint one person to serve as an arbitrator of the dispute. The two persons so chosen shall choose a third arbitrator. The three arbitrators so chosen shall meet and by vote of at least two arbitrators make recommendations to the parties, which recommendations shall be binding on the parties.

7. The employee fringe benefit package referred to in 1(d) above shall contain all those fringe benefits of the same kind and extent received by CRAG employees, to the extent such benefits legally can be made available to MSD employees. Upon termination of provision by CRAG to any MSD employee of that employee's fringe benefit package, whether under this agreement or after termination of the employee's employment or otherwise, CRAG shall pay that employee the same termination benefits he would have received as if he had terminated his employment with CRAG. For purposes of this agreement, an MSD employee/<sup>is</sup>considered to have earned rights to CRAG termination benefits from the date of his employment with CRAG or the MSD, whichever occurs first.

8. This agreement shall continue in force and effect until June 30, 1975, and shall continue in force and effect thereafter until terminated by either party giving notice to the other

Page Four

party at least 30 days prior to such determination.

Adopted by the Board of Directors of the Metropolitan  
Service District on this \_\_\_\_\_ day of \_\_\_\_\_, 1974.

\_\_\_\_\_  
Chairman

Adopted by the Board of Directors of the Columbia Region  
Association of Governments on this \_\_\_\_\_ day of \_\_\_\_\_, 1974.

\_\_\_\_\_  
Chairman

## V. REQUEST FOR PROPOSAL DOCUMENT DEVELOPMENT AUTHORIZATION

AS A RESULT OF SEVERAL FACTORS, THE MSD STAFF HAS DETERMINED THAT THE TIME IS PROPER TO PROCEED WITH DETERMINING THE SCOPE AND EFFECT OF PRIVATE INDUSTRY COSTS ON THE MSD SOLID WASTE MANAGEMENT SYSTEM. IN DISCUSSING THIS APPROACH WITH THE DEQ, THE STAFF LEARNED THAT IT WOULD BE COMPATIBLE WITH THE STRATEGY OF OBTAINING GRANT/LOAN FUNDS THROUGH SPECIAL APPROPRIATIONS LEGISLATION FOR SEVERAL STATEWIDE SOLID WASTE PROGRAMS.

ONE FACTOR THAT LEADS US TO THIS DECISION IS THE SCHEDULING OF SUBMITTING THE LEGISLATION IN JANUARY 1975. ANOTHER FACTOR IS THE AMOUNT OF PRIVATE INDUSTRY FINANCING VERSUS PUBLIC CAPITAL NECESSARY. AND, OF COURSE, ANOTHER FACTOR IS THE INCREASING CAPITAL COSTS OF THE SYSTEM.

WE BELIEVE THE PROPER COURSE OF ACTION TO VERIFY COST INFORMATION AND TO SUPPORT DEQ LEGISLATION IS TO PREPARE A REQUEST FOR PROPOSAL (RFP) DOCUMENT (SPECIFICATIONS) THAT WILL SOLICIT PRIVATE INDUSTRY PROPOSALS FOR DESIGN, CONSTRUCTION, ACTIVATION AND OPERATION OF MSD TRANSFER/PROCESSING STATIONS. THE SCHEDULE WE WILL ATTEMPT TO MEET WOULD REQUIRE PROPOSERS TO RESPOND BY MID-JANUARY 1975.

THE STAFF WILL ACCOMPLISH THIS EFFORT BY ADDING ONE STAFF MEMBER FOR FOUR MONTHS AND BY CONTRACTING WITH COR-MET FOR ENGINEERING SERVICES TO ASSIST STAFF IN DEVELOPING THIS DOCUMENT. IN ORDER TO MEET THE SCHEDULE DISCUSSED PREVIOUSLY, THE STAFF MUST HAVE AUTHORIZATION AT THIS BOARD MEETING, TO PROCEED IMMEDIATELY. AGENDA ITEMS VI AND VII ARE EMERGENCY ORDINANCES FOR CONTRACT APPROVALS FOR THAT PURPOSE.



AUTHORIZATION FOR STAFF TO PROCEED WITH THIS EFFORT SHOULD BE GIVEN BY ADOPTING EMERGENCY ORDINANCE No. 26 PRESENTED ON THE FOLLOWING PAGES. THE STAFF RECOMMENDS APPROVAL OF AUTHORIZATION TO PROCEED WITH DEVELOPMENT OF THE RFP DOCUMENT AND ADOPTION OF EMERGENCY ORDINANCE No. 26 AFTER REVIEW BY LEGAL COUNSEL.

APPROVED METROPOLITAN  
SERVICE DISTRICT  
BOARD OF DIRECTORS

ACTION NO. 74-236

DATE 10-25-74

BY Jean McLeod  
CLERK OF THE BOARD

REQUEST FOR PROPOSAL ORDINANCE NO. 26 WILL BE

HANDED OUT UNDER SEPARATE COVER

*Administrative Guidelines  
Included*

VI. CONTRACT SERVICES - COR-MET - EMERGENCY ORDINANCE NO. 24

THE FOLLOWING PAGES CONTAIN EMERGENCY ORDINANCE No. 24  
FOR CONTRACT SERVICES FOR COR-MET TO ASSIST MSD STAFF IN  
PREPARATION OF A REQUEST FOR PROPOSAL DOCUMENT.

THE STAFF RECOMMENDS ADOPTION OF EMERGENCY ORDINANCE No. 24.

APPROVED METROPOLITAN  
SERVICE DISTRICT  
BOARD OF DIRECTORS

ACTION NO. 74-238

DATE 10-25-74

BY Jean M. Wood  
CLERK OF THE BOARD

*as amended.*

ORDINANCE NO. 24

AN ORDINANCE APPROVING AN AGREEMENT BETWEEN THE MSD AND COR-MET;  
AUTHORIZING THE CHAIRMAN TO SIGN THE AGREEMENT; AND DECLARING  
AN EMERGENCY.

ORDINANCE NO. 24

THE METROPOLITAN SERVICE DISTRICT HEREIN ORDAINS:

SECTION 1: THE BOARD APPROVES THE LETTER AGREEMENT BETWEEN THE METROPOLITAN SERVICE DISTRICT AND COR-MET, DATED OCTOBER 25, 1974, WHICH IS ATTACHED HERETO AND MADE A PART OF THIS ORDINANCE.

SECTION 2: THE BOARD AUTHORIZES THE CHAIRMAN TO SIGN AFTER REVIEW BY LEGAL COUNSEL THE AGREEMENT DESCRIBED IN SECTION 1.

SECTION 3: THIS ORDINANCE BEING NECESSARY FOR THE ORDERLY CONTINUANCE OF THE SOLID WASTE MANAGEMENT PROGRAM, AN EMERGENCY IS DECLARED TO EXIST, AND THIS ORDINANCE TAKES EFFECT UPON PASSAGE.

DATED: OCTOBER 25, 1974

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ROBERT SCHUMACHER, CHAIRMAN  
METROPOLITAN SERVICE DISTRICT

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JAMES ROBNETT, VICE CHAIRMAN  
METROPOLITAN SERVICE DISTRICT



**CORNELL, HOWLAND, HAYES & MERRYFIELD  
METCALF & EDDY**

200 S.W. MARKET STREET, 12TH FLOOR

PORTLAND, OREGON 97201

503/224-9190

25 October 1974

Mr. Robert Schumacher, Chairman  
Metropolitan Service District Board  
6400 S.W. Canyon Court  
Portland, Oregon 97221

Dear Mr. Schumacher:

Subject: Consulting Service, October through November 1974

The approved budget for continued funding of Phase II of the MSD Solid Waste Management Action Planning Program provides for continuing engineering services by COR-MET. This work will include preparation of a Request for Proposal document and general advice and support to the MSD staff.

A preliminary work scope and budget for this work has been prepared and reviewed by the MSD staff. COR-MET will work closely with the MSD staff during the next month to insure that any necessary adjustments in work scope will be made.

Paragraph 10D of the original agreement between the Metropolitan Service District and COR-MET provides for services not specifically included in the original scope of work. We propose that the additional work described above be accomplished under the existing agreement on a time basis. Our charge for these services is actual salary per man hour, plus 200 percent of said salary, plus direct expenses.

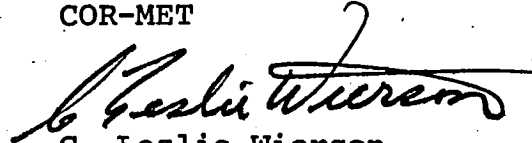
All previously approved work scopes and agreements are superseded by this agreement. This agreement also supersedes all ongoing work under COR-MET/MSD agreement dated 9 August 1974.

Mr. Robert Schumacher, Chairman  
Page 2  
25 October 1974

If this agreement is satisfactory, please sign the enclosed copy.

Sincerely,

COR-MET



C. Leslie Wierson  
Principal-in-Charge

Agree to conditions as outlined above and authorization to proceed:

Date \_\_\_\_\_

By \_\_\_\_\_  
Robert Schumacher, Chairman  
Metropolitan Service District Board

pm

COR-MET SCOPE OF WORK  
CONTINUATION OF PHASE II PLANNING PROGRAM  
October through November 1974

Purpose

To continue ongoing preliminary design work on the MSD solid waste system, specifically the preparation of a Request for Proposals document, and to provide general advice and support to the MSD staff. More specifically, the work of the consultant will include:

1. Preparation of a Request for Proposal document to be submitted to private industry, including all necessary ordinances, specifications, codes, and system characteristics descriptions. \$ 8,300
  
  2. General advice and support to the MSD staff, including attendance at meetings as requested and miscellaneous financial planning and evaluation. \$ 2,700
- Total Engineering Services \$11,000**



VII. CONTRACT SERVICES - STAFF - EMERGENCY ORDINANCE NO. 25

THE FOLLOWING PAGES CONTAIN EMERGENCY ORDINANCE No. 25  
A CONTRACT FOR SERVICES BETWEEN MSD AND WILLIAM DEMING  
FOR FOUR MONTHS TO PREPARE, COORDINATE AND EVALUATE THE  
PROPOSAL EFFORT FOR MSD.

THE STAFF RECOMMENDS ADOPTION OF EMERGENCY ORDINANCE  
No. 25.

APPROVED METROPOLITAN  
SERVICE DISTRICT  
BOARD OF DIRECTORS

ACTION NO. 74-240

DATE 10-25-74

BY Jean M. Wood  
CLERK OF THE BOARD

*As amended.*

ORDINANCE NO. 25

AN ORDINANCE APPROVING AN AGREEMENT BETWEEN THE MSD AND WILLIAM DEMING; AUTHORIZING THE CHAIRMAN TO SIGN THE AGREEMENT; AND DECLARING AN EMERGENCY.

ORDINANCE N.O. 25

THE METROPOLITAN SERVICE DISTRICT HEREIN ORDAINS:

SECTION 1: THE BOARD APPROVES THE LETTER AGREEMENT BETWEEN THE METROPOLITAN SERVICE DISTRICT AND WILLIAM DEMING, DATED OCTOBER 25, 1974, WHICH IS ATTACHED HERETO AND MADE A PART OF THIS ORDINANCE.

SECTION 2: THE BOARD AUTHORIZES THE CHAIRMAN TO SIGN AFTER REVIEW BY LEGAL COUNSEL THE AGREEMENT DESCRIBED IN SECTION 1.

SECTION 3: THIS ORDINANCE BEING NECESSARY FOR THE ORDERLY CONTINUANCE OF THE SOLID WASTE MANAGEMENT PROGRAM, AN EMERGENCY IS DECLARED TO EXIST, AND THIS ORDINANCE TAKES EFFECT UPON PASSAGE.

DATED: OCTOBER 25, 1974

---

ROBERT SCHUMACHER, CHAIRMAN  
METROPOLITAN SERVICE DISTRICT

---

JAMES ROBNETT, VICE CHAIRMAN  
METROPOLITAN SERVICE DISTRICT

October 25, 1974

2682 N.W. Cornell  
P.O. Box 10643  
Portland, OR 97210

Metropolitan Service District  
6400 S.W. Canyon Court  
Portland, Oregon 97221

Gentlemen:

I offer my services to prepare, coordinate and assist in the evaluation of the Request for Proposal Document to implement the MSD Solid Waste Management Processing and Transfer Station Plan in accordance with the policies established by the MSD Board under the direction of your Program Manager, Chuck Kemper.

Due to the limited time for performance I will work directly within the MSD office space on a full time basis for four months at \$1,600.00 per month, starting October 28, 1974 and running through February 28, 1975. This fee includes taxes, insurance, and salary items. It does not include out of pocket expenses nor office support services and supplies to be furnished by MSD. Auto travel will be in an MSD owned vehicle, if available, otherwise by private auto at 15¢ per mile, net. No charge is made for travel to or from work.

Since I am a private contractor, I assume full responsibility for safety, public liability and the perils of the work place and so hold you harmless from claims which rise while performing my work.

During this period I will perform such other tasks as are assigned by Mr. Kemper on a remaining time available basis. Minimal office space, a desk and chair, plus a telephone extension will suffice.

I expect to be paid twice a month in direct response to statements to be furnished to you on the 5th and 20th of each month. Any out of pocket expenses will be supported by receipts and billed to you at cost.

Metropolitan Service District  
October 18, 1974  
Page 2

This contract is terminable on your part at the end of any month.

I intend to resign my seat on the MSD Solid Waste Committee when, and if, this proposal is accepted.

Sincerely,

William A. Deming

METROPOLITAN SERVICE DISTRICT

by: \_\_\_\_\_

STATE OF OREGON DEPARTMENT OF  
ENVIRONMENTAL QUALITY

by: \_\_\_\_\_

VIII. NON-PROCESSIBLE PROGRAM AUTHORIZATION

THE NON-PROCESSIBLE PROGRAM IS PRESENTED UNDER SEPARATE COVER. THIS PROGRAM HAS BEEN UNDER WORK FOR OVER THREE MONTHS. THE STAFF RECOMMENDS THE BOARD APPROVE THIS PROGRAM AND AUTHORIZE THE STAFF TO DEVELOP A USER RATE ORDINANCE TO FINANCE ADMINISTRATION OF THE PROGRAM.

APPROVED METROPOLITAN  
SERVICE DISTRICT  
BOARD OF DIRECTORS

ACTION NO. 741-241

DATE 10-25-74

BY Jean M. Woaden  
CLERK OF THE BOARD

IX. PRE-DESIGN COSTS AND ALTERNATIVES - COR-MET

THE MSD SOLID WASTE COMMITTEE IS IN THE PROCESS OF REVIEWING THE TRANSFER/MILLING STATION DESIGN CRITERIA AND SYSTEM COSTS. THE SWC WANTED THE MSD BOARD TO BE ASSURED THAT THE COMMITTEE WILL CONTINUE TO EVALUATE AND REVIEW THIS INFORMATION.

NO ACTION IS REQUIRED.

X. SOURCE SEPARATION POLICY

THE BOARD REQUESTED THAT STAFF DEVELOP A POLICY ON SOURCE SEPARATION OF SOLID WASTES FOR REVIEW AND APPROVAL. THE FOLLOWING INCLUDES A PROPOSED POLICY FOR THE MSD BOARD'S CONSIDERATION. IF APPROPRIATE, THE STAFF RECOMMENDS APPROVAL OF THE PROPOSED SOURCE SEPARATION POLICY.

APPROVED METROPOLITAN  
SERVICE DISTRICT  
BOARD OF DIRECTORS

ACTION NO. 74-243

DATE 10-25-74

BY Jean M. Wood  
CLERK OF THE BOARD



## SOURCE SEPARATION POLICY

THE METROPOLITAN SERVICE DISTRICT BOARD HEREBY RESOLVES THAT:

The Metropolitan Service District supports source separation of solid wastes as a way to reduce solid waste quantities and a way to encourage reuse of materials. The MSD recognizes that implementation of source separation programs should be accomplished by local governments responsible for collection aspects of solid waste. The MSD will assist local programs by providing locations and containers at transfer stations deposition points for separated materials such as: paper, glass, metals, corrugated. Further, the MSD will continue to evaluate the economics of transfer of source separated materials at MSD facilities to provide the best service possible at the lowest cost.

XI. DELINEATION OF ADMINISTRATIVE AND MANAGEMENT AUTHORITY  
POLICY

THE FOLLOWING PAGES CONTAIN A POLICY DEFINING SEVERAL ADMINISTRATIVE FUNCTIONS THAT SHOULD BE CONSIDERED AND AUTHORIZED BY THE BOARD IN THE NEAR FUTURE.

APPROVED METROPOLITAN  
SERVICE DISTRICT  
BOARD OF DIRECTORS

ACTION NO. 74-244

DATE 10-25-74

BY [Signature]  
CLERK OF THE BOARD



Delineation of Administrative & Management Authority

The MSD Board is aware of growth that has occurred to the MSD staff within the last two years. This growth process has profoundly affected the procedures that are appropriate and most efficient to accomplishing the tasks which the Board has set for MSD.

Recently the MSD staff has been in the process of examining old procedures and developing new ones to guide and nurture MSD to full maturity.

The staff has discerned that a number of areas require attention by the Board in developing policies.

Of utmost importance is the role that the MSD Manager should play in administration and management. In addition, the area of accounting needs special guidance. There are many internal and overlapping procedures with CRAG that need to be distinguished, evaluated, and eventually separated. Also of concern to staff has been the MSD's Managers authority to hire and fire staff. We feel the Board should consider this matter and give a more clear delineation of the powers that it bestows upon the Manager.

Therefore, the staff recommends the Board review the following policy and if acceptable, approve the policy.

THE METROPOLITAN SERVICE DISTRICT HEREBY RESOLVES:

The Manager of the MSD shall be authorized to deposit all funds, but shall have Board approval before the disbursement of these funds. A list of accounts payable will be presented to the Board

at any regular or special MSD Board meeting for approval prior to payment. There are two exceptions; (1) In the case of petty cash the MSD Manager shall be able to make disbursements for travel, and training under \$10.00, and (2) for emergency situations up to \$200.00. The MSD Manager must define the emergency, and an emergency disbursement shall be reviewed and approved separately at the next Board meeting.

The MSD Manager shall also be authorized with the responsibility of personnel management. The process of hiring within the approved budget, promotion, demotion, or termination shall fall within the realm and responsibility of the MSD Manager.

XII. OTHER BUSINESS

A. TRAVEL REQUIREMENTS

THE MSD STAFF HAS PREVIOUSLY UTILIZED CRAG VEHICLES AT 15¢/MILE. ON NOVEMBER 1, 1974, THE LEASE ON THE CAR MSD HAS BEEN USING WILL EXPIRE. THE NEED FOR MSD TO PROVIDE ITS OWN CAR IS NOW APPARENT. MSD STAFF EVALUATED THE POSSIBILITY OF LEASING AN AUTOMOBILE. SINCE FUNDING FOR THE NEXT FISCAL YEAR IS AN UNKNOWN, THE STAFF WAS HESITANT TO CONSIDER A TWO-YEAR LEASE. HOWEVER, LEASING FOR AN 8-MONTH PERIOD IS CONSIDERED RENTING AND THE COST IS EXORBITANT.

AFTER EVALUATING ALL ALTERNATIVES, A TWO-YEAR LEASE OF AN ECONOMY VEHICLE AT APPROXIMATELY \$100/MONTH IS RECOMMENDED. THIS ALLOWS THREE ALTERNATIVES IN JULY 1975: 1) CONTINUATION OF THE LEASE IF POSSIBLE; 2) DEFAULT AND PAYMENT OF APPROXIMATELY \$500; OR 3) TURN THE LEASE OVER TO ANOTHER AGENCY OR FIRM FOR CONTINUANCE.

FURTHER, THE STAFF RECOMMENDS THE MSD BOARD AUTHORIZE THE CHAIRMAN TO APPROVE THE LEASE OF AN AUTOMOBILE FOR STAFF USE AS OF NOVEMBER 1, 1974, AFTER APPROPRIATE REVIEW OF THE LEASE AGREEMENT BY MSD LEGAL COUNSEL.

APPROVED METROPOLITAN  
SERVICE DISTRICT  
BOARD OF DIRECTORS  
ACTION NO. 74-245  
DATE 10-25-74  
BY Jean M. Wood  
CLERK OF THE BOARD